



Winters Senior Commission on Aging Meeting
City Hall Downstairs Conference Room
318 First Street, Abby Street Entrance
Wednesday, March 8, 6:30 p.m.

AGENDA

Commission Members

Marianne Boyer Tina Lowden Cheryl Ann Sandoval Karen Croley Mark Rowan Eleanor Yeatman

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Commission Members. Public comments time may be limited, and speakers will be asked to state their name.

Pledge

Roll Call

Approval of Agenda

PUBLIC COMMENTS

At this time, any member of the public may address the Commission on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Commission. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion, and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the Commission votes on the motion to adopt, members of the Commission, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

A. Minutes from the February 8,2023

DISCUSSION ITEMS

1. City Administrative Updates
2. New / Ongoing Projects
 - a. Recruitment for open seats
 - b. Senior Center Fund Raising
 - c. Senior center furniture and fixtures, projections
 - d. Senior activities development
 - e. Other subcommittee updates?
3. Community Liaison Reports
4. Agenda for next month

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the March 8, 2023, regular meeting of the Winters Senior Commission on Aging was posted on the City of Winters website at www.cityofwinters.org and Commission Members were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on March 2, 2023, and made available to the public during normal business hours.

Ellena Branson

Deputy City Clerk

Minutes of the Regular Meeting of the Winters Senior Commission on Aging
February 8, 2023

Meeting called to order at 6:34 p.m.

Present: Commission Members Lowden, Boyer, Sandoval, and Rowan
Absent: Commissioners Yeatman and Croley
Staff: Kathleen Tropa

APPROVAL OF AGENDA

Motion by Commissioner Lowden, second by Commissioner Boyer to approve the agenda. Motion carried with the following roll call vote:

AYES: Commission Members Lowden, Boyer, Sandoval, and Rowan
NOES: None
ABSENT: Commissioners Yeatman and Croley
ABSTAIN: None

PUBLIC COMMENTS:

1. None

CONSENT CALENDAR

1. Minutes for December 2022 and January 2023.

Motion by Commissioner Boyer, second by Commissioner Lowden to approve the Consent Calendar. Motion carried with the following roll call vote:

AYES: Commission Members Lowden, Boyer, Sandoval, and Rowan
NOES: None
ABSENT: Commissioners Yeatman and Croley
ABSTAIN: None

DISCUSSION ITEMS:

1. City Administrative Updates: Completed.
2. New/Ongoing Projects
 - a. Recruitment for open seats. We have one open seat remaining. *Action: Continue to recruit.*
 - b. Appoint position of Secretary: Commissioner Sandoval nominated Commissioner Rowan for this position. Commissioner Rowan accepted.

Motion by Commissioner Sandoval, second by Commissioner Lowden for the appointment of Commissioner Rowan as Secretary. Motion carried with the following roll call vote:

AYES: Commission Members Lowden, Boyer, Sandoval, and Rowan
NOES: None
ABSENT: Commissioners Yeatman and Croley
ABSTAIN: None

- c. Senior Center Fund Raising. Update completed by Karen May. Thank you Karen!
- d. Senior Center Furniture and Fixtures: Discussed priorities. *Action: Commissioners Boyer, Sandoval and Lowden will work as a sub-committee to continue to develop this list and identify vendors/pricing.*
- e. Senior Activities Development: Discussed. *Protocols and procedures for volunteer training in process. Once volunteers have been identified and trained, senior activity development for implementation at the Winter's Community Center may be initiated. This site may be utilized, as approved by City Staff depending on availability, until the Winters Senior Center is built. Commissioners will use the results from the Winters Senior Center Questionnaire to guide activity development. Additional questionnaires may be utilized to gather community input, as this process proceeds.*
- f. Other Subcommittee Updates: *Commissioners Sandoval and Croley are working on revisions for the Winters Senior Resource Guide. Revisions are pending at this time.*

3. Community Liaison Reports

- a. Yolo County Commission on Aging: Update Completed.
- b. Winters Senior Foundation: Update completed and included information regarding community activities and upcoming events.
- c. Winters Community Corazon / HAC: Refer to minutes for updates moving forward.

5. Agenda for March, 2023: Discussed. *Refer to Action Items below.*

ACTION ITEMS:

- 1) All items listed within the new/ongoing projects as noted previously within this document.
- 2) Include the following within the agenda for next month:
 - a. City Administrative Updates.
 - b. New/Ongoing Projects.
 - *Recruitment for open seat
 - *Senior Center Fund Raising
 - *Senior Center furniture and fixtures, projections
 - *Senior activities development
 - *Other subcommittee updates
 - c. Community Liaison Reports
 - d. Agenda for the following month.

INFORMATION ONLY:

The next regular meeting of the Winters Senior Commission on Aging will be held in person at 6:30 p. m. on March 8, 2023.

ADJOURNMENT: Meeting ended at 7:45 p.m.

Cheryl Sandoval, Temporary Secretary

Cheryl Sandoval