

## Roll Call

5:38 PM

Present: Jenn, Ken, Shawn, Gar, Carol, Kristine, Kate

## Approval of Agenda and Meeting Minutes from 1/7/2021 and 1/14/2021

Minutes not available; tabled until next meeting.

## PUBLIC COMMENTS

None.

## PRESENTATIONS

None.

## BOARD DISCUSSION ITEMS

1. Status of how rewrites are going for:
  - a. Executive Summary, Introduction and Overview – Gar  
Ready
  - b. Mobility – Ken and Shawn  
Included in merge.
  - c. Building and Infrastructure – Jenn  
Ready for review.
  - d. Urban Forest and Open Space – Jenn and Ken  
Included in merge.  
Gar suggests a tree survey be included. Ken will check/include.
  - e. Water and Waste – Jenn  
Ready.
  - f. Community Engagement – Shawn  
Still pending, discussed later.
  - g. Municipal Operations – Gar  
Ready.

## ADDITIONAL DISCUSSION:

Appendix of Legislation section: just most relevant? Board agrees.

Links to resources: try to include them in text, unless it badly gets in the way of readability.

### Community engagement

- Each author needs to incorporate items
- Discussion of terminology: is there a more compact term? Nothing met with unanimous approval.
- Kate said we still needed to include outreach as a distinct category of actions, since they are more “top down” and communication-focused, while CE is more “bottom up”.

Shawn suggested that the whole document needs a concluding section. The Board agreed, and also that it should contain a description of the Climate Commission we are designing.

We're going to weekly meetings from here on out. Next meeting 2/4, 5:30 PM.

Adjourned 6:28