



Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, October 16, 2018
6:30 p.m.
AGENDA

Members of the City Council

*Bill Biasi, Mayor
Wade Cowan, Mayor Pro-Tempore
Harold Anderson
Jesse Loren
Pierre Neu*

*John W. Donlevy, Jr., City Manager
Ethan Walsh, City Attorney
Tracy Jensen, City Clerk*

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, October 2, 2018 (pp. 5-7)
- B. Resolution 2018-58, a Resolution of the City Council of the City of Winters Approving the Public Improvement Agreement and Accepting Two Grant Deeds for Public Utility Easements for the Winters Healthcare Project (pp. 8-46)
- C. Special Events Permit Application for the Harvest Festival Sponsored by the Winters Chamber of Commerce on Friday, October 26th (pp. 47-61)
- D. Resolution 2018-60, a Resolution of the City Council of the City of Winters Accepting the Award of a Cal Fire Grant for Golden Bear Pre-Planning (pp. 62-77)
- E. Request for Seed Money for Winters Community Dinner (pp. 78)
- F. APS Environmental Contract for Sewer Line CCTV Inspections (pp. 79-82)
- G. Climate Resiliency- Community Dialogue (pp. 83-91)
- H. General Plan Reports and Updates (pp. 92)

PRESENTATIONS

Putah Creek Council's One Creek Restoration Internship Program
by Amy Williams, Stewardship Program Manager

Proclamation to Participating Students for the Mural at Lorenzo's
Market (pp. 93)

ADA Transition Plan Update by Eric Lucero, Public Works
Superintendent (pp. 94)

DISCUSSION ITEMS

1. Rescheduling of the Public Hearing for the Proposed Update of the City of Winters 2003 Development Impact Fees Nexus Study (Open and Continue to 11/6) (pp. 95-96)
2. Sheila Allen, Report on Senior Services (pp. 97-202)
3. Strategic Planning Calendar (pp. 203-204)
4. Valley Clean Energy Alliance (pp. 205-214)
5. City of Winters APP (pp. 215-229)

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

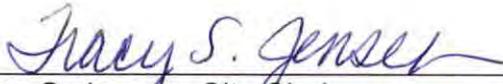
1. None
-

CITY MANAGER REPORT

INFORMATION ONLY

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the October 16, 2018 regular meeting of the Winters City Council was posted on the City of Winters website at www.cityofwinters.org and Councilmembers were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on October 11, 2018, and made available to the public during normal business hours.



Tracy S. Jensen, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 794-6702. Agendas and staff reports are available on the city web page at www.cityofwinters.org/administrative/admin_council.htm

General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

How to obtain City Council Agendas and Agenda Packets:

View on the internet: www.cityofwinters.org/administrative/admin_council.htm

Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.

Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.

City Council agenda packets are available for review or copying at the following locations:

City Hall – Finance Office - 318 First Street

City Council meetings are streamed and can be viewed live at <http://www.cityofwinters.org/live-city-council-meetings/>. A recording of any streamed City Council meeting can be viewed at a later date at <http://www.cityofwinters.org/city-council-meeting-recordings/>.



Minutes of the Regular Meeting of the Winters City Council
Held on October 2, 2018

Mayor Bill Biasi called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Jesse Loren, Pierre Neu, Mayor Bill Biasi
Absent: None
Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, Public Works Superintendent Eric Lucero, Environmental Services Manager Carol Scianna, Building Official Gene Ashdown, and Management Analyst Dagoberto Fierros.

City Manager John Donlevy led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy stated no changes to the agenda. Motion by Council Member Loren, second by Council Member Neu to approve the agenda with no changes. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None.

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, September 18, 2018
- B. Salmon Festival Funding Request

- C. Salmon Festival Street Closure Request and Amplified Sound Permit Application
- D. East Street Pump Station- Pump 2 Repair
- E. Railroad Avenue Flashing Pedestrian Beacons
- F. Final Acceptance and Notice of Completion for Callahan Estates Phase 1 Subdivision (Heartland)

City Manager Donlevy gave an overview.

Councilmember Anderson recused himself due to a proximity conflict with Items B and C.

Motion by Council Member Loren, second by Council Member Neu to approve Consent Items A, D, E, and F. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Council Member Loren, second by Council Member Neu to approve Consent Items B and C. Motion carried with the following vote:

AYES: Council Members Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: Council Member Anderson

PRESENTATIONS: None

DISCUSSION ITEMS.

1. Strategic Planning Process and Workshops

City Manager Donlevy gave an overview.

Councilmembers Loren and Neu expressed their interest in focusing on the Climate Action Plan concurrently with the Strategic Plan.

City Attorney Walsh stated that the Climate Action Plan will mostly be dictated by State and Federal regulations.

Donlevy discussed the different factors behind the Strategic Plan and Climate Action Plan.

Councilmember Cowan discussed the importance of keeping the Strategic Plan and Climate Action Plan as separate tasks.

Councilmember Anderson and Mayor Biasi stated that the plans should not be rushed to completion.

Discussion ensued.

Motion by Councilmember Neu, second by Councilmember Cowan to support the concept of the Strategic Plan. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None

CITY MANAGER REPORT: The City Building Division will be hosting a workshop for contractors on October 3rd at City Hall. One-day permitting system begins October 9th. Porchfest had a successful first year; organizers will begin planning for a more successful second year. Winters Healthcare began grading at the project site.

INFORMATION ONLY: None

ADJOURNMENT: Mayor Biasi adjourned the meeting at 7:26 p.m.

Bill Biasi, MAYOR

ATTEST:

Tracy Jensen, City Clerk



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Alan Mitchell, City Engineer
SUBJECT: Public Improvement Agreement and Grant Deeds for Public Utility Easements - Winters Healthcare Project

RECOMMENDATION: That City Council:

1. Approve the Public Improvement Agreement and authorize the Mayor to execute the Public Improvement Agreement for the Winters Healthcare Project.
2. Adopt Resolution No. 2018-58, to accept two Grant Deeds for Public Utility Easements; and
3. Authorize the City Clerk to record the Grant Deed on the City's behalf.

BACKGROUND: The Tentative Map and Design Review application and Conditions of Approval were approved by Planning Commission on November 8, 2016. As a condition of the development, the Applicant is required to enter into a Public Improvement Agreement in order to construct the required public improvements.

DISCUSSION: The attached Public Improvement Agreement has been prepared for the Winters Healthcare Clinic. Approval will allow the public improvements associated with the project to be constructed. The improvements consist of water services for domestic, fire, and irrigation.

The Public Improvement Agreement requires bonds to assure construction of the public improvements, a deposit for city inspection, and stipulates the work shall be completed within one year of notice to proceed.

Public Utility Easements are required from the adjacent parcels, for extension of public utilities across and through the parcels. Therefore, Public Utility Easements granted from those property owners to the City are necessary. The attached Grant Deeds facilitate the conveyance of those easements.

FISCAL IMPACT: None associated with this action

Attachment: Resolution 2018-58
Public Improvement Agreement
PUE Grant Deeds

RESOLUTION NO. 2018 - 58

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
ACCEPTING THE GRANT DEED FOR VARIOUS PUBLIC UTILITY
EASEMENTS FOR THE WINTERS HEALTHCARE PROJECT**

WHEREAS, in order to maintain and upgrade public utilities, and provide access and utility service to parcels, it is sometimes necessary to obtain easements from private property owners that develop or subdivide land; and

WHEREAS, the City's subdivision ordinance (16.12.010 Dedication of Streets and Easements) requires a property owner to dedicate or make an irrevocable offer of dedication of all parcels of land that are needed for public utility easements; and

WHEREAS, such dedications of land for said purposes shall be made by deed; and

WHEREAS, the Planning Commission on November 8, 2016 approved the Winters Healthcare project; and

WHEREAS, said project requires extension of public utilities across other parcels; and

WHEREAS, adoption of this Resolution will accept the Grant Deeds for conveyance of the public utility easements on parcels owned by Domus (Blue Mountain Terrace) and Yolo Federal Credit Union, and authorize the City Clerk to record the Grant Deeds on behalf of the City.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Winters as follows:

1. Accept the Grant Deeds for conveyance of the public utility easements on parcels owned by Domus (Blue Mountain Terrace) and Yolo Federal Credit Union; and
2. Authorize the City Clerk to record the Grant Deed with the County Recorder.

PASSED AND ADOPTED by the City Council of the City of Winters, on this 16th day of October, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Bill Biasi, MAYOR

ATTEST:

Approved as to Form:

Tracy Jensen, City Clerk

Ethan Walsh, City Attorney

RECORDING REQUESTED BY:
CITY OF WINTERS, CITY ENGINEER

SPACE ABOVE THIS LINE FOR
RECORDER'S USE

WHEN RECORDED MAIL

TO:
City Clerk
City of Winters
318 First Street
Winters, CA 95694

DOCUMENT TRANSFER TAX \$ _____

Signature of declarant determining tax

G R A N T D E E D

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

The undersigned Grantor(s),

GRANT(S) TO CITY OF WINTERS, A MUNICIPAL CORPORATION, all of that real property situate in the County of Yolo, State of California, described as follows:

A permanent Public Utility Easement in and to that portion of the real property situate, lying and being in the City of Winters, County of Yolo, State of California; such easement being more particularly described in Exhibits A and B attached hereto and made a part hereof, and;

The purpose of the easement is for, construction, installation, removal, repair, replacement, reconstruction, maintenance and operation, and use for public utilities, over, along, upon, under, and across said property.

Grantor Further Grants to Grantee the right to:

1. Grant said easement or a portion thereof to other public utilities or public agencies;
2. Review and control of the landscaping planting, trimming, maintenance and/or removal of any trees or other plants within said Easement.
3. Review and control all structures or other appurtenances on said easement.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto.

The person or persons signing below represent that he/she/they is/are the representative party/parties with an interest in the property described herein.

BLUE MOUNTAIN TERRACE ASSOCIATES, L.P. a California limited partnership

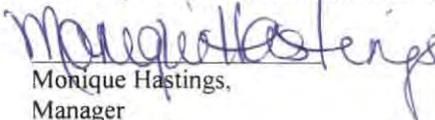
ADMINISTRATIVE GENERAL PARTNER:

Domus GP LLC, a California limited liability company

By: Domus Development, LLC, a California limited liability company, a member

By: MNJ Development, LLC, a California limited liability company, a member

By: Newport Partners, LLC, a California limited liability company, its sole member

By: 
Monique Hastings,
Manager

Dated this 28th day of Sept, 2018

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange)

On 09/28/2018 before me, Grace Cheng, a Notary Public in and for said State, personally appeared, Monique Hastings, who proved to me the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature 

Name: Grace Cheng

Recorded at the Request of
Old Republic Title Company
Oakland



YOLO Recorder's Office
Jeffrey Barry, Interim, County Recorder
DOC- 2016-0010384-00

Check Number 492456
REQD BY SPL

Friday, APR 22, 2016 14:10:00
Ttl Pd \$415.25 Rcpt # 0001193114

FRT/X9/1-4

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO

BLUE MOUNTAIN TERRACE ASSOCIATES, L.P.
Attn: Monique Hastings
9 Cushing, Suite 200
Irvine, CA 92618

SPACE ABOVE THIS LINE FOR RECORDER'S USE

No fee required for recording
pursuant to Government Code § 27383

MONUMENT FEE \$ 10⁻

Grant Deed

The undersigned Grantor(s) declare(s):

Documentary transfer tax is \$ 382.25

- Computed on full value of property conveyed, or
- Computed on full value less value of liens and encumbrances remaining at time of sale.
- Unincorporated area City of Winters, and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

CITY OF WINTERS, a public body, corporate and politic, acting as **SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT AGENCY**

hereby **GRANT(S)** to

BLUE MOUNTAIN TERRACE ASSOCIATES, L.P., a California limited partnership

the following described real property in the City of Winters, County of Yolo, State of California:

SEE ATTACHED EXHIBIT A.

Dated: 4-20, 2016

CITY OF WINTERS, a California municipal corporation,
acting as **SUCCESSOR AGENCY TO THE DISSOLVED
COMMUNITY DEVELOPMENT AGENCY**

By: [Signature]
John W. Donlevy, Jr.
City Manager

4

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

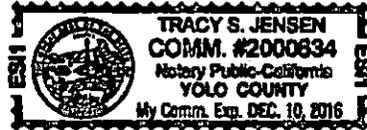
State of California
County of Yolo)

On April 20, 2016 before me, Tracy Jensen, Notary Public
(insert name and title of the officer)

personally appeared John W. Donlevy, Jr.
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s)
is/are subscribed to the within instrument and acknowledged to me that he/she/they executed
the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the
instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the
instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Tracy S Jensen (Seal)

2

EXHIBIT A
LEGAL DESCRIPTION

3

4

END OF DOCUMENT

Page 1 of 1

Porton Assessor's Parcel Number: 003-370-043

The basis of bearings for this description is the centerline of State Highway 128, shown as North 65° 00' 00" East in Book 11 of Parcel Maps, at Page 30.

BEGINNING.

thence, leaving said Northwest line, North 65°00'00" East 338.70 feet to the POINT OF courses: (1) North 65°00'00" East 167.78 feet; and (2) North 25°00'00" West 11.50 feet corner of said Lot 3; thence, along the Northwest line of said Lot 3 the following two (2) and an arc length 52.63 feet; and (2) North 24°58'41" West 55.14 feet to the most Westerly right having a radius bearing North 25°00'00" West 33.50 feet, a central angle of 90°01'19", Southwest line of said Lot 3 the following two (2) courses: (1) along a tangent curve to the Northwest line of Baker Street, South 65°00'00" West 716.41 feet; thence, along the Southeast line of said Lot 3, said line also being the Northwest line of Baker Street as it appears in Book 11 of Parcel Maps, at Page 30, Yolo County Records; thence, along said 25°00'00" East 82.97 feet to the most Easterly corner of said Lot 3; thence, along the (1) South 23°51'36" East 11.50 feet; (2) North 66°20'09" East 243.70 feet; and (3) South POINT OF BEGINNING, continuing along said Northeast line, the following three (3) courses: 23°51'36" East 161.58 feet from the most Northerly corner of said Lot 3; thence, from said BEGINNING at a point on the Northeast line of said Lot 3, said point being distant South

of Yolo County, and being more particularly described as follows:
Compliance for Lot Line adjustment recorded as DOC-2014-0015918-00, Official Records Base and Meridian, and being a portion of Lot 3 as described in that Certificate of Being a portion of projected Section 22, Township 8 North, Range 1 West, Mount Diablo All that real property situate in the City of Winters, County of Yolo, State of California, and

The land referred to is situated in the County of Yolo, City of Winters, State of California, and is described as follows:

EXHIBIT A

ORDER NO. : 1117014486.1JM

EXHIBIT "A"

PROPERTY DESCRIPTION

Page 1 of 1

PUBLIC UTILITY EASEMENT

A portion of "Grant Deed" as shown on Document No. 2016-0010383-00, City of Winters, Yolo County Records, California, being more particularly described as follows:

Beginning at the northwest corner of said "Grant Deed", said point being on the easterly Right-of-Way of East Street; thence the following six (6) courses:

Leaving said Right-of-Way, along the northerly line of said "Grant Deed" North 65°00'00" East, 167.78 feet;

Thence continuing along said northerly line, North 25°00'00" West, 11.50 feet;

Thence continuing along said northerly line, North 65°00'00" East, 13.50 feet;

Thence leaving said northerly line, South 25°00'00" East, 16.50 feet;

Thence South 65°00'00" West, 181.28 feet to a point on the easterly Right-of-Way of East Street;

Thence along said easterly Right-of-Way, North 24°58'41" West, 5.00 feet to the **Point of Beginning**.

Said property contains 1,062 Sq. Ft., more or less.

End of description for Public Utility Easement

Prepared by: Cunningham Engineering Corp.
September 2018



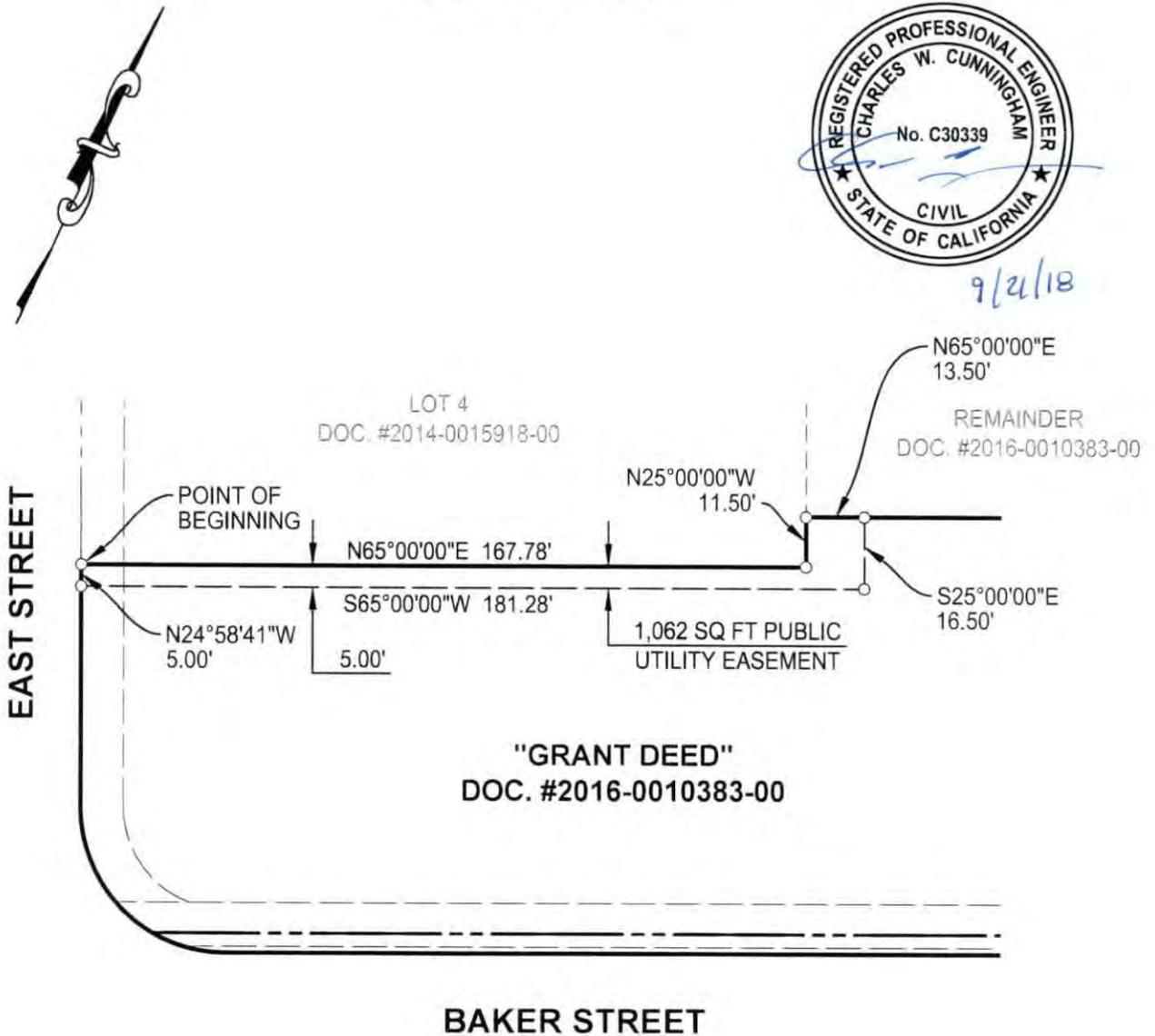
9/21/18

EXHIBIT "B"

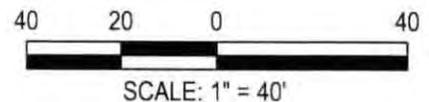
PUBLIC UTILITY EASEMENT PLAT

A PORTION OF "GRANT DEED" AS SHOWN ON DOCUMENT NO. 2016-0010383-00, YOLO COUNTY RECORDS
CITY OF WINTERS COUNTY OF YOLO STATE OF CALIFORNIA

CUNNINGHAM ENGINEERING
SEPTEMBER 2018 SCALE: 1" = 40'
SHEET 1 OF 1 SHEETS



CECWEST.COM
Davis Office ■ 2940 Spafford Street Suite 200 Davis, CA 95618 (530) 758-2026
Sacramento Office ■ 2120 20th Street Suite Three Sacramento, CA 95818 (916) 455-2026



RECORDING REQUESTED BY:
CITY OF WINTERS, CITY ENGINEER

SPACE ABOVE THIS LINE FOR
RECORDER'S USE

WHEN RECORDED MAIL

TO:
City Clerk
City of Winters
318 First Street
Winters, CA 95694

DOCUMENT TRANSFER TAX \$ _____

Signature of declarant determining tax

G R A N T D E E D

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

The undersigned Grantor(s),

GRANT(S) TO CITY OF WINTERS, A MUNICIPAL CORPORATION, all of that real property situate in the County of Yolo, State of California, described as follows:

A permanent Public Utility Easement in and to that portion of the real property situate, lying and being in the City of Winters, County of Yolo, State of California; such easement being more particularly described in Exhibits A and B attached hereto and made a part hereof, and;

The purpose of the easement is for, construction, installation, removal, repair, replacement, reconstruction, maintenance and operation, and use for public utilities, over, along, upon, under, and across said property.

Grantor Further Grants to Grantee the right to:

1. Grant said easement or a portion thereof to other public utilities or public agencies;
2. Review and control of the landscaping planting, trimming, maintenance and/or removal of any trees or other plants within said Easement.
3. Review and control all structures or other appurtenances on said easement.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto.

The person or persons signing below represent that he/she/they is/are the representative party/parties with an interest in the property described herein.

YOLO FEDERAL CREDIT UNION

By: 
Jeneé Rawlings
President and CEO

Dated this 28 day of September, 2018

NOTARY ACKNOWLEDGEMENT

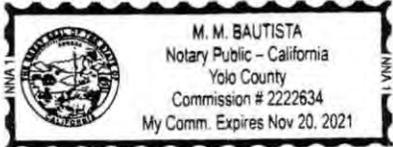
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On Sept 28, 2018, before me, M M Bautista, a notary public, personally appeared _____
Jenee Rawlings, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

M M Bautista
Signature of Notary



NOTARY SEAL

EXHIBIT "A"
PROPERTY DESCRIPTION

Page 1 of 1

PUBLIC UTILITY EASEMENT

A portion of Lot 4 as shown on Document No. 2014-0015918-00, Yolo County Records, California, being more particularly described as follows:

A strip of land, being the southerly 5.00 feet of said Lot 4.

Said property contains 839 Sq. Ft., more or less.

End of description for Public Utility Easement

Prepared by: Cunningham Engineering Corp.
September 2018



9/21/18

EXHIBIT "B"

PUBLIC UTILITY EASEMENT PLAT

A PORTION OF "LOT 4" AS SHOWN ON DOCUMENT NO. 2014-0015918-00, YOLO COUNTY RECORDS
CITY OF WINTERS COUNTY OF YOLO STATE OF CALIFORNIA

CUNNINGHAM ENGINEERING
SEPTEMBER 2018 SCALE: 1" = 40'
SHEET 1 OF 1 SHEETS

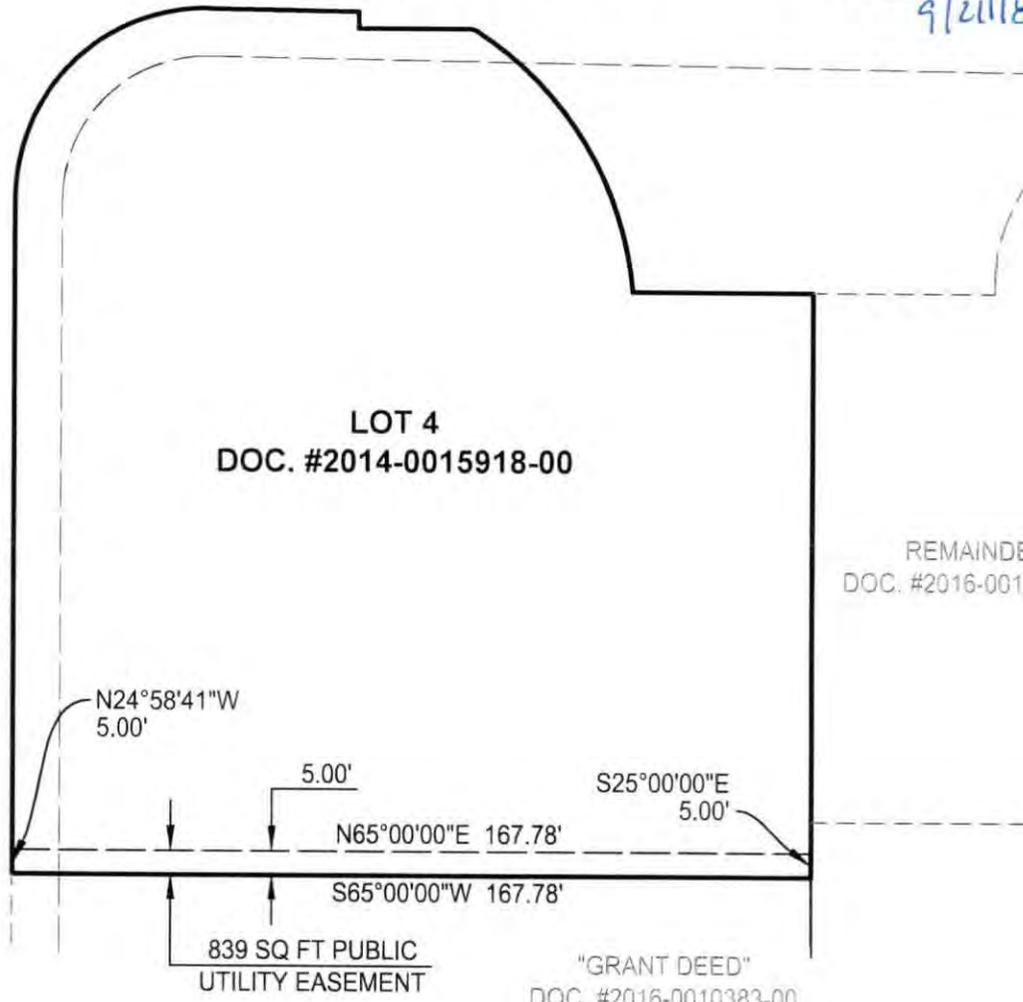


EAST GRANT AVENUE

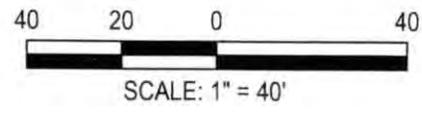
EAST STREET

LOT 4
DOC. #2014-0015918-00

REMAINDER
DOC. #2016-0010383-00



CECWEST.COM
Davis Office ■ 2940 Spafford Street Suite 200 Davis, CA 95618 (530) 758-2026
Sacramento Office ■ 2120 20th Street Suite Three Sacramento, CA 95818 (916) 455-2026



Recording Requested by
and when Recorded, return to:

City of Winters
318 First Street
Winters, CA 95694
Attn: City Manager

EXEMPT FROM RECORDING FEES PER
GOVERNMENT CODE §§6103, 27383

(SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE)

PUBLIC IMPROVEMENT AND MAINTENANCE AGREEMENT

This Public Improvement and Maintenance Agreement (“AGREEMENT”) is made and entered into this ____ day of _____, 2018 (“EFFECTIVE DATE”) by and between the **CITY OF WINTERS**, a municipal corporation, hereinafter called (“CITY”) and **WINTERS HEALTHCARE FOUNDATION, INC.** hereinafter called (“DEVELOPER”). CITY and DEVELOPER are hereinafter sometimes collectively referred to as the “PARTIES” and singularly as “PARTY.”

RECITALS

WHEREAS, DEVELOPER is the owner of certain property located within the CITY, commonly known in the City of Winters as the Winters Healthcare Clinic, located at 172 Grant Ave. (the “Property”) and is currently developing the property with a healthcare clinic facility (“PROJECT”); and

WHEREAS, the PROJECT has been conditionally approved by the CITY Planning Commission subject to, among other requirements, the development of and dedication to the City of certain public improvements; and

WHEREAS, the public improvements for the PROJECT include, but are not limited to the following: streets, highways, sidewalks, sewer, water, curbs, gutters, storm drainage facilities, and other public utility facilities. The foregoing public improvements are more particularly described in paragraph 3 of this AGREEMENT, and are hereinafter referred to as “the required public improvements;” and

WHEREAS, the improvement plans for the required public improvements have been prepared in accordance with plans and documents submitted to and approved by the CITY, the conditions of approval required by the Planning Commission, and in satisfaction of applicable state and local environmental compliance requirements; and

WHEREAS, the CITY and the DEVELOPER desire to enter into this AGREEMENT to provide for the construction and dedication to the City of the required public improvements, as more particularly set forth below.

AGREEMENT

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. **Payment of Fees:** Subsequent to execution of this AGREEMENT by CITY, or at such times as are legally required, DEVELOPER shall pay to CITY all those planning, plan check approval, and administrative fees required by CITY ordinances, as more specifically set forth in paragraph 32 of this AGREEMENT. Those fees to be paid shall include actual staff time and expenses incurred in the processing and checking improvement plans. All other fees (e.g. development impact fees) shall be paid in accordance with existing ordinances or resolutions and this AGREEMENT.

2. **Inspection Fees:** The DEVELOPER shall pay to the CITY fees for plan check and inspection of the construction of the required on-site and off-site civil improvements in an amount equal to a deposit of Five-Thousand Dollars (\$5,000). Said fees in the amount of \$5,000 shall be paid prior to start of construction.

The fees referred to in this paragraph are not necessarily the only City inspection fees, charges, or other costs that may be imposed on the PROJECT, and this AGREEMENT shall in no way exonerate or relieve the DEVELOPER from paying such other applicable fees, charges, and/or other costs. Fees associated with over-time inspections and other special inspections related to the required public improvements may be drawn down from the initial deposit, or any subsequent deposit as required by the CITY.

3. **Construction of Improvements:**

a. Except as otherwise provided below, DEVELOPER agrees to furnish, construct and install at DEVELOPER's sole cost and expense all the required public improvements as shown and approved on the improvement plans prepared by Cunningham Engineering Co., dated July 20, 2018 ("IMPROVEMENT PLANS"), a copy of which are on file in the office of the City Engineer, and is incorporated herein by reference, along with any changes or modifications as may be required by the City Engineer, or by the Developer (which are approved by City.) The IMPROVEMENT PLANS may be modified by the DEVELOPER as construction progresses, provided that any modification is approved in writing by the City Engineer. The total estimated cost of the required public improvements is Thirty-Three-Thousand Three-Hundred Dollars (\$33,300).

b. DEVELOPER agrees to install street light pursuant to P.G. & E. and City requirements.

c. DEVELOPER agrees that gas, electric, telephone or cable television utilities shall be provided via underground transmission facilities to Developer's property at no cost to CITY.

4. **Conformance with Improvements Plans:**

a. All construction of the required public improvements shall conform with the IMPROVEMENT PLANS approved by CITY.

b. DEVELOPER shall provide the City Engineer with a geotechnical study showing condition of the soil/earth for infrastructure, and building pads.

5. **Fulfillment of Conditions:** DEVELOPER shall fulfill all conditions of approval imposed by CITY's Planning Commission on June 28, 2016 and incorporated herein by this reference, in accordance with CITY ordinances, and state law.

6. **Schedule For Construction:** Construction of all required public improvements shall be commenced by the DEVELOPER within one-hundred eighty (180) days of the Effective Date and shall be completed within three hundred-sixty five (365) calendar days thereafter. At least fifteen (15) calendar days prior to the commencement of construction, the DEVELOPER shall notify the City Engineer, in writing of the date DEVELOPER shall commence construction, and shall provide the City Engineer with a construction schedule, in a form specified by the City Engineer, before beginning any work.

7. **Inspection and Access to Work**

a. Except as otherwise provided, all equipment, materials, and work shall be subject to inspection and testing by the City Engineer. The City Engineer may observe the progress and quality of the work and determine, in general, if construction of the required public improvements is proceeding in accordance with the intent of the IMPROVEMENT PLANS. The

City Engineer is not required to make comprehensive or continuous inspections to check the quality of the work, and shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the work. Visits and observations made by the City Engineer shall not relieve the DEVELOPER of its obligation to conduct comprehensive inspections of the work and to furnish proper materials, labor, equipment and tools, construct acceptable work, and to provide adequate safety precautions, in conformance with this AGREEMENT.

b. Whenever the DEVELOPER varies the period during which work is carried out on each day, DEVELOPER shall give due notice to the City Engineer so that proper inspection may be provided. Any work done in the absence of proper inspection by the City Engineer shall be subject to rejection. Safe access to all parts of the work shall at all times be maintained for the necessary use of the City Engineer, other agents of the CITY, and agents of the Federal, State, or local governments, as applicable, during reasonable hours for inspection of the work to ascertain compliance with applicable laws and regulations.

c. One or more inspectors may be assigned by the City Engineer to observe the work and compliance with this AGREEMENT. It is understood that such inspectors shall have the power to issue instructions, reject work, and make decisions regarding compliance with this AGREEMENT, subject to review by the City Engineer within the limitations of the authority of the City Engineer, but shall not have the right to reject work previously approved by a different inspector. Such inspection shall not relieve the DEVELOPER of its obligation to conduct comprehensive inspections of the work, to furnish proper materials, labor, equipment and tools,

construct acceptable work, and to provide adequate safety precautions in conformance with this AGREEMENT.

d. The City Engineer and its representatives shall at all times have access to the work wherever it is in preparation or progress, and the DEVELOPER shall provide safe and convenient facilities for such access and for inspection. If this AGREEMENT, the CITY's improvement standards, the City Engineer's instructions, or the laws, ordinances, of any applicable public authority require any material, equipment or work to be specifically tested or approved, the DEVELOPER shall give the City Engineer timely notice of its readiness for such inspection, and if the inspection is by an authority other than the CITY, notice shall be given of the time fixed for such inspection. Inspections by the City Engineer will be made promptly and, where practicable, at the source of supply.

e. Work performed without inspection may be required to be removed and replaced under proper inspection. In such instances, the entire cost of removal and replacing such work, including the cost of City furnished materials used in the work, shall be borne by the DEVELOPER, regardless of whether or not the work exposed is found to be defective.

f. The DEVELOPER shall furnish promptly without additional charge all facilities, labor and materials reasonably needed by the City Engineer for performing all inspection and tests. DEVELOPER shall be charged with any additional cost of inspection when material and workmanship are not ready at the time of its inspection.

g. Where any part of the work is being done under an encroachment permit or building permit, or is subject to Federal, State, County or City codes, laws, ordinances, rules or

regulations, representatives of the applicable government agency shall have full access to the work and shall be allowed to make any inspection or tests in accordance with such permits, codes, laws, ordinances, rules, or regulations. If advance notice of the readiness of the work for inspection is required by the governing agency, the DEVELOPER shall furnish such notice to the appropriate agency.

8. Timeliness and Extension:

a. Time is of the essence of this AGREEMENT. The dates for commencement and completion of the required public improvements may be extended as provided in this paragraph. The City Engineer may extend the dates due to delays in the work actually caused by inclement weather, riots, strikes, lockouts, fires, earthquake, floods and conditions resulting therefrom, or for other reasons beyond the control of the DEVELOPER. Extension of the dates for any other cause shall be made only by the City Council. Extension shall be granted only upon a showing of good cause by the DEVELOPER. The City Council shall be the sole and final judge as to whether sufficient good cause has been shown to warrant granting the DEVELOPER an extension.

b. Request for extension of the commencement and/or completion date shall be in writing and delivered to the CITY in the manner hereinafter specified for service of notices in paragraph 27 of this AGREEMENT. An extension of time, if any, shall be granted only in writing, and an oral extension shall not be valid or binding on the CITY.

c. In the event the CITY extends the time of commencement and/or completion of the work to be done under this AGREEMENT, such extension shall in no way release any guarantee or security given by the DEVELOPER pursuant to this AGREEMENT, or relieve or release those providing an improvement security pursuant to this AGREEMENT. Those

individuals or entities providing improvement security for the PROJECT as specified in Paragraph 9 below shall be deemed to have expressly agreed to any such extension of time. Any such extension may be granted without notice to those entities or individuals providing improvement security to the DEVELOPER.

d. The granting of any extension of time may be conditioned by the CITY by requiring new or amended improvement security in amounts reasonably increased to reflect increases in the costs of constructing the required improvements or by other reasonable conditions imposed by the CITY to protect its interests and ensure the timely completion of the required public improvements.

9. **Improvements Security:** Concurrently with the execution of this AGREEMENT, the DEVELOPER or the DEVELOPER's designated General Contractor(s) shall furnish the CITY:

a. Improvement securities in the sum of Thirty-Three-Thousand Three-Hundred Dollars (\$33,300) for Performance, which is equal to 100% of the estimated cost to construct the public improvements within the CITY rights of way; and

b. Improvement securities in the sum of Sixteen-Thousand Six-Hundred Fifty Dollars (\$16,650) for Payment/Materials, which is equal to 50% of the estimated cost to construct the public improvements within the CITY rights of way

c. The type and form of the improvements security shall be in conformance with Chapter 5 of the Subdivision Map Act (Government Code section 66499.10) and shall be subject to the approval of the City Manager and City Attorney. No change, alteration, or addition to the terms of this Agreement or the improvement plans accompanying the same shall in any manner affect the obligation of those providing improvement security pursuant to this Agreement,

except as otherwise provided by the Subdivision Map Act. Security may be an instrument of credit or similar security from one or more financial institutions subject to regulation by the state or federal government and pledging that the funds necessary to carry out the act or agreement are on deposit and guaranteed for payment, and said security document shall be subject to approval of the City.

10. Release of Security: The security furnished by the DEVELOPER may be released in whole or in part in the following manner:

a. Security given for faithful performance of any act or agreement will be released upon the performance of the act and final completion and acceptance by the City Council of the required work, which shall not be unreasonably withheld. Partial release of said security upon partial performance of the act or the acceptance of the work as it progresses may be made upon written authorization of the City Engineer following his inspection and approval of the required public improvements or work related thereto, and the approval of the City Council once each month. In any event, however, sufficient security in an amount equal to ten percent (10%) of the estimated cost of the required public improvements to be constructed, shall be retained for the guarantee and warranty of the constructed improvements and related work against any defective work or labor done, or defective materials furnished, and for the purpose of guaranteeing payment to the contractor, his subcontractors and to persons furnishing labor, materials or equipment, and the same shall be retained for one (1) year after completion and acceptance by the CITY of all required public improvements and work related thereto. CITY is further not obligated to release any amount of security deemed reasonably necessary by CITY to assure payment of reasonable expenses and fees, including reasonable attorney's fees.

b. Security securing the payment to contractor, his subcontractors and to

persons furnishing labor, materials or equipment may, six (6) months after performance of the act and the completion and acceptance of the work, be reduced to an amount not less than the total of all claims on which the action has been filed and notice thereof given in writing to the City Council, and if no such actions have been filed the security may be released in full.

11. **Risk of Loss Prior To Acceptance:** Neither the CITY, nor any of its officers/elected officials or employees, shall be liable or responsible to DEVELOPER or anyone else, for any accident, loss, or damage, happening or occurring to the improvements specified in this AGREEMENT prior to the completion and acceptance of the required public improvements by CITY, unless and only to the extent that any of the above arises by the negligence of the City. The entire risk of loss relative to said improvements shall be with the DEVELOPER during the period of construction thereof and prior to completion and acceptance thereof by CITY.

12. **As Built Drawings:** DEVELOPER shall provide City with a copy of scanned as-built drawings within sixty (60) days of the completion of the project; Certificate of Occupancy.

13. **Utility Arrangements:** DEVELOPER shall file with the City Engineer, prior to commencement of any work to be performed pursuant to this AGREEMENT, a written statement or a will service letter signed by DEVELOPER and each Applicable public utility serving the project, providing that DEVELOPER has made all arrangements required and necessary to provide the public utility service to the project. Said agreement will provide for the undergrounding of all Applicable utility lines on the property as approved by the City Engineer. For purposes of this paragraph, the term "public utility" shall include, but is not limited to, a company providing natural gas, water, sewer, electricity, telephone, and/or cable television service. Said provision shall be without expense to the CITY.

14. Insurance: DEVELOPER shall not commence construction or work under this AGREEMENT until all insurance required under this paragraph is obtained and until such insurance has been approved by the City Attorney as to form and sufficiency, nor shall the DEVELOPER allow any contractor or subcontractor to commence work until all similar insurance required of the contractor or subcontractor shall have been so obtained and approved.

a. WORKERS' COMPENSATION INSURANCE shall be provided, during the life of this AGREEMENT, for all employees employed for construction or work required under this AGREEMENT regardless of whether said employees are employed by Owner or Owner's contractors, subcontractors, or agents. DEVELOPER shall indemnify and hold harmless CITY for any damage resulting from failure of either DEVELOPER or any contractor or subcontractor to take out or maintain such insurance.

b. DEVELOPER shall obtain the following insurance coverages naming DEVELOPER's contractors, subcontractors, and their agents as insured, and the coverage and certificate(s) thereof shall have been approved by the City Attorney:

1) COMPREHENSIVE GENERAL LIABILITY INSURANCE for liability assumed by DEVELOPER pursuant to this AGREEMENT with CITY. The minimum limits of liability for the insurance of this PROJECT for the CITY shall be One Million Dollars (\$1,000,000) per occurrence with a Two Million Dollars (\$2,000,000) aggregate for bodily injury liability and property damage liability.

2) AUTOMOBILE LIABILITY INSURANCE coverage in minimum limits of not less than One Million Dollars (\$1,000,000) shall be required by DEVELOPER and/or DEVELOPER's contractors and sub-contractors hired to

perform work on the PROJECT for owned, hired, leased, and non-owned autos.

An additional insured endorsement to the DEVELOPER's liability insurance policies shall name the CITY, its elective and appointive boards, commissions, officers, agents, and employees, as additional insured, and provide that such insurance is primary insurance with respect to the interest of the CITY and that of any other insurance maintained by the CITY.

15. Certificates of Insurance: Promptly upon execution of this AGREEMENT, and prior to commencement of any work, the DEVELOPER shall provide the CITY with certificates of insurance evidencing that the above-required insurance has been obtained and is in full force and effect. The terms of the above-required insurance policy/policies shall require each carrier to give CITY at least thirty (30) calendar days prior written notice of cancellation or reduction in coverage of each of the above-required insurance policies during the effective period of this AGREEMENT. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve DEVELOPER for liability in excess of such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this AGREEMENT or otherwise in law.

16. Indemnification and Hold Harmless: DEVELOPER will indemnify, hold harmless and assume the defense of, in any actions of law or in equity, the CITY, its officers/elected officials, employees, agents, and elective and appointive boards from any and all claims, losses, damage, including property damage, personal injury, including death, and liability of every kind, nature, and description, directly or indirectly arising out of or in any way connected with performance under this AGREEMENT and/or construction of the required public improvements by the DEVELOPER, his contractor or any subcontractor, or of any person directly or indirectly employed by, or acting as agent for the DEVELOPER, his contractor or any subcontractor. This

indemnification and hold harmless provision shall extend to claims, losses, damage, injury, and liability for injuries occurring after completion of the construction. Acceptance of insurance certificates required under this AGREEMENT does not relieve DEVELOPER from liability under this indemnification and hold harmless provision.

17. **Developer Is Not An Agent of the City:** Neither DEVELOPER, nor any of DEVELOPER's contractors, subcontractors, or agents are or shall be considered agents of CITY when performing DEVELOPER's obligations under this AGREEMENT.

18. **Repair of Reconstruction of Defective Work:** For a period of one (1) year after acceptance by the City Council of the completed construction and work done under this AGREEMENT, DEVELOPER shall remain fully and completely responsible for the repair, replacement, and reconstruction of any defective or otherwise unsatisfactory work or labor done, or defective materials furnished, in the performance of this AGREEMENT by DEVELOPER. Should DEVELOPER fail or refuse to act promptly after receiving written notification by CITY of the necessity to act pursuant to the aforementioned requirement, or should the exigencies of the case require repairs or replacements to be made before DEVELOPER can be notified, CITY may, in its sole discretion, make the necessary repairs or replacements and perform the reconstruction work and DEVELOPER shall pay to CITY the actual cost therefore plus fifteen percent (15%) thereof, which additional fifteen percent (15%) shall be paid to CITY as and for an administrative fee. The PARTIES further understand and agree that the improvement security furnished pursuant to paragraph 9 of this AGREEMENT shall guarantee and secure the faithful performance of the provisions of this paragraph during the one-year warranty period.

19. **Acceptance and Dedication to City of Requirement Public Improvements:** Title to and ownership of the required public improvements constructed pursuant to this AGREEMENT

by DEVELOPER shall vest absolutely to the CITY upon completion and acceptance in writing of such improvements by CITY. The CITY may elect not to accept the required public improvements, unless they are constructed in conformity with the approved IMPROVEMENT PLANS, approved modifications, if any, City's improvement standards, and to the satisfaction of the City Engineer.

20. Notice of Breach and Default: If DEVELOPER refuses or fails to obtain prosecution of the work, or any severable part thereof with such diligence as will insure its completion within the time specified, or any extensions thereof, or fails to obtain completion of said work within such time, or if the DEVELOPER should be adjudged a bankrupt, or DEVELOPER should make a general assignment for the benefit of DEVELOPER's creditors, or if a receiver should be appointed in the event of DEVELOPER's insolvency, or if DEVELOPER, or any of the DEVELOPER's contractors, subcontractors, agents, or employee, should violate any of the provisions of this AGREEMENT, CITY may serve written notice of breach of this AGREEMENT upon DEVELOPER and any holder of security provided by DEVELOPER pursuant to paragraph 9 of this AGREEMENT.

21. Breach of Agreement: Performance by Improvement Security Provider or City:

a. In the event of any such notice of breach and default, those entities or individuals providing improvement security to the DEVELOPER under Paragraph 9 shall have the duty to take over and complete the required public improvements herein specified. However, if within fifteen (15) days after the servicing upon it of such notice of breach, the security improvement providers do not give CITY written notice of its intention to take over the performance of the contract, and does not commence performance thereof within twenty (20) days after notice to such election, CITY may take over the work and prosecute the same to completion,

by contract or by any other method CITY may deem advisable, for the account and at the expense of DEVELOPER and those providing improvement security to the DEVELOPER shall be liable to CITY for any excess cost or damages occasioned CITY thereby.

b. In the event DEVELOPER has provided security for DEVELOPER's performance under this AGREEMENT in either the form of a deposit or an instrument of credit, CITY, at its option, shall have full and conditional recourse to such security in accomplishing the performance incumbent upon DEVELOPER.

c. In the event the CITY takes action under Subsection 21(a) or 21(b) above, CITY without liability for so doing, may take possession of, and utilize in completing the work, such materials, appliances, plant and other property belonging to DEVELOPER as may be on the site of the work and necessary therefor. The rights of CITY provided in this Section are in addition to and cumulative to any and all other rights. Paragraphs 20 and 21 hereof shall not be construed as being in lieu of any other such rights provided by law.

22. Prevailing Wages:

a. DEVELOPER acknowledges that CITY has made no representation, express or implied, to DEVELOPER or any person associated with DEVELOPER regarding whether or not laborers employed relative to the construction of the improvements to be constructed pursuant to this Agreement must be paid the prevailing per diem wage rate for their labor classification, as determined by the State of California, pursuant to Labor Code Section 1720, *et seq.* ("Prevailing Wage Laws"). DEVELOPER agrees with CITY that DEVELOPER shall assume any and all responsibility and be solely responsible for determining whether or not laborers employed relative to the construction undertaken pursuant to this Agreement must be

paid the prevailing per diem wage rate pursuant to the Prevailing Wage Laws or other applicable law.

b. DEVELOPER, on behalf of itself, its successors, and assigns, waives and releases CITY from any right of action that may be available to any of them pursuant to Labor Code Section 1781 or any similar law. Relative to the waiver and release set forth in this Section, DEVELOPER acknowledges the protections of Civil Code Section 1542, which reads as follows:

A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.

By initialing below, DEVELOPER knowingly and voluntarily waives the provisions of Section 1542 or any similar law solely in connection with the waivers and releases contained in this Section. _____(Initials of Authorized Developer Representative)

c. DEVELOPER shall indemnify, hold harmless and defend CITY against any claim for damages, compensation, fines, penalties or other amounts arising out of the failure or alleged failure of any person or entity (including DEVELOPER, its contractor(s) and subcontractors) to pay prevailing wages as required by law or to comply with the other applicable provisions of Labor Code Sections 1720 *et seq.* and implementing regulations of the Department of Industrial Relations in connection with construction and installation of the improvements required pursuant to this AGREEMENT. DEVELOPER's defense of the CITY

shall be provided by counsel reasonably acceptable to the CITY. The foregoing indemnity shall survive any termination of this AGREEMENT.

23. **Assessment District:** DEVELOPER expressly consents to the annexation to the City-Wide Maintenance Assessment District.

a. Purpose of said district is to provide and pay for the maintenance, servicing, and incidental expenses of the property's street lights, landscaping (where applicable), creek bank protection (where applicable), and open space areas along Putah Creek (where applicable), etc, as provided in the Streets & Highways Code, Section 22500 et seq., arising from the impacts brought by DEVELOPER and improvements constructed by the DEVELOPER.

b. DEVELOPER agrees that current assessment levels are appropriate, as are the assessment formulas.

24. **Effect of Waiver:** CITY's waiver of a breach of any one (1) term, covenant, or other provision of this AGREEMENT, is not a waiver of a breach of any other term, nor is a subsequent breach of the term or provision thereby waived.

25. **Attorney's Fees:** In the event that DEVELOPER fails to perform any obligation hereunder and should CITY prevail in any legal action to compel performance of this AGREEMENT, DEVELOPER agrees to pay reasonable attorney's fees, all costs of suit and all other expenses of litigation incurred by CITY in connection therewith. "Venue for any litigation shall be Yolo County Superior Court, State of California."

26. **Binding on Heirs, Successors, and Assigns:** The covenants and conditions contained in this AGREEMENT shall be binding on DEVELOPER'S heirs, successors, and assigns until such time as said covenants and conditions completely have been fulfilled.

27. **Notices and Payments:** Notices shall be in writing. Payments shall be made by cash, check, or money order. Notices or payments may be made by personal delivery to or mailed to:

CITY: City of Winters
318 First Street
Winters, CA 95694
Attn: City Manager
Telephone: (530) 795-4910

DEVELOPER: Winters Healthcare Foundation, Inc.
310 Main Street
Winters, CA 95694
Attn: Executive Director
Telephone: (530) 795-2157

Mailed notices or payments shall be deemed delivered three days after deposit in the U.S. Mail, properly addressed and with certified postage prepaid. A change of person or place to send or receive notices or payments shall be made in accordance with provision set forth hereinabove. Any PARTY or the surety may change such address by notice in writing to the other party and thereafter notices shall be addressed and transmitted to the new address.

28. **Definition of CITY:** "CITY" shall include the City Manager, the City Engineer, and other authorized representatives designated by the Winters City Council.

29. **Covenants and Conditions:** Each covenant and each condition shall be deemed both a covenant and a condition.

30. **Effective Period of This Agreement:** This AGREEMENT shall remain in full force and effect for a period of one (1) year after acceptance by the City Council of the completed construction and the work done under this AGREEMENT or from DEVELOPER's completion of the most recent repair or reconstruction work under paragraph 18 of this AGREEMENT, whichever is later.

31. **Recordation:** The PARTIES agree that this AGREEMENT shall be recorded at the Office of the Yolo County Recorder.

32. Time For Payment of Fees:

a. If DEVELOPER owes CITY money as reimbursement of costs related to processing application to date, said reimbursement shall be paid prior to the EFFECTIVE DATE of this AGREEMENT.

b. Fish and Game CEQA Mitigation: The DEVELOPER shall comply with provisions of Fish and Game Code Section 711.4 by, prior to any construction or grading of the PROJECT site, submitting written evidence of having paid applicable Fish and Game mitigation fees.

c. Building Permits Fees: Appropriate building permit fees shall be paid prior to issuance of building permits.

d. City Development Impact Fees: City of Winters Development Impact Fees in effect at the time of issuance of building permits shall be paid prior to issuance of certificates of occupancy unless otherwise stated in this requirement. Currently those fees are Water, Streets, Police, Fire, Sewer, Local Drainage, Flood Area Storm Drainage Development Impact Fees, General Capital, and Monitoring (General Plan).

e. The Flood Area Storm Drainage Development Impact Fees referred to in paragraph 32(d) for this Property and shall be paid in full prior to issuance of the certificates of occupancy for the development.

f. Development Impact fees are subject to an annual increase each July based upon the Engineering News Record Construction Cost Index.

g. Yolo County Facilities Fees: County fees must be paid prior to issuance of certificates of occupancy.

h. Public Improvement Plan Check Fees: Appropriate plan check fees shall

be paid prior to plan check of IMPROVEMENT PLANS.

i. **Business License:** Prior to conducting business in the City of Winters, all contractors, subcontractors, or any other agents shall pay for and obtain a Business License.

33. **Disclaimer Of Liability:** In the event any claim, action or proceeding is commenced naming the CITY or its agents, officers/elected officials, and employees as defendant, respondent or cross defendant arising or alleged to arise from the CITY's approval of this PROJECT, the DEVELOPER shall defend, indemnify, and hold harmless the CITY or its agents, officers/elected officials and employees, from liability, damages, penalties, costs or expense in any such claim, action, or proceeding to attach, set aside, void, or annul any approval of the CITY of Winters, the Winters Planning Commission, any advisory agency to the CITY and local district, or the Winters City Council. Project DEVELOPER shall defend such action at DEVELOPER's sole cost and expense which includes court costs and attorney fees. The CITY shall promptly notify the DEVELOPER of any such claim, action, or proceeding and shall cooperate fully in the defense. Nothing in this condition shall be construed to prohibit the CITY from participating in the defense of any claim, action, or proceeding, if the CITY bears its own attorney fees and cost, and defends the action in good faith. DEVELOPER shall not be required to pay or perform any settlement unless the settlement is approved by the DEVELOPER in good faith, and the settlement not direct or indirect cost on the CITY, or its agents, officers/elected officials, and employees, the Winters Planning Commission, any advisory agency to the CITY, local district and the Winters City Council. Notwithstanding anything in this AGREEMENT to the contrary, the foregoing shall not apply to any bona fide purchaser(s) from DEVELOPER following their acquisition of any parcel in the development project if the required improvements (for such purchasers' parcels) have been completed and accepted by the CITY.

34. **Certificates of Occupancy:** Except as otherwise provided in this AGREEMENT, permanent certificates of occupancy for the "PROJECT" shall not be issued until after completion, and acceptance by the City, of the required public improvements pursuant to the approved public IMPROVEMENT PLANS, or the City Engineer and Fire Chief have provided their written approval.

(ALL SIGNATURES MUST BE ACKNOWLEDGED)

CITY OF WINTERS:

BY: _____
Bill Biasi
MAYOR

DEVELOPER:

BY: _____

Christopher Kelsch
EXECUTIVE DIRECTOR

ATTEST:

Tracy Jensen
CITY CLERK

APPROVED AS TO FORM:

Ethan Walsh
ATTORNEY

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Yolo)
On October 9, 2018 before me, Tracy Jensen, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Christopher C. Kelsch
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Tracy S. Jensen
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Document Date:
Number of Pages: Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name:
Corporate Officer - Title(s):
Partner - Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other:
Signer Is Representing:

Signer's Name:
Corporate Officer - Title(s):
Partner - Limited General
Individual Attorney in Fact
Trustee Guardian or Conservator
Other:
Signer Is Representing:

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Yolo)
On October 9, 2018 before me, Tracy S Jensen, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Bill Biasi
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Tracy S. Jensen
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Document Date:
Number of Pages: Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name: Signer's Name:
Corporate Officer - Title(s): Corporate Officer - Title(s):
Partner - Limited General Partner - Limited General
Individual Attorney in Fact Individual Attorney in Fact
Trustee Guardian or Conservator Trustee Guardian or Conservator
Other: Other:
Signer Is Representing: Signer Is Representing:



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Tracy Jensen, Records and Information Manager and City Clerk
SUBJECT: Special Events Permit Application Submitted by the Winters Chamber of Commerce for the Harvest Festival to be Held on Friday, October 26th

RECOMMENDATION:

Approve the Special Events Permit Application for the Chamber of Commerce Harvest Festival event scheduled for Friday, October 26th from 3:00 p.m. to 11:00 p.m. The application includes the request to close Main Street between First and Elliot Streets, and Railroad Avenue between Abbey and Russell Streets This street closure is subject to maintenance and operational requirements established by City staff.

BACKGROUND:

This Winters Chamber of Commerce sponsored event will feature food and wine provided by the Buckhorn Steakhouse, Putah Creek Café, Berryessa Gap Winery and Turkovich Family Wines.

The Chamber has notified the Main Street business owners located within this area of the requested closure dates. They have provided the names and signatures of those business owners who have acknowledged and agreed to these requests. The Chamber has requested that closure notification be posted on all affected streets a minimum of 24 hours prior to the scheduled closures and barricades be placed at the applicable intersections.

As per the City's Street Closure Ordinance, this request requires Council approval of identified streets on the attached Request for Street Closure.

FISCAL IMPACT: TBD (signage, barricade placement)



SPECIAL EVENT PERMIT APPLICATION

318 First Street, Winters, CA 95694
(530) 795-4910

Name: Eric Stein		Date: September 27, 2018	
Organization: Winters Chamber of Commerce		Non-profit #:	
Phone: 530 795 2329		Cell: 916 595 4800	
Email: director@winterschamber.com		Website: discoverwinters.com	
Address: 201 1 st Street		City: Winters	State: Ca Zip: 95694
Event Name: Winters Harvest Festival			
Type of event: <input checked="" type="checkbox"/> General Event <input type="checkbox"/> Parade/Race/Walk <input type="checkbox"/> Film/Photography			
Location: Main St: Between 1 st and Elliot – Railroad: Between Abbey and Russell			
Event Description: Harvest Festival 2018, Come celebrate Fall and the end of harvest season with this year's Harvest Festival on October 26th from 6:00-9:00 p.m. Come out and enjoy local food, beer and wine. Buckhorn Steak House, Putah Creek Café, and El Pueblo Meat Market will be whipping up delicious streetside dining. Berryessa Gap, Rootstock, and Turkovich Family Wines will be pouring local wines, and Berryessa Brewery will be on tap. There will be local producers selling fresh produce, eggs, preserves, nuts, olive oil and honey. Resident artists will also be selling unique, handmade products that will make ideal gifts this holiday season. Live Music will be playing on main street. For more information, please contact director@winterschamber.com or 530-795-2329.			
Event Date(s): Oct 26, 2018	Set-Up Date(s): Oct 26, 2018	Clean-Up Date(s): 10/26-10/27	
Event Time(s): 6:00pm	Set-Up Time(s): 3:00pm	Clean-Up Time(s): 10:00pm	
Attendance (Participants & Spectators):		# of Staff & Volunteers:	
Road closures: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Sidewalk closures: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Alcohol sales or service: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Food or vendors: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Tents or structures: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Stage: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

The undersigned, as the representative for the organization list above, agrees to take full responsibility for use of City premises as stated in approved Special Event Permit and all individuals/parties/organizations participating in this event will hold the City of Winters, its employees, agents, volunteers and any other person, firm or corporation charged or chargeable with responsibility or liability, free and harmless from any and all claims, demands, damages, costs, expenses, loss of service, action and causes of action by any person or persons, for injuries to persons or loss or damages to property occasioned by or in connection with the use of the facilities, equipment or premises caused by any source whatsoever. I understand that it is unlawful to conduct any activity in violation of the permit provisions and may cause this reservation or the activity/event to be canceled at any time.



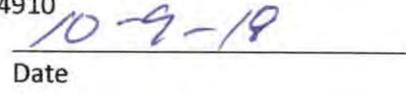
SPECIAL EVENT PERMIT APPLICATION

318 First Street, Winters, CA 95694

(530) 795-4910



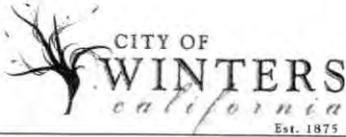
Signature of applicant



Date

Approved by

Date



SPECIAL EVENTS PERMIT

PERMIT NUMBER

EVENT SPONSOR & CONTRACT INFORMATION

Applicant Name	Winters Chamber of Commerce		
Authorized Agent	Eric Stein		
Sponsoring Organization	Winters Chamber	Non Profit Tax ID	
Applicant Address	201 1 st Street		
City, State, Zip Code	Winters, CA 95694		
Day Phone	530 795-2329	Cell Phone	916 5954800
Email Address	director@winterschamber.com		

EVENT INFORMATION

Event Name	Winters Harvest Festival		
Event Date	October 26, 2018		
Event Location	Main St: Between 1 st and Elliot Railroad: Between Abbey and Russell		
Type of Event (Circle One)	PARADE	BIKE RACE	FOOT RACE (FESTIVAL)
Start Time	6:00pm	End Time	10:00pm
Set-Up Time	3:00pm	Clean-Up Completion	11:00pm
Estimated Attendance	1000	Number of Participants	40

EVENT DESCRIPTION

GENERAL CONDITIONS AND REQUIREMENTS

1. Permittee shall ensure that all aspects of this permit are followed.
2. All conditions of approval as set forth in this under this permit are subject to field verification by inspection. The City reserves the right of full access to all activities at any time to insure all rules and laws are being observed. The City reserves the right to suspend individuals or groups from using City facilities and property if their behavior is determined to be abusive, destructive, or in violation of any City rule without refund. The City reserves the right to cancel any scheduled event.
3. **Any participants found in violation of conditions herein will not be allowed to participate.**
4. It is the responsibility of the permittee to notify and inform all participants and Event Organizers of the requirements of this permit.
5. Any proposed changes to the event, including date, time, location, street closures, routes, etc. must be reviewed and approved by the City or other designee of the City Manager, and any changes approved prior to the date of issuance of the Final Permit.
6. In accordance with the requirements this permit, the Permittee shall take out and maintain, throughout the period of this permit, and furnish the City with certificates and endorsements evidencing, the following policies of insurance placed with insurers with a current A.M. Best's rating of no less than A:VII or its equivalent against injury/death to persons or damage to property which may arise from or in connection with the activities hereunder of Permittee, its agents, employees or subcontractors: a) A Certificate of Insurance of \$2,000,000 liability coverage naming the City of Winters as an additional insured, with this insurance being primary. The certificate shall contain a 30-day cancellation notice to the City of Winters; b) A Certificate of Public Liability of \$2,000,000 naming the City as additional insured with a 30-day cancellation notice.
7. The Permittee shall defend, indemnify and hold harmless the City for any and all claims in accordance with this permit.

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DEPARTMENT – SPECIFIC CONDITIONS OF APPROVAL

<p>Finance Department: (530) 794-6704 Shelly Gunby Shelly.gunby@cityofwinters.org</p>	<ol style="list-style-type: none"> 1. Events providing merchandise for sale shall file with the California Board of Equalization a Form BT-530-B "Local Tax Allocation for Temporary Locations" for the purpose of reporting total retail sales in an effort to ensure that the local municipality receives its correct share of any sales tax. Approved vendor list only allowed at this event. 2. All food vendors must be approved by the health department. 3. All vendors shall have City issued business licenses. 	
<p>Fire Department: (530) 795-4131 Art.mendoza@wintersfire.org</p>	<p>Fire lanes with a minimum unobstructed width of 20' must be maintained throughout event.</p> <p>Tents or canopies more than 400 sq. ft. require a permit from the Fire Department.</p>	
<p>Public Works and Parks Department: (530) 794-6700 Karla Sanders Karla.sanders@cityofwinters.org</p>	<ol style="list-style-type: none"> 1. No Glass Containers are allowed in any City of Winters Park Areas. 2. All food trucks must have a tarp, pig mats or cardboard under the entire truck during the event. 3. Installation of stages or tents in the stage area of the park is approved, tents must not be larger than a 20 feet x 20 feet and stages can't be more than 30 inches high. Stakes are not allowed in any turf. Only weights such as sand bags, metal plates or cement blocks are permitted. 4. Vehicles are not allowed in the parks. 5. Applicant must provide all equipment and supplies for use at event. 	

	<p>6. All ADA accessible aisles and walkways throughout downtown and in the parks must remain clear with at least a 40 inch pathway.</p> <p>7. Water and Power are not accessible at Fuller Park for this event.</p> <p>8. Applicant must adhere to all posted general park rules, unless specific permission for exception is approved, in writing, by way of the facility use permit issued by Parks and Recreation.</p>	
<p>Police Department: (530) 795-2261 John Miller John.Miller@winterspolice.org</p>	<p>1. Volunteers shall ensure that pedestrians obey all traffic controls; they shall not try to direct traffic at any time.</p> <p>2. Volunteers must wear reflective vests at all times.</p> <p>3. Volunteers shall have a cell phone or radio to communicate with event organizers</p> <p>4. Event shall supply cell phone and contact names/ numbers for primary event organizers.</p>	
<p>Public Works Department (Streets and Parks) Eric Lucero 530-681-1529 Eric.lucero@cityofwinters.org</p> <p>Public Works Department (Waste & Recycling) (530) 794-6715 Carol Scianna Carol.Scianna@cityofwinters.org</p>	<p>1. The applicant shall provide staffing at each street closure to maintain the effectiveness of the closure. This includes planned and unplanned closures.</p> <p>2. City and permittee shall coordinate the installation and removal of street closures and traffic control equipment.</p> <p>3. The street, sidewalk and all public areas shall be left in a clean condition. Debris from the event shall be disposed of properly. Applicant shall be financially responsible for City staff time required for clean-up from the event.</p> <p>4. The applicant will ensure that adequate trash, recycling, and compost containers are available to capture the event waste of event attendees. This is to occur through a combination of the applicant setting up multiple sets of trash, recycling, and compost receptacles in expected high traffic areas, including City Park, if applicable, and around any portable restrooms. Applicant's representatives will conduct litter sweeps during and after the event.</p> <p>5. The applicant is responsible for managing the event waste throughout the event location, and for getting it placed into proper containers for pick up by Waste Management.</p> <p>6. The applicant will conduct a post-event sweep to ensure all event waste has been cleaned up in the area.</p>	
Day of Event		

City Contact Numbers		
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I acknowledge and agree to comply with all the above conditions as well as all of the Special Events Rules and Regulations I received upon completing the application.

City of Winters

Date


Signature of Applicant

10-9-18

Date



City of Winters Request for Street Closure

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. If amplified sound will be used during this event, an additional permit is required. If this event includes a parade, a parade permit application is also required.

A request to close streets shall be filed with the Police and Public Works Department at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without council approval:

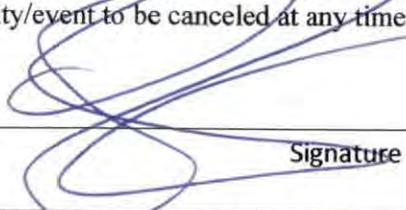
- | | |
|----------------------------------------------------|---------------------|
| 1. Main Street: Between 1 st and Elliot | 4. Valley Oak Drive |
| 2. Railroad Ave: Between Abbey and Russell | 5. Abbey Street |
| 3. Grant Avenue | |

Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name:	Eric Stein	Organization: Winters Chamber of Commerce
Address:	201 1 st Street	Mailing Address:
Telephone:	530 795-2329	Today's Date: September 27, 2018
Streets Requested:	Main St: 1 st to Elliot	Railroad: Abbey to Russell
Date of Street Closure:	October 26, 2018	Time of Street Closure: 3pm to 11pm
Description of Activity:	Harvest Festival	
Services Requested of City:		

The undersigned, as the representative for the organization listed, agrees to take full responsibility for use of City premises and all individuals/parties/organizations participating in this event will hold the City of Winters, its employees, agents, volunteers and any other person, firm or corporation charged or chargeable with responsibility or liability, free and harmless from any and all claims, demands, damages, costs, expenses, loss of service, action and causes of action by any person or persons, for injuries to persons or loss or damages to property occasioned by or in connection with the use of the facilities, equipment or premises caused by any source whatsoever. I understand that it is unlawful to conduct any activity in violation of the permit provisions and may cause this reservation or the activity/event to be canceled at any time.



10-9-18

Signature

Date

APPROVED:	City Council: _____	Date Approved: _____
	Public Works: _____	City Manager: _____
	Police Dept: _____	Fire Dept: _____

• DISCOVER •

WINTERS

CHAMBER OF COMMERCE

EVENT NOTICE

This notice is to inform the property owner that The Winters Chamber of Commerce will be hosting a festival. The festival will be held October 26, 2018. The following streets will be closed from 3:00pm to 11:00pm: Main Street: Between 1st Street and Elliot (Including East Main); Railroad Ave: Between Abbey and Russel.

This notice is used to inform the property owner that a band will be performing between 7:00pm and 9:00pm which will set up on East Main near Elliot.

Please be sure join us at the event with your family and friends to enjoy the Winters Harvest Festival. If you have any questions please call the Chamber at (530) 795-2329.

Date of Application: Sept 27, 2018

To City Council: _____

Name of Person(s)/ Organization: Winters Chamber of Commerce Contact: Eric Stein
 Business Address: 201 1st Street Telephone: 530 795-2329
Winters, CA 95694
 Telephone: 530 795-2329

Type of Event: Winters Harvest Festival

Purpose of Event: (ie; fundraiser, parade, festival, etc.): Festival

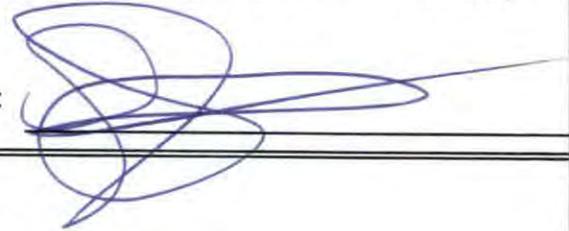
Date/Time of Event: October 26, 2018 From: 3:00 To: 11:00

Location/Address of Event: Main Street between 1st and Elliot
Railroad between Abbey and Russell

Rated Output of Amplifier in Watts: 3000-4000 Number of Speakers: 6

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: _____



For City Use Only

Proof of Insurance: N/A (Not City Property) Yes No

Rental Fee Paid: N/A (Not City Property) Yes No

Police Department: Approved Denied Date: _____

Authorized Signature: _____

City Council: Approved Denied Date: _____

Authorized Signature: _____

• DISCOVER •

WINTERS

CHAMBER OF COMMERCE

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Please be sure join us at the event with your family and friends to enjoy the Winters Harvest Festival. If you have any questions please call the Chamber at (530) 795-2329.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s): City of Winters</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Art Mendoza, Fire Chief
SUBJECT: Cal Fire Grant Award Acceptance, Golden Bear Pre-plan

RECOMMENDATION:

Adopt Resolution 2018-60, approving contracts for the development of a Community Wildfire Protection Plan (CWPP) for the communities of Golden Bear Estates and Positas and authorize the City Manager to execute said contracts.

Based on the quotes received, staff is recommending awarding contracts to Digital Mapping Solutions for GIS in the amount of \$9,835, and Wildland Res Mgt for CWPP in the amount of \$14,250.

BACKGROUND:

The Fire Department applied for and received a \$25,500 Cal Fire SRAFPF/TM grant for the purpose of developing a Community Wildfire Protection Plan for the areas known as Golden Bear Estates and Positas. The document will be known as the Golden Bear Pre-Plan.

Both of these rural communities are in SRA and were threatened by the 2015 Monticello Incident and the 2016 Cold Incident. Providing a comprehensive plan will provide the area with a systematic and strategic plan for wildfire response, hazard identification & mitigation, community preparedness and structure protection. Our plan will also include public education, access and egress assessment, water supplies and a communication plan.

Staff has received the following quotes for the GIS portion of the Grant:

- 1) Erik Holtz: \$10,000 (printing included)
- 2) Deer Creek Resources: \$7,734.00 (printing not included, estimated to be an addl. \$2,000)
- 3) Digital Mapping Solutions: \$9,835.00 (printing included)

Staff received only one quote for the CWPP portion of the grant from Wildland Res Mgt in the amount of \$14,250.00 due to scarcity of consultants providing the CWPP service.

ATTACHMENTS:

1. Resolution 2018-60
2. Consultant Services Agreement w/Wildland Res Mgt
3. Consultant Services Agreement w/Digital Mapping Solutions

Resolution No. 2018-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS ISSUING CONTRACTS
FOR THE DEVELOPMENT OF A COMMUNITY WILDFIRE PROTECTION PLAN
FOR THE COMMUNITIES OF THE GOLDEN BEAR AND POSITAS AND
AUTHORIZE THE CITY MANAGER TO EXECUTE SAID CONTRACTS.

WHEREAS, the City of Winters Fire Department applied for a Cal Fire State Responsibility Area Fire Prevention Fund (SRAFPF) and Tree Mortality (TM) Grant to fund the creation of a Community Wildfire Protection Plan (CWPP) for the communities of Golden Bear and Positas; and

WHEREAS, the Fire Department has identified the Golden Bear and Positas communities as high risk areas that were recently threatened by the 2015 Monticello and 2016 Cold Incidents; and

WHEREAS, the Fire Department was selected for an award of \$25,500; and

WHEREAS, the City of Winters will allocate funds in the amount of \$1,500 for the total first phase cost of \$27,000; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Winters that the contracts for the Golden Bear and Positas Community Wildfire Protection Plan are indicated below and the City Manager is authorized to execute said contracts.

- a) CWPP Consultant Wildland Res. Mgt, \$14,250
- b) GIS Consultant Digital Mapping Solutions, \$9,835

DULY AND REGULARLY ADOPTED this 16TH day of October, 2018 by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF WINTERS

Bill Biasi, MAYOR

ATTEST:

Tracy S. Jensen, City Clerk



CONSULTANT SERVICES AGREEMENT
AGREEMENT No. 013-18

THIS AGREEMENT is made at Winters, California, as of _____, by and between the City of Winters ("the CITY") and _____ Wildland Res. Mgt _____ (CONSULTANT)", who agree as follows:

1. SERVICES. Subject to the terms and conditions set forth in this Agreement, CONSULTANTS shall provide to the City the Services described in Exhibit "A", which is the CONSULTANT'S Proposal dated April 18, 2018. Consultant shall provide said services at the time, place, and in the manner specified by and Exhibit "A".

2. PAYMENT. The Consultant shall be paid for the actual costs, for all time and materials expended, in accordance with the Schedule of Fees included in Exhibit "A", but in no event shall total compensation exceed fourteen thousand two hundred fifty dollars (\$14,250.00), without the City's prior written approval. City shall pay consultant for services rendered pursuant to the Agreement and described in Exhibit "A".

3. FACILITIES AND EQUIPMENT. CONSULTANT shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.

4. GENERAL PROVISIONS. The general provisions set forth in Exhibit "C" are part of this Agreement. In the event of any inconsistency between said general provisions and any other terms or conditions of this Agreement, the other term or condition shall control only insofar as it is inconsistent with general Provisions.

5. EXHIBITS. All exhibits referred to therein are attached hereto and are by this reference incorporated herein.

EXECUTED as of day first above-stated.

CITY OF WINTERS
a municipal corporation

By: John W. Donlevy, Jr., City Manager

CONSULTANT

By: _____

ATTEST:

By: Tracy Jensen, CITY CLERK

Exhibit "A" Provided by Consultant

Wildland Res Mgt
316 California Ave. #68, Reno NV 89805carollrice@aol.com

(925) 944-5282

April 18, 2018

Ron Karlen
Division Chief
Winters Fire Department
Winters, CA 95694

Via email to Ron Karlen, ronkarlen@sbcglobal.net

Dear Mr. Karlen:

I am pleased to offer this bid for preparation of a Community Wildfire Protection Plan for the community of Winters, CA.

Our proven planning approach has led to all the CWPPs developed by our team being approved and adopted by county and state officials, and allowed multiple jurisdictions to gain funding to implement recommendations.

The scope of work would include the following tasks:

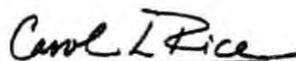
- Convene Decision Makers
- Gather Data and Update the Community Base Map
- Develop a Community Risk Assessment
- Create, manage and attend community / stakeholder meetings and workshops:
- Develop Draft Plans for Review and Feedback
- Establish Community Priorities and Recommendations
- Draft CWPP Development
- Develop and Action Plan
- Finalize a CWPP

The total labor costs for the specified work tasks amounts to \$14,000, based on \$125/hr. The budget for expenses is \$250, which covers mileage and incidental printing. Thus, the total proposal amounts to \$14,250.00. The following page provides details on tasks and labor estimates to accomplish those tasks.

We are happy to work with other contractors who would prepare the maps associated with the CWPP, and any proposed evacuation maps.

Please feel free to contact us for additional information, such as qualifications or cost break-down; we'd be happy to help the community of Winters bolster their fire safety through the development of a Community Wildfire Protection Plan.

Sincerely,



Carol L. Rice



EXHIBIT "C"

GENERAL PROVISIONS

(1) INDEPENDENT CONTRACTOR. At all times during the term of this Agreement, CONSULTANT shall be an independent contractor and shall not be an employee of CITY. CITY shall have the right to control CONSULTANT only insofar as the results of CONSULTANT'S services rendered pursuant to this Agreement; however, CITY shall not have the right to control the means by which CONSULTANT accomplishes services rendered pursuant to this Agreement.

(2) LICENSES; PERMITS; ETC.. CONSULTANT represents and warrants to CITY that CONSULTANT has all licenses, permits, qualifications, and approvals of whatsoever nature which are legally required for CONSULTANT to practice CONSULTANT'S profession. CONSULTANT represents and warrants to CITY that CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for CONSULTANT to practice his profession.

(3) TIME. CONSULTANT shall devote such services pursuant to this Agreement as may be reasonably necessary for satisfactory performance of CONSULTANT'S obligations pursuant to this Agreement.

(4) INSURANCE.

(a) WORKER'S COMPENSATION. During the term of this Agreement, CONSULTANT shall fully comply with the terms of the law of California concerning worker's compensation. Said compliance shall include, but not be limited to, maintaining in full force and effect one or more policies of insurance insuring against any liability CONSULTANT may have for worker's compensation.

(b) GENERAL LIABILITY AND AUTOMOBILE INSURANCE. CONSULTANT shall obtain at its sole cost and keep in full force and effect during the term of this agreement broad form property damage, personal injury, automobile, employer, and comprehensive form liability insurance in the amount of \$2,000,000 per occurrence; provided (1) that the CITY, its officers, agents, employees and volunteers shall be named as additional insured under the policy; and (2) that the policy shall stipulate that this insurance will operate as primary insurance; and that (3) no other insurance effected by the CITY or other names insured will be called upon to cover a loss covered there under; and (4) insurance shall be provided by an, at least, A-7 rated company.

(c) PROFESSIONAL LIABILITY INSURANCE. During the term of this Agreement, CONSULTANT shall maintain an Errors and Omissions Insurance policy in the amount of not less than \$1,000,000.

(d) CERTIFICATES OF INSURANCE. CONSULTANT shall file with CITY'S City Clerk upon the execution of this agreement, certificates of insurance which shall provide that no cancellation, major change in coverage, expiration, or non-renewal will be made during the term of this agreement, without thirty (30) days written notice to the City's City Clerk prior to the effective date of such cancellation, or change in coverage.

(5) CONSULTANT NOT AGENT. Except as CITY may specify in writing, CONSULTANT shall

have no authority, express or implied, to act on behalf of CITY in any capacity whatsoever as an agent. CONSULTANT shall have no authority, express or implied, pursuant to this Agreement, to bind CITY to any obligation whatsoever.

(6) ASSIGNMENT PROHIBITED. No party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

(7) PERSONNEL. CONSULTANT shall assign only competent personnel to perform services pursuant to this Agreement. In the event that CITY, at its sole discretion, at anytime during the term of this Agreement, desires the removal of any person or persons assigned by CONSULTANT to perform services pursuant to this Agreement, CONSULTANT shall remove any such person immediately upon receiving notice from CITY of the desire of CITY for the removal of such person or persons.

(8) STANDARD OF PERFORMANCE. CONSULTANT shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which CONSULTANT is engaged in the geographical area in which CONSULTANT practices his profession. CITY pursuant to this Agreement shall be prepared in a substantial, first-class, and workmanlike manner, and conform to the standards of quality normally observed by a person practicing in CONSULTANT'S profession. CITY shall be the sole judge as to whether the product of the CONSULTANT is satisfactory.

(9) CANCELLATION OF AGREEMENT. This Agreement may be canceled at any time by CITY for its convenience upon written notification to CONSULTANT. CONSULTANT shall be entitled to receive full payment for all services performed and all costs incurred to the date of receipt of written notice to cease work on the project. CONSULTANT shall be entitled to no further compensation for work performed after the date of receipt of written notice to cease work. All completed and uncompleted products up to the date of receipt of written notice to cease work shall become the property of the CITY.

(10) PRODUCTS OF CONSULTING. All products of the CONSULTANT resulting from this Agreement shall be the property of the CITY.

(11) INDEMNIFY AND HOLD HARMLESS. CONSULTANT shall indemnify, hold harmless the CITY, its officers, agents and employees from all claims, suits, or actions of every name, kind and description, brought forth on account of injuries to or death of any person or damage to property to the extent arising from or connected with the willful misconduct, negligent acts, errors or omissions, ultra-hazardous activities, activities giving rise to strict liability, or defects in design by the CONSULTANT or any person directly or indirectly employed by or acting as agent for CONSULTANT in the performance of this Agreement, including the concurrent or successive passive negligence of the City, its officers, agents or employees.

It is understood that the duty of CONSULTANT to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code.

Acceptance of insurance certificates and endorsements required under this Agreement does not relieve CONSULTANT from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

(12) PROHIBITED INTERESTS. No employee of the CITY shall have any direct financial interest in this agreement. This agreement shall be voidable at the option of the CITY if this provision is violated.

(13) LOCAL EMPLOYMENT POLICY. The City of Winters desires wherever possible, to hire

qualified local residents to work on city projects. Local resident is defined as a person who resides in Yolo County.

The City encourages an active affirmative action program on the part of its contractors, consultants, and developers.

When local projects require, subcontractors, contractors, consultants, and developers will solicit proposals from qualified local firms where possible.

As a way of responding to the provisions of the Davis-Bacon Act and this program, contractor, consultants, and developers will be asked to provide no more frequently than monthly, a report which lists the employee's residence, and ethnic origin.

(14) CONSULTANT NOT PUBLIC OFFICIAL. CONSULTANT is not a "public official" for purposes of Government Code §87200 et seq. CONSULTANT conducts research and arrives at conclusions with respect to his or her rendition of information, advise, recommendation or counsel independent of the control and direction of the CITY or any CITY official, other than normal contract monitoring. In addition, CONSULTANT possesses no authority with respect to any CITY decision beyond the rendition of information, advice, recommendation or counsel.



CONSULTANT SERVICES AGREEMENT
AGREEMENT No. 012-18

THIS AGREEMENT is made at Winters, California, as of _____, by and between the City of Winters ("the CITY") and Digital Mapping Solutions (CONSULTANT)", who agree as follows:

1. SERVICES. Subject to the terms and conditions set forth in this Agreement, CONSULTANTS shall provide to the City the Services described in Exhibit "A", which is the CONSULTANT'S Proposal dated October 1, 2018. Consultant shall provide said services at the time, place, and in the manner specified by and Exhibit "A".

2. PAYMENT. The Consultant shall be paid for the actual costs, for all time and materials expended, in accordance with the Schedule of Fees included in Exhibit "A", but in no event shall total compensation exceed nine thousand eight hundred thirty five dollars (\$9835.00), without the City's prior written approval. City shall pay consultant for services rendered pursuant to the Agreement and described in Exhibit "A".

3. FACILITIES AND EQUIPMENT. CONSULTANT shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.

4. GENERAL PROVISIONS. The general provisions set forth in Exhibit "C" are part of this Agreement. In the event of any inconsistency between said general provisions and any other terms or conditions of this Agreement, the other term or condition shall control only insofar as it is inconsistent with general Provisions.

5. EXHIBITS. All exhibits referred to therein are attached hereto and are by this reference incorporated herein.

EXECUTED as of day first above-stated.

CITY OF WINTERS
a municipal corporation

By: _____
John W. Donlevy, Jr., City Manager

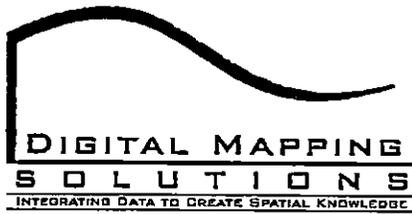
CONSULTANT

By: _____

ATTEST:

By: _____
Tracy Jensen, CITY CLERK

Exhibit "A" Provided by Consultant



P.O. BOX 7254
COTATI, CA 94931
930.386.2368

Art Mendoza
Interim Fire Chief
Winters Fire Department

Dear Mr. Art Mendoza,

Per your request, please find attached a proposal to provide GIS and mapping support for the effort of developing a CWPP for the Winters Fire Department.

The tasks outlined in the attached proposal are supporting tasks. Digital Mapping Solutions expects to be working under the guidance and direction of Wildland Res. Mgt. in support of their efforts to complete a CWPP for the Winters Fire Department.

I look forward to your response.

Sincerely,

Petronila Esther Mandeno

GIS Specialist/Fire Ecologist

EXHIBIT "C"

GENERAL PROVISIONS

(1) INDEPENDENT CONTRACTOR. At all times during the term of this Agreement, CONSULTANT shall be an independent contractor and shall not be an employee of CITY. CITY shall have the right to control CONSULTANT only insofar as the results of CONSULTANT'S services rendered pursuant to this Agreement; however, CITY shall not have the right to control the means by which CONSULTANT accomplishes services rendered pursuant to this Agreement.

(2) LICENSES; PERMITS; ETC.. CONSULTANT represents and warrants to CITY that CONSULTANT has all licenses, permits, qualifications, and approvals of whatsoever nature which are legally required for CONSULTANT to practice CONSULTANT'S profession. CONSULTANT represents and warrants to CITY that CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for CONSULTANT to practice his profession.

(3) TIME. CONSULTANT shall devote such services pursuant to this Agreement as may be reasonably necessary for satisfactory performance of CONSULTANT'S obligations pursuant to this Agreement.

(4) INSURANCE.

(a) WORKER'S COMPENSATION. During the term of this Agreement, CONSULTANT shall fully comply with the terms of the law of California concerning worker's compensation. Said compliance shall include, but not be limited to, maintaining in full force and effect one or more policies of insurance insuring against any liability CONSULTANT may have for worker's compensation.

(b) GENERAL LIABILITY AND AUTOMOBILE INSURANCE. CONSULTANT shall obtain at its sole cost and keep in full force and effect during the term of this agreement broad form property damage, personal injury, automobile, employer, and comprehensive form liability insurance in the amount of \$2,000,000 per occurrence; provided (1) that the CITY, its officers, agents, employees and volunteers shall be named as additional insured under the policy; and (2) that the policy shall stipulate that this insurance will operate as primary insurance; and that (3) no other insurance effected by the CITY or other names insured will be called upon to cover a loss covered there under; and (4) insurance shall be provided by an, at least, A-7 rated company.

(c) PROFESSIONAL LIABILITY INSURANCE. During the term of this Agreement, CONSULTANT shall maintain an Errors and Omissions Insurance policy in the amount of not less than \$1,000,000.

(d) CERTIFICATES OF INSURANCE. CONSULTANT shall file with CITY'S City Clerk upon the execution of this agreement, certificates of insurance which shall provide that no cancellation, major change in coverage, expiration, or non-renewal will be made during the term of this agreement, without thirty (30) days written notice to the City's City Clerk prior to the effective date of such cancellation, or change in coverage.

(5) CONSULTANT NOT AGENT. Except as CITY may specify in writing, CONSULTANT shall

have no authority, express or implied, to act on behalf of CITY in any capacity whatsoever as an agent. CONSULTANT shall have no authority, express or implied, pursuant to this Agreement, to bind CITY to any obligation whatsoever.

(6) ASSIGNMENT PROHIBITED. No party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

(7) PERSONNEL. CONSULTANT shall assign only competent personnel to perform services pursuant to this Agreement. In the event that CITY, at its sole discretion, at anytime during the term of this Agreement, desires the removal of any person or persons assigned by CONSULTANT to perform services pursuant to this Agreement, CONSULTANT shall remove any such person immediately upon receiving notice from CITY of the desire of CITY for the removal of such person or persons.

(8) STANDARD OF PERFORMANCE. CONSULTANT shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which CONSULTANT is engaged in the geographical area in which CONSULTANT practices his profession. CITY pursuant to this Agreement shall be prepared in a substantial, first-class, and workmanlike manner, and conform to the standards of quality normally observed by a person practicing in CONSULTANT'S profession. CITY shall be the sole judge as to whether the product of the CONSULTANT is satisfactory.

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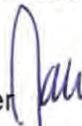
When local projects require, subcontractors, contractors, consultants, and developers will solicit proposals from qualified local firms where possible.

As a way of responding to the provisions of the Davis-Bacon Act and this program, contractor, consultants, and developers will be asked to provide no more frequently than monthly, a report which lists the employee's residence, and ethnic origin.

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**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE : October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Tracy Jensen, Records & Information Manager/City Clerk
SUBJECT: Seed Money for Winters Community Dinner

RECOMMENDATION: Discuss and approve seed money for the Winters Community Dinner to be held on Thanksgiving Day, Thursday, November 22nd, which will benefit many Winters residents. In 2017, over 1,000 residents were served a hot Thanksgiving meal with dessert.

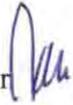
BACKGROUND: Marie Rojo-Heilman and Gwen Pisani are organizing this annual event and have requested that this item be placed on the agenda in order to request a donation.

Due to higher food costs, monthly expenses and fewer local donations, the Winters Community Thanksgiving Dinner organizers are proposing keeping the donation level at \$1,500.

FISCAL IMPACT: \$1,500 – City Council Contingency Fund



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Carol Scianna, Environmental Services Manager 
SUBJECT: APS Environmental Contract for CCTV Service of Sewer Lines

RECOMMENDATION: Staff recommends Council authorize City Manager to execute 5 year service contract for Closed Caption Television Vision (CCTV) of City sewer lines at 5 miles per year at .84 per linear foot, with a total of 26 miles, with APS Environmental Pumping and Vacuum Service. Estimated average annual cost will be \$23,063

BACKGROUND: As part of the City's ongoing maintenance and operation procedures staff has determined that all sewer mains should be CCTV'd every five years, this will enable staff to evaluate and prioritize any issues with our sewer mains. With this proactive approach, the City can plan for needed repairs rather than being reactive to problems. Staff will be dividing the City up into five areas and each year five miles of mains will be examined, we will be starting with the older part of town first since these lines are the oldest mains. By entering into a five year contract the City will see a total savings of \$13,728 over the five year contract. This work is scheduled to begin in early December. Staff solicited three bids and APS bid is the lowest cost option.

ATTACHMENTS: Quote from Contractor

6643 32nd Street, Suite 101
 North Highlands, CA 95660
 License No. 985553
 Bus: (916) 348-2800
 Fax: (916) 334-4440



Service Agreement

Customer hereby retains APS Environmental, Inc. to provide the services indicated below, to the locations listed, for the period commencing on December 1, 2018 and ending on December 1, 2023.

Customer: Wastewater Facilities Manager **Email:** jim.keating@cityofwinters.org
Contact: Jim Keating **Contact Phone:** 530-795-4660
Bill To: Wastewater Facilities Manager **Contact Fax:** TBD
Billing Address: TBD **Billing City, State, Zip:** TBD

Description of Service	Trap Size	Frequency	Price per Service
CCTV 5 miles of sewer line per year Total of 26 miles over 5-year period	N/A	N/A	\$.94 per linear foot
CCTV 5 miles of sewer line per year Total of 26 miles over 5-year period IF 5 YEAR CONTRACT IS OFFERED AND AGREED TO	N/A	N/A	\$.84 per linear foot

Notes

Service location(s): reference attached Exhibit A (if other than billing address) and site map (if applicable)

I agree that the price quoted prior to start of work does not include any additional or unforeseen tasks or materials which may be found to be necessary to complete the work or replace parts damaged during performance of the work. I hereby authorize APS Environmental, Inc. to perform the proposed work and agree to all terms and conditions set forth herein and in the attached document titled "Terms and Conditions" which is incorporated herein, and further agree that payment for this work is due in accordance with this contract.

Customer understands and acknowledges that, in recognition of the volume of work anticipated under this agreement, the prices shown above represent a substantial discount over APS Environmental Inc.'s standard pricing structure and are reduced in consideration of the Customer's commitment to the full term of the contract. In the event Customer cancels this contract before the end of the term listed, or any scheduled service, Customer agrees that it shall pay the full retail price for each such cancelled service, which the parties agree is 20% above the prices shown above. Customer agrees to pay such additional amount within fifteen (15) days of demand therefore by APS Environmental, Inc.

Agreed and Accepted:

 Authorized Signature

 Date

 Printed Name/Title

Terms and Conditions

I. General Provisions

It is agreed that APS Environmental, Inc. is not responsible for the following:

1. Damage caused to the Customer's property or persons thereon as a result of performance of the work specified herein, unless such damage is caused by the gross negligence or willful misconduct of APS Environmental, Inc. Such release of liability includes, but is not limited to, damage caused by excavating, obtaining access to, exposing, and servicing traps, plumbing systems, drainage systems, separators, filtration systems, collection systems, septic systems, and any other similar type of system. Customer further acknowledges that APS Environmental, Inc. is not responsible for damages caused by pre-existing clogs, breaks, or other defects in said systems.
2. Additional plumbing or other work beyond that specifically stated in this agreement including, but not limited to, that which may be required because of pre-existing clogs, breaks, defects, or other damage, or additional work to be necessary as a result of performing the specified work.

Customer understands that APS Environmental, Inc. is relying on the truth of all representations and statements by Customer as to the condition of the property, including but not limited to the location of underground utilities or other similar structures, in order to perform the work specified herein. Customer expressly acknowledges by signing this agreement and/or accepting the services provided hereunder that all such statements and representations are true and correct, and agrees to hold APS Environmental, Inc. harmless from its reliance upon such representations. Moreover, Customer agrees to hold APS Environmental, Inc. harmless from its reliance upon representations made by public entities as to the condition of the property, including but not limited to the location of underground utilities or other similar structures.

Customer shall have thirty (30) days from the date of service to notify APS Environmental, Inc. in writing of any problems with the services provided hereunder and allow it an opportunity to cure it before commencing legal action. Should Customer fail to timely notify APS Environmental, Inc. or allow it an opportunity to cure accordingly, Customer waives any and all right to pursue any claims against APS Environmental, Inc. arising out of the services provided hereunder.

2. Service Hours

All service shall be provided Monday thru Friday between the hours of 7:30 a.m. and 6:00 p.m. to avoid disrupting the normal course of business or residents. In addition to the contracted rates, APS reserves the right to charge Customer a weekend fee of \$185.00 for sites requiring or requesting service on Saturday or Sunday. APS Environmental, Inc. reserves the right to manage the scheduling of services; however, APS Environmental, Inc. will work diligently to accommodate the requests of Customer.

3. Unscheduled Work

In addition to the contracted rates, APS Environmental, Inc. reserves the right to charge Customer an emergency fee of \$185.00 for emergency requests that are not scheduled in advance following APS Environmental's normal service hours indicated in item 3 above. Regular charges of \$285.00 per hour (port to port) will apply, in addition to the emergency fee, for said unscheduled services.

4. Excess Waste

APS Environmental, Inc. reserves the right to charge Customer a fee of \$0.85 per gallon for any location that may require services in excess of the noted gallon size referenced. Total gallon size is determined by the complete amount of waste extracted and hauled. This includes liquid introduced into the tank in an effort to disburse hard corrosion for the removal process. It also includes size variance and additional undisclosed tanks, such as a secondary tank or an overflow tank that may backfill waste water while services are being performed.

5. Payment Terms

Credit Accounts: Payments for all services provided by APS Environmental, Inc. to Customer that have been approved for and established a credit account with APS Environmental, Inc. shall be due and payable by the 10th day of the month following the invoice date (i.e., Net 10th Prox). Customer agrees that interest charges at the rate of 1.5% per month (18% per annum) will be added on all accounts not paid by the due date.

Charge on Demand ("COD") Accounts: Customers that have not been approved for or established a credit account with APS Environmental, Inc., remain a COD account. Payments for all services provided by APS Environmental, Inc. to COD Customer shall be due and payable immediately following completion of services, at time of service. Customer agrees that interest charges at the rate of 1.5% per month (18% per annum) will be added on all accounts not paid by the due date.

Customer accepts full responsibility for the prompt payment of all costs of this agreement even though Customer may intend to obtain reimbursement from others such as landlords, tenants, insurance companies, purchasers, sellers, and/or tortfeasors.

6. Severability

If any term or provision of this Agreement is determined to be illegal, unenforceable or invalid, in whole or in part for any reason, such provision or part thereof shall be stricken from this Agreement and the stricken provision shall be replaced, to the extent possible, with a legal, enforceable and valid provision that is as similar in tenor to the stricken provision as is legally possible.

7. Legal Fees

In the event there is a dispute over this Agreement, the prevailing party shall be entitled to attorneys' fees and costs of suit in any legal action to enforce this Agreement.

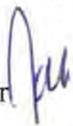
Exhibit A

Service Location(s):

TBD



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Carol Scianna, Environmental Services Manager 
SUBJECT: Climate Resiliency Dialogue

RECOMMENDATION: Staff recommends Council receive information regarding our Community Climate Resiliency Dialogue efforts. Staff has been given the opportunity to bring community members together with subject matter experts to participate in an online discussion regarding Climate Change impacts within our community.

BACKGROUND: Staff learned about the US Global Change Research Program while at the recent Climate Adaption Forum in Sacramento. Through this connection the City was able to set up a two week online dialogue to help our community understand the impacts of climate change in our region. The dialogue will help us understand the risks these impacts pose and identify information, tools and assistance programs that will be most relevant to our planning needs. We have been fortunate to have assembled a diverse group of community members interested and willing to take the time to join in a dialogue that will bring us together with a facilitator and industry experts. This dialogue is a great first step toward building community climate resilience, and is designed to help us identify and take next steps to catalyze action. Moving us forward towards anticipating, preparing, responding to and recovering from the external stresses imposed our community that climate change may bring

ATTACHMENTS: Summary of Community Dialogue Program



Resilience Dialogues

Resilience Dialogues Community Leader Guide

This Community Leader Guide is a resource for community members participating in the Resilience Dialogues, and covers the following topics:

Resilience Dialogues Program Overview	1
What is the Resilience Dialogues?	1
Applying a Climate Resilience Lens to Community Impacts	1
Program Staff and Contact Information	2
Introduction to the Community Dialogue	3
Engaging in the Community Dialogue using the Resilience Dialogues Online Platform	4
Community Dialogue Foci and Outcomes	4
The Framing dialogue: Climate Resilience Priorities	4
The Connecting Dialogue: Resilience Planning Next Steps and Resources	4
Community Dialogue Participants	6
Community Leaders	6
Subject Matter Experts	6
Facilitators	6
After the Community Dialogue	7
Appendix: Community Leader Recruitment Guide	8

This Guide is the foundational resource for community leaders throughout each Community Dialogue. Additionally, there are several team members available to provide additional guidance, so do not hesitate to reach out if you need assistance!

Resilience Dialogues Program Overview

What is the Resilience Dialogues?

The Resilience Dialogues is designed to help communities understand the impacts of climate change on their region, the risks those impacts pose, and identify information, tools, and assistance programs that are the most relevant for their planning needs. The Resilience Dialogues helps community leaders take the first steps toward climate resilience by connecting them with subject matter experts (SMEs) via facilitated online dialogues.

Applying a Climate Resilience Lens to Community Impacts

The Resilience Dialogues seeks to help participants establish a knowledge and resource base to pursue strategies that build community resilience to climate impacts. Hence, we work to apply a “climate resilience lens” to the interests of participating communities and actively stimulate productive dialogue among participating community leaders and subject matter experts. In doing so, we work from a shared understanding of what constitutes climate resilience at the community scale. Here is a working definition to consider:

- **Climate Resilience:** The capacity of a community to: a) anticipate, prepare for, respond to, and recover from external stresses imposed upon it by climate change; b) minimize disruption to daily life and maintain function in the face of climate impacts; and c) adapt and reorganize into new configurations that better prepare the community for future climate impacts.

Applying a “climate resilience lens” will encourage thinking and discussion about cross-sector interdependencies, ancillary benefits, and potential unintended consequences of resilience building actions. Other relevant definitions to keep in mind include:

- **Vulnerability:** The degree to which a system is susceptible to, or unable to cope with, adverse effects of climate change, including climate variability and extremes. Vulnerability is a function of the character, magnitude, and rate of climate variation to which a system is exposed, its sensitivity, and its adaptive capacity.
- **Risk:** A combination of the magnitude of the potential consequence(s) of climate change impact(s) and the likelihood that the consequence(s) will occur.
- **Adapt, Adaptation:** Adjustment in natural or human systems to a new or changing environment that exploits beneficial opportunities or moderates negative effects.
- **Adaptive Capacity:** The potential of a system to adjust to climate change (including climate variability and extremes) to moderate potential damages, take advantage of opportunities, and cope with the consequences.
- **Mitigate, Mitigation:** Actions that reduce the human contribution to the planetary greenhouse effect. Mitigation actions include lowering emissions of greenhouse gases like carbon dioxide and methane, and particles like black carbon (soot) that have a warming effect. Increasing the net uptake of carbon dioxide through land-use change and forestry can contribute as well. Adaptation and mitigation are closely linked; adaptation efforts will be more difficult, more costly, and less likely to succeed if significant mitigation actions are not taken.

Program Staff and Contact Information

The American Society of Adaptation Professionals and the U.S. Global Change Research Program work in close coordination on the design, development, and implementation of this effort, along with support from the American Geophysical Union's Thriving Earth Exchange, the Meridian Institute, and other public and private entities.

Resilience Dialogues Implementation Team (and points of contact for communities)

Natalie Bennett, nbennett@usgcrp.gov, (202) 419-3484

Rachel Jacobson, rjacobson@adaptpros.org, (617) 520-4339

Sarah Zerbonne, szerbonne@usgcrp.gov, (202) 419-3497

Resilience Dialogues Facilitation Coordinator:

Brad Spangler, bspangler@merid.org, (720) 387-7499

Resilience Dialogues Online Platform and Alumni Community Support:

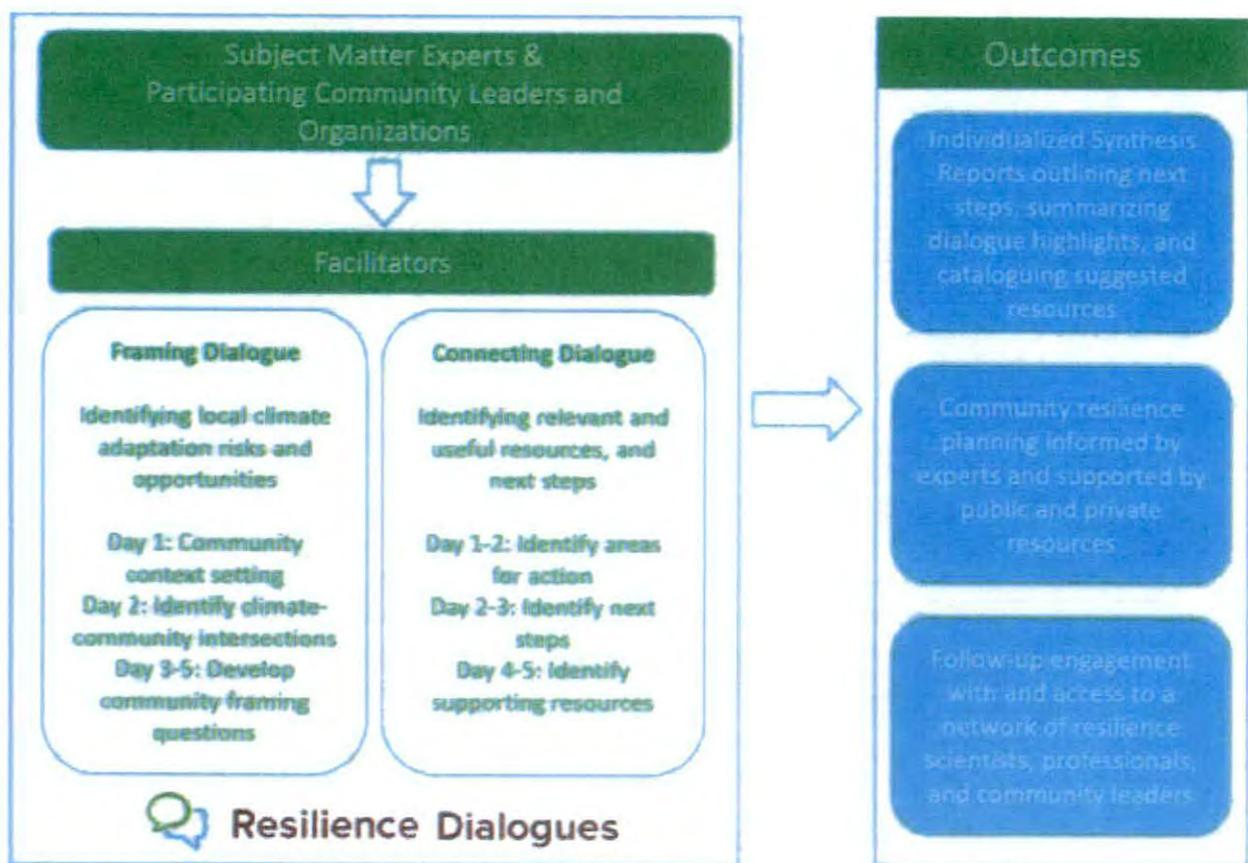
Melissa Goodwin, mgoodwin@agu.org, (202) 777-7313

Support for the Resilience Dialogues is provided by The Kresge Foundation.

Introduction to the Community Dialogue

The overarching goal of the Resilience Dialogues is to integrate local priorities, values, and knowledge with the technical knowledge of national experts to catalyze or advance local climate resilience building actions. It is also important that participants develop a sense of how to engage the full fabric of the community in climate resilience planning. Communities participate in two five-day long dialogues: “Framing Dialogue” and “Connecting Dialogue”, collectively referred to as the “Community Dialogue.”

Figure 1: Community Dialogue Process Overview



Engaging in the Community Dialogue using the Resilience Dialogues Online Platform

The Resilience Dialogues uses an online collaborative platform to connect communities and experts in a simple and efficient way. Community representatives and subject matter experts engage in the dialogues by commenting on topics or questions suggested by the dialogue facilitator. All participants can receive email notifications of platform activity for your community. Prior to the start of your first dialogue, you will be provided with a detailed introduction to the platform and how it works.

Community leaders should expect to spend an average of one to two hours/day engaging with the online platform while participating in a dialogue. This means that your total time commitment for the Community Dialogue (two five-day weeks) will be approximately 10-20 hours. You can engage at any time of day that is convenient, including evenings. You should expect to spend an additional two hours before the Community Dialogue begins on a team introduction call and some additional on-boarding.

Each participant is provided instructions regarding how to access the Resilience Dialogues platform, where a page has been set up for your community. Visual guides and a recorded webinar are available to assist users in using the platform. Live training and tech support is also available.

Community Dialogue Foci and Outcomes

The Framing Dialogue and Connecting Dialogue each have distinct, yet interrelated, foci and outcomes.

The Framing dialogue: Climate Resilience Priorities

The Framing dialogue focuses on:

- Identifying key community characteristics and assets to protect from climate impacts;
- Understanding local climate threats and impacts observed to date; and
- Developing a list of key questions about the community's climate-related vulnerabilities and opportunities that can serve as a foundation for future assessment and planning efforts.

Desired outcomes of the Framing dialogue include:

- A better understanding of how global and regional climate variability and change are projected to impact the community;
- A set of well-articulated questions about the community's climate vulnerabilities and threats which can be addressed later through assessment and planning efforts; and
- A better understanding of how to approach climate risk assessment and resilience planning.

Foci by dialogue day:

- Day 1: Context-setting by community leaders
 - Defining community characteristics – including strengths
 - Characteristics and assets to protect
 - Observed changes and potential relationship to climate change

- Day 2: SMEs ID intersections b/t climate & community concerns
- Day 3-5: Develop and refine community framing questions for Connecting dialogue

The Connecting Dialogue: Resilience Planning Next Steps and Resources

The Connecting dialogue focuses on:

- Identifying actionable next steps to address the community's priority questions and advance resilience planning;
- Identifying what tools, resources, and experts are most relevant or useful to help execute next steps.

Desired outcomes of the Connecting dialogue include:

- Prioritization of 3-5 framing questions to pursue to catalyze broader community engagement and further resilience planning;
- List of actionable next steps to address priority framing questions;
- Catalogue of internal (within the community) resources and capabilities the community could leverage to address priority questions and advance resilience planning;
- Compilation of external (beyond the community) tools and resources that can facilitate execution of next steps; and
- Community access to an expanded network of climate science, adaptation, and resilience experts.

Foci by dialogue day:

- Days 1-2: Identify areas for action
- Day 2-3: Identify potential next steps
- Day 4-5: Identify supporting resources

Communities leave the Resilience Dialogues with a dialogue synthesis report that summarizes the key vulnerabilities, opportunities and resources for climate resilience planning identified, and potential next steps. Participants will also have access to notes from the detailed discussion that took place.

Following the Resilience Dialogues, community leaders should plan to coordinate with their respective community networks to identify and leverage opportunities to advance next steps identified during the dialogues. Communities are also encouraged to pursue opportunities with Resilience Dialogues collaborators and/or those identified by subject matter experts during the dialogue process. Additional information on what comes next after the Resilience Dialogues is below.

What the Resilience Dialogues is not:

- *A service to produce a vulnerability assessment or climate adaptation action plan. Rather, the dialogues provide the background work and context to help you and your community kick start your adaptation planning*
- *A replacement for professional consultants hired to develop in-depth resilience plans*
- *A decision-maker for communities*
- *Outreach or marketing for specific tools or services*
- *A "one size fits all" approach to resilience planning*

Community Dialogue Participants

Community Leaders

Each community is asked to contribute the time and expertise of at least five community leaders. These representatives may include formal and informal leaders who are thinking about climate variability and change, have capacity or interest to be part of resilience planning, and know the community well. Some communities might choose to include leaders who are not yet fully bought into resilience planning and use the dialogues to help them connect resilience to their work. A diverse mix of perspectives and expertise is essential, and it is helpful to balance engagement from public, private, and nongovernmental sectors. It is also very important to represent diverse constituencies, including those who may not have traditionally been part of these discussions.

Subject Matter Experts

Subject matter experts include scientists, resilience practitioners, and other experts, depending on each community's needs, who are volunteering their time to participate in the Resilience Dialogues. They will work with you during the dialogues to identify and frame localized and culturally relevant ways to think about and address climate resilience, preparedness and adaptation (including in support of infrastructure, health and public safety). Our experts come from the federal government, regional programs, professional societies, and the non-profit sector. All of them are chosen for their knowledge of climate adaptation strategies and resources, and are committed to helping you find the most appropriate resources and strategies for your needs.

Facilitators

Facilitators keep dialogues on track, ensure equitable participation, and help guide each dialogue toward its intended outcomes. They serve as translators, helping participants from very different backgrounds communicate effectively. They set a respectful, comfortable tone that recognizes that all participants have expertise and knowledge to contribute. Where necessary, they mediate conflict and call out divergent opinions. They can reach out to the extended network of scientists, resilience practitioners, and community leaders to draw additional perspectives into a dialogue or encourage cross-fertilization between dialogues. In addition to facilitating the dialogues, facilitators produce a synthesis report that summarizes the key outcome of the dialogues.

Each community works with one facilitator for the duration of each dialogue. These facilitators are chosen for their facilitation skills and their experience in climate adaptation.

After the Community Dialogue

The Resilience Dialogues is a first step toward building community climate resilience, and it is explicitly designed to help you identify and take next steps to catalyze action

Insights, connections and lessons learned from participation in the Resilience Dialogues can be self-applied within your community, and some can be tackled in collaboration with your community network. Other steps will require ongoing work with federal agencies, nonprofit groups, or hired consultants. The Resilience Dialogues will help you decide what you can do alone, where you need help, and where you can get that help. We will work with you to map out next steps for your community and identify useful resources and potential partners for those next steps. We have a strong network of connections in both the public and private sector, and we will help you find the right programs, partners and resources from that network. You might enter the Resilience Dialogues completely overwhelmed by the multitude of adaptation services, toolkits, and programs, both public and private, but you'll leave knowing which services are most appropriate for your community.

The period following participation in the Resilience Dialogues represents a unique opportunity to engage with subject matter experts and other communities to advance resilience. While not required, dialogue participants are encouraged to explore and pursue opportunities for continued collaboration through the Resilience Dialogues. Alumni form a community of practice which can be an invaluable source of ideas and encouragement for taking those concrete actions in the post-Community Dialogue phase of your resilience journey.

Support for Resilience Dialogues alumni communities includes:

- **Conversations:** Follow-on conversations with other communities, participants, and stakeholders from the Resilience Dialogues Program.
- **Bridge Support:** Guided options for moving from dialogue to action.
 - Bridge support currently includes *Capacity Building Brainstorms* and *Thriving Earth Exchange Projects*. More information about these opportunities will be shared following completion of your Community Dialogue, or upon request.

At any point during or after participation in the Resilience Dialogues, community leaders should feel free to contact the Resilience Dialogues Coordinators for more information about these opportunities.

Finally, as Resilience Dialogues alumni, we will look to you as a partner for helping us develop and refine the Resilience Dialogues for future communities. We welcome feedback along the way, but will specifically reach out for targeted feedback following the dialogues to improve our service. We seek to scale this effort so that it is ultimately available to all communities.



CITY COUNCIL
STAFF REPORT

DATE: October 16, 2018
TO: Mayor and City Council
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: General Plan Reports and Updates

RECOMMENDATION:

That the City Council receive and file this report.

BACKGROUND:

The City's General Plan is an evolutionary document which has 10 policy elements and over fifty (50) supporting documents, master plans, guidelines and ordinances. The Plan provides the framework for the "business" of the City of Winters and is in a constant state of update, revision and renewal.

Discussion:

Beginning in February, 2019, Staff will bring forth a monthly presentation covering an element of the General Plan, its main policy goals and concepts along with the associated documents which encompass the implementation of the element. The objective of the updates will be to give the City Council and the public an opportunity to hear the current status of each element, the associated documents and direction on where the City is going with each item.

This information will coincide with an anticipated General Plan "refresh" which will occur with a planning grant which we expect to receive in 2019.

FISCAL IMPACT: None by this action.



**A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF WINTERS
HONORING THE STUDENT ARTISTS FOR THE HIGHWAY 128 MURAL AT
LORENZO’S TOWN & COUNTRY MARKET**

WHEREAS, following the success two years ago of a collage mural created by five students featuring local figures and iconic symbols of Winters, a summer class curriculum was developed by Winters High School Art Teacher Kate Humphrey and Jaime Montiel, a local muralist and former student of Sally Paul, who was hired by the Winters Participation Gallery to lead the class; and

WHEREAS, the first in a mural series, sponsored and executed by the Winters Participation Gallery for the Arts has emerged on the wall of Lorenzo’s Town and Country Market created by middle and high school students, featuring the Highway 128 corridor; and

WHEREAS, the students who contributed their artistic abilities to this first mural in the series includes Winters Middle School students Kali Benten, McKenna Clifford and Ben Nelson, Winters High School students Celeste Garcia Rodarte, Lauren Gomez, Ashlyn Gooden, Christopher Mosqueda Velazquez, April Quezada, Amanda Reynolds, Sabrina Rivas, and Natomas Charter School Leading Edge Academy student Te’a Novello; and

WHEREAS, the Winters Participation Gallery invites any middle school to high school aged students to become involved in the second mural in the series, and students who participated this summer will become mentors for those students selected for the next round of murals; and

WHEREAS, many people are to thank for this beautification project with the City of Winters including the aforementioned students, the mural class coordinators Liz Coman, Kate Humphrey, and Valerie Whitworth, volunteer guest speakers at the mural signing event Gloria Lopez, Woody Fridae and Tom Crisp, and the generous support and/or contributions from Valerie Whitworth and Michael Barbour, the Winters Lions Club, Jack Vickrey, John & Karen Lorenzo, and the Historical Society of Winters.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Winters does hereby thank all of those involved who participated in providing this beautiful mural for all to see and enjoy.

PASSED AND ADOPTED, this 16th Day of October, 2018.

Mayor Bill Biasi

Mayor Pro Tem Wade Cowan

Council Member Harold Anderson

Councilmember Jesse Loren

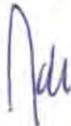
Councilmember Pierre Neu

City Manager John W. Donlevy, Jr.

ATTEST: City Clerk Tracy S. Jensen



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Eric Lucero, Public Works Superintendent
SUBJECT: ADA Transition Plan Update

RECOMMENDATION: Council Update

BACKGROUND: The Public Works Staff is giving a presentation on the ongoing commitment to completing the City's ADA Transition Plan which was adopted by Council in 2017.

FISCAL IMPACT: None at this time



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Shelly A. Gunby, Director of Financial Management
SUBJECT: Rescheduling of the Public Hearing for the Proposed Update of the City of Winters 2003 Development Impact Fees Nexus Study

RECOMMENDATION:

The public hearing originally scheduled for October 16, 2018 was cancelled, noticed, and re-scheduled for the November 6, 2018 City Council meeting, at which time the Winters City Council will conduct a public meeting on the project application as described below, beginning at 6:30 p.m. in Council Chambers

BACKGROUND:

The Winters City Council will be conducting a public hearing to solicit comments regarding the proposed update of the City of Winters 2003 Development Impact Fees Nexus Study. The updated 2018 Development Impact Fees Nexus Study details the proposed updated development impact fee program, per Ordinance 92-06, to help fund new development's share of the City's public facilities costs. The amount of each fee is proposed to be revised by resolution of the City Council per Ordinance 92-06, the enabling and directive establishing the fee program. These fees have not been comprehensively updated since 2003.

ATTACHMENTS: Notice of Public Meeting Published on October 4, 2018

Notice of Public Meeting

THE PUBLIC HEARING SCHEDULED FOR OCTOBER 16, 2018 HAS BEEN CANCELED AND RESCHEDULED FOR NOVEMBER 6, 2018.

THE WINTERS CITY COUNCIL WILL CONDUCT A PUBLIC MEETING ON THE PROJECT APPLICATION AS DESCRIBED BELOW, BEGINNING AT 6:30 PM ON TUESDAY NOVEMBER 6, 2018 IN THE COUNCIL CHAMBERS, CITY OFFICES, 318 FIRST STREET, WINTERS, CALIFORNIA 95694.

Description of Proposed Action:

The City Council is conducting a public hearing to solicit comment regarding the proposed update of the City of Winters 2003 Development Impact Fees Nexus Study. The updated 2018 Development Impact Fees Nexus Study details the proposed updated development impact fee program, per Ordinance 92-06, to help fund new development's share of the City's public facilities costs. The amount of each fee is proposed to be revised by resolution of the City Council per Ordinance 92-06, the enabling and directive establishing the fee program. These fees have not been comprehensively updated since 2003.

All interested persons are invited to appear at the meeting date identified above at 6:30PM in Council Chambers to comment. Copies of the 2018 development impact fees nexus study, and proposed fees, can be viewed at the office of the City Clerk, 318 First Street, City Hall, at least 10 days prior to the hearing during regular business hours (Mon.-Fri., 8 to 5), or call the staff contact person at (530) 795-4910. All interested persons are invited to attend the hearing and express opinions. Forms to express opposition or support of the project are available from the City Clerk's Office. All comments received will be given to the City Council for their consideration.

Pursuant to Section 65009 (b) (2), of the State Government Code "If you challenge any of the above projects in court, you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice, or in written correspondence delivered to the City Council at, or prior to, this public hearing".

Any challenges to the proposed fee updates must be made in accordance with the provisions of the State Government Code Section 66020.

Published October 4, 2018



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: October 16, 2018
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Dan Maguire, Economic Development and Housing Manager 
SUBJECT: Report from Consultant Sheila Allen for Work Performed Under the Intergovernmental Agreement with Yolo County for Senior Services Funded From the CDBG Grant (Grant # 15-CDBG-10578)

RECOMMENDATIONS:

Receive the report from Sheila Allen for work performed under the Intergovernmental Agreement (“IGA”) contract with Yolo County for Professional Services for Community Development Block Grant (“CDBG”) for Senior Services delivery, and recommendations to create sustainable senior services and programming.

BACKGROUND:

At the June 16, 2017 City Council meeting, Council authorized an Intergovernmental Agreement with Yolo County for CDBG Technical Assistance to assist staff with the implementation of a grant award (Grant # 10-STBG-6745) for the development of senior citizen programs and services. The term of the agreement was from July 1, 2017 to September 30, 2018. The grant award included funding for senior services and was to provide the funding for this Intergovernmental Agreement; however, all costs incurred under this contract will be paid by CDBG Program Income (“PI”).

Normally, Federal Procurement Guidelines (associated with receiving Federal Funds such as CDBG) for contracting for Professional Services require the jurisdiction to utilize an RFP/RFQ process for the selection of the service provider. Intergovernmental Agreements are exempt from this requirement, as long as the HUD guidelines are adhered to in the contract language.

The County was to provide technical assistance and guidance in executing the delivery of senior services under the CDBG General Allocation Grant contract (Grant # 15-CDBG-10578) and in complying with the CDBG reporting requirements. The scope of

work by the County under the IGA was to include substantial community engagement to develop the senior services to be delivered with emphasis on sustainability of service delivery, including after the grant expenditure deadline, as well as the actual delivery of senior services.

The work performed under the IGA with Yolo County was under the direction of Sheila Allen, RN, PhD. In addition to her position with Yolo County, Ms. Allen is the Executive Director of the Yolo Healthy Aging Alliance.

FISCAL IMPACTS:

Total contract cost is \$161,000. The issuance of the Intergovernmental Agreement Contract had no impact on City's General Fund as expenses incurred in providing the CDBG Senior Services was funded from the budget within the CDBG Grant, specifically CDBG Program Income.

ATTACHMENTS:

Intergovernmental Agreement with Yolo County
City of Winters Senior Program Project Report and Attachments

JUN 28 2017

Agreement No. 17-179

BY Julie Rachte
DEPUTY CLERK OF THE BOARD

INTERGOVERNMENTAL AGREEMENT

(Intergovernmental Agreement for Grant Management Services between the City of Winters and the County of Yolo)

This Intergovernmental Agreement (Agreement) is made this 27th day of June, 2017, by and between the City of Winters (Winters) and the County of Yolo, a political subdivision of the State of California, (Yolo) for the professional services of development of senior citizen programs and services.

A. Project. Winters is working with Domus Development to build 63 affordable senior housing units and a senior center near downtown Winters. Winters has secured \$500,000 in CDBG funds to facilitate the planning and implementation of senior services and programs which must be spent by September of 2018. Winters is requesting assistance working with the community, City Council and staff to create sustainable senior services and programming.

B. Services to be Provided by Yolo. During the term of this Agreement, Yolo will provide a .5 FTE consultant, and support staff, to assist Winters with the development of senior citizen programs and services. The consultant will provide the following services:

1. Develop a Winters Older Adult Report and Plan for the Future including results from the community input, demographic data and a 10-year plan for older adults to address needs and services for the City of Winters in general, and the Winters Senior Center in particular. This process could utilize the AARP Age Friendly Community process or another tool.
2. Create a timeline, project deliverables, budget and scope of work.
3. Form a Winters Senior Services Steering Committee and work closely and cooperatively with committee to give and receive input, reports and support for the development of an acceptable model for senior services.
4. Develop and implement a community input process including creation of on-line and paper surveys, town hall meetings and focus groups for harder to reach groups, such as mono-lingual Spanish speakers. Input should be sought from current seniors, caregivers and families of seniors and adults in the community who will benefit from the services in future years.
5. Investigate and report on best practices and innovative models for senior services.
6. Create the program for activities for senior services in Winters.
7. Work with existing community-based organizations to provide services and educational programs in Winters. Possible collaborations could include: information and connections to services, legal services, Alzheimer's Association, Yolo County Health and Human Services Agency, Rural Innovation for Social Economics ("RISE"), Winters Healthcare Foundation, Yolo Healthy Aging Alliance, Resources for Independent Living, U.C. Davis and CSU Sacramento Schools of nursing, medicine and allied health.

8. Work with Meals on Wheels of Yolo County and Agency on Aging-Area 4 to implement a welcoming congregate meals and community dining vouchers.
9. Work with Yolo Bus and/or other transportation services to create a sustainable transportation plan.

C. Compensation and Expenses to be Paid by Winters. For the professional services provided during the term of this Agreement, Winters will pay Yolo for services and costs up to the maximum amount set forth in and according to the budget attached to and incorporated into this Agreement as Exhibit A.

D. Payment for Services. Yolo will submit an invoice monthly in arrears for services rendered under the Agreement to the following address:

City of Winters
Attention: City Manager
318 First Street
Winters, CA 95694

Invoices will include hours worked by each person who performed services during the billing period, expenses, the hourly rate of pay for each person who performed services, the dates on which the services were performed, a description of the services performed, and such other information as Winters may reasonably require.

Within thirty (30) calendar days of the City of Winters City Manager's authorization for payment of an invoice, the City's Finance Director shall either issue the payment or advise Yolo in writing of any concerns that the Finance Director has with the request and any need for further documentation.

The City of Winters reserves the right to withhold payments in the event of Yolo's performance being materially non-compliant with the Agreement. Yolo's final invoice shall be clearly marked "FINAL."

E. Term. The term of this Agreement shall begin on July 1, 2017 and end on September 30, 2018 unless sooner terminated as provided in this Agreement. Thereafter, the Agreement may be renewed or extended by the parties, based on a mutually agreeable schedule of costs and tasks.

F. Termination.

1. This Agreement may be terminated by either party at any time for any reason or no reason by giving the other party 30 calendar days' advance written notice. Upon termination, Yolo shall promptly submit its final invoice to Winters.

2. Following termination, Winters shall reimburse Yolo for all expenditures made in good faith that are unpaid at the time of termination, not to exceed the maximum amount payable under this Agreement.

G. Indemnification/Hold Harmless. Each party shall indemnify, defend, protect, hold harmless, and release the other, their elected bodies, officers, agents, and employees, from and against any and all claims, losses, proceedings, damages, causes of action, liability, costs, or expense (including attorneys' fees and witness costs) arising from or in connection with, or caused by any negligent act or omission or willful misconduct of such indemnifying party. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages or compensation payable to or for the indemnifying party under workers' compensation acts, disability benefit acts, or other employee benefit acts.

H. Independent Contractor

1. Yolo is an independent contractor and not an agent, officer or employee of Winters. The parties mutually understand that this Agreement is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.
 2. Yolo shall have no claim against Winters for employee rights or benefits including, but not limited to, seniority, vacation time, vacation pay, sick leave, personal time off, overtime, medical, dental or hospital benefits, retirement benefits, Social Security, disability, Workers' Compensation, unemployment insurance benefits, civil service protection, disability retirement benefits, paid holidays or other paid leaves of absence.
 3. As an independent contractor, Yolo is not subject to the direction and control of Winters except as to the final result contracted for under this Agreement. Winters may not require Yolo to change Yolo's manner of doing business, but may require redirection of efforts to fulfill this Agreement.
 4. Yolo may provide services to others during the same period Yolo provides service to County under this Contract.
 5. Any third persons employed by Yolo shall be under Yolo's exclusive direction, supervision and control. Yolo shall determine all conditions of employment including hours, wages, working conditions, discipline, hiring and discharging or any other condition of employment.
- I. Notice.** During the term of this Agreement, all notices shall be made in writing and either served personally, sent by first class mail, or sent by facsimile provided confirmation of delivery is obtained at the time of facsimile transmission, addressed as follows:

County of Yolo
Attention:

Telephone No.: (530)
Fax No.: (530)

City of Winters
Attention: City Manager 318 First Street
Winters, CA 95694
Telephone No.: (530) 795-4910
Fax No.: (530) 795-4935

Any party may change the address to which notice is to be given by providing the other party with written notice of such change to the other party.

Service of notices shall be deemed complete on the date of receipt if personally served or if served using facsimile machines provided confirmation of delivery is obtained at the time of facsimile transmission. Service of notices sent by first class mail shall be deemed complete on the fifth (5th) day following deposit in the United States mail.

J. Applicable Laws. Yolo shall observe and comply with all applicable federal, state and county statutes, ordinances, regulations, directives and laws, including those set forth in Exhibit B attached to and incorporated into this Agreement.

K. Assignment. This Agreement shall not be assigned by Yolo without the express written consent of Winters.

L. Governing Law. This Agreement shall be deemed to be executed within the State of California and construed in accordance with and governed by laws of the State of California. Any action or proceeding arising out of this Agreement shall be filed and resolved in a court of competent jurisdiction located in Woodland, California.

M. Severability. If any provision of this Agreement is adjudicated by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect.

N. Amendment. This Agreement may only be amended in writing signed by both parties, and any other purported amendment shall be of no force or effect. This Agreement may be amended to both extend the term and conditions, as well as to add tasks. Yolo will not begin new tasks without express written permission of Winters.

O. Entire Agreement. This Agreement and its exhibits constitute the entire agreement between Winters and Yolo and supersedes all prior negotiations, representations, or agreements, whether written or oral.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the day and year set forth above.

CITY OF WINTERS

COUNTY OF YOLO



Wade Cowan, Mayor
Winters City Council



Duane Chamberlain, Chair
Yolo County Board of Supervisors

Attest:
Julie Dachtler, Deputy Clerk
Board of Supervisors

By: 

Deputy Seal

Approved as to Form:
Philip J. Pogledich, County Counsel

By: 

Carrie Scarlata, Asst. County Counsel



Exhibit A
BUDGET

City of Winters Grant Budget

Organization: Yolo County
Project Title: Programs and Services for Older Adults in Winters **Project Period:** April 2017 - Sept. 2018
Project Director Name/Title: Sheila A. Allen, RN, PhD
Cell: 530-400-3471 **Email:** sheila.allen@yolocounty.org

A. Project Staff					
Name	Title	Consultant fee	Contract length	FTE%	Total
Sheila Allen	Contract Project Manager	\$75,000	18 months	50%	\$ 75,000
TBD	Contract Project Assistant	\$18,000	18 months	20%	\$ 18,000
					\$ -
<i>Total Salary and Benefits</i>					\$ 93,000

E Other Direct Costs		
Item	Description/Justification	Total
Office supplies and printing	Surveys, communication, work of the committee and consultant	\$ 5,000
Books and literature	Information and support materials for work of committee and program	\$ 5,000
Travel expenses	Travel by consultant and committee members to investigate model programs	\$ 5,000
Meeting support	Note takers, food, room rentals for committee meetings and town halls	\$ 5,000
Website and Newsletter	Design of website & newsletter for all senior programs/resources in Winters	\$ 8,000
Accounting and evaluation	Data and finance tracking for project	\$ 2,000
Publicity and Outreach	Development and distribution of informational campaign to public	\$ 5,000

Equipment Type	Purpose	Total
Laptop computers	Training of seniors in multiple locations (i.e. St Anthony's Church, Community Center, DESS office, and other Winters locations)	\$ 5,000
Printer/copier	Printing of materials for project and use with laptops for training	\$ 2,000
<i>Total Other Direct Costs</i>		\$ 42,000

Subcontract(s)			
Organization	Contact Person	Activity	Total
TBD	TBD	Survey and statistical analysis	\$ 5,000
TBD	TBD	Translation services	\$ 7,000
Intern stipend	TBD		\$ 4,000
Instructor Stipends	TBD		\$ 10,000
<i>Total Subcontract(s)</i>			\$ 26,000

4/14/2017

TOTAL BUDGET REQUEST \$ 161,000

Exhibit B
LAWS

Yolo assures and certifies that it will comply with all of the applicable requirements of the following, as the same may be amended from time to time:

1. **Compliance with Community Development Block Grant policies, guidelines, requirements and regulations found at 24 CFR Part 85 and OMB Circulars A-87, A-110 (implemented at 24 CFR part 84), A-122, A-133 (implemented at 24 CFR part 45), and A-128 (implemented at 24 CFR part 44), as applicable, as they relate to the acceptance and use of federal funds under this part. The applicable sections of 24 CFR parts 84 and 85 are set forth in Section 570.502. OMB Uniform guidance at 2 CFR 200 supersedes the above Uniform Administrative Requirements, effective July 1, 2015; and if there are any discrepancies between the above mentioned circulars and the OMB Uniform Guidance, the Uniform Guidance takes precedence.**
2. **Compliance with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees).**
3. **Compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR part 3). (All contracts and subgrants for construction or repair).**
4. **Compliance with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR part 1,3,5). (Construction contracts in excess of \$2000 awarded by grantees and subgrantees when required by Federal grant program legislation).**
5. **Compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3702) as supplemented by Department of Labor regulations (29 CFR part 5). (Construction contracts awarded by grantees and subgrantees in excess of \$2000, and in excess of \$2500 for other contracts which involve the employment of mechanics or laborers).**
6. **Notice of awarding agency requirements and regulations pertaining to reporting.**
7. **Notice of awarding agency requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract.**

- 8. Awarding agency requirements and regulations pertaining to copyrights and rights in data.**
- 9. Access by the grantee, the subgrantee, the Federal and/or State grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions .**
- 10. Retention of all required records for five years after grantees or subgrantees make final payments and all other pending matters are closed.**
- 11. Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15), State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act (Pub.L.94-163,89 Stat.871),Drug Free Workplace Act of 1988. (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000).**
- 12. Contractor or subrecipient is not listed on the Federal Consolidated List of Debarred, Suspended, and Ineligible Contractors.**
- 13. Compliance with the requirements concerning citizen participation contained in Federal Regulations at 24 CFR, Part 570.486, Local Government Requirements, Part 91.105 and 91.115.**

Exhibit C
INSURANCE REQUIREMENTS

On or before the commencement of the term of this Agreement, Yolo County shall furnish the City of Winters with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of insurance coverage. It is agreed that Yolo County shall maintain in force at all times during the performance of this Agreement all appropriate coverage of insurance required by this Agreement with an insurance company that is acceptable to the City of Winters and licensed to do insurance business in the State of California. Endorsements naming the City of Winters as additional insured shall be submitted with the insurance certificates.

1. Coverage: Yolo County shall maintain the following insurance coverage:

a) Workers' Compensation: Statutory coverage as required by the State of California.

b) Liability: Commercial general liability coverage in the following minimum limits

Bodily Injury:	\$1,000,000 each occurrence
	\$2,000,000 aggregate - all other
Property Damage:	\$1,000,000 each occurrence
	\$2,000,000 aggregate

If submitted, combined single limit policy with aggregate limits in the amounts of \$1,000,000 will be considered equivalent to the required minimum limits shown above.

c) Automotive: Comprehensive automotive liability coverage in the following minimum limits:

Bodily Injury:	\$1,000,000 each occurrence
	\$2,000,000 aggregate - all other
Property Damage:	\$1,000,000 each occurrence
	\$2,000,000 aggregate — all other

Or

Combined Single Limit: \$1,000,000 each occurrence

2. Subrogation Waiver: Yolo County agrees that in the event of loss due to any of the perils for which it has agreed to provide comprehensive general and automotive liability insurance, Yolo County shall look solely to its insurance for recovery. Yolo County hereby grants to City of Winters, on behalf of any insurer providing comprehensive general and automotive liability insurance to either Yolo County or City of Winters with respect to the services of Yolo County herein, a waiver of any right to subrogation, which any such insurer of said Yolo County

may acquire against City of Winters by virtue of the payment of any loss under such insurance.

3. **Failure to Secure:** If Yolo County at any time during the term hereof should fail to secure or maintain the foregoing insurance, the City of Winters shall be permitted to obtain such insurance in the Yolo County's name or as an agent of the Yolo County and shall be compensated by the Yolo County for the costs of the insurance premiums at the maximum rate permitted by law and computed from the date written notice is received that the premiums have not been paid.
4. **Additional Insured:** the City of Winters, its city council, officers, and employees shall be named as an additional insured under all insurance coverages, except any professional liability insurance, required by this Agreement. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured. An additional insured named herein shall not be held liable for any premium, deductible portion of any loss, or expense of any nature on this policy or any extension thereof.
5. **Any other insurance held by an additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance provided by this policy.**

City of Winters
Senior Program Project
2017-2018
Sheila Allen, RN, PhD, consultant

10/8/18

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Introduction

The City of Winters embarked on an assessment of the needs of older adults in Winters over the past 12 months. During this time consultant Dr. Sheila Allen, in consultation with the City of Winters Senior Project Task Force and city staff, reached out to the community and studied demographics and best practices to identify next steps to enhance the aging experience in Winters.

Interviews and Themes

In order to identify a sampling of issues and concerns for older adults in the community, key informant interviews were conducted with individuals in the community. These persons were selected by advice of city leadership and then by asking those interviewed who they would recommend to contact to better understand older adult needs in Winters. This resulted in 23 individual interviews and 5 presentations to local senior organizations followed by a group input process. Following is a list of those interviewed and their organization or position at the time of the interview.

Interviews Conducted

First	Last	Organization	Date
Chris	Kelsch	Winters Healthcare Foundation	7/26/2017
Joyce	Jordan	Winters Healthcare Foundation	7/26/2017
Pam & Neil	Van Alfen	Golden Bear Estates	8/2/2017
Officer	Bautista	Yolo County Sheriff officer	8/2/2017
Leticia	Quirarte	Winters Healthcare Foundation	8/3/2017
Jasmine	Andrews	RISE, Inc., Outreach worker	8/9/2017
Wally	Pearce	Winters Senior Foundation, President	8/10/2017
Jerry	Baker	Congregate Meals-Community Center	9/11/2017
Dawn	Barrera	St. Anthony's Catholic Church	9/25/2017
Dr. Bill	Davis	Private physician	9/25/2017
Don	Saylor	Yolo County Supervisor	9/28/2017
Cecilia	Aguiar-Curry	Assemblymember/former Winters mayor	10/2/2017
Valerie	Whitworth	Winters Senior Foundation/caregiver	10/2/2017
Peggy	Norman	Fortnightly Club President	10/10/2017
Maira	Aceves	CSU-Sacramento Gerontology student	10/13/2017
Karen	May	Winters Senior Foundation, member	10/16/2017
Elva	Pedraza	Older Latina Woman-retired WSD	10/18/2017
Carrie	Green	Chamber of Commerce/Winters School Board	10/20/2017
Lee & Steve	Wilce	Winters Senior Citizen Club	11/2/2017
Pierre	Neu	Winters City Council member	11/13/2017
Jesse	Loren	Winters City Council member	11/28/2017
Bill	Biasi	Winters City Council member	11/29/2017
Ashley	Thompson	Winters Senior Apartments	12/20/2017

Groups	Date
Fortnightly Club	10/10/2017
Auld Fartz	10/3/2017
Hispanic Advisory Committee	10/16/2017
Winters Senior Foundation	11/8/2017
Winters Senior Citizen Club	12/20/2017

The notes and results of these interviews were analyzed for themes, interests and issues that emerged. Overall, those interviewed find the City of Winters a good place to age because of its “small town feel”, safety, social opportunities and developed relationships that help them to support each other. Most did not have any current needs but were able to identify needs of others and future needs for themselves and their family members. Almost all rejected being labeled a “senior” (even those in their 80’s) but were comfortable being described as an “older adult”.

The two highest concerns identified that were repeated between individuals and the groups were a lack of transportation options and road and sidewalk safety. Transportation was identified as needed within the City of Winters and to regional locations such as Vacaville or Winters for shopping, Davis and Woodland for medical care, shopping, and senior and county services, and to West Sacramento for Medicare and Social Security appointments. Transportation was noted as a top priority for almost everyone interviewed.

Another high priority area was road and sidewalk safety. In particular, the ability of older adults and families to walk to the only grocery store was discussed many times by individuals and groups. The absence of a cross walk at Morgan St. across Grant Avenue was a particular concern. Not having a sidewalk on the north side of the road additionally made trips to the grocery store very difficult. In addition, the Yolo Bus stop is also on the north side of Grant Avenue, requiring a dangerous, unguarded crossing. No individual or group believed that the round-about at Walnut St. would alleviate this problem. Persons interviewed also noted that state of sidewalks and curbs need to be evaluated with many dangerous cracks and uneven surfaces and insufficient cut outs at corners for wheelchairs and walkers.

These interviews yield many suggestions for program and services that are needed to have a positive aging experience in Winters. In addition, problem areas and issues were shared. Following are the finds in no rank order.

Key Informant Identified Issues

<u>Programs</u>	<u>Services</u>	<u>Issues</u>
Group travel opportunities	Connection to services	Senior center-staffed and volunteer
Movie nights (English/Spanish)	Food distribution	Need outreach & inclusion of Latino community
Accessible-affordable housing	Grocery delivery service	More downtown handicap parking needed
Computer classes	Caregiver respite	Fear of participation for undocumented
Gardening opportunities	Friendly visitor or phone calls	Need universal design code for new housing
Game days	Expand home delivered meals	People need services-someone else needs it more
Crafts-sewing, knitting groups	Legal assistance	Low attendance congregate meals
Pool table	Translation services	Transportation to Social Security in West Sac.
English and Spanish classes	Transportation to Social Security	Find out how people get their information
Dementia education/programs	Affordable home cleaning service	Bus vouchers no longer available in Winters
Exercise classes/Zumba	Caregiver support group	Need additional affordable, accessible housing
Senior yoga-including chair yoga	Transportation to department store	Outreach to seniors in surrounding rural areas
Small court soccer	Opportunities to volunteer in schools	HICAP not in Winters, now only West Sac.
Country dance class/events		Cooling center that allows dogs
Walking/hiking group		Senior isolation
Bus to Cache Creek		People don't know about existing services
Volunteer opportunities		Need to identify more volunteer bus drivers
Book Club		Consider additional bicycle safety measures
Woodworking group		Encourage more older adults to ride bike
Cooking classes		Printed resource guide specifically for Winters
Cultural food exchanges		

Survey results

In order to provide an opportunity for broad participation in the identification of priority areas to address for older adult programs and services in Winters a survey was developed. Paper copies of the survey were distributed at the 2017 Carnitas Festival, the community center, city hall and at meetings of the Winters Senior Citizen Club, the Winters Senior Foundation, RISE, Inc., the Hispanic Advisory Committee, and the Fortnightly Club. The survey was also posted on the city website.

One hundred and thirty-seven surveys were returned. Of these, 43% were of Latino/Hispanic background, 83% were over the age of 50, and 20% were currently a caregiver for someone over the age of 50. Survey participants were asked to identify top priorities for services (to address individual health, social and community services and supports) and programs (group activities that persons can participate in). Many persons at various ages often stated that they did not have any needs. Therefore, the survey was divided into the first section for what older adults (not necessarily you) need and want while the second section asked specifically if they personally would utilize a service or program in the next 5-10 years. Following are the findings:

1. **The top five priorities people chose for services needed for older adults in Winters:**
 1. Local transportation (to store, bank, etc.)
 2. Regional transportation (hospital in Davis, Social Security in West Sac)
 3. In home care and personal assistance
 4. Home visits for isolated seniors
 5. Help knowing what services are available

2. **The top five priorities people chose for programs needed for older adults in Winters:**
 1. Exercise classes
 2. Walking Club
 3. Card and Game activities
 4. Craft groups
 5. Computer and Smart phone use

3. **The top five services that participants or family members would likely use in the next 5-10 years are:**
 1. Local transportation (to store, bank, etc.)
 2. Regional transportation (hospital in Davis, Social Security in West Sac)
 3. In home care and personal assistance
 4. Help knowing what services are available
 5. Help with connection to services

4. **The top five programs that participants or family members likely use in the next 5-10 years are:**
 1. Exercise classes
 2. Walking Club
 3. Card and Game activities
 4. Computer and Smart phone use
 5. Travel group

Winters Older Adult Demographics

In collaboration with UC Davis and Yolo County Health and Human Services, a quantitative description of the demographics of the older adult population of Winters, California is provided. The overarching goal of this population description is to identify and highlight notable attributes of the older adult population of Winters so that policies and programs might be tailored to the unique needs of Winters older adults. Not all charts are shown here. The full report can be found in Appendix B.

METHODS

Data source

This report relies exclusively on data provided by the 2016 American Community Survey (ACS)¹ 5-year estimates, accessed through the American FactFinder database². Briefly, the ACS is an ongoing survey that provides yearly estimates of demographic data for small geographic areas (Census tracts and block groups³). The 2016 5-year estimates are based on survey responses collected between

2012 and 2016 from over 10 million people and/or households from across the United States, including over 1 million from California.

The strength of the ACS lies in its ability to capture and/or estimate demographic changes that 1) occur on a timescale that is too short to be observed in the decennial Census, or 2) have largely taken place since the most recent Census data was collected. As of the writing of this report, the 2010 Census data is 8 years old, thus until the 2020 Census data is available the ACS provides the most comprehensive, up-to-date information collected and disseminated in a highly standardized format. The primary weakness of the ACS is that the reliability of the data for smaller populations, including rural areas, is somewhat lower due to the small absolute number of respondents. For most populations described here this not a major issue; however, where under sampling issues may exist it is noted in the text.

Geographical areas

As this report is focused on describing the demographics of older adults in Winters, California. As such, all data are based in ACS data for Census tract 113.

Age ranges

Due to the sampling limits of the ACS, the precise age range that defines “older adults” in this report varies somewhat depending on the variable being considered. In general, this report considers older adults as being 65 years old or older. Where disaggregated data is available for adults in the approximately 45 to 60-year age range that data is presented as well.

RESULTS

General population

Figure 1. shows the population distribution for adults over 35 years old expressed as a percent of the total population. The estimated population counts are given in Table 1. The most notable feature of this dataset is that the data show that Winters has a higher percentage of adult residents in the 50 to 64-year age groups compared to the immediately younger and older groups.

Figure 1: General population

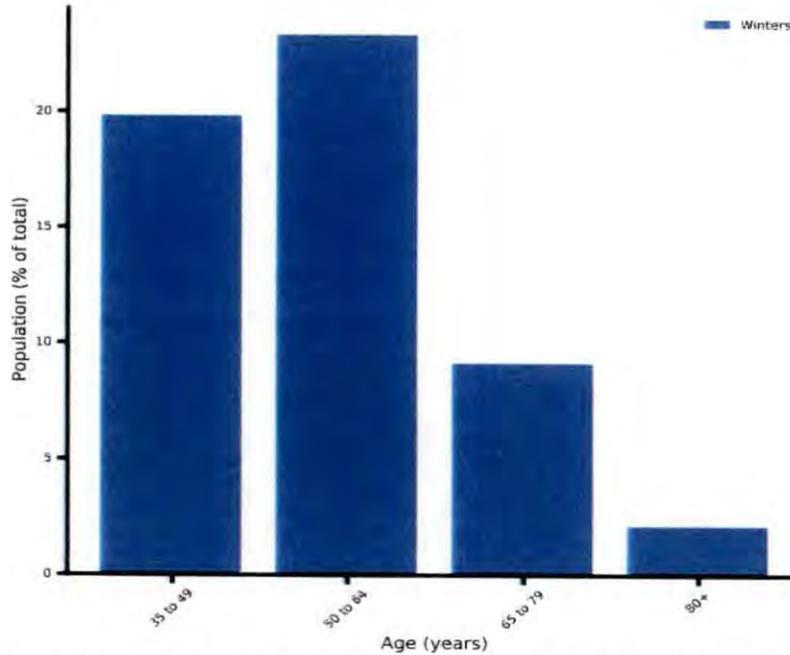


Figure 1: Population of each age group in Winters expressed as a percent of the total population.

Table 1: General population (count [90% CI])

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 49	3392.86 [356.08]	3115.55 [376.63]	585.96 [163.72]	4032.82 [420.57]	11951.25 [209.67]
50 to 54	3082.46 [337.40]	3128.18 [400.24]	672.13 [215.43]	4078.76 [390.34]	11951.25 [209.67]
55 to 59	3185.84 [323.78]	2943.04 [391.52]	672.13 [189.57]	3671.58 [373.92]	11322.23 [419.34]
60 to 64	2782.93 [313.12]	2470.10 [349.41]	663.51 [318.83]	3517.20 [417.44]	10483.55 [419.34]
65 to 69	2290.70 [241.84]	1915.48 [284.80]	370.53 [163.72]	2637.57 [290.40]	7967.50 [419.34]
70 to 74	1431.20 [198.85]	1623.85 [282.01]	301.60 [137.87]	1624.88 [238.82]	5661.12 [419.34]
75 to 79	1220.97 [202.75]	1130.27 [243.39]	112.02 [112.02]	1061.88 [217.28]	3983.75 [419.34]
80 to 85	887.05 [169.79]	629.30 [167.05]	77.55 [60.32]	1000.14 [211.29]	2725.72 [209.67]
85+	1152.82 [196.70]	554.41 [152.22]	103.40 [77.55]	1439.85 [236.52]	3564.41 [419.34]

Reported Race

Figure 3. shows the breakdown of the population data by racial identity for adults over 45 years old, expressed as a percentage of the total population of each geographic area. The ACS includes 9 options from which respondents can indicate their racial identity: Asian; Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some Other Race; Two or More Races; White Alone, not Hispanic or Latino; Hispanic or Latino; White. In this report, only the most frequently indicated 6 categories are included for the purpose of brevity. In this data Winters stands out in several ways. First, there is a relatively high proportion of Winters residents indicating Hispanic, White, or Other racial identity in the age groups between 45 and 75 years old. Furthermore, relatively fewer Winters respondents indicated Black or Asian racial identity. This trend held across most age groups for this 45 and over dataset.

Figure 3: Reported race

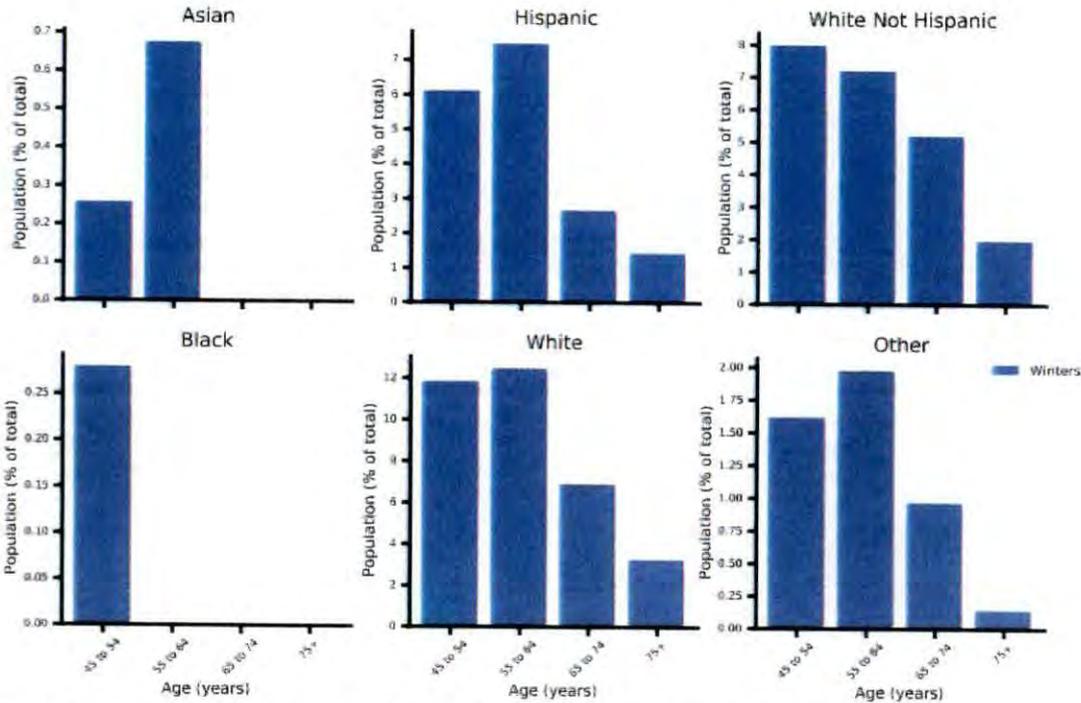
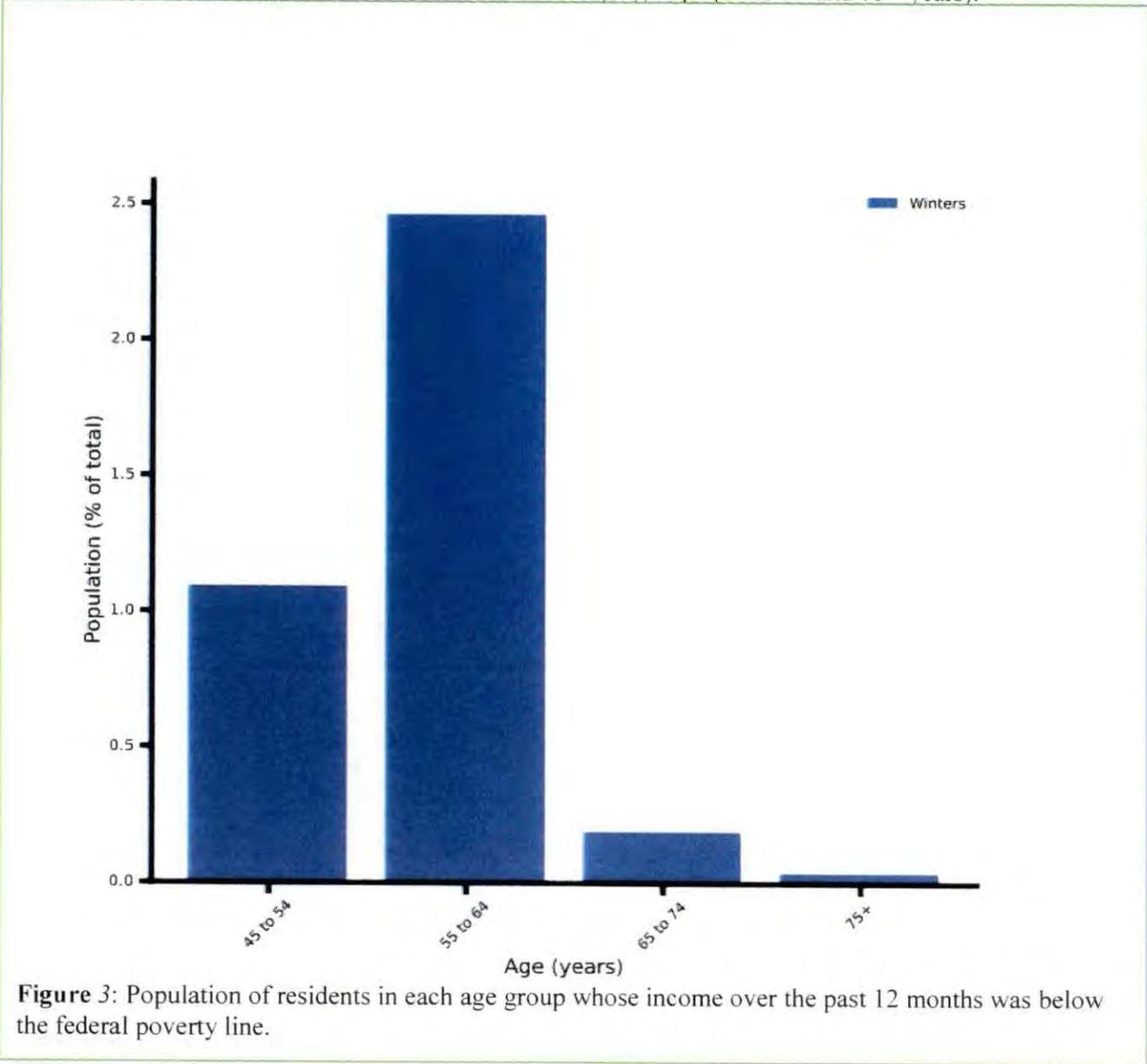


Figure 2: Breakdown of population within each age group by reported race.

Reported Poverty level

Figure 5. shows the estimated percentage of residents whose income in the past 12 months does not exceed the federal poverty level for 2016⁵. The most notable feature of poverty level data is the relatively high percentage of Winters residents in the 55 to 64 year age category that fall below the poverty line. The estimated error suggests a large degree of uncertainty in this estimate, again likely due to the low number of respondents from which the estimates were derived; however, the increase is quite prominent. The trend appears to reverse for the oldest age groups (65 to 74 and 75+ years).



Reported Disability status

Table 4. shows the prevalence of reported disabilities for the two age groups within the range focused on in this report (see Methods) for which data are available, expressed as a percentage of the total population in each age group.

Table 4: Number of residents in each age group in each location reporting a disability

Age Range	Winters
65 to 74	138
75+	182

Reported Employment Status

Figure 7. shows the estimated unemployment and labor participation rates for each age group expressed as a percentage of the population of each age group. Due to the way the data is aggregated before being made available, the 65 to 74 year age group spans 10 years, while the younger age groups span only 5 years. Two trends in this dataset are notable. First is the relative increase in unemployment, and corresponding decrease in labor participation, among Winters residents in the 55 to 59 age group, and the second is the reversal of this trend in the 60 to 64 age group. While the reduction in unemployment among Winters residents age 60 to 64 could be the result of people dropping out of the labor force, the increase in labor participation rates and absolute number of people participating in the labor force suggests that this is not the case. The available ACS data do not suggest a cause for this trend, though variability due to small sample size cannot be ruled out.

Figure 7: Employment status

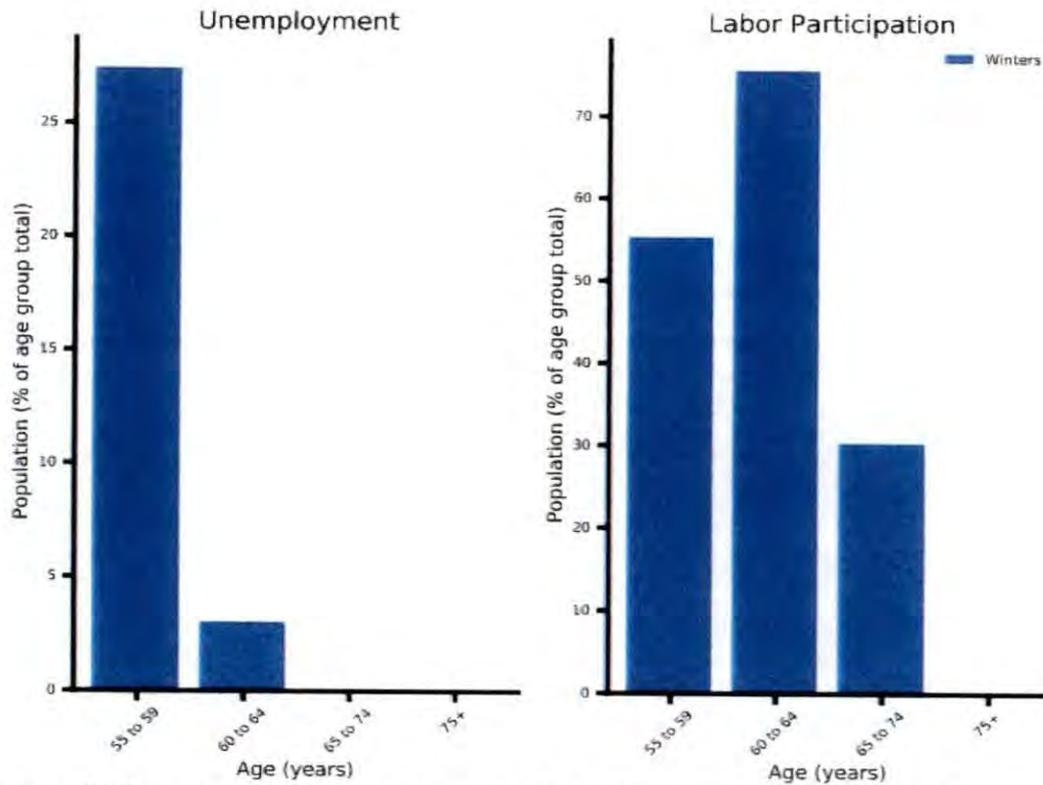


Figure 4: (Left) Percent of each age group reporting an unemployed status and (Right) percent of each age group participating in the labor force.

Reported Health Insurance Provider

Figure 8. shows the percentage of each age group that receives health insurance through public (left) or private (right) institutions, expressed as a percentage of the population of each age group within each geographic area. Within the ACS data, public health care programs consist of Medicare, Medicaid, or insurance received through the Veterans Administration; private health care programs include employer provided, direct purchase, or insurance received through the Department of Defense Military Health System. Individuals that receive benefits through both private and public sources are counted in both categories. The only notable trend in this dataset is the dramatic jump in the proportion of people receiving public health insurance between the 55 to 64 age group, around 15 to 20%, and the 65 to 74 age group, around 90%. This is to be expected however, as the age for Medicare eligibility is 65. Below age 65 Winters residents appear slightly less likely to have public health insurance, though the effect is very small. Otherwise, Winters' residents appear very similar to the other communities across all age groups considered here.

Figure 8: Health insurance provider

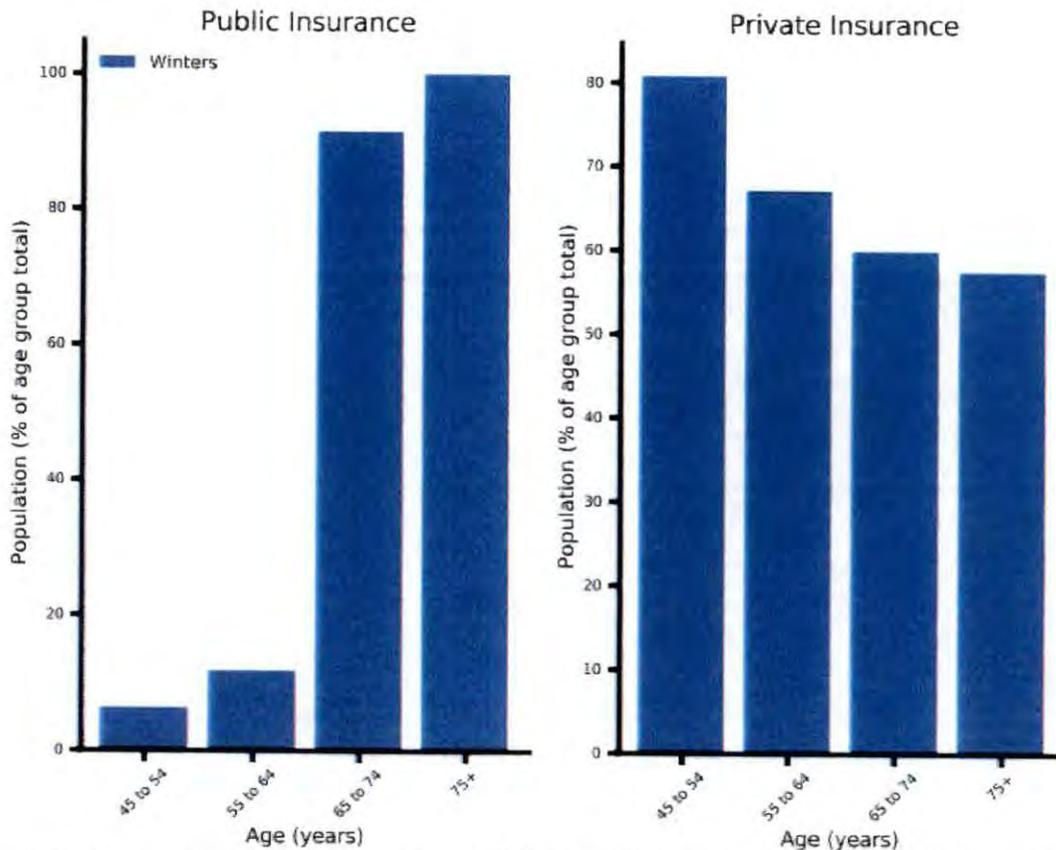


Figure 5: (Left) percent of each age group receiving health insurance through public provider and (Right) percent of each age group receiving health insurance through a private provider.

A Comparison of all Yolo County older adult demographics

A demographic comparison of all Yolo County cities was completed to look for trends and differences within Yolo County. The full report can be found in Appendix C. The overarching goal is to identify and highlight the attributes that distinguish the older adult population of Winters from other Yolo County communities so that policies and programs might be tailored to the unique needs of Winters older adults.

As the principal goal of this report is to provide a detailed description of the demographic makeup of Winters, California in relation to the surrounding communities, no strong conclusions will be made. However, when considering all of the datasets presented here three general trends about Winters residents within the 55 to 64 age category are worth noting: 1) for Winters, the 55 to 64 age category has the highest population among older adults, showing higher a population than both the immediately

younger and immediately older age groups; 2) Winters residents between 55 and 64 show higher poverty rates than the other communities considered here, and higher poverty rates than the Yolo county average, the only age group considered here to show such a trend; 3) Winters residents between 55 and 64 show higher unemployment rates than the other Yolo county communities studies here, again the only age group to show such a trend (see Appendix C.)

Outreach and Educational events

In order to meet the goals of the project a series of outreach events were scheduled early in the project to receive input from the community on gaps in services and priorities for program and services in Winters. The second half of the project included a series of education events and some limited pilot services to address some priorities needs identified. Following is a listing of the events and programs along with their attendance record. In all, over 500 Winters older adults participated in the programs and events offered during the project.

<u>Date</u>	<u>Event-Program</u>	<u>Attendance</u>
9/30/2017	Carnitas Festival-information and survey	45
10/12/2017	Yolo Senior Resource Fair	19
10/11/2017	Winters Senior Foundation presentation	17
10/10/2017	Fortnightly Club presentation	22
	Winters Senior Citizen Club	
11/8/2017	presentation	41
12/4/2017	Flu Clinic	68
	Senior Citizen Town Hall meeting	
1/16/2018	(English)	28
2/7/2018	Senior Citizen Town Hall (Spanish)	5
5/9/2018	AARP-Fraud Prevention presentation	33
	AARP-Age Friendly Community Town	
6/11/2018	Hall	9
6/27/2018	Begin Senior Transportation bus service	5
	In Home Supportive Services	
8/8/2018	Committee	12
	Yolo County-Healthy Yolo-Healthy	
8/9/2018	Aging	14
8/10/2018	Agency on Aging-Area 4	25
8/21/2018	AARP presentation-Medicare Choices	6
9/5/2018	Yolo County Commission on Aging	22
9/6/2018	Yolo Choices-End of Life discussions	14
9/10/2018	Home Modification for Older Adults	11
	Winters Senior Citizens Club-project	
9/12/2018	update	30
	Carnitas Festival-information table	
9/29/2018	English	45
	Carnitas Festival-information table-	
9/29/2018	Spanish	47
Total outreach attendance		518

Task Force work and report

In order to provide direct feedback and involve a small cross section of the community a Winters Senior Project Task Force was selected. Members included Jesse Loren (city council), Irene Goya-Tweedt (Hispanic Advisory Committee), Ramon Altamarino (Hispanic Advisory Committee), Bob Johnson (Winters Senior Citizen Club), Rae Johnson (Winters Senior Citizen Club), Valerie Whitworth (Winters Senior Foundation) and Wally Pearce (Winters Senior Foundation, President at time of appointment), Maira Aceves (CSUS Gerontology intern), Dan Maguire (City of Winters staff), Dago Fierros (City of Winters staff). The Task Force focused on two main issues. Site visits to local senior centers to ascertain best practices and what may work for a senior center in Winters and transportation. They also acted in an advisory role for the project and final recommendations. Meetings were held approximately once a month for the year duration of the project.

Review of other local Senior Centers

The Task Force visited local senior centers to get a sense of the layout, programs, facilities and planning to create a community resource that is highly functioning, inviting and meets the needs of the older adults in the community. Task Force members visited the following centers with these major observations:

1. Davis-Feb. 5- well established with classes to appeal to wide variety of older adults. Open 8am-8pm. Example of many programs: movies night, Traveiaires, Bingo, and space rented to public (for income). They have a shortage of storage space. Has full kitchen. Has flexible space. Have a creative and engaged director. Mix of paid and volunteer instructors and other volunteer opportunities. Have 4 paid staff: director, front desk, information/assistance coordinator, janitor paid by the city general fund.
2. Woodland-March 5-One full time coordinator-very dynamic, finds the needs and make them happen. Flex spaces-make more opportunities for use. Decorating beautiful and reflects the valley. Utilize more outside resources in their space for senior services such as information and assistance, veteran services, AARP taxes rather than directly provide the service. Large commercial kitchen but is not used very often. Facility is a combination Senior Center and Community Center with senior dedicated space. Full time coordinator is part of the parks and recreation department and paid by city general fund.
3. Suisun-April 4-closest to our size. No a commercial kitchen. Paid full time coordinator is very important. Newsletter to get people in there. Work with community to bring in resources. Classes are taught by volunteers. Next door to senior housing with modest participation by them.
4. West Sacramento-May 7-Mixed use space for whole community-day care, theater, older adult lounge. One part-time senior resource person. Facility/program manager but not older adult specific. Majority of classes and programs not senior specific. All senior classes taught by volunteers or self-directed (e.g. exercise program is video). Seniors pay small fee to be a member of the senior lounge.

With the site visits as the basis for discussion the Task Force members provided the following recommendation to the city:

1. There is a need for paid staff at the center and it cannot be just volunteer driven and staffed with volunteers. This was clear from every senior center visited. Would need to look at what would be structure to pay for FTE as there is no current funding source. Need to have rent-ability of space for sustainability and be well managed to take advantage of this community resource. FTE is critical so that doors can be open. Task Force suggestion that perhaps there could be a local tax. Staff noted that city manager has opened 3 senior centers that were all volunteer.
2. Evaluate ability to build up (multi-story) to take advantage of the footprint. If not for initial building design, build first floor so that additional stories can be added.
3. There is a need for a commercial kitchen (currently in the plan).
4. Essential that we have rental space that includes table/chairs and kitchen. Could provide funding source and there is a community need. An ongoing funding source will help with sustainability of senior center. Flexibility of space to appeal to different populations. Could have moveable walls. Need to assure that additional uses are within CDGB guidelines. There are certain assumptions of the populations that CDGB funded projects serve. Should be low income individuals and seniors are assumed as low income.
5. The task force members liked West Sacramento approach that is intergenerational.
6. Instructors were mostly volunteer at every senior center with some paid small stipends.
7. STORAGE. You will always need more. Be sure to plan sufficient storage from the start.
8. Assure that the programs and services are what people want. Senior volunteers could provide planning and oversight of programs.
9. It would be best to have staff at center who are bi-lingual to provide welcoming environment for our Latino seniors.
10. There is urgency to get this done. The community in general and seniors in particular have been waiting some time to see it happen.

Transportation

As transportation was identified as a top need from the survey the task force looked into different models of addressing this need. The Task Force received a presentation from Woodland Community Care Car to see if this volunteer based program would be a good fit for Winters. Don Campbell, chair of the Community Care Car non-profit board presented the following information about the Woodland Community Care Car program:

Financial:

- Does not receive state or local funds, all funds received by donations.
- Van drive 60-80 miles in town each day. About 8000 rides each year. \$1,000 per month for fuel. Local gas station gives a discounted price for fleet.
- They are a 501(c)3 non-profit with Board of Directors, quarterly breakfast meeting.
- Request \$2 per ride coupon or can pay cash. Will not refuse service for lack of payment.
- Total budget for program is \$10,000-\$15,000 per year.
- Drivers and helpers not insured, they use their own private insurance.
- The vans have their vehicle insurance through the city but the Care Car raises the funds to cover other expenses.

- Fundraising through local businesses and an annual dinner.
- Two 2017 vans and two older vans (purchased steps that slide out and handles to help with getting in and out). Hobbit (a local car dealership) helps with maintenance and purchase (they put the sponsorship name on the side of the van) Got a discounted price: \$60,000 for 2 of them.

Services:

- Does not go outside City of Woodland.
- Service hours-8am-3pm, 2 vans, 5 days a week and Sunday 3 vans to get people to church. Also provide rides to the “lunch bunch” to congregate meals at Community and Senior Center.
- Age: 55 years and older.
- People with medical appointments have priority. 4 people per half hour (2 per car). Have the 3rd van driver and van on-call. Can move up to 32 people per day (first come first serve).
- Need to call in 24 hours ahead of time. Can schedule an appointment 4 months ahead of time. Every day at 3pm they decide the route for the next day.

Policies:

- Requirement-must be able to get in and out of van themselves. Must be ready to be picked up for 30-minute window before the appointment. Will wait for 5 minutes after arrival and then leave (new policy). Educate people to schedule appointments in the morning so they can get ride home within service hours.
- Can't be in a wheelchair and won't transport wheelchair. Will take walkers. Request that they be at a findable location. Have started giving them a 5-10-minute warning call.
- After 3 failures to notify (they didn't need the ride and didn't let them know) receive a warning letter. If you do it again, then cannot get a ride for 30 days.
- 160 volunteers-they only have to drive about once per month. Have training of new drivers. Find volunteers at senior resource fair. Have a \$2 million liability policy. Insurance company checks volunteer records. Plus-side is the volunteering experience is good for the volunteer. Have a reserve list for back up. Want to give all the people on the list a chance to drive so they continue to be interested. Have a quarterly volunteer appreciation breakfast sponsored by the Board of Directors.

Yolo Bus was also asked to present to the Task Force on their current and future transportation options for Winters. Jose Perez, a Yolo Bus Senior Transportation Planner, presented the following information to the Task Force.

Yolo Bus line

- “Travel Training and Service Information” handout provided to the group. Travel training-what do you need to know to ride the bus. Training is 30 minutes to hour. Training is available by request.
- Fixed route Yolo Bus-Route 220 comes through Winters each day, 4 runs through Winters to Davis (roundtrip so 4 back also).
- Driver cannot make change-ok to use dollar bills
- All buses are wheelchair accessible. Anyone can ask for the wheelchair assist.

- Part of Google Transit for your smart phone. They also have a map through their website “Yolo Bus Live”. Can also sign up to receive text alerts for your route-will let you know if there is a significant delay or detour.
- Launching wifi on buses in a couple of months.
- Cost: Monthly pass \$93.50 unlimited, \$46.75 unlimited for seniors or disabled
- Sacramento monthly passes work on Yolo Bus
- You do not need a California ID to apply
- Customer Service 530-666-BUSS (bi-lingual) open 7a-6p. Can call for help to figure out how to get where you want to go.

Yolo Bus Special

- Runs same days and times as fixed route.
- Eligibility-need to be certified as mobility impairment with form completed by health care provider. Only need to have completed one time.
- Takes 1-2 weeks to complete application.
- Must be within $\frac{3}{4}$ miles of fixed route (all of City of Winters, some limited rural). Give scheduler start and end address (will tell you if within the boundaries of the program).
- Start of trip must be in Yolo County but will provide ride to Vacaville and parts of Sacramento.
- If an eligible rider needs a person to assist them, include this on the certification application and the attendant will travel for free.
- You also can have a guest but if not on certification must pay.

Microtransit pilot- Knights Landing fixed bus route ridership was declining so working with them to change to microtransit (smaller bus or van, on demand). Will provide a report to City of Winters on pilot to see if this will work for Winters. Ridership on Winters fixed route is very low and very expensive.

Via Project “Dial-a-Ride” in City of West Sacramento for all residents with senior rides subsidized by City of West Sacramento (not Yolo Bus). Flat rate based on customer demand. May also be an option for Winters.

The Task Force discussed transportation options and priorities and requested that a pilot project for weekly trips to Walmart utilizing the City of Winters short ADA buses and a volunteer driver could address a requested need for a place to purchase food, clothes, pharmacy and dry goods. Persons requesting a ride call the main City of Winter phone line by noon on Monday before the Tuesday trip. The project started in June. Posters were distributed at the Community Center and Winters Senior Apartment, a message through the Winters Senior Foundation listserv, an announcement at the Winters Senior Citizens Club and multiple press releases in the Winters Express. Participation in the pilot has been very low with only 5 unique individuals taking part in the project. The available days is now decreased to the 1st and 3rd Tuesday of each month.

To increase the community knowledge of the available transportation options, a section was developed for the Winters Senior Resource Guide (see below). The full resource guide in Spanish and English can be found in Appendix D.

Transportation

Winters Senior Foundation Medical Appointments Car

Volunteer drivers will drive to medical related appointments (including doctor appointments, lab, pharmacy, therapy, etc.) within and outside Winters. Rider must be able to transfer into car. Caregivers may ride along. Appointments must be made 72 hours in advance.

Telephone: (707) 497-5289.

Partnership Healthplan Care Management ride program

Persons with Medi-Cal that receive their benefit through Partnership Healthplan and have complex medical needs can receive additional care management including free transportation assistance.

Contact Partnership Healthplan for eligibility requirements. (800) 809-1350 Website:

<http://www.partnershiphp.org/Providers/HealthServices/Pages/Care-Coordination.aspx>

Yolo Bus

Yolo Bus picks up within the city of Winters and has lines that connect to Davis, West Sacramento, Winters, Woodland, downtown Sacramento, Sacramento International Airport, Cache Creek Casino Resort, Esparto, Madison, Dunnigan and Knights Landing. Yolo Bus connects with other local public transportation systems. In Davis Unitrans and Fairfield-Suisun Transit and Regional Transit and Light Rail in Sacramento.

Telephone: (530) 666-2877

Website: <http://www.yolobus.com/>

Yolobus Special

ADA Paratransit Service for persons with disabilities in Yolo County is provided by Yolobus Special. It is available on a prearranged basis for any trips proposed within the designated service area. Yolobus Special serves the cities of Winters, Davis, West Sacramento, Woodland and portions of Sacramento.

Telephone: (530)666-2877

Website: <http://www.yolobus.com/riderinformation/yolobusspecial.php>

Faith in Action-Ride with Pride Program (Solano County residents only)

Transportation to and from medical or social programs. Individual recipients are requested to make a donation of \$5.00 for the round trip; however, no one is turned away for a lack of funds.

Telephone: (707) 469-6667 Website: www.faithinactionsolano.org

Winters Senior Resources

As a part of the scope of work for this project a Winters specific Senior Resource Guide was developed. All programs and services were checked to assure that they cover persons in Winters and the surrounding area. These guides in both English and Spanish were first distributed at the 2018 Carnitas Festival. Additional copies will be available at city hall, the community center, Winters Healthcare, Yolo County HHSA-Winters center, the Winters library and on the City of Winters website. The guides can be found in Appendix D. In addition, Senior Link of Yolo County produces an annual countywide Senior Resource guide. This can be found in Appendix E. Finally, Yolo Healthy Aging Alliance, a countywide non-profit whose mission is to enhance the well-being of older adults in Yolo County through Education, Collaboration and Advocacy has a resource section on their website that includes additional countywide resources with program descriptions. This can be found in Appendix F. and at www.yolohealthyaging.org.

Age Friendly Communities-an overview

As a part of this project, AARP was invited to present a town hall presentation on “Age Friendly Communities” on June 11, 2018. Julie Bates, a regional coordinator with AARP provided city staff and community members the process and benefits of becoming an Age Friendly Community. The criteria for membership and benefit of membership in the Age Friendly Network is as follows:

Criteria for Membership in the AARP Network of Age-Friendly Communities

The mayor or community chief executive requests membership from AARP and commits to meeting the World Health Organization’s criteria which are:

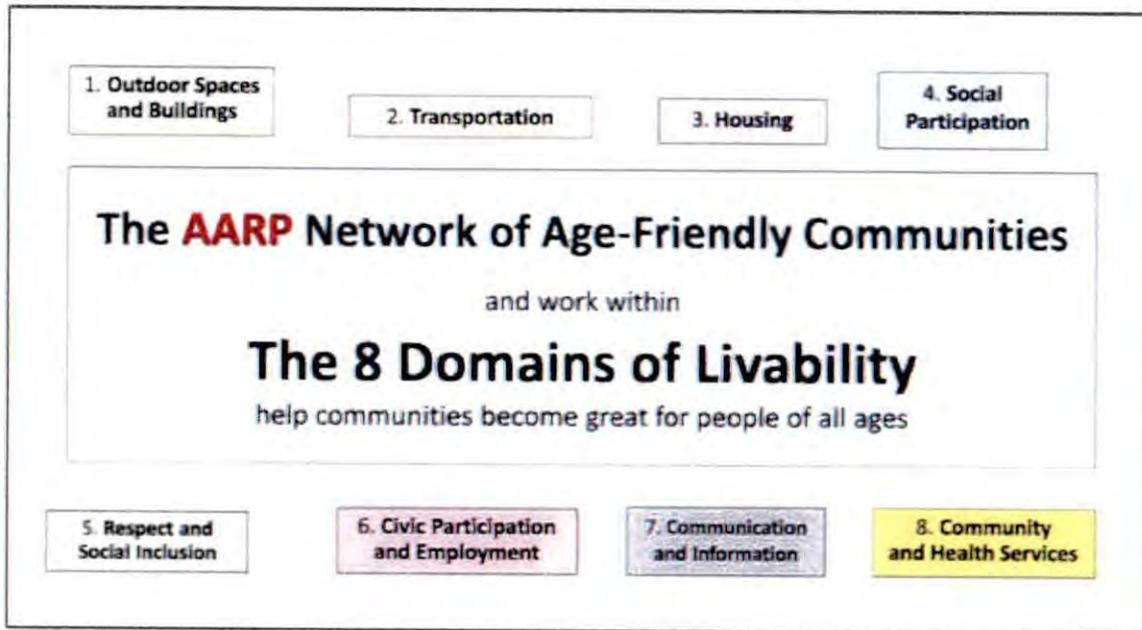
- Establish mechanisms for involving older people in all stages of the age-friendly cities and communities process (e.g., create an advisory citizens’ committee)
- Conduct a comprehensive and inclusive baseline assessment of the age-friendliness of the community (Years 1-2)
- Develop a three-year community-wide action plan based on assessment findings (Years 3-5)
- Identify indicators to monitor progress against this plan

The Benefits of Membership in the AARP Network of Age-Friendly Communities

- Opportunities to encourage local residents, businesses and other nonprofit groups to play an active role
- Connections to global and national networks of participating communities as well as aging and civil society experts
- Access to news, information and guidance about best practices, models, results and challenges in the age-friendly movement

- Opportunities for partnership with other communities, both domestic and international
- Mentoring, assessments and peer review evaluation by experts and member cities and towns
- Recognition by AARP and the World Health Organization of the community's commitment to become more age-friendly

The Age-Friendly Community Network is based on World Health Organization (WHO) research that found that 8 domains are key to an age friendly community. These domains are supportive of not only healthy aging but for community members of all ages. The 8 domains are listed below.



As noted above, the age friendly application process is conducted over 5 years with the first 2 years dedicated to community conversations and a discussion of the 8 domains and then the identification of 2-3 priority areas to address during years 3-5 of the process. An Age Friendly Advisory Committee is usually appointed that includes representation of the aging community and the city council. The City of West Sacramento is in year 3 of their Age Friendly application process and are implementing transportation changes and cross walk and city street updates. The AARP provides information, survey assistance and technical support for the process. The Yolo Healthy Aging Alliance is also available for assistance.

Three initial meetings were held to receive preliminary input on the 8 domains, including input from the Winters Senior Project Task Force. Suggestions collected are as follows:

Domain 1-Outdoor spaces and buildings-Availability of safe and accessible recreational facilities

- a. Classes or groups on technology including computer, smart phones, regular phones
- b. Potlucks, picnics, craft days, bingo
- c. Volunteer groups-reading program with elementary students

- d. Cooking, baking and nutrition
- e. Community garden-have more garden space. (32 plots in Walnut Park with ADA raised beds)
- f. Chair exercises with DVD and weights-can do this on their own
- g. Walking groups
- h. Senior Hours at the pool in the summer time.
- i. Theater groups- night out together
- j. Senior Bus trips to movies, theater, festivals
- k. Trips to River Cats
- l. Travelairs

Task Force: The Senior Center is an identified need and supported by the community surveys of this project. Additional outreach for the Latino population is needed so they know it is their place too. The center should include cultural and Spanish-language programs. Programming and planning could occur through community volunteers but site visits found that successful senior centers have paid staff for the coordination of programs and building use.

2-Transportation Safe and affordable modes of private and public transit

- a. Yolo Bus:
 - Transportation to Woodland-is an all day trip-regular service between here and Davis is limited. Works for working in Davis only.
 - Doctor appointments and basic grocery shopping is needed
 - Request regular bus service to Walmart (Dixon and Vacaville)
 - Safeway-Petco in Davis
- b. Other transportation needs:
 - Solano County-has free bus pass for those over certain age (Yolo Bus does also)
 - Yolo Bus-Special by appointment, ADA and wheelchair friendly
 - Lyft and Uber (2 have used) everyone would use if it is easy.
 - Woodland Community Care Car-they like the idea
- c. Transportation concerns:
 - Bus stop is across the busy street (Grant)-no bench or covering.
 - Grant Street is very busy even more busy certain time of day.
 - Needed: Cross walk and or stop sign to get across Grant Ave.
 - Control over Grant Ave. not city issue-need to bring in CalTrans

Task Force: This is the highest priority area identified in the survey. Needs further discussion to identify an affordable, sustainable system that people will utilize.

Quick verbal survey of town hall participants: Transportation

Where is your primary physician?

Winters-5
Davis-1
Woodland-1
Vacaville-3

Where do you go to the Pharmacy?

Winters-3 (Eagle Drug also has free home delivery)
Vacaville-7
Davis-0

Where do you go to the Hospital? (911 Takes you Davis but you can ask to go to Kaiser)

Davis-7
Vacaville-3
Woodland-2

Where do you do the majority of your Shopping/Groceries?

Winters-0
Davis-1
Dixon-4
Vacaville-6 (all over)

If there was a senior shuttle would you use it?

Now-3
Sometime in the future-12

3-Housing Range of housing options for older residents, the ability to age in place and home-modification programs **Group noted this is a priority area but ran out of time to discuss further.

- There is no assisted living facility in Winters so have to move away from family and friends.
- Limited affordable housing options.

Task Force: Priority area-additional affordable, accessible senior housing is needed. This should be addressed with the new senior housing project. An additional housing gap is assisted living in Winters.

4-Social participation Access for older adults to leisure and cultural activities, and opportunities for social and civic engagement with both peers and younger people

- Would like to get information on regional plays and concerts
- We need to find community members that have a Class B license to increase access to existing city buses. We should utilize the city buses more.

Task Force: Intergenerational computer classes are desired. Computers have been purchased by the city and are available. "Interact" service group at the high school could provide technical support for seniors.

5-Respect and social inclusion Programs to promote ethnic and cultural diversity, as well as multigenerational interaction and dialogue

Task Force: Communication from city and between residents and senior groups is not where it should be. More work is needed in this area.

6-Civic participation and employment Paid work and volunteer activities for older adults, and opportunities to engage in the creation of policies relevant to their lives

- Would like to know how to volunteer with children, especially through schools.

7-Communication and information Access to technology that helps older people connect with their community, friends and family

- Would like Winters Senior Foundation and County to come to their Senior Housing to give them information.
- Move in packet for people into apartments in particular and older people into Winters in general.

Task Force: Winters Senior Resource Guide will help with knowledge of services that are currently available. There has been low turnout for programs and services provided. We don't know how to reach the seniors yet, especially the Latino population.

Quick verbal survey of town hall participants: How do you get your information?

- 6 Can use computer (4 would like a class on how to use a computer/smart phone)
- 11 Word of mouth
- 6 Local newspaper
- 4 Facebook
- 7 City newsletter each month in utility bill
- 1 Local magazine once a month (from Solano County) Yolo should have one like this.
- 2 City manager – Friday update (need to subscribe)

8-Community support and health services Access to homecare services, health clinics and programs that promote wellness and active aging

Task Force: This is an important area. There are some programs and services but we are not there yet.

SWOT analysis

Utilizing all the data collected over the year of this project a SWOT analysis was completed:

Strengths

Parts of senior community already engaged
Local primary healthcare-Winters Healthcare
Multiple senior groups
Yolo County Service Center in Winters
RISE, Inc. support for low income persons
Yolo Bus Special & Faith in Action transportation
Winters Senior Foundation volunteer drivers
Local library
Have bi-lingual city staff
Local newspaper
Promotores program for Latino outreach
Many seniors have local family for support
Elder Day-recognize oldest residents

Weakness

Limited transportation options
No senior center
No assisted or skilled nursing-leave community
Poor sidewalk conditions
Dangerous walking access to grocery store
Insufficient number of affordable home care providers
Few specialty health services
People do not know about existing services
Not all programs/services in Spanish
No Latino senior group
Difficult to reach isolated seniors
Senior housing has a yearlong wait list
Need better emergency communication
Not much mixing of Latino and Anglo communities
High levels of low income seniors

Opportunities

Planned senior center
City interest in expanding senior programs
Many non-profits available for partnerships
City owns 2 short buses with wheelchair lifts
Interest in starting a City Senior Commission
Local service clubs and businesses to engage
Network of Age Friendly Communities
Yolo Bus microtransit project
Intergenerational volunteer opportunities
Expansion of Yolo Food Bank distribution
Additional affordable senior housing planned
Expansion of RISE, Inc. programs
Additional coordination between senior groups
Expand ride share opportunities
Expand volunteer opportunities for seniors
Faith community could be more involved
Engage Chamber of Commerce
Can start senior programs in existing space

Threats

Budgetary restraints
Large, low income cohort of "younger" old
Increased cost of housing
High cost of low utilized bus service
Immigration status concerns
Fire risk
Increasing older population overall

Recommendations for future action

- 1- The City of Winters could benefit from starting a Commission on Aging. This group would be advisory to the city council and city manager on aging matter and provide the leadership for the development of programs and services in Winters including at the senior center when it is built. In addition, the Yolo County Commission on Aging has representative from each city based commission on aging so that Winters will have a countywide voice also.
- 2- The community is expecting and anxious to see the Senior Center move forward. There are interested individuals that are ready and willing to assist with the planning and development. The hope is that it happens as soon as possible. While the budget restrictions are understood, the background work by the consultant and the Task Force shows that successful Senior Centers have paid coordinator staff to assure the building is open, safe and that programming is scheduled. For full inclusion would highly recommend this person be bi-lingual.
- 3- There are many non-profits and county organizations that can provide services and educational opportunities. There may not be a need for starting many new services that could be brought in such as Senior Link of Yolo County. They only need to be contacted and provided a space and their availability advertised. In addition, Yolo Healthy Aging Alliance is available and interested in ongoing work in Winters to bring resources, education and advocacy. Consultant, Sheila Allen, is the Executive Director and is ready and willing to facilitate this connection.
- 4- There are additional transportation options that need to be explored to address this top need. We recommend follow up with Yolo Bus on the possibility of microtransit, discussions with West Sacramento about their Via program, and additional discussions with the community about how best to use the resource of the 2 ADA minibuses already owned by the city.
- 5- Safe roads and sidewalks are the second, high priority area identified. In particular, a safe, direct walking passage across Grant Avenue to the grocery store is desired. Assemblymember Aguiar-Curry can assist the city with discussions with CalTrans to identify options to address this need. This will also address the needs of persons walking from Yolo Housing east of Highway 5.
- 6- The City of Winters may benefit from on ongoing older adult planning process such as the Age Friendly Network of Communities. The ground work has been laid and significant data collected.

Appendix A.
Winters Senior Community Survey results

(N=137)

- 127 reported they live in Winters or the surrounding area (93%)
- 59 are of Latino or Hispanic background (43%)
- 106 are over the age of 50 years (83%)
- 27 are currently the caregiver of someone over the age of 50 (20%)

The top five priorities people chose for services needed for older adults in Winters:

1. Local transportation (to store, bank, etc.)
2. Regional transportation (hospital in Davis, Social Security in West Sac)
3. In home care and personal assistance
4. Home visits for isolated seniors
5. Help knowing what services are available

The top five priorities people chose for programs needed for older adults in Winters:

1. Exercise classes
2. Walking Club
3. Card and Game activities
4. Craft groups
5. Computer and Smart phone use

The top five services that participants or family members would likely use in the next 5-10 years are:

1. Local transportation (to store, bank, etc.)
2. Regional transportation (hospital in Davis, Social Security in West Sac)
3. In home care and personal assistance
4. Help knowing what services are available
5. Help with connection to services

The top five programs that participants or family members likely use in the next 5-10 years are:

1. Exercise classes
2. Walking Club
3. Card and Game activities
4. Computer and Smart phone use
5. Travel group

Appendix B.

Winters demographic data

The Demographics of Older Adults in Winters, California

INTRODUCTION

This document aims to present a quantitative description of the demographics of the older adult population of Winters, California. The overarching goal is to identify and highlight notable attributes of the older adult population of Winters so that policies and programs might be tailored to the unique needs of Winters older adults.

METHODS

Data source

This report relies exclusively on data provided by the 2016 American Community Survey (ACS)¹ 5-year estimates, accessed through the American FactFinder database². Briefly, the ACS is an ongoing survey that provides yearly estimates of demographic data for small geographic areas (Census tracts and block groups³). The 2016 5-year estimates are based on survey responses collected between 2012 and 2016 from over 10 million people and/or households from across the United States, including over 1 million from California.

The strength of the ACS lies in its ability to capture and/or estimate demographic changes that 1) occur on a timescale that is too short to be observed in the decennial Census, or 2) have largely taken place since the most recent Census data was collected. As of the writing of this report, the 2010 Census data is 8 years old, thus until the 2020 Census data is available the ACS provides the most comprehensive, up-to-date information collected and disseminated in a highly standardized format. The primary weakness of the ACS is that the reliability of the data for smaller populations, including rural areas, is somewhat lower due to the small absolute number of respondents. For most populations described here this not a major issue; however, where under sampling issues may exist it is noted in the text.

Geographical areas

As this report is focused on describing the demographics of older adults in Winters, California. As such, all data are based in ACS data for Census tract 113.

Age ranges

Due to the sampling limits of the ACS, the precise age range that defines “older adults” in this report varies somewhat depending on the variable being considered. In general, this report considers older adults as being 65 years old or older. Where disaggregated data is available for adults in the approximately 45 to 60 year age range that data is presented as well.

RESULTS

General population

Figure 1 shows the population distribution for adults over 35 years old expressed as a percent of the total population. The estimated population counts are given in Table 1. The most notable feature of this dataset is that the data show that Winters has a higher percentage of adult residents in the 50 to 64 year age groups compared to the immediately younger and older groups.

Reported Race

Figure 2 shows the breakdown of the population data by racial identity for adults over 45 years old, expressed as a percentage of the total population of each geographic area. The corresponding count data is given in Table 2. The ACS includes 9 options from which respondents can indicate their racial identity: Asian; Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some Other Race; Two or More Races; White Alone, not Hispanic or Latino; Hispanic or Latino; White. In this report, only the most frequently indicated 6 categories are included for the purpose of brevity (see Figure 2 and Table 2). In this data Winters stands out in several ways. First, there is a relatively high proportion of Winters residents indicating Hispanic, White, or Other racial identity in the age groups between 45 and 75 years old. Furthermore, relatively fewer Winters respondents indicated Black or Asian racial identity. This trend held across most age groups for this 45 and over dataset.

Reported Poverty level

Figure 3 shows the estimated percentage of residents whose income in the past 12 months does not exceed the federal poverty level for 2016⁵. The corresponding count data is given in Table 3. The most notable feature of poverty level data is the relatively high percentage of Winters residents in the 55 to 64 year age category that fall below the poverty line. The estimated error suggests a large degree of uncertainty in this estimate, again likely due to the low number of respondents from which the estimates were derived; however, the increase is quite prominent. The trend appears to reverse for the oldest age groups (65 to 74 and 75+ years).

Reported Disability status

Figure 4 shows the prevalence of reported disabilities for the two age groups within the range focused on in this report (see Methods) for which data are available, expressed as a percentage of the total population in each age group. Table 4 gives the corresponding counts.

Reported Employment Status

Figure 5 shows the estimated unemployment and labor participation rates for each age group expressed as a percentage of the population of each age group. Table 5 gives the corresponding counts. Due to the way the data is aggregated before being made available, the 65 to 74 year age group spans 10 years, while the younger age groups span only 5 years. Two trends in this dataset are notable. First is the relative increase in unemployment, and corresponding decrease in labor participation, among Winters residents in the 55 to 59 age group, and the second is the reversal of this trend in the 60 to 64 age group. While the reduction in unemployment among Winters residents age 60 to 64 could be the result

of people dropping out of the labor force, the increase in labor participation rates and absolute number of people participating in the labor force (see Table 5B) suggests that this is not the case. The available ACS data do not suggest a cause for this trend, though variability due to small sample size cannot be ruled out.

Reported Health Insurance Provider

Figure 6 shows the percentage of each age group that receives health insurance through public (left) or private (right) institutions, expressed as a percentage of the population of each age group within each geographic area. Table 6 gives the corresponding counts. Within the ACS data, public health care programs consist of Medicare, Medicaid, or insurance received through the Veterans Administration; private health care programs include employer provided, direct purchase, or insurance received through the Department of Defense Military Health System. Individuals that receive benefits through both private and public sources are counted in both categories. The only notable trend in this dataset is the dramatic jump in the proportion of people receiving public health insurance between the 55 to 64 age group, around 15 to 20%, and the 65 to 74 age group, around 90%. This is to be expected however, as the age for Medicare eligibility is 65. Below age 65 Winters residents appear slightly less likely to have public health insurance, though the effect is very small. Otherwise, Winters' residents appear very similar to the other communities across all age groups considered here.

REFERENCES AND RESOURCES

1. <https://www.census.gov/programs-surveys/acs/>
2. <https://factfinder.census.gov/>
3. A Census tract is a geographical unit determined by the Census Bureau comprising, on average, about 4,000 people. Census block groups are slightly smaller, typically between 600 and 3,000 people.
4. ACS Design and Methodology, Chapter 12: <https://www.census.gov/programs-surveys/acs/methodology/design-and-methodology.html>
5. <https://aspe.hhs.gov/prior-hhs-poverty-guidelines-and-federal-register-references>

Figure 1: General population

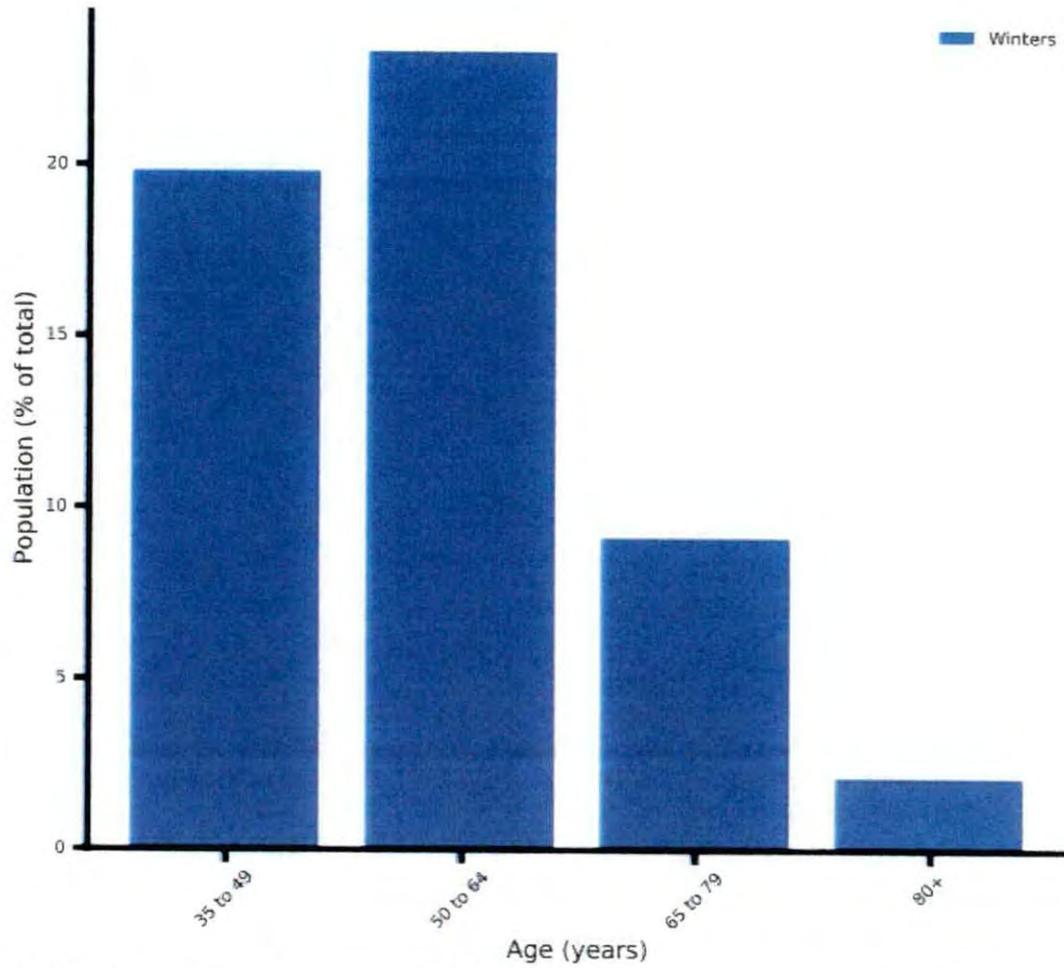


Figure 6: Population of each age group in Winters expressed as a percent of the total population.

Figure 2: General population

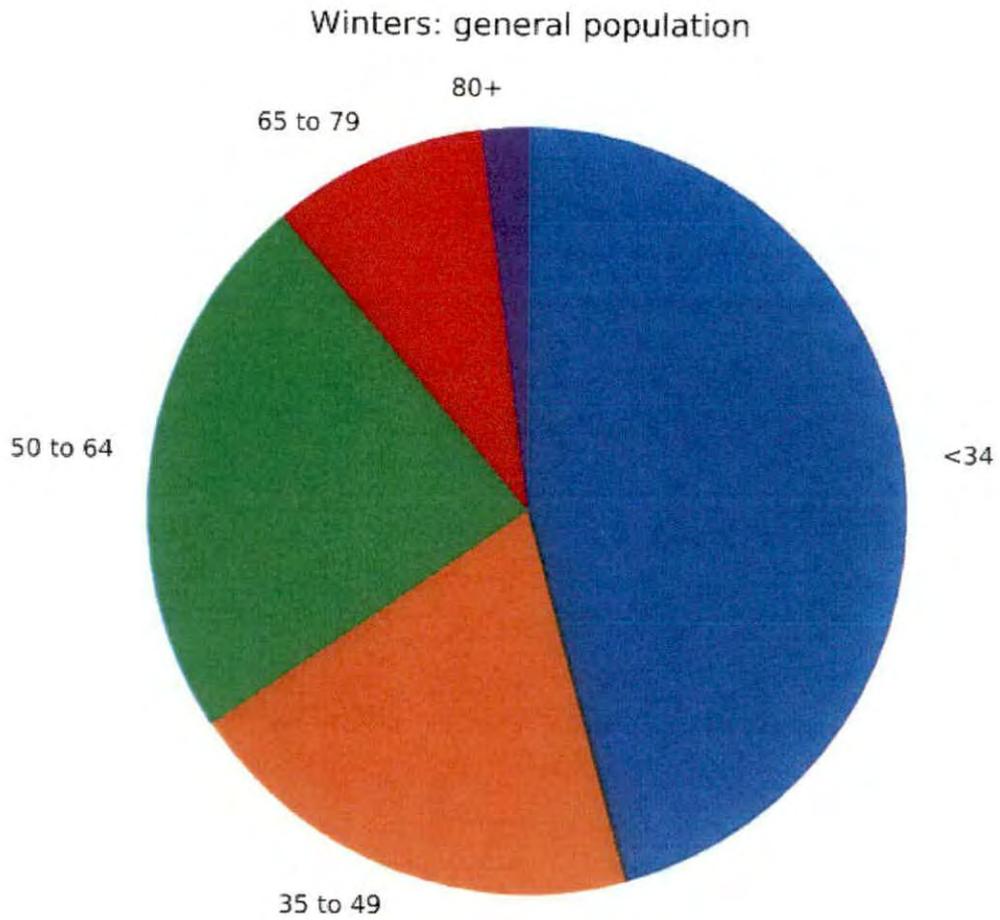


Figure 7: Winters general population visualized as a pie chart

Table 1: Winters - General population

Age Range	Winters
35 to 49	1706.17
50 to 64	2007.76
65 to 79	784.15
80+	180.96

Figure 3: Reported race

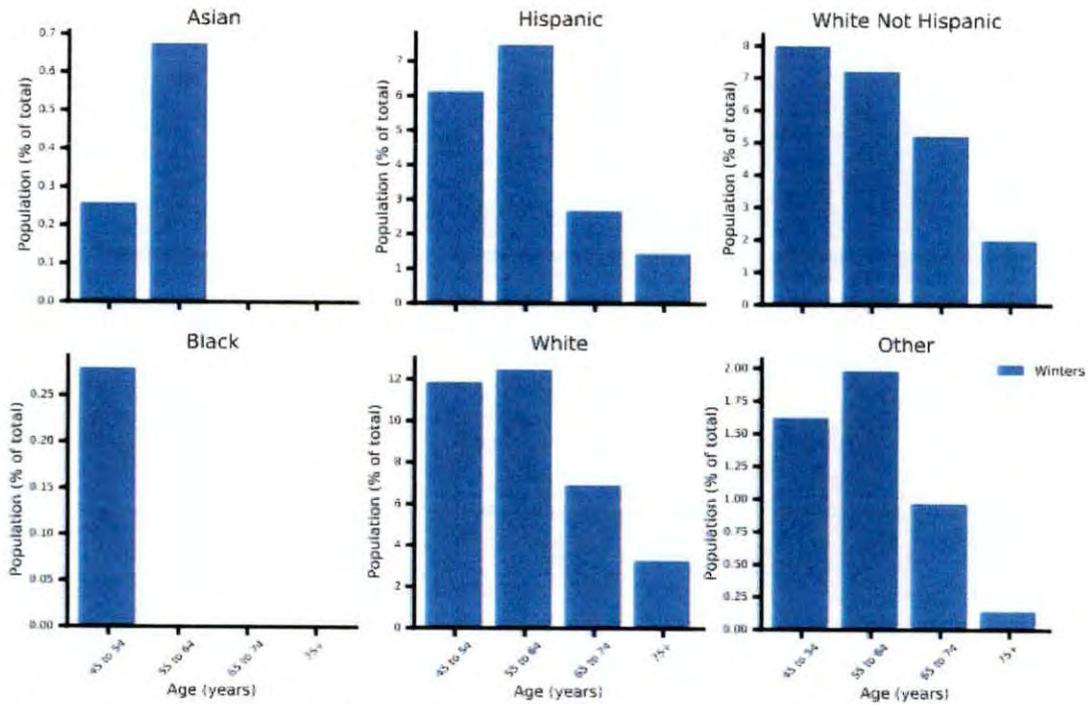


Figure 8: Breakdown of population within each age group by reported race.

Figure 4: Reported race

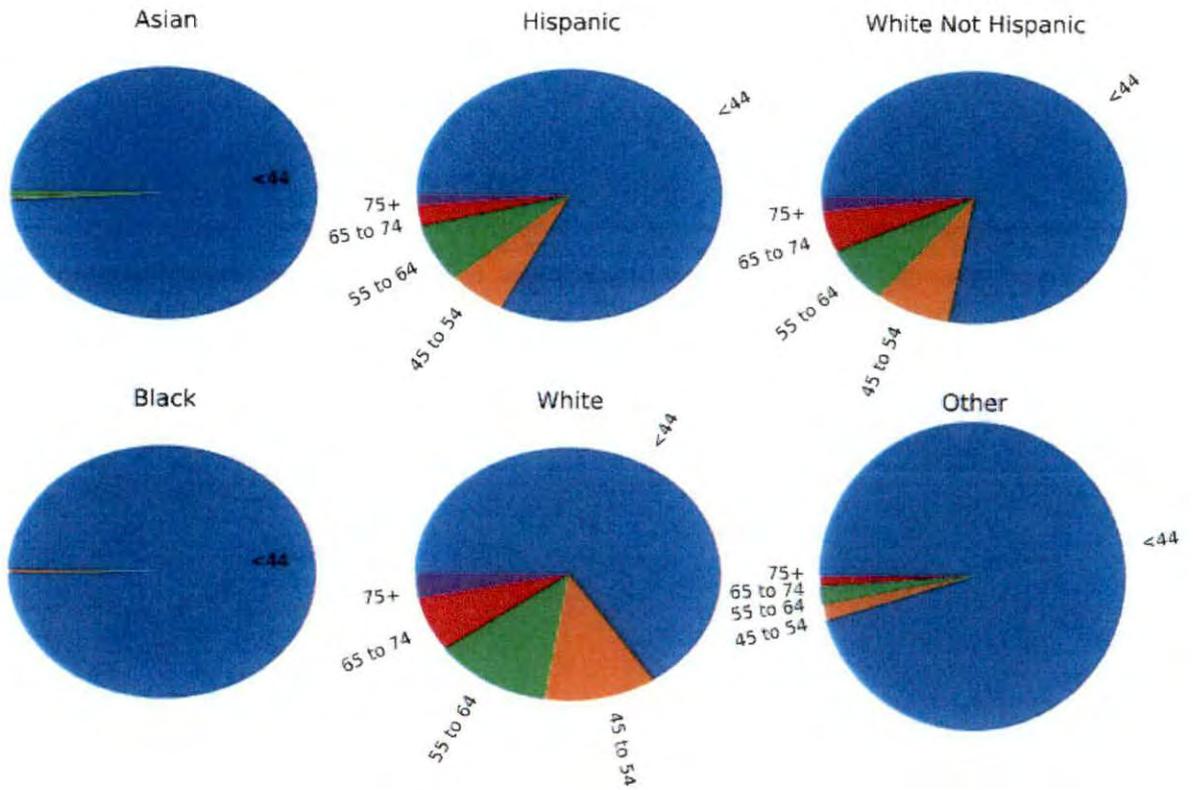


Figure 9: Reported race visualized in pie chart form.

Table 2: Winters - population by reported race

A. Asian

Age Range	Winters
45 to 54	22.00
55 to 64	58.00
65 to 74	0.00
75+	0.00

B. Black or African American

Age Range	Winters
45 to 54	24.00
55 to 64	0.00
65 to 74	0.00
75+	0.00

C. Hispanic or Latino

Age Range	Winters
45 to 54	525.00
55 to 64	642.00
65 to 74	228.00
75+	122.00

D. White

Age Range	Winters
-----------	---------

45 to 54	1017.00
55 to 64	1071.00
65 to 74	592.00
75+	279.00

E. White Not Hispanic

Age Range	Winters
45 to 54	686.00
55 to 64	619.00
65 to 74	447.00
75+	169.00

F. Other

Age Range	Winters
45 to 54	139.00
55 to 64	170.00
65 to 74	83.00
75+	12.00

Figure 5: Poverty status

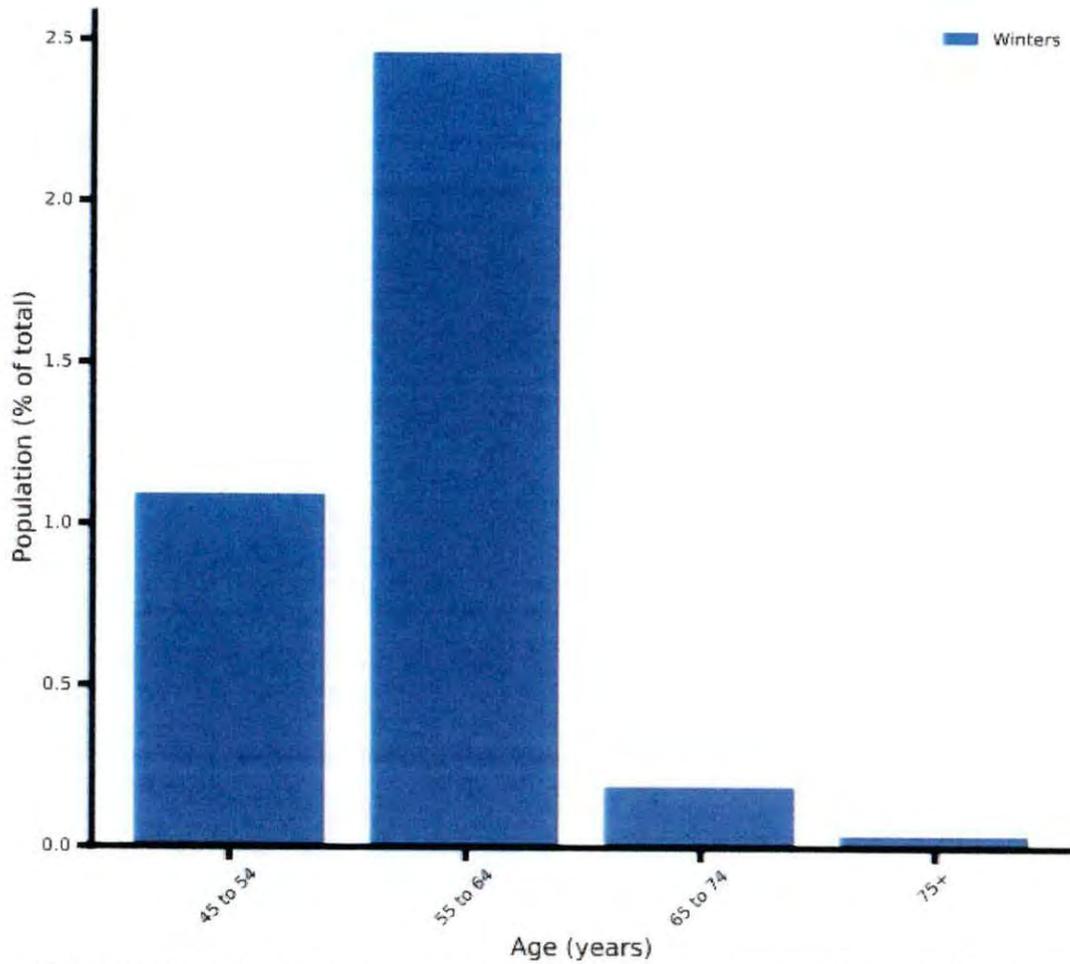


Figure 10: Population of residents in each age group whose income over the past 12 months was below the federal poverty line.

Table 3: Population below federal poverty line

Age Range	Winters
45 to 54	94.00
55 to 64	212.00
65 to 74	16.00
75+	3.00

Figure 6: Disability status

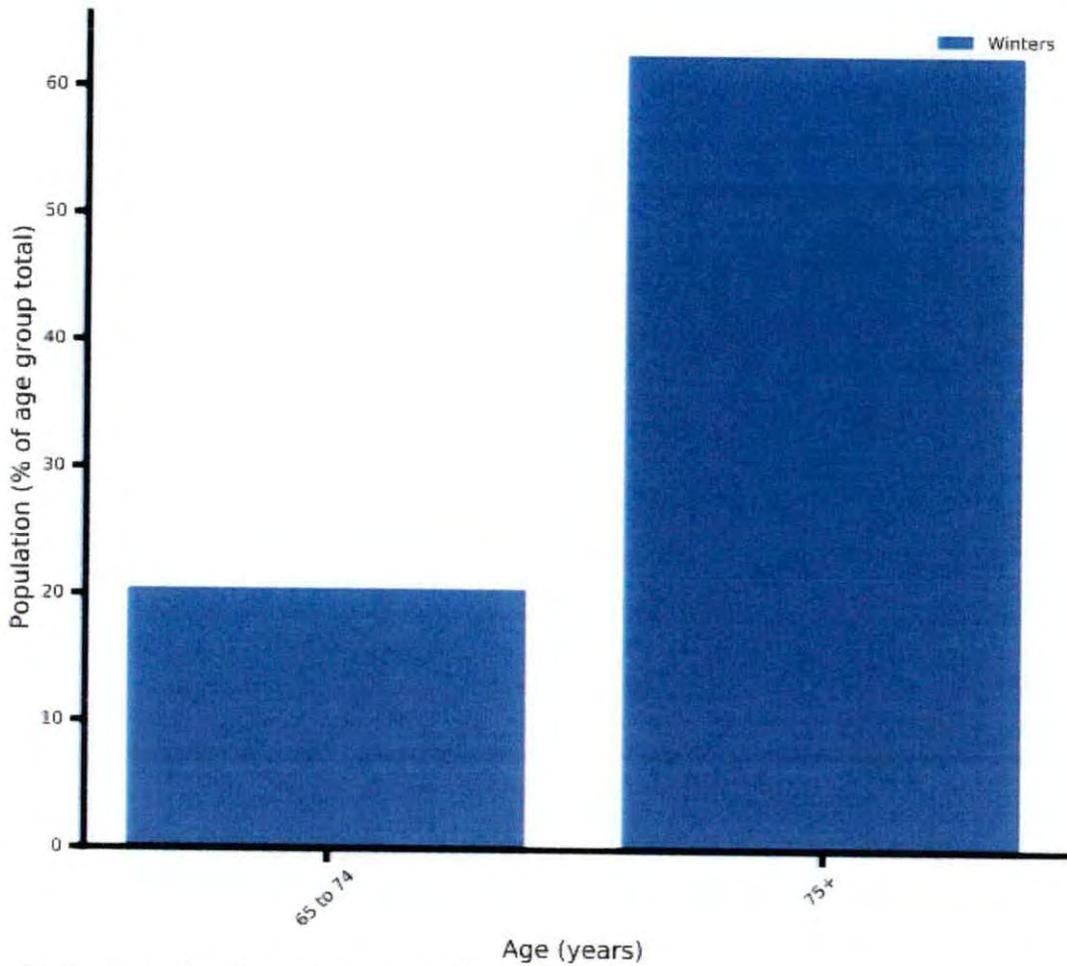


Figure 11: Percent of each age group reporting a disability.

Table 4: Number of residents in each age group in each location reporting a disability

Age Range	Winters
65 to 74	138.00
75+	182.00

Figure 7: Employment status

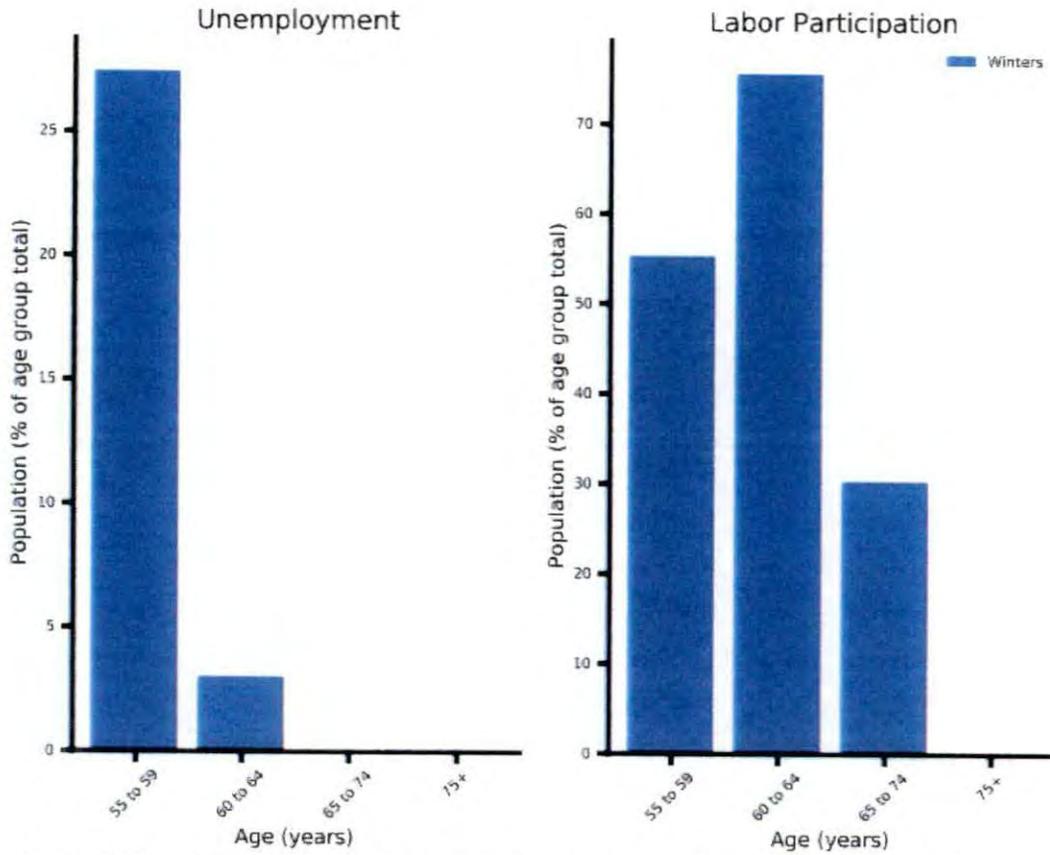


Figure 12: (Left) Percent of each age group reporting an unemployed status and (Right) percent of each age group participating in the labor force.

Table 5: Employment status for each age group in each location

A. Unemployment

Age Range	Winters
55 to 59	184.68
60 to 64	19.92
65 to 74	0.00
75+	0.00

B. Labor participation

Age Range	Winters
55 to 59	372.05
60 to 64	501.32
65 to 74	203.85
75+	0.00

Figure 8: Health insurance provider

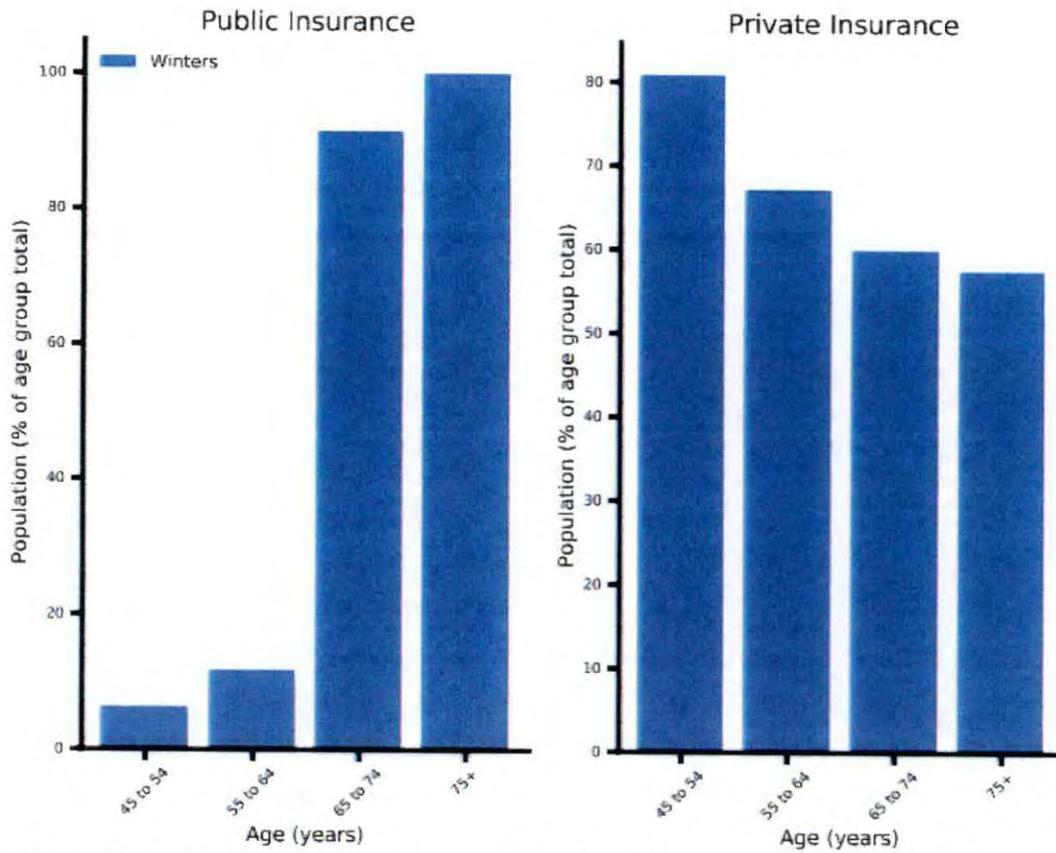


Figure 13: (Left) percent of each age group receiving health insurance through public provider and (Right) percent of each age group receiving health insurance through a private provider.

Table 6: Health insurance provider for each age group and location

A. Public insurance

Age Range	Winters
45 to 54	79.00
55 to 64	157.00
65 to 74	617.00
75+	291.00

B. Private insurance

Age Range	Winters
45 to 54	1018.00
55 to 64	897.00
65 to 74	404.00
75+	167.00

Appendix C. Yolo County demographic data

The demographics of older adults in Winters, California:

A comparison with neighboring communities in Yolo County

INTRODUCTION

This document aims to present a quantitative description of the demographics of the older adult population of Winters, California in relation to other locals within Yolo County, as well as Yolo County as a whole. The overarching goal is to identify and highlight the attributes that distinguish the older adult population of Winters from other Yolo County communities so that policies and programs might be tailored to the unique needs of Winters older adults.

METHODS

Data source

This report relies exclusively on data provided by the 2016 American Community Survey (ACS)¹ 5-year estimates, accessed through the American FactFinder database². Briefly, the ASC is an ongoing survey that provides yearly estimates of demographic data for small geographic areas (Census tracts and block groups³). The 2016 5-year estimates are based on survey responses collected between 2012 and 2016 from over 10 million people and/or households from across the United States, including over 1 million from California.

The strength of the ACS lies in its ability to capture and/or estimate demographic changes that 1) occur on a timescale that is too short to be observed in the decennial Census, or 2) have largely taken place since the most recent Census data was collected. As of the writing of this report, the 2010 Census data is 8 years old, thus until the 2020 Census data is available the ACS provides the most comprehensive, up-to-date information collected and disseminated in a highly standardized format. The primary weakness of the ACS is that the reliability of the data for smaller populations, including rural areas, is somewhat lower due to the small absolute number of respondents. For most populations described here this not a major issue; however, where under sampling issues may exist it is noted in the text.

Geographical areas

As this report is focused on describing the demographics of older adults in Winters relative to surrounding communities, the geographical areas for which data are presented are: Davis, West Sacramento, Woodland, Winters, and Yolo County as a whole. The Census tracts that comprise each of these areas are given in Table 1.

Table 1

Area name	Census tracts included
Davis	105.01, 105.05, 105.08, 105.09, 105.10, 105.11, 105.12, 105.13, 106.02, 106.05, 106.06, 106.07, 106.08, 107.01, 107.03, 107.04
West Sacramento	101.01, 101.02, 102.01, 102.03, 103.04, 103.02, 103.10, 103.12, 104.02
Winters	113
Woodland	108, 109.01, 109.02, 110.01, 110.02, 111.01, 111.02, 111.03, 112.03, 112.04, 112.05, 112.06

Age ranges

Due to the sampling limits of the ACS, the precise age range that defines “older adults” in this report varies somewhat depending on the variable being considered. In general, this report considers older adults as being 65 years old or older. Where disaggregated data is available for adults in the approximately 45 to 60 year age range that data is presented as well.

Variability estimates

The variability estimates included in this report, as given by the ACS data, represent a 90% confidence interval (CI) on the corresponding estimate, what the ACS refers to as “margin-of-error”. The 90% CI is calculated from an estimated variance that is estimated by a replicate-based procedure known as successive difference replication⁴. The basic interpretation of a 90% CI is that, if the sampling and estimation procedure were repeated numerous times, the true value of the parameter being estimated should fall within the interval 90% of the time. The interval in this case would be $[V_{EST} - 90\% CI, V_{EST} + 90\% CI]$, where V_{EST} is the estimated value (e.g. the population of Winters residents between the ages 55 and 64). Data presented in table is form is formatted as:

$$count [90\%CI]$$

where *count* is the estimated size of the given population followed by the 90% CI within square brackets. In figures, all error bars represent ± 1 standard error, which is a more natural metric for visual display and is given by:

$$SE = \frac{90\%CI}{1.645}$$

RESULTS

General population

Figure 1 shows the population distribution for adults over 45 years old for each geographic area expressed as a percent of the total population. The estimated population counts, and corresponding estimated variability, and given in Table 1. There are two notable features of the general population data that relate specifically to Winters. First, the data show that Winters has a greater percentage of adult residents in the 50 to 65 year age groups compared to both the other communities and Yolo county as a whole. Above age 65 the percentages for Winters look quite similar to the other locations. The second notable feature is quite apparent in the general population data is that the magnitude of the estimated variability is approximately proportional to the total population of the geographic area. Thus, as Winters has a much lower total population than the other areas, its variability is correspondingly larger, a fact that should be kept in mind when interpreting all of the data presented in this report.

Reported Race

Figure 2 shows the breakdown of the population data by racial identity for adults over 45 years old, expressed as a percentage of the total population of each geographic area. The corresponding count data is given in Table 2. The ACS includes 9 options from which respondents can indicate their racial identity: Asian; Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some Other Race; Two or More Races; White Alone, not Hispanic or Latino; Hispanic or Latino; White. In this report, only the most frequently indicated 6 categories are included for the purpose of brevity (see Figure 2 and Table 2). In this data Winters stands out in several ways. First, there is a relatively higher proportion of Winters residents indicating Hispanic, White, or Other racial identity in the age groups between 45 and 75 years old compared with the other areas. Furthermore, somewhat fewer Winters respondents indicated Black or Asian racial identity than the other areas. This trend held across most age groups for this 45 and over dataset.

Reported Poverty level

Figure 3 shows the estimated percentage of residents whose income in the past 12 months does not exceed the federal poverty level for 2016⁵. The corresponding count data is given in Table 3. The most notable feature of poverty level data is the relatively high percentage of Winters residents in the 55 to 64 year age category that fall below the poverty line. The estimated error suggests a large degree of uncertainty in this estimate, again likely due to the low number of respondents from which the estimates were derived; however, the increase is quite prominent. The trend appears to reverse for the oldest age groups (65 to 74 and 75+ years).

Reported Disability status

Figure 4 shows the prevalence of reported disabilities for the two age groups within the range focused on in this report (see Methods) for which data are available, expressed as a percentage of the total population in each age group. Table 4 gives the corresponding counts. In this dataset Winters appears very similar to the other communities, and Yolo county in general. The general finding that around 50 to 60% of Yolo county adults over age 75 report having a disability is rather notable.

Reported Employment Status

Figure 5 shows the estimated unemployment and labor participation rates for each age group expressed as a percentage of the population of each age group. Table 5 gives the corresponding counts. Due to the way the data is aggregated before being made available, the 65 to 74 year age group spans 10 years, while the younger age groups span only 5 years. Two trends in this dataset are notable. First is the relative increase in unemployment, and corresponding decrease in labor participation, among Winters residents in the 55 to 59 age group, and the second is the reversal of this trend in the 60 to 64 age group. While the reduction in unemployment among Winters residents age 60 to 64 could be the result of people dropping out of the labor force, the increase in labor participation rates and absolute number of people participating in the labor force (see Table 5B) suggests that this is not the case. The available ACS data do not suggest a cause for this trend, though variability due to small sample size cannot be ruled out.

Reported Health Insurance Provider

Figure 6 shows the percentage of each age group that receives health insurance through public (left) or private (right) institutions, expressed as a percentage of the population of each age group within each geographic area. Table 6 gives the corresponding counts. Within the ACS data, public health care programs consist of Medicare, Medicaid, or insurance received through the Veterans Administration; private health care programs include employer provided, direct purchase, or insurance received through the Department of Defense Military Health System. The only notable trend in this dataset is the dramatic jump in the proportion of people receiving public health insurance between the 55 to 64 age group, around 15 to 20%, and the 65 to 74 age group, around 90%. This is to be expected however, as the age for Medicare eligibility is 65. Below age 65 Winters resident appear slightly less likely to have public health insurance, though the effect is very small. Otherwise, Winters' residents appear very similar to the other communities across all age groups considered here.

CONCLUSIONS

As the principal goal of this report is to provide a detailed description of the demographic makeup of Winters, California in relation to the surrounding communities no strong conclusions will be made. However, when considering all of the datasets presented here three general trends about Winters residents within the 55 to 64 age category are worth noting: 1) for Winters, the 55 to 64 age category has the highest population among older adults, showing higher a population than both the immediately

younger and immediately older age groups; 2) Winters residents between 55 and 64 show higher poverty rates than the other communities considered here, and higher poverty rates than the Yolo county average, the only age group considered here to show such a trend; 3) Winters residents between 55 and 64 show higher unemployment rates than the other Yolo county communities studies here, again the only age group to show such a trend.

REFERENCES AND RESOURCES

1. <https://www.census.gov/programs-surveys/acs/>
2. <https://factfinder.census.gov/>
3. A Census tract is a geographical unit determined by the Census Bureau comprising, on average, about 4,000 people. Census block groups are slightly smaller, typically between 600 and 3,000 people.
4. ACS Design and Methodology, Chapter 12: <https://www.census.gov/programs-surveys/acs/methodology/design-and-methodology.html>
5. <https://aspe.hhs.gov/prior-hhs-poverty-guidelines-and-federal-register-references>

Figure 1: General population

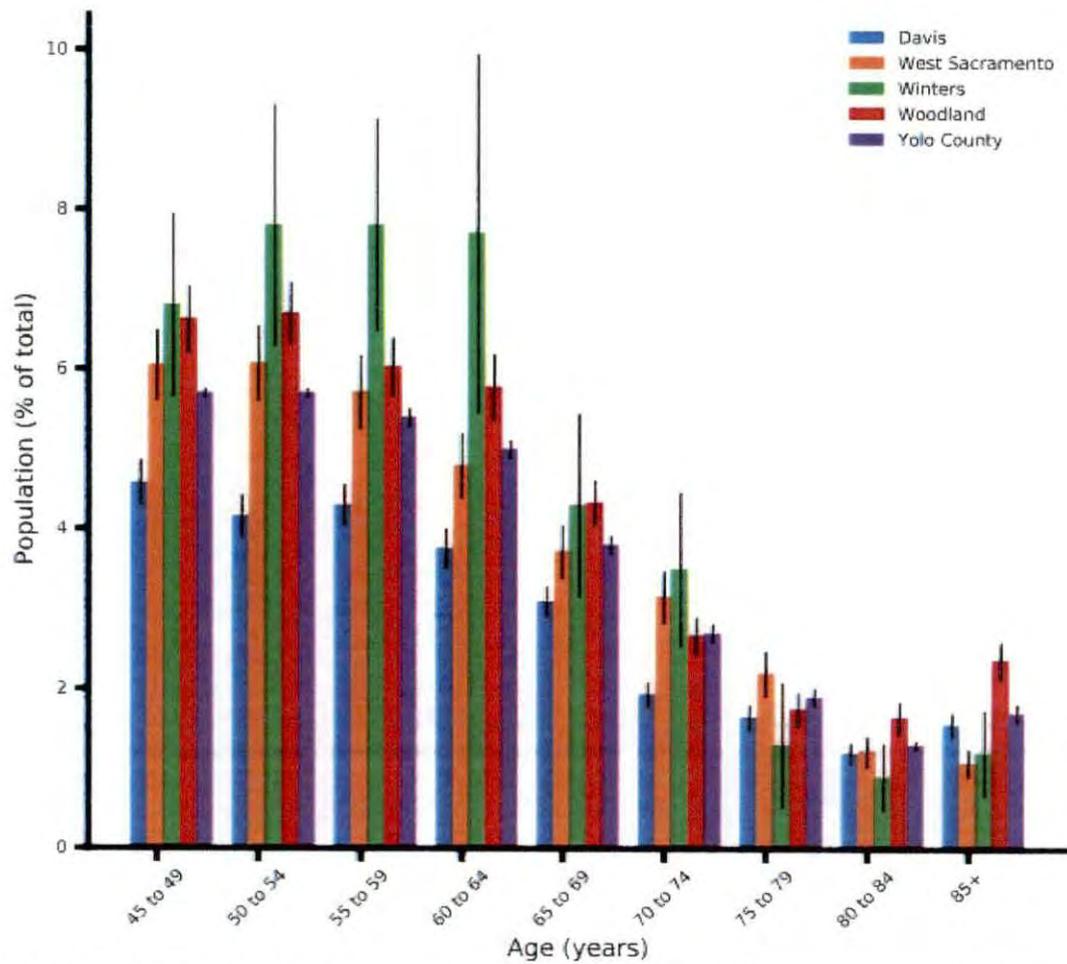


Figure 14: Population of each age group in each location expressed as a percent of the total population of the corresponding area. Error bars represent ± 1 Standard Error (SE).

Table 1: General population (count [90% CI])

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 49	3392.86 [356.08]	3115.55 [376.63]	585.96 [163.72]	4032.82 [420.57]	11951.25 [209.67]
50 to 54	3082.46 [337.40]	3128.18 [400.24]	672.13 [215.43]	4078.76 [390.34]	11951.25 [209.67]
55 to 59	3185.84 [323.78]	2943.04 [391.52]	672.13 [189.57]	3671.58 [373.92]	11322.23 [419.34]
60 to 64	2782.93 [313.12]	2470.10 [349.41]	663.51 [318.83]	3517.20 [417.44]	10483.55 [419.34]
65 to 69	2290.70 [241.84]	1915.48 [284.80]	370.53 [163.72]	2637.57 [290.40]	7967.50 [419.34]
70 to 74	1431.20 [198.85]	1623.85 [282.01]	301.60 [137.87]	1624.88 [238.82]	5661.12 [419.34]
75 to 79	1220.97 [202.75]	1130.27 [243.39]	112.02 [112.02]	1061.88 [217.28]	3983.75 [419.34]
80 to 85	887.05 [169.79]	629.30 [167.05]	77.55 [60.32]	1000.14 [211.29]	2725.72 [209.67]
85+	1152.82 [196.70]	554.41 [152.22]	103.40 [77.55]	1439.85 [236.52]	3564.41 [419.34]

Figure 2: Reported race

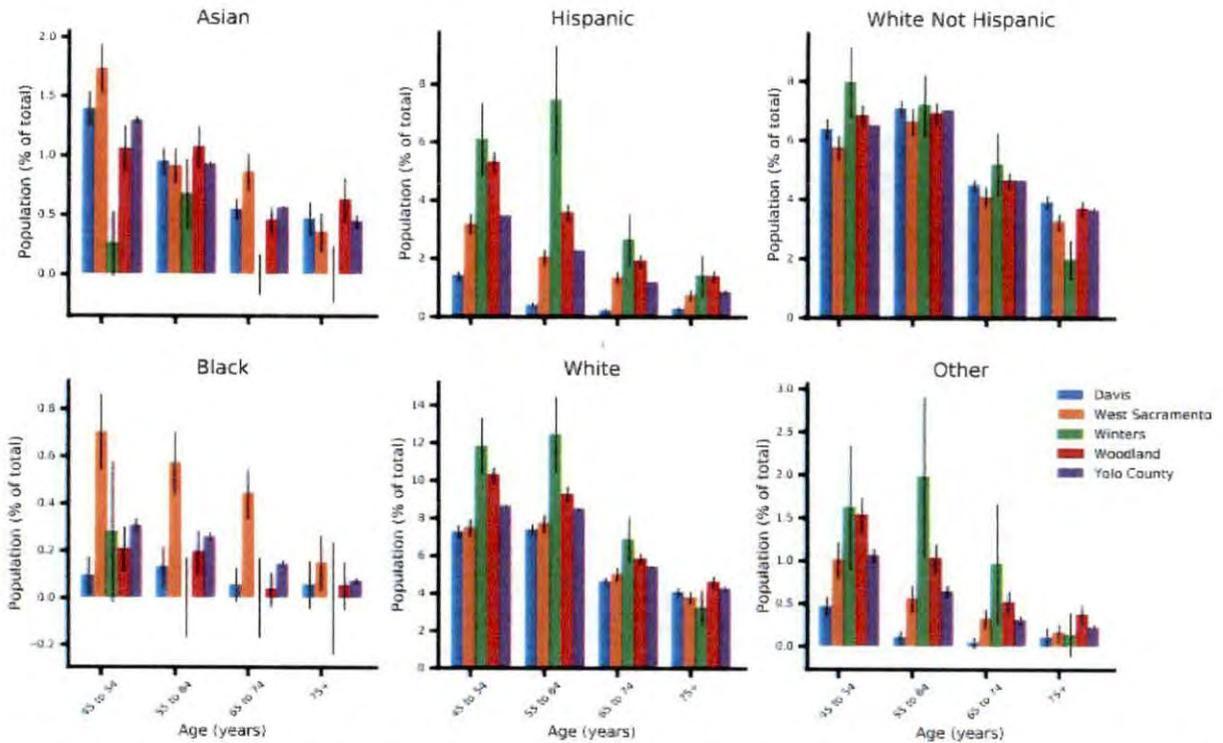


Figure 15: Breakdown of population within each age group by reported race. Error bars represent ± 1 Standard Error (SE).

Table 2: population by reported race (count [90% CI])**A. Asian**

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	937.00 [169.58]	887.00 [179.04]	22.00 [38.91]	631.00 [190.17]	2607.00 [104.20]
55 to 64	641.00 [130.50]	467.00 [126.08]	58.00 [42.01]	640.00 [172.92]	1871.00 [73.54]
65 to 74	369.00 [99.28]	440.00 [134.85]	0.00 [24.04]	271.00 [107.24]	1132.00 [48.60]
75+	314.00 [158.44]	180.00 [138.54]	0.00 [34.00]	375.00 [188.24]	895.00 [189.02]

B. Black or African American

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	63.00 [89.35]	359.00 [136.40]	24.00 [42.54]	123.00 [94.10]	615.00 [109.56]
55 to 64	88.00 [94.78]	292.00 [113.14]	0.00 [24.04]	116.00 [90.61]	521.00 [62.13]
65 to 74	37.00 [80.98]	226.00 [91.67]	0.00 [24.04]	21.00 [74.57]	292.00 [56.44]
75+	38.00 [112.45]	76.00 [99.05]	0.00 [34.00]	31.00 [101.44]	145.00 [47.74]

C. Hispanic or Latino

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	948.00 [178.96]	1626.00 [298.40]	525.00 [179.07]	3172.00 [344.15]	6941.00 []
55 to 64	263.00 [97.41]	1044.00 [233.14]	642.00 [267.68]	2136.00 [281.60]	4565.00 []
65 to 74	135.00 [92.08]	687.00 [189.99]	228.00 [127.06]	1150.00 [229.64]	2395.00 []
75+	181.00 [126.23]	377.00 [175.14]	122.00 [103.72]	830.00 [191.15]	1725.00 [211.67]

D. White

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
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45 to 54	4897.00 [398.25]	3825.00 [396.58]	1017.00 [215.52]	6147.00 [439.15]	17340.00 [292.87]
55 to 64	4971.00 [329.83]	3941.00 [418.15]	1071.00 [292.05]	5530.00 [421.66]	17038.00 [267.29]
65 to 74	3118.00 [248.46]	2558.00 [316.19]	592.00 [173.05]	3487.00 [314.90]	10917.00 [168.29]
75+	2747.00 [266.95]	1931.00 [291.81]	279.00 [137.91]	2757.00 [312.34]	8549.00 [445.84]

E. White Not Hispanic

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	4293.00 [382.14]	2936.00 [353.52]	686.00 [173.68]	4083.00 [368.04]	13071.00 [27.66]
55 to 64	4773.00 [326.34]	3386.00 [391.89]	619.00 [151.49]	4125.00 [377.70]	14136.00 [48.41]
65 to 74	3018.00 [243.97]	2088.00 [288.35]	447.00 [153.81]	2774.00 [275.02]	9356.00 [32.25]
75+	2636.00 [261.99]	1657.00 [256.39]	169.00 [94.97]	2210.00 [278.46]	7355.00 [370.13]

F. Other

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	312.00 [125.81]	515.00 [180.62]	139.00 [103.77]	916.00 [201.05]	2130.00 [285.70]
55 to 64	67.00 [85.33]	283.00 [132.73]	170.00 [133.22]	614.00 [167.96]	1284.00 [261.08]
65 to 74	27.00 [79.81]	164.00 [94.22]	83.00 [99.54]	306.00 [132.35]	619.00 [171.94]
75+	72.00 [121.79]	80.00 [95.65]	12.00 [36.76]	223.00 [123.76]	450.00 [125.55]

Figure 3: Poverty status

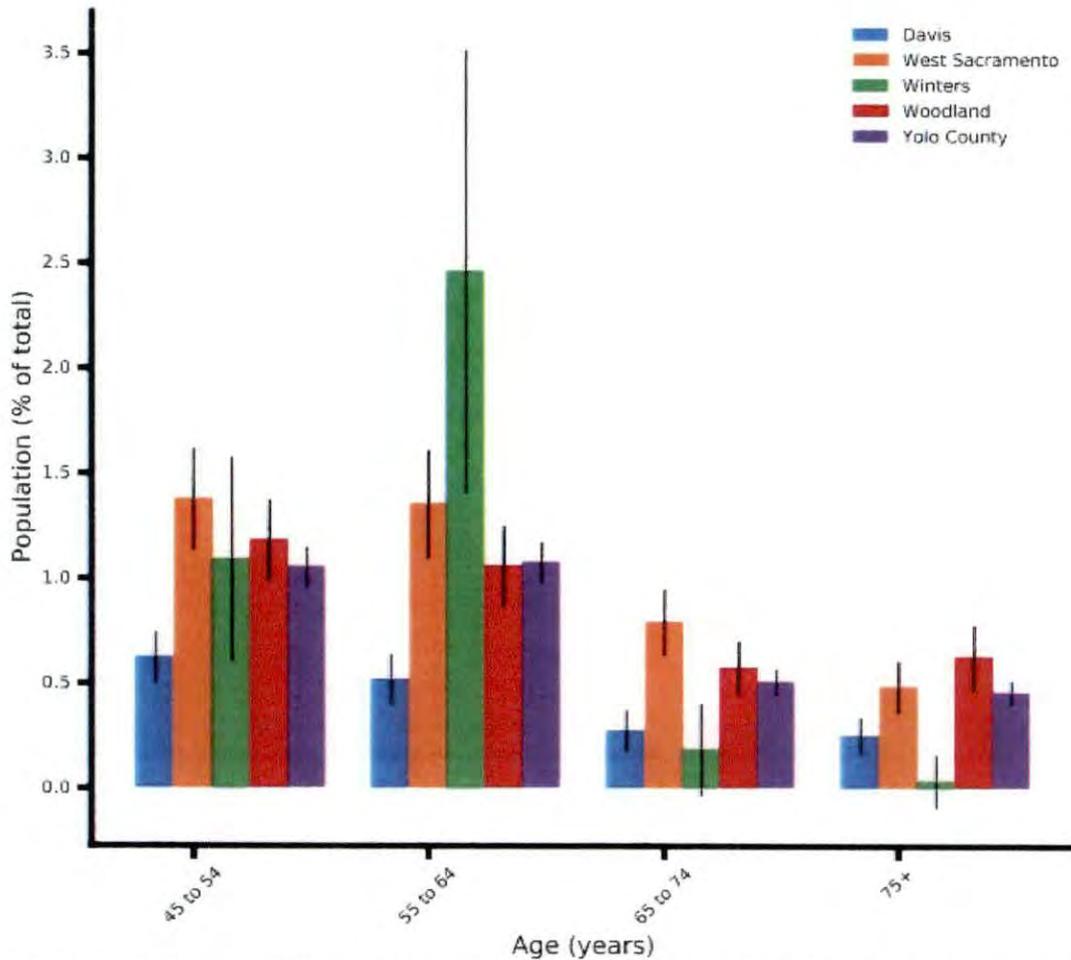


Figure 16: Population of residents in each age group in each location whose income over the past 12 months was below the federal poverty line. Error bars represent ± 1 Standard Error (SE).

Table 3: Population below federal poverty line (count [90% CI])

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	421.00 [136.36]	705.00 [205.48]	94.00 [68.96]	707.00 [190.12]	2127.00 [324.66]
55 to 64	350.00 [133.85]	693.00 [218.44]	212.00 [150.01]	634.00 [188.79]	2173.00 [321.27]
65 to 74	186.00 [110.00]	406.00 [133.63]	16.00 [31.06]	343.00 [127.60]	1021.00 [206.63]
75+	169.00 [98.50]	247.00 [105.66]	3.00 [18.03]	374.00 [155.91]	923.00 [192.82]

Figure 4: Disability status

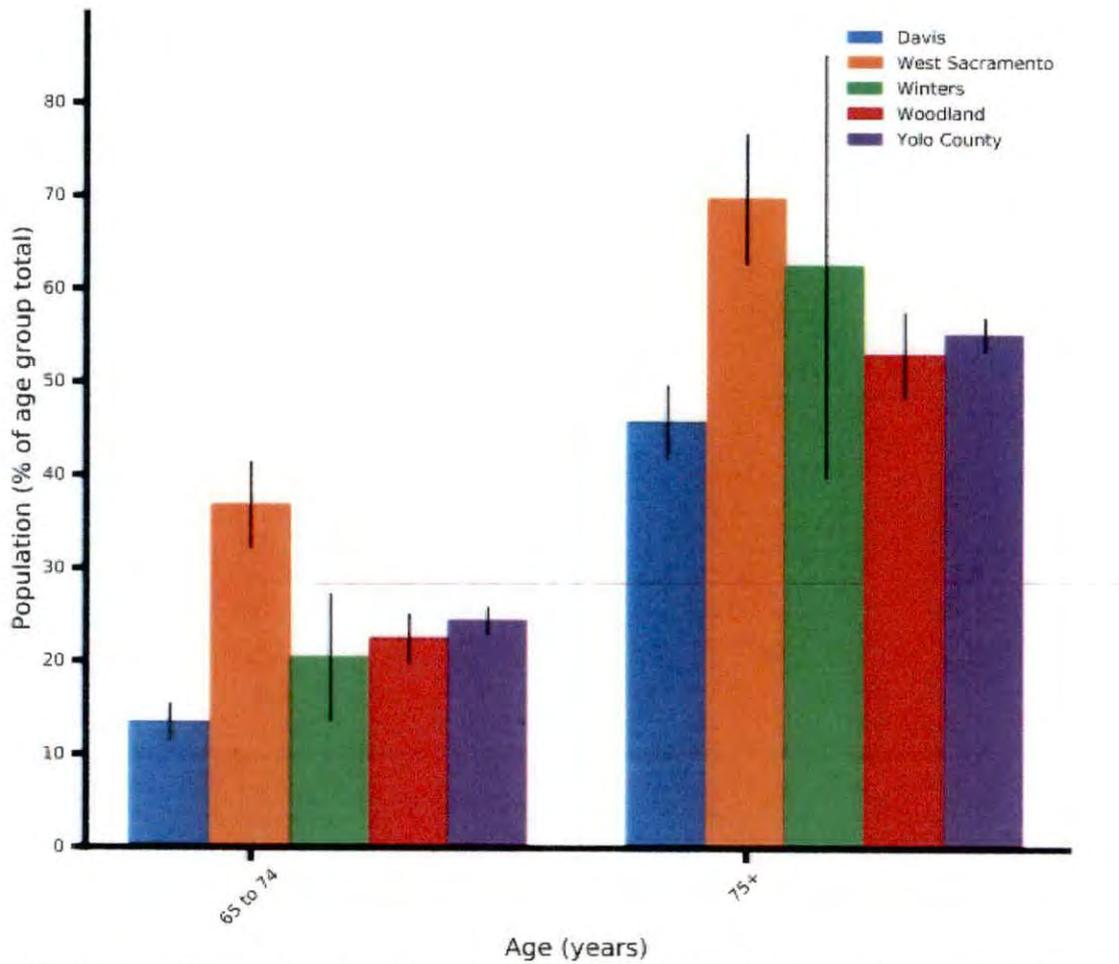


Figure 17: Percent of each age group reporting a disability for each location. Error bars represent ± 1 Standard Error (SE).

Table 4: Number of residents in each age group in each location reporting a disability (count [90 % CI])

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
65 to 74	490.00 [124.52]	1306.00 [273.97]	138.00 [76.69]	943.00 [187.92]	3261.00 [328.81]
75+	1440.00 [207.44]	1585.00 [265.79]	182.00 [109.24]	1743.00 [250.45]	5481.00 [312.97]

Figure 5: Employment status

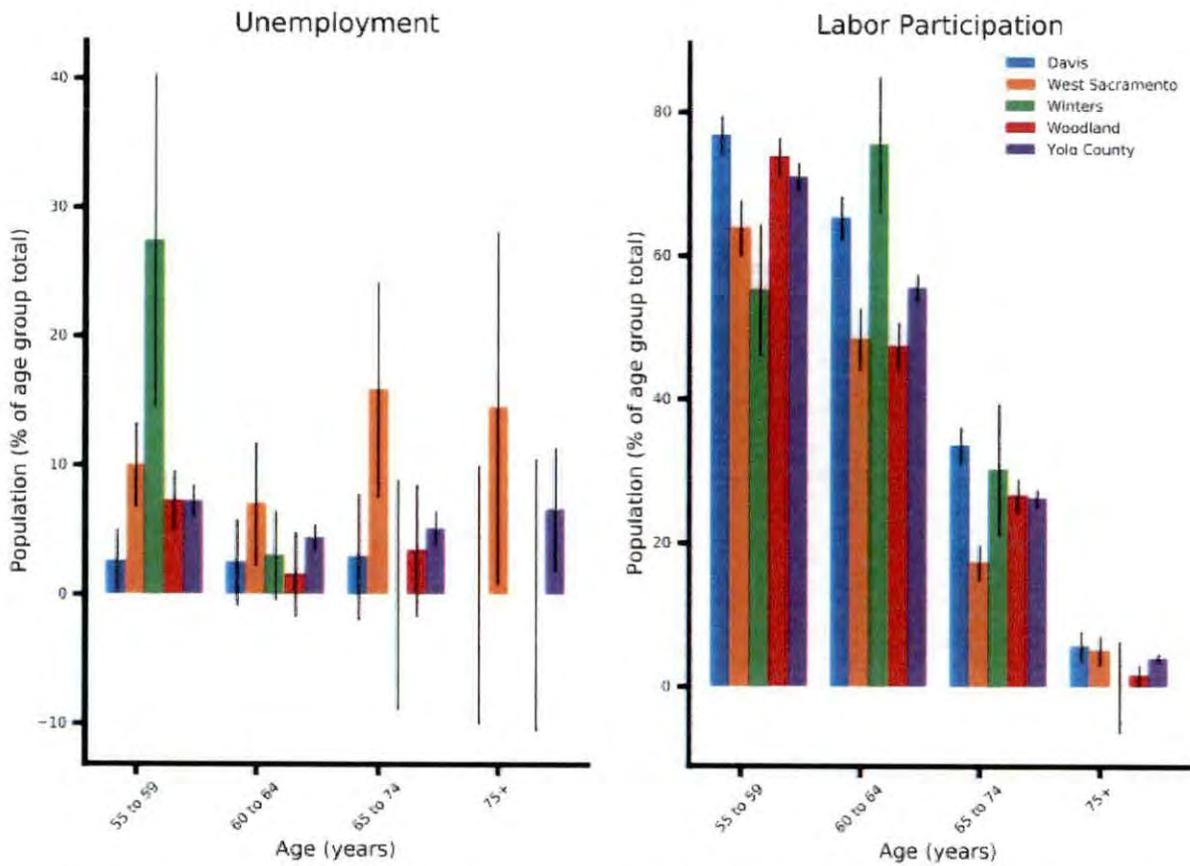


Figure 18: (Left) Percent of each age group reporting an unemployed status and (Right) percent of each age group participating in the labor force. Error bars represent ± 1 Standard Error (SE).

Table 5: Employment status for each age group in each location (count [90% CI])**A. Unemployment**

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
55 to 59	81.95 [129.49]	292.95 [158.34]	184.68 [143.56]	264.98 [142.39]	818.71 [238.79]
60 to 64	68.87 [152.88]	172.90 [194.86]	19.92 [37.85]	54.12 [192.19]	458.30 [177.07]
65 to 74	108.45 [298.66]	561.91 [487.30]	0.00 [99.22]	146.01 [359.80]	688.45 [310.48]
75+	0.00 [535.28]	336.24 [524.42]	0.00 [0.00]	0.00 [607.36]	678.61 [812.28]

B. Labor participation

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
55 to 59	2445.95 [144.64]	1873.24 [191.60]	372.05 [101.77]	2707.44 [165.26]	8073.41 [375.24]
60 to 64	1816.82 [142.89]	1194.63 [175.97]	501.32 [104.91]	1666.91 [194.33]	5780.88 [343.73]
65 to 74	1245.18 [158.52]	613.45 [148.93]	203.85 [101.92]	1137.57 [171.27]	3536.74 [296.98]
75+	183.68 [114.99]	118.04 [82.58]	0.00 [30.85]	55.83 [89.24]	411.28 [123.38]

Figure 6: Health insurance provider

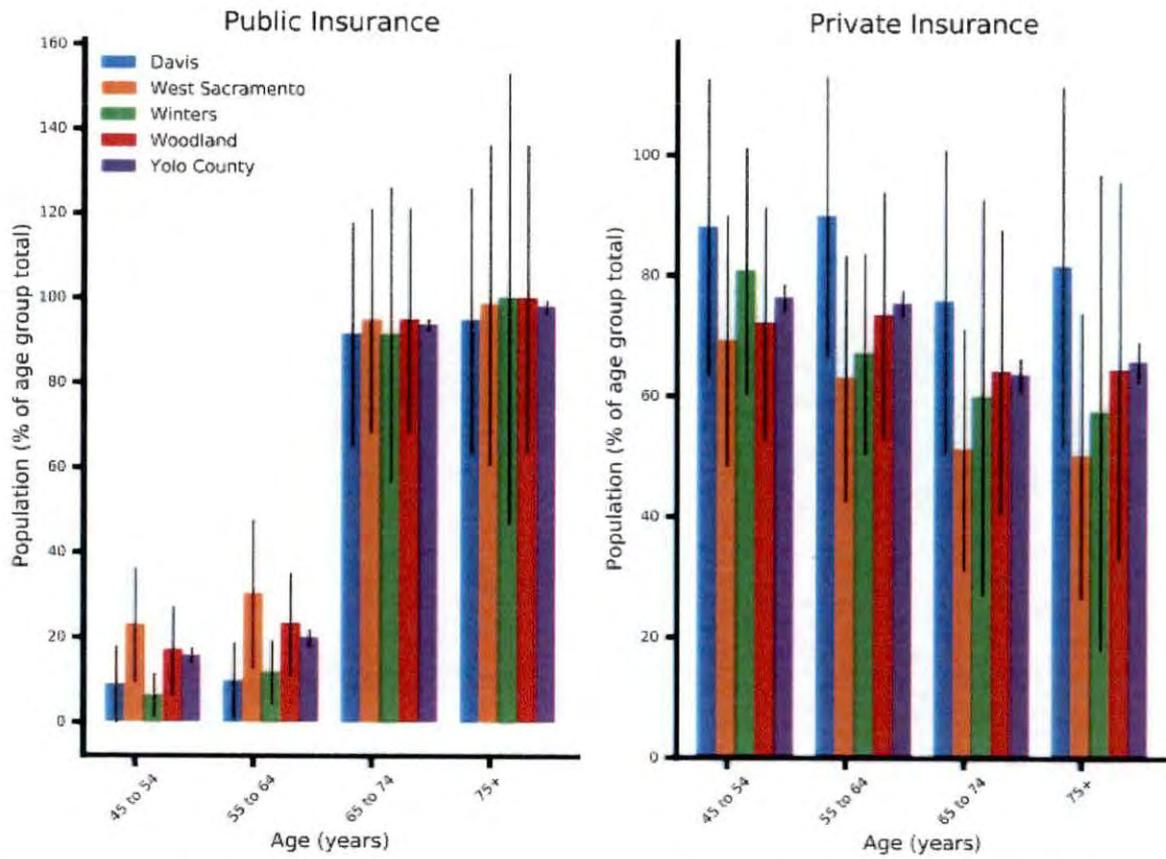


Figure 19: (Left) percent of each age group receiving health insurance through public provider and (Right) percent of each age group receiving health insurance through a private provider. Error bars represent ± 1 Standard Error (SE).

Table 6: Health insurance provider for each age group and location (count [90% CI])

A. Public insurance

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	572.00 [186.21]	1422.00 [353.23]	79.00 [66.00]	1351.00 [272.89]	3763.00 [448.00]
55 to 64	579.00 [154.97]	1630.00 [345.28]	157.00 [101.00]	1649.00 [266.74]	4310.00 [452.00]
65 to 74	3330.00 [255.68]	3357.00 [337.06]	617.00 [236.00]	3975.00 [335.55]	12503.00 [191.00]
75+	2979.00 [263.94]	2239.00 [312.48]	291.00 [155.00]	3289.00 [360.94]	9730.00 [165.00]

B. Private insurance

Age Range	Davis	West Sacramento	Winters	Woodland	Yolo County
45 to 54	5679.00 [446.95]	4304.00 [448.82]	1018.00 [259.00]	5760.00 [469.04]	18243.00 [562.00]
55 to 64	5351.00 [374.70]	3399.00 [380.94]	897.00 [224.00]	5215.00 [457.45]	16341.00 [485.00]
65 to 74	2755.00 [245.52]	1813.00 [249.46]	404.00 [222.00]	2687.00 [297.50]	8469.00 [381.00]
75+	2563.00 [250.15]	1139.00 [192.81]	167.00 [115.00]	2117.00 [312.50]	6527.00 [345.00]

Appendix D.

Winters Senior Resource Guide – English/Spanish

WINTERS SENIOR RESOURCE GUIDE

All the agencies you need to know about as you age

Winters Senior Programs Project | 2018



Transportation

Winters Senior Foundation Medical Appointments Car

Volunteer drivers will drive to medical related appointments (including doctor appointments, lab, pharmacy, therapy, etc.) within and outside Winters. Rider must be able to transfer into car. Caregivers may ride along. Appointments must be made 72 hours in advance.

Telephone: (707) 497-5289.

Partnership Healthplan Care Management ride program

Persons with Medi-Cal that receive their benefit through Partnership Healthplan and have complex medical needs can receive additional care management including free transportation assistance. Contact Partnership Healthplan for eligibility requirements. (800) 809-1350 Website: <http://www.partnershiphp.org/Providers/HealthServices/Pages/Care-Coordination.aspx>

Yolo Bus

Yolo Bus picks up within the city of Winters and has lines that connect to Davis, West Sacramento, Winters, Woodland, downtown Sacramento, Sacramento International Airport, Cache Creek Casino Resort, Esparto, Madison, Dunnigan and Knights Landing. Yolo Bus connects with other local public transportation systems. In Davis Unitrans and Fairfield-Suisun Transit and Regional Transit and Light Rail in Sacramento.

Telephone: (530) 666-2877

Website: <http://www.yolobus.com/>

Yolobus Special

ADA Paratransit Service for persons with disabilities in Yolo County is provided by Yolobus Special. It is available on a prearranged basis for any trips proposed within the designated service area. Yolobus Special serves the cities of Winters, Davis, West Sacramento, Woodland and portions of Sacramento.

Telephone: (530)666-2877

Website: <http://www.yolobus.com/riderinformation/yolobusspecial.php>

Faith in Action-Ride with Pride Program (Solano County residents only)

Transportation to and from medical or social programs. Individual recipients are requested to make a donation of \$5.00 for the round trip; however, no one is turned away for a lack of funds.

Telephone: (707) 469-6667 Website: www.faithinactionsolano.org

Food Resources

Meals on Wheels of Yolo County

Meals on Wheels of Yolo County provides nourishing fresh meals prepared daily to persons age 60 years and older who are home-bound. Meals are delivered Monday through Friday by volunteers. Volunteer drivers are always welcome, and donations are appreciated. Call to receive meals and to volunteer.

Telephone: (530) 662-7035

Website: mowyolo.org

Congregate Meals at the Winters Community Center

Congregate (group) meals are served free of charge for persons age 60 years and older Monday through Friday at 11:30 at the Winters Community Center. Pre-registration is required and paperwork can be completed at the Community Center. The program is managed by Meals on Wheels of Yolo County.

Telephone: Meals on Wheels (530) 662-7035,

Winters Community Center (530) 795-4233, Community Center Address: 201 Railroad St.

Food Bank of Yolo County

The Food Bank of Yolo County distributes food through various programs and locations in Yolo County to those that are eligible. Every 1st and 3rd Thursday of the month from 10:00am-11:00am 200 Baker St. Room 4 & S Winters. Every 1st Wednesday of the month from 10:00am-12:00pm 512 First St., Winters. To receive text reminders about food distributions in Winters, text "ALMOND" to 888777

Telephone: (530) 668-0690

Website: <http://www.yolofoodbank.org/>

RISE Inc.

RISE Inc. provides services from pre-school experiences through elder recreation and resource programs. Youth programs, employment services, emergency food, clothing, and a variety of other programs for social services in rural Yolo County.

Telephone: (530) 794-6000

Website: <http://riseinc.org>

Mental Health & Crisis Support

Adult Protective Services

Adult Protective Services provides resources, information and referral services to the elderly (65 and older) and to dependent adults (18- 64) who are suffering or at risk of abuse, exploitation or self-neglect. Adult Protective Services investigates allegations of abuse and links clients to the appropriate resources.

Telephone: 530-661-2727

Website: <http://www.yolocounty.org/health-human-services/adult-aging/adult-protective-services>

Yolo County District Attorney's Office Elder Protection Unit provides information and assistance with reported fraud and scams. The phone calls and reports which come to our office can be investigated in house by the appropriate fraud department, referred to local law enforcement or responded to with information about civil remedies and other community resources.

The DA's fraud hotline: 1-855-496-5632

Website: <http://www.yolocounty.org/law-justice/district-attorney/departments/elder-protection-unit>

Yolo Hospice

Grief support services are available, free of charge, to those whose loved ones have been in their care, as well as to community members. Bereavement specialists and trained volunteers facilitate groups and family meetings, and provide individual support sessions, home visits and telephone contact as needed. Referrals to additional support resources are made when appropriate.

Telephone: (530) 758-5566 or 1-800-491-7711

Website: <http://www.yolohospice.org/>

The Friendship Line

The Friendship Line reaches out to older adults offering telephone counseling, support, reassurance, crisis intervention, elder abuse prevention, medication reminders, well-being checks, and information and referral. The friendship Line provides support to at-risk seniors, family members and their advocates 24 hours a day, 365 a year. Any person aged 60 years or older, their family members or any others who may be concerned can call.

Telephone: 1-800-971-0016

Website: http://www.ioaging.org/services/counseling_seniors_sf.html

Mental Health & Crisis Support (continued)

Yolo County 24-Hour Crisis Line

*IMPORTANT -- The after-hours and Toll-Free crisis phone number goes to the Yolo County Dispatch line. The operator will answer "County Dispatch" or "Communications." Please don't hang up. Identify your problem as a "Mental Health Crisis" and you will be connected with someone who can help you. Telephone: 1-888-965-6647

Older Adult Mental Health Care Team

This team provides triage, crisis intervention assessments, therapeutic counseling, and wrap-around case management support for individuals aged 60 and older who present with a serious mental illness.

Telephone: (530) 666-8630

Website: <http://www.yolocounty.org/health-human-services/adult-aging/older-adult-outreach-assessment-programs>.

Yolo County Mental Health Urgent Care

Services are available to individuals experiencing a mental health crisis, including those who are insured through Medi-Cal and uninsured individuals. Persons may be brought in by family or friends or self-referral. Services include crisis assessment and supportive counseling, medication intervention, referrals to community services and safe discharge planning. Open 7 days per week, 12pm – 9pm, location at 500 Jefferson Blvd., Building B, West Sacramento

Telephone: (855) 897-2033

Yolo County Adult Specialty Mental Health Services

Yolo County provides a range of mental health services to community members of all ages, including adults, older adults, children, and youth. Yolo County will help anyone in a crisis, connect persons to appropriate mental health services and provide on-going services for those with chronic and severe mental health symptoms who have no insurance or who qualify for Medi-Cal. Woodland: 137 N. Cottonwood St. Woodland, CA 95695 (530) 666-8630 Davis: 600 A St. Davis, CA 95616 (530) 757-5530

Housing

Yolo County Housing

Yolo County Housing provides quality affordable housing and community development services. It also provides safe temporary housing to migrant farmworker families during the county's growing season and operates in two centers in Yolo County.

Telephone: 1-800-662-9656

Main Office location: 147 W Main St, Woodland, CA 95695

Winters Office: 62 Shams Way, Winters, Telephone: (530) 795-4111

Website: www.ycha.org

Local Handyman

Cecil (Pancho) Padilla donates the labor and the senior requesting the age in place modifications pays for any hardware needed. Service is a Winters Rotary Project and home must be in the City of Winters.

Telephone to schedule appointment: (530) 753-0585

Yolo County Housing Rehabilitation Program

The program is funded by the Community Development Block Grant and gives out low-interest rate loans for homeowners to make repairs to their home to address health or safety related issues.

Phone: 1-800-995-0431

Website: <http://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-administrator-divisions/economic-development/housing/housing-rehabilitation-loan-program>

Winters Senior Apartments

Thirty-eight affordable units for older adults and persons with disabilities. Includes free parking, common room and on-site manager.

Telephone: (530) 795-1033

Address: 400 Morgan St., Winters

Caregiving/Caregiver Support

Winters Caregiver Support Group

Group facilitated by local psychologist, Wendy Davis, meets every Wednesday at 10am. The purpose of the group is to support each other and share ideas and resources. Call for consultation and location.

Telephone: (530) 309-5149

Citizens who Care for the elderly

Provides social support services to frail elderly and their family caregivers including in-home volunteers for respite, and Saturday Club respite 2nd and 4th Saturdays at Davis Senior Center.

Telephone: (530) 758-3704

Yolo County In-Home Supportive Services

In-Home Supportive Services (IHSS) provides services support a person living in their home including personal care, light housekeeping, shopping, meal prep and accompanying to medical appointments. Eligibility: Medi-Cal, blind, disabled or 65 years of age or older, AND unable to live at home safely without help. Note: Caregivers are also continually recruited to provide care in the Winters area.

Telephone: (530) 661-2955

Website: <http://www.yolocounty.org/health-human-services/adult-aging/in-home-support-services>

Yolo Adult Day Health Center

Yolo Adult Day Health Center is a program designed for adults struggling to function independently. The diverse program of health, social and rehabilitation services promote the well-being, dignity and self-esteem of an individual. The goal is to maximize independence, improve management of chronic symptoms, prevent hospitalization and/or premature nursing home placement. Free transportation available.

Telephone: (530) 666-8828

Location: 20 Cottonwood St. Woodland, CA 95695

Website: <http://friendsofadultdayhealth.org/yolo-adult-day-health-center>

Del Oro Caregiver Resource Center

Serves families and individuals who provide care for frail elderly and brain impaired adults. The goal is to improve the well-being of family caregivers and provide support throughout the caregiving process. Time off for caregiver respite can be arranged and care plan assistance.

Telephone: (916) 728-9333 Website: www.deloro.org

Education & Recreation

Winters Senior Citizen Club

Social club with seasonal activities, bingo and guest speakers. Potluck lunch and meeting 2nd Wednesday each month, 11:30am at Winters Community Center, 201 Railroad St., Winters.

Winters Senior Foundation

Local non-profit whose mission is to advocate for and support local seniors. Activities include weekly games, excursions, and volunteer opportunities. Game day: Free, walk-ins welcome. Weekly on Thursdays, 1pm – 3:30pm, St. Anthony Parish Hall, 555 Main St., Winters. Monthly meetings include education and information are the 3rd Wednesday each month, 2pm – 4pm (except July and August), Winters Safety Building, 700 Main St., Winters.

Telephone: (707) 497-7289 Email: wintersseniorfoundation@gmail.com

Yolo County Library Books by Mail

Books by Mail is a free service from the Yolo County Library that brings library materials to you through the mail on a long-term or short-term basis. It is available to any Yolo County resident who has a disability, illness or lack of transportation that prevents access to a library.

Telephone: (530)757-5588 or (530)575-5580 Website: www.yolocounty.org/booksbymail

Yolo County Library-Winters Branch

Public library with books, CDs, DVDs, ebooks and computer access.

Friends of Winters Library supports library and sponsors cultural and educational events.

Telephone: (530) 795-5001

Address: 708 Railroad St., Winters

Davis Senior Center

Provides access to a wide range of recreational, social, and supportive services for mature adults and their family members. Winters residents are welcome!

Telephone: (530) 757-5696

Website: <http://cityofdavis.org/city-hall/parks-and-community-services/senior-services>

Woodland Senior Center

Woodland Senior Center is an access point for programs that encourage healthy aging, provide basic social services, information and referral and socialization opportunities for older adults.

Winters residents are welcome! Telephone: (530) 661-2001 Website:

http://www.cityofwoodland.org/gov/depts/communityserv/adult_senior/default.asp

Connection to Services and Care Management

Senior Link of Yolo County

Senior Link is a free information & assistance program of Legal Services of Northern California that serves older adults 60+ in Yolo County. Program provides information & assistance accessing resources including in-home help, consumer problems, education & employment programs, financial assistance, fitness & recreation, food & meals, health insurance counseling, health care & wellness services, housing, minor home repairs, legal assistance, mental health & counseling, support groups, tax & rebate assistance, transportation and veteran's services. Phone assistance available in English and Spanish.

Telephone: (530) 207-4250

Location: 619 North St, Woodland, CA 95695

Del Oro Caregiver Resource Center

Serves families and individuals who provide care for brain impaired adults and frail elderly. The goal is to improve the well-being of family caregivers and provide support throughout the caregiving process.

Telephone: (916) 728-9333 Website: www.deloro.org

Resources for Independent Living

promotes the socioeconomic independence of person with disabilities and seniors by providing peer supported, consumer directed independent living services and advocacy. RIL provides 7 core services: Advocacy and Legislative Monitoring; Housing; Personal Assistance Services; Information and Referral; Peer counseling; Independent Living Skills training; and Assistive technology.

T: 916-446-3074 F: 916-446-2443

<http://www.ril-sacramento.org/>

Yolo 2-1-1

211 Yolo is the information hub for Yolo County, linking residents to vital health and human services, information and resources in the community. Use our guided search options below, dial 2-1-1 or text your zip code to 898211 for text response. This service is free, multilingual, confidential and available 24 hours per day, every day of the year.

Telephone: 211

Health and Medical

Winters Healthcare Foundation

Winters Healthcare Foundation is a local community clinic providing primary care medical, dental and pre-natal care. They also provide behavioral and mental health services as well as specialist referrals and pharmacy. WHF provides care to anyone in our community including those with Medi-Cal and those without any insurance. Staff is bi-lingual in Spanish.

Telephone: (530) 795-4377

Website: <http://www.wintershealth.org/>

Dr. Bill Davis, private practice physician

Primary and family care provided in your home or by appointment. Accepts Medicare, cash or his private practice membership dues.

Telephone: (530) 795-1110

Sutter Medical Plaza Winters

Local access to Sutter Medical Group primary care, internal and family medicine providers.

Address: 111 Main Street, Suite B, Winters

Telephone: (530) 795-3822

Communicare Clinics

Davis Community Clinic

Medical Reception: (530) 758-2060 Dental Reception: (530) 757-4667

Behavioral Health Reception: (916) 403-2970.

Website: http://www.communicarehc.org/View_webpage.asp?Title=Davis

Hansen Family Health Center-Woodland

Medical Reception: (530) 405-2800 Dental Reception: (530) 405-2811; Behavioral Health Reception: (530) 405-2815

Website: [www.communicarehc.org/View_webpage.asp?Title=Hansen%20Family%20Health%20Center%20\(Woodland\)](http://www.communicarehc.org/View_webpage.asp?Title=Hansen%20Family%20Health%20Center%20(Woodland))

Health and Medical (continued)

Medical Equipment Closets

The Winters Community Center and the Davis Senior Center lend out wheelchairs, walkers, commodes, toilet seat rises, and canes to older adults in need. Donations for use of the equipment are accepted.

Winters Community Center: Contact Marie at 530-795-4241, 201 Railroad Avenue, Winters

Davis Senior Center: 530-757-5696, 646 A St., Davis (you do not need to be a resident of Davis to borrow or donate to this closet)

Eagle Pharmacy

Local pharmacy provides in-store and in-home medication information. Free home delivery.

Telephone: (530) 795-4123

Address: 101 Main Street, Winters

Yolo Hospice

Yolo Hospice provides end-of-life transition care emphasizing clinical expertise, individualized plans of care, and support connecting with other community services. Yolo Hospice offers bereavement and grief services including group and individual support to any member of our community who has lost a loved one, regardless of whether the loved one was a Yolo Hospice patient. All clinical and grief services are provided at no charge.

Telephone: (530) 758-5566 or (800) 491-7711

Location: 1909 Galileo Court, Suite A Davis, CA 95618

Website: <http://www.yolohospice.org>

Private Home Care Agencies

Provides personal care in your home.

Apex Care Telephone: (530) 421-9111

Comfort Keepers Telephone: (530) 666-4300

WeCare4Yolo Telephone: (530) 564-6229

Your Home...Nursing Services Telephone: (530) 753-7478

Assisted Living

Carlton Plaza Senior Living

The Davis community offers both independent and assisted living options, along with numerous personalized care services, including our signature memory care program for those challenged by dementia and Alzheimer's disease. Licensed nurses are on site every day to help residents manage their diabetes, medications and other health issues.

Tel: 877-707-7756 Website: <http://carltonseniorliving.com/location/davis/>

St. John's Retirement Village

St. John's Retirement Village is a non-profit, multi-level, wellness-focused community located in Woodland, CA built to enhance quality of life for every senior that calls its lushly landscaped 14-acre campus home. Four levels of care, active assisted living, personal care, memory support and skilled nursing serve over 160 seniors. Residents enjoy hearty farm-to-fork fare, an activity program geared toward successful aging and care that supports independence delivered by a compassionate and highly trained staff.

Tel:530-662-1290 Fax:530-662-4639 Website: <http://www.sjrv.org/>

University Retirement Community

University Retirement Community is a fully accredited, not-for-profit Continuing Care Retirement Community. All of the programs have been carefully designed to provide you with the services, amenities, and activities you want to enjoy now—along with those you may need later. As a CCRC, University Retirement Community offers the following levels of care and support: residential living, assisted living, memory care, care giving, skilled nursing care, and a variety of other health and wellness programs. URC's Medicare Certified Health Care Center 5-star community, which is open to the public, provides compassionate skilled nursing and rehabilitation for individuals who are temporarily or permanently in need of such services.

Tel: 530-747-7000 Website: <http://www.retirement.org/davis/>

Support Groups

Dementia Caregivers Support Group

Dementia Caregivers Support Group offers support group for families, including children and spouses, and caregivers of persons with dementia (not for those with dementia). Group meets the third Wed. of every month, 10am-noon. Drop ins welcome. Tel: 530-757-5696 Address: Davis Senior Center 646 A St. Davis, CA 95616

Alzheimer's Association Support Group

Monthly meeting led by a social worker at Yolo Adult Day Health Center in Woodland. Discussion of resources and caregiving techniques. Drop ins welcome. Meetings the 2nd Thursday of every month, 6:30p-8p.

Tel: 530-666-8828 Address: 20 N. Cottonwood St., Woodland, CA 95695

Arthritis Support Group

Arthritis Support Group provides a network of others living with arthritis to find support. The purpose is similar condition is to take comfort in the experiences of others in this support group.

Telephone: 530-662-9038 Address: 2001 East St. Woodland, CA 95695

Hear, Here! Support Group

HEAR! HERE! is your local chapter of the Hearing Loss Association of America [HLAA] serving Yolo County. They offer informational programs for the hearing impaired throughout the year that are open to all. Telephone: 530-757-5696

Email: hearherewoodland@gmail.com Address: 646 A St. Davis, CA 95616

Living with Cancer Support Group

Support group for those living with cancer to provide comfort, present information, teach coping skills, help reduce anxiety, and provide a place for people to share common concerns and emotional support.

Tel: 530-669-5305 Address: 1321 Cottonwood St. Woodland, CA 95695

Parkinson's Support Groups

Care Partners support group, 2nd Wednesday of month, 1:30pm

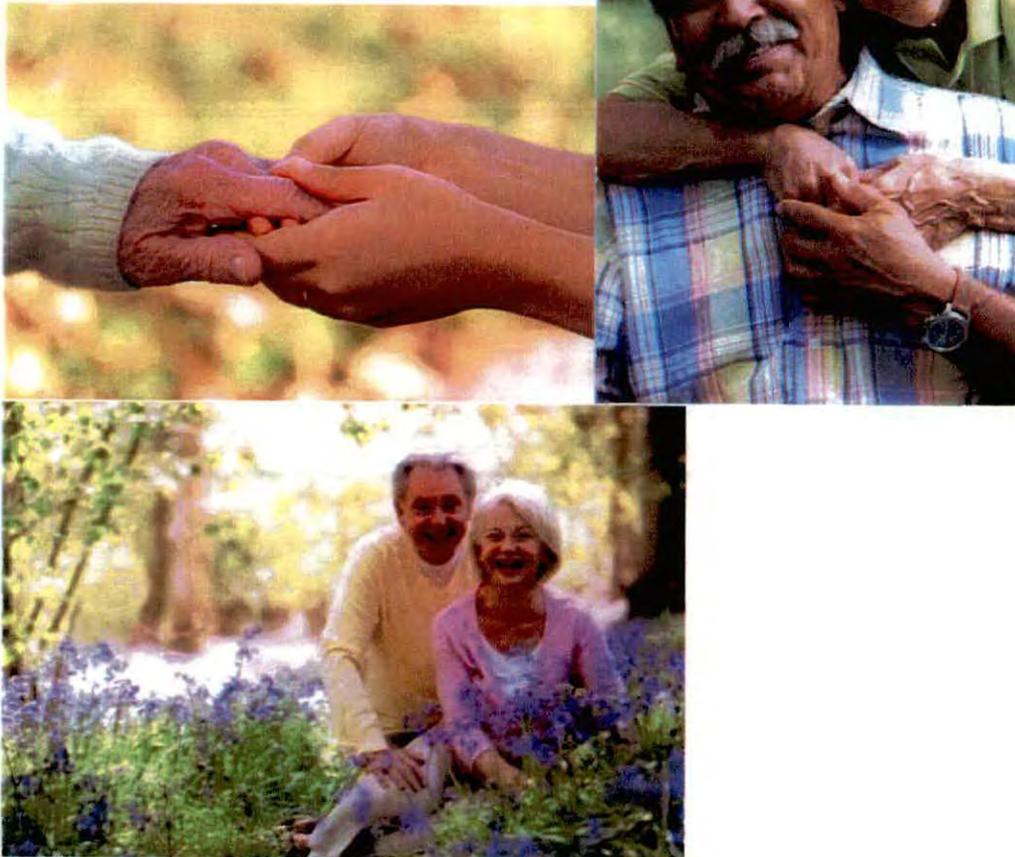
Parkinson's support group for those with the disease, 3rd Thursday of the month, 1:30pm

Tel: 530-757-5696 Address: 646 A St. Davis, CA 95616

Recursos en Winters para Personas Mayores

Todas las agencias que debes conocer a medida que envejeces

Proyecto de Winters para Gente Mayor | Recursos para personas mayores | 2018



Medios de Transporte

Carro de la Fundación de citas médicas en Winters

Los conductores voluntarios conducirán a citas médicas (incluyendo citas con el doctor, laboratorio, farmacia, terapia, etc.) dentro y fuera de Winters. La persona usando este transporte debe poder transferirse en el coche y fuera del coche. Si tienen cuidadores también pueden ir a la cita. Las citas deben hacerse con 72 horas de anticipación

Teléfono: (707) 497-5289.

Asociación HealthPlan Care Management programa "Ride"

Las personas con Medi-Cal que reciben su beneficio a través de la Asociación HealthPlan y tienen necesidades médicas pueden recibir atención adicional, incluyendo asistencia de transporte gratuito. Comuníquese con Partnership HealthPlan para requisitos de elegibilidad. (800) 809-1350

Sitio web: <http://www.partnershiphp.org/Providers/HealthServices/pages/Care-Coordination.aspx>

Yolo Bus

El autobús de Yolo recoge dentro de la ciudad de Winters y tiene líneas que conectan con Davis, Sacramento del oeste, Winters, Woodland, Sacramento del centro, Aeropuerto Internacional de Sacramento, Resort del Casino Cash Creek, Esparto, Madison, Dunnigan y Knights Landing. El autobús de Yolo conecta con otros sistemas locales del transporte público. En Davis Unitrans y Fairfield-Suisun Transit y tránsito regional y Light Rail en Sacramento.

Teléfono: (530) 666-2877 Sitio Web: <http://www.yolobus.com/>

Yolobus Special

El servicio de paratransito de ADA para personas con discapacidades en el Condado de Yolo es proporcionado por Yolobus Special. Se requiere un registro de una sola vez para el programa. Los paseos están disponibles sobre una base predispuesta para cualquier viaje propuesto dentro del área de servicio designada. Yolobus Special sirve las ciudades de Winters, Davis, Sacramento oeste, Woodland, Vacaville y porciones de Sacramento. Teléfono: (530) 666-2877

Sitio web: <http://www.yolobus.com/riderinformation/yolobusspecial.php>

Faith in Action-Ride con el Programa Pride (Sólo residentes del Condado Solano)

Transporte hacia citas médicas o sociales. Se pide a los destinatarios individuales que hagan una donación de \$5.00 para el viaje de ida y vuelta; sin embargo, no se ha rechazado a nadie por falta de fondos. Teléfono: 707-469-6667 sitio web: www.faithinactionsolano.org

La tarjeta de conexión electrónica de la tarjeta del conector del autobús de Yolo es un nuevo sistema de pago de la tarifa del tránsito eléctrico, eliminando la necesidad del cambio exacto para el autobús o comprando diversos pasos para diversos sistemas del transporte. La tarifa agregada se puede aplicar fácilmente por los dispositivos electrónicos de usted o de los miembros de familia o de amigos. Para más información llame a Senior Link al 530-207-4250.

Recursos Alimenticios

Meals on Wheels del Condado de Yolo

Meals on Wheels del Condado de Yolo proveen comidas nutritivas preparadas diariamente para personas de 60 años y más. Las comidas son distribuidas de lunes a viernes a través de voluntarios. Los conductores voluntarios son siempre bienvenidos, y las donaciones son apreciadas. Favor de llamar para recibir comidas o para ser voluntario.

Teléfono: (530) 662-7035 Sitio Web: mowyolo.org

Las comidas de congregación en el Centro Comunitario de Winters

Las comidas se congregan (grupales) se sirven de forma gratuita para personas de 60 años de edad y mayores de lunes a viernes a las 11:30 en el centro comunitario Winters. El pre-registro es requerido y el papeleo puede ser completado en el centro de la comunidad. El programa es administrado por Meals On Wheels del Condado de Yolo.

Teléfono: Meals On Wheels (530) 662-7035,

Centro de comunidad de Winters (530) 795-4233 Dirección: 201 Railroad St, Winters CA

Banco de Alimentos del Condado de Yolo

El Banco de alimentos del Condado de Yolo distribuye alimentos a través de varios programas y ubicaciones en el Condado de Yolo a los que son elegibles. Cada 1st y a 3rd Jueves del mes de 10:00AM-11:00AM 200 Baker St. Sala 4 & 5, Winters. Cada 1st Miércoles del mes de 10:00AM-12:00PM 512 1st St., Winters. Para recibir recordatorios del texto sobre distribuciones de los alimentos en Winters, el texto "ALMOND" a 888777

Teléfono: (530) 668-0690

Sitio Web: <http://www.yolofoodbank.org>

RISE Inc.

RISE Inc. proporciona servicios desde experiencias preescolares a través de programas de recreación y recursos para gente mayor. También proveen programas para jóvenes, servicios de empleo, comida de emergencia, ropa y una variedad de otros programas para servicios sociales en el Condado de Yolo rural.

Teléfono: (530) 794-6000

Sitio web: <http://riseinc.org>

Apoyo para la Salud Mental y la Crisis

Servicios de protección para adultos

Los servicios de protección para adultos proveen recursos, información y servicios de remisión a personas mayores (65 y mayores) y a adultos dependientes (18-64) que están sufriendo o en riesgo de abuso, explotación o negligencia personal. Los servicios de protección para adultos investigan las denuncias de abuso y vinculan a los clientes con los recursos apropiados.

Teléfono: 530-661-2727

Sitio web: <http://www.yolocounty.org/Health-Human-Services/Adult-Aging/Adult-Protective-Services>

Oficina del Fiscal de Distrito del Condado de Yolo Unidad de protección de Adultos Mayores

La oficina de la protección de adultos mayores proporciona información y asistencia con fraudes y estafas reportadas. Las llamadas telefónicas y los informes de fraude y estafas son investigados en casa por el Departamento de fraude apropiado, referidos a la aplicación de la ley local o respondido con información sobre los recursos civiles y otras fuentes comunitarias.

Línea telefónica de fraude: (855) 496-5632

Sitio web: <http://www.yolocounty.org/Law-Justice/District-Attorney/departments/Elder-Protection-Unit>

Yolo Hospice

Los servicios de apoyo a la aflicción cuando un ser querido es diagnosticado con una enfermedad terminal están disponibles gratuitamente para aquellos cuyos seres queridos han estado a su cuidado, así como para los miembros de la comunidad. Los especialistas en aflicción y voluntarios entrenados facilitan grupos y reuniones familiares, y proporcionan sesiones de apoyo individuales, visitas domiciliarias y contacto telefónico según sea necesario. Las referencias a recursos adicionales de apoyo se hacen cuando es apropiado.

Teléfono: (530) 758-5566 Ubicación: 1909 Galileo Court, Suite A Davis, CA 95618

Sitio web: <http://www.yolohospice.org/>

La línea de la amistad

La línea de la amistad se extiende a los adultos mayores que ofrecen consejería telefónica, apoyo, intervención de crisis, prevención de abuso de ancianos, recordatorios de medicamentos, cheques de bienestar, e información y referencias. La línea de la amistad brinda apoyo a personas mayores en riesgo, miembros de la familia y sus defensores las 24

horas del día, 365 días al año. Cualquier persona mayor de 60 años de edad, sus familiares o cualquier otro que pueda estar interesado puede llamar. Teléfono: 1-800-971-0016

Sitio web: http://www.ioaging.org/Services/counseling_seniors_sf.html

Línea de crisis de las 24 horas del Condado de Yolo

* importante – el número de teléfono de la crisis después de horas y sin peaje va a la línea de envío del Condado de Yolo. El operador contestará "envío del Condado" o "comunicaciones." Por favor, no cuelgues. Identifique su problema como una "crisis de salud mental" y estará conectado con alguien que pueda ayudarle. Teléfono: 1-888-965-6647

Equipo de Atención para la Salud Mental de Adultos Mayores

Este equipo proporciona evaluaciones de la intervención de crisis, consejería terapéutica y apoyo de manejo de casos de envoltura para personas mayores de 60 años de edad para presentar con una seria enfermedad mental.

Teléfono: 530-666-8630 Fax: 530-666-8633

Página web: <http://www.yolocounty.org/Health-Human-Services/Adult-Aging/Older-Adult-Outreach-Assessment-Programs>

Atención urgente de salud mental en el Condado de Yolo

Los servicios están disponibles para individuos que experimentan una crisis de salud mental, incluyendo aquellos que están asegurados a través de Medi-Cal y personas no aseguradas. Las personas pueden ser traídas por familiares o amigos o auto-referidos. Los servicios incluyen evaluación de crisis y Consejería de apoyo, intervención de medicamentos, remisiones a servicios comunitarios y planificación segura de la descarga. Abierto 7 días por semana, 12pm-9PM, ubicación en 500 Jefferson Blvd., edificio B, West Sacramento

Teléfono: (855) 897-2033

Sitio web: <http://www.yolocounty.org/Health-Human-Services/Mental-Health/Mental-Health-Services>

Recursos de Viviendas

Viviendas del Condado de Yolo

La vivienda del Condado de Yolo proporciona vivienda accesible de calidad y servicios de desarrollo comunitario a los residentes de Woodland, West Sacramento, Davis, Winters, esparto, Yolo, Knight Landing, Dunnigan, Madison y Dixon. También proporciona vivienda temporal segura a las familias campesinas migrantes durante la temporada de crecimiento del Condado y opera en dos centros en el Condado de Yolo.

Teléfono: 1-800-662-9656 Ubicación: 147 W Main St, Woodland, CA 95695

Oficina en Winters: 62 Shams Way, Winters CA Teléfono: (530) 795-4111

Sitio web: www.ycha.org

“Handyman” Local

Cecil (Pancho) Padilla dona su trabajo y el individuo solicitando la ayuda de modificaciones paga por cualquier material necesario. El servicio es un proyecto de Winters Rotary y el hogar debe estar en la ciudad de Winters

Teléfono para hacer cita: 530-753-0585

Programa de Rehabilitación de Vivienda en el Condado de Yolo

El programa está financiado por el subsidio de desarrollo comunitario y otorga préstamos de bajo interés para que los propietarios hagan reparaciones a su hogar para tratar asuntos relacionados con la salud o la seguridad. Tel: 1-800-995-0431

<http://www.yolocounty.org/general-government/general-government-departments/county-administrator/county-administrator-divisions/economic-development/housing/housing-rehabilitation-loan-program>

Apartamentos para Gente Mayor de Winters

38 unidades asequibles para adultos mayores y personas con discapacidades. Incluye parking gratuito, sala común y Gerente en los apartamentos.

Teléfono: (530) 795-1033

Dirección: 400 Morgan St., Winters

Asistencia para Cuidadores

Grupo de apoyo para cuidadores en Winters

Grupo facilitado por la psicóloga local, Wendy Davis, se reúnen todos los miércoles a las 10am. El propósito del grupo es apoyarse mutuamente y compartir ideas y recursos. Convocatoria de consulta y localización. Teléfono: (530) 309-5149

Ciudadanos que cuidan a las Personas Mayores

Proporciona servicios de apoyo social a los ancianos frágiles y a sus cuidadores familiares, incluyendo a los voluntarios en el hogar, y el Club de respiro del 2do y 4to sábado en el centro de ancianos en Davis. Teléfono: (530) 758-3704

Servicios de Apoyo en el Hogar (IHSS)

Los servicios de apoyo en el hogar ("IHSS") proporciona cuidado casero, ayuda, y limpieza ligera. Para ser elegible para IHSS, usted debe estar en Medi-Cal, ciego, discapacitado o 65 años de edad o más, y no puede vivir en casa con seguridad sin ayuda. Los cuidadores también son continuamente recaudados para proveer cuidado en Winters.

Teléfono: (530) 661-2955

Sitio web: <http://www.yolocounty.org/Health-Human-Services/Adult-Aging/in-Home-Support-Services>

Centro de Salud para Adultos en el Condado de Yolo

El centro de salud para adultos en el condado de Yolo es un programa específicamente diseñado para adultos que luchan para funcionar independientemente. Su diverso programa de servicios de salud, sociales y de rehabilitación promueve el bienestar, la dignidad y la autoestima de un individuo. El objetivo es maximizar la independencia, mejorar la gestión de los síntomas crónicas, prevenir la hospitalización y/o la colocación a un asilo.

Teléfono: 530-666-8828 Ubicación: 20 Cottonwood St. Woodland, CA 95695

Sitio web: <http://friendsofadultdayhealth.org/Yolo-Adult-Day-Health-Center>

Yolo Hospice

Yolo Hospice proporciona atención de transición al final de la vida, enfatizando la experiencia clínica, los planes individualizados de atención y el apoyo a la conexión con otros servicios comunitarios. Yolo Hospice ofrece servicios de duelo, incluyendo apoyo grupal e individual a cualquier miembro de nuestra comunidad que haya perdido a un ser querido, sin importar si el ser querido era un paciente de Yolo Hospice. Todos los servicios clínicos y de duelo se proporcionan sin costo alguno. Teléfono: (530) 758-5566 o (800) 491-7711

Ubicación: 1909 Galileo Court, Suite A Davis, CA 95618 Sitio web: <http://www.yolohospice.org>

Del Oro Centro de Recursos para Cuidadores

Atiende a familias e individuos que proveen cuidado para adultos con problemas cerebrales y adultos mayores frágiles. El objetivo es mejorar el bienestar de los cuidadores familiares y proporcionar apoyo durante todo el proceso de cuidados. Se puede organizar un descanso para el cuidador del cuidador y asistencia del plan de cuidados.

Teléfono: (916) 728-9333

Sitio web: www.Deloro.org

Educación & Recreación

Club de Ciudadanos para Gente Mayor

Club social con actividades estacionales, bingo y conferencistas invitados. Almuerzo y reunión el segundo miércoles cada mes, 11:30am en el Centro Comunitario de Winters, 201 Railroad St., Winters.

Fundación para Gente Mayor de Winters

Local cuya misión es abogar por y apoyar a las personas mayores locales. Las actividades incluyen juegos semanales, excursiones y oportunidades de voluntariado. Día del juego: gratis, todos son bienvenidos. Semanalmente los jueves, 13:00 – 3:30pm, St. Anthony Parish Hall, 555 Main St., Winters. Las reuniones mensuales incluyen la educación y la información son el 3er miércoles cada mes, 2pm – 4pm (excepto Julio y Agosto), Winters Safety Building, 700 Main St., Winters. Teléfono: (707) 497-7289

Correo Electronico: wintersseniorfoundation@gmail.com

Libros de la Biblioteca del Condado de Yolo por Correo

Los libros por correo son un servicio gratuito de la biblioteca del Condado de Yolo que le trae materiales de la biblioteca a través del correo a largo plazo o a corto plazo. Están disponible para cualquier residente del Condado de Yolo que tenga una discapacidad, enfermedad o falta de transporte que impida el acceso a una sucursal de la biblioteca del Condado de Yolo.

Teléfono: (530) 757-5588 or (530) 575-5580 Fax: (530) 757-5590

Sitio web: www.yolocounty.org/booksbymail

Librería del Condado de Yolo – Winters

Librería publica con libros, CDs, DVDs, libros electrónicos y acceso a computadoras. Amigos de la librería de Winters ayuda a los eventos culturales y educativos. Telefono: (530) 795-5001

Address: 708 Railroad St., Winters

Davis Senior Center

Davis Senior Center es un centro de coordinación comunitario para los servicios recreativos, sociales y de apoyo para adultos maduros y sus familiares. ¡Los residentes de Winters son bienvenidos!

Teléfono: 530-757-5696 Fax: 530-758-0463

Sitio web: <http://cityofdavis.org/City-Hall/Parks-and-Community-Services/Senior-Services>

Woodland Senior Center

Woodland Senior Center es un punto de acceso para programas que fomentan el envejecimiento saludable, proveen servicios sociales básicos, información y oportunidades de remisión y socialización para los adultos mayores. ¡Los residentes de Winters son bienvenidos!

Teléfono: 530-661-2001

Sitio web: http://www.cityofwoodland.org/gov/Depts/communityserv/adult_senior/default.asp

Conexión a servicios y Administración de Cuidados

Senior Link del Condado de Yolo

Senior Link es un programa gratuito de información y asistencia de servicios legales del norte de California que atiende a adultos mayores de 60 años en el Condado de Yolo. El programa proporciona información y asistencia para acceder a recursos que incluyen ayuda en el hogar, problemas con el consumidor, programas de educación y empleo, asistencia financiera, acondicionamiento físico y recreación, alimentos y comidas, Consejería de seguros de salud, servicios de salud y bienestar, vivienda, reparaciones menores en el hogar, asistencia legal, salud mental y consejería, grupos de apoyo, asistencia fiscal y de reembolso, transporte y servicios para veteranos. Asistencia telefónica disponible en inglés y español.

Teléfono: 530-207-4250

Ubicación: 619 North St, Woodland, CA 95695

Del Oro Centro de Recursos para Cuidadores

Atiende a familias e individuos que proveen cuidado para adultos con problemas cerebrales y ancianos frágiles. El objetivo es mejorar el bienestar de los cuidadores familiares y proporcionar apoyo durante todo el proceso de cuidados.

Teléfono: (916) 728-9333

Sitio web: www.Deloro.org

Recursos para Vivir Independiente (RIL)

RIL promueve la independencia socioeconómica de la persona con discapacidades y las personas de la tercera edad, servicios de vida independiente son dirigido por el consumidor y la abogacía. RIL proporciona 7 servicios básicos: abogacía y monitoreo legislativo; Vivienda Servicios de asistencia personal; Información y referencias; Consejería de conexión; ayuda para vivir independiente; y tecnología asistida.

Teléfono: 916-446-3074 Sitio web: <http://www.RIL-Sacramento.org/>

Yolo 2-1-1

211 Yolo es el centro de información del Condado de Yolo, que vincula a los residentes con servicios vitales de salud y humanos, información y recursos en la comunidad. Utilice las opciones de búsqueda guiada a continuación, marque 2-1-1 o texto su código postal a 898211 para respuesta de texto. Este servicio es gratuito, multilingüe, confidencial y disponible 24 horas al día, todos los días del año.

Teléfono: 211 Sitio web: <https://www.211yolocounty.com/>

Salud y Bienestar

Winters Fundación Healthcare

La Fundación de Winters Healthcare es una clínica de la comunidad local que proporciona atención médica, dental y prenatal. También proporcionan servicios de salud mental y conductual, así como referidos especializados y farmacia. WHF proporciona atención a cualquier persona en nuestra comunidad, incluyendo aquellos con médicos y aquellos sin ningún tipo de seguro. El personal es bilingüe en español. Teléfono: (530) 795-4377

Sitio web: <http://www.wintershealth.org>

Dr. Bill Davis, Medico de Practica Privada

Atención primaria y familiar proporcionada en su casa o con cita previa. Acepta Medicare, efectivo o sus cuotas de membresía de practica privada.

Teléfono: (530) 795-1110

Sutter Medical Plaza en Winters

Acceso local a los proveedores de atención primaria, medicina interna y familiar.

Address: 1111 Main Street, Suite B, Winters

Teléfono: (530) 795-3822

Clinicals Communicare

Clínica Comunitaria de Davis

Recepción Medica: (530) 758-2060 Recepción Dental: (530) 757-4667

Recepción Salud de Conducta: (916) 403-2970. Sitio Web:
http://www.communicarehc.org/View_webpage.asp?Title=Davis

Centro Hansen Family Health-Woodland

Recepción Medica: (530) 405-2800 Recepción Dental: (530) 405-2811; Recepción Salud de Conducta: (530) 405-2815 Sitio Web:
[www.communicarehc.org/View_webpage.asp?Title=Hansen%20Family%20Health%20Center%20\(Woodland\)](http://www.communicarehc.org/View_webpage.asp?Title=Hansen%20Family%20Health%20Center%20(Woodland))

Closet de Equipos Medicos

El centro comunitario de Winters y de Davis presta sillas de ruedas, caminantes, subidas del asiento de tocador, y bastones a los adultos mayores en necesidad. Usted no necesita ser un residente de Davis para pedir prestado el equipo en Davis. Donaciones para usar los equipos son aceptados.

Centro comunitario de Winters, contactar a Marie al 530-795-4241, Railroad Ave., Winters

Davis: 530-757-5696 Locacion: 646, A St. Davis

Eagle Pharmacy

Farmacia local provee información de medicaciones en casa y en la tienda. Entrega gratuita a domicilio.

Telefono: (530) 795-4123 Domicilio: 101 Main Street, Winters

Yolo Hospice

Yolo Hospice proporciona atención de transición al final de la vida, enfatizando la experiencia clínica, los planes individualizados de atención y el apoyo a la conexión con otros servicios comunitarios. El Yolo Hospice ofrece servicios de duelo, incluyendo apoyo grupal e individual a cualquier miembro de nuestra comunidad que haya perdido a un ser querido, sin importar si el ser querido era un paciente de Yolo Hospice. Todos los servicios clínicos y de duelo se proporcionan sin costo alguno.

Teléfono: (530) 758-5566 o (800) 491-7711

Ubicación: 1909 Galileo Court, Suite A Davis, CA 95618

Sitio Web: <http://www.yolohospice.org>

Agencias de Atención Domiciliarias Privadas

Proporciona cuidado personal en su hogar.

Apex Care Teléfono: (530) 421-9111

Comfort Keepers Teléfono: (530) 666-4300

WeCare4Yolo Telefono: (530) 564-6229

Your Home...Nursing Services Telefono: (530) 753-7478

Asistencia de Apoyo para Su Vida

Carlton Plaza Senior Living

La comunidad de Davis ofrece opciones de vida independiente y asistida, junto con numerosos servicios de atención personalizada, incluyendo nuestro programa de cuidado de memoria de firmas para aquellos desafiados por la demencia y la enfermedad de Alzheimer. Las enfermeras licenciadas están en el sitio todos los días para ayudar a los residentes a manejar su diabetes, medicamentos y otros problemas de salud. Tel: 877-707-7756

Sitio web: <http://carltonseniorliving.com/Location/Davis/>

St. John's Retirement Village

La aldea del retiro de St. John's es una comunidad sin fines de lucro, multi-nivel, bienestar-enfocada situada en arbolado, CA construida para realzar calidad de la vida para cada Senior que llame su hogar exuberante ajardinado del campus de 14 acres. Cuatro niveles de atención, vida activa asistida, cuidado personal, apoyo a la memoria y enfermería especializada sirven a más de 160 personas de la tercera edad. Los residentes disfrutan de una abundante comida de granja a tenedor, un programa de actividades orientado hacia el envejecimiento y cuidado exitoso que apoya la independencia entregada por un personal compasivo y altamente entrenado.

Tel: 530-662-1290 Fax: 530-662-4639 sitio web: <http://www.srv.org/>

Comunidad de Jubilación Universitaria

La comunidad de jubilación universitaria es una comunidad de jubilación de cuidados continuos sin fines de lucro, totalmente acreditada. Todos nuestros programas han sido cuidadosamente diseñados para proporcionarle los servicios, amenidades y actividades que desea disfrutar ahora – junto con las que puede necesitar más adelante. Como CCRC, la comunidad de jubilados de la Universidad ofrece los siguientes niveles de atención y apoyo: vida residencial, vida asistida, cuidado de la memoria, cuidado de la salud, cuidado de enfermería especializada, y una variedad de otros programas de Sanidad y bienestar. La comunidad de 5 estrellas del centro de salud certificado por Medicare, que está abierta al público, proporciona enfermería y rehabilitación experta y compasiva para individuos que están temporalmente o permanentemente en necesidad de tales servicios. Tel: 530-747-7000 Web: <http://www.retirement.org/davis/>

Grupos de Apoyo

Grupo de Apoyo para Cuidadores de Demencia

Grupo de apoyo a los cuidadores de la demencia ofrece Grupo de apoyo para familias, incluyendo niños y cónyuges, y cuidadores de enfermos de demencia. El grupo de apoyo a los cuidadores de la demencia es para familias y cuidadores de enfermos de demencia, no para aquellos con demencia. Grupo se reúne el tercer miércoles de cada mes, 10am-12pm.

Tel: 530-757-5696 Dirección: Davis Senior Center 646 A St. Davis, CA 95616

Alzheimer's Association Grupo de Apoyo

Reunión mensual dirigida por trabajador social en el centro de salud para adultos de Yolo en Woodland. Discusión de recursos y técnicas de cuidados. Drop ins bienvenida. Reuniones el 2º jueves de cada mes, 6:30P-8P. Tel: 530-666-8828 dirección: 20 N. Cottonwood St., Woodland

Arthritis Grupo de Apoyo

El grupo de apoyo para la artritis proporciona una red de otros que viven con artritis para encontrar apoyo. El propósito es una condición similar es tomar consuelo en las experiencias de otros en este grupo de apoyo. Teléfono: 530-662-9038 Dirección: 2001 East St. Woodland

Hear, Here! Grupo de Apoyo

¡Oír! ¡Aquí! es su capítulo local de la Asociación de la pérdida de oído de América [HLAA] sirviendo el Condado de Woodland, de Davis y de Yolo. Ofrecemos programas informativos para las personas con discapacidad auditiva durante todo el año que están abiertos a todos.

Teléfono: 530-757-5696 Dirección: 646 A St. Davis, CA 95616

Grupo de Apoyo para Vivir con Cáncer

Grupo de apoyo para aquellos que viven con cáncer para proporcionar consuelo, información actual, enseñar habilidades de afrontamiento, ayudar a reducir la ansiedad, y proporcionar un lugar para que la gente comparta preocupaciones comunes y apoyo emocional.

Tel: 530-669-5305 Dirección: 1321 Cottonwood St. Woodland, CA 95695

Grupo de Apoyo para Personas con Parkinson's

Care Partner's Grupo de Apoyo, el segundo Miércoles de cada mes a la 1:30pm

Grupo de Apoyo para personas con Parkinson's, el tercer Miércoles de cada mes a la 1:30pm

Tel: 530-757-5696 Dirección: 646 A St. Davis, CA 95616

Appendix E.
Yolo County Senior Resource Guide

Current and regularly updated Yolo Senior Resource Guide is a complete listing of resources throughout all of Yolo County can be found at <https://lsnc.net/seniorlink>.

Appendix F.
Yolo Healthy Aging Alliance Resource Page

A listing of key resources with a program descriptions and contact information can be found at <https://yolohealthyaging.org/resources/>.



CITY COUNCIL
STAFF REPORT

DATE: October 16, 2018
TO: Mayor and City Council
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Strategic Planning Calendar

RECOMMENDATION:

That the City Council provide input into the dates for the proposed Strategic Planning Calendar.

BACKGROUND:

At the October 2, 2018 City Council Meeting, the Strategic Planning Process was authorized but concerns over the calendar and timing with holidays were raised. Staff is bringing this item back to review some ideas regarding a possible calendar and schedule.

Discussion:

The Strategic Planning Calendar will include a series of workshops on five (5) topical areas with key stakeholders to help establish goals and priorities, which will then be funneled into a comprehensive "Strategic Plan".

Staff is recommending that the City Council consider the following schedule:

- November 14- Infrastructure (Water, Wastewater, Streets, etc)
- December 12- Public Safety
- January 23- Planning and Economic Development
- February 6- Community Facilities and Services (parks, facilities and services)
- February 20- City Organization and Structure (succession planning)
- March 1-2- Two day Strategic Planning Workshop

Each meeting will be held at the Public Safety Facility.

Tying in Future the General Plan and Sustainability

Questions at the October 2 meeting surrounded how Strategic Planning will tie in with the General Plan and sustainability.

Staff has applied for a regional planning grant which will provide for the opportunity to “refresh” the current General Plan in accordance with adopted plans and in conformance with the wants and desires of the Governor’s Office of Planning and Research (OPR).

The project will incorporate the City’s General Plan and associated elements, master plans and implementation programs into a revised document which addresses many of the revised expectations from OPR into a dynamic and more modern information source. Specific elements of the “refresh” will including:

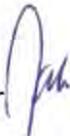
- Updated General Plan Elements to reflect key planning goals in transportation (complete streets, bike/pedestrian master plans, design), climate action plan, economic development goals, housing, community design and public facilities.
- Adoption of a new Sustainability Element to reflect policies aimed at addressing (EARTH) Environmental Justice, Air quality, Recycling and conservation, Transportation and Housing.
- Revised elements and goals to Include previously adopted master plans, form based code, design guidelines and housing goals.
- Enhanced transparency through a dynamic online presentation of the City's General Plan, planning goals, documents, standards and the overall objectives sought through City planning.

One of the key aspects of the “refresh” will be to bring the document into a coincidence with the SACOG Blueprint and with our own local strategic planning. The City has adopted many plans based on the SACOG Blueprint Planning Guidelines such as improved street standards, form based codes, increased densities and complete streets. The General Plan “refresh” will be a means on updating goals within the current general plan framework by incorporating attained goals and establishing benchmarks, performance standards and objectives for further advancement of blueprint principles.

FISCAL IMPACT: None by this action.



**CITY COUNCIL
STAFF REPORT**

DATE: October 16, 2018
TO: Mayor and City Council
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Valley Clean Energy Alliance

RECOMMENDATION:

That the City Council provide direction on City interest in joining the Valley Clean Energy Authority.

BACKGROUND:

At its September 13, 2018 meeting the Valley Clean Energy Board voted to offer membership to the Cities of Winters and West Sacramento. Staff was contacted by the VCE staff and is bringing this before the City Council.

State law allows cities and counties to pool the electricity demand of their residents and businesses for the purpose of buying electricity on behalf of those customers. These programs are called Community Choice Aggregation programs.

VCEA, a joint powers authority formed in 2016, is a locally controlled, not for profit public agency covering the unincorporated areas of Yolo County and the Cities of Woodland and Davis. It provides residents and businesses in those communities with an option to have more of their electricity supplied from clean, renewable sources—such as solar and wind—at competitive rates.

When customers choose VCE, they help empower local control of electricity procurement decisions, reduce the carbon footprint associated with their electricity service, and help support growth of local renewables. Rather than paying profits to shareholders, VCE's net revenue (after buying power and administrative expenses), can be used to help stabilize electricity

prices, provide larger incentives for more solar installations, support energy efficiency programs, develop more local renewable energy sources in and near Yolo County, and invest in innovative clean technologies and energy-related job training—all while keeping electricity rates competitive with investor-owned utilities.

Discussion:

Membership in VCE requires a rather expedited process at this point, since new members can only join one year in advance of membership. Thus membership for the City of Winters would commence in 2020 should the City decide to become a member.

Attached as Exhibit A is an outline of membership and requirements from the September 13, 2018 VCE Staff Report.

The proposed requirements and schedule for City membership would be as follows:

General Info/Requirements:

1. **VCE's current electric rate discount:** 2.5% for all customer classes
2. **New member fee:** \$25,000 to cover cost of data, analysis and updated Implementation Plan; this fee would be reimbursed to the City of Winters once customers are enrolled in early 2020. All other program implementation costs will be absorbed by VCE.
3. **City of Winters required steps:** a) Adoption of the JPA Resolution/JPA Agreement, b) Adoption of the CCE ordinance, and c) appointment of 2 Board Representatives from your Council. As noted, we have staff reports, ordinance and JPA resolution for your use.
4. **VCE required steps:** a) 45-day public comment period before official approval of the City as a new member; b) update electric load analytics, and c) prepare, adopt and submit updated VCE Implementation Plan to the CA Public Utilities Commission by end of December.

Proposed Schedule:

1. October 16 (preferred) and/or November 6 – Winters City Council presentation/Board action; 45-day comment period opens
2. November 8 – Pending outcome of City Council vote, VCE Board gives staff direction to amend its Implementation Plan
3. December 13 – VCE Board officially approves the City of Winters as a new JPA member; Winters Board Reps are seated and new Board adopts the amended Implementation Plan
4. December 14 or 15 – Adopted Implementation Plan is sent to the CPUC for certification
5. 2019 – Community outreach, power contracting, customer noticing and enrollment in anticipation of early 2020 roll out for City of Winters customers.

Frequently Asked Questions:

What is Valley Clean Energy?

Valley Clean Energy (VCE) is bringing cleaner energy at competitive rates to residents and businesses in Woodland, Davis, and unincorporated Yolo County. As a locally based energy provider and PG&E alternative, VCE is accountable to the communities it serves, not to shareholders. VCE business – such as rate setting and approval of energy contracts – is conducted at local, public meetings. Board members are elected officials from the City of Davis, City of Woodland and Yolo County.

How does it work?

Valley Clean Energy purchases power with higher renewable and lower greenhouse gas (GHG) content than is offered by PG&E. Other than receiving cleaner electricity at competitive prices, all other aspects of your electricity service remain the same. PG&E will continue to deliver the electricity from the grid to your home or business, maintain the power lines, read your meter, and send you a single, consolidated bill, as required by state law. If you want to stay with PG&E for your electricity, you can opt-out of Valley Clean Energy.

Does VCE fully replace PG&E?

No. VCE procures cleaner electricity for our customers, and PG&E delivers that electricity to your home or business. PG&E also continues to handle the billing, turn on and off power when you move, maintain the power lines, and resolve outages. Those who prefer to have PG&E continue to buy their electricity can choose that option.

Isn't renewable power more expensive than electricity from traditional sources?

Not anymore. During the past 30 years the costs of fossil fuels have been rising, although natural gas and oil prices have come down recently. During the same time, the cost of renewable sources has dropped dramatically. In fact, in California, renewable energy is often cheaper than fossil fuel because after initial construction costs, wind and sun are free. And new resources such as tidal energy are now being developed to deliver energy at competitive rates.

Where will VCE be buying the clean electricity?

The majority of our energy will be produced from clean energy sources such as hydro, solar and wind. The current power portfolio was approved by the VCE Board of Directors in early 2018. Our intent is to purchase as much electricity as possible from clean energy sources located in California at prices that remain competitive with PG&E.

Are other counties and cities considering this?

Cities and counties throughout California are already moving forward with similar programs. There are currently twelve operational CCEs in California, and that number is estimated to grow to 20 agencies by 2020, with a combined service area population of 18 million. According to a 2017 report from the Center for Climate Protection, CCEs will reduce at least 5 million metric tons GHG emissions cumulatively compared to the Investor-Owned Utilities (IOUs), and CCE customers will save \$188 million more per year by the end of 2020 compared with what customers would have spent if they stayed with the incumbent utilities.

What type of local reinvestment has been done in other programs?

In the Bay Area, MCE Clean Energy has already invested over \$500 million in California-based and local renewable energy projects that have created over 2,400 construction and vendor jobs, with more coming soon. Sonoma Clean Power has found that developing local renewable energy projects within Sonoma County will result in lower rates by 2020, compared with buying electricity elsewhere.

Will PG&E lose jobs as result of VCE and other similar programs?

The vast majority of PG&E employees provide transmission and distribution system maintenance and upgrades for electricity lines, billing and customer service—all of which PG&E will continue to provide. There have not been any noticeable job losses in communities that have a second electricity provider. In fact new jobs have been created constructing and operating local energy generation facilities.

What is Community Choice Aggregation (CCA)?

In 2002, Assembly Bill 117 was enacted into law to establish Community Choice Aggregation opportunities in California. It allows a city or county (or groups of cities or counties) to become the default electric supplier in its jurisdiction(s). By doing so, it offers an opportunity for Californians to locally influence the sources of their electricity. Marin Clean Energy was California's first Community Choice Aggregation program, followed by Sonoma Clean Power and subsequently Lancaster Choice Energy.

Is there a downside to Community Choice?

The primary risks to VCE are customer opt-outs, energy price fluctuations and changing state regulations. A successful Community Choice program requires that a significant majority of residential and commercial customers obtain their electricity from the program. This is one reason why Community Choice programs strive to maintain competitive pricing, while lowering greenhouse gas emissions compared to what you can get from the local utility. Community

Choice programs, like VCE, also emphasize customer service, public engagement and transparency.

California's energy markets have been stable for several years and prices for electricity from both renewable and conventional energy sources are relatively low. A diverse portfolio that includes a mix of long-term and short-term contracts and direct investments in power projects hedges risks.

A statewide association of CCA programs has been formed to represent the interests of CCA program providers and their customers on the regulatory side. It has been estimated that 50% of the electricity in California will be provided through Community Choice programs within the next decade. As more local programs are developed, they will have an even stronger presence in ongoing regulatory proceedings.

How would the program be regulated?

As discussed elsewhere, VCE is regulated by its Board of Directors. In addition, as required by state law, VCE submitted its Implementation Plan to the California Public Utilities Commission (CPUC). The plan discusses rate design, how we will buy electricity, and how we will carry out all the functions the CPUC requires. Before launch, VCE negotiated the purchase price of electricity on the open market and adheres to all CPUC rules and tariffs that apply to Community Choice Aggregation programs.

FISCAL IMPACT: Membership application benefits would be \$25,000 which is reimbursable through future rebates.

VALLEY CLEAN ENERGY ALLIANCE

Staff Report – Item 16

To: Valley Clean Energy Alliance Board of Directors

From: Mitch Sears, Interim General Manager

Subject: Joint Powers Authority New Member Application Policy

Date: September 13, 2018

RECOMMENDATION:

- 1) Invite the City of Winters and the City of West Sacramento to join VCEA in 2018 for potential customer enrollment in 2020 or in 2019 for customer enrollment in 2021;
- 2) Authorize staff to respond to inquiries and/or commence discussions with other Central Valley communities that may be interested in joining VCEA in 2019 and beyond; and,
- 3) Adopt attached resolution regarding new member terms and conditions and authorize VCEA General Manager to determine cost of entry based on actual cost not to exceed \$50,000.

BACKGROUND & DISCUSSION:

With the successful launch of Valley Clean Energy in June 2018 and the completion of its customer enrollment process, VCE is now able to consider service expansion to the remaining cities in Yolo County - the Cities of Winters and West Sacramento - and other Central Valley communities that have expressed interest in our program.

Over the past few months, staff and consultants have researched new member terms among existing CCAs and conducted informal discussions with a few adjacent cities and counties, including the Cities of West Sacramento and Winters as new member priorities. In general, for a community to become a new member of an existing CCA, it requires adoption of a JPA resolution and CCA ordinance by the proposed new member agency as well as an affirmative vote of the JPA Board of Directors. This is consistent with the provisions outlined in Section 2.4 of VCEA's JPA Agreement. Cost of entry to join existing CCA programs ranges from zero (e.g. Marin Clean Energy and Sonoma Clean Power) to \$50,000 + enrollment costs as is the case with a few Southern California CCA programs. See section B below for VCEA's recommendation in this regard.

A) Timing & Process Requirements:

CPUC Resolution E-4907, adopted earlier this year, now requires a one-year waiting period between adoption of a new or amended Implementation Plan and commencement of electric service under a new or existing CCA. Thus, cities and counties that wish to commence service

with VCE in 2020 must join in 2018 with an amended Implementation Plan submitted to the CPUC by December 31, 2018. Communities joining in 2019 must submit an Implementation Plan by December 31, 2019 and would commence service in 2021, and so on.

VCE's Joint Power's Agreement, Section 2.4 "Membership in VCEA," stipulates that new member communities may join upon the adoption of a resolution by the City Council or Board of Supervisors of the proposed new member agency followed by an affirmative vote of VCEA's Board of Directors. This section requires a minimum 45 day notice to the JPA member jurisdictions following formal notification by the prospective new member. It further indicates the Board may establish conditions, including financial, under which a city or county may become a member. This is discussed further in section B below.

Based on the requirements of the CPUC and VCE's adopted JPA, new members would need to notify and VCE would need to complete its membership process by December 31, 2018 for a new member to start service on January 1, 2020. With all steps accounted for (i.e. collection of PG&E data, VCE analysis of financial and energy impacts, 45 day notice to current JPA members, and amendment of VCE Implementation Plan), staff estimates that new members would need to provide formal notice to VCE by early October. If this timeline is missed, the next opportunity to begin service would be January 1, 2021.

B) New Member Terms & Proposed Fees:

Valley Clean Energy recognizes that offering electric service to additional cities and counties has a number of benefits including environmental (i.e. further reductions in greenhouse gas emissions) and financial (i.e. greater program revenue and ability to spread fixed costs over a larger customer base). That said, there are a number of up-front costs and administrative steps required to on-board a new community prior to the start of service. These include: 1) conducting an updated load analysis and preparing an amended Implementation Plan, 2) administrative tasks required for organizational integration, 3) power procurement, and 4) customer notification and enrollment. Depending on the size of the new community, these pre-revenue costs could range anywhere between \$500,000 - \$1,000,000 or more, including the cost of power. However, the long-term financial advantages would off-set these costs and could be absorbed by new program revenues within the first 1-2 years.

VCEA staff, in consultation with SMUD, is recommending that new communities provide direct and indirect support under the following terms:

- 1) **Direct Costs:** New member agencies shall pay for the cost of PG&E load data, load analysis and Implementation Plan amendments that will range between \$25,000 - \$50,000 depending on population and load size and complexity, such that smaller communities (e.g. under 30,000 in population) would pay less and larger communities would pay more, with a not-to-exceed cap of \$50,000. Final cost to be determined by VCEA General Manager in consultation with SMUD and executive staff of the proposed new member agency.
- 2) **Indirect Support:** New member agencies are asked to provide staff assistance with local community outreach which could include informational workshops, tabling at community events, and notifications in city bulletins and website. New members are also asked to appoint a community representative(s) to VCEA's Community Advisory

Committee and assist with other light administrative tasks as needed through the program integration process.

- 3) **Reimbursement of Direct Costs:** The initial cost as described in B)1 above shall be reimbursed to the new member agency within one year of new customer revenues. If, after completing the initial tasks described above the new member decides *not* to proceed, the fee will be forfeited. Additional terms and fees associated with program withdrawal as described in Article 6 of the VCEA JPA Agreement shall apply.

C) Governance:

Section 3.1 of the JPA Agreement, “Board of Directors” stipulates that a new member agency shall have two seats on the Board of Directors until VCEA membership reaches five jurisdictions, at which time the number of Board seats per member shall drop to one. Thus, if both the City of Winters and the City of West Sacramento join VCEA, they will each appoint one Director and the three existing member agencies – Unincorporated Yolo County, City of Davis and City of Winters - will reduce their Board representation to a single seat per member. If only one new member joins the existing three, each member shall have two seats on the Board.

New member agencies will also have an opportunity to appoint 3 non-elected representatives to participate on VCEA’s Community Advisory Committee.

D) Regulatory and Market Impacts:

As the Board is aware, the CPUC has issued both a Proposed and Alternate Decision on the hotly contested Power Charge Indifference Adjustment (PCIA), the outcome of which will influence VCEA’s near-term economics in light of limited program reserves. It was hoped that the final decision would be out by September 13, but the PUC extended that date to September 27th. In addition, VCEA and SMUD will keep a close eye on power pricing and PG&E utility rates, not only for existing operations but for their impact on the timing of on-boarding new communities as well. Our hope and expectation is that a new community joining VCEA in 2018 would be able to commence service in early 2020; however, that will be monitored and determined by the SMUD and VCEA teams to ensure “best case” timing in terms of program impacts and revenues. In other words, VCEA will not procure power or commence customer enrollment for new member communities until rate discount, revenue and reserve targets can be met.

Attachment: Resolution VCEA New Member Application Policy

VALLEY CLEAN ENERGY ALLIANCE

RESOLUTION NO. 2018-26

**A RESOLUTION OF THE VALLEY CLEAN ENERGY ALLIANCE
AUTHORIZING JOINT POWERS AGENCY NEW MEMBER
APPLICATION POLICY**

WHEREAS, the Valley Clean Energy Alliance (“VCEA”) is a joint powers agency established under the Joint Exercise of Powers Act of the State of California (Government Code Section 6500 et seq.) (“Act”), and pursuant to a Joint Exercise of Powers Agreement Relating to and Creating the Valley Clean Energy Alliance between the County of Yolo (“County”), the City of Davis (“Davis”), and the City of Woodland (“City”) (the “JPA Agreement”), to collectively study, promote, develop, conduct, operate, and manage energy programs; and

WHEREAS, the VCEA Joint Powers Agreement Section 2.4 “Membership in VCEA” contemplates new member agencies and articulates the legal steps and administrative requirements to join the Agency post launch. Section 2.4 also contemplates that the Board of Directors may establish conditions of membership including but not limited to financial.

WHEREAS, California Public Utilities Code (CPUC) Resolution E-4907 requires a one-year waiting period between adoption of a new or amended Implementation Plan and commencement of electric service under a new or existing Community Choice Aggregation (CCA). Thus, cities and counties that wish to commence service with VCEA in 2020 must join the Agency in 2018 with an amended Implementation Plan submitted to the CPUC by December 31, 2018. Communities joining in 2019 would commence service in 2021, and so on.

WHEREAS, VCEA recognizes that offering electric service to additional cities and counties has several benefits including environmental, furthering the use of renewable resources and reductions in greenhouse gas emissions, as well as financial as a result of greater program revenue and the ability to spread fixed Agency costs over a larger customer base.

WHEREAS, VCEA also acknowledges the significant costs associated with membership expansion, and has established modest direct and indirect support requirements for new member agencies including:

- (a) **Direct Costs:** New member agencies shall pay for the cost of PG&E load data, load analysis and Implementation Plan amendments that will range between \$25,000 - \$50,000 depending on population and load size and complexity, such that smaller communities (e.g. under 30,000 in population) would pay less and larger communities would pay more, with a not-to-exceed cap of \$50,000.
- (b) **Indirect Support:** New member agencies will be asked to provide staff assistance with local community outreach which could include informational workshops, tabling at community events, and notifications in city bulletins and the city website. New members will also be asked to appoint community representative(s) to VCEA's Community Advisory Committee and assist with other light administrative tasks as needed through the program integration process.

WHEREAS, upon receipt of one year of new customer revenues, VCEA will reimburse initial direct costs described in (a) above to the new member agency. If, however, the new member decides *not* to proceed, the direct cost will be forfeited. Additional terms associated with JPA membership and program withdrawal, described in Article 6 of the VCEA JPA Agreement, shall apply.

WHEREAS, CPUC requirements notwithstanding, VCEA shall have discretion over the precise timing of new member customer enrollments subject to market and regulatory conditions in order to ensure "best case timing" for program impacts and revenues.

NOW, THEREFORE, BE IT RESOLVED, that the VCEA Board of Directors invites interested cities and counties within Yolo County, adjacent counties, and the Central Valley region of PG&E's service territory to consider membership in Valley Clean Energy Alliance.

ADOPTED, this 13 day of SEPT, 2018, by the following vote:

AYES: FRERICHS, STALLARD, BARAJAS, SAYLOR, CHAMBERLAIN
NOES: NONE
ABSENT: CARSON
ABSTAIN: NONE



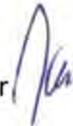
Lucas Frerichs, VCEA Board Chair



Alisa M. Lembke, VCEA Board Secretary



CITY COUNCIL
STAFF REPORT

DATE: October 16, 2018
TO: Mayor and City Council
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: City of Winters APP

RECOMMENDATION:

That the City Council approve the development and purchase of a “City of Winters APP” for launch in 2019 at a cost not to exceed \$6,000.

BACKGROUND:

As times and technology advance, the ability for the City to interface with our residents and businesses evolves and requires the implementation of new and current technologies to allow information and participation to become convenient and available.

In order to advance enhanced communication and information, Staff is proposing the purchase and development of a City of Winters APP at a cost not to exceed \$6,000 in year 1.

Discussion:

Staff has received a proposal from MyCivic to develop an Application which would be made widely available on computer and mobile devices for a variety of uses, including:

- Incident and Maintenance requests- (pot holes, graffiti, park issues)
- Community Calendar
- Business Director and in-app web access
- Building Inspection Requests
- Bill Payment

City of Winters APP
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- Geo Targeting
- Push Notifications for emergencies
- Citizen Follow-up
- Community Surveys

The APP would be widely distributed through the various “app stores” and downloadable from City social media and web sites. The goal will be to provide quickly accessible means of connecting with the City to report issues and do business with the City.

The proposal is attached for review.

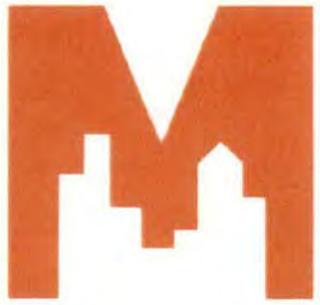
Total cost in year one will be:

Set-up:	\$1,395
Annual Maintenance:	\$2,992/year

It is the intention that Staff would work with the Winters Business Association and the Chamber of Commerce to populate the App with information about the City. Additionally, the app will be advertised in hotels and key community and visitor gathering locations for quick download and information.

FISCAL IMPACT: Approximately \$6,000.

Attachment: MyCivic Proposal.



Proposal for the City of Winters, CA

Written by Stacy Cobbs at Civic LLC

Introduction

Software Solutions to Connect Your Community

We make technology and communication simple

We tailor your city's app based on your unique needs and branding, and implement quickly, in a pain-free, fully supported development and integration process in which we are partners in achieving the same goal - a more connected community that runs efficiently.

We understand that the unknowns may make the process seem daunting, but we are here to simplify it and to help you learn everything you need to know, providing ongoing support whenever you need us.

The city of Winters, CA has expressed to us a need for a improved workflows and better communication between staff members as well as a desire for increased citizen engagement.

Proposed Solution

We have suggested implementing our comprehensive Work Management system with Staff App as well as deploying our custom branded citizen-facing mobile app and notifications system.

MyCivic has the solution you need to get you where you want to go.

Your City App

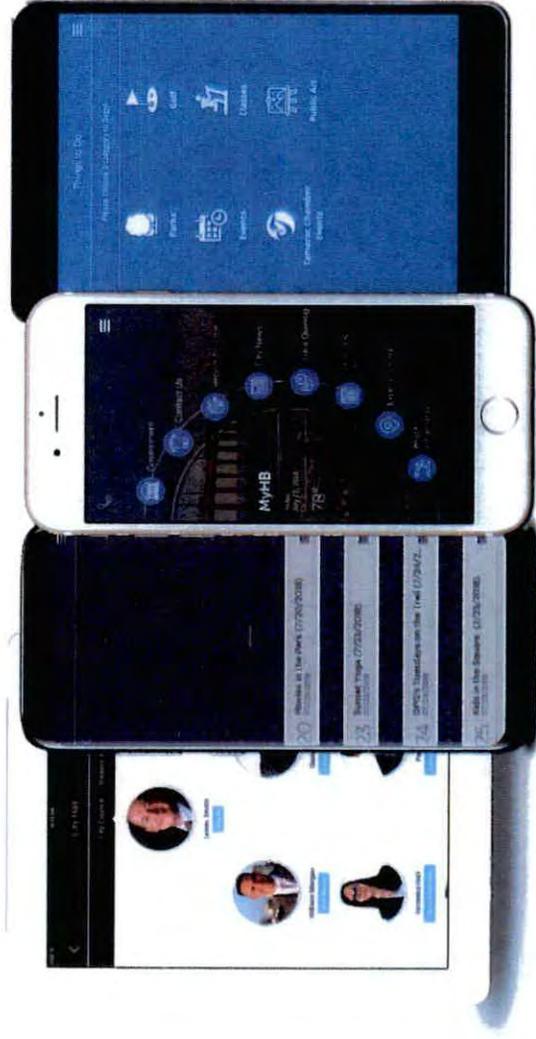
Your MyCity Custom Mobile App

PROJECT SCOPE

This is a basic overview to communicate our understanding of the fundamental needs of this project. We propose to develop a mobile app that will work on iPhones, iPads, Android phones and tablets, operated from a simple web based Content Management System (CMS)

The App will include the following features and functions at launch:

- Custom appearance
- People & Information module(s)
- Places & Classes module(s)
- City news; RSS feeds, Facebook, Instagram, Twitter, YouTube and photo albums
- Calendar feeds
- Push notification with geo targeting
- Incident reporting In-app & web plugin
- Citizen facing MyReports
- Interactive maps
- Business Directory In-app & web plugin
- Claim Business portal
- Opinions citizen feedback module
- HTML URL pages (Online bill payment, email sign-up, forms in webpages)
- Content Management System allowing dynamic content additions, changes & updates



Work Management

Work Management

311 System

PROJECT SCOPE

We propose to implement a Work Management System that will be controlled from our web based Citizen Relationship Management (CRM), as well as accessible from our Staff App available on iPhones, iPads, Android devices.

The Work Management System will include the following features:

- CRM (Customer Relationship Management)
- Staff App
- Custom Workflows
- Real-Time Updating
- Custom Analytics & Reports
- 3rd Party Integration
- Web plugins
- Facebook plugins
- Whole city mobile app



The Process

The Process

So, you've seen our demonstration of what is possible and what is available to you. You've made the **smart** decision to move **forward**. The total time of getting your app from proposal to the **App Store** is approximately 30-45 days. The process is outlined below.

FIRST LOOK

Within one week you will receive access to what we call the "**First Look**" app, with your city's information and branding already in place. This is a **test app** containing all of the features that we offer, developed and polished over the years as we've learned best practices through our experience and our client's feedback. You can go through the app, see how it functions, decide what you like, and make note of any changes that you want made.

KICK-OFF MEETING

After having access to the First Look app and having the chance to test it out, we will have a **kick-off** meeting with our team and yours. This is where you give us **feedback** from using the test app, have any and all questions answered, and we lay out a **project roadmap** to move forward. We also ask that you submit your application to Apple for your **developer account** as soon as possible. We never want their approval process to be a reason for a delay of your launch! And don't worry, we will tell you exactly how to get your account set up.

WEEKLY CALL

During this testing and building process, you will have a **weekly meeting** between our team and yours. This is the time that you can address any concerns or issues that have come up during development, and provide us with your feedback and **requests**.

DAILY EMAIL

You will also receive a **daily email** from your project manager, **updating you** on what progress has been made in the last 24 hours, list out what is still outstanding from our side, as well as what we may be waiting on your team to deliver. Of course, you can respond to these emails with any questions or requests and we will attend to them immediately.

GO LIVE MARKETING

As we near the project completion and the go live date, we will address a **marketing strategy** with you. We will inform you of learned best practices, what has been effective for other cities and how to stretch your marketing dollars in the most efficient way possible. For example, you may choose to use the power of social media in the last weeks before launch to **build awareness and anticipation**, posting every couple of days about one of the features or benefits of using the app.

LAUNCH

Once everything is **complete** and you have given the okay to **launch**, we will submit your app to the app stores. It is usually a few hours to a day or two before they are actually **live**. We will receive notifications once the app is **available for download**.

ONGOING SUPPORT

Our relationship doesn't end here. We actually think of this as just the

beginning. As well as the maintenance and service of the software, we are here for you moving forward, to address any issues that come up or any questions you ever have. You can always reach out to your project manager via phone or email, connect with us via our live chat through our website, call our main business line at 714)786-6264 or email us at info@mycivicapps.com.

You did it! You're official! On your way to improved productivity and higher citizen engagement!

References

Our **References**

References:

City of Aliso Viejo, CA

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City Manager

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City of Tyler, TX

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This is what Matthew Norton, of The Town of Ajax, Ontario, Canada had to say:

"MyCivic not only offers a very affordable & quality app, regular updates, & additional features at no additional cost, they also give excellent customer service. If you haven't had a demo with them & are looking for a mobile reporting or municipal app, get in touch with them today!"

Matthew is the Digital Media Specialist in the Office of the CAO.

Your Pricing

000 SETUP \$1,395
Mobile App
Project Management; Work Management System w/ Staff App
for field workers; Professional Services; Basic Integrations;
Quality Assurance and Remote Training

001 ANNUAL MAINTENANCE \$2,992 /year
Hosting, Maintenance & Updates

One-off Total \$1,395
Annual Total \$2,992/year

100% due for Year One 30 days after the project goes live. Subsequent years will be billed on the anniversary date of the first yearly invoice.

HOW MUCH IS **NOT** TAKING ADVANTAGE OF
BENEFICIAL TECHNOLOGY ALREADY COSTING
YOU?

Our Guarantee

Our Guarantee

HERE IS OUR PROMISE TO YOU:

THE 10 COMMITMENTS

1. Committed to putting people & product over profit
2. Committed to customer service
 - a. Solutions Consultant
 - b. Client Success Coordinator
 - c. Live Chat
 - d. Accessible CEO
3. Committed to fair pricing
4. Committed to listening to our client's needs and desires
5. Committed to taking responsibility for our mistakes
6. Committed to fixing our mistakes and bugs promptly
7. Committed to innovation
8. Committed to educating our clients & sharing best practices
9. Committed to security
10. Committed to our team

We're committed to you

We want you to be happy. We want you to have the software you imagined, in a timely manner. We will do everything in our power to exceed your expectations, and if you're not happy, we will always make it right.