



Minutes of the Regular Meeting of the Winters City Council
Held on April 4, 2017

Mayor Wade Cowan called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Bill Biasi, Jesse Loren, Pierre Neu and Mayor Wade Cowan

Absent: None

Staff: City Manager John W. Donlevy, Jr., City Attorney Ethan Walsh, Economic Development/Housing Manager Dan Maguire, Environmental Services Manager Carol Scianna, Police Chief John Miller, Administrative Coordinator Karla Ferguson, Community Services Officer Gail Jimenez, and Management Analyst Tracy Jensen.

Police Chief Miller led the Pledge of Allegiance.

Approval of Agenda: Motion by Council Member Loren, second by Council Member Neu to approve the agenda with no changes. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, March 21, 2017

- B. Street Closure Request Submitted by the Winters Chamber of Commerce for the Fourth Friday Feasts Scheduled from April through October, 2017
- C. Amplified Sound Permit Application for Youth Day Concert to be Held in City Park on April 29, 2017 from 7pm - 10pm
- D. Authorize the City Manager to Execute a Contract with Construction Testing Services for Materials Sampling, Testing, and Inspection Services, in the Amount of \$25,344
- E. Resolution 2017-17, a Resolution of the City Council of the City of Winters Authorizing the City Manager to Execute a Contract with All America Construction, Inc., for the Construction of the Grant Avenue/Main Street Signal and Pedestrian Improvements, Project No. 16-01, in the Amount of \$928,433.50 and Authorizing Expenditures in the Amount of \$93,000.00; and the Approval of an Updated Project Budget Sheet (PBS) for Grant Avenue/Main Street Signal and Pedestrian Improvements, Project No. 16-01
- F. Authorization for the City Manager to Execute a Maintenance Agreement with CalTrans for Storm Drainage Culvert Outfall on Route 505
- G. Resolution 2017-16, a Resolution of the City Council of the City of Winters Authorizing the City Manager to Execute a Contract with Van Lant and Fankhanel, LLP for Auditing Services for Fiscal Years 2016-2017 and 2017-2018
- H. Resolution 2017-14, a Resolution of the City Council of the City of Winters Authorizing the City Manager to Execute a Recycled Water Agreement with Martinez Orchards and Approve the Recycled Water Rate of \$25/acre foot
- I. Authorize the City Manager to Execute an Agreement with Berryessa Gap Vineyards for the Disposal of Wastewater at the City of Winters Wastewater Treatment Facility

City Manager Donlevy gave an overview of the Consent Calendar. For the record, Council Member Loren requested corrections to the minutes of the March 21st City Council meeting to clarify her comments. These corrections have been incorporated into the approved minutes. Council Member Anderson requested a correction to Item I, the agreement for disposal of wastewater with Berryessa Gap Vineyards, to correct the compensation rate to \$300 per delivery.

Motion by Council Member Loren, second by Council Member Anderson to approve Consent Items A, D, E, F, G, H, and I with said corrections. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, and Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

Council Member Anderson recused himself for Consent Item B due to a possible conflict of interest.

Motion by Council Member Biasi, second by Council Member Neu to approve Consent Item B. Motion carried with the following vote:

AYES: Council Members Biasi, Loren, Neu, and Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: Council Member Anderson

Council Member Biasi then recused himself for Consent Item C due to a possible conflict of interest.

Motion by Council Member Loren, second by Council Member Neu to approve Consent Item C. Motion carried with the following vote:

AYES: Council Members Anderson, Loren, Neu, and Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: Council Member Biasi

PRESENTATIONS

Police Chief Miller said he was pleased to appear before Council to present Community Services Officer Gail Jimenez as Officer of the Year. It was an inclusive process, first going through a nomination phase with the supervisory staff and then to her peers for the voting phase. A lot of good folks doing a lot of good work, but two members rose above the rest. Gail has many far-reaching duties and has become an indispensable part of the organization. Gail thanked Chief Miller, recognized her co-workers and said it is a pleasure serving Winters. Mayor Cowan said he had a conversation with Officer Hatcher, who said they couldn't do their job without Gail! City Manager Donlevy said Gail is a critical part of the organization, along with Karla Ferguson who runs the place. Gail started as a volunteer while a student at UCD, and along with Karla and Deanna Isenhower, the department has evolved into an atmosphere of professionalism. Gail performed crime scene investigation for two homicides, putting together most of the evidence that led to convictions. Gail has also become the face of the Winters Police Department on social media and with various community organizations. Gail is a positive element and does an outstanding job. Saira Delgado, field representative from Assembly Member Aguiar-Curry's office presented Gail with a certificate from the California legislature and thanked her for her service to the City of Winters. Tina Lowden from the Winters Senior Foundation said when they hold their meetings at the Public Safety Facility's

EOC/Training Room, Gail welcomes them with open arms, is helpful, knowledgeable, and Tina appreciates her being there.

The meeting was adjourned briefly for a short reception. Mayor Cowan called the meeting back to order at 7:06 p.m.

DISCUSSION ITEMS

1. Consideration of Resolution 2017-11, a Resolution of the City Council of the City of Winters Adopting the City of Winters Emergency Operations Plan

Economic Development/Housing Manager Dan Maguire gave a brief overview and introduced Dana Carey from the Yolo County Office of Emergency Services, who provides support and knowledge to staff. Dana reviewed the top ten risk score events, some of which include dam failure, wildfire, information systems failure and cyberterrorism. Council Member Biasi asked why earthquakes were not included in the top ten and Dana said the fault line in our area is not ranked as a top severity fault line. Council Member Neu said SACOG is having a regional disaster preparedness workshop and asked if he should attend. Dana said her staff would be at this workshop and will bring the information back to the joint emergency management system managers. Yolo County will be hosting training in May and Dana highly recommended Council to attend the management and policy section. Mayor Cowan asked about the training that was held 3-4 years ago that showed everyone how to effectively set up an EOC (Emergency Operation Center.) Following the training in May, the City will follow up in the summer and hold a training session to review the functions of the EOC. Council Member Anderson asked about the PIO (Public Information Officer.) Although anyone can be assigned as the PIO, City Manager Donlevy said the training for elected officials will cover the role of the City Council members and that City Manager Donlevy and Police Chief Miller are the designated PIO's. Council Member Loren said the Council must be supportive in front of the eye of the media, put on a good face for the public, be reliable and show a unified front. Mayor Cowan thanked Dana for coming out and giving the presentation.

Motion by Council Member Loren, second by Council Member Neu to adopt Resolution 2017-11, adopting the City of Winters Emergency Operations Plan. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None

CITY MANAGER REPORT: The City qualifies for Rule 20A funding to underground the power poles in Newt's Expressway. Our engineering team is working on an overall proposal to open a joint trench and drop all the utilities into it. Staff is working with a consultant to help us go through the Rule 20A process with PG&E, resulting in an agreement below \$5K that will be executed ASAP. The roundabout is going out to bid and among the options available, Hwy. 128 will be closed during the day and re-opened at peak times. The resulting closure will be ugly, but it will save money and time. The traffic signal has been approved (within parameters) and a Notice to Proceed should be issued ASAP. Team met with Wood Rodgers for direction regarding the Storm Drain Master Plan update. Team will bring the property owners together and Wood Rodgers will come up with a new proposal to take it to the next step. The civil plans are in, the engineers are exchanging comments regarding the freeway projects, and the project is about ready to go. A maintenance agreement with CalTrans for storm drainage culvert outfall at I-505 (PG&E improvements) was approved tonight. Winters Ranch homes are nice and the streetscape is starting to come out. A meeting is scheduled with the Marianis tomorrow for a proposed 250,000 sq. ft. expansion project. Woody Fridae and Cecilia Aguiar-Curry did an incredible job to position the Hispanic Advisory Committee to do a great job as the leadership begins to emerge. The Yolo Library Conversation is scheduled for Thursday evening to receive quality input regarding future services. Parking Committee meeting is scheduled for 4/13 @ the EOC with Kimley Horn, with a community meeting to follow in May. The new City Hall conference room is emerging and staff is doing a tremendous job. City Hall will be closed at noon on April 14th for Good Friday. An AYSO championship soccer tournament was held in Carson City on 3/25, with teams coming from AZ, CA, NV, OR & WA. The Winters U12 boys competed and the Atascadero Tournament Director said it was probably the best game of the tournament, although the boys ultimately lost to Fountain Valley. Very proud of the team and the program and the team wore a dedication on their team shirts to Alfredo Rodriguez. This summer is going to be crazy and the traffic is going to be a mess.

ADJOURNMENT: Mayor Cowan adjourned the meeting at 7:46 p.m.



Wade Cowan, MAYOR

ATTEST:



Nanci G. Mills, City Clerk