



## **City of Winters-COVID-19 Lap Swim Procedural Protocol**

### **STAFF:**

1. Upon arrival at the pool, lifeguards will unlock the entrance gate by the gym which will be utilized by all staff and swimmers. Swimmers will be allowed to enter the pool no earlier than at the start of their reserved time. The entrance gate will be latched open to minimize human contact to surfaces at the facility.
2. Before swimmers can enter the facility, staff will follow cleaning and opening procedures for the area swimmers use to make sure all surfaces and equipment are fully cleaned and disinfected before swimmers enter the facility.
  - a. Surfaces to be disinfected include the baskets, starting block handles, handles and railings by the pool ladders and steps, bathroom faucets, bathroom stall handles, toilet handles, restroom grab bars, shower handles, and, if used, the lift. Staff will also disinfect surfaces and equipment available only to staff at the start and end of each day and between staff rotations.
  - b. Upon confirming registration, swimmers temperatures will be taken before entering the facility.
3. A minimum of 3 staff will be scheduled per shift: 1 COVID coordinator, 1 lifeguard on deck, 1 lifeguard checking in swimmers at the door. All staff will be trained as COVID coordinators.
4. Outdoor showers will be permitted. Alternate shower heads will be blocked to maintain compliance with the 6-foot social-distancing requirement. The COVID coordinator and additional staff will disinfect shower handles after each use before allowing the next swimmer to use the shower.
5. Restrooms will be available for use with the limitation of 1 person inside at a time. Additional staff will disinfect water faucets, bathroom stall handles, toilet handles, and grab bars. Staff will prop the bathroom doors open so swimmers will not have to touch the handles. Restrooms will be for swimmers and staff use only.
6. Bleachers and picnic tables will be closed and off limits to participants. No spectators will be allowed in the pool area.
7. All water fountains will be closed, and swimmers should not use the bathroom faucets to refill water bottles. Participants will be encouraged to bring their own water bottle.

318 First Street  
Winters, CA 95694  
Phone.530.795.4910  
Fax. 530.795.4935

#### **COUNCIL MEMBERS**

Harold Anderson  
Jesse Loren  
Pierre Neu

#### **MAYOR**

Wade Cowan

#### **MAYOR PRO TEM**

Bill Biasi

#### **CITY CLERK**

Tracy S. Jensen

#### **CITY TREASURER**

Shelly Gunby

#### **CITY MANAGER**

John W. Donlevy, Jr.



8. Swimmers will be asked to vacate the pool no later than 5 minutes before the end of their reserved hour. They will be directed to collect their equipment and personal belongings and leave through the gate located by the bleachers which will be designated as the exit gate. This gate will be latched open by the COVID coordinator in order to minimize contact. There will be a 15-minute cleaning and disinfecting gap between each lap swim session.
9. All swimmers and staff will be required to wear a face covering when not in the water, or the shower, and to maintain a minimum of 6 feet of social distancing.

**Swimmers:**

1. Swimmers must pre-register for their 1-hour slot to swim each day. Swimmers will be able to register for sessions as early as 2 days in advance. An online waiver will be required in order to participate in lap swim. Payment will be required upon registration online. All swim times are available by the hour.
  - a. No un-registered swimmers will be permitted inside the pool area.
  - b. Participants will be limited to one lap swim session per day.
  - c. Only one person is permitted to swim per lane.
  - d. Participants must bring their own equipment.
  - e. Restrooms will not be accessible for use as a changing room, and swimmers must come dressed and ready to swim.
  - f. The following will be the lap swim schedule availability:

**Monday-Friday:**

- 2:45pm-3:45pm (8 slots, ages 12-15)
- 4:00pm-5:00pm (8 slots, 16+)
- 5:15pm-6:15pm (8 slots, 16+)
- 6:30pm-7:30pm (8 slots, 16+)
- 7:45pm-8:45pm (8 slots, 16+)

**Saturday**

- 9:00am-10:00am (8 slots, 16+)
- 10:15am-11:15am (8 slots, 16+)
- 11:30am-12:30pm (8 slots, 16+)
- 12:45pm-1:45pm (8 slots, 16+)

318 First Street  
Winters, CA 95694  
Phone.530.795.4910  
Fax. 530.795.4935

**COUNCIL MEMBERS**

Harold Anderson  
Jesse Loren  
Pierre Neu

**MAYOR**

Wade Cowan

**MAYOR PRO TEM**

Bill Biasi

**CITY CLERK**

Tracy S. Jensen

**CITY TREASURER**

Shelly Gunby

**CITY MANAGER**

John W. Donlevy, Jr.



2. Swimmers will enter the pool at opposite ends of the pool to maintain as much social distancing as possible. Baskets will be placed at the end of each lane for swimmers to use for their personal belongings.
3. Swimming sessions will end 5 minutes before the end of the reserved hour in order to clear the pool area and allow for staff to clean. All swimmers must exit through the exit gate door by the bleachers.

**Signage:**

1. Signage will be placed at the entrance to the pool informing all staff and participants that they should avoid entering the facility if they have a cough, fever, or shortness of breath, and that staff and swimmers must wear face coverings when not in the pool or using the shower and to maintain 6ft of social distancing from one another at all times. Signage will include information about lap swim registration, cost and schedules, and have a phone number for people to call for more information. Signage may include information on what programs are offered this summer.
2. Markings will be placed on the pavement outside the entrance gate to indicate where to stand 6 feet apart.
3. Markings will be placed outside the restrooms to indicate where to stand and wait 6 feet apart.
4. Yolo County's Personal Health & Safety Guidance signs will be posted along the facility
5. Hand-washing signage will be posted in the restrooms

318 First Street  
Winters, CA 95694  
Phone.530.795.4910  
Fax. 530.795.4935

**COUNCIL MEMBERS**

Harold Anderson  
Jesse Loren  
Pierre Neu

**MAYOR**

Wade Cowan

**MAYOR PRO TEM**

Bill Biasi

**CITY CLERK**

Tracy S. Jensen

**CITY TREASURER**

Shelly Gunby

**CITY MANAGER**

John W. Donlevy, Jr.