

RESOLUTION NO. 2021-92

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
FORMALLY ESTABLISHING THE HISPANIC ADVISORY COMMITTEE,
APPOINTING MEMBERS FOR SPECIFIED TERMS, AND TRANSFERRING
\$33,000 FROM THE CITY HISPANIC ADVISORY ACCOUNT TO THE
WINTERS COMMUNITY CORAZON FOUNDATION**

WHEREAS, On June 20, 2006, the City Council adopted Resolution No. 2006-033 forming the Hispanic Advisory Committee for a six-month period to develop outreach and communication to the Spanish-speaking community; and

WHEREAS, On October 17, 2006, seven members were appointed as well as a Council liaison for this six-month pilot program; and

WHEREAS, The committee's work was well received and has expanded through the years, with various updates to the City Council, which supported and reauthorized the committee's work as documented by Council minutes from 2007 through 2010; and

WHEREAS, in recent years the Hispanic Advisory Committee has been very successful with its fundraising efforts through direct donations and the coordination of the Festival de la Comunidad, and the City of Winters has set aside these funds in a designated account for the committee's exclusive use to support philanthropic work and community services, which now totals \$34,197; and

WHEREAS, committee members, as community members, have established a non-profit foundation, called the Winters Community Corazon, to continue that work and respectfully requests that \$33,000 be transferred from the City's committee account to Winters Community Corazon, to continue funding community support and charitable activities; and

WHEREAS, the Hispanic Advisory Committee will continue with advocacy and programming in support of its ongoing mission to focus on issues of outreach to the Hispanic community, extending city-wide activities into the Spanish-speaking community, and advise on improving communication, representation, motivation and integration of the Hispanic population into the broader Winters community; and

WHEREAS, the City of Winters desires to formally establish the Hispanic Advisory Committee, appoint members for specified terms, and fund the establishment of the Winters Community Corazon foundation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winters that:

Section 1. The City hereby finds and determines that the foregoing recitations are true and correct and are incorporated herein by this reference.

Section 2. The City hereby creates the Hispanic Advisory Committee to achieve the following:

1. PURPOSE

The Hispanic Advisory Committee (the "Committee") shall perform the following functions:

A. Act as an advisory body to staff and the City Council on issues of outreach to the Hispanic community, assist with extending city-wide activities into the Spanish-speaking community, and advise on improving communication, representation, motivation, and integration of the Hispanic population into the broader Winters community; and

B. Coordinate programming in support of the Hispanic community; and

C. Prepare an annual work plan for Council consideration, listing previous year accomplishments and goals for the coming year.

2. MEMBERSHIP

The Committee shall consist of seven (7) voting members who represent a broad cross-section of residents and stakeholders interested in supporting the Hispanic community, the majority of whom must reside within the City of Winters or have a Winters address. All Committee members shall be appointed by the City Council.

The Committee is strongly encouraged to maintain connections with other advisory bodies with similar goals and interests, either regionally or locally, and may appoint liaisons to and from those advisory bodies as part of its work, such as the Senior Committee on Aging.

The Committee may also be assigned a Council liaison as appointed by the City Council.

The City Manager will assign a staff member to support the Committee.

3. TERMS OF OFFICE

Each Committee member shall serve a term of four (4) years. At the onset of the Committee, four committee members shall be appointed for four-year terms and three shall be initially appointed for two-year terms and then subsequently for four-year terms; thus, Committee terms shall stagger.

4. APPOINTMENTS

The initial appointments to the Hispanic Advisory Committee are as follows:

- Leticia Quirarte, 4 years
- Maria Gutierrez, 4 years
- Alicia Chavez Campbell, 4 years
- Al Vallecillo, 4 years
- Rosa Vasquez, 2 years
- Irene Goya Tweedt, 2 years
- Ramon Altamirano, 2 years
- Baldomero Arce, alternate
- Ismael Castro, alternate
- Alfonso Salas, alternate

5. TERMINATION OF APPOINTMENT

The term of any member of the Committee who has been absent from three (3) consecutive regular or special meetings, or who has missed more than 1/3 of the meetings in a 12-month period, without the approval of the City Council, shall automatically terminate. The Council shall then appoint a new committee member.

Except for initial two-year appointments, a committee member's term will terminate after four (4) years, or until a successor is appointed. A committee member may be re-designated and appointed to serve multiple terms by the Council.

Members of the Committee serve at the pleasure of the City Council and may be removed from office by a majority vote of the City Council.

6. VACANCIES

Vacancies on the Committee shall be filled for the unexpired term in the same manner in which regular appointments are otherwise made, via recruitment or off an eligibility list from a previous recruitment.

7. OFFICERS OF THE COMMITTEE

The members of the Committee shall annually select one (1) of its members as Chairperson and one (1) of its members as Vice Chairperson. The Committee may also select a Secretary to assist with preparing agendas and minutes.

- a. The Chairperson of the Committee shall call the meetings to order at the appointed time; appoint all committees, subject to approval of the

Committee; have all the powers and duties of the presiding officer as described in Rosenberg's Rules of Order; and perform such other duties as may from time to time be prescribed by the Committee.

- b. The Vice Chairperson of the Committee shall have all the powers and perform all the duties of the Chairperson in the case of absence or inability of the Chairperson to act. The Vice Chairperson shall perform such other duties as may from time to time be prescribed by the Committee or the Chairperson.
- c. The Secretary assists with preparing agendas and minutes, working closing with the assigned staff member to ensure Brown Act compliance.

8. MEETINGS OF THE COMMITTEE

The Committee shall establish a regular time and place of meeting and shall hold regular meetings. Special meetings of the Committee may be called by the Chairperson, or by any four (4) or more voting members of the Committee. Personal notice of a special meeting must be given to all members of the Committee. If personal notice cannot be given, written notice must be mailed to such members at least twenty-four (24) hours prior to said meeting, unless said notice requirement is waived in writing by said member.

9. QUORUM

For the purpose of transacting business, a quorum of the Committee shall consist of four (4) of the seven (7) members.

10. OPEN GOVERNMENT

All meetings and deliberations of the Committee shall be conducted openly and publicly in accordance with the requirements of the Ralph M. Brown Act.

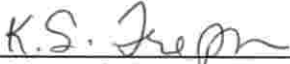
PASSED AND ADOPTED at the regular meeting of the City Council of the City of Winters held on December 21, 2021, by the following vote:

AYES: Council Member Anderson, Neu, Mayor Pro Tem Biasi, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: Council Member Loren



Wade Cowan, Mayor

ATTEST:



Kathleen Salguero Trepa, City Clerk