



Winters Climate Action Plan Development Board Meeting

Winters City Hall, downstairs meeting room
318 First Street
Thursday, March 19, 2020
6:30 p.m.

Join Zoom meeting
<https://zoom.us/j/616623583>

AGENDA

*John W. Donlevy, Jr., City Manager
Ethan Walsh, City Attorney
Tracy Jensen, City Clerk*

Context and Justification for a CAP Review of Existing Resources

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Chair or board members. Public comment time may be limited and speakers will be asked to state their name.

Roll Call

Meeting participants on the call and inside the City Council Chambers shared their name, affiliation to the board, and relevant background.

Members Present: Gar House, Jennifer Urquhart, Ken Britten, Sam Warren, Kelly Linville, Shawn Yarnes

Liaisons: Christopher Flores, Climate Fellow; Kate Laddish, Putah Creek Committee; Albert Vallecillo, Hispanic Advisory Committee

Staff: John W. Donlevy, Jr., City Manager; Carol Scianna, Environmental Services Manager

Residents: Bonnie Dixon

Pledge of Allegiance

Christopher led the Pledge of Allegiance.

PUBLIC COMMENTS

At this time, any member of the public may address the Board on matters, which are not listed on this agenda. Residents should reserve their comments for matter listed on this agenda at the time the item is considered by the Board. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

No public comments were brought forward at this time during the meeting.

DISCUSSION QUESTION What climate issues affect you? What climate issues do you think affect Winters most?

Christopher Flores opened the discussion with one of his personal concerns surrounding climate impacts to the region and Winters. He shared that with the anticipated increase in the frequency of high heat days he will become more reliant on air conditioning/cooling services, which may impose more financial trade-off decision making in his future. Gar House noted the potential impacts to local agriculture and crop production changes in climate might induce. Shawn Yarnes voiced concerns about the connection between greenhouse gas (GHG) emissions and local air quality and what effect that may have on residents and their children. Kate Laddish reiterated the impacts high heat days will introduce, such as health complications for elders and persons with existing health conditions. The lack of overnight cooling due to an urban heat island effect was also noted. Sam Warren shared concerns about burdens a changing climate would impose on the immigrant population in addition to their already existing challenges. Bonnie Dixon expressed personal concerns about past and present water quality within the City, as changes in rainfall and groundwater recharge affect local water and wildfire conditions. Albert Vallecillo mentioned future planning efforts need to give additional consideration to the Latinx community to keep their housing and energy expenses affordable.

PRESENTATIONS

Context and Justification for a Climate Action Plan + Review of Existing Resources

Christopher shared a presentation on current climate policy conditions at worldwide, domestic, state and local levels. This included a simulation developed by NASA displaying annual CO₂ generation and movement, a NASA diagram showing 2019's warmer-than-average temperature increases in relation to recent decades, expected continental impacts from an IPCC report, and expected temperature increases in

Winters as modelled by the CalAdapt tool. Christopher introduced the three (3) documents already available to the City (*Draft Climate Action Plan, Climate Action Plan Strategy Report and the Resiliency Planning Toolkit*) that the Board will be reviewing over the next several months to develop a final version of a Climate Action Plan (CAP). The first document the Board will review is the *Draft Climate Action Plan* and is composed of six (6) sections.

BOARD DISCUSSION ITEMS

1. Review of Climate Action Plan Development Board Guidelines, Syllabus

Christopher began review of Board Guidelines document and expectations for future meetings. City Manager Donlevy clarified to the audience that the Board would not be creating a CAP from the ground up, but would instead be incorporating components of existing documents to finalize a planning document for the City, and lay the framework for a standing commission focused on implementation measures. He also added the CAP would be reviewed under a programmatic Environmental Impact Report (EIR). Ken Britten and Kate Laddish asked for additional clarity on this subject, in particular the purpose for a review and what a programmatic EIR would entail. John clarified the programmatic EIR is being used to perform an environmental review process on several ongoing City projects, including an update to the General Plan housing element, adoption of a CAP, and a specific plan for the City.

Christopher discussed the syllabus of planned meetings over the next few months, through August. Christopher shared intent to provide the three (3) existing City resources to Board members and audience members if desired soon. Ken Britten asked if alternative meeting spaces and platforms may be used to progress towards deliverables sooner. Christopher stated to ensure adequate opportunity for public comment/discussion and to maintain accordance with the Brown Act, the majority of recommendations and actions the Board will provide must take place in a scheduled meeting space. Kate Laddish suggested that members direct their comments and recommendations to Christopher prior to meetings to ensure deliverables are met on time.

2. Review Procedures Manual of City Boards and Commissions.

Christopher briefly introduced the City of Winters *Procedures Manual of City Boards and Commissions*. Members were tasked with reviewing this document and are to direct questions or concerns to Christopher.

3. Review principles of Rosenberg's Rules of Order and the Brown Act

Christopher briefly introduced *Rosenberg's Rules of Order*. Members were tasked with reviewing this document and are to direct questions or concerns to Christopher.

4. Ethics Training for Local Officials Resource -Members must complete by 05/15/2020:
<http://www.fppc.ca.gov/learn/public-officials-and-employees-rules-/ethics-training.html>

Christopher reminded Board members to complete online ethics training and send certification of completion to him by mid May.

5. Officer nominations (chairperson and vice chairperson)

Christopher offered the opportunity for members to nominate/recommend a person to be considered for chairperson and vice chairperson of the Board. Members expressed the desire to revisit this discussion item at the next meeting after reviewing members' qualifications for the officer positions.

NEXT MEETING TOPIC

Equity and Inclusion

BOARD ACTION ITEMS

1. Ethics Training for Local Officials Resource -Members must complete by 05/15/2020:
<http://www.fppc.ca.gov/learn/public-officials-and-employees-rules-/ethics-training.html>
2. Review above resources: CAP Dev Board Guidelines, Procedures Manual, and Principles Document
3. Read Draft CAP: *Executive Summary (pgs. 3-11)*

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the March 19, 2020 regular meeting of the Winters Climate Action Plan Development Board was posted on the City of Winters website at www.cityofwinters.org and Board members were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on March 16, 2020, and made available to the public during normal business hours.



Christopher Flores, City of Winters Climate Fellow

General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

The board does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

How to obtain Board Agendas and Agenda Packets:

View on the internet: <http://www.cityofwinters.org/climate-action-plan>

Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.

Climate Action Plan Development Board agenda packets are available for review or copying at the following locations:

City Hall – Environmental Services - 318 First Street