



Minutes of the Regular Meeting of the Winters Senior Commission on Aging  
Held via Teleconference (Zoom)  
Aug 11, 2021

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Chairman Glenn Ripley called the meeting to order at 5:30 p.m.

Roll Call      Present: Commission Members Boyer, Ripley, Sandoval, Pearce, Van Dyke, Whitworth

Absent: Commissioner Lowden

Staff:            City Manager Kathleen Trepá

Approval of Agenda:

The following amendments were made to the agenda: Under presentations remove SNAP, which was left over from July's agenda. Also, under Community Liaison reports, number 2 d. Add a "W" to EDC.

Motion by Commission Member Pearce to approve the agenda with changes, second by Commission Member Boyer. The motion carried with the following roll call vote:

AYES:            Commission Members Boyer, Sandoval, Pearce, Ripley, VanDyke, Whitworth

NOES:            None

ABSENT:        None

ABSTAIN:       None

PUBLIC COMMENTS: None

CONSENT CALENDAR

A. Minutes of the Regular Meeting of the Winters Senior Commission on Aging Held on Wednesday, July 14, 2021 via Zoom.

Motion by Commission Member Pearce to approve the Consent Calendar, second by Commission Member Boyer. Motion carried with the following roll call vote:

AYES: Commission Members Boyer, Sandoval, Pearce, Ripley, VanDyke,  
Whitworth,  
NOES: None  
ABSENT: None  
ABSTAIN: None

DISCUSSION: Round Table Updates/Q & A:

1. City Admin Updates/Items

a. Resource Guide

City Manager Trepa reported that the Senior Resource Guide edits in Spanish are complete, and the guide is close to wrapping up. The next step is to provide to the Commission quotes for printing hardcopies; the guide will also be available online.

b. Community Development Block Grant (CDBG) – Senior Center

City Manager Trepa reported that the City has received the executed agreement for the \$4.2 million grant to construct the new Senior Center, which was originally part of the Blue Mountain Terrace project. To avoid having to get new approval from the state, the original architect would have to work for Domus, the construction firm that built the Blue Mountain Terrace. She said it is also possible that the same construction firm that built the Blue Mountain Terrace may be able to continue under the same contract to construct the Senior Center. This would save time as the project would not have to go out to bid but California Department of Housing and Community Development would have to approve. If this happens the project could break ground next fall.

c. CDBG Grant – Coordinator

City Manager Trepa reported that the \$350,000 proposal to CDBG for a part-time Senior Center Coordinator was not approved. The City was disqualified from the process because the application was not submitted by 5 p.m. on the deadline date. The City will reapply in the spring, with the hope that if the grant is approved the coordinator could be on board by the time the Senior Center opens.

2. Community Liaison Reports

a. Yolo County Commission on Aging & Adult Services (YCCA&AS) - Commission Member Boyer

There was no report, the YCCA & AS did not meet in July.

b. Winters Senior Foundation (WSF) - Commission Member Boyer

The WSF is holding senior game day every other Thursday at the benches outside Berryessa Gap tasting room. At the most recent game day, a videographer interviewed those in attendance about why it is so important to raise funds for the new Senior Center. At the next meeting, the WSF will discuss caregivers. Karen May commented

that the WSF is looking for a place to hold its Christmas Dinner and it may be held at the Winters Hotel.

Kate Laddish commented that YCCA&AS is creating six modules on emergency preparedness that will be presented via Zoom on Sept. 13 and Sept. 20.

c. Winters Community Corazon - Commission Member Tina Lowden  
No report, tabled to next meeting.

d. Area 4/Winters Elder Day Council (WEDC) - Commission Member Wally Pearce

Commission Member Pearce encouraged seniors to view YCCA&AS module number four, which will focus on services to those with accessibility needs.

e. Furniture Fixtures and Equipment (FFE) Advisory Subcommittee –  
Commission Member Marianne Boyer.

Commission Member Boyer said the subcommittee is active and following procedures to obtain the right FFE for the Senior Center. The Senior Foundation is running the capital campaign, and the video interviews that began on the senior game day will continue, and will include representation from Winters' Hispanic population. Karen May mentioned that the committee is developing a wish list for the Senior Center and will bring it back to the full Commission. The subcommittee developed a donor list of 98 companies that serve Winters, excluding restaurants which have been hard hit during the past year.

f. Senior Center Program Planning Subcommittee—Commission Chair Glenn Ripley

Commission chairman Ripley said he and Commission Member Cheryl Sandoval put together a draft questionnaire for community input on what type of programming they would like to see in the new Senior Center. A copy was included in the agenda packet, and he asked for feedback from Commission members. The questionnaire may also be included in the newspaper, online and at tables during community events. Commission Member Boyer asked if the Winters Senior Foundation would send it to its group mailing list. Karen May said it would require permission from the WSF president. City Manager Trepa noted that the City can also create an electronic survey. Other good distribution sites would include Winters Chamber of Commerce Office, Lorenzo's Market and the Post Office.

### 3. Projects

#### a. Resource Guide

The Commission agreed to develop a letter of appreciation to present to City Manager Trepa's mother to express appreciation for her time editing the Senior Resource Guide.

The next step is to determine the number of copies that can be made based on the \$1,300 budget.

b. September National Senior Center Recognition [Recognition of Joe T] –  
Commission Member Tina Lowden  
Item was tabled until the next Commission meeting.

Action Items (motion required):

1. Selection of Co-Chair

Commission Member Pearce nominated Commission Member Whitworth for Co-Chair. Commission Member Boyer seconded.

AYES: Commission Members Boyer, Sandoval, Pearce, Ripley, VanDyke,  
NOES: None  
ABSENT: None  
ABSTAIN: Commission Member Whitworth

2. Appointment to YCCA&AS

Commission Member Pearce recalled that the Senior Commission on Aging Chairman was to be appointed to the YCCA&AS. Chairman Ripley said he would be happy to serve. City Manager Trepa said she would verify whether the Commission would determine who served, or whether the City Council should make the recommendation. The Commission Members all agreed that Chairman Ripley should fill the vacancy.

3. Commission Annual Goals & Team Building Workshop

The Commission agreed to meet on Tuesday, Aug. 24 at 5:30 pm at the Main Street pergolas to review accomplishments, look at project status, review the Commission Charter and set goal and objectives for the coming year.

INFORMATION ONLY:

The next regular meeting of the Winters Senior Commission on Aging will be held via teleconference Sept. 8, 2021.

ADJOURNMENT:

Meeting ended at 6:18 pm

*Dawn Van Dyke*

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Dawn Van Dyke, Secretary