



Minutes of the Regular Meeting of the Winters City Council
Held via Teleconference (Zoom) on Tuesday, April 21, 2020

Mayor Biasi called the meeting to order at 6:41 p.m.

Present: Council Members Anderson, Loren, Mayor Pro Tem Cowan, Mayor Biasi (Council Member Neu joined at 6:45 p.m.)
Absent: None
Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, Director of Financial Management Shelly Gunby, Public Works Superintendent Eric Lucero, Police Chief John Miller, Civic Spark Fellow Chris Flores, City Clerk Tracy Jensen.

Council Member Harold Anderson led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy said there were no changes to the agenda, but conveyed meeting participation rules, meeting availability via Zoom, You Tube, and in Council Chambers, with all participants being muted upon entry, use of the raise hand function to comment, and then being un-muted by the meeting host.) Any comments can be e-mailed to the City Clerk to be read into the public record. Motion by Council Member Loren, seconded by Mayor Pro Tem Cowan to approve the agenda. Motion carried with the following roll call vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Cowan, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

COUNCIL/STAFF COMMENTS: Verbal updates were provided by Council.

PUBLIC COMMENTS: Richard Rominger (rerominger@gmail.com) submitted the following statement via email: "As a Yolo County farmer, long time Farm Bureau member, past president and board member of the Yolo County Farm Bureau, I endorse the decision of the Board of Directors to support the Keep Winters initiative as expressed in the Press Release issued by the Yolo County Farm Bureau", which was read aloud and entered into public record.

Kate Laddish, 400 Morgan St., said her address is particularly relevant with her comment tonight. The volunteerism and community spirit in Winters and Yolo County have been allowing the residents at the Winters Senior Apartments to abide by recommendations for high-risk individuals to self-isolate at home and also allowed residents to join with the larger recommendations to wear cloth face coverings when in public. When the shelter in place order was announced, the Yolo Food Bank initiated weekly delivery of fresh produce and canned goods to every apartment in the building. She thanked the Yolo Food Bank Executive Director Michael Fisch and his team, as well as many local volunteer coordinators and local delivery volunteers, City staff, and Council Members who were involved. She also thanked RISE Incorporated, the Buckhorn Barbecue Truck, Chuck Pearce of the Pizza Factor and Marie Rojo-Heilman for additional earlier food deliveries to the building. A big thank you to Council Member Jesse Loren for making 42 cloth face masks and to Kathy Donlevy, who donated the fabric. Thanks to Yolo County Public Information Officer Jenny Tan, who, based on questions and comments provided by Ms. Laddish and Apartment Manager James Stelly, created an infographic for use throughout the County for other apartments and close quarter situations similar to the Winters Senior Apartments to decrease the chances of becoming COVID-19 hot spots. Apartment Manager James Stelly personally input the names and addresses of all apartment residents into the Yolo Food Bank website to connect them with the food bank. Thanks to all who are helping. Stay home, stay safe and stay connected.

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, April 7, 2020
- B. Resolution 2020-15, a Resolution of the City Council of the City of Winters Declaring the Results of the March 3, 2020 Presidential Primary Election

City Manager John Donlevy gave a brief overview and congratulated Mayor Biasi and Council Member Loren on their re-election to the Winters City Council for another four-year term. Mayor Biasi requested a correction to the minutes of the 4/7/20 City Council meeting, changing 'visible' to 'visitable' in Kate Laddish's comment regarding proposed single and two-story units in the Stone's Throw subdivision. Motion by Mayor Pro Tem Cowan, second by Council Member Loren to approve the consent calendar with the noted correction. Motion carried with the following roll call vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Cowan,
Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

PRESENTATIONS: None

DISCUSSION ITEMS

1. Designation of Mayor and Mayor Pro Tempore

City Manager Donlevy gave an overview. Council Member Loren asked what the Mayor and Mayor Pro Tem designation or selection process was prior to the adoption of Ordinance 2004-04. City Manager Donlevy said prior to 2004, the Mayor and Mayor Pro Tem were designated on a two-year rotation by the Council. Council Member Loren said other cities are known to be on a one-year rotation to allow for the development of leadership. She added that while Council has the guidance of Mayor Biasi and Mayor Pro Tem Cowan, it leaves others out and eliminates the opportunity to grow as leaders. Mayor Biasi said he approved of the ordinance and how it's written. Council Member Neu said it's not a bad method but asked if more training might be possible for Council members and that excessive terms also eliminate the chance to look at someone else. Council Member Anderson said he approves of the current ordinance, but ultimately it comes down to the City Council's decision. Council Member Loren said the current City Council is a strong team and works well together, but the current rotation locks out others for development. Mayor Biasi said Mayor Pro Tem Cowan has demonstrated great leadership in the past and said it's time for him to become the Mayor.

Motion by Council Member Loren, second by Council Member Neu, to nominate Wade Cowan for Mayor. Motion carried with the following roll call vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Cowan,
Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

Outgoing Mayor Biasi then turned the gavel over to incoming Mayor Cowan.

Motion by Council Member Loren, second by Council Member Anderson to nominate Bill Biasi as Mayor Pro Tem. Motion carried with the following roll call vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Biasi,
Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

2. Waive the Second Reading and Adopt Ordinance 2020-01, an Ordinance of the City Council of the City of Winters Amending Title 17 (Zoning Ordinance), Amending Chapter 17.04, Introductory Provisions and Definitions, and Chapter 17.98, Accessory Dwelling Units (ADUs) of the Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units (JADUs)

City Manager Donlevy gave an overview and reviewed the Accessory Dwelling Units Key Points, which will bring the City into conformance with the State of California. Council Member Loren recounted her discussion with Contract Planner Dowswell about whether ADUs would be included in the City's RHNA numbers. City Manager Donlevy confirmed ADUs are not able to be counted toward the City's RHNA, or affordable housing numbers at this time.

Motion by Council Member Neu, second by Mayor Pro Tem Biasi, to waive the second reading and adopt Ordinance 2020-01, Amending Title 17 (Zoning Ordinance), Amending Chapter 17.04, Introductory Provisions and Definitions, and Chapter 17.98, Accessory Dwelling Units (ADUs) of the Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units (JADUs). Motion carried with the following roll call vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Biasi,
Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

3. Planning Commission Appointment Recommendations (2)

As a member of the Interview and Selection Committee, Council Member Loren said those who applied for this position were highly qualified, highly educated, and dedicated residents of Winters who applied for a position to help Winters. Mayor Cowan agreed and said he hoped many of those interviewed would consider positions on other City commissions. Council Member Loren recommended to Council the appointment of Nancy Northrup to complete the term held by Lisa Baker (7/1/2021), and Chris Rose to complete the term held by Patrick Riley (7/1/2023).

Council Member Loren said although the list of current applicants did not include the names of prior applicants, she thanked Al Vallecillo for his commitment to the City of Winters. Mayor Cowan and Mayor Pro Tem Biasi agreed that several great interviews were held.

Motion by Mayor Pro Tem Biasi, second by Council Member Neu to approve the recommendations of Nancy Northup to complete the term held by Lisa Baker, which will expire on 7/1/2021, and Chris Rose to complete the term held by Patrick Riley, which will expire on 7/1/2023. Motion carried with the following roll call vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Biasi,
Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

Kate Laddish, 400 Morgan, thanked all those who applied for Planning Commissioner and congratulated Nancy and Chris on their appointments.

4. Resolution 2020-16, a Resolution of the City Council of the City of Winters Adopting a List of Projects for Fiscal Year 2020-2021 Funded by SB1, The Road Repair and Accountability Act of 2017

Public Works Superintendent Eric Lucero gave an overview and displayed the streets that have been or will be repaired over a four-year period using SB1 funding. Tina Lowden, 320 Niemann, thanked Eric for addressing Hemenway.

Eric identified several severely damaged streets that will require complete rebuilds and thanked Council for considering to move this item forward. Mayor Biasi asked if SB1 funds can be used for curb cuts on corners. Eric replied curb cuts are not part of the SB1 work, but City staff will begin on the curb cuts as early as next week.

Motion by Council Member Loren, second by Council Member Neu to adopt Resolution 2020-16, approving a list of projects for Fiscal Year 2020-2021 funded by SB1, the Road Repair and Accountability Act of 2017. Motion carried with the following roll call vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Biasi,
Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

5. Yolo County COVID-19 Relief Fund

City Manager Donlevy said the coordinated efforts of the Yolo Community Foundation, Yolo County, and now the cities located within Yolo County, who have acknowledged the economic devastation caused by COVID-19, are developing a COVID-19 Relief Fund to grant funds to local non-profit organizations needing assistance, to address community needs, or to fill gaps in services for first responders and healthcare workers impacted by COVID-19. The Yolo County Board of Supervisors and the cities of Davis, Woodland, and West Sacramento have allocated funds toward this effort. City Manager Donlevy said the City of Winters needs to complete a financial evaluation before any funds can be allocated. City Manager Donlevy recommended City participation and requested a Council representative to sit on the Leadership Advisory Committee. Mayor Cowan said Council Member Loren had previously volunteered to take the position on the Leadership Advisory Committee and there were no objections to this appointment.

Kate Laddish, 400 Morgan, thanked Council for their discussion regarding the COVID-19 Relief Fund. She said she supports the participation by the City of Winters and knows Council Member Loren will do an extraordinary job representing Winters, and like the League of California Cities, will involve Winters in those important discussions. Ms. Laddish also noted the Putah Creek Council is a very important part of Winters and they are a non-profit organization.

6. Planning Projects and Development Status Update

City Manager Donlevy gave an overview of the in-process planning projects and the draft Winters Land Use Planning Workplan. Mayor Pro Tem Biasi asked if the three identified funding sources have come through. City Manager Donlevy said yes and reviewed the sources, including SACOG's \$100,000 Community Design Program funds, AB101 LEAP (\$65,000) and REAP (\$10,000) funds, as well as a small portion from the City's General Fund.

Council Member Loren asked if a proposed development or specific plan, or have any documents been turned into the City to develop 700 acres. City Manager Donlevy said no application has been submitted and there is no project planned. There are currently only two projects being discussed, Walnut 10 and Farmstead. For a project within the City limits, an applicant can submit a project anytime. The City Council adopted Resolution 2019-43 stating that before any application can be considered for any property located inside or outside the sphere of influence, it would have to come before the City Council to be accepted for processing. Council Member Loren said it was important to mention that the City has a process in place and anything that is submitted or proposed to Council will include public input. Mayor Cowan then asked about the Creekside property across the street from St. Anthony's. City Manager Donlevy said the project has

been approved, the Development Agreement has been approved and executed, and the map has been approved, but the broker has not submitted anything to date.

Kate Laddish, 400 Morgan St., said during these unusual times, there has been so much discussion about how to do community engagement going into these major and defining topics, she asked how are we going to do robust, thorough and effective community engagement during a time when we can't come within 6 feet of each other and can't gather in large groups. She asked Council to consider a process that would work for everyone. Also, following a thorough discussion of the process, having a city limit specific plan will allow us to streamline the application process. This will be a crucial document and it's particularly important to have a really good public discussion before determining what the city limit specific plan will be and what the process will be. Ms. Laddish also wanted to thank Civic Spark Fellow Christopher Flores for all his work with the Climate Action Plan.

Mayor Cowan said it will be interesting going forward regarding how we're going to hold these discussions, but hopefully we can return to normal before too long. Mayor Cowan also noted the two information items below.

CITY MANAGER REPORT: Regarding COVID-19, City Manager Donlevy said he attends three high-level meetings each week regarding Yolo County's COVID-19 response. It's very impressive and it's a lot of work. The current order from the Yolo County Health Officer expires on May 1st, so within the next week, a lot of big decisions and direction will be made so we should see something come out next week. There is a huge national debate and an enormous statewide debate. Tomorrow morning at 10am there will be a business town hall meeting to start the dialog with the business community about how we will reopen Winters. We have a lot of people out of jobs right now and we have to figure out how we're going to re-start businesses. During February & March, we saw the most robust downtown we've ever seen. The overall fiscal situation is tightening. The hit on our General Fund revenues are expected to exceed \$400,000. The effects of this pandemic are very significant. The City keeps a very healthy reserve because we absolutely need it. We're not a City that has a lot of money coming across the counter. More than half of our revenues come to us in late February and late May when we receive our property taxes. As we look at our overall spending, it is reaching a very critical point. A special City Council meeting will be scheduled sometime in May to review the City's budget. Trying to put together a two-year budget during this time is very difficult because we don't know where the state is going, and more importantly, we have some pretty big potential expenses coming. We need to meet not only with the Council but with the community to hear the situation we're getting into. Although these meetings are being held to comply with physical distancing, we need an opportunity for people to come together to provide quality input. As we look

toward community engagement, it may not be as soon as we like before we can have big meetings and bring everyone together. Finally, congratulations to Council Members Loren and Biasi for being re-elected to Council and to Council Member Cowan for becoming Mayor. We should be eating cake tonight! Our community is very blessed – we have exceptional leadership in so many areas and the opportunity to work with the current Council every day is appreciated.

INFORMATION ONLY

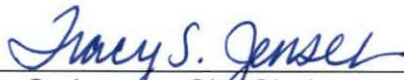
1. March 2020 Treasurer Report
2. March 2020 Investment Report

ADJOURNMENT: Mayor Cowan congratulated Council Members Biasi and Loren on the recent election, and thanked Council Member Biasi for doing a fantastic job as Mayor, providing leadership over the last couple of years. Mayor Cowan then adjourned the meeting at 8:20 p.m.



Wade Cowan, MAYOR

ATTEST:



Tracy S. Jensen, City Clerk