

RESOLUTION NO. 2019-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
ESTABLISHING THE WINTERS SENIOR COMMISSION ON AGING**

WHEREAS, senior citizens have unique transportation, housing, health care and other needs; and

WHEREAS, senior citizens represent a large and growing percentage of the population of the City of Winters (the "City"); and

WHEREAS, the City desires to establish a commission to serve as a forum for discussing the unique needs of senior citizens in the community; and

WHEREAS, on April 2, 2019, the City Council of the City of Winters (the "City Council") expressed intent to form a senior citizen commission called the "Winters Senior Commission on Aging."

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winters that:

Section 1. The City hereby finds and determines that the foregoing recitations are true and correct and are incorporated herein by this reference.

Section 2. The City hereby creates the Winters Senior Commission on Aging to achieve the following:

1. PURPOSE

The Winters Senior Commission on Aging (the "Commission") shall perform the following functions:

A. Act as an advisory body to the City Council through the research, evaluation, and recommendations of grants and program proposals affecting the well-being of new or existing senior programs in the City of Winters;

B. Work to define the unmet needs of Winters's senior citizens and identify ways to meet those needs;

C. Explore improved standards of services to the aging and explore new services for the aging, through public and private resources;

D. Act as an advisory body to the City Council regarding the design, programs, operation and maintenance of the proposed senior center, when completed, and until a similar task force is formed specifically for the senior center;

E. Identify and keep current the inventory of various activities and services available to seniors in Winters, both public and private;

F. Disseminate information to seniors regarding the availability and uses of the various activities and services;

G. Discuss and recommend appropriate action on all legislative and congressional bills that would affect senior citizens; and

H. Recommend and coordinate senior citizen programs and resources, including but not limited to transportation, health, and recreation.

2. MEMBERSHIP

The Commission shall consist of seven (7) members and two (2) alternates, each of whom must have a Winters address. All voting members of the Commission, regular and alternate, shall be appointed by the City Council. The alternate members shall not vote except upon the absence of one (1) or more of the regular members of the Commission. In appointing members to the Commission, the City Council shall endeavor to appoint a membership that represents the diversity of the City of Winters by race, age and gender.

3. TERMS OF OFFICE

Each Commission member shall serve a term of four (4) years, or until a successor is appointed. For purposes of establishing staggered terms, initial appointments may be for three members and two alternates to serve for a two-year term and four members to serve for a four-year term, alternating every four years thereafter.

4. TERMINATION OF APPOINTMENT

The term of appointment of any member of the Commission who has been absent from three (3) consecutive regular or special meetings, or who has missed more than 1/3 of the meetings in a 12-month period, without the approval of the City Council, shall automatically terminate.

Members of the Commission serve at the pleasure of the City Council and may be removed from office by a majority vote of the City Council.

5. VACANCIES

Vacancies on the Commission shall be filled for the unexpired term in the same manner in which regular appointments are otherwise made.

6. OFFICERS OF THE COMMISSION

The members of the Commission shall annually select one (1) of its members as Chairperson and one (1) of its members as Vice Chairperson. No Chairperson or Vice Chairperson shall serve more than two (2) consecutive years as chair.

- a. The Chairperson of the Commission shall call the meetings to order at the appointed time; appoint all committees, subject to approval of the Commission; have all the powers and duties of the presiding officer as described in Rosenberg's Rules of Order; and perform such other duties as may from time to time be prescribed by the Commission.
- b. The Vice Chairperson of the Commission shall have all the powers and perform all the duties of the Chairperson in the case of absence or inability of the Chairperson to act. The Vice Chairperson shall perform such other duties as may from time to time be prescribed by the Commission or the Chairperson.

7. MEETINGS OF THE COMMISSION

The Commission shall establish a regular time and place of meeting and shall hold regular meetings. Special meetings of the Commission may be called by the Chairperson, or by any four (4) or more voting members of the Commission, with permission of the City Council. Personal notice of a special meeting must be given to all members of the Commission. If personal notice cannot be given, written notice must be mailed to such members at least twenty-four (24) hours prior to said meeting, unless said notice requirement is waived in writing by said member.

8. QUORUM

For the purpose of transacting business, a quorum of the Commission shall consist of four (4) of the seven (7) members. An alternate member shall be counted as a full voting member for purposes of attaining a quorum.

9. OPEN GOVERNMENT

All meetings and deliberations of the Commission shall be conducted openly and publicly in accordance with the requirements of the Ralph M. Brown Act.

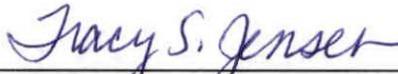
The foregoing resolution was duly and regularly adopted by the City Council of the City of Winters, County of Yolo, State of California, on the 4th day of June, 2019, by the following vote:

AYES: Council Members Anderson, Loren, Neu, Mayor Pro Tem Cowan,
Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None



Bill Biasi, Mayor
City of Winters

ATTEST:



Tracy S. Jensen, City Clerk
City of Winters