



Minutes of the Regular Meeting of the Winters City Council
Held on March 20, 2018

Mayor Wade Cowan called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Bill Biasi, Jesse Loren, Pierre Neu and Mayor Wade Cowan
Absent: None
Staff: City Manager John W. Donlevy Jr., City Attorney Ethan Walsh, City Clerk Nanci Mills, Economic Development/Housing Manager Dan Maguire, Fire Captain Matt Schechla, Acting Fire Captain Jesus Marquez, Volunteer Firefighter Rigo Garcia, and Management Analyst Tracy Jensen.

Joe Bristow led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy said there were no changes to the agenda. Motion by Council Member Neu, second by Council Member Biasi to approve the agenda. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, March 6, 2018
- B. Resolution 2018-07, Approving a Public Improvement Agreement and Final Map #5066 for the Olive Grove Phase 1 Project
- C. Housing Element Annual Progress Report

City Manager Donlevy gave a brief overview. Motion by Council Member Neu, second by Council Member Anderson to approve the Consent Calendar. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

PRESENTATIONS

Mayor Cowan announced that Gwen Pisani had been named a "Woman of Persistence" by the League of California City's Women's Caucus and presented her with a framed certificate. Council Member Loren spoke of Gwen's positive energy and her persistence toward philanthropy and positive change. She also read aloud a comment from a local resident who said Gwen "is a woman of persistence who has the ability to be a champion of persistence and more importantly, looks for ways to champion other people." Gwen thanked everyone for coming and for dressing in purple.

Fire Captain Matt Schechla began the presentation by outlining the purpose of the cadet program: recruitment, creating relationships, building character, and mentoring. Matt introduced Firefighter Jesus Marquez, who has been in the Fire Reserve program for 3 years and is in charge of the cadet program. Jesus said cadets are given task books and quizzed daily, given hands-on training in search and rescue tactics, how fires are fought, and how to breach a wall. They are also taught about firefighting evolution and control burns in buildings, breathing apparatus to avoid breathing toxic fumes and fighting simulated fires using teamwork and communication. The cadets also perform community outreach, customer service and interaction with the public, with the Fire Department's annual fish fry and shrimp feed being two examples. Jesus said the cadet program runs from October through May and there are currently five cadets in the program.

DISCUSSION ITEMS

1. General Plan Update

City Manager Donlevy reviewed a list of the General Plan elements, several of which are currently up to date, including Housing, Transportation and Circulation, Health & Safety, Community Design, and Source Reduction and Recycling. He then gave an update on each of the remaining elements, including Land Use, Public Facilities and Recreation, Natural Resources/Conservation and Administration and Implementation.

The elements within the Master Plan that are currently up to date are the water and sewer, wastewater treatment facility, the Putah Creek Park Master Plan (part of the Natural Resources element), and the flood overlay plan, which includes the Putah Creek sub basin and the Moody Slough sub basin. The remaining elements are the zoning code, where the definitions need to be updated, and the Climate Action Plan, which Carol Scianna is currently working on.

Kate Laddish, 400 Morgan St., said the Governor's Office of Planning and Research (OPR) has come out with new guidelines for the preparation and content of local general plans for all cities and counties in California that include new legislation and major changes. She requested that staff look into what is needed to bring the General Plan into compliance and that the State has easy-to-use tools to gather the data.

Kate Kelly, P.O. Box 868, Winters, provided two handouts for Council review that were issued by the Governor's Office of Planning and Research (OPR). Kate said the 2017 Update of the General Plan Guidelines includes Required Elements and New Chapters, which can be used as a checklist to make sure the City is in compliance. The second handout was the 2017 General Plan Guidelines. Kate said the website includes many helpful resources, is easy to use and includes sample policies. Council Member Loren thanked both Kates for providing this information.

Council Member Neu asked what the Council's role would be in this process and said this gives Council and staff the opportunity to talk together publicly about taking the parts of the General Plan that need to be addressed and moving it forward. City Manager Donlevy said the General Plan is a blueprint of the City that contains among other things model guidelines, policies, and land use and will be included in the upcoming budget.

Council Member Biasi said the General Plan may need some adjustments and updates, but the City still owes a lot of money from the 1992 General Plan. The City doesn't have the money to spend to update the General Plan but we need to look at what we're lacking as far as new regulations go. Mayor Cowan said the

Economic Development Advisory Committee (EDAC) should be reinstated to work on these items and this is a good opportunity to do it.

City Manager Donlevy said the City doesn't have the land zoned for a business park and has 15 acres that are not in the flood zone, yet our greatest vulnerability is a traffic circulation plan. The City will want to look at land use in the future and the natural progression is to build north. This land is within our sphere of influence and general plan area, but is not located within the City limits. When comparing business vs. residential, we're out of balance and residents are sensitive to growth. Many people in Winters have the ability to move ideas forward and the City is supposed to set the vision and the tone of where the City is going.

Council Member Neu requested progress updates in the City Manager's Friday Updates as they become available.

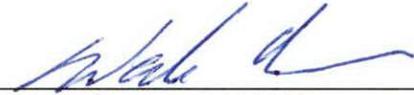
CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None

CITY MANAGER REPORT: The Coffee Festival is scheduled for this Saturday, March 24. A Youth Empowerment Summit is also being held this weekend.

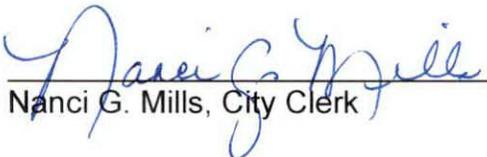
INFORMATION ONLY: None

ADJOURNMENT: Mayor Cowan adjourned the meeting at 7:58 p.m.



Wade Cowan, MAYOR

ATTEST:



Nanci G. Mills, City Clerk