

**RESOLUTION NO. 2021-77**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS  
ESTABLISHING THE CLIMATE ACTION COMMISSION**

**WHEREAS**, the State of California enacted AB 32, the Global Warming Solutions Act of 2006, establishing a statewide target for reducing Green House Gas (GHG) emissions to 1990 levels by 2020; and

**WHEREAS**, Governor Schwarzenegger signed Executive Order S-3-05 requiring GHG reductions of 80% below 1990 levels by 2050; and

**WHEREAS**, in April 2008 the City Council adopted Resolution No. 2008-27, stating a long-term commitment to increasing energy efficiency and reducing GHG emissions within municipal operations and on a community-wide basis, and committed the City of Winters to join the Yolo County Climate Change Compact to coordinate energy efficiency and emission reduction strategies on a regional basis; and

**WHEREAS**, the City of Winters has indicated its commitment to address the detrimental impacts of climate change through the adoption of a Climate Action Plan on July 20, 2021 and expressed its intent to establish a Climate Action Commission to assist with overseeing the implementation of the Climate Action Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Winters that:

Section 1. The City hereby finds and determines that the foregoing recitations are true and correct and are incorporated herein by this reference.

Section 2. The City hereby creates the Climate Action Commission to achieve the following:

1. PURPOSE

The Climate Action Commission (the "Commission") shall perform the following functions:

- A. Act as an advisory body to the City Council related to the implementation of the Climate Action Plan, and relevant regulatory and scientific research; and
- B. Serve as a body of technical expertise in the area of climate change to City staff and the community; and

C. Develop and implement public information programs related to increasing awareness of and promoting the need to reduce climate impacts, such as developing a speakers' bureau on topics and assisting with disseminating public information;

D. Assist with supporting staff as a "force multiplier" for staff assigned projects and program areas related to mitigating the effects of climate change by conducting research, preparing reports, and developing recommendations; and,

E. Prepare an annual work plan for Council consideration, listing previous year accomplishments and goals for the coming year.

## 2. MEMBERSHIP

The Commission shall consist of five (5) voting members who represent a wide and representative range of technical expertise and lived experience, since Winters is a diverse city. The effects of climate change fall disproportionately on less-privileged groups, so many voices need to be represented. Members should represent technical expertise (i.e. scientists and engineers), high school and / or college students, seniors, farmers and farmworkers, and the local business community. The majority of commissioners must reside within the City of Winters or have a Winters address. All voting members of the Commission shall be appointed by the City Council.

The Commission is strongly encouraged to maintain connections with other related entities either regionally or locally, such as the Winters Natural Resources Commission and the Yolo County Climate Action Commission.

The Commission is strongly encouraged to maintain connections with other City advisory bodies and may appoint liaisons to and from those advisory bodies as part of its work.

The Commission may also be assigned a Council liaison as appointed by the City Council.

The City Manager will assign a staff member to support the Commission.

## 3. TERMS OF OFFICE

Each Commissioner shall serve a term of four (4) years. At the onset of the Commission, three commissioners shall be appointed for four-year terms and two shall be initially appointed for two-year terms and then subsequently for four-year terms; thus, commissioner terms shall stagger.

#### 4. TERMINATION OF APPOINTMENT

The term of any member of the Commission who has been absent from three (3) consecutive regular or special meetings, or who has missed more than 1/3 of the meetings in a 12-month period, without the approval of the City Council, shall automatically terminate. The Council shall then appoint a new commissioner.

A commissioner's term will terminate after four (4) years), or until a successor is appointed. A commissioner may be re-designated and appointed to serve multiple terms by the Council.

Members of the Commission serve at the pleasure of the City Council and may be removed from office by a majority vote of the City Council.

#### 5. VACANCIES

Vacancies on the Commission shall be filled for the unexpired term in the same manner in which regular appointments are otherwise made, via recruitment or off an eligibility list from a previous recruitment.

#### 6. OFFICERS OF THE COMMISSION

The members of the Commission shall annually select one (1) of its members as Chairperson and one (1) of its members as Vice Chairperson. No Chairperson or Vice Chairperson shall serve more than two (2) consecutive years as chair. The Commission may also select a Secretary to assist with preparing agendas and minutes.

- a. The Chairperson of the Commission shall call the meetings to order at the appointed time; appoint all committees, subject to approval of the Commission; have all the powers and duties of the presiding officer as described in Rosenberg's Rules of Order; and perform such other duties as may from time to time be prescribed by the Commission.
- b. The Vice Chairperson of the Commission shall have all the powers and perform all the duties of the Chairperson in the case of absence or inability of the Chairperson to act. The Vice Chairperson shall perform such other duties as may from time to time be prescribed by the Commission or the Chairperson.
- c. The Secretary assists with preparing agendas and minutes, working closing with the assigned staff member to ensure Brown Act compliance.

#### 7. MEETINGS OF THE COMMISSION

The Commission shall establish a regular time and place of meeting and shall hold regular meetings. Special meetings of the Commission may be called by the Chairperson, or by any four (4) or more voting members of the Commission, with permission of the City Council. Personal notice of a special meeting must be given to all members of the Commission. If personal notice cannot be given, written notice must be mailed to such members at least twenty-four (24) hours prior to said meeting, unless said notice requirement is waived in writing by said member.

8. QUORUM

For the purpose of transacting business, a quorum of the Commission shall consist of three (3) of the five (5) members.

9. OPEN GOVERNMENT

All meetings and deliberations of the Commission shall be conducted openly and publicly in accordance with the requirements of the Ralph M. Brown Act.

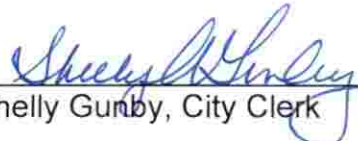
PASSED AND ADOPTED at the regular meeting of the City Council of the City of Winters held on November 16, 2021, by the following vote:

AYES: Council Member Anderson, Loren, Neu, Mayor Pro Tem Biasi, Mayor Cowan

NOES:  
ABSENT:  
ABSTAIN:

  
\_\_\_\_\_  
Wade Cowan, Mayor

ATTEST:

  
\_\_\_\_\_  
Shelly Gunby, City Clerk