



Minutes of the Regular Meeting of the Winters City Council
Held on February 20, 2018

Mayor Wade Cowan called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Bill Biasi, Jesse Loren, Pierre Neu and Mayor Wade Cowan
Absent: None
Staff: City Manager John W. Donlevy Jr., City Attorney Ethan Walsh, City Clerk Nanci Mills, Police Chief John Miller, Public Works Superintendent Eric Lucero, Environmental Services Manager Carol Scianna, Building Official Gene Ashdown, and Management Analyst Tracy Jensen.

Police Chief Miller led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy said there were no changes to the agenda. Motion by Council Member Neu, second by Council Member Loren to approve the agenda. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, February 6, 2018
- B. Resolution 2018-04 Recognizing Putah Creek Council's 30 Year Anniversary
- C. Final Acceptance of Public Improvements for Roundabout on Grant Ave (SR128) at Walnut Lane
- D. Staff Promotion to Mid-Management Position
- E. Street Closure Request and Amplified Sound Permit Application for Coffee Festival to be Held on Saturday, March 24, 2018

City Manager Donlevy gave an overview. Council Member Anderson recused himself from Item E due to a possible conflict of interest. Motion by Council Member Loren, second by Council Member Neu to approve Items A through D on the Consent Calendar. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: None

Motion by Council Member Loren, second by Council Member Neu to approve Item E. Motion carried with the following vote:

AYES: Council Members Biasi, Loren, Neu, Mayor Cowan
NOES: None
ABSENT: None
ABSTAIN: Council Member Anderson

PRESENTATIONS

City Manager Donlevy introduced Dena Humphrey, the Executive Director of Yolo Emergency Communications Agency, a Joint Powers Authority that was established in 1988. The agency was formed as a consolidated 9-1-1 Public Safety Answering Point (PSAP) to provide dispatch services for police, fire, animal control, public works, and other local government agencies. The governing board includes representatives from Yolo County, the cities of West Sacramento, Winters, and Woodland and the Yocha Dehe Fire Department. YECA currently employs 45 FT employees, and in addition to providing dispatch services, they also provide backup phone support for after hours. They also utilize a third party language line if a dispatcher doesn't speak the same language as the caller.

Mayor Cowan recently toured the YECA facility and said he found it to be extremely impressive. City Manager Donlevy said YECA's dispatch center is

nationally accredited and Dena and her team are highly exceptional. Their dispatchers are heroes who train for 18 months before going "live" and often deal with people on their worst days. Mayor Cowan thanked Dena for the informative power point presentation.

For the second presentation, Environmental Services Manager Carol Scianna read aloud Resolution 2018-04, a resolution recognizing the 30-year anniversary of the Putah Creek Council and presented said resolution to Steve McCord, Board of Directors Chairman and Executive Director Kent Anderson. Also attending were PCC staff members Karen Young, Devi Eden, Amy Williams, and Stream Keeper Rich Marovich.

Mayor Cowan thanked the Putah Creek Council and said they have done nothing but good for the creek and the City of Winters. Steve McCord broke it down into decades: the first decade was controversy, the second decade was about a non-profit acting like a non-profit, and the third decade was about hiring staff. He spoke about the evolution of the organization, including 500 volunteers and 2,000 students being taught about the creek, transplanting and the environment. The Putah Creek Council is in the midst of a Prop 1 planning grant for restoration for the rest of the creek and thanked Council for their support.

DISCUSSION ITEMS

1. Budget Discussion and Department Reorganization of the City's Administrative Services, Human Resources and City Clerk Functions

City Manager Donlevy gave an overview and said Nanci Mills, Director of Administrative Services and City Clerk, has been the cornerstone of our organization for 33 years. Staff modifications will be made but the changes to the budget are not anticipated. Based on Council Member Biasi's question, City Manager Donlevy confirmed the hiring of a Human Resources manager will overlap after recruitment, giving Nanci the opportunity to provide training. Council Member Anderson asked if the City anticipated a cost savings for this new position and City Manager Donlevy said the final savings will be determined, but dropping one position out of Department Head level to Manager Level will be a cost savings. Mayor Cowan thanked City Manager Donlevy for the update and said he was not looking forward to Nanci's departure.

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

1. None
-

CITY MANAGER REPORT: WJUSD has an environmental document pertaining to the construction at the High School as a result of Measures R and E and the City will have the opportunity to comment. First, the plan calls for one ingress and one egress. They need to have two ways to get into the campus. Second, they should consider addressing the current problem of traffic on Grant Avenue, where students being dropped off in front of the high school in the morning create traffic issues. The document states student drop-off is at the parking lot on Railroad, but that is incorrect. They need to look at the student drop-off and this is our only opportunity to comment.

INFORMATION ONLY: Council Member Loren said a two-hour workshop entitled "Til Debt Do Us Part" will take place at the Winters Library on Friday, March 2nd from 5-7pm and is being led by Planning Commissioner and member of the Hispanic Advisory Committee Ramon Altamirano. Council Member Neu reminded Council of an upcoming SACOG meeting and Environmental Services Manager Scianna said the WFOL Quiz Show will take place on Friday and asked Council if they wanted to create a team.

ADJOURNMENT: Mayor Cowan adjourned the meeting at 7:22 p.m. in memory of longtime resident and Winters Fire Commissioner Jack Thomas.



Wade Cowan, MAYOR

ATTEST:



Nanci G. Mills, City Clerk