



Winters Senior Commission on Aging Meeting
Teleconference Meeting
Wednesday, September 14th 5:30 p.m.
To join this meeting via Zoom:

https://us02web.zoom.us/j/84933768985?pwd=SchZOVOrzJRDWMTbgQgALf_tCMylCs.1

Meeting ID: 849 3376 8985

Passcode: 754644

AGENDA

Commission Members

Marianne Boyer Tina Lowden Wally Pearce Cheryl Ann Sandoval Karen Conerly Eleanor Yeatman

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Commission Members. Public comments time may be limited, and speakers will be asked to state their name.

Pledge

Roll Call

Approval of Agenda

PUBLIC COMMENTS

At this time, any member of the public may address the Commission on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Commission. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion, and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the Commission votes on the motion to adopt, members of the Commission, staff, or the public may

request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

1. Resolution 2022-01 Making Findings and Determinations Under AB 361 for Continued Virtual Meetings.
2. Minutes from June 8, 2022
3. Minutes from May 11, 2022

DISCUSSION ITEMS

1. Work Plan Discussion
2. City Administrative Updates
3. Community Liaison Reports
 - a. Yolo County Commission on Aging
 - b. Winters Senior Foundation
 - c. Winters Community Corazon / HAC
4. New / Ongoing Projects
 - a. Senior Center Fund Raising
 - b. Senior Center Program Questionnaire
 - c. Legislative Updates
 - d. Other subcommittee updates?

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the September 14, 2022 regular meeting of the Winters Senior Commission on Aging was posted on the City of Winters website at www.cityofwinters.org and Commission Members were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on September 9, 2022, and made available to the public during normal business hours.

Ellena Branson

Deputy City Clerk



**CITY COUNCIL
STAFF REPORT**

TO: Winters Senior Commission on Aging Members
DATE: September 14, 2022
FROM: Kathleen Salguero Trepa, City Manager
SUBJECT: Resolution No. 2022-01 Making Findings and Determinations Under AB 361 for Continued Virtual Meetings.

RECOMMENDATION:

Adopt Resolution No. 2022-01 Making Findings and Determinations Under AB 361 for Continued Virtual Meetings.

BACKGROUND:

AB 361 allows the City Council and all commissions, committees and other legislative bodies of the City of Winters to meet virtually or telephonically without meeting certain Brown Act posting requirements, identifying each teleconference location, requiring each teleconference location to be publicly accessible, or requiring a quorum of the legislative body to be physically present within the City. Virtual public meetings still require standard meeting agendas and notices and the ability for the public to provide public comment.

In order to continue virtual meetings when a state of emergency remains active, the legislative body must make findings every 30 days that 1) it has reconsidered the circumstances of the ongoing COVID-19 pandemic state of emergency and 2) either the state of emergency continues to directly impact the ability of the public to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing.

DISCUSSION:

AB 361 allows virtual public meetings to continue through January 1, 2024, provided that:

1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The legislative body holds a meeting during a proclaimed state of emergency and determines or has determined by majority vote that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

At its October 5, 2021 City Council meeting, Council adopted Resolution No. 2021-65 making the initial findings and determinations under AB 361 for continued virtual meetings under AB 361. Those conditions have not changed and continue to exist. Staff is recommending that the Winters Senior Commission on Aging authorize remote teleconference meetings pursuant to the provisions of AB 361 by adoption of the attached Resolution.

A copy of AB 361 is available at

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB361.

FISCAL IMPACT:

There is no fiscal impact.

ATTACHMENTS:

1. Resolution 2022-01
2. Yolo County Health Officer's Memo Regarding Remote Public Meetings

RESOLUTION NO. 2022-01

**A RESOLUTION OF THE WINTERS SENIOR COMMISSION ON AGING OF THE CITY OF
WINTERS
MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR CONTINUED VIRTUAL
MEETINGS**

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 *et seq.*) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361, Chapter 165, Statutes of 2021 (“AB 361”), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Governor issued a proclamation declaring a state of emergency on March 4, 2020, due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect; and

WHEREAS, the Winters Senior Commission on Aging of the City of Winters has considered the circumstances of the state of emergency; and

WHEREAS, state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, the City Council of the City of Winters previously adopted Resolution No. 2021-65 on October 5, 2021, finding that the requisite conditions exist for the legislative bodies of the City to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e); and

WHEREAS, according to the Yolo County Health Officer, the grounds for the social distancing recommendation include the unique characteristics of public governmental meetings, including the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges of ensuring compliance with safety requirements and recommendations at such meetings; and

WHEREAS, the continuation of virtual meetings will allow for full participation by members of the public until social distancing recommendations are lifted; and

WHEREAS, the Winters Senior Commission on Aging of the City of Winters desires to continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e); and

NOW THEREFORE BE IT RESOLVED, by the Winters Senior Commission on Aging of the City of Winters as follows:

1. The above recitals and true and correct and shall be the findings of the Winters Senior Commission on Aging of the City of Winters.
2. Consistent with the provisions of Government Code section 54953(e), the Climate Action Commission finds and determines that: (a) a state of emergency related to COVID-19 is currently in effect; and (b) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19. Based on such facts, findings and determinations, meetings of the Climate Action Commission will continue to be conducted remotely in compliance with AB 361 and Government Code section 54953(e)(2).
3. This Resolution shall become effective upon adoption.

PASSED AND ADOPTED at the regular meeting of the Winters Senior Commission on Aging of the City of Winters held on September 14, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

, chair

ATTEST:

Kathleen Salguero Trepa, City Clerk



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Aimee Sisson, MD, MPH
Health Officer

MAILING ADDRESS
137 N. Cottonwood Street • Woodland, CA 95695
www.yolocounty.org

Date: January 4, 2022

To: All Yolo County Boards and Commissions

From: Dr. Aimee Sisson, Health Officer

Subject: Remote Public Meetings

On September 22, October 20, and November 20, 2021, I issued memoranda recommending remote meetings. The case rate in Yolo County has increased significantly since the November 20 memorandum, and the current case rate represents high community transmission. In the context of high community transmission, I recommend meetings be held remotely whenever possible. I am re-issuing the earlier memorandum with updated COVID-19 case rate data.

In light of the ongoing public health emergency related to COVID-19 and the high level of community transmission of the virus that causes COVID-19, the Yolo County Public Health Officer recommends that public bodies continue to meet remotely to the extent possible. Board and Commissions can utilize the provisions of newly enacted AB 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, the grounds for the remote meeting recommendation include:

- The continued threat of COVID-19 to the community. As of January 4, 2022, the case rate is 32.3 cases per 100,000 residents per day. This case rate is considered “High” under the Centers for Disease Control and Prevention’s (CDC) framework for assessing community COVID-19 transmission; and
- The unique characteristics of public governmental meetings, including the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges of ensuring compliance with safety requirements and recommendations at such meetings.

Meetings that cannot feasibly be held virtually should be held outdoors when possible, or indoors only in small groups with face coverings, maximal physical distance between participants, use of a portable HEPA filter (unless comparable filtration is provided through facility HVAC systems), and shortened meeting times.

Davis

600 A Street
Davis, CA 95616
Mental Health (530) 757-5530

West Sacramento

500 Jefferson Boulevard
West Sacramento, CA 95605
Service Center (916) 375-6200
Mental Health (916) 375-6350
Public Health (916) 375-6380

Winters

111 East Grant Avenue
Winters, CA 95694
Service Center (530) 406-4444

Woodland

25 & 137 N. Cottonwood Street
Woodland, CA 95695
Service Center (530) 661-2750
Mental Health (530) 666-8630
Public Health (530) 666-8645

This recommendation is based upon current conditions and available protective measures. The Public Health Officer will continue to evaluate this recommendation on an ongoing basis and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

Minutes of the Regular Meeting of the Winters Senior Commission on Aging Held via
Teleconference (Zoom)
June 8, 2022

Meeting called to order at 5:30 p.m.

Present: Commission Members Lowden, Pearce, Sandoval
Absent: Commission Members Boyer and Conerly
Staff: City Manager Kathleen Tropa

Approval of Agenda:

There were no changes to the agenda. Motion by Commissioner Lowden, second by Commission Member Pearce to approve the agenda. Motion carried with the following roll call vote:

AYES: Commission Members Lowden, Pearce, Sandoval
NOES: None
ABSENT: Commission Members Boyer and Conerly
ABSTAIN: None

PUBLIC COMMENTS: None

CONSENT CALENDAR

A. None. Minutes from May meeting to be reviewed in July of 2022.

DISCUSSION ITEMS:

1. Discussion of Goals and Annual Work Plan:

Discussed current objectives and progress to date.

- #1: Pending, noted resignations impacting work load
- #2: To draft summary of work completed for September Report
- #3: Pending, noted resignations impacting work load
- #4: To draft summary of work completed for September Report
- #5: To draft summary of work completed for September Report
- #6: To draft summary of work completed for September Report
- #7: On track, to draft summary of work completed for September Report
- #8: Continue to gather information. More concrete data to review, August

ACTION ITEM: Further discuss progress to date at our next meeting.

2. Appointment to County Senior Commission on Aging:

Motion by Commissioner Pearce, second by Commission Member Lowden for Chairperson Cheryl Sandoval to be the new Liaison. Motion carried with the following roll call vote:

AYES: Commission Members Lowden, Pearce, Sandoval
NOES: None
ABSENT: Commission Member Boyer and Conerly
ABSTAIN: None

3. Any Updates for the Good of the Order

- 1) Legislative Bills: Commissioner Pearce to forward information to Kathleen to distribute
- 2) Winters Senior Foundation: Well attended ice cream social. Great job.
- 3) Elder Day is scheduled on June 25, 2022. Discussed celebration plans.

INFORMATION ONLY:

The next regular meeting of the Winters Senior Commission on Aging will be held via teleconference July 13, 2022.

ADJOURNMENT:

Motion to adjourn made by Commissioner Lowden, second by Commission Member Pearce.

Meeting ended at 6:32 p.m.

Cheryl Sandoval for Karen Conerly

Cheryl Sandoval

Minutes of the Regular Meeting of the Winters Senior Commission on Aging Held via
Teleconference (Zoom)
May 11, 2022

Meeting called to order at 5:30 p.m.

Present: Commission Members Boyer, Lowden, Pearce, Sandoval, Conerly
Absent: None
Staff: City Manager Kathleen Trepá

Approval of Agenda:

Agenda approved with the addition of Winters Elder Day Counsel update. Motion by Commissioner Bower, second by Commission Member Pearce to approve the agenda. Motion carried with the following roll call vote:

AYES: Commission Members Boyer, Lowden, Pearce, Sandoval, Conerly
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC COMMENTS: Tina Lowden read a letter sent to her husband, from a case manager specialist of Yolo Healthy Aging Alliance (Topics: transportation and advocacy).

CONSENT CALENDAR:

- a. Minutes from meeting of March 9, 2022
- b. Minutes from meeting of April 13, 2022

Approval of Consent Calendar

Motion by Commissioner Pearce, second by Commission Member Lowden to approve the consent calendar. Motion carried with the following roll call vote:

AYES: Commission Members Boyer, Lowden, Pearce, Sandoval, Conerly
NOES: None
ABSENT: None
ABSTAIN: None

PRESENTATIONS: None

DISCUSSION ITEMS:

1. Election of Secretary to the Winters Senior Commission on Aging: Duties reviewed by City Manager Kathleen Trepá. Commissioner Karen Conerly nominated by Chair Sandoval.

Roll call vote:

AYES: Commission Members Boyer, Lowden, Pearce, Sandoval, Conerly
NOES: None
ABSENT: None
ABSTAIN: None

Congratulations Commissioner Conerly!

2. City Administrative Updates: Completed

3. Community Liaison Reports:

- a. Yolo County Commission on Aging: Marlene Bell provided an update.
ACTION ITEM: Appoint Commission Representative to YCCA
- b. Winters Senior Foundation:
 - ~June 1, 2022, Ice Cream Social is scheduled.
 - ~Evaluating readiness to provide seniors with rides to medical appointments.
- c. Winters Community Corazon (HAC): Update provided by Chair Sandoval. Festival scheduled on September 24, 2022. Volunteers needed.
- d. Winters Elder Day Counsel: Elder Day is scheduled on June 25, 2022. Discussed celebration plans. Honoring 14 individuals.

4. New/Ongoing Projects

- a. Senior Center Fund Raising: Getting ready to launch in-person campaign.
- b. Senior Center Program Questionnaire: Continuing to gather completed questionnaires from the community.
- c. Legislative Updates: Completed. Commissioner Pearce continues to review legislation and forward data for commissioners to review.
- d. Other subcommittee updates: None

AGENDA ITEMS FOR JUNE

- a. Review goals and objectives, progress to date.
- b. Elect representative to YCCA

INFORMATION ONLY:

The next regular meeting of the Winters Senior Commission on Aging will be held via teleconference June 8, 2022.

ADJOURNMENT:

Motion to adjourn made by Commissioner Pearce, second by Commission Member Conerly.

Roll call vote:

AYES: Commission Members Boyer, Lowden, Pearce, Sandoval, Conerly

NOES: None

ABSENT: None

ABSTAIN: None

Meeting ended at 6:32 p.m.

Cheryl Sandoval for Karen Conerly

Cheryl Sandoval