



Winters City Council Meeting  
City Council Chambers  
318 First Street  
Tuesday, March 5, 2019  
6:30 p.m.  
**AGENDA**

*Members of the City Council*

*Bill Biasi, Mayor  
Wade Cowan, Mayor Pro-Tempore  
Harold Anderson  
Jesse Loren  
Pierre Neu*

*John W. Donlevy, Jr., City Manager  
Ethan Walsh, City Attorney  
Tracy Jensen, City Clerk*

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PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, February 19, 2019 (pp. 4-6)
- B. West Yost Amendment No.2 to Agreement 027-17 (pp. 7-11)
- C. Amplified Sound Permit for the Winters Chamber of Commerce Hispanic Music Festival, May 4, 2019 (pp. 12-15)
- D. Resolution 2019-06, a Resolution of the City Council of the City of Winters In Support of SACOG's "Green Means Go" Pre-Application Process (pp. 16-20)

PRESENTATIONS

Rancho Arroyo Detention Basin Update - Eric Lucero, Public Works Superintendent

DISCUSSION ITEMS

- 1. Authorization to Pursue Construction of Parking Lot at First & Abbey Streets (pp. 21)
- 2. General Plan Element Review - Community Design (pp. 22-24)

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CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

- 1. None

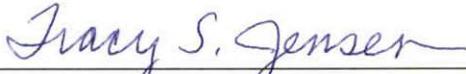
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CITY MANAGER REPORT

INFORMATION ONLY

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the March 5, 2019 regular meeting of the Winters City Council was posted on the City of Winters website at [www.cityofwinters.org](http://www.cityofwinters.org) and Councilmembers were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on February 28, 2019, and made available to the public during normal business hours.



Tracy S. Jensen, City Clerk

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*Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.*

*The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.*

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*Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.*

*Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.*

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*City Hall – Finance Office - 318 First Street*

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Minutes of the Regular Meeting of the Winters City Council  
Held on February 19, 2019

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Mayor Bill Biasi called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Jesse Loren, Pierre Neu, and Mayor Bill Biasi  
Absent: None  
Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, Director of Financial Management Shelly Gunby, Environmental Services Manager Carol Scianna, City Clerk Tracy Jensen

George Elrod led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy said there were no changes to the agenda. Motion by Council Member Loren, second by Council Member Neu to approve the agenda. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: George Elrod, 112 Main Street, wanted to address the new parking codes. George resides on the south side of Main Street, across the street from Anytime Fitness. There is now a 2-hour parking restriction on the north side of Main Street. As a result, employees are now parking on the south side of Main Street, leaving no parking for the residents who live on the south side of the street. George suggested removing the new signs within this block.

Karen May of the Winters Senior Foundation invited everyone 55 & over to the annual Valentine's Day party tomorrow @ 2pm at the Public Safety Facility. There will be fun and games and a barbershop quartet will be performing. Also, on March 21<sup>st</sup>, the WSF's Spring Luncheon will be held at the Community Center during the Elderly Nutrition Program to bridge the two senior groups together.

The Senior Citizen Club will hold their pot luck lunch on March 13<sup>th</sup> @ 11:30, presided by Bob Johnson, the new president of the Senior Citizen Club.

### CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, February 5, 2019
- B. City Appointee to Library Advisory Board
- C. Resolution 2019-05, a Resolution of the City Council of the City of Winters Awarding a Contract for the Wastewater Treatment Facility Influent Screening Improvements, Proj. 16-03; and Approve the Revised Project Budget Sheet

City Manager Donlevy gave an overview and said Margaret Bailey would be the new City appointee to the Yolo County Library Advisory Board. Motion by Council Member Neu, second by Council Member Cowan to approve the Consent Calendar. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

### DISCUSSION ITEMS

1. Comprehensive Annual Financial Report (CAFR)

Director of Financial Management Shelly Gunby gave an overview of the CAFR, which represents the last fiscal year, July 1, 2017 to June 30, 2018. Shelly said the management discussion analysis included in the CAFR will provide a good basis without having to dig into numbers. The CAFR is formatted for the GFOA (Government Finance Officers Association) and similar rating agencies, including the State Controller's office. City Manager Donlevy said the City hopes to receive for the 17<sup>th</sup> year in a row an Award of Excellence in financial reporting from the GFOA. The CAFR is not required, but is created for transparency purposes.

Council Member Loren thanked Shelly for providing a thorough overview of the CAFR, which is positive report and gives the City a lot to show for themselves. Council Member Neu also thanked Shelly for the Introductory Section at the beginning of the report that enabled "non-numbers" people to understand it. Mayor Biasi said staff should look at ways to reduce the deficit, but overall, the big picture is the City has \$1.4 million dollars in a savings account. He thanked Shelly and said he appreciated the time and effort putting the report together.

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CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

1. None
- 

CITY MANAGER REPORT: Fire Chief interviews are being held tomorrow beginning at 8:15 a.m. and involve three internal candidates only, and we can go with any of the three. There will be an interim program followed by the interview process. The City needs to start putting some big items on our list: Chrom 6, issues regarding affordable housing and the demands for it, overall road and street conditions, and the Waste Water Treatment Facility. Water boards and water quality is starting to come up, a topic that was included in the Governor's State of the State address. Staff will bring a list to Council that will include things to put on our radar. The Community Design element will be brought to Council on March 5<sup>th</sup>, as the first meeting of each month has been designated for an update of individual sections of the General Plan. Staff will bring land use to Council in April or May. Council Member Neu said he would prefer discussing land use before the summer. All parking signs are in and most of the stenciling is done, with just a few small things to work through. A letter will go out to each business and will include a map and information indicating where employees can park and will explain enforcement procedures. Ordinance 2018-09 became effective on January 18, 2019, 30 days after its adoption. Initially, warnings will be given. Council Member Neu said he is meeting with people who are having issues with their garbage, including business and property owners on Main Street off of the alley. He requested that key people need to be in the room during this meeting. City Manager Donlevy said he was proud of our staff last week, which during a 30-hour period experienced a 100-year rain event. Due to excessive amounts of water, staff worked 36 hours straight, shoring up key areas that were generating a lot of water and filling into the detention pond. Staff will work with property owners to resolve issues.

ADJOURNMENT: Mayor Biasi adjourned the meeting at 7:28 p.m.

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Bill Biasi, MAYOR

ATTEST:

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Tracy S. Jensen, City Clerk



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** March 5, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager   
**FROM:** Carol Scianna, Environmental Services Manager  
**SUBJECT:** West Yost Amendment #2 to Agreement #027-17

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**RECOMMENDATION:** Staff recommends that City Council authorize the City Manager to execute an amendment to Consultant Services Agreement 027-17 with West Yost Associates for additional tasks associated with construction support of Influent Screen Project 16-03 at the Wastewater Treatment Facility (WWTF), in the amount not to exceed \$13,594, as per their proposal dated February 26, 2019.

**BACKGROUND:** The West Main sewer pump station is required as part of the Stones Throw and Heartland. The pump station construction was completed recently and is awaiting PG &E power connection, which we anticipate in the very near future. This new pump station will be directing influent directly to the WWTF rather than the East Street Pump Station (ESPS), which is how all wastewater is currently processed. With effluent sent directly to the WWTF the influent screening that currently takes place at ESPS will also be bypassed. The installation of an influent screen at the WWTF will ensure that the removal of rags and other debris are kept from the entering the ponds. These additions will help staff maintain an efficient and reliable WWTF system.

Council authorized the award for the construction of the Influent Screen Project to Syblon Reid on February 19, 2019. Staff anticipates construction to begin within the next few weeks. The Screen Project was designed by West Yost Associates and staff is requesting that their current contract be amended to include the necessary construction support to ensure that the Screen Project is built per design and functions correctly.

The additional costs will be paid from Sewer Capital projects funds.

**FISCAL IMPACT:** NOT TO EXCEED \$13,594

Attachments: West Yost Proposal



February 26, 2019

SENT VIA: EMAIL

Ms. Carol Scianna  
City of Winters  
318 First Street  
Winters, CA 95694

**SUBJECT:** Proposal for Engineering Services During Construction of Screening Improvements at City of Winters Wastewater Treatment Facility

Dear Carol:

West Yost Associates (West Yost) is pleased provide this proposal to perform engineering services during construction of the new headworks screening system at the City of Winters Wastewater Treatment Facility (WWTF). Our project understanding and proposed work scope, budget, and schedule are described below.

### **PROJECT UNDERSTANDING**

The City of Winters (City) has awarded a contract to Syblon Reid Contractors of Folsom, California for construction of screening improvements at the City's WWTF. We understand that these improvements will be constructed in 2019. Plans and specifications for this work were prepared by West Yost.

### **SCOPE OF WORK**

#### **Assumptions**

This Scope of Work is based on the following assumptions:

- Construction management and inspection services will be provided by others.
- Preparation of record drawings is not included.

#### **Task 1. Preconstruction Meeting**

West Yost will attend the pre-construction meeting in Winters.

#### **Task 2. Submittal Review**

The West Yost design team (design team) will review up to 14 original Contractor submittals and up to 6 resubmittals for compliance with the design concepts and specifications. West Yost will not review incomplete submissions by the Contractor.

#### **Task 3. Request for Information Response**

The design team will prepare to up to six written interpretations and clarifications of the Contract Documents in response to written requests for information from the Contractor.

#### Task 4. Design Clarifications

West Yost will prepare to up to three design clarifications for use by the Contractor.

#### Task 5. Construction Meetings and Site Visits

At the City's request, a member of the design team will attend up to two meetings during the construction period. We assume the construction management team will lead these meetings and will be responsible for preparing and distributing agendas and meeting minutes.

#### Task 6. Project Management

West Yost will manage this project to keep the project on schedule and within budget, and will conduct quality assurance reviews of all work products to ensure they are of a high quality.

### BUDGET

The estimated cost to complete the scope of work described above is summarized in Table 1. We will perform all work on an hourly basis in accordance to our 2019 billing rate schedule (Attachment A) and will not exceed the estimated cost summarized herein without written authorization.

Task or Activity	Budget, dollars
Task 1. Attend Pre-construction Meeting	936
Task 2. Submittal Review	6,496
Task 3. RFI Response	2,312
Task 4. Design Clarifications	1,404
Task 5. Construction Meetings and Site Inspections	1,404
Task 6. Project Management and QA/QC	1,042
<b>Total</b>	<b>\$13,594</b>

Sincerely,

WEST YOST ASSOCIATES



Dave Anderson, PE  
Engineering Manager  
RCE #27659

cc: Alan Mitchell, Ponticello Enterprises

Attachment: 2019 Billing Rate Schedule



## 2019 Billing Rate Schedule

(Effective January 1, 2019 through December 31, 2019)\*

POSITIONS	LABOR CHARGES (DOLLARS PER HR)
<b>ENGINEERING</b>	
Principal/Vice President	\$281
Engineering/Scientist/Geologist Manager I / II	\$259 / \$271
Principal Engineer/Scientist/Geologist I / II	\$235 / \$249
Senior Engineer/Scientist/Geologist I / II	\$210 / \$221
Associate Engineer/Scientist/Geologist I / II	\$183 / \$196
Engineer/Scientist/Geologist I / II	\$148 / \$171
Engineering Aide	\$85
Administrative I / II / III / IV	\$75 / \$94 / \$114 / \$125
<b>ENGINEERING TECHNOLOGY</b>	
Engineering Tech Manager I / II	\$267 / \$277
Principal Tech Specialist I / II	\$245 / \$255
Senior Tech Specialist I / II	\$225 / \$235
Senior GIS Analyst	\$205
GIS Analyst	\$193
Technical Specialist I / II / III / IV	\$143 / \$163 / \$184 / \$204
CAD Manager	\$163
CAD Designer I / II	\$126 / \$142
<b>CONSTRUCTION MANAGEMENT</b>	
Senior Construction Manager	\$267
Construction Manager I / II / III / IV	\$161 / \$172 / \$184 / \$232
Resident Inspector (Prevailing Wage Groups 4 / 3 / 2 / 1)	\$141 / \$157 / \$174 / \$181
Apprentice Inspector	\$128
CM Administrative I / II	\$69 / \$92

- Technology and Communication charges including general and CAD computer, software, telephone, routine in-house copies/prints, postage, miscellaneous supplies, and other incidental project expenses will be billed at 6% of West Yost labor.
- Outside Services such as vendor reproductions, prints, shipping, and major West Yost reproduction efforts, as well as Engineering Supplies, etc. will be billed at actual cost plus 15%.
- Mileage will be billed at the current Federal Rate and Travel will be billed at cost.
- Subconsultants will be billed at actual cost plus 10%.
- Expert witness, research, technical review, analysis, preparation and meetings billed at 150% of standard hourly rates. Expert witness testimony and depositions billed at 200% of standard hourly rates.
- A Finance Charge of 1.5% per month (an Annual Rate of 18%) on the unpaid balance will be added to invoice amounts if not paid within 45 days from the date of the invoice.

\* This schedule is updated annually.

Continued on following page



## 2019 Billing Rate Schedule (continued)

(Effective January 1, 2019 through December 31, 2019)\*

### Equipment Charges

EQUIPMENT	BILLING RATES
Gas Detector	\$80/day
Hydrant Pressure Gage	\$10/day
Hydrant Pressure Recorder, Standard	\$40/day
Hydrant Pressure Recorder, Impulse (Transient)	\$55/day
Trimble GPS – Geo 7x	\$220/day
Vehicle	\$10/hour
Water Flow Probe Meter	\$20/day
Water Quality Multimeter	\$185/day
Well Sounder	\$30/day

\* This schedule is updated annually.



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** March 5, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager   
**FROM:** Dago Fierros, Management Analyst  
**SUBJECT:** Amplified Sound Permit Application for the Winters Chamber of Commerce Hispanic Music Festival

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**RECOMMENDATION:** Staff recommends that City Council approve the Amplified Sound Permit Application for the Winters Chamber of Commerce Hispanic Music Festival scheduled for Saturday, May 4<sup>th</sup>, 2019.

**BACKGROUND:** The Winters Chamber of Commerce is submitting an Amplified Sound Permit for the 1<sup>st</sup> Annual Hispanic Music Festival to the City of Winters, scheduled for Saturday, May 4<sup>th</sup> from 4:00 p.m. to 11:00 p.m. Live music will be performed at the Community Center and the Amphitheater during this time.

Organizers of this event have contacted the residences and business shown, advising the residents that an Amplified Sound Permit was being submitted to the City Council for approval and if the residents had any questions or concerns, they were advised to contact the Chamber of Commerce.

**FISCAL IMPACT:** None

Date of Application: 2-15-19

To City Council: 3/5/2019

Name of Person(s)/ Organization: WINTER CHAMBER OF COMMERCE

Contact: Evelyn Stew

Business Address: 201 FIRST STREET  
WINTERS CA 95694

Telephone: 5307952329

Telephone: CEL 916.595.4800

Type of Event: CULTURAL

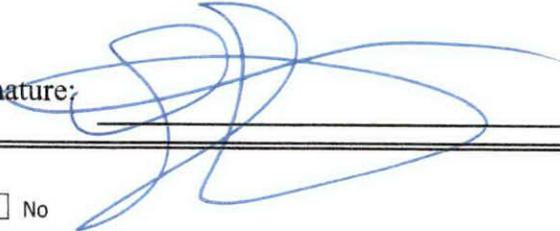
Purpose of Event: (ie; fundraiser, parade, festival, etc.): FESTIVAL

Date/Time of Event: MAY 4TH 2019 From: 4:00 To: 11:00

Location/Address of Event: COMMUNITY CENTER, AMPHITHEATER  
& BRIDGE

Rated Output of Amplifier in Watts: 50 WBS 100 DEC Number of Speakers: 8 (?)

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: 

For City Use Only

Proof of Insurance:  N/A (Not City Property)  Yes  No

Rental Fee Paid:  N/A (Not City Property)  Yes  No

Police Department:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

City Council:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Address	Owner's Last Name	Object	Approve/Sign	NH*
2 Russell St	Biasi			
3 Russel St				
8 Russel St				
12 Russel St				
11 Russel St				
10 Russel st				
7 Russel St				
208 Rail Road Ave				
13 Main St				
1 Main St				
107 Elliot St				
Elliot St Cottages Notified				
Buckhorn				
Steady EDDys				
Hobbies				
Putah creek				
1st Northern Banks				
Winters Health Care				
Winters Dental Care				
Teinda delicious				
El Bardega				
Yolo trucker				
Seva Yoga				
Seren diptiy hair salon				
Palms				
The scoop				
Pacific Hurd ware				
Velo Bike center				
Andry's festiva				
clothe Carosvie				

\* NH-Attempted to contact but noone was home.

ARC guitar  
El Pueblo

• DISCOVER •

# WINTERS

CALIFORNIA

The Winters Chamber of Commerce is excited to bring

1<sup>st</sup> Annual Hispanic Music Festival – Banda Unidas

Saturday May 4th 4:00-11:00 p.m.

At the festival, we will have live music in the Winters Community Center from 7:00 – 11:00pm and in the Amphitheater from 4:00 – 9:00 pm.

Please be aware that we have submitted an amplified sound permit for this time frame. If you have any questions, comments or concerns, please contact us at

(530) 795-2329 or by email at

[director@winteschamber.com](mailto:director@winteschamber.com)

We thank you for your support!

An additional notice will be provided one week before the event.



**CITY COUNCIL  
STAFF REPORT**

**DATE:** March 5, 2019  
**TO:** Mayor and City Council  
**FROM:** John W. Donlevy, Jr., City Manager   
**SUBJECT:** Resolution 2019-06, a Resolution of the City Council of the City of Winters Supporting SACOG's "Green Means Go" Pre-Application

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**RECOMMENDATION:**

That the City Council approve Resolution 2019-06 as part of the "Green Means Go" Pre-Application process.

**BACKGROUND:**

Through the Sacramento Area Council of Governments (SACOG) Green Means Go is a multi-year pilot program to lower greenhouse gas emissions in the Sacramento region by accelerating infill development, reducing vehicle trips, and electrifying remaining trips. Local jurisdictions will designate Green Zones, which will be eligible for state funding. Green Zones are areas targeted for specific investments that will provide incentives for, or remove barriers to, increased housing and/or transportation choice in effort to promote shorter, fewer and cleaner vehicle trips.

Attached is a flyer outlining the program elements for Green Means Go.

**Discussion:**

Staff is in the midst of formulating a "Pre-Application" for the program with is due on March 15, 2019. The programs staff is suggesting would include:

- Working with Yolo Transit for the development of a micro-transit program within the community for all aspects of the community, especially seniors.

**Green Means Go Pre-Application Resolution**

**Agenda Report- March 5, 2019**

***Page 2***

- Investigation of planning projects for infill development within the Downtown in conjunction with the City's Form Based Code and Downtown Master Plan.

These are just two elements within the Pre-Application, with a more formal process occurring at a later date. The Pre-Application requires the adoption of the attached resolution.

**FISCAL IMPACT:** None by this action.



Jennifer Hargrove  
Senior Planner  
916-340-6216  
jhargrove@sacog.org

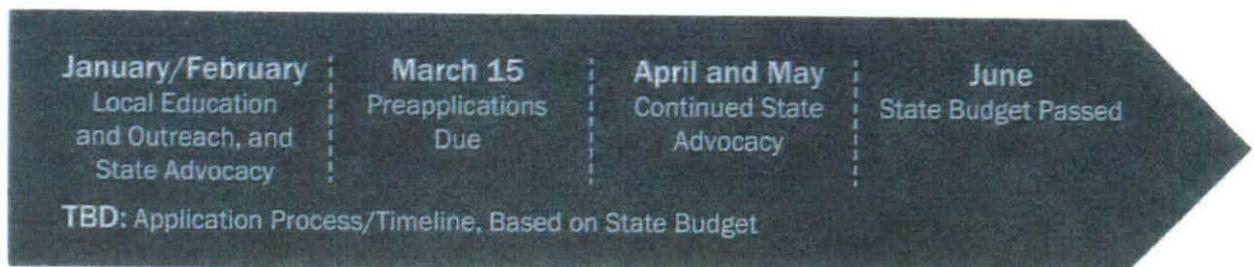


### Sacramento Region Greenhouse Gas Reduction Program

Green Means Go is a multi-year pilot program to lower greenhouse gas emissions in the six-county Sacramento region by accelerating infill development, reducing vehicle trips, and electrifying remaining trips. Local jurisdictions will designate Green Zones, in which they must take specific actions to promote infill development and reduce existing barriers and provide new transportation options. State funding is needed to help implement these actions and further incentivize local development and housing production. Green Zones, in a partnership of state funding and local government action, create areas targeted for infill and compact development, increasing housing and transportation options and promoting shorter, fewer, and cleaner vehicle trips.

#### Green Zones:

- Established by local jurisdictions; must have infill capacity, be in an area planned for intensification, and in a SACOG identified center/corridor or established community
- Transit providers may work with a city or county to establish a Transit Green Zone within the city/county's Green Zone
- Jurisdictions must make targeted actions in Green Zones in at least one of the three program areas to qualify for funding





## Illustrative Local Green Zone Actions

### **Accelerate Infill**

- Implement tools in SACOG housing policy toolkit
  - Reduce impact fees
  - Reduce parking requirements
  - Increase density
  - Incentivize Accessory Dwelling Units
  - Expedite zoning variances
- Establish a land bank
- Develop or implement specific plans or studies
- Develop or implement specific infrastructure plan
- Establish a Transportation Demand Management program

### **Accelerate Travel Options**

- Transportation Demand Management program
  - Incentivize alternative transportation options
- Safety improvements that encourage walking
- Bicycle and pedestrian improvements and plans
- Microtransit
- Car share
- Fare prepay system
- Express buses serving the Green Zone
- Additional increased transit options

### **Accelerate EV Deployment**

- Electric Vehicle infrastructure investment
- Electric Vehicle carshare program
- Electric Vehicle TNC/ride hailing fleet

## Potential State-Funded Green Zone Investments

### **Accelerate Infill**

- Financial support of specific local actions
- Infrastructure improvements that serve a Green Zone
- Financial assistance directed at small, infill projects (e.g. guaranteeing or facilitating low interest construction loans or gap funding for qualifying projects)
- Land acquisition fund to prepare for an impending recession to help communities rebound more quickly
- Grants to enhance infill markets (e.g. building façade renewal or building community assists such as a park, community center, or library)

### **Accelerate Travel Options**

- Financial support of specific local actions

### **Accelerate EV Deployment**

- Financial support of specific local actions

RESOLUTION No. 2019-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS IN SUPPORT OF THE SACRAMENTO AREA COUNCIL OF GOVERNMENTS "GREEN MEANS GO" PROGRAM

Whereas, the City of Winters is a member of the Sacramento Area Council of Governments; and

Whereas, the region faces an ambitious state-mandated per capita greenhouse gas reduction target of 19 percent by 2035 for the upcoming Metropolitan Transportation Plan/Sustainable Communities Strategy; and

Whereas, the City of Winters is committed to helping the Sacramento region meet its 19 percent greenhouse gas reduction target while, at the same time, providing more housing and transportation choices and advancing economic prosperity; and

Whereas, SACOG and its member local governments must work in partnership with the state in order to support housing and transportation projects that will help the region and the state achieve our environmental goals; and

Whereas, the Green Means Go pilot project will be a meaningful and measurable effort to catalyze and advance projects and programs that accelerate infill housing, travel options, and electric vehicle deployment; and

Whereas, the Green Means Go Sacramento regional pilot program will create immediate funding pipelines to launch projects; and

Whereas, the City of Winters urges SACOG to continue efforts to secure implementation funding in the state budget; and

Now therefore, be it resolved, that the City of Winters is committed to helping the State of California and the SACOG region reach its 19 percent greenhouse gas reduction goal through implementation of the Green Means Go pilot project.

**Passed and adopted** by the City Council of the City of Winters on this 5<sup>th</sup> Day of March, 2019 by the following vote:

AYES

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Bill Biasi, MAYOR

ATTEST:

\_\_\_\_\_  
Tracy Jensen, City Clerk



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Council Members  
DATE: March 5, 2019  
THROUGH: John W. Donlevy, Jr., City Manager   
FROM: Eric Lucero, Public Works Superintendent  
SUBJECT: Authorization to Pursue Construction of Parking Lot at First & Abbey Streets

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**RECOMMENDATION:** Staff recommends the authorization to pursue the construction of the parking lot at Abbey & First Streets, and approve an estimate of \$120,000 to build said parking lot. Funds for the project are to come from Fund 429 - Service Reserve Account (funds from sale of property and fire station.)

**BACKGROUND:** The City will go out to bid to build a public parking lot at First & Abbey Streets. The lot will have approximately 38 stalls, landscaping, trees and lighting.

**FISCAL IMPACT:** Estimate is not to exceed \$120,000



CITY COUNCIL  
STAFF REPORT

DATE: March 5, 2017  
TO: Mayor and City Council  
FROM: John W. Donlevy, Jr., City Manager   
SUBJECT: General Plan Element Review- Community Design

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**RECOMMENDATION:**

That the City Council receive a brief presentation on the Community Design Element of the City's General Plan.

**BACKGROUND:**

This is the second in a 9 part series of presentations on the City's General Plan.

**Discussion:**

The City of [Winters General Plan](#) was adopted in 1992 and contains the following elements which conform to State mandated elements:

- **Land Use** Element which depicts the proposed land uses, standards and policy goals for all areas within both the City limits and overall sphere of influence.
- Housing Element which outlines the overall goals for housing and affordable housing.
- **Health and Safety** Element which includes the mandated "**Safety**" and "**Noise**" elements from State guidelines.
- **Transportation/Circulation** Element which provides the overall goals and policies for roadways and traffic within the City.
- **Natural Resources** Element which includes the mandated provisions for "**Conservation**" and "**Open Space**".

The Winters General Plan also includes the following "non-required" elements:

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- **Community Design** Element which focuses on the physical form of development and the concepts of promoting architecture, pedestrian orientation, community character and quality streetscapes;
- **Public Facilities and Services** Element which outlines goals for water, wastewater, storm drainage, solid waste, public safety, library and schools;
- **Recreation and Cultural Resources** Element which establishes goals for parks, the preservation of the historic downtown and the importance of quality recreational opportunities for residents and visitors.

Additionally, the City has an **Administration** Element which enables the overall administration of the City's General Plan.

### Vision:

The General Plan is meant to create a "vision" for the build out of the City. The document is best described as an evolutionary document which provides for expansion of certain documents to refine and further implement larger visionary concept. The Community Design Element is included as an avenue for the community to incrementally allow for community input and definition of those larger concepts.

### Community Design:

An optional element of the City's General Plan is the "Community Design" element which incorporates the importance of architecture, pedestrian orientation and preservation of the uniqueness which embodies the community.

The main goals of this element are as follows:

- Coherent and distinctive physical form and structure that reflects Winters' small-town qualities and agricultural heritage.
- Preserve existing community character and fabric and promote the development of neighborhoods and districts that emphasize pedestrian convenience.
- Maintain and enhance the quality of the Winters' landscape and streetscape.

The implementation of the Community Design Element has included policy implementation through the following:

- A comprehensive application of architectural, landscape and site plan guidelines throughout the City are provided through a variety of documents including the [Grant Avenue Design Guidelines](#) for the Grant Ave Corridor from the I505 to Railroad Ave, the [Downtown Form Based Code](#), and the [Winters Design Guidelines](#) which relate to the balance of the City.

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- The City has an established “Design Review Committee” consisting of the representatives from the City Council, Planning Commission and City Staff which review all projects prior to application submittal to work with applicants on the application of design standards.
- The City’s [Public Works Standards](#) have been amended to include public improvement standards which stress the importance of pedestrian, bike, landscape and lighting amenities which reflect the character and pedestrian orientation of the community.
- Through the use of **Development Agreements** and **Subdivision Improvement Agreements**, design elements are included as conditions of approval for all projects considered by either the Planning Commission or City Council.
- The City is in the final phases of a [Downtown Parking Plan](#) which outlines standards and goals for adequate and appropriate parking within the core commercial area.

**FISCAL IMPACT:** None by this action.