



Joint Meeting of the Winters City Council and the Successor Agency  
to the Winters Community Development Agency  
City Council Chambers  
318 First Street  
Tuesday, January 15, 2019  
6:30 p.m.

## AGENDA

### *Members of the City Council*

*Bill Biasi, Mayor  
Wade Cowan, Mayor Pro-Tempore  
Harold Anderson  
Jesse Loren  
Pierre Neu*

*John W. Donlevy, Jr., City Manager  
Ethan Walsh, City Attorney  
Tracy Jensen, City Clerk*

---

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

### COUNCIL/STAFF COMMENTS

### PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations

may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

### CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

1. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, December 18, 2018 (pp. 5-10)
2. City Appointment to Waste Advisory Committee (pp. 11-12)
3. Resolution 2018-74, a Resolution of the City Council of the City of Winters Amending the City of Winters Conflict of Interest Code (pp. 13-20)
4. Updated Project Budget Sheet and Consultant Services Agreement Amendment #3 with V.W. Housen Associates for the W. Main Sewer Pump Station, Project No. 16-02 (pp. 21-27)
5. Resolution 2019-04, a Resolution of the City Council of the City of Winters Accepting a Grant Deed for Public Utility Easement for Callahan Estates Phase 1 (pp. 28-37)

### PRESENTATIONS

None

### DISCUSSION ITEMS

1. Public Hearing and Adoption of Resolution 2019-01, a Resolution of the City Council of the City of Winters to Consider a Community Development Block Grant Application for Public Facilities and Public Services (pp. 38-44)
2. Second Reading and Adoption of Ordinance 2018-10, an Ordinance of the City Council of the City of Winters Adding Section 10.16.125 to the Winters Municipal Code "Removal of Tire Marking Prohibited" (pp. 45-47)

---

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

1. Resolution SA-2019-01, a Resolution of the City of Winters as Successor Agency to the Winters Community Development Agency Approving the 2019-2020 ROPS (Recognized Obligation Payments Schedule) (pp. 48-62)

---

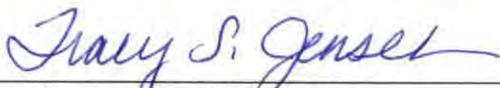
CITY MANAGER REPORT

INFORMATION ONLY

1. October 2018 Investment Report (pp. 63-64)
2. October 2018 Treasurer Report (pp. 65-71)
3. November 2018 Investment Report (pp. 72-73)
4. November 2018 Treasurer Report (pp. 74-80)

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the January 15, 2019 regular meeting of the Winters City Council was posted on the City of Winters website at [www.cityofwinters.org](http://www.cityofwinters.org) and Councilmembers were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on January 9, 2019, and made available to the public during normal business hours.



---

Tracy S. Jensen, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 794-6702. Agendas and staff reports are available on the city web page at [www.cityofwinters.org/administrative/admin\\_council.htm](http://www.cityofwinters.org/administrative/admin_council.htm)

*General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.*

*Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.*

*The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.*

*How to obtain City Council Agendas and Agenda Packets:*

*View on the internet: [www.cityofwinters.org/administrative/admin\\_council.htm](http://www.cityofwinters.org/administrative/admin_council.htm)*

*Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.*

*Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.*

*City Council agenda packets are available for review or copying at the following locations:*

*City Hall – Finance Office - 318 First Street, Winters*

*City Council meetings are streamed and can be viewed live at <http://www.cityofwinters.org/live-city-council-meetings/>. A recording of any streamed City Council meeting can be viewed at a later date at <http://www.cityofwinters.org/city-council-meeting-recordings/>.*



Minutes of the Regular Meeting of the Winters City Council  
Held on December 18, 2018

---

**Executive Session**

Pursuant to Government Code Section 54957 - Public Employee Performance  
Evaluation – City Attorney

Mayor Biasi said there was nothing to report from the Executive Session.

---

**Regular Session**

Mayor Bill Biasi called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Jesse Loren,  
Pierre Neu, Mayor Bill Biasi

Absent: None

Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, City  
Clerk Tracy Jensen, Police Chief John Miller, Fire Captain Art  
Mendoza, Police Sergeant Albert Ramos, Public Works  
Superintendent Eric Lucero, Environmental Services Manager  
Carol Scianna, and Fire Reserve Jesus Marquez.

Police Chief John Miller led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy requested that Discussion Items 4  
and 5 be heard by Council in reverse order. He subsequently requested that  
Consent Item D be removed from the agenda to be brought back to Council in  
January. Motion by Council Member Loren, second by Council Member Neu to  
approve the agenda with the requested changes. Motion carried with the  
following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, December 4, 2018
- B. State Public Contract Code 22032 - Increase of Bid Limits
- C. Preliminary Green House Gas (GHG) Reductions City Actions Analysis
- D. Resolution 2018-74, a Resolution of the City Council of the City of Winter Amending the City of Winters Conflict of Interest Code **(Removed from Agenda)**
- E. Resolution 2018-72, a Resolution of the City Council of the City of Winters to Accept a Grant Deed for a 10 ft. Public Utility Easement for Olive Grove Phase 1 Map #5066
- F. Resolution 2018-73, a Resolution of the City Council of the City of Winters to Approve a Grant Deed for a Public Utility Easement for the Winters Healthcare Project
- G. Resolution 2018-75, a Resolution of the City Council of the City of Winters consenting to Irrevocable Offers of Dedication (IOD) for Fee Title for Road Right of Way, Easement for Public Utility Easement, and Easement for Sidewalk and Pedestrian Access Purpose for the Winters Highlands (Stone's Throw) Phase 1A Subdivision; and Resolution 2018-76, a Resolution of the City Council of the City of Winters Authorizing the Mayor to Execute the Subdivision Improvement Agreement with HBT of Winters Highlands, LLC., Approve the Final Map #4507 for Winters Highlands (Stone's Throw) Phase 1A Subdivision, and Authorize the City Clerk to Record the Final Map with the County Recorder
- H. Resolution 2018-78, A Resolution of the City Council of the City of Winters to consent to accept an Irrevocable Offer of Dedication (IOD) of a Public Utility Easement for the Winters Highlands Phase I Final Map

City Manager Donlevy gave an overview and reiterated that Item D would be brought back to Council in January. Motion by Council Member Cowan, second

by Council Member Neu to approve the Consent Calendar. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

## PRESENTATIONS

Jesse Salinas, Yolo County Assessor/Clerk-Recorder/Registrar of Voters gave a power point presentation entitled "Youth Empowerment Summit (YES) - Say Yes to Leadership and Civic Engagement." The purpose of YES is to empower and encourage youth to say YES to leadership roles and civic engagement in their local communities. The 2018 Youth Empowerment Summit (YES) was held on 3/24/2018 at Woodland Community College and was attended by 74 students and 22 local elected officials from the County, cities and school boards. Jesse shared the Pre- and Post-YES Event Data Comparisons with Council that showed an increased level of engagement and understanding by the students in attendance. The next Youth Empowerment Summit (YES) will be held on 3/15/2019 at Woodland Community College and he hopes there will be over 100 students throughout the community in attendance. Council Member Cowan said the summit was a very good event and liked the way it was set up and broken down with 2 elected officials at each table. They were not always in agreement but these differences resulted in good discussions with the students. Council Member Loren also attended the summit and thanked Jesse for coming and said that with 20 years of experience, she had never attended an event designed to build leaders who did not see themselves as being leaders but were provided with a toolkit to be one. The students talked about their future plans and she was excited to participate again. Mayor Biasi suggested directing interested students to the website, which will become available on 1/1/2019. Students will be able to access the registration form at [www.yolosaysyes.com](http://www.yolosaysyes.com). Winters resident Brian Bellamy, 902 Southdown Court, said he was a big fan of this program. He used voter turnout to illustrate that engaging kids at an early age about issues that impact them is why this program is so important and hopes that Council will support this program. Mayor Biasi acknowledged a comment submitted by Kate Laddish, 400 Morgan Street, who is in favor of the City of Winters supporting Winters students to participate in this program. She was delighted to see Council Members Cowan and Loren participating, but was surprised to learn that no Winters students attended. She hopes the City, the School District and members of our community will work together to help Winters students participate in this valuable program.

Fire Reserve Jesus Marquez introduced six cadets of the Winters Fire Academy, which he has lead for the last two years to help students complete their capstone projects and to pass along the fire skills that he has learned as a Fire Reserve. He then introduced Evan Judd, Aaron Mendoza, Albert Ramos, Robert Charles, Yusuf ElSayd, and Mark Bermudez. Evan said the cadets meet once a week for three hours and review different types of training. Aaron said the cadets also participate in community outreach (Shrimp Feed, Gifts for Kids, Tractor Parade) and this program teaches the cadets new things, including how to be punctual, accountable and reliable in whatever they do. Mayor Biasi said this is a great program that teaches valuable skills for the future. He thanked Jesus and the cadets for reaching out to the community and asked them to consider attending the next YES summit.

### DISCUSSION ITEMS

1. Waive the Second Reading and Adopt Ordinance 2018-06, an Ordinance of the City Council of the City of Winters Regarding Street Vendors (Food Trucks)

City Manager Donlevy gave an overview. Marie Rojo Heilman said this ordinance will be great for the community and it's good that there's no opposition. She asked when a map showing where the food trucks will be allowed will be made available and said the food truck vendors appreciate the opportunity.

Motion by Council Member Cowan, second by Council Member Neu to waive the second reading and adopt Ordinance 2018-06 amending Chapter 5.36, Street Vendors, and Title 17, Zoning Ordinance, of the Municipal Code regarding sidewalk and stationary food vendors operating within the City limits. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

2. Waive the Second Reading and Adopt Ordinance 2018-08, an Ordinance of the City Council of the City of Winters Adopting the PD Overlay Zone Regulations for the Cottages at Carter Ranch Phase II Subdivision

City Manager Donlevy gave an overview. Motion by Council Member Neu, second by Council Member Loren to waive the second reading and adopt Ordinance 2018-08 adopting the planned development overlay zone regulations for the Cottages at Carter Ranch Phase II Subdivision. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

3. Waive the Second Reading and Adopt Ordinance 2018-09, Amending the Winters Municipal Code Regarding "Regulated Parking on Certain Streets"

Police Chief Miller gave an overview. Motion by Council Member Loren, second by Council Member Cowan to waive the second reading and adopt Ordinance 2018-09 amending Section 10.16.120 of the Winters Municipal Code, Regulated Parking on Certain Streets. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

5. Waive the First Reading and Introduce Ordinance 2018-10, an Ordinance of the City Council of the City of Winters Adding Section 10.16.125 to the Winters Municipal Code "Removal of Tire Marking Prohibited"

Police Chief Miller gave an overview and said for enforcement purposes, this ordinance corrects the shortcomings in the ordinance previously adopted. Motion by Council Member Loren, second by Council Member Neu to waive the first reading and introduce Ordinance 2018-10 to add Section 10.16.125 to the Winters Municipal Code, Removal of Tire Marking Prohibited. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

4. Resolution 2018-77, a Resolution of the City Council of the City of Winters to Adopt and Update the Schedule of Fines and Penalties to Include Ordinance Adopted to Prohibit the Removal of Tire Markings Placed for Enforcement Purposes

Police Chief Miller gave an overview and asked Council to consider the higher fine of \$60 as per Exhibit A, Schedule of Fines and Penalties, for violation of this

resolution. Motion by Council Member Cowan, second by Council Member Neu to adopt Resolution 2018-77, adopting and updating the Schedule of Fines and Penalties to include the ordinance adopted to prohibit the removal of tire markings placed for enforcement purposes. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi  
NOES: None  
ABSENT: None  
ABSTAIN: None

---

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

1. None

---

CITY MANAGER REPORT: Took a tour of the downtown Hotel Winters. It was awesome to look at the rooms and see our hopes beginning to materialize. The parking lot, paseo and alley improvements will begin once these areas become available, which should take 2-1/2 to 3 months. The public works staff can run pipe, place conduit, and tie into the storm drain, but the rest of the project will go through the bid process. Traveled to Paradise last Friday with the Sacramento Valley City Managers and will go again this Friday to help bring resources to Paradise through the Emergency Management Assistance Program. City Hall will be closed next week, but the Fire, Police and Public Works departments will be operating.

INFORMATION ONLY: None

ADJOURNMENT: Mayor Biasi adjourned the last meeting of the year at 7:29 p.m.

---

Bill Biasi, MAYOR

ATTEST:

---

Tracy S. Jensen, City Clerk



CITY COUNCIL  
STAFF REPORT

**TO:** Honorable Mayor and Councilmembers  
**DATE:** January 15, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Carol Scianna, Environmental Services Manager *CS*  
**SUBJECT:** City Appointee to Waste Advisory Committee (WAC)

---

**RECOMMENDATION:** Staff recommend Council approve appointment of Carol Scianna as the City of Winters' representative to the Yolo County Waste Advisory Council (WAC) for a five year term and Adopt Resolution 2019-03

**BACKGROUND:** The California Integrated Waste Management Act of 1989 mandated the establishment of a task force to coordinate city source reduction and recycling activities. Yolo County adopted an ordinance to create the WAC and each city was requested to have a representative on the committee. Carol Scianna has been the City representative since August 2004 her current term is due to expire January 31, 2019

**FISCAL IMPACT:** None

**CITY COUNCIL  
RESOLUTION NO. 2019-03**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS  
APPOINTING A MEMBER TO SERVE ON THE YOLO COUNTY WASTE ADVISORY  
COMMITTEE**

**WHEREAS**, the California Integrated Waste Management Act of 1989 required each County to establish a task force to coordinate city source reduction and recycling activities and to prepare a county-wide siting element; and

**WHEREAS**, the County of Yolo adopted an ordinance to add Article 18 to Chapter 2 of Title 2 of the Yolo County Code creating the Yolo County Waste Advisory Committee;

**WHEREAS**, the term of the City of Winter's representative to the Waste Advisory Committee expires January 31, 2019, requiring the Council to reappoint.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Winters appoint Carol Scianna or her designee, to serve as the City's representative to said Waste Advisory Committee.

**PASSED AND ADOPTED** at a regular meeting of the Winters City Council, County of Yolo, State of California, on the 15th day of January 2019, by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Bill Biasi, **MAYOR**

**ATTEST:**

\_\_\_\_\_  
Tracy Jensen, **CITY CLERK**



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** January 15, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Crystal Zaragoza, Human Resources Manager  
**SUBJECT:** Conflict of Interest Code of the City of Winters

---

**RECOMMENDATION:**

It is recommended that the City Council adopt Resolution No. 2018-74, amending the City of Winters Conflict of Interest Code pursuant to the Political Reform Act of 1974.

**BACKGROUND:**

The Political Reform Act requires state and local government agencies to adopt and promulgate conflict of interest codes. Since the departure of the City's Director of Administrative Services, the City created two new positions: Human Resources Manager and Records & Information Manager. The job descriptions of both positions have been reviewed and it's been advised that the City amend and update the City's code to include both positions. This code is also being amended to include the City of Winters Fire Chief as a designated position.

**ATTACHMENTS:**

Resolution No. 2018-74  
Conflict of Interest Code of the City of Winters  
City of Winters Notice of Intention to Amend the Conflict of Interest Code

**RESOLUTION NO. 2018-74**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS  
AMENDING THE CONFLICT OF INTEREST CODE PURSUANT TO THE  
POLITICAL REFORM ACT OF 1974**

**WHEREAS**, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 *et seq.* (the "Act"), which contains provisions relating to conflicts of interest that potentially affect all officers, employees, and consultants of the City of Winters (the "City"), and requires all public agencies to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the City Council adopted a Conflict of Interest Code (the "Code") which was amended on December 18, 2012, in compliance with the Act; and

**WHEREAS**, subsequent changed circumstances within the City have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the City's Code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

**WHEREAS**, notice of intent to amend the Code with the time and place of a public meeting for consideration by the Board of Directors was posted at the offices of the District, and the proposed amended Code was provided to each affected designated employee and made available for public review; and

**WHEREAS**, a public meeting was held upon the proposed amended Code at a regular meeting of the City Council on January 15, 2019, at which all present were given an opportunity to be heard on the proposed amended Code.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Winters that the City Council does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the City Clerk and available to the public for inspection and copying during regular business hours.

**BE IT FURTHER RESOLVED** that said Code shall become effective the immediately upon adoption of this Resolution.

**PASSED AND ADOPTED** by the City Council of the City of Winter at a regular meeting on the 15th day of January, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Bill Biasi, MAYOR

ATTEST:

---

Tracy S. Jensen, City Clerk

## **CONFLICT OF INTEREST CODE**

### **OF THE CITY OF WINTERS**

**(Amended January 15, 2019)**

The Political Reform Act (Government Code section 81000 *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission adopted 2 Cal. Code of Regulations, Section 18730, which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code. After public notice and hearing, Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation (attached) and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the City of Winters ("City").

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer can file their statements of economic interests electronically directly with the Fair Political Practices Commission or by paper with the City Clerk. All other officials and designated positions required to submit a statement of economic interests shall file their statements with the City Clerk as the City's Filing Officer. The City Clerk shall make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

All officials and designated positions required to submit a statement of economic interests shall receive ethics training as required pursuant to Government Code section 53235 (AB 1234). The Deputy City Clerk, as the City's Filing Officer, shall annually provide all filers with information on training available to meet the requirements of Section 53235, and maintain required records indicating the dates that filers satisfied the training requirements and the entity that provided the training. These records shall be retained for five years after the date of training and are public records subject to disclosure under the California Public Records Act. (Gov. Code § 53235.2.)

# APPENDIX

## CONFLICT OF INTEREST CODE

### OF THE

### CITY OF WINTERS

(Amended January 15, 2019)

### PART "A"

The Mayor, Members of the City Council<sup>1</sup> and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all other city officials who manage public investments, as defined by 2 Cal. Code of Regs, section 18700.3(b), are NOT subject to the City's Code but must file disclosure statements under Government Code section 87200 *et seq.* (Regulation § 18730(b)(3)).

### OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the position listed below is an "other city official" who manages public investments.<sup>2</sup> This position is listed here for informational purposes only.

Director of Financial Management

---

<sup>1</sup> Reports of Council members shall cover them acting as members of the Winters Successor Agency and other similar City agencies governed by Council members.

<sup>2</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

## DESIGNATED POSITIONS

### GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS' TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES ASSIGNED</u>
Chief of Police	5
Community Development Director	1, 2
Records & Information Manager/ City Clerk	5
Environmental Services Manager	2, 3, 5, 6
Fire Chief	5
Housing Programs Manager	2, 3, 5, 6
Human Resources Manager	4
Public Works Superintendent	1, 2

Consultants<sup>3</sup>

---

<sup>3</sup> Individuals serving as a consultant, as defined in FPPC Reg. 18700.3(a), or in a new position must file under the broadest disclosure category set forth in this Code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a clear description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## PART B

### DISCLOSURE CATEGORIES:

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property that the designated employee must disclose for each disclosure category to which he or she is assigned.<sup>4</sup> "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the City.

Category 1: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that are located in, do business in, or own real property within the jurisdiction of the City.

Category 2: All interests in real property that are located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

Category 3: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that are engaged in land development, construction, or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that provide services, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the City.

Category 5: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that provide services, products, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the designated employee's department, unit, or division.

Category 6: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments from business entities subject to the regulatory, permit, or licensing authority of the designated employee's department, unit, or division.

---

<sup>4</sup> This Conflict of Interest Code does not require the reporting of gifts from outside the City's jurisdiction if the source does not have some connection with, or bearing upon, the functions or duties of the position. Regulation § 18730.1.

**CITY OF WINTERS  
NOTICE OF INTENTION TO AMEND  
THE CONFLICT OF INTEREST CODE**

NOTICE IS HEREBY GIVEN that the City Council of the City of Winters (the "City") intends to amend the City's Conflict of Interest Code (the "Code") pursuant to Government Code Section 87306.

A conflict of interest code designates those employees, members, officers and consultants who make or participate in the making of governmental decisions which may affect their financial interests. The City's proposed amendment includes a new position that must be designated, revises the title of an existing position, adds language related to the mandatory ethics training for public officials under AB 1234 and makes clarifying changes provided by the Fair Political Practices Commission.

The proposed amended Code will be considered by the City Council on January 15, 2019, at 6:30 p.m., at Winters City Hall, 318 First Street, Winters, California. Any interested person may be present and may comment at the public meeting or may submit written comments concerning the proposed amendment. Any comments or inquiries should be directed to the attention of Tracy Jensen, Records and Information Manager/City Clerk, 318 First Street, Winters, Ca. 95694; (530) 795-4910. Written comments must be submitted no later than January 15, 2019, at 6:30 p.m.

The proposed amended Code may also be reviewed at, and copies obtained from, the office of the Records and Information Manager/City Clerk, during regular business hours.



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Council Members  
**DATE:** January 15, 2019  
**FROM:** John W. Donlevy, Jr., City Manager  
Alan L. Mitchell, City Engineer  
**SUBJECT:** Updated Project Budget Sheet and Consultant Services Agreement Amendment 3  
- W. Main Sewer Pump Station, Project No. 16-02.

---

**RECOMMENDATION:** Staff recommends City Council approve the Updated Project Budget Sheet (PBS), and authorize the City Manager to execute Amendment No. 3, with V. W. Housen Associates in the amount of \$18,103 for Engineering Services during Construction, for the W. Main Sewer Pump Station, Project No. 16-02.

**BACKGROUND:** Sewer flows from new development to the north of Grant and W. Main, including Walnut Ranch, Carter Ranch, Callahan (Heartland), and Winters Highlands (Stones Throw), are master-planned to flow into a new sewer pump station and out to the WWTF through a new force main. In order to move forward with development, Winters Highlands and Callahan were conditioned to advance-fund the design and construction of the W. Main Sewer Pump Station (WMSSPS) and Force Mains projects, if not already completed.

The Developer for Winters Highlands requested the City move forward with the WMSSPS, and on October 6, 2015, Council authorized the City Manager to execute a Consultant Agreement with V. W. Housen Associates (VWH) for pre-design technical studies and analysis.

VWH completed a Technical Memorandum (TM) in November, to update the design criteria for the WMSSPS. The updates addressed phasing alternatives, aesthetics, code changes, new regulations, and new technology, as well as city operational preferences. This TM was the basis for the subsequent design and construction documents.

On January 5, 2016, Council authorized the City Manager to execute an Amendment (No. 1) with VWH for Design Services. They completed the construction documents.

On May 17, 2016 City Council approved the Updated Project Budget Sheet (PBS), and authorized the City Manager to execute Amendment No. 2, with VWH in the amount of \$109,985, for Engineering Services during Construction.

The Developer's contractor commenced with construction of the facility and force mains, with City oversight and inspection. The force mains out to the WWTF are completed. The sewer pump will be completed this spring.

**DISCUSSION:** The stand-by generator for the WMSSPS was deferred until the second phase of the Winters Highlands development occurred. The second phase improvements are underway, therefore the Developer would like to move forward with design of the generator. VMH submitted a scope and fee for this design, which includes electrical and structural construction documents for the stand-by generator. City staff and the developer have reviewed the scope and recommend proceeding. Therefore, staff recommends the City Council approve the amendment and authorize the City Manager to execute Amendment No. 3 for Engineering Services during Construction for the WMSSPS.

**ALTERNATIVES:** None recommended by staff.

**FISCAL IMPACT:** Regional conveyance facilities and the regional pump station (WMSSPS) to support the projects north of Grant and W Main St. are 100-percent funded by new development. The City Engineer will determine the pro-rata share for each benefitting development. The Winters Highlands Developer has fronted the funds to cover the pre-design, design, and engineering services during construction. The Finance Manager is coordinating with them to fund the construction services. The updated PBS reflects the additional costs associated with engineering services during construction, as well as additional costs for Project Management (City Engineer/Inspection).

Attachment: Updated PBS  
VWH Amendment No. 3





**CONSULTANT SERVICES AGREEMENT  
AGREEMENT No. 15-001VWHA  
AMENDMENT No. 3 (Stand-By Gen Set)**

This Amendment is made and entered into this \_\_\_\_ day of January, 2019, and modifies AGREEMENT No. 15-001VWHA, dated October 7, 2015, as Amended, between the City of Winters (CITY) and V.W. Housen & Associates (CONSULTANT) for engineering services for the W. Main Sewer Pump Station, PN 16-02.

This amendment changes the agreement as described below:

**AMENDMENTS**

The following sections shall be amended to read as follows:

1. **SERVICES.** Subject to the terms and conditions set forth in this Agreement, CONSULTANT shall provide to the CITY the Services described in Exhibit "A-3", which is the CONSULTANT'S Scope of Services for Engineering Services during Construction (Stand-By Generator ). Consultant shall provide said services at the time, place, and in the manner specified by the Agreement and Exhibits.

2. **PAYMENT.** The Consultant shall be paid for the actual costs, for all time and materials expended, in accordance with the Fee Estimate included in Exhibit "A-3", but in no event shall total compensation exceed Eighteen-Thousand One-Hundred Three dollars (\$18,103) for work described in Exhibit "A-3", without the City's prior written approval.

EXECUTED as of day first above-stated.

CITY OF WINTERS  
a municipal corporation

By: \_\_\_\_\_  
John W. Donlevy, Jr., City Manager

CONSULTANT

By: \_\_\_\_\_  
Vivian Housen, Principal

ATTEST:

By: \_\_\_\_\_  
Tracy Jensen, City Clerk

**EXHIBIT "A-3"**  
**CONSULTANT'S Scope of Work and Fee Estimate for Engineering Services (Gen. Set)**

**City of Winters**  
**West Main Street Sanitary Sewer Pump Station "A" Standby Generator**  
**Engineering Design and Construction Support Services**  
**Scope of Work and Fee Estimate**  
**December 13, 2018**

V.W. Housen & Associates (Consultant/VWHA) will provide design services to the City of Winters (City) for installation of a 200KW standby generator on the West Main Street Sanitary Sewer Pump Station "A" site.

The design documents will supplement the contract documents already approved and in use for construction of Pump Station "A" (pump station) dated May 2016. The scope of work outlined below includes services to be provided by VWHA and its subconsultants. VWHA subconsultants will provide electrical and structural services. Services include the following:

- Perform coordination between VWHA staff and subconsultants.
- Design a 200 KW standby generator which will be located on a concrete slab within the CMU walls of the equipment area on the pump station site. The slab will be surrounded on 3 sides with gravel as shown on drawing C-6 and will butt up to the existing asphalt on the east side. No platform(s) will be provided.
- Per City input, the generator is exempt from the noise control requirements based on the City's Ordinance No. 2016-80 which stipulates that equipment used in emergencies is exempt from noise control requirements. The generator will be specified to be enclosed in a manufacturer's standard skin-tight sound enclosure (i.e. not a custom sound attenuating enclosure).
- The generator will include a subbase fuel tank with capacity to run the generator on full load for 24 hours.
- The generator will include a one-step 100KW duct mounted load bank.
- The generator will be specified to be required to meet the requirements of the Yolo Solano Air Quality Management District (YSAQMD) which includes meeting stationary ATCM requirements and requires Tier 3 certification. In addition, the specifications will require that the submitted manufacturer does not recommend/require exercising the generator more than 1.5 hours per month in order to meet warranty requirements. This is to ensure maintaining the generator does not cause the maintenance run time to exceed the 20 hour limit enforced by the Air Toxics "Hot Spots" Information and Assessment Act. However, this will not guarantee that the generator will be exempt from the "Hot Spots" Act. If the generator is used during an emergency, the total annual run time may exceed the 20 hour limit depending on the length of the power outage in combination with the monthly maintenance run time.
- Design documents will reference and supplement the existing pump station contract documents and cannot stand alone. It is assumed the generator will be installed by Homes by Towne, the same entity responsible for construction of the pump station.
- The following drawings and specification will be provided:

Drawings

- S-1 Generator slab structural details
- E-1 Site Plan (grey scale existing and add generator and associated equipment in bold)

Scope of Work, Schedule and Fee Estimate  
 Delta Diablo Reroute Blowdown Line  
 Page 2

- o E-3 Conduit Schedule (grey scale existing and bold new conduit and fill)
- o E-4 Singleline Diagram, Elevations and Schedule (add generator in bold)
- o I-1 Instrumentation Symbols and Abbreviations (if required and add I/O block diagram)
- o I-2 Process and Instrumentation Diagram (bold generator)

Specification

- o 16205 Standby Diesel Generator
- Provide support during construction.
  - o Review submittals related to generator installation including rebar/concrete submittal and generator submittals.
  - o Witness testing of generator on site for up to one day by the Electrical Engineer.

**SCHEDULE**

The final design documents will be submitted 8 weeks following receipt of contract amendment. Documents will be delivered electronically to the City.

**FEE ESTIMATE**

The fee for designing a generator for the pump station is shown in the fee table below.

The table provided below provides a summary of the estimated hours and fee for the work. The fee estimate is based on the scope of work included herein.

Description of Work	VWHA Title/Category				VWHA Cost	Subcontractor Fee		Total	Total Cost
	Manager	Engineer	Technician	Other		Direct	Indirect		
Standby Generator	6	32	2	40	\$9,030	\$3,900	\$5,030	\$1,143	\$18,103
<b>Total Hours and Cost</b>	<b>6</b>	<b>32</b>	<b>2</b>	<b>40</b>	<b>\$9,030</b>	<b>\$3,900</b>	<b>\$5,030</b>	<b>\$1,143</b>	<b>\$18,103</b>

1. The following are the individuals assigned to the project titles shown above and their associated VWHA title: Project Manager: Dana Hunt - VWHA Project Director; Project Engineer: Marie Rossen - VWHA Project Manager.
2. Other Direct Costs include mileage and reproduction expenses without markup plus 10% markup on subconsultants.
3. Labor billing rates are for 2019 for individuals anticipated to work on the project. Actual billing rates for individuals who work on the project will be used. The overall fee will not be exceeded.
4. Consultant reserves the right to move funds between tasks as needed to support the City.
5. Subconsultant's dollars include engineering, drafting and administration.



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** January 15, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Alan Mitchell, City Engineer  
**SUBJECT:** Grant Deed for Public Utility Easement – Callahan Estates Phase 1

---

**RECOMMENDATION:** That City Council:

1. Adopt Resolution No. 2019-04, to approve a Grant Deed to PG&E for a Public Utility Easement related to the Callahan Estates Phase 1 project;
2. Authorize the City Manager to sign the Grant Deed; and
3. Authorize the City Clerk to record the Grant Deed on the City's behalf.

**BACKGROUND:** On November 6, 2018, the City Council approved a resolution to Resolution No. 2018-63, to consent to accept an Irrevocable Offer of Dedication (IOD) of Right of Way and Public Utility Easement, for the Callahan Estates Phase 1, Final Map #4508. A Certificate of Acceptance was recorded.

**DISCUSSION:** PG&E requires additional rights from the City, to occupy the PUE. Recently, PG&E has been requiring additional language be added to what the City was previously using for granting of a PUE. Since the Grant Deed for the PUE was recorded it can't be edited to include the missing language. Therefore PG&E is requesting the City provide them with a new Grant Deed, which is before you tonight. The other utilities do not seem to have an issue.

Staff requests the City Council adopt Resolution No. 2019-04, to approve a Grant Deed to PG&E for a Public Utility Easement related to the Callahan Estates Phase 1 project

**FISCAL IMPACT:** None associated with this action

Attachment: Grant Deed  
Resolution No. 2019-04

**RESOLUTION NO. 2019 - 04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS  
APPROVING THE GRANT DEED TO PG&E FOR A PUBLIC UTILITY  
EASEMENT – CALLAHAN ESTATES PHASE 1 PROJECT**

**WHEREAS**, in order to maintain and upgrade public utilities, and provide access and utility service to parcels, it is sometimes necessary to obtain easements from private property owners that develop or subdivide land; and

**WHEREAS**, the City's subdivision ordinance (16.12.010 Dedication of Streets and Easements) requires a property owner to dedicate or make an irrevocable offer of dedication of all parcels of land that are needed for public utility easements; and

**WHEREAS**, such dedications of land for said purposes shall be made by deed; and

**WHEREAS**, on June 19, 2018, the City Council approved the Subdivision Final Map #4508 for Callahan Estates Phase 1; and

**WHEREAS**, said project requires extension of public utilities across the new lots; and

**WHEREAS**, on November 6, 2018, the City Council approved a resolution to consent to accept an Irrevocable Offer of Dedication (IOD) of Right of Way and Public Utility Easement, for the Callahan Estates Phase 1, Final Map #4508; and

**WHEREAS**, PG&E requires additional rights from the City, to occupy the PUE, and this Resolution will approve the Grant Deed and authorize the City Manager to sign and the City Clerk to record the Deed.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Winters as follows:

1. Adopt Resolution No. 2019-04, to approve a Grant Deed to PG&E for a Public Utility Easement related to the Callahan Estates Phase 1 project;
2. Authorize the City Manager to sign the Grant Deed; and
3. Authorize the City Clerk to record the Grant Deed on the City's behalf.

**PASSED AND ADOPTED** by the City Council of the City of Winters, on this 15<sup>th</sup> day of January, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

Bill Biasi, MAYOR

**ATTEST:**

---

Tracy S. Jensen, City Clerk

**RECORDING REQUESTED BY:**

CITY OF WINTERS, CITY  
ENGINEER

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**WHEN RECORDED MAIL TO:**

City Clerk  
City of Winters  
318 First Street  
Winters, CA 95694

DOCUMENT TRANSFER TAX \$ \_\_\_\_\_

Signature of declarant determining tax

**G R A N T D E E D**

**FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,**

The undersigned Grantor(s),

**GRANT(S) TO CITY OF WINTERS, A MUNICIPAL CORPORATION, for and on behalf of the public, an Easement for Public Utility Purposes (P.U.E.) situate in the County of Yolo, State of California, described as follows:**

A permanent Public Utility Easement in and to that portion of the real property situate, lying and being in the City of Winters, County of Yolo, State of California, such easement being more particularly described in Exhibits A and B attached hereto and made a part hereof, and;

The purpose of the easements are for, construction, installation, removal, repair, replacement, reconstruction, maintenance and operation, and use for public utilities such as water distribution systems, storm drainage systems, sewer collection systems, electrical facilities, and associated appurtenances, over, along, upon, under, and across said property.

**Grantor Further Grants to Grantee the right to:**

1. Review and control of the landscaping planting, trimming, maintenance and/or removal of any trees or other plants within said Easement.
2. Review and control all signage and other appurtenances on said easement.
3. Review and control all vehicle access across said property

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto.

The person or persons signing below represent that he/she/they is/are the party/parties with an interest in the property described herein.

By:   
CROWNE COMMUNITIES WINTERS CA LLC

By:   
Kal S. Takhar, Managing Member

Dated this 13 day of Dec, 2018

**(PROPER NOTARY ACKNOWLEDGMENT OF EXECUTION BY GRANTOR MUST BE ATTACHED)**

# CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Sutter

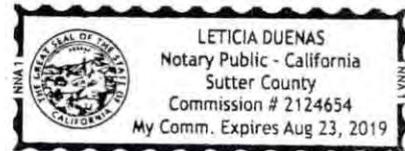
On Dec 13 2018 before me, Leticia Duenas, Notary Public  
(Here insert name and title of the officer)

personally appeared Kal S Takkar  
 who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Leticia Duenas  
 Notary Public Signature (Notary Public Seal)



### ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT  
Grant Deed  
(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages 1 Document Date 12/13/18

### CAPACITY CLAIMED BY THE SIGNER

- Individual (s)
- Corporate Officer
- \_\_\_\_\_ (Title)
- Partner(s)
- Attorney-in-Fact
- Trustee(s)
- Other \_\_\_\_\_

### INSTRUCTIONS FOR COMPLETING THIS FORM

*This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.*

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they~~ is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
  - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
  - ❖ Indicate title or type of attached document, number of pages and date.
  - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

**EXHIBIT A**

**STREET DEDICATION  
to the  
CITY OF WINTERS**

That portion of real property situate in the City of Winters, County of Yolo, State of California, being a portion of Section 21, Township 8 North, Range 1 West, Mount Diablo Base and Meridian, and also being a portion of Parcel One as described in Document No. 2012-0043107-00, Yolo County Records, and being more particularly described as follows:

BEGINNING at a point on the Southeasterly line of said Parcel One, said point being distant the following two (2) courses and distances from National Geodetic Survey Designation "T 1069" (PID-JS2157): 1) South 00°33'35" East 19,091.66 feet to National Geodetic Survey Designation "B 849" (PID-JS2151); and 2) South 47°50'42" West 4,418.05 feet to the POINT OF BEGINNING; thence, from said POINT OF BEGINNING, and along said Southeasterly line, South 49°55'47" West 84.94 feet; thence, along the South line of said Parcel One and its Westerly projection thereof the following four (4) courses and distances: 1) South 89°38'14" West 15.44 feet; 2) North 00°27'27" East 80.30 feet; 3) North 44°53'33" West 28.46 feet; and 4) South 89°45'26" West 362.82 feet; thence, leaving the Westerly projection of said South line, North 00°14'34" West 62.00 feet; thence North 89°45'26" East 69.44 feet; thence North 44°45'26" East 28.28 feet; thence North 00°14'34" West 162.50 feet; thence North 45°14'34" West 28.28 feet; thence South 89°45'26" West 55.00 feet; thence North 00°14'34" West 57.00 feet; thence North 89°45'26" East 55.00 feet; thence North 44°45'26" East 28.28 feet; thence North 00°14'34" West 160.50 feet; thence North 45°14'34" West 28.28 feet; thence South 89°45'26" West 74.44 feet; thence North 00°14'34" West 68.00 feet; thence North 89°45'26" East 74.44 feet; thence North 44°45'26" East 28.28 feet; thence North 00°14'34" West 168.00 feet; thence, along a tangent curve to the left, concave Southwesterly, said curve having a radius of 20.00 feet, through a central angle of 90°00'00" and having an arc distance of 31.42 feet; thence South 89°45'26" West 79.44 feet; thence North 00°14'34" West 57.00 feet; thence North 89°45'26" East 21.15 feet; thence, along a tangent curve to the left, concave Northwesterly,



  
Bryan P. Bonino, L.S. 7521

4/12/18  
Date

said curve having a radius of 30.00 feet, through a central angle of  $51^{\circ}01'16''$  and having an arc distance of 26.71 feet to a point of reverse curvature; thence, along a curve to the right, concave Southerly, said curve having a radius of 63.00 feet, through a central angle of  $141^{\circ}01'16''$  and having an arc distance of 155.06 feet; thence South  $00^{\circ}14'34''$  East 744.50 feet; thence South  $45^{\circ}14'34''$  East 28.28 feet; thence North  $89^{\circ}45'26''$  East 80.48 feet; thence North  $09^{\circ}57'41''$  East 25.50 feet; thence North  $00^{\circ}14'34''$  West 773.76 feet; thence, along a tangent curve to the left, concave Westerly, said curve having a radius of 329.00 feet, through a central angle of  $39^{\circ}51'58''$  and having an arc distance of 228.92 feet; thence North  $40^{\circ}06'32''$  West 50.46 feet; thence North  $50^{\circ}13'53''$  West 25.78 feet; thence, along a non-tangent curve to the right, concave Northwesterly, the radial line of said curve bears North  $37^{\circ}03'00''$  West, said curve having a radius of 328.50 feet; through a central angle of  $13^{\circ}02'00''$  and having an arc distance of 74.73 feet; thence North  $24^{\circ}01'00''$  West 28.50 feet; thence, along a non-tangent curve to the left, concave Northwesterly, the radial line of said curve bears North  $24^{\circ}01'00''$  West, said curve having a radius of 300.00 feet, through a central angle of  $18^{\circ}34'33''$  and having an arc distance of 97.26 feet; thence South  $40^{\circ}06'32''$  East 104.15 feet; thence, along a tangent curve to the right, concave Westerly, said curve having a radius of 355.00 feet, through a central angle of  $39^{\circ}51'58''$  and having an arc distance of 247.01 feet; thence South  $00^{\circ}14'34''$  East 773.76 feet; thence South  $10^{\circ}26'48''$  East 25.50 feet; thence North  $89^{\circ}45'26''$  East 81.51 feet; thence North  $44^{\circ}46'05''$  East 28.28 feet; thence North  $00^{\circ}13'16''$  West 777.72 feet; thence, along a tangent curve to the left, concave Westerly, said curve having a radius of 460.00 feet, through a central angle of  $29^{\circ}46'51''$  and having an arc distance of 239.10 feet; thence South  $89^{\circ}58'26''$  East 90.22 feet; thence, along a non-tangent curve to the right, concave Westerly, the radial line of said curve bears South  $64^{\circ}47'38''$  West, said curve having a radius of 540.00 feet, a central angle of  $24^{\circ}59'06''$  and having an arc distance of 235.48 feet; thence South  $00^{\circ}13'16''$  East 255.46 feet; thence South  $45^{\circ}13'16''$  East 28.28 feet; thence North  $89^{\circ}46'44''$  East 80.00 feet; thence South  $00^{\circ}13'16''$  East 60.00 feet; thence South  $89^{\circ}46'44''$  West 80.00 feet; thence South  $44^{\circ}46'44''$  West 28.28 feet; thence South  $00^{\circ}13'16''$  East 473.47 feet; thence South  $00^{\circ}27'27''$  West 76.86 feet to the POINT OF BEGINNING.

Containing 5.100 acres of land, more or less.

TOGETHER with a Public Utilities Easements, 10.00 feet in width, lying parallel and adjacent to Main Street, Vasey Street, Graf Way, Culton Street, Degener Street, Anderson Avenue, and Chapman Street as designated on Exhibit B, attached hereto.

The basis of bearings for this description is the grid bearing between National Geodetic Survey Designations "B 849" (PID-JS2151) and "T 1069" (PID-JS2157); said "B 849" having coordinates of North (Y) 1,956,182.60 feet and East (X) 6,569,995.02 feet, Epoch date of 2010.00; said "T 1069" having coordinates of North (Y) 1,975,272.50 feet and East (X) 6,569,808.49 feet, Epoch date of 2010.00; said grid bearing being South 00°33'35" East as determined from National Geodetic Survey data sheets.

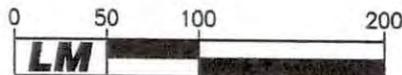
All bearings and coordinates shown herein are grid based on the California Coordinate System of 1983, Zone 2. All distances shown herein are ground. To obtain grid distances, multiply ground distances by the combination factor of 0.99995394.

End of description.

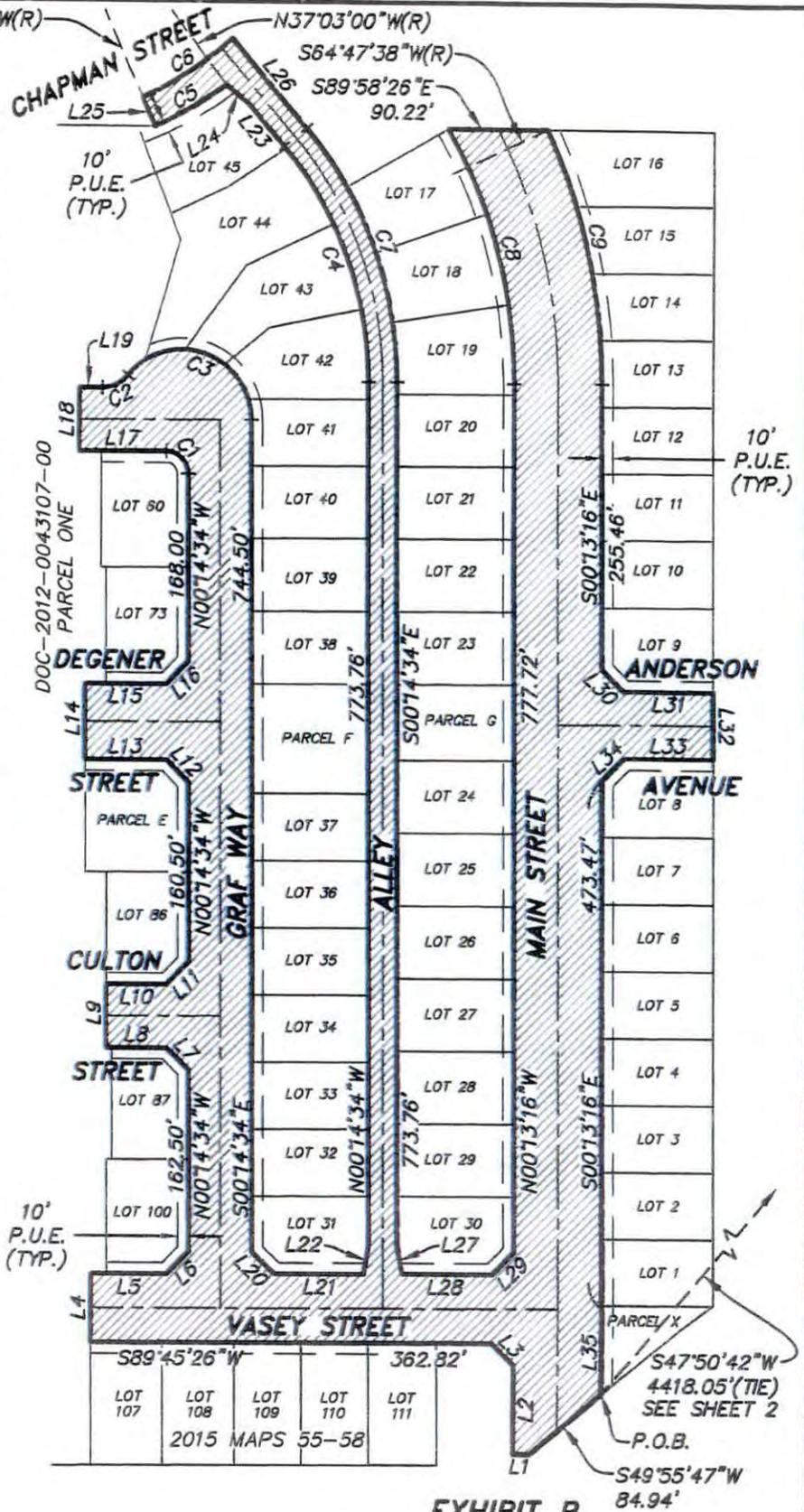
This description was prepared by me or under my direction in accordance with Section 8761 of the Professional Land Surveyors Act.

LINE TABLE		
LINE	BEARING	LENGTH
L1	S89°38'14"W	15.44'
L2	N00°27'27"E	80.30'
L3	N44°53'33"W	28.46'
L4	N00°14'34"W	62.00'
L5	N89°45'26"E	69.44'
L6	N44°45'26"E	28.28'
L7	N45°14'34"W	28.28'
L8	S89°45'26"W	55.00'
L9	N00°14'34"W	57.00'
L10	N89°45'26"E	55.00'
L11	N44°45'26"E	28.28'
L12	N45°14'34"W	28.28'
L13	S89°45'26"W	74.44'
L14	N00°14'34"W	68.00'
L15	N89°45'26"E	74.44'
L16	N44°45'26"E	28.28'
L17	S89°45'26"W	79.44'
L18	N00°14'34"W	57.00'
L19	N89°45'26"E	21.15'
L20	S45°14'34"E	28.28'
L21	N89°45'26"E	80.48'
L22	N09°57'41"E	25.50'
L23	N40°06'32"W	50.46'
L24	N50°13'53"W	25.78'
L25	N24°01'00"W	28.50'
L26	S40°06'32"E	104.15'
L27	S10°26'48"E	25.50'
L28	N89°45'26"E	81.51'
L29	N44°46'05"E	28.28'
L30	S45°13'16"E	28.28'
L31	N89°46'44"E	80.00'
L32	S00°13'16"E	60.00'
L33	S89°46'44"W	80.00'
L34	S44°46'44"W	28.28'
L35	S00°27'27"W	76.86'

SEE CURVE TABLE AND BASIS OF BEARINGS ON SHEET 2



SCALE: 1"=100'



**EXHIBIT B  
CITY OF WINTERS**

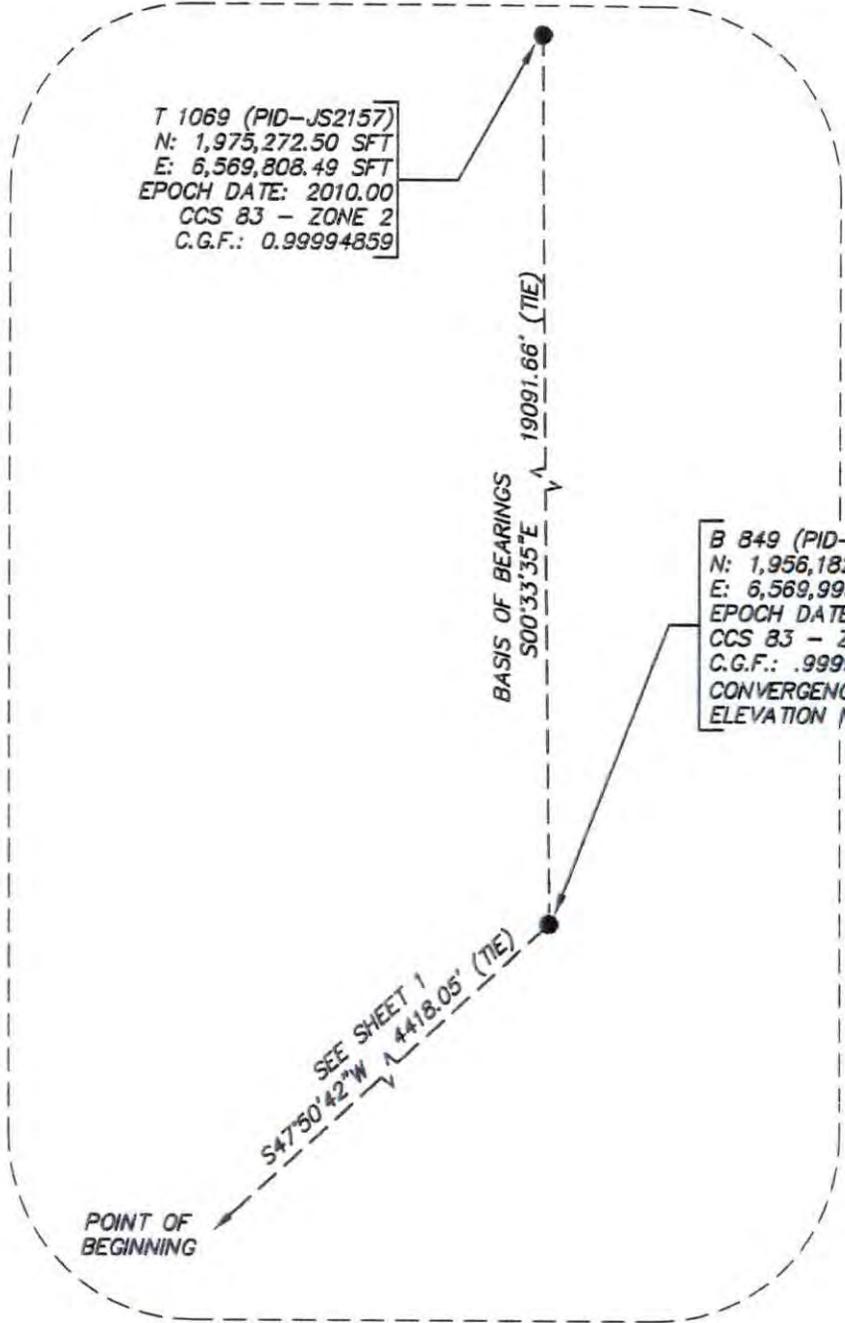
LOCATED IN A PORTION OF SECTION 21  
TOWNSHIP 8 NORTH, RANGE 1 WEST  
MOUNT DIABLO MERIDIAN  
CITY OF WINTERS,  
YOLO COUNTY, CALIFORNIA

SHEET 1 OF 2

APRIL 12, 2018

**LM LAUGENOUR AND MEIKLE**  
CIVIL ENGINEERING · LAND SURVEYING · PLANNING  
908 COURT STREET, WOODLAND, CALIFORNIA 95695 · PHONE: (530) 862-1755  
P.O. BOX 828, WOODLAND, CALIFORNIA 95776 · FAX: (530) 862-4602

X:\Land Projects\2260-2-2\dwg\2260-2-2\_Exhibit-Street Dedications



T 1069 (PID-JS2157)  
 N: 1,975,272.50 SFT  
 E: 6,569,808.49 SFT  
 EPOCH DATE: 2010.00  
 CCS 83 - ZONE 2  
 C.G.F.: 0.99994859

B 849 (PID-JS2151)  
 N: 1,956,182.60 SFT  
 E: 6,569,995.02 SFT  
 EPOCH DATE: 2010.00  
 CCS 83 - ZONE 2  
 C.G.F.: .99995928  
 CONVERGENCE ANGLE: 0°01'06.1"  
 ELEVATION N.A.V.D. 88: 130.4 SFT

DETAIL  
 NTS

CURVE TABLE			
CURVE	RADIUS	LENGTH	DELTA
C1	20.00'	31.42'	90°00'00"
C2	30.00'	26.71'	51°01'16"
C3	63.00'	155.06'	141°01'16"
C4	329.00'	228.92'	39°51'58"
C5	328.50'	74.73'	13°02'00"
C6	300.00'	97.26'	18°34'33"
C7	355.00'	247.01'	39°51'58"
C8	460.00'	239.10'	29°46'51"
C9	540.00'	235.48'	24°59'06"

**EXHIBIT B**  
**CITY OF WINTERS**  
 LOCATED IN A PORTION OF SECTION 21  
 TOWNSHIP 8 NORTH, RANGE 1 WEST  
 MOUNT DIABLO MERIDIAN  
 CITY OF WINTERS,  
 YOLO COUNTY, CALIFORNIA  
 SHEET 2 OF 2      APRIL 12, 2018

**LM LAUGENOUR AND MEIKLE**  
 CIVIL ENGINEERING · LAND SURVEYING · PLANNING  
 908 COURT STREET, WOODLAND, CALIFORNIA 95695 · PHONE: (530) 862-1755  
 P.O. BOX 828, WOODLAND, CALIFORNIA 95778 · FAX: (530) 862-4602

X:\Land Projects\2260-2-2\dwg\2260-2-2\_Exhibit-Street Dedications



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Council Members  
**DATE:** January 15, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Dan Maguire, Economic Development and Housing Manager *DM*  
**SUBJECT:** Public Hearing and Consideration of Community Development Block Grant Application for Public Facilities and Public Services, Resolution 2019-01

---

**RECOMMENDATION:**

Staff recommends that the City Council take the following actions: (1) receive the staff report; (2) conduct the public hearing; and (3) adopt Resolution No. 2019-01 approving a Community Development Block Grant (CDBG) General Allocation for Public Facilities and Public Services grant application in the amount of \$3,000,000 for the 2018 CDBG Notice of Funding Availability (NOFA) to the California State Department of Housing and Community Development.

**BACKGROUND:**

Staff is working with Yasmin Tong, a consultant serving as the Project Manager for Domus Development, the developer of the Blue Mountain Terrace Senior Housing project, to prepare a Community Development Block Grant application for Public Facility and Public Services. The total estimated cost of the Public Facility project is \$2,950,000, which includes a proposed Senior Center facility to be located adjacent to the Blue Mountain Terrace project site. Additionally, the Grant Application includes a funding request for General Administration in the amount of \$50,000.

In conjunction with the Senior Center project, the application includes a request for the use of Program Income for one supplemental activity for Public Services activities, including providing services to Senior Citizens.

**DISCUSSION:**

Under the CDBG General Allocation program, the maximum grant for a Public Facility is \$3,000,000. The NOFA allows applicants to apply for up to \$500,000 for Public Services. Staff proposes that the City apply for a \$3,000,000 grant amount for the 2018 NOFA funding cycle. The grant application includes additional funding for General Administration, as allowed by CDBG guidelines. Based on the program guidelines outlined in the Notice of Funding Availability (NOFA), if the California Department of Housing and Community Development (HCD) approve the grant application, the City of Winters would have thirty six (36) months to complete the expenditure of funds for the construction of the Public Facility, the Senior Center.

The Supplemental Activity request would allow the City to provide Senior Services during the period of the grant contract Standard Agreement, in effect utilizing a portion of the \$695,649 in CDBG Program Income currently held by the City.

**ALTERNATIVES:**

The City Council has the option of not submitting a CDBG application; however, staff would not recommend this alternative as funding for a Public Facility, such as the proposed Senior Center is difficult to obtain. If the City is successful in its' CDBG grant application, it would result in a much needed community facility to serve the growing senior citizen population. Additionally, if successful, the supplemental activity authorization would provide funding for much needed services for the senior citizens population of Winters.

**FISCAL IMPACT:**

The City would expend \$695,649.22 in CDBG Program Income on eligible activities as required under CDBG regulations. The City would receive \$3,000,000 in CDBG funds and would be obligated to expend the requested \$2,950,000 on eligible activities according to the terms of the CDBG program. It is anticipated the balance of \$50,000 in CDBG funds for General Program Administration will be sufficient to cover city functions including but not limited to consultant time used for monitoring and reporting.

**ATTACHMENTS:**

Resolution No. 2019-01  
Senior Center Construction Cost Estimate  
Notice of Public Hearing

**RESOLUTION NO. 2019-01**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS  
APPROVING AN APPLICATION FOR FUNDING AND THE  
EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS  
THERE TO FROM THE 2018 FUNDING YEAR OF THE STATE CDBG  
PROGRAM**

**BE IT RESOLVED**, by the City Council of the City of Winters as follows:

Section 1.

The City Council has reviewed and hereby approves an application for in the amount of \$3,000,000 for the following CDBG activities, pursuant to the October 2018 CDBG NOFA:

Public Facilities – Senior Center	\$ 2,950,000
General Administration (GA)	\$ 50,000

Section 2.

The City of Winters acknowledges compliance with state and federal public participation requirements in the development of this application.

Section 3.

The City of Winters hereby approves the use of Program Income for the following one supplemental activity, to be expended during the expenditure period of the grant:

Supplemental activity - Senior Services

Section 4.

The City hereby authorizes and directs the City Manager to sign this application and act on the City's behalf in all matters pertaining to this application.

Section 5.

If the application is approved, the City Manager is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

Section 6.

If the application is approved, the City Manager is authorized to sign Fund Requests and other required reporting forms

Section 7.

This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Winters held on January 15, 2019 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

CITY OF WINTERS

\_\_\_\_\_  
Bill Biasi, Mayor

Attest:

**STATE OF CALIFORNIA**  
City of Winters

I, Tracy Jensen, City Clerk of the City of Winters, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 15<sup>th</sup> day of January, 2019.

By: \_\_\_\_\_  
Tracy S. Jensen, City Clerk, City of Winters

**BLUE MOUNTAIN TERRACE SENIOR  
CONSTRUCTION COST ESTIMATE**

<b>HARD COSTS</b>	<b>1/4/2018</b>
STRUCTURAL CONCRETE	\$ 144,900
ARCHITECTURAL MASONRY	\$ 18,500
ARCHITECTURAL METALS	\$ 42,700
ROUGH CARPENTRY	\$ 302,450
FINISH EXTERIOR CARPENTRY	\$ -
FINISH CARPENTRY	\$ 22,000
INSULATION	\$ 13,500
ROOFING	\$ 46,970
ROOFING STANDING SEAM	\$ 22,000
STOREFRONT GLASS	\$ 41,250
DOORS, INT. TRIM, & BATH ACC.	\$ 30,000
WINDOWS & S.G.D.	\$ 7,000
COIL DOORS & SLIDING BARN DOOR	\$ 6,300
STUCCO	\$ 73,000
FRP	\$ 12,000
SHEETROCK	\$ 105,000
TILE	\$ -
FLOORING	\$ 57,314
PAINT	\$ 36,500
APPLIANCES	\$ 50,000
KITCHEN HOOD	\$ 37,500
CABINETS	\$ 5,000
COUNTERTOPS	\$ 2,500
WINDOW COVERINGS	\$ 5,000
PLUMBING	\$ 67,350
FIRE SPRINKLERS	\$ 35,000
FIRE, ACCESS CONTROL & BURGULAR ALARM	\$ 55,000
MECHANICAL	\$ 101,850
ELECTRICAL	\$ 118,795
LIGHT FIXTURES	\$ 35,400
MISC-KNOX BOXES	\$ 750
<b>SUBTOTAL</b>	<b>\$ 1,495,529</b>
GENERAL REQUIREMENTS	\$ 141,046
OVERHEAD & PROFIT	\$ 141,046
INSURANCE	\$ 23,000
CONTINGENCY	
<b>STRUCTURE TOTAL</b>	<b>1,800,621</b>
SITE IMPROVEMENTS GRADING	\$ 35,000
SITE STORM DRAIN (AREA DRAINS)	\$ 25,000
SITE SANITARY SEWER	\$ 15,000
SITE WATER & FIRE	\$ 45,000
DEMOLITION GRUB AND CLEAR	\$ 5,000
SITE CONCRETE	\$ 150,000
OFF-SITE IMPROVEMENTS	\$ 50,000
PAVERS	\$ -
SITE LANDSCAPE	\$ 60,000
JOINT TRENCH	\$ 25,000
SITE ELECTRICAL & LIGHTING	\$ 17,000
LANDSCAPE EQUIPMENT	\$ 5,000
SIGNAGE	\$ 15,000
<b>SUBTOTAL</b>	<b>\$ 447,000</b>
GENERAL REQUIREMENTS	\$ 31,290
OVERHEAD & PROFIT	\$ 31,290
INSURANCE	\$ 9,834
CONTINGENCY	\$ -
<b>SITE TOTAL</b>	<b>519,414</b>
<b>OFF-SITE</b>	<b>20,689</b>
STAKING	\$ 6,500
EROSION CONTROL	\$ 15,000
<b>SUBTOTAL</b>	<b>\$ 21,500</b>
GENERAL REQUIREMENTS	\$ 1,505
OVERHEAD & PROFIT	\$ 1,505
INSURANCE & BOND	\$ 71,602
CONTINGENCY	\$ -
<b>Subtotal</b>	<b>96,112</b>

<b>HARD COST TOTAL</b>	<b>2,436,836</b>
<b>HARD COST PER SF (6,300)</b>	<b>391.02</b>
<b>SOFT COSTS</b>	
GEN. ADMIN & LABOR STANDARDS	\$ 50,000
ARCHITECT COST	\$ 163,452
PERMIT AND REGULATORY FEES*	\$ 99,236
MISC SOFT COSTS	\$ 75,000
INSURANCE Bldr Risk and GL, Umbrella	\$ 35,000
Contingency @ 5% of total cost	\$ 140,476
<b>SOFT COST TOTAL</b>	<b>\$ 563,164</b>
<b>TOTAL DEVELOPMENT COST</b>	
	<b>3,000,000</b>
<b>TOTAL COST PER SF (6,300)</b>	<b>406.12</b>
<b>SOURCES</b>	
CBDG	\$ 3,000,000
IIG	
<b>TOTAL SOURCES</b>	<b>\$ 3,000,000</b>
<b>(FUNDING GAP)/SURPLUS</b>	<b>\$ 0</b>

## **Notice of Public Hearing for Submittal of State CDBG Application**

NOTICE IS HEREBY GIVEN that the City Council of the City of Winters will conduct a public meeting on January 15, 2019 at 6:30 PM, at City Council Chambers located on the first floor of City Hall at 318 First Street, Winters, California in order to submit under 2018 State Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA), and solicit public input.

The City of Winters is applying for a grant, in an amount not to exceed \$3,000,000 and the approval to expend approximately \$660,000 in existing or anticipated Program Income under the NOFA for the following eligible activities:

- 1) Public Facility Activity
- 2) Public Services (Supplemental Activity)

The purpose of the public hearing is to give people an opportunity to make their comments known on the proposed activities/application.

If you require special accommodations to participate in the public hearing, please contact City Clerk Tracy Jensen at (530) 794-6702.

If you are unable to attend the public hearing, you may direct written comments to the City of Winters, at 318 First Street, Winters, CA 95694, or you may telephone Dan Maguire at (530) 794-6718. In addition, information is available for review at the above address between the hours of 8:00 AM to 5:00 PM on Monday through Friday.

The City of Winters promotes fair housing and makes all its programs available to Low/Mod persons regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** January 15, 2019  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** John P. Miller, Chief of Police  
**SUBJECT:** Second Reading and Adoption of Ordinance 2018-10 Adding WMC §10.16.125 "Removal of Tire Marking Prohibited"

---

**RECOMMENDATION:**

Waive the second reading and adopt Ordinance 2018-10 to amend Winters Municipal Code §10.16.125 "Removal of tire marking prohibited."

**BACKGROUND:**

As part of the Downtown Master Parking Plan adopted by the City Council on September 18, 2018, the majority of parking in the downtown will be designated 2 hour time limit parking with several parking spaces designated for 30 minute time limit parking. A common method for enforcement of parking time limits is to mark the tires of the vehicles in the designated areas with chalk, or similar marking material, and return after the established time limit has elapsed to ensure compliance. This method is also used to mark vehicles abandoned, or parked in excess of 72 hours, on public streets.

This addition to the WMC would prohibit the removal of tire markings or other marking or devices affixed to the vehicle placed for the purposes of enforcing the Winters Municipal Code or California Vehicle Code.

**FISCAL IMPACT:**

Undetermined increase in revenues from parking citation fines.

**ORDINANCE NO. 2018-10**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WINTERS ADDING  
SECTIONS 10.16.125 OF THE WINTERS MUNICIPAL CODE REGARDING  
REMOVAL OF TIRE MARKINGS PROHIBITED**

WHEREAS, pursuant to the Downtown Master Parking Plan, adopted by the City Council on September 18, 2018, certain parking spaces are to be designated for time limit parking; and

WHEREAS, a common method for enforcement of parking time limits is to mark the tires of the vehicles in the designated areas with chalk, or other marking or devices affixed to the vehicle, and return after the established time limit has elapsed to ensure compliance; and

WHEREAS, this method is also used to mark vehicles abandoned, or parked in excess of 72 hours, on public streets.

WHEREAS, the City Council desires to add to the municipal code a section prohibiting the removal of marks placed on a vehicle tire, or other marking or devices affixed to the vehicle, by a parking enforcement officer, police officer, or other person authorized by the Chief of Police for the purposes of enforcing this Code or the California Vehicle Code.

NOW, THEREFORE, the City Council of the City of Winters does hereby ordain as follows:

**SECTION 1.** Addition. Section 10.16.125 of the Winters Municipal Code is hereby added to read in full as follows:

**10.16.025 Removal of tire marking prohibited.**

**No person shall remove or cause to be removed, altered, covered or distorted, in any manner, marks placed on a vehicle tire, or other marking or devices affixed to the vehicle, by a parking enforcement officer, police officer, or other person authorized by the Chief of Police for the purposes of enforcing this Code or the California Vehicle Code.**

**SECTION 7.** Severability. If any provision, clause, sentence or paragraph of this chapter or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this chapter which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are declared to be severable.

**SECTION 8. Effective Date.** This Ordinance shall take effect thirty (30) days after its adoption and, within fifteen (15) days after its passage, shall be published at least once in a newspaper of general circulation published and circulated within the City.

**INTRODUCED** on the 18<sup>th</sup> day of December, 2018, and **PASSED AND ADOPTED** by the City Council of the City of Winters on this 15<sup>th</sup> day of January, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Bill Biasi  
Mayor of the City of Winters

**ATTEST:**

\_\_\_\_\_  
Tracy S. Jensen, City Clerk

Approved As To Form:

\_\_\_\_\_  
Ethan Walsh, City Attorney



THE CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

TO: Honorable Chairperson and Members of the Successor Agency to the Dissolved Winters Community Development Agency.

DATE: January 14, 2019

THROUGH: John W. Donlevy, Jr., City Manager

FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer *Shelly*

SUBJECT: Consideration of Resolution SA-2019-01 of the City of Winters as Successor Agency to the Winters Community Development Agency adopting a Recognized Obligation Payment Schedule pursuant to AB1X 26.

---

**RECOMMENDATION:**

That the City of Winters as Successor Agency to the Winters Community Development Agency adopt the attached Resolution adopting a Recognized Obligation Payment Schedule in compliance with AB1X 26

**SUMMARY:**

In accordance with Health and Safety Code Section 34177, added by Assembly Bill 1X 26, the City of Winters as Successor Agency to the Winters Community Development Agency ("Agency") is required to adopt a Recognized Obligation Payment Schedule (ROPS) for each 6 month period beginning January 2012. Legislation approved in 2015 changed the filing requirement from a 6 month ROPS to a 12 month ROPS that is the same time period as the City's Fiscal Year. The legislation requires that the July 1, 2019 through June 30, 2020 ROPS be submitted to the Yolo County Auditor, the Department of Finance and the State Controller's office by February 1, 2019.

**DISCUSSION**

AB 1X 26 suspended all new redevelopment activities and incurrence of indebtedness by terminating virtually all otherwise legal functions of the Agency and mandating a liquidation of any assets for the benefit of local taxing agencies. Some debts are allowed to be repaid, but any such remittances are to be managed by a successor agency, that would function primarily as a debt repayment administrator. The successor agency cannot continue or initiate any new redevelopment projects or programs. The activities of the successor agency will be overseen by an oversight board, comprised primarily of representatives of other taxing agencies, until such time as the remaining debts of the former redevelopment agency are paid off, all Agency assets liquidated and all property taxes are redirected to local taxing agencies.

82573.00022\6861973.2

Under Health and Safety Code Section 34177, the ROPS must list all of the “enforceable obligations” of the Agency, and must be certified by an independent external auditor and is subject to approval by the Department of Finance, The State Controller and must be posted on the successor agency’s website. “Recognized obligations” include: bonds; loans legally required to be repaid pursuant to a payment schedule with mandatory repayment terms; payments required by the federal government, preexisting obligations to the state or obligations imposed by state law; judgments, settlements or binding arbitration decisions that bind the agency; legally binding and enforceable agreements or contracts; and contracts or agreements necessary for the continued administration or operation of the agency, including agreements to purchase or rent office space, equipment and supplies.

**FISCAL IMPACT:**

Without the approved ROPS, the City, as successor agency would not be able to pay the obligations of the former redevelopment agency, including making debt service payments on the 2017 Refunding Tax Allocation Bonds.

**ATTACHMENTS:**

Recognized Obligations Payment Schedule 19-20  
Resolution SA-2019-01

**RESOLUTION NO. SA-2019-01**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE DISSOLVED  
COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS  
APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE  
FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020**

**WHEREAS**, pursuant to Health and Safety Code section 34173(d), the City of Winters (“RDA Successor Agency”) is the successor agency to the dissolved Community Development Agency of the City of Winters (“Agency”), confirmed by Resolution 2012-02 adopted on January 17, 2012; and

**WHEREAS**, The Department of Finances requires the Recognized Obligation Payment Schedule (ROPS 19-20) for the period July 1, 2019 through June 30, 2020 be adopted and submitted to the Department of Finance no later than February 1, 2019.

**NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE FORMER  
COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS DOES  
HEREBY RESOLVE AS FOLLOWS:**

The Successor Agency hereby approves and adopts the ROPS 19-20 attached to this Resolution as Exhibit A.

**APPROVED AND ADOPTED** by the Successor Agency to the former Community Development Agency of the City of Winters at a regular meeting held on the 15th day of January, 2019, by the following vote.

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Wade Cowan, Chair

ATTEST:

\_\_\_\_\_  
Secretary

**Recognized Obligation Payment Schedule (ROPS 19-20) - Summary  
Filed for the July 1, 2019 through June 30, 2020 Period**

Successor Agency: Winters  
County: Yolo

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>	<b>19-20A Total (July - December)</b>	<b>19-20B Total (January - June)</b>	<b>ROPS 19-20 Total</b>
<b>A Enforceable Obligations Funded as Follows (B+C+D):</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
<b>E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):</b>	<b>\$ 685,636</b>	<b>\$ 689,256</b>	<b>\$ 1,374,892</b>
F RPTTF	560,636	564,256	1,124,892
G Administrative RPTTF	125,000	125,000	250,000
<b>H Current Period Enforceable Obligations (A+E):</b>	<b>\$ 685,636</b>	<b>\$ 689,256</b>	<b>\$ 1,374,892</b>

Certification of Oversight Board Chairman:  
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby  
certify that the above is a true and accurate Recognized Obligation  
Payment Schedule for the above named successor agency.

\_\_\_\_\_  
Name Title  
/s/ \_\_\_\_\_  
Signature Date

**Winters Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances**  
**July 1, 2016 through June 30, 2017**  
**(Report Amounts in Whole Dollars)**

source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see Cash Balance Tips Sheet.

A	B	C	D	E	F	G	H	
		<b>Fund Sources</b>						
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>	<b>Other Funds</b>	<b>RPTTF</b>		
	<b>ROPS 16-17 Cash Balances (07/01/16 - 06/30/17)</b>	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	<b>Comments</b>	
1	<b>Beginning Available Cash Balance (Actual 07/01/16)</b> RPTTF amount should exclude "A" period distribution amount					0		
2	<b>Revenue/Income (Actual 06/30/17)</b> RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor-Controller				6	1,175,981		
3	<b>Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17)</b>				6	1,175,981		
4	<b>Retention of Available Cash Balance (Actual 06/30/17)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)							
5	<b>ROPS 16-17 RPTTF Prior Period Adjustment</b> RPTTF amount should tie to the Agency's ROPS 16-17 PPA form submitted to the CAC	No entry required						
6	<b>Ending Actual Available Cash Balance (06/30/17)</b> C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)							
		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0		







DEPARTMENT OF  
**FINANCE**

EDMUND G. BROWN JR. • GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

June 12, 2013

Ms. Shelly Gunby, Financial Management Director  
City of Winters  
318 First Street  
Winters, CA 95694

Dear Ms. Gunby:

Subject: Request for a Finding of Completion

The California Department of Finance (Finance) has completed the Finding of Completion for the City of Winters Successor Agency.

Finance has completed its review of your documentation, which may have included reviewing supporting documentation submitted to substantiate payment or obtaining confirmation from the county auditor-controller. Pursuant to Health and Safety Code (HSC) section 34179.7, we are pleased to inform you that Finance has verified that the Agency has made full payment of the amounts determined under HSC section 34179.6, subdivisions (d) or (e) and HSC section 34183.5.

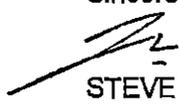
This letter serves as notification that a Finding of Completion has been granted. The Agency may now do the following:

- Place loan agreements between the former redevelopment agency and sponsoring entity on the ROPS, as an enforceable obligation, provided the oversight board makes a finding that the loan was for legitimate redevelopment purposes per HSC section 34191.4 (b) (1). Loan repayments will be governed by criteria in HSC section 34191.4 (a) (2).
- Utilize proceeds derived from bonds issued prior to January 1, 2011 in a manner consistent with the original bond covenants per HSC section 34191.4 (c).

Additionally, the Agency is required to submit a Long-Range Property Management Plan to Finance for review and approval, per HSC section 34191.5 (b), within six months from the date of this letter.

Please direct inquiries to Andrea Scharffer, Staff Finance Budget Analyst, or Chris Hill, Principal Program Budget Analyst, at (916) 445-1546.

Sincerely,

  
STEVE SZALAY  
Local Government Consultant

cc: Mr. Howard Newens, CPA, Auditor-Controller, Yolo County  
California State Controller's Office

## Shelly Gunby

---

**From:** Santiago, Erika <Erika.Santiago@dof.ca.gov>  
**Sent:** Friday, April 10, 2015 9:46 AM  
**To:** Shelly Gunby  
**Subject:** Winters Resolution No. OB-2015-03

**Follow Up Flag:** Follow Up  
**Due By:** Friday, April 10, 2015 12:08 PM  
**Flag Status:** Completed

**Categories:** Red Category

Good afternoon,

We are in receipt of your Oversight Board (OB) Action, Resolution No. OB-2015-03 approving the ratification and amendment to loan and repayment agreement between the City of Winters and the former Community Development Agency of the City of Winters, with regard to the repayment of loans from the Low and Moderate Income Housing Fund to make legally required Supplemental Education Revenue Augmentation Fund (SERAF) payments.

Pursuant to HSC 34179(h) the Department of Finance (Finance) may request a review of Oversight Board actions submitted to Finance. This email serves as notice that Finance is not initiating a review of OB Resolution No. OB-2015-03 approving the repayment of the SERAF related Loans. However, the Loan repayment is subject to Finance's review and approval on the ROPS before it can be considered enforceable.

Should you have any questions, please don't hesitate to contact me.

Sincerely,

**Erika Santiago**  
**California Department of Finance**  
916-445-1546 ext 3721  
[erika.santiago@dof.ca.gov](mailto:erika.santiago@dof.ca.gov)

**RESOLUTION NO. OB-2015-03**

**A RESOLUTION OF THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS APPROVING A RATIFICATION AND AMENDMENT TO LOAN AND REPAYMENT AGREEMENT BETWEEN THE CITY OF WINTERS AND THE FORMER COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS, AND MAKING FINDINGS RELATED THERETO (SERAF LOAN)**

**WHEREAS**, pursuant to the provisions of the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.), the City Council of the City of Winters activated the Community Development Agency of the City of Winters (the "Redevelopment Agency"); and

**WHEREAS**, pursuant to Health and Safety Code Section 33690, the Redevelopment Agency was required to make a payment to the Supplemental Educational Revenue Augmentation Fund ("SERAF") for fiscal year 2009-10; and

**WHEREAS**, because the Redevelopment Agency did not have sufficient funds to make the payment, it borrowed funds from the City (the "SERAF Loan"); and

**WHEREAS**, the Redevelopment Agency, by Resolution No. 2010-33, and the City, by Resolution No. 2010-32, both adopted on May 18, 2010, approved and authorized execution of a Loan and Repayment Agreement ("SERAF Loan Agreement") to evidence the loan of funds by the City to the Redevelopment Agency for the 2009-10 SERAF payment; and

**WHEREAS**, Assembly Bill 1X 26 ("AB 26"), enacted in June 2011, and AB 1484 ("AB 1484"), enacted in June 2012 (collectively, the "Dissolution Act") required the dissolution of redevelopment agencies and established certain procedures and requirements for the wind-down of their activities; and

**WHEREAS**, the Successor Agency to the Former Community Development Agency of the City of Winters ("Successor Agency") is the successor entity to the former Redevelopment Agency and, pursuant to the Dissolution Act, is responsible for the wind-down of the affairs of the former Redevelopment Agency, including without limitation the performance and repayment of all enforceable obligations of the former Redevelopment Agency; and

**WHEREAS**, Health and Safety Code Section 34171(d)(2) provides, with a few exceptions, that "enforceable obligation" does not include any agreements, contracts, or arrangements between the city, county, or city and county that created the redevelopment agency and the former redevelopment agency; and

**WHEREAS**, the Dissolution Act further provides that after a successor agency receives a finding of completion from the Department of Finance ("DOF") pursuant to Health and Safety Code Section 34179.7, loan agreements entered into between the redevelopment agency and the

city, county or city and county that created the redevelopment agency may be deemed to be enforceable obligations under certain conditions; and

WHEREAS, the Successor Agency has received a finding of completion from DOF, as evidenced by a letter from DOF, dated June 12, 2013; and

WHEREAS, City and Successor Agency staff have prepared a Ratification and Amendment to Loan and Repayment Agreement Between the City of Winters and the Former Community Development Agency of the City of Winters (SERAF Loan) ("SERAF Loan Agreement") to ratify the existence and validity of the SERAF Loan and to establish the repayment terms of the SERAF Loan pursuant to the Dissolution Act;

**NOW, THEREFORE, THE OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE FORMER COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by reference.

Section 2. Finding. The Oversight Board hereby finds and determines that the loan and advance of funds from the City for the SERAF Loan was for legitimate redevelopment purposes. This finding is based on the following facts:

a. The funds were borrowed from the City solely and explicitly to make the required payment into SERAF pursuant to Health and Safety Code Section 33690, which section specifically states in subsection (f) that it was the intent of the Legislature that said payments would directly or indirectly assist in the financing or refinancing, in whole or in part, of the community's redevelopment projects pursuant to Section 16 of Article XVI of the California Constitution.

b. Health and Safety Code Section 33020.5 provides that "redevelopment" includes payments to school districts in the fiscal year specified in Section 33690.

c. The CRL and the Redevelopment Plan authorize the Redevelopment Agency to finance its redevelopment activities with financial assistance from the City or other public agencies. The Redevelopment Plan also authorized the Redevelopment Agency to obtain advances, borrow funds and create indebtedness and other obligations in carrying out the Redevelopment Plan.

Section 3. Approval of Ratification and Amendment to SERAF Loan Agreement. The Oversight Board hereby approves the Ratification and Amendment to SERAF Loan and Repayment Agreement between the City and the Successor Agency, in substantially the form currently on file with the Secretary of the Oversight Board, including without limitation the repayment schedule set forth therein. Staff is hereby authorized and directed, in cooperation with City and Successor Agency staff, to provide all information about the adoption of this Resolution and the approvals provided for herein to the Department of Finance, in accordance with Health and Safety Code Section 34179(h).

Section 4. Repayment of SERAF Loans. Notwithstanding any terms and conditions set forth in the SERAF Loan Repayment Agreement, the repayment of amount owing to the City under the SERAF Loan Repayment Agreement shall be subject to the limitations and restrictions set forth in Health and Safety Code Sections 34176(e)(6) and 34191.4(b).

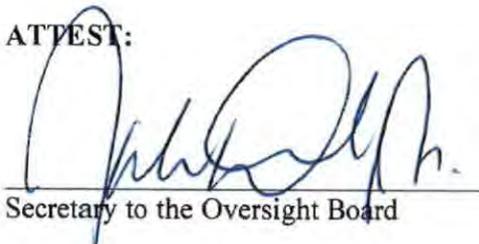
Section 5. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Oversight Board declares that the Oversight Board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 6. Effective Date. This Resolution shall become effective in accordance with Health and Safety Code Section 34179(h), which authorizes the Department of Finance to review all actions taken by the Oversight Board.

APPROVED AND ADOPTED by the Oversight Board for the Successor Agency to the former Community Development Agency of the City of Winters at a regular meeting held on the 23rd day of March, 2015, by the following vote.

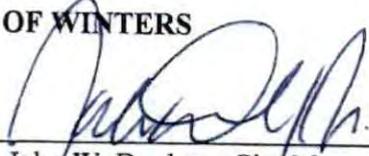
AYES: 5  
NOES: 1  
ABSENT: 1

  
Chair of the Oversight Board

ATTEST:  
  
Secretary to the Oversight Board

IN WITNESS WHEREOF, the City and Successor Agency have executed this Amendment as of the date first set forth above.

**CITY OF WINTERS**

By:   
John W. Donlevy, City Manager

**SUCCESSOR AGENCY TO THE  
FORMER COMMUNITY  
DEVELOPMENT AGENCY OF THE  
CITY OF WINTERS**

By: 

**RATIFICATION AND AMENDMENT TO LOAN AND REPAYMENT AGREEMENT  
BETWEEN THE CITY OF WINTERS AND THE  
FORMER COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS  
(2009-10 SERAF LOAN)**

**THIS RATIFICATION AND AMENDMENT TO LOAN AND REPAYMENT AGREEMENT** (this "Amendment") is entered into this 3rd day of March, 2015, by and between the CITY OF WINTERS, a municipal corporation (the "City"), and the SUCCESSOR AGENCY TO THE FORMER COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS, a public body (the "Successor Agency").

**RECITALS**

The City and the Successor Agency (individually, a "Party" and collectively, the "Parties") enter into this Amendment with reference to the following facts and circumstances:

A. Pursuant to the provisions of the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.) ("CRL"), the City Council of City activated the Community Development Agency of the City of Winters (the "Redevelopment Agency") and subsequently adopted the Community Development Project Area Plan in 1992 (the "Redevelopment Plan").

B. Pursuant to Health and Safety Code Section 33690, the Redevelopment Agency was required to make a payment to the Supplemental Educational Revenue Augmentation Fund ("SERAF") for fiscal year 2009-10. Because the Redevelopment Agency did not have sufficient funds to make the payment, it borrowed funds from the City (the "SERAF Loan").

C. The Redevelopment Agency, by Resolution No. 2010-33, and the City, by Resolution No. 2010-32, both adopted on May 18, 2010, approved and authorized execution of a Loan and Repayment Agreement ("SERAF Loan Agreement") to evidence the loan of funds by the City to the Redevelopment Agency for the 2009-10 SERAF payment.

D. Assembly Bill IX 26 ("AB 26"), enacted in June 2011, and AB 1484 ("AB 1484"), enacted in June 2012 (collectively, the "Dissolution Act") required the dissolution of redevelopment agencies and established certain procedures and requirements for the wind-down of their activities.

E. The Successor Agency is the successor entity to the former Redevelopment Agency and, pursuant to the Dissolution Act, is responsible for the wind-down of the former Redevelopment Agency, including without limitation the performance and repayment of all enforceable obligations of the former Redevelopment Agency.

F. Health and Safety Code Section 34171(d)(2) provides, with a few exceptions, that "enforceable obligation" does not include any agreements, contracts, or arrangements between the city, county, or city and county that created the redevelopment agency and the former redevelopment agency.

G. The Dissolution Act further provides that after a successor agency receives a finding of completion from the Department of Finance ("DOF") pursuant to Health and Safety Code Section 34179.7, loan agreements entered into between the redevelopment agency and the city, county or city and county that created the redevelopment agency may be deemed to be enforceable obligations under certain conditions.

H. The Successor Agency has received a finding of completion from DOF, as evidenced by a letter from DOF, dated June 12, 2013.

I. The parties desire to enter into this Amendment in order to ratify the existence and validity of the Loan, and to establish repayment terms for the repayment of the Loan pursuant to the Dissolution Act.

### AMENDMENT

NOW, THEREFORE, for good and valuable consideration, including the mutual promises and covenants contained herein, the Parties mutually agree as follows:

1. Purpose. The purpose of this Amendment is (a) to ratify the existence and validity of the SERAF Loan, and (b) to establish the repayment terms of the SERAF Loan pursuant to the Dissolution Act.

2. Loan Amount. It is the understanding and agreement of the parties that the total amount of the Loan owed to the City is \$457,821.00, plus interest calculated at the LAIF rate, as published on the California State Treasurer's web site, from May 2010.

3. Loan was for Legitimate Redevelopment Purposes. The parties acknowledge and agree that the Loan amounts due to the City reflect repayment to the City of amounts loaned to or advanced on behalf of the Redevelopment Agency to further the Redevelopment Agency's redevelopment activities, and was for legitimate redevelopment purposes.

4. Conditions Precedent to Repayment. The Parties understand and agree that, pursuant to the Dissolution Act, the Loan will be deemed to be an "enforceable obligation" only after completion of the following actions:

a. The Successor Agency shall have been issued a finding of completion by DOF pursuant to Health and Safety Code Section 34179.7. DOF issued a finding of completion to the Successor Agency on June 12, 2013.

b. The Successor Agency shall have applied for and the Oversight Board shall have approved the Loan, and made a finding that the Loan was for legitimate redevelopment purposes.

The Parties acknowledge and agree that DOF has issued a finding of completion to the Successor Agency pursuant to Health and Safety Code Section 34179.7. The Successor Agency and City shall cooperate in providing any documentation and evidence to the Oversight Board as necessary to obtain from the Oversight Board approval of the Loan, together with a finding that the Loan was for legitimate redevelopment purposes.



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers

DATE: January 15, 2019

THROUGH: John W. Donlevy, Jr., City Manager

FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer

SUBJECT: October 2018 Investment Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters investment for the period July 1, 2018 through October 31, 2018.

**BACKGROUND:**

The City of Winters financial policy requires, at a minimum, quarterly investment earnings reports. The attached report shows the earnings for July 1 2018 through October 31, 2018. The City of Winters is invested in the Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters, as well as from the Money Market Account set up for the North Bank Putah Creek Improvement Elderberry Beetle Mitigation.

The investment report for the month of October 2018 reflects interest from all of the above accounts.

**FISCAL IMPACT:**

None

City of Winters  
Investment Earnings Report  
July 1, 2018 through October 31, 2018

Fund	Fund Description	Interest Earned	
		This Qtr	YTD
101	GENERAL FUND	\$ 79	\$ 79
105	SENIOR FUND	2	2
106	MONITORING FEE	9	9
107	PARK MAINTENANCE FUND	13	13
108	MUNCHKINS SUMMER CAMP	13	13
113	2007 HOUSING TABS	4,513	4,513
115	CANINE PROGRAM FUND	30	30
116	POLICE CADET FUND	15	15
201	FIRE PREVENTION FUND	5	5
208	FIRST TIME HOMEBUYER	473	473
209	In Lieu Affordable Housing	723	749
212	FLOOD ASSESSMENT DISTRICT	21	21
221	GAS TAX FUND	284	284
231	STATE COPS 1913	3	3
233	Realignment Fund	405	405
251	TRAFFIC SAFTEY	542	542
254	VEHICLE THEFT DETERRENT	280	280
291	BEVERAGE RECYCLE GRANT	123	123
299	AFTER SHCOOL PROGRAM	590	590
321	EDBG 99-688	316	1,312
322	EDBG 96-405 CRADWICK	699	2,812
351	RLF HOUSING REHAB	398	1,591
355	RLF SMALL BUSINESS		84
356	RLF HOME PROGRAM	611	611
358	PROGRAM INCOME FUND	3,019	3,032
412	STORM IMPACT FEE	891	891
414	POLICE IMPACT FEE	1,535	1,535
415	FIRE IMPACT FEE	1,905	1,905
416	GENERAL FACILITY IMPACT FEE	2,028	2,028
417	WATER IMPACT FEE	2,454	2,454
418	SEWER IMPACT FEE	482	516
419	FLOOD OVERLAY	1,262	1,262
421	GENERAL FUND CAPITAL	2,619	2,619
422	LANDFILL CAPITAL	790	790
423	STREET CAPITAL	18	31
424	PARKS & REC CAPITAL	147	246
427	EQUIPMENT REPLACEMENT FUND	1,581	1,581
429	SERVICE RESERVE	1,316	1,316
482	FLOOD CONTROL STUDY	7	7
492	RAJA STORM DRAIN	216	216
494	CARF	398	398
496	STROM DRAIN NON-FLOOD	1	1
501	GENERAL DEBT SERVICE	315	315
612	WATER RESERVE	34	34
616	WATER CONSERVATION	51	51
617	WATER METER FUND	1,044	1,044
621	SEWER O & M	3,854	3,854
622	SEWER RESERVE	16	16
831	SWIM TEAM	334	334
833	FESTIVAL DE LA COMUNIDAD	68	68
836	PCH HOA	85	85
838	WPD Youth Services	2	2
839	Youth Day Fund	4	4
Total Investment Income		\$ 36,623	\$ 41,194



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers

DATE: January 15, 2019

THROUGH: John W. Donlevy, Jr., City Manager

FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer

SUBJECT: October 2018 Treasurer Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters Treasurer Report for October 2018.

**BACKGROUND:**

The City of Winters financial policy requires monthly reports regarding receipts, disbursement and fund balances be submitted to the City Council for review. Items of note in the attached report are as follows:

General Fund

General Fund revenues are 18% of budgeted; the following items affect the cash flows into the General Fund.

- The first installment of Property Tax will be received in late January 2019.
- The first installment of Property Tax in lieu of VLF will be received in late January 2019.
- Sale and use taxes are remitted to the City two (2) months after they are received by the State Board of Equalization, we have received 20% of projected revenues.
- Utility User Tax is received approximately 1-3 months after the utilities are used; UUT receipts are 28% of the budgeted amount.
- Building permit fees received are 21% of the budgeted amount.
- General Fund expenditures are 39% of budget, mostly because we take advantage of paying the entire unfunded liability invoice for the year in July of each year in order to save 7.5% on the amount that we pay to CalPERS each year. A small step towards limiting the growth of the unfunded liability for the City.

Other funds:

Fund 211 City Wide Assessment District: The first installment of the City Wide Assessment will be received in late January 2019 at the same time that we receive the property tax distribution from Yolo County.

Fund 611 Water: Water fund revenues are 44% of budget and expenditures are 42% of budget. Approved rate increases became effective for the September utility billing.

Fund 621 Sewer: Sewer fund revenues are 36% of budget and expenditures are 31% of budget. Approved rate increases became effective for the September utility billing.

**FISCAL IMPACT:**

None

City of Winters  
Summary of Expenditures  
July 1, 2018 through October 31, 2018

Fund	Fund Description	% of Year Completed				33%
		Budget FY 18-19	October Actual	Year To Date Actual	Unused Budget	
101	General Fund Expenditures by Department					
110	City Council	\$ 16,774	\$ 1,689	\$ 3,829	\$ 12,945	23%
120	City Clerk	13,124	(668)	(2,802)	15,926	-21%
160	City Manager	149,551	5,938	59,564	89,987	40%
161	Economic Development & Housing	239,939	16,214	84,689	155,250	35%
170	Administrative Services	11,808	(4,783)	6,721	5,087	57%
180	Finance	98,201	2,089	29,888	68,313	30%
210	Police Department	2,889,150	145,723	1,188,840	1,700,310	41%
310	Fire Department	1,114,680	64,546	462,363	652,317	41%
410	Community Development	92,994	1,019	22,523	70,471	24%
420	Building Inspections	327,548	22,556	110,186	217,362	34%
610	Public Works-Administration	243,137	1,555	64,337	178,800	26%
710	Recreation	29,977	494	4,567	25,410	15%
720	Community Center	111,959	7,576	39,339	72,620	35%
730	Swimming Pool	150,840	5,740	50,365	100,475	33%
	Total General Fund Expenditure	\$ 5,489,682	\$ 269,688	\$ 2,124,409	\$ 3,365,273	39%
106	Monitoring Fee	500			500	
105	Senior Fund	150			150	
107	Park Maintenance	44,718			44,718	
108	Munchkin Summer Camp			24,749	(24,749)	
113	2007 Housing TAB5	1,000			1,000	
115	Police Canine Program	400	4,451	7,500	(7,100)	999%
116	Police Cadet Program	400		161	239	40%
201	Fire Prevention Grant	201			201	
211	City Wide Assessment	270,764	15,965	94,738	176,026	35%
221	Gas Tax Fund	172,298	7,952	78,613	93,685	46%
226	Road M & R	120,477		40,760	79,717	34%
231	State COP5 1913	120,428	7,360	34,451	85,977	29%
233	Realignment	5,383		20,055	(14,672)	373%
251	Traffic Saftey	72,200			72,200	
252	Asset Forfeiture	996			996	
254	Vehicle Theft Deterrent	53,400			53,400	
289	Dry Slough Bridge		3,511	3,511	(3,511)	
291	Beverage Recycling Grant	5,000		400	4,600	8%
294	Transportation	267,985	32,799	115,201	152,784	43%
299	After School Program	158,408	10,451	36,262	122,146	23%
314	Home 98-0347		(15,000)			
321	EDBG 99-688 Buckhorn	15,954	1,450	5,801	10,153	36%
322	EDBG 405-Cradwick	15,248	1,550	5,674	9,574	37%
351	RLF Housing Rehab	4,773	398	1,591	3,182	33%
352	RLF Affordable Housing		15,000	25,000	(25,000)	
355	RLF Small Business	8,113		4,909	3,204	61%
358	Program Income		15,024	1,626	(1,626)	
411	Street Impact Fee	2,162	190	1,556	606	72%
412	Storm Drain Impact Fee	299	35	935	(636)	313%
413	Park & Recreation Impact Fee	1,100	102	1,202	(102)	109%
414	Public Saftey Impact Fee	57,629	37	945	56,684	2%
415	Fire Impact Fee	336	38	947	(611)	282%
416	General Facility Impact Fee	324	37	943	(619)	291%
417	Water Impact Fee	384	42	967	(583)	252%
418	Sewer Impact Fee	324	37	938	(614)	290%
419	Flood Fees			779	(779)	
422	Landfill Capital	93,091	22	54,329	38,762	58%
423	Street Capital			6,923	(6,923)	
424	Parks & Recreation Captial	280,000		16,621	263,379	6%
427	Equipment Replacement Fund	57,300			57,300	
429	Service Reserve	40,000			40,000	
495	Monitoring Fee	32,761		10,637	22,124	32%
611	Water O & M	1,440,654	71,141	599,767	840,887	42%
616	Water Conservation Fund	28,679	57	226	28,453	1%
617	Water Meter Fund	20,528	22	88	20,440	
621	Sewer O & M	2,352,582	118,083	740,377	1,612,205	31%
651	Central Service Overhead		(2,075)			
652	Equipment Fund	1	(3,719)		1	
771	RORF	1,090,025	83,096	170,804	919,221	16%
831	Swim Team	54,928		18,532	36,396	34%
833	Festival de la Comunidad	7,950	13,797	31,375	(23,425)	395%
	Total Expenditures	\$ 12,269,058	\$ 651,541	\$ 4,284,302	\$ 8,105,233	35%

City of Winters  
Fund Balance Report  
Estimated Fund Balances as of October 31, 2018

Fund#	Fund Name	Unaudited	Current Year	Current Year	Transfers	Estimated	Change From
		Fund Balance 6/30/2018	Revenues	Expenditures	In/(Out)	Ending Fund 10/31/2018	6/30/2018
101	General Fund	\$ (364,121)	\$ 994,338	\$ 2,124,411	\$ -	\$ (1,494,194)	\$ (1,130,073)
104	Fireworks Fund	(12,432)	55	-	-	(12,377)	55
105	Senior Fund	353	2	-	-	355	2
106	Monitoring Fee	1,740	9	-	-	1,749	9
107	City Park Maintenance	2,319	13	-	-	2,332	13
108	Munchkin Summer Camp	26,406	7,258	24,749	-	8,915	(17,491)
110	Housing Successor	36,177	-	-	-	36,177	-
112	Housing 04 TAB5	150,000	-	-	-	150,000	-
113	2007 Housing TAB5	837,011	4,513	-	-	841,524	4,513
115	Canine Program	8,503	30	7,500	-	1,033	(7,470)
116	Police Cadet Program	3,091	597	161	-	3,527	436
117	Community Garden	24	-	-	-	24	-
201	Fire Prevention Grant	884	5	-	-	889	5
208	First Time Homebuyer	87,053	473	-	-	87,526	473
209	in Lieu Affordable Housing	257,435	303,059	-	-	560,494	303,059
211	City Wide Assessment	(192,175)	4,508	94,738	-	(282,405)	(90,230)
212	Flood Assessment District	3,947	21	-	-	3,968	21
221	Gas Tax	129,245	46,340	78,613	-	95,972	(32,273)
226	Road M & R	42,511	22,795	40,760	-	24,546	(17,965)
231	State COPS 1913	132,725	57,791	34,451	-	156,065	23,340
233	Realignment Funds	100,202	405	20,055	-	80,552	(19,650)
236	BSCC Grant	9,403	-	-	-	9,403	-
237	Homeland Security Grant	(1,793)	-	-	-	(1,793)	-
251	Traffic Safety	106,501	542	-	-	107,043	542
252	Asset Forfeiture	231	-	-	-	231	-
254	Vehicle Theft Deterrent	69,475	280	-	-	69,755	280
263	I-505 Overpass	(718)	-	-	-	(718)	-
272	Boost Grant	5,918	5,126	-	-	11,044	5,126
289	Dry Slough Bridge	-	3,511	-	(3,511)	-	-
291	Beverage Recycling Grant	26,850	5,123	400	-	31,573	4,723
294	Transportation	57,262	-	115,201	3,511	(54,428)	(111,690)
299	After School Program	157,161	8,203	36,262	-	129,102	(28,059)
307	HRP Grant	150,000	-	-	-	150,000	-
313	STBG-96-1043 Housing and P	(29,070)	-	-	-	(29,070)	-
314	98-HOME-347 Grant	82,061	-	-	-	82,061	-
316	HOME-Choc Project	2,843,180	-	-	-	2,843,180	-
321	ED8G 99-688 Buckhorn	80,204	1,312	-	(5,801)	75,715	(4,489)
322	ED8G 96-405 Cradwick	210,886	2,812	-	(5,674)	208,024	(2,862)
351	RLF Housing Rehabilitation	105,993	1,591	-	(1,591)	105,993	-
352	RLF Affordable Housing	308,788	-	-	(25,000)	283,788	(25,000)
355	RLF Small Business	13,766	84	-	(4,909)	8,941	(4,825)
356	RLF HOME Program	363,528	611	15,000	-	379,139	15,611
358	Program Income Fund	649,533	3,032	15,024	27,976	665,517	15,984
411	Street Impact Fee	93,836	3,372	1,556	-	95,652	1,816
412	Storm Drain Impact Fee	199,635	2,400	935	-	201,100	1,465
413	Parks & Recreation Impact	3,220	2,131	1,202	-	4,149	929
414	Public Safety Impact Fee	289,271	10,239	945	-	298,565	9,294
415	Fire Impact Fee	467,316	20,240	947	-	486,609	19,293
416	General Facilities Impact	589,283	33,956	943	-	622,296	33,013
417	Water Impact Fee	543,197	21,479	967	-	563,709	20,512
418	Sewer Impact Fee	386,174	5,762	938	-	390,998	4,824
419	Flood Control Fee	232,634	1,262	779	-	233,117	483
421	General Fund Capital	482,056	2,619	-	-	484,675	2,619
422	Landfill Capital	150,714	790	54,329	-	97,175	(53,539)
423	Street Capital	77,263	31	6,923	-	70,371	(6,892)
424	Parks and Recreation Capit	596,406	246	16,621	-	580,031	(16,375)
427	Equipment Replacement Fund	488,054	7,048	-	-	495,102	7,048
429	Service Reserve Fund	1,059,022	1,316	-	-	1,060,338	1,316
481	General Plan 1992	(383,045)	-	-	10,637	(372,408)	10,637
482	Flood Control Study	(123,664)	7	-	-	(123,657)	7
492	RAJA Storm Drain	68,408	35,111	-	-	104,519	36,111
494	CARF	135,709	5,850	-	-	141,559	5,850
495	Monitoring Fee	-	10,637	-	(10,637)	-	-
496	Storm Drain Non-Flood	241	1	-	-	242	1
501	General Debt Service	57,896	315	-	-	58,211	315
611	Water O & M	3,997,368	652,306	447,119	(152,648)	4,049,907	52,539
612	Water Reserve	152,183	6,332	-	-	158,515	6,332
615	2007 Water Bonds	49,975	-	-	-	49,975	-
616	Water Conservation	25,327	51	226	-	25,152	(175)
617	Water Meter Fund	402,837	1,934	88	-	404,683	1,846
619	Water Debt Service Fund	(2,971,378)	-	-	152,648	(2,818,730)	152,648
621	Sewer O & M	6,962,669	608,649	563,751	(176,626)	6,830,941	(131,728)
622	Sewer Reserve	159,386	16	-	-	159,402	16
629	Sewer Debt Service	(3,504,755)	-	-	176,626	(3,328,129)	176,626
651	Central Service Overhead	788	-	-	-	788	-
652	Equipment Lease	3,676	-	-	-	3,676	-
771	RDRF	(14,314,948)	-	170,804	-	(14,485,752)	(170,804)
772	RDA Trust	608,993	-	-	-	608,993	-
781	RDA Long Term Debt	1	-	-	-	1	-
803	Elderberry Mitigation Fund	270,506	-	-	-	270,506	-
831	Winters Library	71,509	18,112	18,532	-	71,089	(420)
833	Festival de La Comunidad	26,340	42,597	31,375	-	37,562	11,222
836	PCH HOA	15,618	85	-	-	15,703	85
838	WPD Youth Services	357	2	-	-	359	2
839	Youth Day Fund	730	4	-	-	734	4
841	PD Cancer Fund	490	1,301	-	-	1,791	1,301
911	General Fixed Assets	29,792,353	-	-	-	29,792,353	-
Totals		\$ 33,623,708	\$ 2,971,640	\$ 3,911,305	\$ 1	\$ 32,684,044	\$ (939,664)

City of Winners  
General Fund Revenue Summary  
July 1, 2018 through October 31, 2018

		% Of Year	Completed	33%	
G/L Code	Account Description	Budget FY 2018-2019	October Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 800,000			0%
101-41103	Property Tax in Lieu of VLF	620,313			0%
101-41104	1290 Pass Through	34,000			0%
101-41401	Sales & Use Tax	669,294	77,096	131,101	20%
101-41402	Prop 172	40,295			0%
101-41403	Franchise Fee	267,000	52,801	52,801	20%
101-41404	Property Transfer Tax	22,000			0%
101-41405	Utility Tax	730,000	54,744	205,510	28%
101-41406	Municiple Services Tax	310,420	25,490	101,950	33%
101-41408	TOT Tax	296,006			0%
101-41407	Business Licenses	28,000	1,597	5,255	19%
101-46102	Building Permits	566,696	9,237	118,264	21%
101-46103	Encroachment Permit	6,000	90	1,501	25%
101-46104	Other Licenses & Permits		2,342	109,913	
101-41509	Homeowners Property Tax Relief	15,000			0%
101-48106	Post Reimbursement	3,500		2,470	71%
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	300	190	351	117%
101-42103	Plan Check Fees	175,279	2,792	34,531	20%
101-42104	Planning Application Fees	10,000	970	3,283	33%
101-42107	Project Monitoring Fees	4,000	91	14,061	352%
101-42108	Police Reports	500	125	378	76%
101-42109	Fingerprint Fees	3,000	139	1,846	62%
101-42111	Towing/DUI Reimbursement	500		610	122%
101-42112	Ticket Sign Off Fees	500	115	1,015	203%
101-42201	Recreation Fees	350		1,750	500%
101-42205	Basketball Revenues	7,500	2,990	2,990	40%
101-42211	Pool Ticket Sales	7,000		3,300	47%
101-42213	Pool Proceeds	500		948	190%
101-42212	Pool Concession Stand Revenues	11,000	280	5,748	52%
101-42215	Swim Passes	1,500		95	6%
101-42216	Swim Lessons	14,000		2,156	15%
101-42218	Swim Team Reimbursement	8,000		8,008	100%
101-42301	Park Rental	2,400	325	2,575	107%
101-42303	Community Center Rental	20,000	460	10,781	54%
101-42304	Community Center Insurance Collected	150	346	1,243	829%
101-44101	Rents/Leases Revenues	85,678	6,647	28,912	34%
101-43151	Fire District Payments	266,356			0%
101-44102	Interest Earnings	1,000	79	79	8%
101-46106	Reinspect Fee	2,000	190	475	24%
101-46107	Fire Dept Review Fees		31	20,474	
101-49101	Contributions	93,088	5,153	23,427	25%
101-49102	Reimbursements/Refunds	27,000	908	1,793	7%
101-49104	Miscellaneous Revenues	3,000	633	1,186	40%
101-49106	Cash Over/Short			(57)	
101-49109	Developer Planning Reimbursement			10,522	
101-49504	RDA Admin Fee	250,000	83,096	83,096	33%
101-49999	Interfund Operating Transfer	1,500			0%
<b>Total General Fund Revenues</b>		<b>\$ 5,404,625</b>	<b>\$ 328,957</b>	<b>\$ 994,341</b>	<b>18%</b>

City of Winters  
 Summary of Revenues  
 July 1, 2018 through October 31, 2018

Fund	Fund Description	Budget FY 18-19	October Actual	Year to Date Actual	% of Year Compl 33%	
					Budget to be Received	% of Budget Received
101	General Fund	\$ 5,505,108	\$ 328,957	\$ 994,338	\$ 4,510,770	18%
104	Fireworks Fund			55	(55)	
105	Senior Fund	3	2	2	1	67%
106	Winters Swim Lessons	501	9	9	492	2%
108	Munchkin Summer Camp	27,214	8	7,258	19,956	27%
107	Park Maintenance	7	13	13	(6)	186%
113	2007 Housing TABS	501	4,513	4,513	(4,012)	901%
115	Canine Program	200	30	30	170	15%
116	Police Cadet Fund	21	97	597	(576)	999%
201	Fire Prevention Grant	10	5	5	5	50%
208	First Time Homebuyer In Lieu	1,000	473	473	527	47%
209	In Lieu Affordable Housing	1,500	723	303,059	(301,559)	999%
211	City Wide Assessment	266,259		4,508	261,751	2%
212	Flood Assessment District	45	21	21	24	47%
221	Gas Tax	189,304	25,891	46,340	142,964	24%
226	Road Rehabilitation and Mainten	120,477	11,271	22,795	97,682	19%
231	State COP5 AB1913	100,000	57,791	57,791	42,209	58%
233	Realignment	20	405	405	(385)	999%
251	Traffic Safety	6,260	542	542	5,718	9%
252	Asset Forfeiture	612			612	
254	Vehicle Theft Deterrent	18,029	280	280	17,749	2%
267	Grant Ave Improvement					
272	Boost Grant			5,126	(5,126)	
289	Dry Slough Bridge Grant		3,511	3,511	(3,511)	
291	Beverage Recycling	5,000	123	5,123	(123)	102%
294	Transportation	314,680	3,511	3,511	311,169	1%
299	After School Program	157,980	8,465	8,203	149,777	5%
321	EDBG 99-688 Buckhorn	15,953	316	1,312	14,641	8%
322	EDBG 96-405 Cradwick	15,247	699	2,812	12,435	18%
351	RLF Housing Rehab		398	1,591	(1,591)	
355	RLF Small Business	8,757		84	8,673	1%
356	RLF HOME Program	181	611	15,611	(15,430)	999%
358	Program Income	39,956	6,417	17,610	22,346	44%
411	Street Impact Fee	859,808		3,372	856,436	
412	Storm Drain Impact Fee	80,399	891	2,400	77,999	3%
413	Parks & Recreation Impact Fee	460,762		2,131	458,631	
414	Public Safety Impact Fee	274,350	1,535	10,239	264,111	4%
415	Fire Impact Fee	417,268	1,905	20,240	397,028	5%
416	General Facilities Impact Fee	335,246	2,028	33,956	301,290	10%
417	Water Impact Fee	653,282	2,454	21,479	631,803	3%
418	Sewer Impact Fee	565,294	482	5,762	559,532	1%
419	Flood Fees	361	1,262	1,262	(901)	350%
421	General Fund Capital	5,200	2,619	2,619	2,581	50%
422	Landfill Capital	200	790	790	(590)	395%
423	Street Capital	101	18	31	70	31%
424	Parks & Recreation Capital	289,352	147	246	289,106	
427	Capital Equipment	58,000	1,581	7,048	50,952	12%
429	Service Reserve Fund	2,700	1,316	1,316	1,384	49%
481	General Plan 1992	32,761		10,637	22,124	32%
482	Flood Control Study		7	7	(7)	
492	RAJA Storm Drain	445	216	36,111	(35,666)	999%
494	CARF	22,204	664	5,850	16,354	26%
495	Monitoring Fee	32,761		10,637	22,124	32%
496	Storm Drain Non-Flood	2	1	1	1	50%
501	General Debt Service	94	315	315	(221)	335%
611	Water O & M	1,480,096	123,212	652,306	827,790	44%
612	Water Reserve	6,070	2,526	6,332	(262)	104%
616	Water Conservation	12,000	51	51	11,949	
617	Water Meter Fund	2,300	1,044	1,934	366	84%
619	Water Debt Service			152,648	(152,648)	
621	Sewer O & M	1,690,743	159,122	608,649	1,082,094	36%
622	Sewer Reserve		16	16	(16)	
629	Sewer Debt Service			176,626	(176,626)	
771	RORF	1,090,026			1,090,026	
803	Elderberry Mitigation	29,740			29,740	
831	Swim Team	30,836	334	18,112	12,724	59%
833	Festival de la Comunidad	10,012	31,970	42,597	(32,585)	425%
836	PCH HOA		85	85	(85)	
838	WPD Youth Services		2	2	(2)	
839	Youth Day		4	4	(4)	
841	PD Cancer Fund		871	1,301	(1,301)	
846	Quilt Festival	5			5	
Total Revenues		\$ 15,237,243	\$ 792,550	\$ 3,344,640	\$ 11,892,603	22%

City of Winters  
Cash and LAIF Balances  
As of October 31, 2018

Fund	Description	Balance	Balance
		6/30/2018	10/31/2018
101	General Fund	\$ (72,624)	\$ (1,191,852)
104	Fireworks Fund	(12,253)	(12,377)
105	Senior Fund	351	355
106	Monitoring Fee	1,732	1,749
107	Park Maintenance	2,308	2,331
108	Munchkin Summer Camp	28,808	8,916
110	Housing Successor Agency	(98,487)	(95,487)
113	Housing 2007 Tabs	833,127	841,524
115	Canine Program	8,463	1,032
116	Police Cadet	3,078	3,526
117	Community Garden Fund	24	24
201	Fire Prevention Grant	962	971
208	First Time Homebuyer	86,642	87,526
209	In Lieu Affordable Housing	256,842	560,494
211	City Wide Assessment	(186,481)	(282,488)
212	Flood Assessment District	3,928	3,968
221	Gas Tax	132,646	96,972
226	Road Rehab Maintenance Account	27,134	24,546
231	State COPS 1913	132,725	156,065
233	Realignment	99,850	80,552
236	BSCC Grant	9,403	9,403
237	Homeland Security Grant	(1,793)	(1,793)
251	Traffic Safety	100,491	107,042
252	Asset Forfeiture	(22)	231
254	Vehicle Theft Deterrent	69,232	69,755
263	I-505 Overpass Grant	(717)	(717)
272	Boost Grant	11,556	11,044
278	Prop 84 Park Grant	(173,038)	
291	Beverage Recycling Fund	27,047	31,573
294	Transportation(Including Bus 5	22,119	(54,428)
299	After School Program	158,916	135,310
308	RSTP-Roundabout Grant	(207,816)	
322	EDBG 96-405 Cradwick Building	(526)	
356	RLF-HOME Program	156,095	171,792
358	Program Income Fund	665,096	665,517
411	Street Impact Fee	78	652
412	Storm Impact Fee	170,103	171,100
413	Parks and Recreation Impact Fe	(334)	(648)
414	Police Impact Fee	286,932	296,319
415	Fire Impact Fee	464,161	483,868
416	General Facilities Impact Fee	588,344	621,878
417	Water Impact Fee	542,307	563,709
418	Sewer Impact Fee	387,042	390,998
419	Flood Fee	232,773	233,118
421	General Fund Capital	479,779	484,675
422	Landfill Capital	157,994	97,174
423	Street Capital	82,781	70,371
424	Parks and Recreation Capital	596,406	580,031
427	Capital Equipment Fund	298,680	307,102
429	Service Reserve	788,057	790,517
481	General Plan 1992 Study	(383,477)	(372,841)
482	Flood Control Study	1,330	1,343
492	RAJA Storm Drain	77,809	114,108
494	Capital Asset Recovery Fee	135,363	141,559
496	Storm Drain Non-Flood	240	242
501	General Debt Service	57,623	58,211
611	Water O & M	(16,365)	27,051
612	Water Reserve	150,920	153,110
615	07 Water Bonds	49,869	50,043
616	Water Conservation	25,283	25,152
617	Water Meter	403,021	404,683
621	Sewer O & M	1,386,737	1,168,604
622	Sewer Capital	159,386	159,403
651	Central Services	6,338	788
652	Central Service w PD & FD	41,286	3,676
771	RORF	593,992	96,284
801	Trust and Agency		3,454
831	Swim Team	73,523	71,141
833	Festival de la Comunidad	26,281	37,561
836	PCH HOA	15,544	15,703
838	WPD Youth Services	356	359
839	Youth Day	726	734
841	PD Cancer Fund	490	1,791
Total Cash and LAIF Balances		\$ 9,966,196	\$ 8,686,099



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers

DATE: January 15, 2019

THROUGH: John W. Donlevy, Jr., City Manager

FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer

SUBJECT: November 2018 Investment Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters investment for the period July 1, 2018 through November 30, 2018.

**BACKGROUND:**

The City of Winters financial policy requires, at a minimum, quarterly investment earnings reports. The attached report shows the earnings for July 1 2018 through November 30, 2018. The City of Winters is invested in the Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters, as well as from the Money Market Account set up for the North Bank Putah Creek Improvement Elderberry Beetle Mitigation.

The investment report for the month of November 2018 reflects interest from all of the above accounts except the LAIF account which only pays interest on a quarterly basis.

**FISCAL IMPACT:**

None

City of Winters  
Investment Earnings Report  
As of November 30, 2018

Fund	Description	November 2018 Investment Earnings	Year to Date Investment Earnings
101	GENERAL FUND		\$ 79
105	SENIOR FUND		2
106	MONITORING FEE		9
107	PARK MAINTENANCE FUND		13
108	MUNCHKINS SUMMER CAMP		8
113	2007 HOUSING TABS		4,513
115	CANINE PROGRAM FUND		30
116	POLICE CADET FUND		15
201	FIRE PREVENTION FUND		5
208	FIRST TIME HOMEBUYER		473
209	In Lieu Affordable Housing	13	762
212	FLOOD ASSESSMENT DISTRICT		21
221	GAS TAX FUND		284
231	STATE COPS 1913	1	5
233	Realignment Fund		405
251	TRAFFIC SAFTEY		542
254	VEHICLE THEFT DETERRENT		280
291	BEVERAGE RECYCLE GRANT		123
299	AFTER SHCOOL PROGRAM		590
321	EDBG 99-688	322	1,634
322	EDBG 96-405 CRADWICK		2,812
351	RLF HOUSING REHAB	398	1,989
352	RLF AFFORDABLE HOUSING	19,092	19,092
355	RLF SMALL BUSINESS		84
356	RLF HOME PROGRAM		611
358	PROGRAM INCOME FUND	6	3,038
412	STORM IMPACT FEE		891
414	POLICE IMPACT FEE		1,535
415	FIRE IMPACT FEE		1,905
416	GENERAL FACILITY IMPACT FEE		2,028
417	WATER IMPACT FEE		2,454
418	SEWER IMPACT FEE	16	533
419	FLOOD OVERLAY		1,262
421	GENERAL FUND CAPITAL		2,619
422	LANDFILL CAPITAL		790
423	STREET CAPITAL	6	36
424	PARKS & REC CAPITAL	46	293
427	EQUIPMENT REPLACEMENT FUND		1,581
429	SERVICE RESERVE		1,316
482	FLOOD CONTROL STUDY		7
492	RAJA STORM DRAIN		216
494	CARF		398
496	STROM DRAIN NON-FLOOD		1
501	GENERAL DEBT SERVICE		315
612	WATER RESERVE		34
616	WATER CONSERVATION		51
617	WATER METER FUND		1,044
621	SEWER O & M		3,854
622	SEWER RESERVE		16
831	SWIM TEAM		334
833	FESTIVAL DE LA COMMUNIDAD		68
836	PCH HOA		85
838	WPD Youth Services		2
839	Youth Day Fund		4
Total Investment Earnings		\$ 19,900	\$ 61,091



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers

DATE: January 15, 2019

THROUGH: John W. Donlevy, Jr., City Manager

FROM: Shelly A. Gunby, Director of Financial Management/City Treasurer

SUBJECT: November 2018 Treasurer Report

---

**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters Treasurer Report for November 2018.

**BACKGROUND:**

The City of Winters financial policy requires monthly reports regarding receipts, disbursement and fund balances be submitted to the City Council for review. Items of note in the attached report are as follows:

General Fund

General Fund revenues are 24% of budgeted; the following items affect the cash flows into the General Fund.

- The first installment of Property Tax will be received in late January 2019.
- The first installment of Property Tax in lieu of VLF will be received in late January 2019.
- Sale and use taxes are remitted to the City two (2) months after they are received by the State Board of Equalization, we have received 31% of projected revenues.
- Utility User Tax is received approximately 1-3 months after the utilities are used; UUT receipts are 36% of the budgeted amount.
- Building permit fees received are 29% of the budgeted amount.
- General Fund expenditures are 45% of budget, mostly because we take advantage of paying the entire unfunded liability invoice for the year in July of each year in order to save 7.5% on the amount that we pay to CalPERS each year. A small step towards limiting the growth of the unfunded liability for the City.

Other funds:

Fund 211 City Wide Assessment District: The first installment of the City Wide Assessment will be received in late January 2019 at the same time that we receive the property tax distribution from Yolo County.

Fund 611 Water: Water fund revenues are 54% of budget and expenditures are 48% of budget. Approved rate increases became effective for the September utility billing.

Fund 621 Sewer: Sewer fund revenues are 45% of budget and expenditures are 37% of budget. Approved rate increases became effective for the September utility billing.

**FISCAL IMPACT:**

None

City of Winters  
 General Fund Revenue Summary  
 July 1, 2018 through November 30, 2018

		% Of Year Complet			42%
G/L Code	Account Description	Budget 2018-2019	November Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 800,000			0%
101-41103	Property Tax in Lieu of VLF	620,313			0%
101-41104	1290 Pass Through	34,000			0%
101-41401	Sales & Use Tax	669,294	75,275	206,376	31%
101-41402	Prop 172	40,295			0%
101-41403	Franchise Fee	267,000	5,749	58,550	22%
101-41404	Property Transfer Tax	22,000			0%
101-41405	Utility Tax	730,000	59,755	265,265	36%
101-41406	Municiple Services Tax	310,420	25,490	127,440	41%
101-41408	TOT Tax	296,006	3,742	3,742	1%
101-41407	Business Licenses	28,000	670	5,925	21%
101-46102	Building Permits	566,696	45,148	163,412	29%
101-46103	Encroachment Permit	6,000	635	2,136	36%
101-46104	Other Licenses & Permits		2,772	112,685	
101-41509	Homeowners Property Tax Relief	15,000			0%
101-48106	Post Reimbursement	3,500		2,470	71%
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	300	39	390	130%
101-42103	Plan Check Fees	175,279	10,495	45,026	26%
101-42104	Planning Application Fees	10,000	4,763	8,046	80%
101-42107	Project Monitoring Fees	4,000	432	14,493	362%
101-42108	Police Reports	500	50	428	86%
101-42109	Fingerprint Fees	3,000	334	2,180	73%
101-42111	Towing/DUI Reimbursement	500		610	122%
101-42112	Ticket Sign Off Fees	500	15	1,030	206%
101-42201	Recreation Fees	350		1,750	500%
101-42205	Basketball Revenues	7,500	5,800	8,790	117%
101-42211	Pool Ticket Sales	7,000		3,300	47%
101-42213	Pool Proceeds	500		948	190%
101-42212	Pool Concession Stand Revenues	11,000		5,748	52%
101-42215	Swim Passes	1,500		95	6%
101-42216	Swim Lessons	14,000		2,156	15%
101-42218	Swim Team Reimbursement	8,000		8,008	100%
101-42301	Park Rental	2,400		2,575	107%
101-42303	Community Center Rental	20,000	2,470	13,251	66%
101-42304	Community Center Insurance Collected	150	576	1,819	1213%
101-44101	Rents/Leases Revenues	85,678	9,621	38,533	45%
101-43151	Fire District Payments	266,356			0%
101-44102	Interest Earnings	1,000		79	8%
101-46106	Reinspect Fee	2,000	95	570	29%
101-46107			5,544	26,018	
101-49101	Contributions	93,088	5,153	28,580	31%
101-49102	Reimbursements/Refunds	27,000	125	1,917	7%
101-49104	Miscellaneous Revenues	3,000	576	1,762	59%
101-49106	Cash Over/Short		(6)	(63)	
101-49109	Developer Planning Reimbursement		2,261	12,783	
101-49504	RDA Admin Fee	250,000	20,833	103,930	42%
101-49999	Interfund Operating Transfer	1,500			0%
<b>Total General Fund Revenues</b>		<b>\$ 5,404,625</b>	<b>\$ 288,412</b>	<b>\$ 1,282,752</b>	<b>24%</b>

City of Winters  
Summary of Revenues  
July 1, 2018 through November 30, 2018

		% of Year Completed				42%
Fund	Fund Description	Budget FY 18-19	November Actual	Year to Date Actual	Budget to be Received	% of Budget Received
101	General Fund	\$ 5,505,108	\$ 288,412	\$ 1,282,750	\$ 4,222,358	23%
104	Fireworks Fund			55	(55)	
105	Senior Fund	3		2	1	67%
106	Winters Swim Lessons	501		9	492	2%
108	Munchkin Summer Camp	27,214		7,258	19,956	27%
107	Park Maintenance	7		13	(6)	186%
113	2007 Housing TABS	501		4,513	(4,012)	901%
115	Canine Program	200		30	170	15%
116	Police Cadet Fund	21		597	(576)	999%
201	Fire Prevention Grant	10		5	5	50%
208	First Time Homebuyer In Lieu	1,000		473	527	47%
209	In Lieu Affordable Housing	1,500	13	303,072	(301,572)	999%
211	City Wide Assessment	266,259		4,508	261,751	2%
212	Flood Assessment District	45		21	24	47%
221	Gas Tax	189,304	13,545	59,885	129,419	32%
226	Road Rehabilitation and Mainten	120,477	11,158	33,953	86,524	28%
231	State COPS AB1913	100,000	1	57,792	42,208	58%
233	Realignment	20		405	(385)	999%
251	Traffic Safty	6,260		542	5,718	9%
252	Asset Forfeiture	612			612	
254	Vehicle Theft Deterrent	18,029		280	17,749	2%
267	Grant Ave Improvement					
272	Boost Grant			5,126	(5,126)	
289	Dry Slough Bridge Grant			3,511	(3,511)	
291	Beverage Recycling	5,000		5,123	(123)	102%
294	Transportation	314,680		3,511	311,169	1%
299	AFter School Program	157,980	27,257	35,461	122,519	22%
321	EDBG 99-688 Buckhorn	15,953	322	1,634	14,319	10%
322	EDBG 96-405 Cradwick	15,247		2,812	12,435	18%
351	RLF Housing Rehab		398	1,989	(1,989)	
352	RLF Affordable Housing		19,092	19,092	(19,092)	
355	RLF Small Business	8,757		84	8,673	1%
356	RLF HOME Program	181		15,611	(15,430)	999%
358	Program Income	39,956	30,146	47,756	(7,800)	120%
411	Street Impact Fee	859,808		3,372	856,436	
412	Storm Drain Impact Fee	80,399		2,400	77,999	3%
413	Parks & Recreation Impact Fee	460,762		2,131	458,631	
414	Public Safty Impact Fee	274,350		10,239	264,111	4%
415	Fire Impact Fee	417,268	1,000	21,240	396,028	5%
416	General Facilities Impact Fee	335,246		33,956	301,290	10%
417	Water Impact Fee	653,282		21,479	631,803	3%
418	Sewer Impact Fee	565,294	16	5,779	559,515	1%
419	Flood Fees	361		1,262	(901)	350%
421	General Fund Capital	5,200		2,619	2,581	50%
422	Landfill Capital	200		790	(590)	395%
423	Street Capital	101	6	36	65	36%
424	Parks & Recreation Capital	289,352	46	293	289,059	
427	Capital Equipment	58,000	19	7,067	50,933	12%
429	Service Reserve Fund	2,700		1,316	1,384	49%
481	General Plan 1992	32,761		10,637	22,124	32%
482	Flood Control Study			7	(7)	
492	RAJA Storm Drain	445		36,111	(35,666)	999%
494	CARF	22,204	1,727	7,577	14,627	34%
495	Monitoring Fee	32,761		10,637	22,124	32%
496	Storm Drain Non-Flood	2		1	1	50%
501	General Debt Service	94		315	(221)	335%
611	Water O & M	1,480,096	140,913	793,219	686,877	54%
612	Water Reserve	6,070		6,332	(262)	104%
616	Water Conservation	12,000		51	11,949	
617	Water Meter Fund	2,300		1,934	366	84%
619	Water Debt Service			152,648	(152,648)	
621	Sewer O & M	1,690,743	158,209	766,857	923,886	45%
622	Sewer Reserve			16	(16)	
629	Sewer Debt Service			176,626	(176,626)	
651	Centrak Service Overhead		394	394	(394)	
771	RORF	1,090,026			1,090,026	
803	Elderberry Mitigation	29,740			29,740	
831	Swim Team	30,836		18,112	12,724	59%
833	Festival de la Comunidad	10,012		42,597	(32,585)	425%
836	PCH HOA			85	(85)	
838	WPD Youth Services			2	(2)	
101	General Fund	5,505,108	288,412	1,282,750	4,222,358	23%
839	Youth Day			4	(4)	
841	PD Cancer Fund		60	1,361	(1,361)	
846	Quilt Festival	5			5	
Total Revenues		\$ 15,237,243	\$ 692,734	\$ 4,037,375	\$ 11,199,868	27%

City of Winters  
Summary of Expenditures  
July 1, 2018 through November 30, 2018

Fund	Fund Description	Budget FY 18-19	November Actual	% of Year Completed		% of Budget Used
				Year to Date Actual	Unused Budget	
101	General Fund Expenditures by Department					42%
110	City Council	\$ 16,774	\$ (2,441)	\$ 1,388	\$ 15,386	8%
120	City Clerk	13,124	(627)	(3,429)	16,553	-26%
160	City Manager	149,551	6,116	65,681	83,870	44%
161	Economic Development & Housing	239,939	15,374	100,063	139,876	42%
170	Administrative Services	11,808	(4,596)	2,125	9,683	18%
180	Finance	98,201	1,665	31,553	66,648	32%
210	Police Department	2,889,150	193,143	1,381,983	1,507,167	48%
310	Fire Department	1,114,680	104,741	567,104	547,576	51%
410	Community Development	92,994	6,902	29,426	63,568	32%
420	Building Inspections	327,548	23,708	133,822	193,726	41%
610	Public Works-Administration	243,137	12,863	77,200	165,937	32%
710	Recreation	29,977	501	5,068	24,909	17%
720	Community Center	111,959	7,366	46,705	65,254	42%
730	Swimming Pool	150,840	5,277	55,642	95,198	37%
	Total General Fund Expenditure	\$ 5,489,682	\$ 369,992	\$ 2,494,331	\$ 2,995,351	45%
106	Monitoring Fee	500			500	
105	Senior Fund	150			150	
107	Park Maintenance	44,718			44,718	
108	Munchkin Summer Camp			24,749	-24,749	
113	2007 Housing TABS	1,000			1,000	
115	Police Canine Program	400		7,500	-7,100	999%
116	Police Cadet Program	400		161	239	40%
201	Fire Prevention Grant	201			201	
211	City Wide Assessment	270,764	14,327	109,065	161,699	40%
221	Gas Tax Fund	172,298	15,339	93,952	78,346	55%
226	Road M & R	120,477		40,760	79,717	34%
231	State COPS 1913	120,428	7,181	41,632	78,796	35%
233	Realignment	5,383	566	20,621	-15,238	383%
251	Traffic Safety	72,200			72,200	
252	Asset Forfeiture	996			996	
254	Vehicle Theft Deterrent	53,400	2,348	2,348	51,052	4%
289	Dry Slough Bridge			3,511	-3,511	
291	Beverage Recycling Grant	5,000		400	4,600	8%
294	Transportation	267,985	4,470	119,671	148,314	45%
299	After School Program	158,408	19,198	55,460	102,948	35%
321	EDBG 99-688 Buckhorn	15,954	1,450	7,252	8,702	45%
322	EDBG 405-Cradwick	15,248		5,674	9,574	37%
351	RLF Housing Rehab	4,773	398	1,989	2,784	42%
352	RLF Affordable Housing		28,292	53,292	-53,292	
355	RLF Small Business	8,113		4,909	3,204	61%
356	RLF HOME Program		1,753	1,753	-1,753	
358	Program Income		1,338	2,964	-2,964	
411	Street Impact Fee	2,162	715	2,270	-108	105%
412	Storm Drain Impact Fee	299	559	1,494	-1,195	500%
413	Park & Recreation Impact Fee	1,100	626	1,828	-728	166%
414	Public Safety Impact Fee	57,629	562	1,506	56,123	3%
415	Fire Impact Fee	336	562	1,509	-1,173	449%
416	General Facility Impact Fee	324	561	1,504	-1,180	464%
417	Water Impact Fee	384	566	1,534	-1,150	399%
418	Sewer Impact Fee	324	561	1,500	-1,176	463%
419	Flood Fees		534	1,313	-1,313	
422	Landfill Capital	93,091	19,336	73,665	19,426	79%
423	Street Capital		3,270	10,193	-10,193	
424	Parks & Recreation Capital	280,000	15,059	31,681	248,319	11%
427	Equipment Replacement Fund	57,300	38,522	38,522	18,778	67%
429	Service Reserve	40,000			40,000	
495	Monitoring Fee	32,761		10,637	22,124	32%
611	Water O & M	1,440,654	86,551	686,319	754,335	48%
615	07 Water Bonds		48,784	48,784	-48,784	
616	Water Conservation Fund	28,679	157	383	28,296	1%
617	Water Meter Fund	20,528	348	436	20,092	2%
621	Sewer O & M	2,352,582	135,940	876,317	1,476,265	37%
651	Central Service Overhead		1,182	1,182	-1,182	
652	Equipment Fund	1	3,676	3,676	-3,675	999%
771	RORF	1,090,025	20,833	191,637	898,388	18%
831	Swim Team	54,928		18,532	36,396	34%
833	Festival de la Comunidad	7,950	2,164	33,540	-25,590	422%
	Total Expenditures	\$ 12,389,535	\$ 847,720	\$ 5,131,956	\$ 7,257,579	42%

City of Winters  
Cash and LAIF Balances Report  
Cash and Laif Balances as of November 30, 2018

Fund	Description	Balance 6/30/2018	Balance 11/30/2018
101	General Fund	\$ (72,624)	\$ (1,251,449)
104	Fireworks Fund	(12,253)	(12,377)
105	Senior Fund	351	355
106	Monitoring Fee	1,732	1,749
107	Park Maintenance	2,308	2,331
108	Munchkin Summer Camp	28,808	8,916
110	Housing Successor Agency	(98,487)	(95,487)
113	Housing 2007 Tabs	833,127	841,524
115	Canine Program	8,463	1,032
116	Police Cadet	3,078	3,526
117	Community Garden Fund	24	24
201	Fire Prevention Grant	962	971
208	First Time Homebuyer	86,642	87,526
209	In Lieu Affordable Housing	256,842	560,507
211	City Wide Assessment	(186,481)	(295,721)
212	Flood Assessment District	3,928	3,968
221	Gas Tax	132,646	100,040
226	Road Rehab Maintenance Account	27,134	35,704
231	State COPS 1913	132,725	148,885
233	Realignment	99,850	79,986
236	BSCC Grant	9,403	9,403
237	Homeland Security Grant	(1,793)	(1,793)
251	Traffic Safety	100,491	107,042
252	Asset Forfeiture	(22)	231
254	Vehicle Theft Deterrent	69,232	69,755
263	I-505 Overpass Grant	(717)	(717)
272	Boost Grant	11,556	11,044
278	Prop 84 Park Grant	(173,038)	
291	Beverage Recycling Fund	27,047	31,573
294	Transportation(Including Bus Svc	22,119	(54,428)
299	After School Program	158,916	135,137
308	RSTP-Roundabout Grant	(207,816)	
322	EDBG 96-405 Cradwick Building	(526)	
356	RLF-HOME Program	156,095	170,039
358	Program Income Fund	665,096	694,325
411	Street Impact Fee	78	290
412	Storm Impact Fee	170,103	170,893
413	Parks and Recreation Impact Fee	(334)	(921)
414	Police Impact Fee	286,932	296,110
415	Fire Impact Fee	464,161	484,658
416	General Facilities Impact Fee	588,344	621,669
417	Water Impact Fee	542,307	563,495
418	Sewer Impact Fee	387,042	390,806
419	Flood Fee	232,773	232,936
421	General Fund Capital	479,779	484,675
422	Landfill Capital	157,994	88,152
423	Street Capital	82,781	69,217
424	Parks and Recreation Capital	596,406	580,077
427	Capital Equipment Fund	298,680	307,121
429	Service Reserve	788,057	790,517
481	General Plan 1992 Study	(383,477)	(372,841)
482	Flood Control Study	1,330	1,343
492	RAJA Storm Drain	77,809	114,108
494	Capital Asset Recovery Fee	135,363	143,286
496	Storm Drain Non-Flood	240	242
501	General Debt Service	57,623	58,211
611	Water O & M	(16,365)	92,748
612	Water Reserve	150,920	153,813
615	07 Water Bonds	49,869	50,043
616	Water Conservation	25,283	24,996
617	Water Meter	403,021	404,661
621	Sewer O & M	1,386,737	1,226,705
622	Sewer Capital	159,386	159,403
651	Central Services	6,338	4,692
652	Central Service w PD & FD	41,286	20,850
771	RORF	593,992	75,450
831	Swim Team	73,523	71,141
833	Festival de la Comunidad	26,281	35,397
836	PCH HOA	15,544	15,703
838	WPD Youth Services	356	359
839	Youth Day	726	734
841	PD Cancer Fund	490	1,851
Total Cash and LAIF		\$ 9,966,196	\$ 8,756,211

City of Winters  
Fund Balances Report  
Estimated Fund Balances as of November 30, 2018

Fund	Fund Name	Unaudited Fund Balance 30-Jun-18	Current Year Revenues	Current Year Expenditures	Transfers In/(Out)	Estimated Fund Balance 11/30/2018	Change From 6/30/2018
101	General Fund	\$ (364,121)	\$ 1,282,750	\$ 2,494,332	\$ -	\$ (1,575,703)	\$ (1,211,582)
104	Fireworks Fund	(12,432)	55	-	-	(12,377)	55
105	Senior Fund	353	2	-	-	355	2
106	Monitoring Fee	1,740	9	-	-	1,749	9
107	City Park Maintenance	2,319	13	-	-	2,332	13
108	Munchkin Summer Camp	26,406	7,258	24,749	-	8,915	(17,491)
110	Housing Successor	36,177	-	-	-	36,177	-
112	Housing 04 TABS	150,000	-	-	-	150,000	-
113	2007 Housing TABS	837,011	4,513	-	-	841,524	4,513
115	Canine Program	8,503	30	7,500	-	1,033	(7,470)
116	Police Cadet Program	3,091	597	161	-	3,527	436
117	Community Garden	24	-	-	-	24	-
201	Fire Prevention Grant	884	5	-	-	889	5
208	First Time Homebuyer	87,053	473	-	-	87,526	473
209	In Lieu Affordable Housing	257,435	303,072	-	-	560,507	303,072
211	City Wide Assessment	(192,175)	4,508	109,065	-	(296,732)	(104,557)
212	Flood Assessment District	3,947	21	-	-	3,968	21
221	Gas Tax	129,245	59,885	93,952	-	95,178	(34,067)
226	Road M & R	42,511	33,953	40,760	-	35,704	(6,807)
231	State COPS 1913	132,725	57,792	41,632	-	148,885	16,160
233	Realignment Funds	100,202	405	20,621	-	79,986	(20,216)
236	BSCC Grant	9,403	-	-	-	9,403	-
237	Homeland Security Grant	(1,793)	-	-	-	(1,793)	-
251	Traffic Safety	106,501	542	-	-	107,043	542
252	Asset Forfeiture	231	-	-	-	231	-
254	Vehicle Theft Deterrent	69,475	280	2,348	-	67,407	(2,068)
263	I-505 Grant	(718)	-	-	-	(718)	-
272	Boost Grant	5,918	5,126	-	-	11,044	5,126
289	Dry Slough Bridge	-	3,511	-	(3,511)	3,511	3,511
291	Beverage Recycling Grant	26,850	5,123	400	-	31,573	4,723
294	Transportation	57,262	-	119,671	3,511	(62,409)	(119,671)
299	After School Program	157,161	35,461	55,460	-	137,162	(19,999)
307	HRP Grant	150,000	-	-	-	150,000	-
313	STBG-96-1043 Housing and P	(29,070)	-	-	-	(29,070)	-
314	98-HOME-347 Grant	82,061	-	-	-	82,061	-
316	HOME-Choc Project	2,843,180	-	-	-	2,843,180	-
321	EDBG 99-688 Buckhorn	80,204	1,634	-	(7,252)	81,838	1,634
322	EDBG 96-405 Cradwick	210,886	2,812	-	(5,674)	213,698	2,812
351	RLF Housing Rehabilitation	105,993	1,989	-	(1,989)	107,982	1,989
352	RLF Affordable Housing	308,788	19,092	-	(53,292)	327,880	19,092
355	RLF Small Business	13,766	84	-	(4,909)	13,850	84
356	RLF HOME Program	363,528	611	1,753	15,000	362,386	(1,142)
358	Program Income Fund	649,533	3,038	16,362	58,116	636,209	(13,324)
411	Street Impact Fee	93,836	3,372	2,270	-	94,938	1,102
412	Storm Drain Impact Fee	199,635	2,400	1,494	-	200,541	906
413	Parks & Recreation Impact	3,220	2,131	1,828	-	3,523	303
414	Public Safety Impact Fee	289,271	10,239	1,506	-	298,004	8,733
415	Fire Impact Fee	467,316	21,240	1,509	-	487,047	19,731
416	General Facilities Impact	589,283	33,956	1,504	-	621,735	32,452
417	Water Impact Fee	543,197	21,479	1,534	-	563,142	19,945
418	Sewer Impact Fee	386,174	5,779	1,500	-	390,453	4,279
419	Flood Control Fee	232,634	1,262	1,313	-	232,583	(51)
421	General Fund Capital	482,056	2,619	-	-	484,675	2,619
422	Landfill Capital	150,714	790	73,665	-	77,839	(72,875)
423	Street Capital	77,263	36	10,193	-	67,106	(10,157)
424	Parks and Recreation Capit	596,406	293	31,681	-	565,018	(31,388)
427	Equipment Replacement Fund	488,054	7,057	38,522	-	456,599	(31,455)
429	Service Reserve Fund	1,059,022	1,316	-	-	1,060,338	1,316
481	General Plan 1992	(383,045)	-	-	10,637	(383,045)	-
482	Flood Control Study	(123,664)	7	-	-	(123,657)	7
492	RAJA Storm Drain	68,408	36,111	-	-	104,519	36,111
494	CARF	135,709	7,577	-	-	143,286	7,577
495	Monitoring Fee	-	10,637	-	(10,637)	10,637	10,637
496	Storm Drain Non-Flood	241	1	-	-	242	1
501	General Debt Service	57,896	315	-	-	58,211	315
611	Water O & M	3,997,368	793,219	533,671	(152,648)	4,256,916	259,548
612	Water Reserve	152,183	6,332	-	-	158,515	6,332
615	2007 Water Bonds	49,975	-	48,784	-	1,191	(48,784)
616	Water Conservation	25,327	51	383	-	24,995	(332)
617	Water Meter Fund	402,837	1,934	436	-	404,335	1,498
619	Water Debt Service Fund	(2,971,378)	-	-	152,648	(2,971,378)	-
621	Sewer O & M	6,962,669	766,857	699,690	(176,626)	7,029,836	67,167
622	Sewer Reserve	159,386	16	-	-	159,402	16
629	Sewer Debt Service	(3,504,755)	-	-	176,626	(3,504,755)	-
651	Central Service Overhead	788	394	1,182	-	-	(788)
652	Equipment Lease	3,676	-	3,676	-	-	(3,676)
771	RORF	(14,314,948)	-	191,637	-	(14,506,585)	(191,637)
772	RDA Trust	608,993	-	-	-	608,993	-
781	RDA Long Term Debt	1	-	-	-	1	-
803	Elderberry Mitigation Fund	270,506	-	-	-	270,506	-
831	Winters Library	71,509	18,112	18,532	-	71,089	(420)
833	Festival de La Comunidad	26,340	42,597	33,540	-	35,397	9,057
836	PCH HOA	15,618	85	-	-	15,703	85
838	WPD Youth Services	357	2	-	-	359	2
839	Youth Day Fund	730	4	-	-	734	4
841	PD Cancer Fund	490	1,361	-	-	1,851	1,361
911	General Fixed Assets	29,792,353	-	-	-	29,792,353	-
	Totals	\$ 33,623,708	\$ 3,634,235	\$ 4,728,816	\$ -	\$ 32,529,127	\$ (1,094,581)