



Minutes of the Regular Meeting of the Winters City Council
Held on October 17, 2017

Mayor Cowan called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Bill Biasi, Jesse Loren, Pierre Neu and Mayor Wade Cowan
Absent: None
Staff: City Manager John W. Donlevy Jr., City Clerk Nanci Mills, Police Chief John Miller, Environmental Services Manager Carol Scianna, Community Services Officer Gail Jimenez, Sergeant Jose Ramirez, Corporal Gordon Brown, and Management Analyst Tracy Jensen.

The Pledge of Allegiance was led by Gail Jimenez.

Approval of Agenda: City Manager Donlevy said there were no changes to the agenda. Motion by Council Member Neu, second by Council Member Loren to approve the agenda as presented. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, October 3, 2017

B. Contract for Construction Engineering Support Services for Roundabout Project

City Manager Donlevy gave a brief overview. Council Member Anderson requested the minutes from the October 3rd City Council meeting be amended to reflect his conflict of interest with Discussion Items 1 and 2 and his request to recuse himself.

Motion by Council member Neu, second by Council Member Biasi to approve the Consent Calendar with the requested amendment to the October 3rd minutes. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

PRESENTATIONS

Community Services Officer Gail Jimenez gave a presentation entitled "Crime Scene Investigation - Fact or Fiction?" The topics included were logistics, DNA, Gun Shot Residue, Fingerprints, Eye Witness and Crimes. Mayor Cowan thanked Gail for her interactive presentation that was both lively and humorous.

DISCUSSION ITEMS

City Manager Donlevy said the same three Council Members who heard Discussion Items 1 & 2 at the October 3rd meeting would consider these items during this meeting. Mayor Cowan again recused himself for Discussion Items 1 & 2 due to a financial conflict, Council Member Biasi again recused himself for Discussion Items 1 & 2 by having drawn the "out" walnut at the October 3rd meeting. Council Member Anderson had originally requested to be recused during these two items, but again remained at the dais in order to form a quorum.

1. Second Reading and Adoption of Ordinance 2017-05, an Ordinance of the City Council of the City of Winters to Consider the Request for a Rezoning to Add Planned Development (PD) Overlay Zone to the Property Located at 301 Main Street, APN 003-191-006

City Manager Donlevy gave an overview. Council Member Loren requested confirmation that public hearing notices had been published for these re-zoning requests. Public hearing notices were published in the September 21st issue of the Winters Express. Council Member Anderson asked if there were any public comments addressing this item and there were none.

Motion by Council Member Neu, second by Council Member Loren to find the proposed project categorically exempt from CEQA, Section 15305 (Minor Alterations in Land Use Limitations), waive the second reading and adopt Ordinance 2017-05 adding a Planned Development (PD) Overlay Zone to the property located at 301 Main Street. Motion carried with the following vote:

AYES: Council Members Anderson, Loren, Neu
NOES: None
ABSENT: Council Member Biasi and Mayor Cowan
ABSTAIN: None

2. Second Reading and Adoption of Ordinance 2017-06, an Ordinance of the City Council of the City of Winters to Consider the Request for a Rezoning to Add Planned Development (PD) Overlay Zone to the Property Located at 302 Abbey Street, APN 003-191-005

City Manager Donlevy gave an overview and said the property at 302 Abbey Street is contiguous with the property located at 301 Main Street described in Discussion #1. Council Member Anderson asked if there were any public comments addressing this item and there were none.

Motion by Council Member Loren, second by Council Member Neu to find the proposed project categorically exempt from CEQA, Section 15305 (Minor Alterations in Land Use Limitations), waive the second reading and adopt Ordinance 2017-06 adding a Planned Development (PD) Overlay Zone to the property located at 302 Abbey Street. Motion carried with the following vote:

AYES: Council Members Anderson, Loren, Neu
NOES: None
ABSENT: Council Member Biasi and Mayor Cowan
ABSTAIN: None

3. Fire Services Future- City of Winters/City of Dixon Agreement

City Manager Donlevy gave an overview and described the improvements within the department, including management, increased ambulance service and numerous programs and procedure that have been put into place since moving into the Public Safety Facility in 2011. The current contract for administrative services expires at the end of October, 2017 and three options were presented to Council for their input: maintain the current agreement with the City of Dixon, non-renew the agreement and hire a new Fire Chief through an open recruitment, or hire internally from personnel within our existing full time and reserve/volunteer force.

From an administrative standpoint, Winters Fire is very strong and includes volunteers as well as our own professional staff, who are all very educated. The reserve program is made up of many professional people, including some who are currently attending the Fire Academy. Council Members Loren and Neu both agreed this is a great opportunity to support the City's staff members. Council Member Neu asked about the possibility of nobody applying for the position from within. City Manager Donlevy said if this is the case and the position is filled from the outside, it will be necessary to bring this item back to Council to request a budget adjustment. If the position is filled from within, it would likely be a wash financially.

Council Member Biasi asked if the department would need to hire an administrative staff member. City Manager Donlevy said staff would look at the budget and from a continuity standpoint, it would be helpful to have an administrative staff member on a part time basis. Council Member Anderson asked if this would be an interim or probationary position and City Manager Donlevy said this might be something that is done on an interim basis.

Mayor Cowan asked if anyone from the public would like to address this topic and with no further comment said he has been in favor of shared services, but at this point it has run its course and it's time to take care of our own. He said he is leaning towards option 3, which would be cheaper if it were done on an interim basis. If this doesn't work out, we can then revert to option 2, although it would be more expensive. Mayor Cowan also asked if the term "look within" applied to current and past employees. City Manager Donlevy said the focus would be internal and it would apply initially to current, active employees.

Council Member Loren about the possibility of one or more than one interim chiefs in order to experience the demands of the position and City Manager Donlevy said no offers have been made to date. The coordination with the Dixon Fire Department has strengthened the core responsibilities within the department, including personnel, financing and administration. Each department is responsible for their own budget and the department head must be held accountable and the fire chief position will be a 40-hour per week position.

Council Member Biasi and Mayor Cowan voiced their preference for the internal option. Council Member Biasi suggested we figure out what we can do on an interim basis and Mayor Cowan and Council Member Anderson requested more financial details. Council Member Anderson also requested that a thank you letter be sent to Dixon for all they have done for our fire department. Council Member Loren also mentioned succession planning and asked staff to keep it in mind.

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None
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CITY MANAGER REPORT: There were huge disasters all around us last week. While the City of Winters built an incredible playground, fires devastated Napa and Sonoma counties. St. Helena and Calistoga were evacuated and the City was notified by Dana Carey at Yolo County OES that there may be a potential mass evacuation headed our way. Staff worked diligently and contingency plans were put in place. Staff called Red Cross to set up a shelter and the request was cancelled. Instead, staff set up a shelter at the Community Center as to not burden resources when you don't need them. Staff worked with Mariani's and the Dioceses of Sacramento, obtaining permission for a possible mass influx of evacuees. Last week was a crazy week!

Regarding General Plan issues and updates, there are several components of the plan that are in the process to be updated: circulation update, land use, sewer and water master plan, public service, natural resources and housing elements. These items are on hold and will be discussed further in the next two-year budget cycle. The land use element triggers a lot of environmental review, consultants, CEQA, etc. and the City needs money to do those things.

Project Playground is a gift to the community. It is not only beautiful, but the project got folks working together side by side.

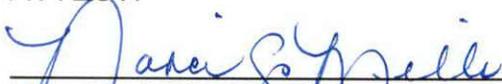
October is Breast Cancer Awareness Month, the month to remember those who have dealt with cancer of all types. Winters P.D. has stepped up with the pink patches, which can be purchased at the Police Department for \$10, with 100% of the proceeds going towards breast cancer research.

ADJOURNMENT: Mayor Cowan said the Winters High School football game against St. Helena that had been previously cancelled due to the fires and evacuations in that area will be played this Friday, October 20th in Winters, where donations will be accepted at the gate to help the fire victims. Mayor Cowan then adjourned the meeting at 7:38 p.m.



Wade Cowan, MAYOR

ATTEST:



Nanci G. Mills, City Clerk