



Winters Senior Commission on Aging Meeting  
City Hall Downstairs Conference Room  
318 First Street, Abby Street Entrance  
Wednesday, December 14, 5:30 p.m.

**AGENDA**

*Commission Members*

*Marianne Boyer Tina Lowden Cheryl Ann Sandoval Karen Croley*

*Eleanor Yeatman*

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PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Commission Members. Public comments time may be limited, and speakers will be asked to state their name.

Pledge

Roll Call

Approval of Agenda

**PUBLIC COMMENTS**

At this time, any member of the public may address the Commission on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Commission. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

**CONSENT CALENDAR**

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion, and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the Commission votes on the motion to adopt, members of the Commission, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

1. Minutes from October 12, 2022

## DISCUSSION ITEMS

1. Work Plan Discussion
2. City Administrative Updates
3. Community Liaison Reports
  - a. Yolo County Commission on Aging
  - b. Winters Senior Foundation
  - c. Winters Community Corazon / HAC
4. New / Ongoing Projects
  - a. Recruitment for open seats
  - b. Meeting time
  - c. Appoint position of secretary
  - d. Senior Center Fund Raising
  - e. Legislative Updates
  - f. Other subcommittee updates?

## ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the November 9, 2022 regular meeting of the Winters Senior Commission on Aging was posted on the City of Winters website at [www.cityofwinters.org](http://www.cityofwinters.org) and Commission Members were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on November 4, 2022, and made available to the public during normal business hours.

*Ellena Branson*

Deputy City Clerk

Minutes of the Regular Meeting of the Winters Senior Commission on Aging  
November 9, 2022

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Meeting called to order at 5:40 p.m.

Present: Commission Members Lowden, Boyer, Sandoval and Croley  
Absent: Commissioner Yeatman  
Staff: Kathleen Tropa

APPROVAL OF AGENDA

Motion by Commissioner Lowden, second by Commissioner Boyer to approve the agenda. Motion carried with the following roll call vote:

AYES: Commission Members Lowden, Boyer, Sandoval and Croley  
NOES: None  
ABSENT: Commissioner Yeatman  
ABSTAIN: None

PUBLIC COMMENTS:

None

CONSENT CALENDAR

1. Minutes from October 2022

A date error was noted and corrected within the minutes. Given this correction, motion by Commissioner Croley, second by Commissioner Boyer to approve the consent calendar. Motion carried with the following roll call vote:

AYES: Commission Members Lowden, Boyer, Sandoval and Croley  
NOES: None  
ABSENT: Commissioner Yeatman  
ABSTAIN: None

DISCUSSION ITEMS:

1. Work Plan Discussion: Work plan reviewed and discussed.
2. City Administrative Updates: Completed and discussed.
3. Community Liaison Reports
  - a. Yolo County Commission on Aging: Update completed and included information regarding recent projects and followup items.

- b. Winters Senior Foundation: Update completed and included information regarding upcoming events and community activities.
- c. Winters Community Corazon / HAC: Refer to minutes for updates moving forward. No quorum this month for the November meeting.

4. New / Ongoing Projects:

- a. Recruitment for open seats: Ongoing
- b. Meeting Time: To remain at 5:30 p.m. for now.
- c. Appoint Position of Secretary: Commissioner Sandoval to continue to assist with this position on a temporary basis at this time.
- d. Senior Center Fund Raising: Ongoing
- e. Senior Center Program Questionnaire: Information discussed within the Work Plan Discussion Item.
- f. Legislative Updates: Networking at the County level to streamline updates.
- g. Other subcommittee updates: None

**ACTION ITEMS:**

- 1) Include the following within the agenda for next month:
  - a. Work Plan Discussion
  - b. City Administrative Updates
  - c. Community Liaison Reports
  - d. Recruitment for open seats
  - e. Discuss possible change of time for WSCoA meetings.
  - f. Secretary Position
  - g. Senior Center Fund Raising
  - h. Legislative Updates

**INFORMATION ONLY:**

The next regular meeting of the Winters Senior Commission on Aging **will be held in person December 14, 2022.**

**ADJOURNMENT:** Meeting ended at 7:05 p.m.

*Cheryl Sandoval, Temporary Secretary*

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Cheryl Sandoval