



Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, October 2, 2018
6:30 p.m.
AGENDA

Members of the City Council

*Bill Biasi, Mayor
Wade Cowan, Mayor Pro-Tempore
Harold Anderson
Jesse Loren
Pierre Neu*

*John W. Donlevy, Jr., City Manager
Ethan Walsh, City Attorney
Tracy Jensen, City Clerk*

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, September 18, 2018 (pp. 4-10)
- B. Salmon Festival Funding Request (pp. 11)
- C. Salmon Festival Street Closure Request and Amplified Sound Permit Application (pp. 12-16)
- D. East Street Pump Station- Pump 2 Repair (pp. 17-22)
- E. Railroad Avenue Flashing Pedestrian Beacons (pp. 23-25)
- F. Final Acceptance and Notice of Completion for Callahan Estates Phase 1 Subdivision (Heartland) (pp. 26)

PRESENTATIONS

None

DISCUSSION ITEMS

1. Strategic Planning Process and Workshops (pp. 27-28)

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

1. None

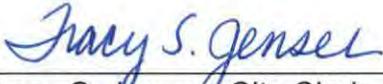
CITY MANAGER REPORT

INFORMATION ONLY

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the October 2, 2018 regular meeting of the Winters City Council was posted on the City of Winters website at www.cityofwinters.org and Councilmembers were notified via

e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on September 27, 2018, and made available to the public during normal business hours.



Tracy S. Jensen, City Clerk

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Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

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City Hall – Finance Office - 318 First Street

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Minutes of the Regular Meeting of the Winters City Council
Held on September 18, 2018

5:30 p.m. – Executive Session

Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation – City Manager

Conference with Joint Powers Agency - Insurance Liability - Pursuant to Government Code Section 54956.95

Mayor Biasi said there was no information to report from the Executive Session.

6:30 p.m. – Regular Session

Mayor Biasi called the meeting to order at 6:35 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Jesse Loren, Pierre Neu, Mayor Bill Biasi

Absent: None

Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, Police Chief John Miller, Economic Development/Housing Manager Dan Maguire, Public Works Superintendent Eric Lucero, Environmental Services Manager Carol Scianna, and City Clerk Tracy Jensen

Gino Mediati led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy requested that Discussion Item #3, Golden State Finance Authority PACE Programs, be removed from the agenda. Motion by Council Member Loren, second by Council Member Neu to approve the agenda with the noted change. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: Robert Bendorf of Ygrene said Winters is currently part of the PACE program that provides financing for green energy improvements for qualified homeowners and said he would like to avoid a lapse in availability for Winters residents. Robert asked if this item might be coming back to Council soon.

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, September 4, 2018
- B. Final Acceptance and Notice of Completion for Well #6 Rehabilitation
- C. Final Acceptance and Notice of Completion for the Futsal Court
- D. Sacramento Yolo Mosquito Vector Control District Appointment
- E. Proclamation of the City Council of the City of Winters Recognizing September 22-29, 2018 as Falls Prevention Awareness Week in the City of Winters
- F. Street Closure Request and Amplified Sound Permit Application for the Winters High School Homecoming Rally
- G. Street Closure Request and Amplified Sound Permit Application for the PorchFest Winters Music Stroll

City Manager Donlevy gave an overview. Regarding Item C, the futsal court project was budgeted at \$100,000 and was completed under budget by \$14,000. These remaining funds will be placed into the park capital fund. Regarding Item D, Gar House, if appointed, will become an interim trustee and the City's representative on the Sacramento Yolo Mosquito Vector Control District, replacing Carol Scianna who briefly held the position. Mayor Cowan thanked Mr. House for stepping up and Gar said he was glad to do it.

Due to a possible conflict of interest due to the location of their property in relation to items within the Consent Calendar, Mayor Biasi recused himself for Items C and G, Council Member Anderson recused himself for Items F and G, and Council Member Cowan and Neu recused themselves for Item G.

Because these recusals do not leave enough Council members to form a quorum, City Attorney Walsh said out of the rule of necessity, Council Members

may be brought back in order to create a quorum. City Manager Donlevy produced a bag of numbered walnuts and asked Gar House to choose "odd" or "even", with Gar choosing "even." Council Members Cowan and Neu, who drew the "even" walnuts, remained at the dais to create a quorum.

Motion by Council Member Loren, second by Council Member Cowan to approve Consent Items A, B, D, and E. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Council Member Loren, second by Council Member Cowan to approve Consent Item C. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, and Neu
NOES: None
ABSENT: None
ABSTAIN: Mayor Biasi

Motion by Council Member Loren, second by Council Member Cowan to approve Consent Item F. Motion carried with the following vote:

AYES: Council Members Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: Council Member Anderson

Motion by Council Member Loren, second by Council Member Cowan to approve Consent Item G. Motion carried with the following vote:

AYES: Council Members Cowan, Loren, and Neu
NOES: None
ABSENT: None
ABSTAIN: Council Member Anderson and Mayor Biasi

PRESENTATIONS: None

DISCUSSION ITEMS

Discussion Item #2 was addressed first, followed by Discussion Item #1 and Discussion Item #3 was removed from the agenda.

1. Public Hearing and Consideration of the Proposed Downtown
Parking Master Plan

Council Members Anderson and Neu recused themselves due to a conflict of interest due to the proximity of their property in relation to this item and excused themselves from the dais, and were then excused from the meeting.

City Manager Donlevy reviewed the twenty parking recommendations, which is a result of the collaboration of the members of the Economic Development Advisory Committee (EDAC) and the project consultant Kimley Horn. The final draft of the parking master plan includes 20 recommendations and an implementation program, including the establishment of the Winters Business Association and also addresses employee parking. Over 30,000 pieces of data were reviewed for the percentages of occupancy. The formation of the Winters Business Association is critical to the entire plan and it's important that the business and property owners step up and get on board. Employee parking from 8am to 6pm is also a critical element to this plan. John requested feedback from Council and reiterated that parking times are not being adopted tonight; any parking restrictions must be done by ordinance.

Mayor Biasi opened the public hearing at 7:55 p.m.

Gino Mediati of ACE Hardware, 35 Main St., encouraged Council to approve the Downtown Parking Master Plan and said after three years of meetings, it's time to move forward with some action. He also encouraged Council to approve the 30-minute parking spots, which would be beneficial to many businesses. Council Member Loren said the Winters Business Association is an important component to the success of the plan and asked how the business owners feel about it. Gino said they are very willing and some are working toward it already by holding manager meetings in the downtown area.

Sandy Vickrey of Realty World-Camelot, 7 E. Main St., Suite C, said parking time zones normally extend until 6pm and the 3pm-4pm time slot is critical. Extending the time zone to 6pm will generate a turn-over of parking spaces. She also approved the yellow parking spaces shown; which are strategically placed.

Mayor Biasi closed the public hearing at 7:58 p.m.

Council Member Cowan thanked the core group who endured three years of meetings, including Gino Mediati, Sandy Vickrey and Peter Hunter. It's been a long road and has taken a lot of time, energy and effort. Peter has been great in putting the statistics together. It's time to get moving and the sooner the better, preferably begin enforcing by the first of the year. He is looking forward to it and supports it. Regarding the poor lighting on Railroad up to Grant, he suggested the canopy of trees be raised to improve lighting.

Council Member Loren applauded the inclusion of bicycle facilities and said striping and identifying derelict cars are also critical. It's been a great amount of work and everyone has some skin in the game. Jesse voiced her support of the 30-minute parking zones as well as the 8am-6pm time zone and thanked John for his direction.

Mayor Biasi said he attended almost all of the meetings and said it was worth it in the end to those who came and gave their time. The downtown business owners and residents were concerned regarding the hotel approval. There is good information in the report, including the formation of the Winters Business Association and parking availability for hotel guests. The businesses and property owners must also be involved. An assessment for a future parking structure must also be reviewed. Employees are parking in the most sought after sites. This plan would require business owners to talk to their employees. Striping in the downtown is crucial and the sooner, the better. Lighting is crucial; some areas have been identified as needing more light. Wayfinder signs to the Community Center parking lot are needed. More accessible parking needs to be added. The report does not include direction regarding in-lieu fees for developers. City staff needs to re-visit the current in-lieu fees as they are very low and very old. Bill would like to look at in-lieu fees sooner rather than later. An additional charging station was added this year for electric vehicle parking, which needs to be brought back to Council after a year of free parking. Bill said he was so glad to have a final plan. He wants to implement it, meet deadlines, and put the plan into action. Overall, a great job was done by everyone.

Motion by Council Member Loren, second by Council Member Cowan to adopt Resolution 2018-55 adopting the Downtown Winters Parking Master Plan.

Motion was carried by the following vote:

AYES: Council Members Cowan, Loren, and Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: Council Members Anderson and Neu

2. Consideration of Resolution 2018-53, a Resolution of the City Council Authorizing Additional Funding from the Affordable Housing Trust Fund and from HOME Program Income for the Domus Blue Mountain Terrace Senior Housing Project

Economic Development/Housing Manager Dan Maguire gave an overview of the proposed project funding for the Blue Mountain Terrace Senior Housing Project. Dan introduced Technical Consultant Lisa Baker, CEO of Yolo County Housing, and Maurice Ramirez, President of Domus Development LLC. Dan said the loan of HOME funds still need approval from the State, but as per the HCD

representative, the probability is that the State will approve, but the City must still go through the process.

Mayor Biasi asked whether residual receipts were more like a loan. Lisa said the loan would be a residual receipt loan and any housing trust funds will not be put at risk. Mayor Biasi also asked about value engineering and the metal roof shingles and whether this design would take away from the overall design. Dan said Lisa and Dave Dowswell, the City's contract planner, said this would not adversely affect the look of the project. Lisa added that minimal maintenance would be required and the change would lend to the financial viability of the project.

Maurice Ramirez said Domus would leverage each city dollar with 10 Domus dollars. Domus is committed to this project by financing nearly \$2 million dollars and trying to generate additional tax credits. He thanked the City for their continued patience.

Dan said after re-engaging with the Senior Center component to dovetail with the construction of the senior housing, the project hopes to break ground in March, 2019 and following a 15-month construction schedule, occupancy is expected by January, 2020 and fully leased by August, 2020.

Council Member Cowan said it's been a long road and hopefully it will start soon. The architect needs to do everything possible to turn in plans within the next month regarding current impact fees and he is really looking forward to having the project built. Dan said staff is working with Domus to deed over the property for the Senior Center and reminded Council how important the project is to the community. If the affordable housing fees for the Winters Ranch, Heartland, Stone's Throw and Olive Grove projects were totaled, the City took responsibility for 63 units. The Blue Mountain Terrace project produces 62 of those units.

Motion by Council Member Cowan, second by Council Member Loren to adopt Resolution 2018-53 approving additional funding in the amount of \$700,000 with \$565,000 from the Affordable Housing Trust Fund and \$135,000 from HOME program income to the Blue Mountain Terrace Senior Housing Project. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

3. Consideration of Resolution 2018-56 and 2018-57 Regarding the City's Participation in the Golden State Finance Authority PACE Programs

This item was removed from the agenda.

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None

CITY MANAGER REPORT: Last week was a good week, both legally and environmentally regarding the Phase 3 project on Putah Creek. This pipe dream project has become a reality that will benefit the entire community. Many thanks to the members of the Winters Putah Creek Committee (WPCC) and the Lower Putah Creek Coordinating Committee (LPCCC), and to the U.S. Fish and Wildlife Service and the California Dept. of Fish and Wildlife who have help us with this amazing project. Environmental Services Manager Carol Scianna has brought a tremendous amount of vision and commitment to the overall project. Due to Carol's tenacity, the North Bank Trail has become a reality. Wildlife will now have a better environment to thrive in. It's been an awesome week!

INFORMATION ONLY: None

ADJOURNMENT: Mayor Biasi adjourned the meeting at 8:15 p.m.

Bill Biasi, MAYOR

ATTEST:

Tracy S. Jensen, City Clerk



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: October 2, 2018
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Carol Scianna, Environmental Services Manager *CS*
SUBJECT: Salmon Festival Funding Request

RECOMMENDATION: Staff recommends the Council support the Third Annual Salmon Festival on November 3th at Rotary Park in the amount of \$1500.

BACKGROUND: Staff has been working with several local creek related partners planning the Third Annual Salmon Festival. The purpose of the Winters Salmon Festival is to increase public awareness of conservation efforts for salmon and all Putah Creek wildlife.

The event will take place at Rotary Park. Thus far we have financial commitments from Solano County Water Agency, Bureau of Reclamation, and in kind services from Putah Creek Council and Putah Creek Trout, Solano County Parks, and others We will be using funds for publicity, prizes and other materials/services as needed.

Once again students from all of Winters schools will be involved on a variety of projects and field trips . There will be multiple informational booths, food booths/trucks, merchandise vendors and music throughout the day. We plan on closing E Main between Railroad and Elliot streets.

There are fundraising events throughout the day to raise funds such as raffles and an auction, this year the event will also be taking a percentage of food and drink sales. Funds raised will help to sponsor a scholarship program for Winters High School students, restoration and education/outreach efforts related to salmon and Putah Creek . The festival attendance has grown each year and we expect this year to have a great turn out as well helping us to “Celebrate this year’s Salmon run in Winters!”

FISCAL IMPACT: \$1500 suggested to come from the Council Discretionary Funds



STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: October 2, 2018
THROUGH: John W. Donlevy, Jr., City Manager *JW*
FROM: Carol Scianna, Environmental Services Manager *CS*
SUBJECT: Street Closure Request and Amplified Sound Permit Application for Salmon Festival -November 3, 2018

RECOMMENDATION:

Approval of street closure of East Main Street between Railroad Avenue and Elliot Street and approval of Amplified Sound Permit Application to allow for the Third Annual Salmon Festival in Rotary Park on November 3th, from 11am-4pm

BACKGROUND:

City staff has been working with several local groups including Solano County Water Agency, Putah Creek Council, Putah Creek Trout, Solano Parks and Rec, Bureau of Reclamation and others planning our Third Salmon Festival. The Festival celebrates the return of salmon to Putah Creek. The event will have several informational booths, food booths/trucks, merchandise vendors and music throughout the day.

Staff is requesting the closure of East Main Street between Railroad Avenue and Elliot Street from 7:00 a.m. to 5:00 p.m.

If approved, closure notification will be posted on all affected streets a minimum of 48 hours prior to the scheduled closures.

FISCAL IMPACT: Staff time as needed



City of Winters Request for Street Closure

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound, an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: Salmon Festival Organization: City of Winters, PCC

Address: 318 First St Mailing Address: _____

Telephone: 794-6715 Today's Date: _____

Streets Requested: East Main - Btwn Railroad - Elliot

Date of Street Closure: Nov 3 Time of Street Closure: 7am - 5pm

Description of Activity:
Festival

Services Requested of City:
Barriers, no plus signs

APPROVED: _____
 City Council: _____
 Date Approved: _____
 Public Works Department: _____
 Police Department: _____
 Fire Department: _____
 Administrative Services: _____

Date of Application: 9/25/2018

To City Council: 10/2/18

Name of Person(s)/ Organization: Salmon Festival Contact: Carol Scianna
 Business Address: 318 First St Telephone: 794-6715
Winters
 Telephone: _____

Type of Event: Salmon Festival

Purpose of Event: (ie; fundraiser, parade, festival, etc.): outreach, fundraiser

Date/Time of Event: Nov 3, 2018 From: 11am To: 4pm

Location/Address of Event: Rotary Park- East Main St

Rated Output of Amplifier in Watts: 60 Number of Speakers: 4

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: 

For City Use Only

Proof of Insurance: N/A (Not City Property) Yes No

Rental Fee Paid: N/A (Not City Property) Yes No

Police Department: Approved Denied Date: _____

Authorized Signature: _____

City Council: Approved Denied Date: _____

Authorized Signature: _____



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: October 2, 2018
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Carol Scianna, Environmental Services Manager *CS*
SUBJECT: East St Pump Station- Pump 2 Repair

RECOMMENDATION: Staff recommends Council approve funding for East St. Pump Station (ESPS) Pump 2 repair in the amount not to exceed \$33,400.

BACKGROUND: Staff became aware of a possible problem during regular operations when it received messages from the control panel that there was a problem with pump 2 the pump was then put into standby mode. Staff requested the preventative maintenance work that was planned, to be scheduled as soon as possible. During that work it was discovered that Pump 2 at was in need of repairs; the pump is 10 years old. The repairs will include replacing an impeller and volute as well as terminal clamps and other components that are in poor condition. We expect these repairs will extend the life of the pump by about 5-10 years. The other option considered was to replace the pump which would be \$60,000. Given current budget restraints, staff is recommending repairing the pump at this time. Requested amount includes estimated freight and sales tax charges.

FISCAL IMPACT: Not to exceed \$33,400 from Sewer O & M Funds

ATTACHMENTS: Quote from Contractor.



PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2018-FFB-0052
Tag #: 0934
JobName: ESPS P2

Date: 9/6/2018

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Customer Information

Company Name: CITY OF WINTERS
Address 318 1ST ST

WINTERS CA95694

Contact: Jim Keating
Telephone: 805-458-8734
Telephone:
Fax:
Email:

Following is an estimate prepared for you regarding the repair of your Flygt pump.

Product Identification

Product Number: 33010900242

Serial Number: 3301.090-0810013

Model: 3301
Impeller Code: 0464
HP: 85
Volts: 460
Phases: 3

Inspection Information

Inspected By: Mark Buckmann
Motor Data: Wire Configuration: U1:Red V1:White W1:Black
Megger to ground: R 6.7 Mohms B 6.7 Mohms
W 6.7 Mohms
Resistance through cable: RB 0.6 ohms RW 0.6
ohms BW 0.6 ohms
Stator Condition: Good
Shaft Condition: Good
Oil Condition: Unusable
Inspection Plugs:

Sensors:

- FLS
- CLS
- KLIX
- Bearing

- Cable

Hydraulic: Impeller/Propeller Condition: Poor

Cable Condition: Poor



Flygt Products
790-A Chadbourne Rd , Fairfield CA 94534
PH: (707) 422-9894
FX: (707) 422-9808





PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2018-FFB-0052
Tag #: 0934
JobName: ESPS P2

Date: 9/6/2018

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Volute Condition: Good
Hydraulic Type: N
Installation
Type: P
Discharge Size:

Cable Length:

Control
Thermals resistance=0.4 ohms, FLS sensor damaged.

MFV

Primary Requirement: Basic overhaul

Repair/Service Requirements and remarks

Found low Meg reading during PM. Disassembled pump for inspection. Found moisture in junction housing, Subcab swollen, terminal clamps corroded, impeller and integral insert ring in poor condition.

Parts, Labor and Other Charges

Parts:

Qty	PartNo	Description	Sell Price	Total Price
1	769 32 24	KIT,IMPELLER N HT CODE 464 HC	\$7,621.00	\$7,621.00
1	657 17 05	KIT,REPAIR BASIC 3301.180	\$7,048.00	\$7,048.00
2	84 19 35	GROMMET,NBR 45ID 70OD 33L	\$42.00	\$84.00
1	663 04 00	SENSOR,LEVEL FLS-10	\$303.00	\$303.00
1	725 70 01	KIT,VOLUTE HT 6" UVF FV CI DVB	\$9,457.00	\$9,457.00
1	720 17 00	SLEEVE UNIT	\$634.00	\$634.00
3	83 53 58	CLAMP,TERMINAL	\$7.40	\$22.20
6	83 53 62	CLAMP,TERMINAL	\$90.00	\$540.00
3	83 53 63	CONNECTION,CROSS	\$38.00	\$114.00
2	83 53 54	SUPPORT,END	\$6.50	\$13.00
45	94 21 11	CABLE,SUBCAB AWG 1/3-2-1-GC+ 41.7MM	\$58.00	\$2,610.00
1	720 17 00	SLEEVE UNIT	\$634.00	\$634.00
		Total Price		\$29,080.20



Flygt Products
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PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2018-FFB-0052
Tag #: 0934
JobName: ESPS P2

Date: 9/6/2018

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Labor and Other Charges:

Qty	PartNo	Description	Sell Price	Total Price
16	14-69 00 02A	LABOR,SVC FLYGT,NO TAX Z3-TP MODELS: 3000,7000,8000	\$117.00	\$1,872.00
1	14-69 00 21E	ENV FEE >50HP NO TAX TP ENVIRONMENTAL FEE	\$87.00	\$87.00
1	14-69 00 24B	MISC ITEMS,LARGE PUMPS TP MATERIALS,LUBES,SOLVENTS,ETC	\$80.00	\$80.00
		Total Price		\$2,039.00

Total Price: \$31,119.20

Product Replacement

Product Number: Estimated Delivery: Weeks
Cost of New Unit:
Description:

Terms

Please note: If additional repair requirements are identified during service, the total cost of your repair may change. Should this occur, we will contact you for approval before proceeding.
A signed Purchase Order or approval below must be received before any repair work can begin.
If repaired unit is not picked up or delivered within 5 days of completion, the repair will be invoiced.
Taxes: The prices quoted above do not include any state, federal, or local sales tax or use taxes. Any such taxes as applicable must be added to the quoted prices.
Terms of delivery: Freight PP/Add Actual
Validity: This Quote is valid for thirty (30) days.
Terms of payment: Net 30 Standard
Warranty: Parts used for this repair carry a 12 month warranty.
This Quote does not include freight charges.
If this product is not repaired, a fee of \$_____will be charged for labor required for the inspection performed.



Flygt Products
790-A Chadbourne Rd , Fairfield CA 94534
PH: (707) 422-9894
FX: (707) 422-9808





PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2018-FFB-0052

Date: 9/6/2018

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Tag #: 0934

JobName: ESPS P2

We will require a purchase order from you for these charges.

PLEASE NOTE: IF WE DO NOT HAVE A RESPONSE FROM YOU BY: (INPUT DATE APPROX. 2 WEEKS OUT) WE WILL INVOICE YOU FOR \$(INPUT MIN. LABOR HOURS) FOR THE TIME & LABOR HOURS OUR SERVICE DEPARTMENT HAS ALREADY SPENT IN PERFORMING THE TEARDOWN & INSPECTION OF YOUR PRODUCT. YOUR PROMPT ATTENTION & RESPONSE IS GREATLY APPRECIATED.

This estimate is based on inspection of the pump. The actual repair cost could change if additional or replacement parts are required.

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Tiyana Nakasone

Phone: (707) 430-0171

Fax: (707) 422-9808

Email:

Phone:

Fax:





PRODUCT REPAIR / SERVICE ESTIMATE

Estimate #: R2018-FFB-0052

Date: 9/6/2018

Page 5 of 5

Tag #: 0934

JobName: ESPS P2

Customer Approval

Complete and sign this Approval and return to Xylem Water Solutions USA, Inc with, or in place of, your Purchase Order

I authorize Xylem Water Solutions USA, Inc to proceed for the amount shown above.

Repair

Replacement

Customer Name: _____

Date: _____

Customer Signature: _____

PO #: _____

Ship To:

Will Pick Up

Deliver

Ship To

Ship/Delivery Address:

Bill To:

Taxable:

Yes

No

Tax Exemption Certificate must be on file or tax will be applied to the invoice.



Flygt Products
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**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: October 2, 2018
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Carol Scianna, Environmental Services Manager
SUBJECT: Railroad Ave. Flashing Pedestrian Beacons Purchase *CS*

RECOMMENDATION: Staff recommends Council approve funding for the purchase of two Solar Flashing Beacons for pedestrian crosswalks at Railroad / Russell and Railroad and Carrion in the amount not to exceed \$14,000.

BACKGROUND: Staff has had several requests to improve the pedestrian crosswalks at Railroad and Russell from Preserve crossing over to Community Center. And in front of the Orchard Village apartments crossing over to Carrion at the cross walk that is used by many students. Both of these crosswalks are at entrance areas into town and vehicles are often driving over the speed limit creating a dangerous situation for pedestrians especially at night. According to traffic studies these beacons have been shown to greatly improve pedestrian safety. The units will be solar powered and there will be a push button for pedestrians to use that will light up the sign alerting vehicles that a pedestrian is crossing the street. One of the beacons was installed on Niemann by public works staff as part of the Clean Air grant a couple of and has been working well. These two units are a much needed addition to our downtown and school route areas to help the City improve our walkability environment. Funds have been budgeted from TDA funding.

ATTACHMENTS: Quote and picture of unit.



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Date 07/30/18	Ship Via OUR TRUCK/DROP SHI	F.O.B. Origin	Terms Net 30
		Sales Person COURTNEY PORTLOCK	Quote Expiration 08/29/18

Quantity	Item Number	Description	Unit Price	Amount
4.000 EA	70-0002	SASO SOLAR RECTANGULAR RAPID FLASHING BEACON-DOUBLE FACED INCLUDES BATTERY, PANEL, PUSH BUTTON, AND MOUNTING BRACKET	2795.9500	11183.80
8.000 EA	44-0740	W54A PED 30" FLO GREEN	69.0000	552.00
4.000 EA	44-0219	W16-7P ARROW FLO/GRN RIGHT 24X12" DIAGONAL	29.0000	116.00
4.000 EA	44-0220	W16-7P ARROW FLO/GREEN LFT 24X12" DIAGONAL	29.0000	116.00
4.000 EA	65-0007	SQUARE PST 1.75"X14' 12 GA	49.0000	196.00
4.000 EA	65-0011	SQUARE ANCHOR 2 X30"12 GA	9.3000	37.20
4.000 EA	65-0012	SQUARE SLEEVE 2.25"X18 12 GA	6.4000	25.60
		Quote subtotal		12226.60
		Freight charges		250.00
		Sales tax @ 7.25000%		886.43
		Quote total		13363.03

ALL UNDAMAGED, STOCK ITEMS RETURNED ARE SUBJECT TO A 15% RE-STOCKING FEE

Thank You



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Activation/Package Options

Solar Powered Rectangular Rapid Flashing Beacon

Specifications:

- Solar Powered
- Weather-resistant enclosure
- Can be mounted to temporary sign stands
- Great for new traffic crosswalks
- Multiple activation methods available



Contract No. 452-14

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**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: October 2, 2018
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Alan Mitchell, City Engineer
SUBJECT: Final Acceptance of Public Improvements for Callahan Estates Phase 1 Subdivision (Heartland)

RECOMMENDATION: Staff recommends that the City Council accept the public improvements as complete and direct the City Clerk to file a Notice of Completion.

BACKGROUND: The Callahan Estates Subdivision (Heartland) project consists of approximately 108 single-family lots on 26.4 acres, located at the north end of the new Winters Ranch Subdivision. On June 6, 2017, City Council approved a Large Lot Parcel Map (LLPM), dividing Callahan into two Phases. Construction was started in late 2017, and have been proceeding, under the city's inspection oversight.

The Phase 1 Final Map was approved by Council, on June 19, 2018, along with the Public Improvement and Maintenance Agreement, for required improvements within the public right of way.

DISCUSSION: The public improvements included construction of curb, gutter, sidewalk, and pavement, for portions of Vasey Street, Graf Way, and an Alley, and water, sewer and storm drain systems to serve the subdivision. Improvements along Main Street and Chapman, which front Callahan Phase 1, are constructed by Winters Highlands.

The improvements have been constructed in accordance with the approved improvement plans. Staff recommends the City Council accept the improvements and direct the City Clerk to file a Notice of Completion.

FISCAL IMPACT: No funding impacts are associated with this request.



CITY COUNCIL
STAFF REPORT

DATE: October 2, 2018
TO: Mayor and City Council
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Strategic Planning Process and Workshops

RECOMMENDATION:

That the City Council review and provide input/direction to Staff on a Strategic Planning Process and Workshop Series to help formulate future goals, priorities and projects.

BACKGROUND:

In 2007, the City Council, Staff and key community stakeholders held a two day workshop at the Abbey Street Fire Station 26 to set goals and priorities. In that workshop, many important priorities were established which included:

- Downtown Renovation
- Water and Sewer Projects
- Utilities extended to I505
- Construction of the Public Safety Facility
- Putah Creek Improvements

The process included presentations on key needs, outlines of priorities from stakeholders and a number of exercises to gain input and consensus on the direction the City should be taking to achieve many of the goals. Without question, the process was an enormous success and the results can be seen all around town.

Discussion:

Staff is proposing that the City Council host a series of workshop on five (5) topical areas with key stakeholders to begin establishing goals and priorities for each area, which can then be funneled into a comprehensive "Strategic Plan" which would cover the next 15-20 year period.

Topical areas might include:

- Planning and Economic Development
- Community Facilities and Services (parks, facilities and services)
- Infrastructure (Water, Wastewater, Streets, etc)
- Public Safety
- City Organization and Structure (succession planning)

Each topic will have an individual workshop to include City Council, Staff and Stakeholders in attendance. Projects and Priorities will be discussed, listed and ranked for each area. All meetings are open to the public and will be held in an open format.

From the topical workshops, these priorities would then be brought before the City Council in a two day strategic planning workshop coordinated by professional facilitators. Each of the stakeholders from the previous meetings will be invited to attend the workshop and participate in a more global look at all topics and asked to help participate in a consensus process. Day 2 of the workshop will afford the City Council the opportunity to provide direction on the final priorities and give directions to the City Staff.

The timeline for these workshops would include:

October-December- Topical Workshops
January 4-6- Strategic Planning Workshop

The costs for the process are estimated at approximately \$5-6,000 for food, facilitation and swag.

FISCAL IMPACT: None by this action.