



Minutes of the Regular Meeting of the Winters City Council
Held on April 17, 2018

Mayor Wade Cowan called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Bill Biasi, Jesse Loren, Pierre Neu and Mayor Wade Cowan

Absent: None

Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, City Clerk Nanci Mills, Economic Development/Housing Manager Dan Maguire, Public Works Superintendent Eric Lucero, Director of Financial Management Shelly Gunby, Police Chief John Miller, Environmental Services Manager Carol Scianna, Public Works Maintenance Workers Terry Vender, Sal Del Toro, Luis Herrera, Adrian Balderas, and Management Analyst Tracy Jensen.

Members of the Winters High School Youth Day Council led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy requested that Consent Item E, Claim Against the City of Winters by Adelaido Rodriguez, be removed and placed on a future agenda. Motion by Council Member Loren, second by Council Member Neu to approve the Consent Calendar with this change. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: Denise Monegato, 114 Third Street, reported there has been abandoned furniture sitting at the corner of Third & Russell Streets for a long period of time.

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, April 3, 2018
- B. Homeless Coordination Project Contract
- C. Final Acceptance of Public Improvements Along Matsumoto Lane for Starbucks and Directing the City Clerk to Final a Notice of Completion
- D. Proclamation of the City Council of the City of Winters Honoring May 3rd, 2018 as the Big Day of Giving Led by the Sacramento Region Community Foundation
- E. Claim Against the City of Winters by Adelaido Rodriguez **(Item Removed from Agenda)**
- F. Street Closure Request and Amplified Sound Permit Application for "Youth Day Friday Festival" on April 27th, Sponsored by the Winters Chamber of Commerce

City Manager Donlevy gave an overview of the Consent Calendar and reiterated that Item E had been removed. Council Member Anderson recused himself from Consent Item F due to a possible conflict of interest. Motion by Council Member Loren, second by Council Member Biasi to approve the Consent Items A-D. Motion carried by the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Council Member Loren, second by Council Member Biasi to approve Consent Item F. Motion carried by the following vote:

AYES: Council Members Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: Council Member Anderson

PRESENTATIONS

Mayor Cowan read aloud and presented a Proclamation on behalf of the Winters City Council to Vasey Coman, Marketing Manager of the Sacramento Region Community Foundation honoring May 3rd, 2018 as the Big Day of Giving.

Public Works Superintendent Eric Lucero gave a power point presentation that included an overview of the 2017-2018 overall and operating budgets and photos of activities that have occurred in the facilities, parks and streets departments. He reviewed the construction of the downstairs conference room and the painting of City Hall. Terry Vender gave an overview of the work being done at the 6 parks located within the City. Eric then showed the areas of the Nature Park that the Public Works department has inherited, along with the existing park land that staff currently maintains. Recently the entire staff tackled the Valley Oak median to remove unwanted vegetation, which is done three times a year. He also showed the work that was being done at City Park and the futsal court, the Project Playground demo, Walnut Park/Community Garden, removing graffiti from the back wall of the PG&E facility and the installation of a new entrance into the Community Center/Rotary Park parking lot. Staff also installed a crosswalk, signs, and built ramps @ SRIS, repaired sidewalks, trimmed trees, painted striping, and installed a storm drain. Council Member Loren said she was impressed with the Public Works Department and thanked them for installing the pedestrian ramps at Morgan and E. Baker Streets and for installing the new playground apparatus at Valley Oak Park.

DISCUSSION ITEMS

1. Winters Police Department's Revised Axon Quote for the Purchase of Body Worn Cameras (BWC)

Police Chief John Miller modeled the exterior vest covers with the body worn camera, reviewed the top three vendors and recommended Axon, which offers numerous advantages as shown by the video provided. The Axon system will automatically activate the BWC's in several ways: a "signal vehicle" activates the BWC if the emergency equipment is activated, a "sidearm signal" activates the BWC if an officer draws their firearm, and a "signal performance power magazine" activates the BWC if an officer draws their taser. The technology also talks to each other wirelessly so that all the BWC's in the vicinity are automatically activated in order to capture the incident from the BWC's perspective. The data storage system is secure and the BWC's automatically download once placed in their docking/charging station. Axon also offers a technology assurance plan, a full warranty plus complete replacement of upgraded technology at the 2.5 and 5 year points.

Council members inquired about the system's warranty, the reduction of litigation for cities who utilize this type of system, and if there would be an additional cost for anticipated growth, which has already been factored into the proposal. Taylor Buley, Publisher of the Winters Express, inquired how the newspaper can obtain information from the police log without submitting a public records request. He supported the purchase of the system for transparency purposes.

Motion by Council Member Loren, second by Council Member Biasi to approve the purchase of 15 Axon BWC's, 15 Sidearm Signals, 15 Signal Performance Power Magazines, and 5 Signal Vehicle units, including software licenses, data storage, 5-year warranty, docking stations, technical assistance to set up the system, and initial training for all officers. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

2. Approval of Nature Park Extension Project

Environmental Services Manager Carol Scianna gave an overview and said PG&E has donated \$200,000 to be used to purchase trees and plantings to landscape the areas adjacent to the training center to provide a buffer between the PG&E facility and the Winters Nature Park. Staff is working with the Putah Creek Council to convert the property and the Winters Putah Creek Committee is supportive of the project.

Amy Williams, the Stewardship Coordinator for Putah Creek Council gave a power point presentation entitled "Winters Putah Creek Nature Park Extension Proposal" that included project goals, scope of work, timeline and budget information. The three-year project is slated to begin this summer and nearly \$175,000 in grant funds has been requested.

Council Member Biasi thanked Amy and said it was a good proposal. He requested that tree planting in certain areas should not hinder the flow of the creek. This project can showcase what we can do when partnering and involving high school students and the community.

Kurt Balasek gave a shout out to PG&E and to those who negotiated for the seed money and added the Yolo County Resource Conservation District has agreed to match funds up to \$40,000. He added that this is a tremendous project with natural resources.

Valerie Whitworth, representing the Lower Putah Creek Coordinating Committee, said Amy is doing a fantastic job with this tremendous project, which she fully supports.

Motion by Council Member Loren, second by Council Member Biasi to approve the plans for the Nature Park Extension Project and authorize the City Manager to execute the contract with Putah Creek Council for project management and implementation of the project. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

3. 2016-2017 Comprehensive Annual Financial Report (CAFR)

Director of Financial Management Shelly Gunby gave an overview of the 2016-2017 report and said the report could be found on the City's website. City Manager Donlevy explained that fund balances fluctuate and while staff was expecting projects to pull permits that didn't, the gap was closed with expenditures that weren't made. The financial information contained in the CAFR is generated by independent auditors and although it is not all good news, it is absolutely transparent. At the back of the report is a ten-year comparison or ten years of information. The format for the CAFR is dictated by the Government Finance Officers of America and Shelly and the Finance Department has earned consecutive awards for financial reporting.

Council Member Loren said we seem to be faced with year round fire seasons and asked about fire prevention and response. City Manager Donlevy said Winters Fire Department houses an OES fire truck, so when our firefighters are deployed, the State pays the City for it.

Council Member Biasi said the report was very informative and thanked Shelly for putting it together. He added that through June 2017, the latest developments are not included, but will be reflected in the next CAFR. Shelly clarified that when new houses go on the tax rolls in June 2017, the City doesn't receive property tax until January 2019. The lag time can be anywhere from 13 to 23 months. And although the City doesn't receive property tax from the PG&E project, the ancillary businesses will generate Transient Occupancy Tax. Council Member Biasi said building the reserve fund back up should be a priority. City Manager Donlevy said there will also be a new fund on the next CAFR that will go toward a pension trust.

Mayor Cowan said reading these reports takes time to comprehend the funds and how they work and commended Shelly for putting the CAFRs together. He said he also appreciates the fiscal responsibility of the City Manager and staff and thanked them for their hard work on the budget. Tyler Davis asked about valuing the TOT and asked how the occupancy rate would be calculated into it. Shelly said estimated occupancy rates have been used for the downtown and freeway hotels based on reports from the development of the hotels. Market feasibility studies are done after a project is completed.

4. Introduction of Ordinance 2018-01, an Ordinance of the City Council of the City of Winters Adding Chapter 10.36 to the City of Winters Municipal Code to Implement the Speed Limits Consistent with Current Engineering and Traffic Surveys

City Manager Donlevy gave a brief overview and said this ordinance will enable the City to set speed limits on arterial City streets following the completion of an Engineering a Traffic Study (ETS). Railroad Avenue speed zones are included in this ordinance along with other local street 25mph speed zones. The speed zones for Grant Avenue through the City limits are set by Cal Trans through their independent ETS efforts and will be enforced by Winters P.D. and C.H.P. once the speed zones are set.

Council Member Biasi inquired about the 85th percentile on the Table 1 Summary for Railroad Avenue. City Manager Donlevy said Council doesn't have the authority to set speed limits. A fee study, or radar survey is done and the speed limit is set at the 85th percentile of the speed of the traffic. The speed limit can't be enforced if it doesn't meet the criteria of the certified survey.

No public comments were provided.

Motion by Council Member Neu, second by Council Member Loren to introduce Ordinance 2018-01, adding Chapter 10.36 to the City of Winters Municipal Code to implement the speed limits consistent with current engineering and traffic surveys. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

5. Resolution 2018-09, a Resolution of the City Council of the City of Winters Amending the 2018-2019 Adopted Operating Budget to Amend the Landfill Monitoring Services Contract with Wallace Kuhl & Associates (WKA)

Environmental Services Manager Carol Scianna gave an overview. Additional monitoring data will be required to make an accurate assessment on whether or not the landfill is creating a negative impact on the groundwater quality. A public hearing will be held at the end of May, followed by the receipt of a revised tentative order. Staff will then work with WKA to bring a proposal back to Council. It is expected that initial efforts to evaluate and possibly drill new monitoring wells and perform a year of quarterly monitoring will cost an estimated \$60,000.

Mayor Cowan voiced his appreciation for City Manager Donlevy, Environmental Services Manager Carol Scianna, and WKA's Kurt Balasek during this process. The prospect of spending \$60,000 over a couple of years is better than having to put in a new cap.

No public comments were provided.

Motion by Council Member Biasi, second by Council Member Neu to approve Resolution 2018-09, approving a budget adjustment of \$4,000 for 2018/2019 budget cycle to approve Amendment No. 3 to Service Agreement 006-16 with Wallace Kuhl & Associates for services to provide a response to the Central Valley Water Quality Control Board's (CVRWQCB) Tentative Waste Discharge Requirements (WDR). Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None

CITY MANAGER REPORT: Information regarding General Plan fees has been distributed to Council. A revised impact fee program will come back to Council (monitoring fee=planning fee.) Working on a comprehensive overview of a General Plan report and will include dozens of plans, documents and agencies that implement and encompass the General Plan. The chart will include these aspects of the plan. The overall goals and policies of the General Plan will be looked at while providing transparency and information. The General Plan report will go to the Planning Commission and then come back to Council.

An advertisement to recruit community members for the Economic Development Advisory Committee (EDAC) was recently published, resulting in three applicants being welcomed to the committee, which will kick off in May.

Youth Day will be held on Saturday, April 28, starting with the pancake breakfast at 6:30 a.m. at the Community Center. The Duck Derby will be held on Friday night.

The budget workshop with Council will be held at the May 1st City Council meeting, where staff and the Council will go through the budget and hit the main points.

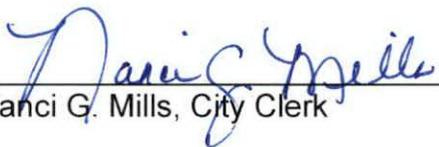
INFORMATION ONLY: None

ADJOURNMENT: Mayor Cowan adjourned the meeting at 8:51 p.m.



Wade Cowan, MAYOR

ATTEST:



Nanci G. Mills, City Clerk