



Winters Senior Commission on Aging Meeting

Teleconference Meeting

Wednesday, June 9, 2021 5:30 p.m.

To join this meeting via Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/88098197361?pwd=Ty8rciVVckxhZkpWclJ6V2M4ZzhrQT09>

Meeting ID: **880 9819 7361**

Passcode: **991915**

AGENDA

Commission Members

*Marianne Boyer
Glenn Ripley*

*Tina Lowden
Cheryl Sandoval*

*Debra Palmer
Valerie Whitworth*

*Wally Pearce
Dawn VanDyke*

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Commission Members. Public comments time may be limited, and speakers will be asked to state their name.

Pledge

Swearing in of Recently Appointed Continuing and New Commission Members who have been appointed by the Council to serve a four-year term beginning 6/1/2021 and expiring June 1, 2025

Debra Palmer
Marianne Boyer
Wally Pearce
Glen Ripley

Roll Call

Approval of the Agenda

PUBLIC COMMENTS:

At this time, any member of the public may address the Commission on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Commission. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR:

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion, and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the Commission votes on the motion to adopt, members of the Commission, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Approval of May12, 2021 Minutes

Round Table Updates / Q & A:

- 1. City Administration:
 - a. Senior Center funding and final plans - update
 - b. CDBG grant for Senior Center update
 - c. Senior Commission Vacancies update
 - d. Housing (survey) update regarding senior needs
 - e. Waste Management discounts for seniors- research
 - f. AARP grant update Art in Park- Kathleen /Valerie

- 2. Community Liaison Reports:
 - a. Yolo Healthy Aging - Debra
 - b. YCCAAS - Debra/Marianne
 - c. Winters Senior Foundation - Marianne
 - d. HAC Winters Codosan Foundation – Tina,
 - e. Area 4 and Winters Elder Day Council – Wally
 - f. FFE advisory subcommittee – Marianne
 - g. Sr. Center Planning Advisory Subcommittee – Mike or Debra

- 3. Projects:
 - a. Senior Resource Guide Funding and printing update – Tina
 - b. Vitals/ Snap/ CERT program promotion to senior and disabled families- Tina/Valerie
 - c.

Action Items (motions required):

1. Next steps for promoting SR Resource Guide digitally/ in print.
2. Discuss next steps for promoting Vitals/ SNAP and or CERT
3. Discuss next steps for promoting National Senior Center Recognition month
September planning
 - a. Community survey / focus groups
 - b. Partnering with other liaison organizations with similar missions
4. Leadership in the commission- change or request continuation for one more year
before change to promote continuity.

ADJOURNMENT:

I declare under penalty of perjury that the foregoing agenda for the June 9, 2021 regular meeting of the Winters Senior Commission on Aging was posted on the City of Winters website at www.cityofwinters.org and Commission Members were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on June 4, 2021, and made available to the public during normal business hours.

Ashley Bussart

City Clerk



Minutes of the Regular Meeting of the Winters Senior Commission on Aging Held via
Teleconference (Zoom)
May 12, 2021

Meeting called to order at 5:30 p.m.

Present: Commission Members Boyer, Felsen, Lowden, Palmer, Pearce, Sandoval,
VanDyke
Absent: Whitworth,
Staff: City Manager Kathleen Trepa

Approval of Agenda:

There were no changes to the agenda. Motion by Commissioner Boyer, second by
Commission Member Pearce to approve the agenda. Motion carried with the following
roll call vote:

AYES: Commission Members Boyer, Felsen, Lowden, Palmer, Pearce, Sandoval,
VanDyke
NOES: None
ABSENT: Whitworth,
ABSTAIN: None

PUBLIC COMMENTS:

- Kate Laddish: Thanked the Commission for jumping in on the emergency preparedness project. Talked about SNAP, there is not a specific space on the form to indicate who needs help evacuating in the event of an emergency. There is no database to indicate who needs help evacuating. This is not the intent of the form. Could this Commission in its advocacy role, advocate for a process for this? (Method for building a database that could be used in an emergency to facilitate the safe evacuation of all seniors who need help).
- Tina Lowden: Invites folks to participate in a drive by birthday celebration on Monday May 17, 11:15 a.m., for Gina Ogando. Meeting at the corner of Abby and 3rd.

CONSENT CALENDAR:

Minutes of the Regular Meeting of the Winters Senior Commission on Aging Held on
Wednesday, April 14, 2021

Motion by Commission Member Pearce second by Commission Member Felsen to approve the Consent Calendar. Motion carried with the following roll call vote:

AYES: Commission Members Boyer, Felsen, Lowden, Palmer, Pearce, Sandoval,
VanDyke
NOES: None
ABSENT: Whitworth,
ABSTAIN: None

DISCUSSION ITEMS:

Round Table Updates/ Q and A

1) City Administration:

- a) Senior Center Funding and Construction: Have received a Grant contract from the State Department of Housing and Community Development. Ms. Trepa has signed it and sent it back. It has been uploaded into the State system. When the State Representative signs it and returns it to the City of Winters, we will be authorized to proceed for any work that is eligible under the Grant. Daniel Maguire has come out of retirement to be project lead for the Senior Center.
- b) CDBG Grant for Senior Center Programming & Coordination: Fund part-time staff person devoted to senior services and senior activities. If the city budget improves, additional monies from the general fund may help to fund a full-time professional position. We should know more in September 2021.
- c) Senior Commission Vacancies in June & Recruitment Status: Reviewed upcoming vacancies, and how these vacancies have evolved. We have 4 positions opening: Seat for Commissioners Boyer, Felsen, Palmer and Pearce. New roster will go out with updates for renewal-dates. These Commissioners can apply to be reappointed. Council subcommittee will review applications and appoint. In July, the Commission votes for new leadership given new members for the upcoming year. Discussed a process for voting on leadership during July Commission meetings, moving forward, as this should happen every year.
- d) Housing Element update and community survey: Earmark for another meeting. When the draft is finalized, it will be issued for public comment.

2) Community Liaison Reports:

- a) Yolo Health Aging: Working on Town Hall Meetings regarding CA Masterplan. Focused on nutrition, transportation and decreasing the digital divide. Other topics will be considered, as indicated, during the process.
- b) YCCAAS: Highlighting town hall meetings and participation.
- c) Winters Senior Foundation: Looking at dates for games and activities for group meetings. Looking for new members. Looking at WM and possible senior discounts.
- d) Hispanic Advisory Board: New name "Winters Corazon Foundation." Non-profit. Board established. Festival projected for September 26, 2021.
- e) Area 4 and Winters Elder Day Council: Nothing new to report

- f) FFE advisory subcommittee: Putting together a brochure. Seeking donations. Very active.
 - g) Sr. Center Planning Advisory Subcommittee: Still in data collection mode. More information to be available later.
- 3) Projects:
- a) Senior Resource Guide Funding (SRG) and Printing Update: We have 3 bids. One bid has expired and needs to be updated. Once received, choose the lowest bid, and forward all information to Ms. Trepá. Digital upgrade to the SRG discussed along with method (s) to post. Spanish/English version of the SRG completed. Discussed plan for updating SRG on a regular basis at specific intervals as things change over time. Current 2020 Guide is on the City's website in both Spanish and English. Discussed monies currently available and additional monies needed for printing of the SRG. Report back in June 2021.

ACTION ITEMS:

- 1) Discuss process for setting monthly agenda and agenda format:

Motion by Commission Member Lowden second by Commission Member Boyer for Commissioners to forward requested items for Agenda to point person, 10 days prior to scheduled Commission Meeting; Commissioner Sandoval, Secretary, to send out a reminder (Sunday-10 days prior); Commission to use the new agenda format presented by Ms. Trepá, today. Motion carried with the following roll call vote:

AYES: Commission Members Boyer, Felsen, Lowden, Palmer, Pearce, Sandoval, VanDyke
NOES: None
ABSENT: Whitworth,
ABSTAIN: None

- 2) Discuss meeting dates for summer months: Commission to continue to meet throughout the Summer months, second Wednesday of each month.
- 3) Discuss September National Senior Center Recognition month planning.
 - a) Community survey/focus groups: Discussed getting input from our community members so that all needs are met, all groups & all neighborhoods are included in the process. Consider future agenda items related to this process.

INFORMATION ONLY:

The next regular meeting of the Winters Senior Commission on Aging will be held via teleconference June 9, 2021.

ADJOURNMENT:

Motion that we adjourn was made by Commissioner Lowden. Motion seconded by Commissioner Boyer. Motion carried with the following roll call vote:

AYES: Commission Members Boyer, Felsen, Lowden, Palmer, Pearce, Sandoval,
VanDyke
NOES: None
ABSENT: Whitworth
ABSTAIN: None

Meeting ended at 6:20 p.m.

Cheryl Sandoval

Cheryl Sandoval, Secretary