



Winters City Council Meeting  
City Council Chambers  
318 First Street  
Tuesday, March 19, 2019  
6:30 p.m.  
**AGENDA**

*Members of the City Council*

*Bill Biasi, Mayor  
Wade Cowan, Mayor Pro-Tempore  
Harold Anderson  
Jesse Loren  
Pierre Neu*

*John W. Donlevy, Jr., City Manager  
Ethan Walsh, City Attorney  
Tracy Jensen, City Clerk*

---

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

### CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, March 5, 2019 (pp. 5-11)
- B. 83<sup>rd</sup> Annual Youth Day Application for Parade Permit, Street Closure Request, Amplified Sound Permit, and Request for the Annual Donation to the Youth Day Committee (pp. 12-18)
- C. Housing Element Annual Progress Report (pp. 19-28)
- D. Street Closure Request and Amplified Sound Permit for the Monthly Car Show Sponsored by The Buckhorn Steakhouse (pp. 29-32)
- E. Resolution 2019-07, a Resolution of the City Council of the City of Winters Amending the 2017-2018 Salary Schedule (pp. 33-40)
- F. Proclamation to Recognize the Importance of the 2020 U.S. Census and Support the "Be Counted California" Campaign (pp. 41-44)

### PRESENTATIONS

Potential Mural Project on City owned property, the Rodgers Building (201 First Street) – a collaboration of the Winters Participation Gallery and Winters JUSD (pp. 45-48)

Women of Persistence by the Women's Caucus and the State Assembly in Honor of Women's History Month

### DISCUSSION ITEMS

- 1. Public Hearing, Introduction and Waive the First Reading of Ordinance 2019-01, an Ordinance of the City Council of the City of Winters to Consider the Request for Re-zoning to Add Planned Development (PD) Overlay Zone to the Property Located at 416-418 Second Street, APN 003-146-018 (pp. 49-55)

---

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

1. None

---

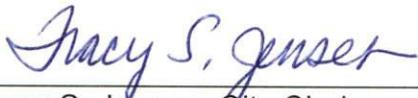
CITY MANAGER REPORT

INFORMATION ONLY

1. December 2018 Investment Report (pp. 56-57)
2. December 2018 Treasurer Report (pp. 58-64)
3. January 2019 Investment Report (pp. 65-66)
4. January 2019 Treasurer Report (pp. 67-73)

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the March 19, 2019 regular meeting of the Winters City Council was posted on the City of Winters website at [www.cityofwinters.org](http://www.cityofwinters.org) and Councilmembers were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on March 14, 2019, and made available to the public during normal business hours.



---

Tracy S. Jensen, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 794-6702. Agendas and staff reports are available on the city web page at [www.cityofwinters.org/administrative/admin\\_council.htm](http://www.cityofwinters.org/administrative/admin_council.htm)

*General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.*

*Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.*

*The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for*

*other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.*

*How to obtain City Council Agendas and Agenda Packets:*

*View on the internet: [www.cityofwinters.org/administrative/admin\\_council.htm](http://www.cityofwinters.org/administrative/admin_council.htm)*

*Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.*

*Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.*

*City Council agenda packets are available for review or copying at the following locations:*

*City Hall – Finance Office - 318 First Street*

*City Council meetings are streamed and can be viewed live at <http://www.cityofwinters.org/live-city-council-meetings/>. A recording of any streamed City Council meeting can be viewed at a later date at <http://www.cityofwinters.org/city-council-meeting-recordings/>.*



Minutes of the Regular Meeting of the Winters City Council  
Held on March 5, 2019

---

Mayor Bill Biasi called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Jesse Loren, Pierre Neu, Mayor Bill Biasi

Absent: None

Staff: City Manager John W. Donlevy, Jr., City Attorney Sigred Admundson, Public Works Superintendent Eric Lucero, Environmental Services Manager Carol Scianna, City Clerk Tracy Jensen.

Karen May led the Pledge of Allegiance.

Approval of Agenda: City Manager John Donlevy said there were no changes to the agenda. Motion by Council Member Neu, second by Council Member Cowan to approve the agenda. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: Kate Laddish, 400 Morgan, said she was happy the pool has been opened and said it was great. The Public Works crew installed new LED lights and addressed the heater problems and the water has been a steady 80 degrees. Articles about the March 1<sup>st</sup> pool opening for adult lap swim have been placed in the Express and on the Pool's Facebook page.

Gwen Pisani, 102 Quail Ct., said the Winters youth needs a skateboard park and suggested Valley Oak Park as a possible site. Kids need a safe environment to skateboard in, a place where they can stay and play in Winters. Skateboarding will be an Olympic sport beginning in 2020 and asked if funds might be available to start with a small park and build on it. Gwen left a petition in favor of a skate park with City Manager Donlevy.

Tina Lowden, 320 Niemann St. and Karen May, 100 Caselli Ct., representing the Winters Senior Foundation, invited all seniors to the WSF's Spring Luncheon on March 21<sup>st</sup> at the Community Center, where soups from around the world will be served, including but not limited to posole, soup from Ocean Restaurant and Council Member Cowan's New England Clam Chowder.

Dave Adams, 711 Foxglove Circle, said one of the factors that caused recent flooding was the re-engineering of the overflow for the pond at Rancho Arroyo. When the sound wall was installed, they cut in half the size of the overflow from the detention pond out onto the street. If the overflow was still the same size as originally designed, we would have been OK. He suggested that the engineers take a look at that specific issue.

#### CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, February 19, 2019
- B. West Yost Amendment No.2 to Agreement 027-17
- C. Amplified Sound Permit for the Winters Chamber of Commerce Hispanic Music Festival, May 4, 2019 **(Moved to Discussion Item #3)**
- D. Resolution 2019-06, a Resolution of the City Council of the City of Winters In Support of SACOG's "Green Means Go" Pre-Application Process

City Manager Donlevy gave a brief overview and said staff is addressing issues regarding Item C, the proposed Hispanic Music Festival. Council Member Loren requested Item C be moved and addressed as Discussion Item 3.

Motion by Council Member Cowan, second by Council Member Loren to approve Consent Items A, B and D, and move Consent Item C to Discussion Item 3. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

## PRESENTATIONS

Public Works Superintendent Eric Lucero gave an overview and provided a power point presentation regarding the recent floods at the Rancho Arroyo Detention Basin (pond.) City Manager Donlevy said there have been three 100-year events between January 16<sup>th</sup> and March 5<sup>th</sup>. Eric said a meeting with the flood engineering team has been scheduled for tomorrow, 3/6, to re-evaluate the basin. City Manager Donlevy said a critical unfinished aspect of the pond was that a maintenance road was supposed to go completely around the pond, enabling pumps and equipment to be placed upon the road. Council Member Cowan said the detention pond was supposed to take care of the runoff. With property to the west and orchards to the north, he asked what was being done on a permanent basis to fix that. City Manager Donlevy said phases 4 and 5 of the housing development are not designed to go into the pump but drain into Dry Creek. Water going down Valley Oak should also drain into Dry Creek. Staff will be addressing these concerns, and a list of others with the engineers and the development team. Mayor Biasi expressed his appreciation for the public works staff. City Manager Donlevy said staff regrets not taking matters into their own hands and assured Council this won't happen again. Although the facility is still under construction, staff should have stepped in earlier, even if it meant drawing legal action. Mayor Biasi asked if any residents in the audience would like to speak to this item. Residents thanked staff and asked what staff would do differently if they knew this was going to happen. Chris Turkovich asked if the City would be absorbing the costs associated with the flooding. City Manager Donlevy said at the end of the day, the City won't absorb the costs and Mayor Biasi said the City shouldn't have to pay the costs out of the City's budget.

## DISCUSSION ITEMS

1. Authorization to Pursue Construction of Parking Lot at First & Abbey Streets

Council Member Anderson recused himself due to a possible conflict of interest.

City Manager Donlevy gave an overview and said construction drawings are being completed for the 38-space public parking lot with an estimated cost of \$120,000, with City staff doing a portion of the work. The job will include paving and concrete work, and the installation of lighting and electrical through a separate contract. One variable is the installation of a trash compactor or receptacle. The downtown businesses need to convene to determine what they want to do as this is not the City's responsibility. Council Member Cowan asked how many parking spaces would be used for the trash receptacle and City Manager Donlevy replied most realistically, it will be placed on one of the corners, and if the southwest corner is chosen, it would take up two parking

spaces and the orange tree. But the final decision has to come from the property owners and businesses on the first block of Main Street. Mayor Biasi said this was brought up when the hotel was proposed and when the alley activation plan was being discussed. With the progress of the hotel construction, the parking lot is needed now. We don't really want to give up parking spaces, but an agreed upon location would be good. Environmental Services Manager Carol Scianna said the trash receptacle would be a self-contained unit requiring a pad and enclosure.

Council Member Cowan asked about the time frame to clear the lot and prepare for construction. City Manager Donlevy said ideally the paving and concrete work will go to bid by the end of the month. Business owner Chris Turkovich asked for schedule clarification as they are being given a couple of weeks to come up with a plan without a Downtown Business Association (BID). He suggested alternate trash options: the other side of Railroad or south of City Hall. City Manager Donlevy said for practicality purposes, the trash receptacle should be within the first block of Main Street. Staff has offered up the best location with easy access for all businesses. Chris said the pocket park area was discussed during a meeting with Waste Management. He said the downtown business community has no district or association and asked if parties other than the hotel are required to come up with a solution? Carol Scianna said there is a lot of interest from the downtown businesses and they just need to agree on a location. The estimated cost is \$8,000/month for garbage and recycling only and more accurate numbers should be received tomorrow. City Manager Donlevy said the construction drawings need to be completed and the project needs to go out to bid in order to begin construction by June. Mayor Biasi asked if the plans can be changed and City Manager Donlevy said the bid process takes time and they have to be ready to go by June. He added that the downtown businesses have had a long time to talk about it.

Resident Albert Vallecillo recommended the trash receptacle area include a hot water hook-up to a sanitary sewer and not the storm drain in order to wash the parking lot. He advised taking the time now to do it right, otherwise we'll be paying for it in the long run. Don't forget the hot water! Chris Turkovich said input was needed from the business owners in the downtown and Carol Scianna will take the lead by making a list of things that are needed.

Joe Ogando, 41-47 Main Street, was present at the garbage summit and asked about cost sharing, how the costs were going to be allocated, and said the organics issue wasn't discussed much at that meeting. Will there be fines for illegal dumping? Where do they staging their construction materials? Can they lease the parking lot? Mayor Biasi said how the parking lot will be used has to be considered and the alley activation has been a long-time goal. City Manager Donlevy said staff wants to work with everyone to see that everything comes out. Property owners and business owners must get together to come up with decisions and commit. Carol has done a great job of lining everything up. Chris

Turkovich said the hotel was passed without a parking plan or a trash plan and the City needs to be just as responsible as the business owners. Mayor Biasi said a lot of good things came out of the recent trash summit that brought business owners together with Waste Management to address their issues.

Motion by Council Member Loren, second by Council Member Cowan to approve staff recommendation to pursue the construction of the parking lot at Abbey and First Streets, and approve an estimate of \$120,000 to build said parking lot.

Motion carried with the following vote:

AYES: Council Members Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: Council Member Anderson  
ABSTAIN: None

Council Member Anderson returned to the dais at this time.

2. Amplified Sound Permit for the Winters Chamber of Commerce Hispanic Music Festival, May 4, 2019 **(Moved from Consent Item C to Discussion Item #3 to Discussion Item #2)**

City Manager Donlevy gave a brief overview and gave kudos to Chamber Director Eric Stein for working hard, being innovative, and bringing a new energy to town.

Council Member Neu said this proposed event is scheduled to take place the week after Youth Day and asked if these events couldn't be spread out more in the future. Council Member Loren said although the Hispanic Advisory Committee is sensitive to Cinco de Mayo, the event would be welcomed and the ability to move the date can be done later. Council Member Anderson asked if these would interfere with the 4-H Spring Show. Mayor Biasi said a couple of local young men presented an idea to the Chamber to become involved. Eric has done a great job with the Chamber and he is behind them 100%. Council Member Loren thanked the Chamber and said she looks forward to finding out more about what the event is about.

3. General Plan Element Review - Community Design **(Moved to Discussion Item #3)**

City Manager Donlevy said Community Design was the second element in a nine-part series of the Winters General Plan, which is an evolutionary document that creates a vision of the buildout of the City and includes policies and objectives, laying the groundwork for the City to move forward. Seven of the elements are required by the State. Community design is completely optional,

but incorporates important things to the City including architecture and pedestrian traffic. In 1998, the City adopted the first design guidelines, which included the City's agricultural heritage. The Grant Avenue Design Guidelines were put in place 10 years ago. The City of Winters was the second City in the area to adopt a Downtown Form Based Code. The City has a Design Review Committee and the Public Works Standards has been updated. The Community Design Element includes additional visionary documents, including bike and pedestrian master plans with the most recent being the Downtown Parking Master Plan.

Kate Laddish, 400 Morgan, thanked City Manager Donlevy for the series of updates, said they were much appreciated and that Community Design is a really important topic. She expressed her enthusiasm for public workshops for the General Plan, the interest in the community, and the ongoing public input. Kate said the pace of development should be put in place before the proposal of a large project is received. Kate also said community development is a huge contributor to greenhouse gas (GHG) and asked the current best management practices are being included. These should be included in the Community Design Guidelines.

Mayor Biasi said the General Plan workshops are a good idea after the Strategic Planning workshops are completed. Council Member Loren said cities are approving housing, but developers are slow in getting it done. If the City has a pace of development established, it will protect us from the State taking away fees for not developing at a certain rate. City Manager Donlevy said the State says Winters should have been built out by 2010. The General Plan includes business documents, including keeping up with inflation, and a General Plan refresh will make these documents more transparent. Council Member Neu said the State sets the GHG standard. SACOG has set high standards for GHG and is working to get them lowered. Kate suggested holding public meetings to find out what the public desires to make it clearer to everyone. Council Member Anderson said "Green Means Go", which was approved on the Consent Calendar, will play a large part. Pre-authorization is part of the proposal for SACOG, and it's a vehicle to try and to reach the GHG reduction goals they're trying to reach. "Green Means Go" is a big deal and is one of the best things he has seen in years. Mayor Biasi said the pre-authorization will address accelerated in-fill projects, including micro transit around town and electric vehicle development. Money would help us achieve these goals. Council Member Neu said utilizing upper floors of buildings and retro fitting would be helpful. More local jobs are needed as too many people are leaving town to work. Council Member Loren said we need faster and more dependable broadband that would allow people to telecommute.

---

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

1. None

---

CITY MANAGER REPORT: None

INFORMATION ONLY: None

ADJOURNMENT: Mayor Biasi adjourned the meeting at 8:39 p.m.

---

Bill Biasi, MAYOR

ATTEST:

---

Tracy S. Jensen, City Clerk



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** March 19, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager   
**FROM:** Tracy Jensen, Records Manager and City Clerk  
**SUBJECT:** 83<sup>rd</sup> Annual Youth Day Application for Parade Permit, Request for Street Closure, Amplified Sound Permit, and Request for Annual Donation to the Youth Day Committee

---

**RECOMMENDATION:**

Staff recommends the approval of the Application for Parade Permit for the 83<sup>rd</sup> Annual Youth Day Parade to be held on Saturday, April 27<sup>th</sup>. Staff also requests the approval of the Request for Street Closure and the Amplified Sound Permit applications for the Youth Day Car Show.

The Youth Day Committee is also requesting authorization to receive an annual donation of \$2,500 that was originally approved at the April 1, 2008 City Council meeting to help support Youth Day festivities.

**BACKGROUND:**

Founded in 1933, Winters Youth Day was formed to teach the aspects of city government to a group of high school students. Each year, the high school elects mock city officials to learn about the duties and responsibilities of our local officials. The annual Youth Day Parade and day-long celebration is a tradition that has held strong and proud and has continued every year, despite being cancelled during World War II.

**FISCAL IMPACT:**

\$2,500 annually

APPLICATION FOR PARADE PERMIT

NOTE: To be submitted \_\_\_\_\_ days prior to the event.

NOTE: If amplification system is to be used a separate permit is required.

DATE OF APPLICATION: February 11, 2019

NAME OF ORGANIZATION: Winters Youth Day

ADDRESS: Po Box 652, Winters CA 95694 TELEPHONE # 530 794-6133

PURPOSE OF PARADE: 83rd Annual Winters Youth Day Celebration

TYPE OF CONVEYENCE: walking, Autos, horses

NUMBER OF PERSONS OR ENTRIES ENROLLED Approx. 80 entries

TYPE OF SAFETY MEASURES PROVIDED: Barricades, Cones, Parade Marshals

CITY SERVICES REQUIRED: Barricades, Cones, 3 tables, 10 chairs from Comm. Center, general police patrols, closing streets for parade and car show

DATE & TIME OF PARADE: Saturday April 27, 2019 7 AM - 5 PM  
(Parade 9:30 - Noon)

PROVIDE MAP OF PARADE ROUTE.

DATE: 2/11/19 C.C. \_\_\_\_\_

SIGNATURE OF AUTHORIZED APPLICANT: Michael J. Sebastian Acting Parade Chairman

FIRE CHIEF: [Signature] POLICE CHIEF: [Signature]

APPROVED BY CITY COUNCIL: \_\_\_\_\_

DATE: \_\_\_\_\_ BY: \_\_\_\_\_

DENIED BY CITY COUNCIL: \_\_\_\_\_

DATE: \_\_\_\_\_ BY: \_\_\_\_\_

REASON(S) FOR DENIAL: \_\_\_\_\_





**City of Winters Request for Street Closure**

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound, an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: PAUL BIASI Organization: Winters Youth Day

Address: Po Box 652, Winters Mailing Address: Po Box 652, Winters

Telephone: 530 771-7606 (Mike Sebastian) Today's Date: 2/18/19

Streets Requested: Main Street between Haven and Third

Date of Street Closure: 4/29/19 Time of Street Closure: 7AM-5pm

Description of Activity:  
Youth Day CAR Show

Services Requested of City: Barricades, Road Closed Signs

APPROVED:

City Council: \_\_\_\_\_  
 Date Approved: \_\_\_\_\_  
 Public Works Department: \_\_\_\_\_  
 Police Department: \_\_\_\_\_  
 Fire Department: \_\_\_\_\_  
 Administrative Services: \_\_\_\_\_



Date of Application: 2/18/19

To City Council: \_\_\_\_\_

Name of Person(s)/ Organization: Winters Youth Day

Contact: Paul Biasi

Business Address: Po Box 652  
Winters, CA 95694

Telephone: 795-2000

Telephone: 530 771-7606 (mike Sebastian)

Type of Event: Youth Day CAR Show

Fundraiser, Annual Youth Day Celebration

Purpose of Event: (ie; fundraiser, parade, festival, etc.):

Date/Time of Event: Saturday April 27

From: 7AM To: 5pm

Location/Address of Event: Main Street between Haven and Third Streets  
(Amplified sound between 11:30am - 5pm)

Rated Output of Amplifier in Watts: \_\_\_\_\_

Number of Speakers: \_\_\_\_\_

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: \_\_\_\_\_

For City Use Only

Proof of Insurance:  N/A (Not City Property)  Yes  No

Rental Fee Paid:  N/A (Not City Property)  Yes  No

Police Department:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

City Council:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_





**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Council members  
**DATE:** March 19, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager *JWD*  
**FROM:** Dan Maguire, Economic Development and Housing Manager *DM*  
**SUBJECT:** Receive from the Successor Housing Agency the Annual Housing Element Progress Report to Legislative Body, Governor's Office of Planning and Research and State Department of Housing and Community Development Department for the Calendar Year Ending December 31, 2018

---

**RECOMMENDATIONS:**

Receive the Staff report regarding the Annual Housing Element Progress Report ("APR") for the Calendar Year ending December 31, 2018 to the Legislative Body, the State Department of Housing and Community Development, and the Governor's Office of Planning and Research.

**BACKGROUND:**

Government Code Section 65400 establishes the requirement that each city, county, or city and county planning agency prepare an annual report on the housing element of the general plan and progress in its implementation using forms and definitions adopted by the Department of Housing and Community Development. The forms are to be used for reporting on the status of the housing element and implements Sections 6200, 6201, and 6203 of the Department of Housing and Community Development California Code of Regulations, Title 25, Division 1, Chapter 6.5.

**FISCAL IMPACTS:**

None by this action

**ATTACHMENTS:**

2018 Housing Element Annual Progress Report ("APR")

**Please Start Here**

<b>General Information</b>	
Jurisdiction Name	Winters
Reporting Calendar Year	2018
<b>Contact Information</b>	
First Name	Dan
Last Name	Maguire
Title	Economic Development & Housing Manager
Email	<a href="mailto:daniel.maguire@cityofwinters.org">daniel.maguire@cityofwinters.org</a>
Phone	(530) 794-6718
<b>Mailing Address</b>	
Street Address	318 First Street
City	Winters
Zipcode	95694

<b>Submittal Instructions</b>
<p>Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:</p>
<p><b>1. Online Annual Progress Reporting System (Preferred)</b> - This enters your information directly into HCD's database limiting the risk of errors. If you would like to use the online system, email <a href="mailto:APR@hcd.ca.gov">APR@hcd.ca.gov</a> and HCD will send you the login information for your jurisdiction. <i>Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is <a href="mailto:opr.apr@opr.ca.gov">opr.apr@opr.ca.gov</a>.</i></p>
<p><b>2. Email</b> - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at <a href="mailto:APR@hcd.ca.gov">APR@hcd.ca.gov</a> and to OPR at <a href="mailto:opr.apr@opr.ca.gov">opr.apr@opr.ca.gov</a>. Please send the Excel workbook, not a scanned or PDF copy of the tables.</p>

v 3\_6\_19



Table A2 Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																					
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									Affordability by Household Incomes - Building Permits					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA/SFD 2 to 4.5+ ADU/MH)	Tenure (R=Rentor O=Owner)	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued Entitlements	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted
y Row: Start Data Entry Below																					
030-220-040 & 030-220-050 & 030-220-017 & 030-220-019 & 030-361-001			Stones Throw		SFD	O							2	196	136						
													2	72	74						
030-220-022	030-220-051 & 030-220-052		Heartland		SFD	O								57	57						
003-392-023	003-392-006		Olive Grove		SFD	O								5	5						
003-182-071	003-182-071	437 Russell Street	437 Russell Street		SFD	O								1	1						
003-241-008	003-241-008	108 Second Street	108 Second Street		ADU	O								1	1						





Table B													
Regional Housing Needs Allocation Progress													
Permitted Units Issued by Affordability													
		1	2									3	4
Income Level		RHNA Allocation by Income Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	76											76
	Non-Deed Restricted												
Low	Deed Restricted	54											54
	Non-Deed Restricted												
Moderate	Deed Restricted	59											59
	Non-Deed Restricted		1		7							8	51
Above Moderate		130			32	26	11	38				107	23
Total RHNA		319											
Total Units			1		32	33	11	38				115	204

Note: units serving extremely low-income households are included in the very low-income permitted units totals  
 Cells in grey contain auto-calculation formulas

Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Affordable Housing Steering Committee	Maintain AHSC review of housing policy matters, including requests for financial support.	Ongoing	AHSC met on August 28, 2018 to discuss providing additional gap funding to the Blue Mountain Terrace senior housing project, with a unanimous recommendation in favor of City Council approval for providing an Additional \$700,000 in funding (loans)
Inclusionary Housing Ordinance	Continue to implement IHO	Ongoing	On September 18, 2018, City Council approved loans from HOME PI (\$135,000) and City of Winters Housing Trust Fund (\$565,000) to the Blue Mountain Terrace project. Housing Trust fund was able to add funding at that level due to in lieu payments being received from Heartland and Stones Throw SFR projects.
Manufactured Homes	Continue to permit in all SFR zones	Ongoing	No activity during this APR period
Duplexes on corner lots	Continue to allow as permitted use	Ongoing	Stones Throw Final map, Phase 1 included a duplex corner lot, with those duplexes to be sold with affordability restricted to moderate income households, which will produce 2 of the 18 moderates to be produced over the life of the project
Emergency Shelters	Permit in R3,R4 C2 & PQP zones without a conditional use permit (CUP)	Ongoing	No activity during APR period (no application for an emergency shelter)
Project Density in highest density zoning	Encourage development in upper 1/4 of density range for R3 & R4 zoning	Ongoing	No activity during APR period (no application for project entitlements in medium high-density zone [R3] or high-density [R4] zoning )
Affordable Housing Developer Assistance	Assist developers with the construction of affordable housing	Ongoing	On September 18, 2018, City Council approved loans from HOME PI (\$135,000) and City of Winters Housing Trust Fund (\$565,000) to the Blue Mountain Terrace project (63 affordable restricted senior multi-family)
State & Federal funding sources	Advertise to developers and other interested parties	Ongoing	No activity during this APR period
Housing Rehabilitation	Provide housing rehabilitation assistance	Ongoing	No activity during this APR period
Mixed use development	Encourage mixed use residential and commercial development in Central Business District etc.	Ongoing	No activity during this APR period; however, City staff has discussed with potential applicants
Energy conservation and Solar energy use	Promote energy conservation and encourage use of solar energy	Ongoing	City continues to implement State-building standards (Title 24) and continues to promote solar energy in residential developments



<b>Jurisdiction</b>	Winters	
<b>Reporting Year</b>	2018	(Jan. 1 - Dec. 31)

<b>Entitled Units Summary</b>		
<b>Income Level</b>		<b>Current Year</b>
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	2
	Non-Deed Restricted	0
Above Moderate		136
<b>Total Units</b>		<b>138</b>

Note: units serving extremely low-income households are included in the very low-income permitted units totals

<b>Submitted Applications Summary</b>	
Total Housing Applications Submitted:	5
Number of Proposed Units in All Applications Received:	528
Total Housing Units Approved:	528
Total Housing Units Disapproved:	0

<b>Use of SB 35 Streamlining Provisions</b>	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

<b>Units Constructed - SB 35 Streamlining Permits</b>			
<b>Income</b>	<b>Rental</b>	<b>Ownership</b>	<b>Total</b>
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

Cells in grey contain auto-calculation formulas



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE :** March 19, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager   
**FROM:** Tracy Jensen, Records Manager and City Clerk  
**SUBJECT:** Street Closure Request and Amplified Sound Permit for the Monthly Car Show Sponsored by The Buckhorn Steakhouse

---

**RECOMMENDATION:**

Staff recommends the approval of the Request for Street Closure of Main Street & East Main Street between First Street and Elliot Street to allow for The Buckhorn Steakhouse to sponsor a Car Show on the second Tuesday of each month from March through October from 4:00 p.m. to 9:00 p.m. The specific dates include: March 12, April 9, May 14, June 11, July 9, August 13, September 10 and October 8, 2019.

**BACKGROUND:**

Linda Rodriguez of The Buckhorn has requested the closure of Main Street and East Main Street between Elliot Street and First Street for the dates specified above.

Ms. Rodriguez has requested that closure notification be posted on all affected streets a minimum of 24 hours prior to the scheduled closures and barricades be placed at the Main/Railroad and Main/First intersections, and Main/Elliot as needed.

This event allows visitors and community members to come and enjoy the spring, summer and fall evenings while strolling up and down Main Street, viewing the classic automobiles on display. As per the City's Street Closure Ordinance, this request requires Council approval of identified streets on the attached form.

**FISCAL IMPACT:** TBD (signage, barricade placement)



**City of Winters Request for Street Closure**

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: Buckhorn Steakhouse Organization: \_\_\_\_\_

Address: 2 Main Street Winters Mailing Address: Same

Telephone: 530-795-4503 Today's Date: 3/4/19

Streets Requested: 1st Block Main Street Winters, Ca.

Date of Street Closure: March - October Time of Street Closure: 4:00 - 9:00

Description of Activity: 2nd Tuesday of each month  
Cak Show

Services Requested of City: Block 1st Street & Railroad

APPROVED: \_\_\_\_\_ Police Department \_\_\_\_\_ Public Works Department

Date of Application: 3/4/19

To City Council: \_\_\_\_\_

Name of Person(s)/ Organization: Buckhorn Steakhouse

Contact: Linda Rodriguez

Business Address: 2 Main Street  
Winters, Ca

Telephone: 530-908-0405

Telephone: 530-795-4503

Type of Event: Car Show

a lot of Old Cars

Purpose of Event: (ie; fundraiser, parade, festival, etc.):

bring people to Winters

2nd Tuesday of each month  
Date/Time of Event: March - October

From: 4:00 To: 9:00

Location/Address of Event: Main Street 1st Block  
Winters, Ca.

Rated Output of Amplifier in Watts: \_\_\_\_\_

Number of Speakers: 2

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: Linda Rodriguez

For City Use Only

Proof of Insurance:  N/A (Not City Property)  Yes  No

Rental Fee Paid:  N/A (Not City Property)  Yes  No

Police Department:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

City Council:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

### City of Winters Request for Street Closure

Please provide a listing of the names and signatures of people living on the street (s) to be closed and acknowledging that they know why the closure is requested and that they agree to the closure. Attach additional sheets if necessary.

Buckhorn Steakhouse	Linda Rodriguez
Clotn Carousel 9414	Sierra K...
La Bodega	x flight crew
Trienda Delicious	<del>_____</del>
Mania & Lutece	_____
El Pueblo	<del>_____</del>
WHF Rental	
<b>WHF Medical</b>	<b>Sethia</b>
Serendipity	<del>_____</del>
Berryessa Coop Vineyards	_____
The SCOOP	_____
Putah Creek Cafe	_____
Bella Boutique	_____
Ireland Agency	_____
Pacific Hardware	_____
First Northern Bank	_____



**TO:** Honorable Mayor and Council Members  
**DATE:** March 19, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager   
**FROM:** Crystal Zaragoza, Human Resources Manager  
**SUBJECT:** Resolution 2019-07 Amending 2017-2018 Salary Schedule

---

**RECOMMENDATION:**

Staff respectfully recommends that the City Council adopt Resolution 2019-07, amending the temporary part-time employee hourly wages in the 2017 – 2018 Salary Schedule to account for an increase in minimum wage effective January 1, 2019 as well as adding the position of “Swim Team Coach”.

**BACKGROUND:**

As of January 1, 2019, the California minimum wage for employers with 26 employees or more increased from \$11.00 to \$12.00 an hour. This increase affected several of our part-time hourly rates including the following classifications: Cashier, Community Center Attendant, Intern, Lifeguard I-IV Series, Project Management, and the Recreation Leader I-IV Series.

In prior years, we’ve had a head volunteer Swim Team Coach. This volunteer will not return this year. We’ll need to hire paid part-time coaches and add this position to our salary schedule.

**FISCAL IMPACT:**

\$.50 per hour increase for the following classifications: Cashier, Community Center Attendant, Intern, Lifeguard I-IV Series, Project Management, and the Recreation Leader I-IV Series.

\$12.00 to \$20.00 per hour range for Swim Team Coaches



Resolution 2019 - 07  
Amending 2017-2018 Salary Schedule

**City of Winters**  
**Effective October 2017**

<u>BENEFIT UNIT &amp; POSITION</u>		<u>MONTHLY SALARY STES</u>					<u>ANNUAL SALARY</u>		
		A	B	C	D	E			
MM	Accountant*	\$4,547	\$4,774	\$5,013	\$5,264	\$5,527	\$54,564	\$66,323	
MM	Accounting Technician**	\$3,601	\$3,781	\$3,970	\$4,168	\$4,377	\$43,208	\$52,519	
MI	Administrative Assistant (v)	\$3,750	\$3,938	\$4,135	\$4,341	\$4,558	\$45,002	\$54,700	
MM	Administrative Coordinator - Police Dept.	\$6,596	\$6,926	\$7,272	\$7,636	\$8,018	\$79,156	\$96,214	
MM	Assistant Planner (v)	\$5,672	\$5,956	\$6,254	\$6,566	\$6,895	\$68,066	\$82,735	
M	Buiding Official	\$6,558	\$6,886	\$7,230	\$7,592	\$7,971	\$78,695	\$95,654	
F	Captain - Fire	\$6,401	\$6,721	\$7,058	\$7,410	\$7,781	\$76,817	\$93,371	
E	City Clerk**					\$80	\$960	\$960	
E	City Council					\$180	\$2,160	\$2,160	
E	Mayor					\$180	\$2,160	\$2,160	
CON	City Manager					\$12,213	\$146,556	\$146,556	
P	Community Services Officer I**	\$3,112	\$3,267	\$3,431	\$3,602	\$3,782	\$37,342	\$45,389	
P	Community Services Officer II*	\$3,812	\$4,003	\$4,203	\$4,413	\$4,634	\$45,744	\$55,608	
P	Corporal	\$5,335	\$5,602	\$5,882	\$6,176	\$6,485	\$64,018	\$77,814	
DH	Director of Administrative Services**	\$8,455	\$8,877	\$9,321	\$9,787	\$10,277	\$101,457	\$123,321	
DH	Director of Community Development (v)	\$8,455	\$8,877	\$9,321	\$9,787	\$10,277	\$101,457	\$123,321	
DH	Director of Financial Management	\$8,455	\$8,877	\$9,321	\$9,787	\$10,277	\$101,457	\$123,321	
M	Environmental Services Manager	\$6,558	\$6,886	\$7,230	\$7,592	\$7,971	\$78,695	\$95,654	
C	Executive Asst. to City Manager (v)	\$3,657	\$3,840	\$4,032	\$4,234	\$4,445	\$43,887	\$53,344	
F	Engineer - Fire (v)	\$5,670	\$5,954	\$6,251	\$6,564	\$6,892	\$68,042	\$82,705	
MM	Facilities Manager- Field	\$6,065	\$6,368	\$6,687	\$7,021	\$7,372	\$72,781	\$88,465	
MM	Facilities Manager- Sewer	\$6,065	\$6,368	\$6,687	\$7,021	\$7,372	\$72,781	\$88,465	
MM	Facilities Manager-Water	\$6,065	\$6,368	\$6,687	\$7,021	\$7,372	\$72,781	\$88,465	
F	Fire Chief	\$8,455	\$8,877	\$9,321	\$9,787	\$10,277	\$101,457	\$123,321	
F	Firefighter	\$5,438	\$5,710	\$5,995	\$6,295	\$6,610	\$65,254	\$79,317	
MM	Grant Writer (v)	\$4,547	\$4,774	\$5,013	\$5,264	\$5,527	\$54,564	\$66,323	
DH	Housing Manager	\$8,455	\$8,877	\$9,321	\$9,787	\$10,277	\$101,457	\$123,321	
M	Human Resource Manager	\$6,558	\$6,886	\$7,230	\$7,592	\$7,971	\$78,695	\$95,654	

**City of Winters  
Effective October 2017**

**BENEFIT UNIT & POSITION**

**MONTHLY SALARY STES**

**ANNUAL SALARY**

		A	B	C	D	E		
P	Lieutenant (v)	\$6,761	\$7,099	\$7,454	\$7,827	\$8,218	\$81,131	\$98,616
MI	Maintenance Worker - I	\$2,591	\$2,720	\$2,856	\$2,999	\$3,149	\$31,088	\$37,787
MI	Maintenance Worker - II	\$3,426	\$3,597	\$3,777	\$3,966	\$4,164	\$41,111	\$49,971
MI	Maintenance Worker - III - Senior	\$4,163	\$4,371	\$4,590	\$4,819	\$5,060	\$49,959	\$60,725
MI	Maintenance Worker - IV - Field Sup	\$5,064	\$5,317	\$5,583	\$5,862	\$6,155	\$60,770	\$73,866
MM	Management Analyst - Administration**	\$4,547	\$4,774	\$5,013	\$5,264	\$5,527	\$54,564	\$66,323
MM	Management Analyst - Community Dev	\$4,547	\$4,774	\$5,013	\$5,264	\$5,527	\$54,564	\$66,323
MI	Management Analyst - Building	\$4,547	\$4,774	\$5,013	\$5,264	\$5,527	\$54,564	\$66,323
MM	Permit Technician (v)	\$3,421	\$3,592	\$3,772	\$3,960	\$4,158	\$41,050	\$49,897
P	Police Chief	\$8,560	\$8,988	\$9,437	\$9,909	\$10,404	\$102,717	\$124,853
P	Police Chief*	\$8,988	\$9,437	\$9,909	\$10,405	\$10,925	\$107,856	\$131,100
P	Police Officer	\$5,133	\$5,389	\$5,659	\$5,942	\$6,239	\$61,594	\$74,868
P	Corporal	\$5,335	\$5,602	\$5,882	\$6,176	\$6,485	\$64,018	\$77,814
S	Lieutenant (v)	\$6,761	\$7,099	\$7,454	\$7,827	\$8,218	\$81,131	\$98,616
S	Sergeant	\$6,002	\$6,303	\$6,618	\$6,949	\$7,296	\$72,029	\$87,552
M	Public Works Superintendent	\$6,558	\$6,886	\$7,230	\$7,592	\$7,971	\$78,695	\$95,654
M	Records and Information Manager	\$6,065	\$6,368	\$6,687	\$7,021	\$7,372	\$72,781	\$88,465
MI	Records Clerk I	\$2,664	\$2,798	\$2,937	\$3,084	\$3,239	\$31,973	\$38,863
MI	Records Clerk II*	\$2,928	\$3,074	\$3,228	\$3,390	\$3,559	\$35,136	\$42,708
MI	Recreation Coordinator (v)	\$2,667	\$2,801	\$2,941	\$3,088	\$3,242	\$32,009	\$38,907
S	Sergeant	\$6,002	\$6,303	\$6,618	\$6,949	\$7,296	\$72,029	\$87,552
	Treasurer**					\$25	\$300	\$300

**City of Winters  
Effective January 2019**

**TEMPORARY PART-TIME EMPLOYEE HOURLY WAGES**

Hourly Rate/Range

PT	Accountant	26.23-31.88
PT	Accounting Technician	20.77-25.25
PT	Administrative Assistant	21.63-26.30
PT	Administrative Coordinator - Police Dept.	38.05-46.26
PT	After School Coordinator	33.00-38.00
PT	After School Instructional Aide	12.00-15.00
PT	After School Site Coordinator	20.00-22.00
PT	After School Teacher - Certified	33.00-38.00
PT	Assistant Planner	32.72-39.78
PT	Building Inspector	30.00-40.00
PT	Captain - Fire	26.12-31.75
PT	Cashier	12.00-13.50
PT	Community Center Attendant	12.00-16.50
PT	Community Service Officer Records	17.95-26.73
PT	Corporal	30.77-37.41
PT	Executive Asst. to City Manager	21.09-25.64
PT	Engineer - Fire	23.12-30.11
PT	Facilities Manager	34.99-42.53
PT	Firefighter	22.19-26.97
PT	Fire Secretary	18.50
PT	Grant Writer	26.23-31.88
PT	Human Resource Manager	37.83-45.98
PT	Intern	12.00-35.00
PT	Lieutenant	39.00-47.41

**City of Winters  
Effective January 2019**

**TEMPORARY PART-TIME EMPLOYEE HOURLY WAGES**

Hourly Rate/Range

PT	Lifeguard I	12.25
PT	Lifeguard II	13.25
PT	Lifeguard III	14.25
PT	Lifeguard IV	15.25
PT	Maintenance Worker I	14.94-18.16
PT	Maintenance Worker II	19.76-24.02
PT	Maintenance Worker III	24.01-29.19
PT	Maintenance Worker IV	29.21-35.50
PT	Management Analyst	26.23-31.88
PT	Permit Technician	19.73-23.98
PT	Police Corporal	30.77-37.41
PT	Police Officer	29.61-35.99
PT	Pool Manager	18.75
PT	Project Management	12.00-35.00
PT	Records and Information Manager	34.99-45.53
PT	Records Clerk I	15.36-18.68
PT	Records Clerk II	16.89-20.53
PT	Recreation Leader I	12.25
PT	Recreation Leader II	13.25
PT	Recreation Leader III	14.25
PT	Recreation Leader IV	15.25
PT	Recreation Coordinator	15.24-18.52
PT	Seasonal Firefighter	18.00
PT	Sergeant	34.62-42.09
PT	Supervising Lifeguard	16.25

PT Swim Team Coach

12.00 - 20.00

## City of Winters

### Key to Benefit Codes

C = Confidential

CON = Contract

DH = Department Head

F = Fire

E = Elected

M = Manager

MM = Mid Manager

MI = Miscellaneous

P = Police

PT = Part Time

S = Sergeants

(v) = Vacant

\* effective July 2018

Employee pays Employee Share of PERS Miscellaneous Contribution of 7%

Employee pays Employees Share of Safety Member Contribution of 9%

Modified March 13, 2019

Passed and adopted this 19<sup>th</sup> day of March, 2019 by the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi

NOES: None

ABSENT: None

ABSENT: None

CITY OF WINTERS

---

Bill Biasi, MAYOR

ATTEST:

---

Tracy Jensen, City Clerk



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** March 19, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Tracy Jensen, Records Manager and City Clerk  
**SUBJECT:** A Proclamation of the City Council of the City of Winters to Recognize the Importance of the 2020 U.S. Census and Support the "Be Counted California" Campaign

---

**RECOMMENDATION:** Staff recommends Council receive and review the staff report and approve the accompanying Proclamation to recognize the importance of the 2020 U.S. Census and support the "Be Counted California" campaign.

**BACKGROUND:** California cities can play an active role in helping to make the 2020 U.S. Census fair and accurate, especially for historically undercounted populations: racial and ethnic minorities, young children and renters. The 2010 census undercounted 95,000 (or 0.26 percent of) California residents. Though the overall count was an improvement from the previous undercounts (2.74 percent in 1990 and 1.52 percent in 2000), the rate of undercounted populations remains consistently high, and that has many cities concerned about getting an accurate account in the upcoming census. One of the main implications of a miscount is the loss of annual federal and state funding for local government as well as philanthropic funding for social programs and services. In addition, one or more Congressional seats given to California could be lost.

Obtaining an accurate and complete count poses challenges due to several factors. The housing affordability crisis has forced more Californians to move into hard-to-count unconventional housing and overcrowded dwellings or to become homeless. For the first time, the Census is a digital census and more than 75 percent of California households will be receiving an invitation to complete their census form online, even

though many households lack broadband or digital literacy.

The California Census Office is hosting a kick-off event on April 2, 2019 at the State Capitol in Sacramento to jump-start the public awareness of the 2020 Census and they have requested for the League to encourage its members to adopt a resolution recognizing the importance of the 2020 U.S. Census.

### **Tips for Building Complete Count Partnerships**

California has made a historic commitment to the 2020 Census by investing over \$100 million to help ensure a complete count. With more than \$70 million directly allocated for county, tribal and community based organizations, the state is taking special care to reach hard-to-count communities. And philanthropic organizations, such as the California Endowment and the Irvine Foundation, made a \$20 million commitment in 2017–18 to support local and regional census work by allocating funding and sustaining coordinated efforts like the Census Policy Advocacy Network. Aside from forming local census complete count committees, cities should consider partnering with federal and state agencies, tribal governments, counties and community-based organizations and tap into existing initiatives.

### **Resources to Help Identify Your Hard-to-Count Populations:**

- [\*\*2020 Census Maps: California's Hard-to-Count Communities\*\*](#). The Public Policy Institute of California projects the likelihood of nonresponse rates for individual hard-to-count groups.
- [\*\*2010 Census Participation Rates\*\*](#). This U.S. Census Bureau map shows participation rates in the 2010 and 2000 censuses.
- [\*\*California Hard-to-Count Index Map\*\*](#). This map provides demographic information in addition to the Hard-to-Count Index.

For more information, visit [www.census.gov/2020resources](http://www.census.gov/2020resources) or <https://census.ca.gov/resources>.

**FISCAL IMPACT:** None

**ATTACHMENTS:** Proclamation



A PROCLAMATION OF THE CITY COUNCIL  
OF THE CITY OF WINTERS RECOGNIZING THE IMPORTANCE OF THE  
2020 U.S. CENSUS AND SUPPORTING  
THE "BE COUNTED CALIFORNIA" CAMPAIGN

WHEREAS, the U.S. Census Bureau is required by Article I, Section 2 of the U.S. Constitution to conduct an accurate count of the population every ten years; and

WHEREAS, the next enumeration will be April 1, 2020 and will be the first to rely heavily on online responses; and

WHEREAS, the primary and perpetual challenge facing the U.S. Census Bureau is the undercount of certain population groups; and

WHEREAS, that challenge is amplified in California, given the size of the state and the diversity of communities; and

WHEREAS, California has a large percentage of individuals that are considered traditionally hard to count; and

WHEREAS, these diverse communities and demographic populations are at risk of being missed in the 2020 Census; and

WHEREAS, California receives nearly \$77 billion in federal funding that relies, in part, on census data; and

WHEREAS, a complete and accurate count of California's population is essential; and  
WHEREAS, the data collected by the decennial Census determines the number of seats each state has in the U.S. House of Representatives and is used to distribute billions of dollars in federal funds to state and local governments; and

WHEREAS, the data is also used in the redistricting of state legislatures, county boards of supervisors and city councils; and

WHEREAS, the decennial census is a massive undertaking that requires cross-sector collaboration and partnership in order to achieve a complete and accurate count; and

WHEREAS, California's leaders have dedicated a historic amount of funding and resources to ensure every Californian is counted once, only once and in the right place; and

WHEREAS, this includes coordination between tribal, city, county, state governments, community-based organizations, education, and many more; and

WHEREAS, U.S. Census Bureau is facing several challenges with Census 2020, including constrained fiscal environment, rapidly changing use of technology, declining response rates, increasingly diverse and mobile population, thus support from partners and stakeholders is critical; and

WHEREAS, California is kicking-off its outreach and engagement efforts in April 2019 for the 2020 Census; and

WHEREAS, the City of Winters, in partnership with other local governments, the State, businesses, schools, and community organizations, is committed to robust outreach and communication strategies, focusing on reaching the hardest-to-count individuals.

NOW, THEREFORE, be it PROCLAIMED that the City Council of the City of Winters hereby recognizes the importance of the 2020 U.S. Census and supports helping to ensure a complete, fair, and accurate count of all Californians.

PASSED, APPROVED, AND ADOPTED this 19th Day of March, 2019.

\_\_\_\_\_  
Mayor Bill Biasi

\_\_\_\_\_  
Mayor Pro Tem Wade Cowan

\_\_\_\_\_  
Councilmember Harold Anderson

\_\_\_\_\_  
Councilmember Jesse Loren

\_\_\_\_\_  
Councilmember Pierre Neu

\_\_\_\_\_  
City Manager John W. Donlevy, Jr.

\_\_\_\_\_  
ATTEST: City Clerk Tracy S. Jensen



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Council members  
**DATE:** March 19, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager *JWD*  
**FROM:** Dan Maguire, Economic Development and Housing Manager *DM*  
**SUBJECT:** Presentation from the Winters Participation Gallery and the Winters High School Art Class on a Potential Mural Project at City-Owned Property at 201 First Street

---

**RECOMMENDATIONS:**

Receive the Presentation from the Winters Participation Gallery and the Winters High School Art Class regarding a potential mural project on the City-owned property at 201 First Street (aka the Rodgers Building).

**BACKGROUND:**

The proposed art collaboration is similar in many regards to the previous mural project at Town and Country Market. This potential project will be funded primarily by a grant from the Buck Foundation

**FISCAL IMPACTS:**

None by this action

**ATTACHMENTS:**

Course Description  
Budget and Timeline

# Winters Participation Gallery Mural Project

## Course Description

Winters, California has a rich history that continues to grow and change with the influence of diverse people from varied backgrounds. The Winters Mural Project seeks to beautify and inform the community of Winters so that current and future generations will gain a sense of their place within the continuum of history. The murals will be conceived, designed and executed by young community members under the guidance of a professional muralist. Students will learn to research, design, illustrate, collaborate, revise and refine their ideas through the completion of large scale artworks that will energize public spaces and spark conversations for years to come. We also wish to provide summer jobs and instructional opportunities for an underserved population.

### **Week 1: Research and Design June 19 -21**

- Meet with client to establish expectations
- Introduction to local history via archives and primary sources at the Yolo County Archive
- Students will photograph artifacts and items from the Winters History Museum
- Discussion of murals, symbols and communities.
- Early sketching and design activities
- Weekly progress will be documented and recorded for inclusion in a video

### **Week 2: Design Process Continues--Mural design is composed June 25-28**

- Team building activities and design activities
- Primary source presentations continue as needed for inspiration and to keep focus
- Students sketch local sites
- Students use their photographs and Google Slides to compose a variety of design ideas
- Individual ideas are processed through the group to find similarities and differences
- Themes are assessed and ideas are shaped into a cohesive design
- Weekly progress will be documented and recorded for inclusion in a video
- Refinements to overall design are found through group discussion
- A scale black and white drawing is completed

### **Week of July 1-5 (students off- except as needed/available)**

#### **:Completion of Black and White Mural Design**

- Refinements to overall design are confirmed with client and executed by available students.
- Scale black and white drawing is updated and prepared for use in gridding the mural on site

## **Week 3 (July 9-12): Outline and Underpainting begins**

- Application of drawing to surface begins using charcoal
- Drawing is solidified using sepia tone acrylic paint
- Painters work to fill in large areas of the underpainting in sepia tone
- Weekly progress will be documented and recorded for inclusion in a video

## **Week 4 (July 16-19): painting continues**

- Painters work to fill in large areas of the underpainting in sepia tone
- Weekly progress will be documented and recorded for inclusion in a video

## **Week 5 (July 23-26): Color application and final details**

- Underpainting is completed
- Color glazes are added to large areas
- Small areas, details and textures are applied, refined and completed
- Students reflect on the process in writing
- Ceremonial unveiling event includes community and family members
- Weekly progress will be documented and recorded for inclusion in a video

## **Course Outcomes**

- Students will gain a comprehensive overview of the community mural-making process.

## **Participants:**

- gain an in-depth look at design challenges that arise in the community mural process
- receive step-by-step instruction about mural making techniques, including wall preparation, design enlargement, paint application, the cloth method, and sealing the completed project
- gain experience with materials required for best results—from primers and paints to brushes and sealers
- have an opportunity to acquire hands-on skills and exhibit original work
- have an opportunity to work on a large-scale public mural project with experienced mural painter
- learn the History of Winters, California and its people through primary sources and archival information

## **Citations:**

<https://www.muralarts.org/artist-resources/mural-training-program/>

Winters Participation Gallery (WPG) is focused on sponsoring murals depicting the history of the town of Winters.

**Budget for History Mural Project--Summer Class**

\$6,000.00	stipend for professional muralist at \$50.00/hour
\$1,200.00	stipend for AP art student-assistant at \$10.50/hour (Senior Capstone Project)
\$5,000.00	supplies
\$1,000.00	transportation and research
<u>\$1,350.00</u>	insurance
\$14,550.00	total

- Last year, WPG was unable to cover the cost of the stipend for an AP art student-assistant.
- The client must be able to cover the cost of power washing and priming the the building. The cost for this amounted to \$1,500.00 in 2018.

**Timeline**

**January - March 2019**

Make contact with professional muralists. Interview and select.

**April - May 2019**

Students selected

Supplies ordered

Classroom site/Mural site determined

**June - July 2019**

Launch class

Complete mural



**CITY COUNCIL  
STAFF REPORT**

**TO:** Mayor and Councilmembers  
**DATE:** March 19, 2019  
**FROM:** David Dowswell, Contract Planner   
**THROUGH:** John Donlevy, Jr., City Manager   
**SUBJECT:** Public Hearing and Consideration of a request for a rezoning to add Planned Development (PD) Overlay Zone to the property located at 416-418 Second Street APN 003-146-018. Project applicant: Polly Sanders

---

**RECOMMENDATION:**

Staff recommends the City Council take the following actions:

- 1) Find the proposed project Categorically Exempt from CEQA, Section 15305 (Minor Alterations in Land Use Limitations); and
- 2) Receive the staff report, conduct the public hearing, and introduce Ordinance No. 2019-01 adding a Planned Development (PD) Overlay Zone to the property located at 416-418 Second Street.

**SURROUNDING LAND USES AND SETTING:** Surrounding land uses are as follows:

North: Wolfskill Career Academy – Zoned PQP  
South: Existing single-story Single-Family Housing – Zoned R-1  
East: Existing single-story Single - Family Housing – Zoned R-1  
West: Existing single-story Single-Family Housing – Zoned R-1

The site is developed with two detached single family homes.

**GENERAL PLAN & ZONING DESIGNATION:** The General Plan land use designation for the property is Low Density Residential (LR). The property is zoned Single Family Residential (R-1).

**PROJECT DESCRIPTION:** The property is located at the southwest corner of Edwards Street and Second Street and is developed with two small single family homes. Each house has one uncovered off-street parking space. The applicant is requesting approval to overlay the property at 416-418 Second Street with a PD Overlay Zone and obtain a Planned Development Permit. The request to add the PD Overlay Zone would allow the property to be subdivided into two substandard size lots enabling the applicant to sell each of the homes separately.

**BACKGROUND:** On February 26, 2019, at a noticed public hearing, the Planning Commission considered an application from Polly Sanders to subdivide the property at 416-418 Second Street into two parcels and to add a Planned Development (PD) Overlay Zone allowing the creation of two substandard lots with reduced front, side and rear yard setbacks. The Commission also conditionally approved a parcel map to subdivide the property into two parcels. The Commission voted unanimously to recommend Council approval of the request to rezone the property by adding a PD Overlay Zone. The Commission was in support of the applicant's request because allowing the property to be subdivided into substandard lots by adding the overlay would permit each home to be sold separately and due to their size they would be affordable.

**ANALYSIS:**

**Planned Development Zoning**

Section 17.48.010 of the Municipal Code (Zoning Ordinance) states, "In order to achieve the general plan goal 'to promote the development of a cohesive and aesthetically pleasing urban structure for Winters,' the P-D Overlay zone has been included within the scope of the zoning ordinance to allow for the maximum flexibility consistent with the minimum development standards within each underlying zone category." Footnote 1 in Section 17.52.020 Land Use/Zone Matrix in the Zoning Ordinance states, "Affordable or market rate duplexes are allowed on all corner lots in the R-1 and R-2 zones city-wide." Table 3B in Section 17.56.010 of the Zoning Ordinance allows in an R-1 and R-2 Zone lots sizes for corner lots of 3,500 square feet for attached or detached affordable housing units. The two sections conflict with each other; one allows duplexes on corner lots for affordable and market rate housing and the other only allows them for affordable housing.

The applicant is requesting the PD Overlay to allow the homes to be sold separately. As mentioned above, the Planning Commission felt adding the overlay, due to the size of the homes, would provide an opportunity for someone to buy either home at an affordable price.

In the Winters Ranch subdivision, as part of the P-D Overlay, the city approved allowing lots less than 7,000 square feet (range in size from 3,473 to 5,244 square feet) for 25 alley loaded lots, 11 of which are for affordable homes. In the Callahan Estates subdivision the city approved, as part of a P-D Overlay, lots which are less than 7,000 square feet for the entire subdivision. For the Winters Highlands (Stones Throw)

subdivision the city approved, as part of a P-D Overlay, lots which are substandard in lot area, width and depth for the R-3 zoned properties. The lots that are substandard in area include 18 duplex lots for affordable housing and 152 market rate housing lots, some as small as 3,231 square feet.

The decision by the city to approve lots of varying sizes with both affordable and market rate housing as part of the Winters Ranch and Stones Throw subdivisions was done to provide housing diversity and indirectly, based on the smaller lot size, more affordable housing. The applicant's request to subdivide a 6,000 square foot corner lot into two smaller parcels will allow the existing single family homes to be sold separately. Staff would not support subdividing the lot into substandard size lots if it were vacant, but because the houses are existing allowing the creation of smaller lots permits the homes to be sold separately. There are similar sized lots located in the vicinity including: the Abbey House (4,356 square feet), the former True Value Hardware (2,500 square feet), 16 Baker Street (3,300) and 113 Baker Street (2,500 square feet), all of which are less than the minimum size of 6,000 square feet.

### **Planned Development Permit**

As part of adding the PD Overlay zoning the City approves a permit that lists the R-1 zoning standards being modified due to the Overlay zoning. The standards which are being modified are:

- Minimum lot size for Parcel 1 2,725 square feet and Parcel 2 is 3,275 square feet, and
- Minimum lot depth of Parcel 1 of 54 feet, and
- Minimum rear yard setback for Parcel 1 of 21 feet and for Parcel 2 of 10 feet, and
- Minimum secondary frontage setback for Parcel 1 of 8 feet 4 inches (existing), and
- Minimum front setback for Parcel 1 of 8 feet (existing) and for Parcel 2 of 8 feet 6 inches (existing).

### **PROJECT NOTIFICATION:**

Public notice for this application was published in the Winters Express on 3/7/19 and notices were mailed to all property owners who own real property within three hundred (300) feet of the project boundaries at least ten days prior to the hearing. Copies of the staff report and all attachments for the proposed project have been on file, available for public review at City Hall since 3/14/19.

### **ENVIRONMENTAL ASSESSMENT:**

Staff has concluded that the Categorical Exemption provided in Section 15305 of the CEQA Guidelines (Minor Alterations in Land Use Limitations) is most applicable to the subject project.

**RECOMMENDATION:**

Staff recommends the City Council introduce Ordinance 2019-01, adding a Planned Development (PD) Overlay zoning by making an affirmative motion as follows:

**MOVE THAT THE CITY OF WINTERS CITY COUNCIL INTRODUCE ORDINANCE 2019-01, THE PD OVERLAY FOR THE PROPERTY LOCATED AT 416-418 SECOND STREET AND SCHEDULE A SECOND READING FOR APRIL 2, 2019, BASED ON THE FINDINGS FOR PROPOSED PLANNED DEVELOPMENT (PD) OVERLAY ORDINANCE BELOW.**

General Plan and Zoning Consistency Findings:

1. The project is consistent with the goals and policies of the General Plan. The General Plan designates the project site as Low Density Residential (LR) and this designation provides for residential uses such as single-family dwellings, and two-family or duplex dwellings.
  
2. The project is consistent with the provisions of the Zoning Ordinance. The property is zoned Single-Family Residential (R-1) and this zone provides for residential use.

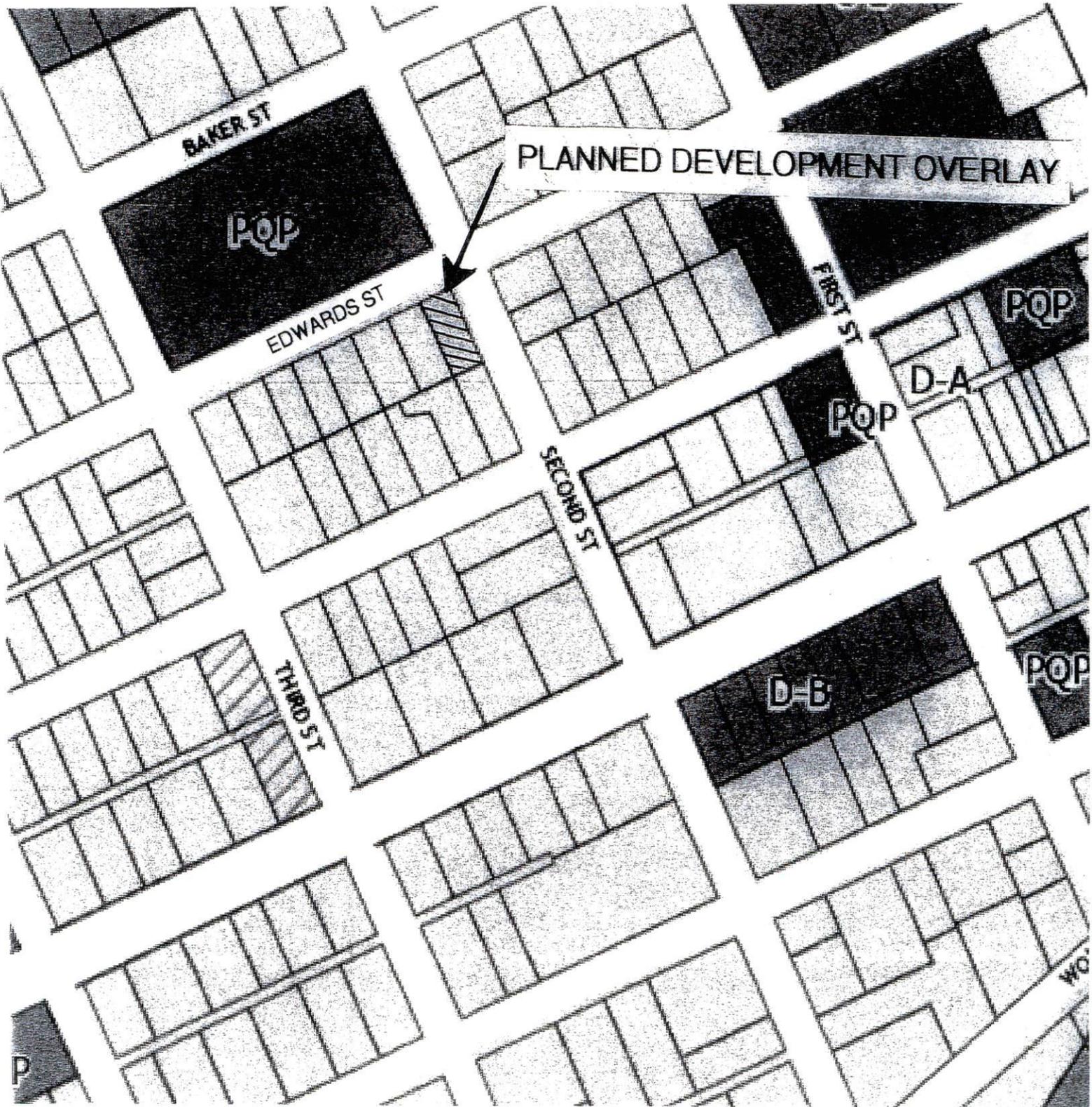
**ATTACHMENTS:**

- A. Planned Development PD Overlay Rezone Map
- B. Ordinance 2019-01

Revised Zoning Map

Planned Development Overlay 416-418 Second Street

March 19, 2019



CITY COUNCIL

ORDINANCE NO. 2019 - 01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WINTERS  
REZONING 416-418 SECOND STREET (APN 003-146-018) BY ADDING A PLANNED  
DEVELOPMENT (PD) OVERLAY ZONE TO THE EXISTING SINGLE FAMILY RESIDENTIAL  
(R-1) ZONING

The City Council of the City of Winters, State of California, does hereby ordain as follows:

1. Purpose. The purpose of this ordinance is to rezone 416-418 Second Street by adding a PD Overlay to the existing R-1 Zoning, subject to the criteria in the Planned Development Permit, "Exhibit A".

2. Authority. The City of Winters has authority to adopt this ordinance pursuant to the general police power granted to cities by Article 11, Section 7 of the California Constitution.

3. Rezoning. The subject property is hereby rezoned as shown on "Exhibit A", attached hereto and incorporated herein by reference.

4. Effective Date and Notice. This ordinance shall take effect thirty (30) days after its adoption and, within fifteen (15) days after its passage, shall be published at least once in a newspaper of general circulation published and circulated within the City of Winters.

**INTRODUCED** at a regular meeting on the 19th day of March, 2019 and **PASSED AND ADOPTED** at a regular meeting of the Winters City Council, County of Yolo, State of California, on the \_\_\_\_ day of \_\_\_\_\_, 2019 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Bill Biasi, Mayor

ATTEST:

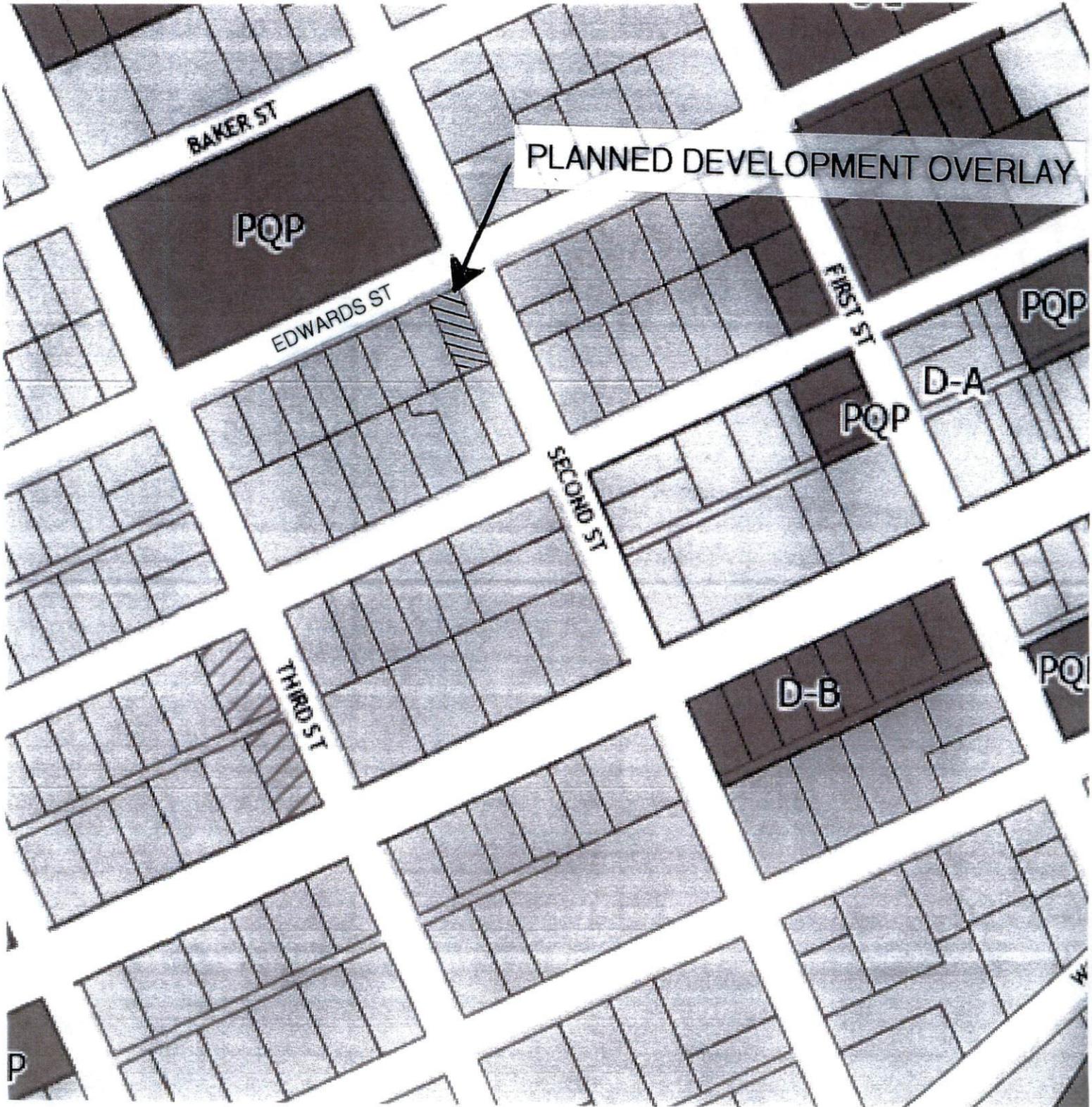
\_\_\_\_\_  
Tracy E. Jensen, City Clerk

ATTACHMENT B

EXHIBIT A

ORDINANCE 2019-01

Planned Development Overlay 416-418 Second Street





CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers  
DATE: March 19, 2019  
THROUGH: John W. Donlevy, Jr., City Manager *JD*  
FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer *Shelly*  
SUBJECT: December 2018 Investment Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters investment for the period July 1, 2018 through December 31, 2018.

**BACKGROUND:**

The City of Winters financial policy requires, at a minimum, quarterly investment earnings reports. The attached report shows the earnings for July 1 2018 through December 31, 2018. The City of Winters is invested in the Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters, as well as from the Money Market Account set up for the North Bank Putah Creek Improvement Elderberry Beetle Mitigation.

The investment report for the month of November 2018 reflects interest from all of the above accounts except the LAIF account which only pays interest on a quarterly basis.

**FISCAL IMPACT:**

None

City of Winters  
Investment Earnings Report  
As of December 31, 2019

Fund	Description	December 2018 Investment Earnings	Year to Date Investment Earnings
101	GENERAL FUND		\$ 79
105	SENIOR FUND		2
106	MONITORING FEE		9
107	PARK MAINTENANCE FUND		13
108	MUNCHKINS SUMMER CAMP		13
113	2007 HOUSING TABS		4,513
115	CANINE PROGRAM FUND		30
116	POLICE CADET FUND		15
201	FIRE PREVENTION FUND		5
208	FIRST TIME HOMEBUYER		473
209	In Lieu Affordable Housing	16	777
212	FLOOD ASSESSMENT DISTRICT		21
221	GAS TAX FUND		284
231	STATE COPS 1913	1	6
233	Realignment Fund		405
251	TRAFFIC SAFTEY		542
254	VEHICLE THEFT DETERRENT		280
291	BEVERAGE RECYCLE GRANT		123
299	AFTER SHCOOL PROGRAM		590
321	EDBG 99-688	307	1,940
322	EDBG 96-405 CRADWICK		2,812
351	RLF HOUSING REHAB	398	2,387
352	RLF AFFORDABLE HOUSING		19,092
355	RLF SMALL BUSINESS		84
356	RLF HOME PROGRAM		611
358	PROGRAM INCOME FUND	6	3,045
412	STORM IMPACT FEE		891
414	POLICE IMPACT FEE		1,535
415	FIRE IMPACT FEE		1,905
416	GENERAL FACILITY IMPACT FEE		2,028
417	WATER IMPACT FEE		2,454
418	SEWER IMPACT FEE	17	550
419	FLOOD OVERLAY		1,262
421	GENERAL FUND CAPITAL		2,619
422	LANDFILL CAPITAL		790
423	STREET CAPITAL	5	42
424	PARKS & REC CAPITAL	48	341
427	EQUIPMENT REPLACEMENT FUND		1,581
429	SERVICE RESERVE		1,316
482	FLOOD CONTROL STUDY		7
492	RAJA STORM DRAIN		216
494	CARF		398
496	STROM DRAIN NON-FLOOD		1
501	GENERAL DEBT SERVICE		315
612	WATER RESERVE		34
616	WATER CONSERVATION		51
617	WATER METER FUND		1,044
621	SEWER O & M		3,854
622	SEWER RESERVE		16
831	SWIM TEAM		334
833	FESTIVAL DE LA COMUNIDAD		68
836	PCH HOA		85
838	WPD Youth Services		2
839	Youth Day Fund		4
Total Investment Earnings		\$ 798	\$ 61,894



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers  
DATE: March 19, 2019  
THROUGH: John W. Donlevy, Jr., City Manager   
FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer   
SUBJECT: December 2018 Treasurer Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters Treasurer Report for December 2018.

**BACKGROUND:**

The City of Winters financial policy requires monthly reports regarding receipts, disbursement and fund balances be submitted to the City Council for review. Items of note in the attached report are as follows:

General Fund

General Fund revenues are 28% of budgeted; the following items affect the cash flows into the General Fund.

- The first installment of Property Tax will be received in late January 2019.
- The first installment of Property Tax in lieu of VLF will be received in late January 2019.
- Sale and use taxes are remitted to the City two (2) months after they are received by the State Board of Equalization, we have received 37% of projected revenues.
- Utility User Tax is received approximately 1-3 months after the utilities are used; UUT receipts are 43% of the budgeted amount.
- Building permit fees received are 30% of the budgeted amount.
- General Fund expenditures are 48% of budget, mostly because we take advantage of paying the entire unfunded liability invoice for the year in July of each year in order to save 7.5% on the amount that we pay to CalPERS each year. A small step towards limiting the growth of the unfunded liability for the City.

Other funds:

Fund 211 City Wide Assessment District: The first installment of the City Wide Assessment will be received in late January 2019 at the same time that we receive the property tax distribution from Yolo County.

Fund 611 Water: Water fund revenues are 60% of budget and expenditures are 53% of budget. Approved rate increases became effective for the September utility billing.

Fund 621 Sewer: Sewer fund revenues are 55% of budget and expenditures are 42% of budget. Approved rate increases became effective for the September utility billing.

**FISCAL IMPACT:**

None

City of Winters  
Cash and LAIF Balances  
As of December 31, 2018

Fund	Fund Description	Balance	
		6/30/2018	12/31/2018
101	General Fund	\$ (72,624)	\$ (1,465,192)
104	Fireworks Fund	(12,253)	(12,377)
105	Senior Fund	351	355
106	Monitoring Fee	1,732	1,749
107	Park Maintenance	2,308	2,331
108	Munchkin Summer Camp	28,808	10,101
110	Housing Successor Agency	(98,487)	(95,487)
113	Housing 2007 Tabs	833,127	836,251
115	Canine Program	8,463	1,032
116	Police Cadet	3,078	3,526
117	Community Garden Fund	24	24
201	Fire Prevention Grant	962	971
208	First Time Homebuyer	86,642	87,526
209	In Lieu Affordable Housing	256,842	558,769
211	City Wide Assessment	(186,481)	(308,974)
212	Flood Assessment District	3,928	3,968
221	Gas Tax	132,646	87,947
226	Road Rehab Maintenance Account	27,134	46,423
231	State COPS 1913	132,725	164,316
233	Realignment	99,850	78,528
236	BSCC Grant	9,403	9,403
237	Homeland Security Grant	(1,793)	(1,793)
251	Traffic Safety	100,491	107,042
252	Asset Forfeiture	(22)	1,490
254	Vehicle Theft Deterrent	69,232	69,755
263	I-505 Overpass Grant	(717)	(717)
272	Boost Grant	11,556	11,044
278	Prop 84 Park Grant	(173,038)	
291	Beverage Recycling Fund	27,047	31,573
294	Transportation(Including Bus S	22,119	(58,417)
299	After School Program	158,916	127,441
308	RSTP-Roundabout Grant	(207,816)	
322	EDBG 96-405 Cradwick Building	(526)	
356	RLF-HOME Program	156,095	171,792
358	Program Income Fund	665,096	696,179
411	Street Impact Fee	78	(300)
412	Storm Impact Fee	170,103	170,457
413	Parks and Recreation Impact Fe	(334)	(12,168)
414	Police Impact Fee	286,932	295,672
415	Fire Impact Fee	464,161	484,220
416	General Facilities Impact Fee	588,344	621,232
417	Water Impact Fee	542,307	563,053
418	Sewer Impact Fee	387,042	390,386
419	Flood Fee	232,773	232,583
421	General Fund Capital	479,779	484,675
422	Landfill Capital	157,994	77,817
423	Street Capital	82,781	64,680
424	Parks and Recreation Capital	596,406	565,066
427	Capital Equipment Fund	298,680	307,121
429	Service Reserve	788,057	790,517
481	General Plan 1992 Study	(383,477)	(372,841)
482	Flood Control Study	1,330	1,343
492	RAJA Storm Drain	77,809	114,108
494	Capital Asset Recovery Fee	135,363	144,948
496	Storm Drain Non-Flood	240	242
501	General Debt Service	57,623	58,211
611	Water O & M	(16,365)	141,039
612	Water Reserve	150,920	154,521
615	07 Water Bonds	49,869	1,259
616	Water Conservation	25,283	24,939
617	Water Meter	403,021	404,314
621	Sewer O & M	1,386,737	1,246,055
622	Sewer Capital	159,386	159,403
651	Central Services	6,338	6,890
652	Central Service w PD & FD	41,286	21,946
771	RORF	593,992	75,450
831	Swim Team	73,523	71,141
833	Festival de la Comunidad	26,281	40,736
836	PCH HOA	15,544	15,703
838	WPD Youth Services	356	359
839	Youth Day	726	734
841	PD Cancer Fund	490	1,851
Total Cash and LAIF Balances		\$ 9,966,196	\$ 8,513,941

City of Winters  
 Summary of Revenues  
 July 1, 2018 through December 31, 2018

Fund	Fund Description	Budget FY 18-19	November Actual	Year to Date Actual	% of Year Completed	
					Budget to Be Received	% of Budget Received
101	General Fund	\$ 5,505,108	\$ 245,838	\$ 1,528,589	\$ 3,976,519	28%
104	Fireworks Fund			55	(55)	
105	Senior Fund	3		2	1	67%
106	Winters Swim Lessons	501		9	492	2%
108	Munchkin Summer Camp	27,214	1,185	8,443	18,771	31%
107	Park Maintenance	7		13	(6)	186%
113	2007 Housing TABS	501		4,513	(4,012)	901%
115	Canine Program	200		30	170	15%
116	Police Cadet Fund	21		597	(576)	999%
201	Fire Prevention Grant	10		5	5	50%
208	First Time Homebuyer In Lieu	1,000		473	527	47%
209	In Lieu Affordable Housing	1,500	16	303,087	(301,587)	999%
211	City Wide Assessment	266,259		4,508	261,751	2%
212	Flood Assessment District	45		21	24	47%
221	Gas Tax	189,304		59,885	129,419	32%
226	Road Rehabilitation and Mainten	120,477	10,719	44,672	75,805	37%
231	State COPS AB1913	100,000	23,826	81,618	18,382	82%
233	Realignment	20		405	(385)	999%
251	Traffic Saftey	6,260		542	5,718	9%
252	Asset Forfieture	612	1,259	1,259	(647)	206%
254	Vehicle Theft Deterrent	18,029		280	17,749	2%
267	Grant Ave Improvement					
272	Boost Grant			5,126	(5,126)	
289	Dry Slough Bridge Grant			3,511	(3,511)	
291	Beverage Recycling	5,000		5,123	(123)	102%
294	Transportation	314,680	1,785	5,296	309,384	2%
299	AfTer School Program	157,980	25,408	60,869	97,111	39%
321	EDBG 99-688 Buckhorn	15,953	307	1,940	14,013	12%
322	EDBG 96-405 Cradwick	15,247		2,812	12,435	18%
351	RLF Housing Rehab		398	2,387	(2,387)	
352	RLF Affordable Housing			19,092	(19,092)	
355	RLF Small Business	8,757		84	8,673	1%
356	RLF HOME Program	181		15,611	(15,430)	999%
358	Program Income	39,956	1,855	49,611	(9,655)	124%
411	Street Impact Fee	859,808		3,372	856,436	
412	Storm Drain Impact Fee	80,399		2,400	77,999	3%
413	Parks & Recreation Impact Fee	460,762		2,131	458,631	
414	Public Saftey Impact Fee	274,350		10,239	264,111	4%
415	Fire Impact Fee	417,268		21,240	396,028	5%
416	General Facilities Impact Fee	335,246		33,956	301,290	10%
417	Water Impact Fee	653,282		21,479	631,803	3%
418	Sewer Impact Fee	565,294	17	5,796	559,498	1%
419	Flood Fees	361		1,262	(901)	350%
421	General Fund Capital	5,200		2,619	2,581	50%
422	Landfill Capital	200		790	(590)	395%
423	Street Capital	101	5	42	59	42%
424	Parks & Recreation Capital	289,352	48	341	289,011	
427	Capital Equipment	58,000		7,067	50,933	12%
429	Service Reserve Fund	2,700		1,316	1,384	49%
481	General Plan 1992	32,761		10,637	22,124	32%
482	Flood Control Study			7	(7)	
492	RAJA Storm Drain	445		36,111	(35,666)	999%
494	CARF	22,204	1,662	9,239	12,965	42%
495	Monitoring Fee	32,761		10,637	22,124	32%
496	Storm Drain Non-Flood	2		1	1	50%
501	General Debt Service	94		315	(221)	335%
611	Water O & M	1,480,096	87,629	880,847	599,249	60%
612	Water Reserve	6,070		6,332	(262)	104%
616	Water Conservation	12,000		51	11,949	
617	Water Meter Fund	2,300		1,934	366	84%
619	Water Debt Service			152,648	(152,648)	
621	Sewer O & M	1,690,743	154,760	921,617	769,126	55%
622	Sewer Reserve			16	(16)	
629	Sewer Debt Service			176,626	(176,626)	
651	Centrak Service Overhead			394	(394)	
771	RORF	1,090,026	20,833	20,833	1,069,193	2%
803	Elderberry Mitigation	29,740			29,740	
831	Swim Team	30,836		18,112	12,724	59%
833	Festival de la Comunidad	10,012	5,814	48,411	(38,399)	484%
836	PCH HOA			85	(85)	
838	WPD Youth Services			2	(2)	
839	Youth Day			4	(4)	
841	PD Cancer Fund			1,361	(1,361)	
846	Quilt Festival	5			5	
Total Revenues		\$ 15,237,243.00	\$ 583,364.00	\$ 4,620,738.00	\$ 10,616,505.00	30%

City of Winters  
 General Fund Revenue Summary  
 July 1, 2018 through December 31, 2018

		% Of Year Complete			50%
G/L Code	Account Description	Budget 2018-2019	December Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 800,000			0%
101-41103	Property Tax in Lieu of VLF	620,313			0%
101-41104	1290 Pass Through	34,000			0%
101-41401	Sales & Use Tax	669,294	44,166	250,542	37%
101-41402	Prop 172	40,295			0%
101-41403	Franchise Fee	267,000		58,550	22%
101-41404	Property Transfer Tax	22,000			0%
101-41405	Utility Tax	730,000	48,073	313,338	43%
101-41406	Municiple Services Tax	310,420	25,490	152,930	49%
101-41408	TOT Tax	296,006		3,742	1%
101-41407	Business Licenses	28,000	9,720	15,645	56%
101-46102	Building Permits	566,696	6,202	169,614	30%
101-46103	Encroachment Permit	6,000	45	2,181	36%
101-46104	Other Licenses & Permits		46,538	159,223	
101-56107	Fire Dept Review Fee		6,568	32,585	
101-41509	Homeowners Property Tax Relief	15,000			0%
101-48106	Post Reimbursement	3,500		2,470	71%
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	300	76	466	155%
101-42103	Plan Check Fees	175,279	35,082	80,107	46%
101-42104	Planning Application Fees	10,000	438	8,484	85%
101-42107	Project Monitoring Fees	4,000	91	14,584	365%
101-42108	Police Reports	500	65	493	99%
101-42109	Fingerprint Fees	3,000		2,180	73%
101-42111	Towing/DUI Reimbursement	500	85	695	139%
101-42112	Ticket Sign Off Fees	500	115	1,145	229%
101-42201	Recreation Fees	350		1,750	500%
101-42205	Basketball Revenues	7,500	280	9,070	121%
101-42211	Pool Ticket Sales	7,000		3,300	47%
101-42213	Pool Proceeds	500		948	190%
101-42212	Pool Concession Stand Revenues	11,000		5,748	52%
101-42215	Swim Passes	1,500		95	6%
101-42216	Swim Lessons	14,000		2,156	15%
101-42218	Swim Team Reimbursement	8,000		8,008	100%
101-42301	Park Rental	2,400	75	2,650	110%
101-42303	Community Center Rental	20,000	3,790	17,041	85%
101-42304	Community Center Insurance Collected	150		1,819	1213%
101-44101	Rents/Leases Revenues	85,678	5,056	43,589	51%
101-43151	Fire District Payments	266,356			0%
101-44102	Interest Earnings	1,000		79	8%
101-46106	Reinspect Fee	2,000		570	29%
101-49101	Contributions	93,088	5,153	33,733	36%
101-49102	Reimbursements/Refunds	27,000	100	2,017	7%
101-49104	Miscellaneous Revenues	3,000	25	1,787	60%
101-49106	Cash Over/Short			-63	
101-49109	Developer Planning Reimbursement		8,606	21,389	
101-49504	RDA Admin Fee	250,000		103,930	42%
101-49999	Interfund Operating Transfer	1,500			0%
<b>Total General Fund Revenues</b>		<b>\$ 5,404,625</b>	<b>\$ 245,839</b>	<b>\$ 1,528,590</b>	<b>28%</b>

City of Winters  
Summary of Expenditures  
July 1, 2018 through December 31, 2018

Fund	Fund Description	Budget FY 18-19	December Actual	Year to Date Actual	% of Year Complete	
					Unused Budget	50% % of Budget Used
101	General Fund Expenditures by Department					
110	City Council	\$ 16,774	\$ (728)	\$ 661	\$ 16,113	4%
120	City Clerk	13,124	(342)	(3,770)	16,894	-29%
160	City Manager	149,551	12,435	78,115	71,436	52%
161	Economic Development & Housing	239,939	17,704	117,767	122,172	49%
170	Administrative Services	11,808	(3,019)	(894)	12,702	-8%
180	Finance	98,201	5,424	36,978	61,223	38%
210	Police Department	2,889,150	177,464	1,559,447	1,329,703	54%
310	Fire Department	1,114,680	135,180	702,283	412,397	63%
410	Community Development	92,994	8,962	38,387	54,608	41%
420	Building Inspections	327,548	25,692	159,514	168,034	49%
610	Public Works-Administration	243,137	14,343	91,543	151,594	38%
710	Recreation	29,977	1,688	6,756	23,221	23%
720	Community Center	111,959	10,234	56,939	55,020	51%
730	Swimming Pool	150,840	16,085	71,727	79,113	48%
	Total General Fund Expenditure	\$ 5,489,682	\$ 421,122	\$ 2,915,453	\$ 2,574,230	53%
106	Winters Swim	500			500	0%
105	Senior Fund	150			150	0%
107	Park Maintenance	44,718			44,718	0%
108	Munchkin Summer Camp			24,749	(24,749)	
113	2007 Housing TABS	1,000	5,401	5,401	(4,401)	540%
115	Police Canine Program	400		7,500	(7,100)	1875%
116	Police Cadet Program	400		161	239	40%
201	Fire Prevention Grant	201			201	0%
209	In Lieu Affordable Housing		1,753	1,753	(1,753)	
211	City Wide Assessment	270,764	28,593	137,658	133,106	51%
221	Gas Tax Fund	172,298	7,651	101,602	70,696	59%
226	Road M & R	120,477		40,760	79,717	34%
231	State COPS 1913	120,428	8,458	50,091	70,337	42%
233	Realignment	5,383	1,458	22,079	(16,696)	410%
251	Traffic Saftey	72,200			72,200	0%
252	Asset Forfieture	996			996	0%
254	Vehicle Theft Deterrent	53,400		2,348	51,052	4%
289	Dry Slough Bridge			3,511	(3,511)	
291	Beverage Recycling Grant	5,000		400	4,600	8%
294	Transportation	267,985	1,755	121,426	146,559	45%
299	After School Program	158,408	8,684	64,145	94,263	40%
321	EDBG 99-688 Buckhorn	15,954	1,450	8,702	7,252	55%
322	EDBG 405-Cradwick	15,248		5,674	9,574	37%
351	RLF Housing Rehab	4,773	398	2,387	2,386	50%
352	RLF Affordable Housing			53,292	(53,292)	
355	RLF Small Business	8,113		4,909	3,204	61%
356	RLF HOME Program		(1,753)		-	
358	Program Income			2,964	(2,964)	
411	Street Impact Fee	2,162	258	2,528	(366)	117%
412	Storm Drain Impact Fee	299	103	1,597	(1,298)	534%
413	Park & Recreation Impact Fee	1,100	170	1,998	(898)	182%
414	Public Saftey Impact Fee	57,629	105	1,612	56,017	3%
415	Fire Impact Fee	336	106	1,615	(1,279)	481%
416	General Facility Impact Fee	324	105	1,609	(1,285)	497%
417	Water Impact Fee	384	110	1,644	(1,260)	428%
418	Sewer Impact Fee	324	105	1,605	(1,281)	495%
419	Flood Fees			1,313	(1,313)	
422	Landfill Capital	93,091	22	73,687	19,404	79%
423	Street Capital		2,432	12,625	(12,625)	
424	Parks & Recreation Captial	280,000		31,681	248,319	11%
427	Equipment Replacement Fund	57,300		38,522	18,778	67%
429	Service Reserve	40,000			40,000	0%
495	Monitoring Fee	32,761		10,637	22,124	32%
611	Water O & M	1,440,654	77,561	763,880	676,774	53%
615	07 Water Bonds			48,784	(48,784)	
616	Water Conservation Fund	28,679	57	439	28,240	2%
617	Water Meter Fund	20,528	22	458	20,070	2%
621	Sewer O & M	2,352,582	106,606	982,923	1,369,659	42%
651	Central Service Overhead I			1,182	(1,182)	
652	Central Service Overhead II	1		3,676	(3,675)	0%
771	RORF	1,090,025	20,833	212,471	877,554	19%
831	Swim Team	54,928		18,532	36,396	34%
833	Festival de la Comunidad	7,950	475	34,015	(26,065)	428%
	Total Expenditures	\$ 12,389,535	\$ 694,040	\$ 5,825,998	\$ 6,563,537	47%

City of Winters  
Fund Balances Report  
Estimated Fund Balances as of December 31, 2018

Fund	Fund Description	Audited	Current	Current	Transfers In/(out)	Estimated	Change from 6/30/2018
		Fund Balance 6/30/2018	Year Revenues	Year Expenditures		Fund Balance 12/31/2018	
101	General Fund	\$ (364,121)	\$ 1,528,588	\$ 2,915,453	\$ -	\$ (1,750,986)	\$ (1,386,865)
104	Fireworks Fund	(12,432)	55	-	-	(12,377)	55
105	Senior Fund	353	2	-	-	355	2
106	Monitoring Fee	1,740	9	-	-	1,749	9
107	City Park Maintenance	2,319	13	-	-	2,332	13
108	Munchkin Summer Camp	26,406	8,443	24,749	-	10,100	(16,306)
110	Housing Successor	36,177	-	-	-	36,177	-
112	Housing 04 TABS	150,000	-	-	-	150,000	-
113	2007 Housing TABS	837,011	4,513	5,401	-	836,123	(888)
115	Canine Program	8,503	30	7,500	-	1,033	(7,470)
116	Police Cadet Program	3,091	597	161	-	3,527	436
117	Community Garden	24	-	-	-	24	-
201	Fire Prevention Grant	884	5	-	-	889	5
208	First Time Homebuyer	87,053	473	-	-	87,526	473
209	In Lieu Affordable Housing	257,435	303,087	1,753	-	558,769	301,334
211	City Wide Assessment	(192,175)	4,508	137,658	-	(325,325)	(133,150)
212	Flood Assessment District	3,947	21	-	-	3,968	21
221	Gas Tax	129,245	59,885	101,602	-	87,528	(41,717)
226	Road M & R	42,511	44,672	40,760	-	46,423	3,912
231	State COPS 1913	132,725	81,618	50,091	-	164,252	31,527
233	Realignment Funds	100,202	405	22,079	-	78,528	(21,674)
236	BSCC Grant	9,403	-	-	-	9,403	-
237	Homeland Security Grant	(1,793)	-	-	-	(1,793)	-
251	Traffic Safety	106,501	542	-	-	107,043	542
252	Asset Forfeiture	231	1,259	-	-	1,490	1,259
254	Vehicle Theft Deterrent	69,475	280	2,348	-	67,407	(2,068)
263	I-505 Grant	(718)	-	-	-	(718)	-
272	Boost Grant	5,918	5,126	-	-	11,044	5,126
289	Dry Slough Bridge	-	3,511	-	(3,511)	-	-
291	Beverage Recycling Grant	26,850	5,123	400	-	31,573	4,723
294	Transportation	57,262	1,785	121,426	3,511	(58,868)	(116,130)
299	After School Program	157,161	60,869	64,145	-	153,885	(3,276)
307	HRP Grant	150,000	-	-	-	150,000	-
313	STBG-96-1043 Housing and P	(29,070)	-	-	-	(29,070)	-
314	98-HOME-347 Grant	82,061	-	-	-	82,061	-
316	HOME-Choc Project	2,843,180	-	-	-	2,843,180	-
321	EDBG 99-688 Buckhorn	80,204	1,940	-	(8,702)	73,442	(6,762)
322	EDBG 96-405 Cradwick	210,886	2,812	-	(5,674)	208,024	(2,862)
351	RLF Housing Rehabilitation	105,993	2,387	-	(2,387)	105,993	-
352	RLF Affordable Housing	308,788	19,092	-	(53,292)	274,588	(34,200)
355	RLF Small Business	13,766	84	-	(4,909)	8,941	(4,825)
356	RLF HOME Program	363,528	611	-	15,000	379,139	15,611
358	Program Income Fund	649,533	3,045	16,362	59,964	696,180	46,647
411	Street Impact Fee	93,836	3,372	2,528	-	94,680	844
412	Storm Drain Impact Fee	199,635	2,400	1,597	-	200,438	803
413	Parks & Recreation Impact	3,220	2,131	1,998	-	3,353	133
414	Public Safety Impact Fee	289,271	10,239	1,612	-	297,898	8,627
415	Fire Impact Fee	467,316	21,240	1,615	-	486,941	19,625
416	General Facilities Impact	589,283	33,956	1,609	-	621,630	32,347
417	Water Impact Fee	543,197	21,479	1,644	-	563,032	19,835
418	Sewer Impact Fee	386,174	5,796	1,605	-	390,365	4,191
419	Flood Control Fee	232,634	1,262	1,313	-	232,583	(51)
421	General Fund Capital	482,056	2,619	-	-	484,675	2,619
422	Landfill Capital	150,714	790	73,687	-	77,817	(72,897)
423	Street Capital	77,263	42	12,625	-	64,680	(12,583)
424	Parks and Recreation Capit	596,406	341	31,681	-	565,066	(31,340)
427	Equipment Replacement Fund	488,054	7,067	38,522	-	456,599	(31,455)
429	Service Reserve Fund	1,059,022	1,316	-	-	1,060,338	1,316
481	General Plan 1992	(383,045)	-	-	10,637	(372,408)	10,637
482	Flood Control Study	(123,664)	7	-	-	(123,657)	7
492	RAJA Storm Drain	68,408	36,111	-	-	104,519	36,111
494	CARF	135,709	9,239	-	-	144,948	9,239
495	Monitoring Fee	-	10,637	-	(10,637)	-	-
496	Storm Drain Non-Flood	241	1	-	-	242	1
501	General Debt Service	57,896	315	-	-	58,211	315
611	Water O & M	3,997,368	880,847	611,232	(152,648)	4,114,335	116,967
612	Water Reserve	152,183	6,332	-	-	158,515	6,332
615	2007 Water Bonds	49,975	-	48,784	-	1,191	(48,784)
616	Water Conservation	25,327	51	439	-	24,939	(388)
617	Water Meter Fund	402,837	1,934	458	-	404,313	1,476
619	Water Debt Service Fund	(2,971,378)	-	-	152,648	(2,818,730)	152,648
621	Sewer O & M	6,962,669	921,617	806,297	(176,626)	6,901,363	(61,306)
622	Sewer Reserve	159,386	16	-	-	159,402	16
629	Sewer Debt Service	(3,504,755)	-	-	176,626	(3,328,129)	176,626
651	Central Service Overhead	788	394	1,182	-	-	(788)
652	Equipment Lease	3,676	-	3,676	-	-	(3,676)
771	RORF	(14,314,948)	20,833	212,471	-	(14,506,586)	(191,638)
772	RDA Trust	608,993	-	-	-	608,993	-
781	RDA Long Term Debt	1	-	-	-	1	-
803	Elderberry Mitigation Fund	270,506	-	-	-	270,506	-
831	Winters Library	71,509	18,112	18,532	-	71,089	(420)
833	Festival de La Comunidad	26,340	48,411	34,015	-	40,736	14,396
836	PCH HOA	15,618	85	-	-	15,703	85
838	WPD Youth Services	357	2	-	-	359	2
839	Youth Day Fund	730	4	-	-	734	4
841	PD Cancer Fund	490	1,361	-	-	1,851	1,361
911	General Fixed Assets	29,792,353	-	-	-	29,792,353	-
Totals		\$ 33,623,708	\$ 4,215,749	\$ 5,421,010	\$ -	\$ 32,418,447	\$ (1,205,261)



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers  
DATE: March 19, 2019  
THROUGH: John W. Donlevy, Jr., City Manager *[Signature]*  
FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer *[Signature]*  
SUBJECT: January 2019 Investment Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters investment for the period July 1, 2018 through January 31, 2019.

**BACKGROUND:**

The City of Winters financial policy requires, at a minimum, quarterly investment earnings reports. The attached report shows the earnings for July 1 2018 through January 31, 2019. The City of Winters is invested in the Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters, as well as from the Money Market Account set up for the North Bank Putah Creek Improvement Elderberry Beetle Mitigation.

The investment report for the month of January 2019 reflects interest from all of the above accounts.

**FISCAL IMPACT:**

None

City of Winters  
Investment Earnings Report  
As of January 31, 2019

Fund	Fund Description	January Investment Earnings	Year to Date Investment Earnings
101	GENERAL FUND	\$ 612	\$ 691
105	SENIOR FUND	2	4
106	MONITORING FEE	11	20
107	PARK MAINTENANCE FUND	14	27
108	MUNCHKINS SUMMER CAMP	9	17
113	2007 HOUSING TABS	1,056	5,569
115	CANINE PROGRAM FUND	6	36
116	POLICE CADET FUND	16	31
201	FIRE PREVENTION FUND	6	11
208	FIRST TIME HOMEBUYER	529	1,002
209	In Lieu Affordable Housing	1,250	2,027
212	FLOOD ASSESSMENT DISTRICT	24	45
221	GAS TAX FUND	318	602
231	STATE COPS 1913	1	7
233	Realignment Fund	453	858
251	TRAFFIC SAFTEY	606	1,147
254	VEHICLE THEFT DETERRENT	313	592
291	BEVERAGE RECYCLE GRANT	137	260
299	AFTER SHCOOL PROGRAM	659	1,249
321	EDBG 99-688		1,940
322	EDBG 96-405 CRADWICK		2,812
351	RLF HOUSING REHAB	398	2,784
352	RLF AFFORDABLE HOUSING		19,092
355	RLF SMALL BUSINESS		84
356	RLF HOME PROGRAM	748	1,358
358	PROGRAM INCOME FUND	3,361	6,406
412	STORM IMPACT FEE	997	1,888
414	POLICE IMPACT FEE	1,717	3,252
415	FIRE IMPACT FEE	2,131	4,036
416	GENERAL FACILITY IMPACT FEE	2,268	4,296
417	WATER IMPACT FEE	2,744	5,198
418	SEWER IMPACT FEE	497	1,047
419	FLOOD OVERLAY	1,405	2,667
421	GENERAL FUND CAPITAL	2,929	5,548
422	LANDFILL CAPITAL	470	1,260
423	STREET CAPITAL	6	47
424	PARKS & REC CAPITAL	50	390
427	EQUIPMENT REPLACEMENT FUND	1,768	3,348
429	SERVICE RESERVE	1,474	2,790
482	FLOOD CONTROL STUDY	8	15
492	RAJA STORM DRAIN	242	458
494	CARF	445	843
496	STROM DRAIN NON-FLOOD	1	3
501	GENERAL DEBT SERVICE	352	666
612	WATER RESERVE	38	72
615	Water Bond	68	68
616	WATER CONSERVATION	57	108
617	WATER METER FUND	1,168	2,212
621	SEWER O & M	4,310	8,164
622	SEWER RESERVE	18	34
831	SWIM TEAM	373	707
833	FESTIVAL DE LA COMUNIDAD	76	145
836	PCH HOA	95	180
838	WPD Youth Services	2	4
839	Youth Day Fund	4	8
Total Investment Earnings		\$ 36,242	\$ 98,125



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers  
DATE: March 19, 2019  
THROUGH: John W. Donlevy, Jr., City Manager *JWD*  
FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer *Shelly*  
SUBJECT: January 2019 Treasurer Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters Treasurer Report for January 2019.

**BACKGROUND:**

The City of Winters financial policy requires monthly reports regarding receipts, disbursement and fund balances be submitted to the City Council for review. Items of note in the attached report are as follows:

General Fund

General Fund revenues are 48% of budgeted; the following items affect the cash flows into the General Fund.

- The first installment of Property Tax will was received in late January 2019, we received 47% of the budgeted amount.
- The first installment of Property Tax in lieu of VLF was received in late January 2019, we received 51% of the budgeted amount.
- Sale and use taxes are remitted to the City two (2) months after they are received by the State Board of Equalization, we have received 45% of projected revenues.
- Utility User Tax is received approximately 1-3 months after the utilities are used; UUT receipts are 51% of the budgeted amount.
- Building permit fees received are 31%% of the budgeted amount.
- General Fund expenditures are 62% of budget, mostly because we take advantage of paying the entire unfunded liability invoice for the year in July of each year in order to save 7.5% on the amount that we pay to CalPERS each year. A small step towards limiting the

growth of the unfunded liability for the City.

Other funds:

Fund 211 City Wide Assessment District: The first installment of the City Wide Assessment was received in late January 2019 at the same time that we receive the property tax distribution from Yolo County. We received 40% of the budgeted amount.

Fund 611 Water: Water fund revenues are 66% of budget and expenditures are 60% of budget. Approved rate increases became effective for the September utility billing.

Fund 621 Sewer: Sewer fund revenues are 64% of budget and expenditures are 48% of budget. Approved rate increases became effective for the September utility billing.

**FISCAL IMPACT:**

None

City of Winters  
Cash and LAIF Balances Report  
As of January 31, 2019

Fund	Fund Description	BALANCE	Balance
		6/30/2018	1/31/2019
101	General Fund	\$ (72,624)	\$ (898,464)
104	Fireworks Fund	(12,253)	(12,377)
105	Senior Fund	351	357
106	Monitoring Fee	1,732	1,760
107	Park Maintenance	2,308	2,345
108	Munchkin Summer Camp	28,808	10,110
110	Housing Successor Agency	(98,487)	(95,487)
113	Housing 2007 Tabs	833,127	347,185
115	Canine Program	8,463	1,039
116	Police Cadet	3,078	3,543
117	Community Garden Fund	24	24
201	Fire Prevention Grant	962	977
208	First Time Homebuyer	86,642	88,055
209	In Lieu Affordable Housing	256,842	559,719
211	City Wide Assessment	(186,481)	(247,014)
212	Flood Assessment District	3,928	3,992
221	Gas Tax	132,646	100,325
226	Road Rehab Maintenance Account	27,134	56,816
231	State COPS 1913	132,725	165,656
233	Realignment	99,850	77,499
236	BSCC Grant	9,403	9,403
237	Homeland Security Grant	(1,793)	(1,793)
251	Traffic Safety	100,491	112,474
252	Asset Forfeiture	(22)	1,490
254	Vehicle Theft Deterrent	69,232	62,981
263	I-505 Overpass Grant	(717)	(717)
272	Boost Grant	11,556	11,044
278	Prop 84 Park Grant	(173,038)	
291	Beverage Recycling Fund	27,047	9,118
294	Transportation(Including Bus Svc	22,119	73,147
299	After School Program	158,916	116,183
308	RSTP-Roundabout Grant	(207,816)	
322	EDBG 96-405 Cradwick Building	(526)	
341	Green House		20,000
355	RLF Small Business		6,530
356	RLF-HOME Program	156,095	172,540
358	Program Income Fund	665,096	699,939
386	2018-19 VFA Grant		(3,362)
387	CWPP and GIS Grant		(10,115)
411	Street Impact Fee	78	(501)
412	Storm Impact Fee	170,103	171,409
413	Parks and Recreation Impact Fees	(334)	(12,280)
414	Police Impact Fee	286,932	268,452
415	Fire Impact Fee	464,161	486,302
416	General Facilities Impact Fee	588,344	623,453
417	Water Impact Fee	542,307	565,745
418	Sewer Impact Fee	387,042	390,836
419	Flood Fee	232,773	233,989
421	General Fund Capital	479,779	487,604
422	Landfill Capital	157,994	72,725
423	Street Capital	82,781	63,096
424	Parks and Recreation Capital	596,406	565,066
427	Capital Equipment Fund	298,680	270,367
429	Service Reserve	788,057	791,991
481	General Plan 1992 Study	(383,477)	(372,841)
482	Flood Control Study	1,330	1,352
492	RAJA Storm Drain	77,809	114,350
494	Capital Asset Recovery Fee	135,363	137,915
496	Storm Drain Non-Flood	240	244
501	General Debt Service	57,623	58,563
611	Water O & M	(16,365)	130,619
612	Water Reserve	150,920	155,004
615	07 Water Bonds	49,869	1,259
616	Water Conservation	25,283	24,939
617	Water Meter	403,021	405,459
621	Sewer O & M	1,386,737	1,270,924
622	Sewer Capital	159,386	159,421
651	Central Services	6,338	2,711
652	Central Service w PD & FD	41,286	16,734
771	RORF	593,992	578,797
831	Swim Team	73,523	71,514
833	Festival de la Comunidad	26,281	40,813
836	PCH HOA	15,544	15,798
838	WPD Youth Services	356	361
839	Youth Day	726	738
841	PD Cancer Fund	490	175
Total Cash		\$ 9,966,196	\$ 9,238,026

City of Winters  
General Fund Revenue Summary  
July 1, 2018 through January 31, 2019

G/L Code	Account Description	% of Year Completed			58%
		Budget 2018-2019	January Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 800,000	\$ 375,253	\$ 375,253	47%
101-41103	Property Tax in Lieu of VLF	620,313	314,827	314,827	51%
101-41104	1290 Pass Through	34,000	32,956	32,956	97%
101-41105	Residual RDA Revenues		87,017	87,017	
101-41401	Sales & Use Tax	669,294	50,753	301,295	45%
101-41402	Prop 172	40,295	20,611	20,611	51%
101-41403	Franchise Fee	267,000		58,550	22%
101-41404	Property Transfer Tax	22,000	12,355	12,355	56%
101-41405	Utility Tax	730,000	55,943	369,281	51%
101-41406	Municiple Services Tax	310,420	25,500	178,430	57%
101-41408	TOT Tax	296,006	2,114	5,856	2%
101-41407	Business Licenses	28,000	11,718	27,363	98%
101-46102	Building Permits	566,696	4,511	174,125	31%
101-46103	Encroachment Permit	6,000	490	2,671	45%
101-46104	Other Licenses & Permits		3,741	162,964	
101-41509	Homeowners Property Tax Relief	15,000	7,122	7,122	47%
101-48106	Post Reimbursement	3,500		2,470	71%
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	300	219	685	228%
101-42103	Plan Check Fees	175,279	4,914	85,021	49%
101-42104	Planning Application Fees	10,000		8,484	85%
101-42107	Project Monitoring Fees	4,000	91	14,675	367%
101-42108	Police Reports	500	178	671	134%
101-42109	Fingerprint Fees	3,000	378	2,558	85%
101-42111	Towing/DUI Reimbursement	500	85	780	156%
101-42112	Ticket Sign Off Fees	500	85	1,230	246%
101-42201	Recreation Fees	350		1,750	500%
101-42205	Basketball Revenues	7,500	490	9,560	127%
101-42211	Pool Ticket Sales	7,000		3,300	47%
101-42213	Pool Proceeds	500		948	190%
101-42212	Pool Concession Stand Revenues	11,000		5,748	52%
101-42215	Swim Passes	1,500		95	6%
101-42216	Swim Lessons	14,000		2,156	15%
101-42218	Swim Team Reimbursement	8,000		8,008	100%
101-42301	Park Rental	2,400	500	3,150	131%
101-42303	Community Center Rental	20,000	963	18,003	90%
101-42304	Community Center Insurance Collected	150	487	2,306	1537%
101-44101	Rents/Leases Revenues	85,678	7,518	51,107	60%
101-43151	Fire District Payments	266,356			0%
101-44102	Interest Earnings	1,000	612	691	69%
101-46106	Reinspect Fee	2,000		570	29%
101-48105	Cal Ema Grant	56,983	447	33,032	58%
101-49101	Contributions	93,088	7,730	41,463	45%
101-49102	Reimbursements/Refunds	27,000	1,860	3,878	14%
101-49104	Miscellaneous Revenues	3,000	485	2,272	76%
101-49106	Cash Over/Short			-63	
101-49109	Developer Planning Reimbursement			21,389	
101-49504	Successor Agency Admin Fee	250,000	41,667	145,596	58%
101-49999	Interfund Operating Transfer	1,500			0%
Total General Fund Revenues		\$ 5,461,608	\$ 1,073,620	\$ 2,602,209	48% <sup>70</sup>

City of Winters  
 Summary of Revenues  
 July 1, 2018 through January 31, 2019

Fund	Fund Description	Budget 2018-2019	January Actual	Year to Date Actual	Budget to be Received	% of Budget Received	% of Year Completed	58%
101	General Fund	\$ 5,505,108	\$ 1,073,619	\$ 2,602,208	\$ 2,902,900	47%		
104	Fireworks Fund			55	(55)			
105	Senior Fund	3	2	4	(1)	133%		
106	Winters Swim Lessons	501	11	20	481	4%		
108	Munchkin Summer Camp	27,214	9	8,452	18,762	31%		
107	Park Maintenance	7	14	27	(20)	386%		
113	2007 Housing TABS	501	1,056	5,569	(5,068)	999%		
115	Canine Program	200	6	36	164	18%		
116	Police Cadet Fund	21	16	613	(592)	999%		
201	Fire Prevention Grant	10	6	11	(1)	110%		
208	First Time Homebuyer In Lieu	1,000	529	1,002	(2)	100%		
209	In Lieu Affordable Housing	1,500	1,250	304,337	(302,837)	999%		
211	City Wide Assessment	266,259	102,027	106,535	159,724	40%		
212	Flood Assessment District	45	24	45		100%		
221	Gas Tax	189,304	22,980	82,865	106,439	44%		
226	Road Rehabilitation and Mainten	120,477	10,393	55,065	65,412	46%		
231	State COPS AB1913	100,000	10,981	92,599	7,401	93%		
233	Realignment	20	453	858	(838)	999%		
251	Traffic Safty	6,260	5,431	5,973	287	95%		
252	Asset Forfeiture	612		1,259	(647)	206%		
254	Vehicle Theft Deterrent	18,029	313	592	17,437	3%		
267	Grant Ave Improvement							
272	Boost Grant			5,126	(5,126)			
289	Dry Slough Bridge Grant			3,511	(3,511)			
291	Beverage Recycling	5,000	137	5,260	(260)	105%		
294	Transportation	314,680	164,275	169,571	145,109	54%		
299	AFTER School Program	157,980	784	61,653	96,327	39%		
321	EDBG 99-688 Buckhorn	15,953		1,940	14,013	12%		
322	EDBG 96-405 Cradwick	15,247		2,812	12,435	18%		
341	Green House Grant		20,000	20,000				
351	RLF Housing Rehab		398	2,784	(2,784)			
352	RLF Affordable Housing			19,092	(19,092)			
355	RLF Small Business	8,757		84	8,673	1%		
356	RLF HOME Program	181	748	16,358	(16,177)	999%		
358	Program Income	39,956	3,759	53,370	(13,414)	134%		
411	Street Impact Fee	859,808		3,372	856,436			
412	Storm Drain Impact Fee	80,399	997	3,396	77,003	4%		
413	Parks & Recreation Impact Fee	460,762		2,131	458,631			
414	Public Safty Impact Fee	274,350	1,717	11,956	262,394	4%		
415	Fire Impact Fee	417,268	2,131	23,371	393,897	6%		
416	General Facilities Impact Fee	335,246	2,268	36,224	299,022	11%		
417	Water Impact Fee	653,282	2,744	24,223	629,059	4%		
418	Sewer Impact Fee	565,294	497	6,293	559,001	1%		
419	Flood Fees	361	1,405	2,667	(2,306)	739%		
421	General Fund Capital	5,200	2,929	5,548	(348)	107%		
422	Landfill Capital	200	470	1,260	(1,060)	630%		
423	Street Capital	101	6	47	54	47%		
424	Parks & Recreation Capital	289,352	50	390	288,962			
427	Capital Equipment	58,000	1,768	8,835	49,165	15%		
429	Service Reserve Fund	2,700	1,474	2,790	(90)	103%		
481	General Plan 1992	32,761		10,637	22,124	32%		
482	Flood Control Study		8	15	(15)			
492	RAJA Storm Drain	445	242	36,353	(35,908)	999%		
494	CARF	22,204	682	9,921	12,283	45%		
495	Monitoring Fee	32,761		10,637	22,124	32%		
496	Storm Drain Non-Flood	2	1	3	(1)	150%		
501	General Debt Service	94	352	666	(572)	709%		
611	Water O & M	1,480,096	93,788	974,635	505,461	66%		
612	Water Reserve	6,070	38	6,370	(300)	105%		
615	Water Bonds		68	68				
616	Water Conservation	12,000	57	108	11,892	1%		
617	Water Meter Fund	2,300	1,168	3,102	(802)	135%		
619	Water Debt Service			152,648	(152,648)			
621	Sewer O & M	1,690,743	160,842	1,082,460	608,283	64%		
622	Sewer Reserve		18	34	(34)			
629	Sewer Debt Service			176,626	(176,626)			
651	Centrak Service Overhead			394	(394)			
771	RORF	1,090,026	524,180	545,013	545,013	50%		
803	Elderberry Mitigation	29,740			29,740			
831	Swim Team	30,836	373	18,486	12,350	60%		
833	Festival de la Comunidad	10,012	76	48,487	(38,475)	484%		
836	PCH HOA		95	180	(180)			
838	WPD Youth Services		2	4	(4)			
839	Youth Day		4	8	(8)			
841	PD Cancer Fund			1,361	(1,361)			
846	Quilt Festival	5			5			
Total Revenues		\$ 15,237,243	\$ 2,219,671	\$ 6,840,405	\$ 8,416,906	45%		

City of Winters  
Summary of Expenditures  
July 1, 2018 through January 31, 2019

		% of Year Comple				58%
Fund	Fund Description	Budget	January	Year to Date	Unspent	% of Budget
		18-19	Actual	Actual	Budget	Spent
101	General Fund Expenditures by Department					
110	City Council	\$ 16,774	\$ 2,512	\$ 3,173	\$ 13,601	19%
120	City Clerk	13,124	(591)	(4,361)	17,485	-33%
160	City Manager	149,551	16,596	94,712	54,839	63%
161	Economic Development & Housing	239,939	22,194	139,961	99,978	58%
170	Administrative Services	11,808	1,522	628	11,180	5%
180	Finance	98,201	11,550	48,527	49,674	49%
210	Police Department	2,889,150	257,676	1,817,123	1,072,027	63%
310	Fire Department	1,114,680	116,016	818,299	296,381	73%
410	Community Development	92,994	6,301	44,274	48,720	48%
420	Building Inspections	327,548	34,770	194,284	133,264	59%
610	Public Works-Administration	243,137	25,546	117,089	126,048	48%
710	Recreation	29,977	2,777	9,533	20,444	32%
720	Community Center	111,959	7,358	64,297	47,662	57%
730	Swimming Pool	150,840	5,380	77,107	73,733	51%
	Total General Fund Expenditure	\$ 5,489,682	\$ 509,607	\$ 3,424,646	\$ 2,065,036	62%
106	Winters Swim Project	500			500	
105	Senior Fund	150			150	
107	Park Maintenance	44,718			44,718	
108	Munchkin Summer Camp			24,749	(24,749)	
113	2007 Housing TABS	1,000	489,995	495,395	(494,395)	999%
115	Police Canine Program	400		7,500	(7,100)	999%
116	Police Cadet Program	400		161	239	40%
201	Fire Prevention Grant	201			201	
209	In Lieu Affordable Housing	330	300	2,053	(1,723)	622%
211	City Wide Assessment	270,764	26,165	163,823	106,941	61%
221	Gas Tax Fund	172,298	13,189	114,791	57,507	67%
226	Road M & R	120,000		40,760	79,240	34%
231	State COPS 1913	120,428	9,577	59,668	60,760	50%
233	Realignment	5,383	2,223	24,302	(18,919)	451%
251	Traffic Saffey	72,200			72,200	
252	Asset Forfeiture	996			996	
254	Vehicle Theft Deterrent	53,400	28,993	31,341	22,059	59%
289	Dry Slough Bridge			3,511	(3,511)	
291	Beverage Recycling Grant	5,000	22,592	22,992	(17,992)	460%
294	Transportation	267,985	32,446	153,871	114,114	57%
299	After School Program	158,408	14,758	78,903	79,505	50%
321	EDBG 99-688 Buckhorn	15,954		8,702	7,252	55%
322	EDBG 405-Cradwick	15,248		5,674	9,574	37%
351	RLF Housing Rehab	4,773	398	2,784	1,989	58%
352	RLF Affordable Housing			53,292	(53,292)	
355	RLF Small Business	8,113		4,909	3,204	61%
358	Program Income			2,964	(2,964)	
386	2018-19VFA			5,553	(5,553)	
387	CWPP and GIS Grant			22,035	(22,035)	
411	Street Impact Fee	2,162	180	2,708	(546)	125%
412	Storm Drain Impact Fee	299	25	1,622	(1,323)	542%
413	Park & Recreation Impact Fee	1,100	92	2,089	(989)	190%
414	Public Saffey Impact Fee	57,629	28,917	30,529	27,100	53%
415	Fire Impact Fee	336	28	1,643	(1,307)	489%
416	General Facility Impact Fee	324	27	1,636	(1,312)	505%
417	Water Impact Fee	384	32	1,676	(1,292)	436%
418	Sewer Impact Fee	324	27	1,632	(1,308)	504%
419	Flood Fees			1,313	(1,313)	
422	Landfill Capital	93,091	11,456	85,143	7,948	91%
423	Street Capital		1,590	14,215	(14,215)	
424	Parks & Recreation Captial	280,000	18,079	49,760	230,240	18%
427	Equipment Replacement Fund	57,300		38,522	18,778	67%
429	Service Reserve	40,000			40,000	
494	CARF		7,715	7,715	(7,715)	
495	Monitoring Fee	32,761		10,637	22,124	32%
611	Water O & M	1,440,654	100,408	864,287	576,367	60%
615	07 Water Bonds			48,784	(48,784)	
616	Water Conservation Fund	28,679	57	496	28,183	2%
617	Water Meter Fund	20,528	22	480	20,048	2%
619	Water Debt Service		161,270	161,270	(161,270)	
621	Sewer O & M	2,352,582	147,896	1,130,819	1,221,763	48%
629	Sewer Debt Service		186,872	186,872	(186,872)	
651	Central Service Overhead			1,182	(1,182)	
652	Equipment Fund	1		3,676	(3,675)	999%
771	RORF	1,090,025	20,833	233,304	856,721	21%
803	Elderberry Trust		13,647	13,647	(13,647)	
831	Swim Team	54,928		18,532	36,396	34%
833	Festival de la Comunidad	7,950		34,015	(26,065)	428%
841	PD Cancer Fund		1,676	1,676	(1,676)	
	Total Expenditures	\$ 12,389,388	\$ 1,851,092	\$ 7,704,259	\$ 4,685,129	62%

City of Winters  
Fund Balances Report  
Estimated Fund Balances as of January 31, 2019

Fund	Fund Description	Audited Fund Balance 6/30/2018	Current Year Revenues	Current Year Expenditures	Transfers In/(Out)	Estimated Fund Balance 1/31/2019	Change from 6/30/2018
101	General Fund	\$ (364,121)	\$ 2,602,208	\$ 3,424,645	\$ -	\$ (1,186,558)	\$ (822,437)
104	Fireworks Fund	(12,432)	55	-	-	(12,377)	55
105	Senior Fund	353	4	-	-	357	4
106	Monitoring Fee	1,740	20	-	-	1,760	20
107	City Park Maintenance	2,319	27	-	-	2,346	27
108	Munchkin Summer Camp	26,406	8,452	24,749	-	10,109	(16,297)
110	Housing Successor	36,177	-	-	-	36,177	-
112	Housing 04 TABS	150,000	-	-	-	150,000	-
113	2007 Housing TABS	837,011	5,569	495,395	-	347,185	(489,826)
115	Canine Program t	8,503	36	7,500	-	1,039	(7,464)
116	Police Cadet Program	3,091	613	161	-	3,543	452
117	Community Garden	24	-	-	-	24	-
201	Fire Prevention Grant	884	11	-	-	895	11
208	First Time Homebuyer	87,053	1,002	-	-	88,055	1,002
209	In Lieu Affordable Housing	257,435	304,337	2,053	-	559,719	302,284
211	City Wide Assessment	(192,175)	106,535	163,823	-	(249,463)	(57,288)
212	Flood Assessment District	3,947	45	-	-	3,992	45
221	Gas Tax	129,245	82,864	114,791	-	97,318	(31,927)
226	Road M & R	42,511	55,065	40,760	-	56,816	14,305
231	State COPS 1913	132,725	92,599	59,668	-	165,656	32,931
233	Realignment Funds	100,202	858	24,302	-	76,758	(23,444)
236	BSCC Grant	9,403	-	-	-	9,403	-
237	Homeland Security Grant	(1,793)	-	-	-	(1,793)	-
251	Traffic Safety	106,501	5,973	-	-	112,474	5,973
252	Asset Forfeiture	231	1,259	-	-	1,490	1,259
254	Vehicle Theft Deterrent	69,475	592	31,341	-	38,726	(30,749)
263	I-505 Overpass Project	(717)	-	-	-	(717)	-
272	Boost Grant	5,918	5,126	-	-	11,044	5,126
289	Dry Slough Bridge	-	3,511	-	(3,511)	-	-
291	Beverage Recycling Grant	26,850	5,260	22,992	-	9,118	(17,732)
294	Transportation	57,262	166,060	153,871	3,511	72,962	15,700
299	After School Program	157,161	61,653	78,903	-	139,911	(17,250)
307	HRP Grant	150,000	-	-	-	150,000	-
313	STBG-96-1043 Housing and P	(29,070)	-	-	-	(29,070)	-
314	98-HOME-347 Grant	82,061	-	-	-	82,061	-
316	HOME-Choc Project	2,843,180	-	-	-	2,843,180	-
321	EDBG 99-688 Buckhorn	80,204	1,940	-	(8,702)	73,442	(6,762)
322	EDBG 96-405 Cradwick	210,886	2,812	-	(5,674)	208,024	(2,862)
341	Green House Reduction	-	20,000	-	-	20,000	20,000
351	RLF Housing Rehabilitation	105,993	2,784	-	(2,784)	105,993	-
352	RLF Affordable Housing	308,788	19,092	-	(53,292)	274,588	(34,200)
355	RLF Small Business	13,766	84	-	(4,909)	8,941	(4,825)
356	RLF HOME Program	363,528	1,358	-	15,000	379,886	16,358
358	Program Income Fund	649,533	6,406	16,362	60,362	699,939	50,406
386		-	-	5,553	-	-	-
387		-	-	22,035	-	-	-
411	Street Impact Fee	93,836	3,372	2,708	-	94,500	664
412	Storm Drain Impact Fee	199,635	3,396	1,622	-	201,409	1,774
413	Parks & Recreation Impact	3,220	2,131	2,089	-	3,262	42
414	Public Safety Impact Fee	289,271	11,956	30,529	-	270,698	(18,573)
415	Fire Impact Fee	467,316	23,371	1,643	-	489,044	21,728
416	General Facilities Impact	589,283	36,224	1,636	-	623,871	34,588
417	Water Impact Fee	543,197	24,223	1,676	-	565,744	22,547
418	Sewer Impact Fee	386,174	6,293	1,632	-	390,835	4,661
419	Flood Control Fee	232,634	2,667	1,313	-	233,988	1,354
421	General Fund Capital	482,056	5,548	-	-	487,604	5,548
422	Landfill Capital	150,714	1,260	85,143	-	66,831	(83,883)
423	Street Capital	77,263	47	14,215	-	63,095	(14,168)
424	Parks and Recreation Capit	596,406	390	49,760	-	547,036	(49,370)
427	Equipment Replacement Fund	488,054	8,835	38,522	-	458,367	(29,687)
429	Service Reserve Fund	1,059,022	2,790	-	-	1,061,812	2,790
481	General Plan 1992	(383,045)	-	-	10,637	(372,408)	10,637
482	Flood Control Study	(123,664)	15	-	-	(123,649)	15
492	RAJA Storm Drain	68,408	36,353	-	-	104,761	36,353
494	CARF	135,709	9,921	7,715	-	137,915	2,206
495	Monitoring Fee	-	10,637	-	(10,637)	-	-
496	Storm Drain Non-Flood	241	3	-	-	244	3
501	General Debt Service	57,896	666	-	-	58,562	666
611	Water O & M	3,997,368	974,635	711,639	(152,648)	4,107,716	110,348
612	Water Reserve	152,183	6,370	-	-	158,553	6,370
615	2007 Water Bonds	49,975	68	48,784	-	1,259	(48,716)
616	Water Conservation	25,327	108	496	-	24,939	(388)
617	Water Meter Fund	402,837	3,102	480	-	405,459	2,622
619	Water Debt Service Fund	(2,971,378)	-	161,270	152,648	(2,980,000)	(8,622)
621	Sewer O & M	6,962,669	1,082,460	954,193	(176,626)	6,914,310	(48,359)
622	Sewer Reserve	159,386	34	-	-	159,420	34
629	Sewer Debt Service	(3,504,755)	-	186,872	176,626	(3,515,001)	(10,246)
651	Central Service Overhead	788	394	1,182	-	-	(788)
652	Equipment Lease	3,676	-	3,676	-	-	(3,676)
771	RORF	(14,314,948)	545,013	233,304	-	(14,003,239)	311,709
772	RDA Trust	608,993	-	-	-	608,993	-
781	RDA Long Term Debt	1	-	-	-	1	-
803	Elderberry Mitigation Fund	270,506	-	13,647	-	256,859	(13,647)
831	Winters Library	71,509	18,486	18,532	-	71,463	(46)
833	Festival de La Comunidad	26,340	48,487	34,015	-	40,812	14,472
836	PCH HOA	15,618	180	-	-	15,798	180
838	WPD Youth Services	357	4	-	-	361	4
839	Youth Day Fund	730	8	-	-	738	8
841	PD Cancer Fund	-	1,361	1,676	-	-	-
911	General Fixed Assets	29,792,353	-	-	-	29,792,353	-
Totals		\$ 33,623,219	\$ 6,435,018	\$ 7,298,873	\$ -	\$ 32,787,268	\$ (835,951)