



Minutes of the Regular Meeting of the Winters City Council
Held on August 7, 2018

Mayor Bill Biasi called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Jesse Loren, Pierre Neu, and Mayor Bill Biasi
Absent: None
Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, Director of Financial Management Shelly Gunby, Public Works Superintendent Eric Lucero, Environmental Services Manager Carol Scianna, Intern Aaron Ryan and City Clerk Tracy Jensen.

Lisa Gaynes led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy said there were no changes to the agenda. Motion by Council Member Neu, second by Council Member Loren to approve the agenda with no changes. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: Kate Laddish, 400 Morgan St., thanked City staff for a great summer swim season. Although swim lessons have concluded and the recreation swim hours have been reduced, Adult Lap Swim has continued on weekday evenings and weekend mornings, hopefully through October.

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, July 17, 2018
- B. Approval of Amplified Sound Permit Application
- C. Resolution 2018-42, a Resolution of the City Council of the City of Winters Confirming Delinquent Utility Bills
- D. Resolution 2018-43, a Resolution of the City Council of the City of Winters Confirming Delinquent Solid Waste Bills
- E. Resolution 2018-44, a Resolution of the City Council of the City of Winters for Claim of Transportation Development Act Funding
- F. Resolution 2018-45, a Resolution of the City Council of the City of Winters Approving the Designation of Applicant's Agent Resolution for Non-State Agencies
- G. Resolution 2018-46, a Resolution of the City Council of the City of Winters Amending the 2017-2018 Salary Schedule
- H. Final Acceptance of SB1 Paving Improvements for Vintage Paving Company
- I. Response to Grand Jury Report - "The Looming Crisis of Yolo County City Pension and Retirement Medical Costs" **(MOVED TO DISCUSSION ITEM #4)**
- J. Resolution 2018-47, a Resolution of the City Council of the City of Winters Granting Extensions for the Agreements with Homes By Town of Winters Highlands LLC

City Manager Donlevy gave an overview. Council Member Anderson recused himself for Consent Item B due to a possible conflict of interest. He also requested that Consent Item I be moved to Discussion Item #4.

Motion by Council Member Cowan, second by Council Member Neu to approve Consent Items A, C-H, and J. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Council Member Cowan, second by Council Member Neu to approve Consent Item B. Motion carried with the following vote:

AYES: Council Members Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: Council Member Anderson

PRESENTATIONS

Public Works Superintendent Eric Lucero gave a power point presentation and said the SB1 17-18 Street Rehab Project provides \$40,000 annually to repair streets throughout the City. Staff looked for the streets that were in the most need of repair and contracted with Vintage Paving to complete the work. Although the entire operating budget is \$80,000, the project was actually completed for \$74,000. The City Council thanked Eric for doing a good job with the money we had.

DISCUSSION ITEMS

1. City of Winters Unfunded Liabilities

Director of Financial Management Shelly Gunby gave an overview and said the City currently has three unfunded liabilities: accrued leave balances, postemployment benefits, and net pension liability. The City of Winters currently has 38 full time employees and 6 pension plans. Staff will be exploring opportunities to do some extra funding to various plans to pay off the three lowest plans. As houses and hotels are built, one approach is to make additional payments as part of the normal budgeting process to pay the unfunded liability down faster.

Council Member Neu said he admired Shelly's research and hard work and asked if other jurisdictions are taking the same measures. Shelly reported that the City of Woodland made an extra payment of \$2 million dollars toward unfunded liability. Staff is currently working from last year's valuation and should receive a current valuation soon. City Manager Donlevy said the City will "pay off the low hanging fruit first" by making policy, setting expenses and paying off the lowest three plans every year. Shelly said unfunded liability will never be zero as it is based on payroll, contributions by the employer, and how CalPERS invests the funds. It becomes a more manageable number each year due to the City's normal budgeting procedure. City Manager Donlevy said staff can bring this item back in the form of a policy.

Shelly then explained the differences in the CalPERS classic plans and PEPRAs plans and how new employees and those employees re-entering the work force are classified. Council Member Loren said she appreciated the presentation and asked that when a policy is brought back to Council that it includes a triggering mechanism.

City Manager Donlevy said in the event of a windfall, the City can make payments toward unfunded liability, which would lower the cost for an extended period of time. Council Member Anderson asked if the Police and Fire Departments would be able to take on retired persons. Shelly said yes, but staff

would report the hours worked, limiting them to 960 hours per year with no contributions. Council Member Neu said staff has done a good job bring Council and the public along and how important it is to inform the public. Mayor Biasi agreed, saying the City is in a lot better shape than other cities and likes that the City is setting money aside to pay towards unfunded liability. City Manager Donlevy said this will be articulated to the public.

As per Council wishes, Shelly said she would bring a policy back to Council and will provide the latest valuation report upon receipt. Mayor Biasi requested that the options offered will include 15, 20 and 30 year amortizations.

2. Animal Shelter and Possible Animal Services JPA

City Manager Donlevy, who currently serves on a working group with other City Managers and Council Members, gave an overview. In 2013, LAFCO (Sacramento Local Agency Formation Commission) commissioned studies to look at two components: animal services and sheltering. The current Yolo County Shelter doesn't meet standards. Rescue organizations, community outreach and education are critical elements, as are the ability to fund raise and create foundations. The biggest investment is the creation of a new shelter, but a different governance structure is needed. Staff is bringing a recommendation forward to join in the exploration of a JPA (Joint Powers Authority).

Lisa Gaynes, 25928 Venada Drive, thanked the people in the room for participating in animal care outside the purview of Animal Control. A JPA is being put together to make sure we receive services that are needed. Poll the community to find out our needs. If we move forward and West Sacramento isn't at the table, they will receive a bill. #1, there has been no conversation and we're not getting what we need. We need services. #2, being at the table is important. Bring in experts who have done this before to make sure we're doing it right. Phase the project and as we move forward, we can create more services. Lisa implored the Council to support this idea. We are already having meetings and discussions and looking for stakeholders as the money needed won't come from the cities.

City Manager said meetings are currently held in the afternoons, but with a surge of interest, the time and frequency could change. Council Member Anderson said communities have different needs and there are only so many resources - how do you serve multiple cities? Lisa Gaynes said the current problem is that Animal Control is incapable of getting to places that need services. One option is having sworn officers trained in animal care and control providing services. We need to talk about the needs of the other cities, follow templates, and discuss how the money should be spent. We need more experts at the table, engage everyone, and start a conversation.

Council Member Loren said this entity is similar to the Sustainable Groundwater Agency, who was paying higher costs and receiving fewer services. Having stakeholders makes sense in order to improve services, stabilize costs, and address the needs of the community. She supports the JPA.

Linda from 3R Rescue said services are not being delivered and warned that bigger is not better. Consider the location and provide better education, licensing, and preventative measures (spay & neuter.) A big building might not be the best suggestion.

Lisa Stevens from the Yolo County SPCA said it is vital that they participate, provide representation, and think outside the old shelter models. The requirements for each city would be to educate people and look at what services are needed.

Mayor Biasi said people are willing to donate locally and forming a JPA to look into it is a great idea. He suggested moving forward and exploring the possibility. City Attorney Walsh said any discussion should be limited to two council members as the JPA has not been formed yet. City Manager Donlevy said this item will come back to Council to appoint two City Council members for this designation.

Motion by Council Member Neu, second by Council Member Loren to approve the interest in forming a JPA. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

3. General Plan Overview and Status Report

City Manager Donlevy gave an overview and reviewed the elements within the Winters General Plan. The housing element must be approved the State of California and the most recent housing plan was adopted in 2013 and is good for eight years. Transportation and circulation is the root of the environment. The City's circulation element was revised in 2017. Once traffic capacity is determined, the correct infrastructure can be provided. The City of Winters is the only city in Yolo County to have a Complete Streets Plan in place. The City also has a Bike and Pedestrian Master Plan and Grant Corridor study. The checked boxes in the diagram are not adopted as they are not mandatory. The City's goal is absolute transparency. The general plan always exists and never goes away, and the challenge is keeping up with the environmental requirements in the State of California. The status of the City's master plan is kosher as far as state requirements go. Major modifications are not needed. People are interested in

the north area, but that does not change the general plan we have until those things come forward. The City may receive a grant from SACOG for a general plan refresh, which would give the City the ability to bring in someone to take what we have and move it forward. Staff is looking to add a new element, sustainability, to the general plan. This element is critical and will look at the environment, air quality, greenhouse gases, recycling, re-use, transportation, climate change plans, housing and homelessness.

Kate Laddish, 400 Morgan Street, said she appreciated the work staff took to prepare this General Plan overview. This is usually re-done every twenty years and she is delighted there is a conversation. A full re-do is not needed as population is not what was forecasted in 1992 and asked what would be the trigger? Kate asked is the City still owed money for the 1992 general plan and whether the City borrowed from itself. If so, why hasn't the money been repaid? Why isn't the City saving for an inevitable general plan re-do? Waiting for developers fees would skew the plan. Master plans are great, but they are not the same as a general plan. Grants require modern general plans and staff should make sure what we have met those requirements. The health and safety element, or climate, is different now than it was in 1992. This needs to be fully addressed. We are now prone to extreme events and now is the time to be proactive. How are we going to deal with the heat, which is absorbed by dark surfaces? Storm water run-off is either feast or famine. Community design and housing element - what kind of community do we want to be? The transportation and air quality elements in the general plan did not take into account telecommuting. Kate said she would be glad to have a discussion about the vision for Winters and make sure the general plan matches the modern reality of Winters. Kate said she appreciated the work that was put into the staff report.

City Manager Donlevy said he would address Kate's points in his Friday Update. Council Member Neu thanked Kate for her comments, and Mayor Biasi thanked Council Member Neu for keeping this topic on the front burner. He also thanked City Manager Donlevy for putting the staff report together. Council Member Cowan thanked City Manager Donlevy and Council Member Neu for the SACOG grant that the City hopes to receive. Council Member Neu confirmed that it is a \$100K grant. Council Member Loren said this has been an incredibly amount of work and that the general plan should frame development and that development shouldn't frame the general plan.

4. Response to Grand Jury Report - "The Looming Crisis of Yolo County City Pension and Retirement Medical Costs" **(MOVED FROM CONSENT ITEM I)**

City Manager Donlevy said staff has put together a letter and that a single response should suffice. Council Member Anderson said the copies received from the Grand Jury were individual copies and thought individual letters might

be required. City Attorney Ethan Walsh requested that the City Manager respond on behalf of the Council with one letter collectively that all Council members can sign it.

Motion by Council Member Cowan, second by Council Member Loren to approve a single responding letter containing signatures of the entire City Council. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Loren, Neu, Mayor Biasi
NOES: None
ABSENT: None
ABSTAIN: None

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None

CITY MANAGER REPORT: The County is having a joint meeting on August 16th to discuss both the County fire and the Road 88 fire to work collectively on issues regarding wildfires. Evacuations and notifications are a couple of issues that will be brought up. A second Winters crew drove up to the Carr fire and changed out the crew.

INFORMATION ONLY

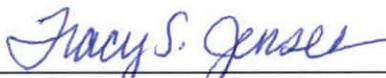
1. May 2018 Investment Report
2. May 2018 Treasurer Report

ADJOURNMENT: Mayor Biasi adjourned the meeting at 9:18 p.m.



Bill Biasi, MAYOR

ATTEST:



Tracy S. Jensen, City Clerk