



Winters City Council Goal Setting Workshop  
and City Council Meeting  
City Council Chambers  
318 First Street  
Tuesday, March 21, 2017

*Members of the City Council*

*Wade Cowan, Mayor  
Bill Biasi, Mayor Pro-Tempore  
Harold Anderson  
Jesse Loren  
Pierre Neu*

*John W. Donlevy, Jr., City Manager  
Ethan Walsh, City Attorney  
Nanci Mills, City Clerk*

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**4:00 p.m. - Goal Setting Workshop**

**AGENDA**

**DISCUSSION ITEMS**

1. City Council Goals Summary
  - a. High Priority
  - b. Short and Medium Term Goals
  - c. Service Improvements
  - d. In the Works
  - e. Big Items

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**6:30 p.m. - Regular Session**

**AGENDA**

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

## COUNCIL/STAFF COMMENTS

### PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

### CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, March 7, 2017 (pp. 5-7)
- B. Request for Street Closure and Amplified Sound Permit for Monthly Car Show Sponsored by the Buckhorn Steakhouse (pp. 8-12)
- C. Resolution 2017-12, a Resolution of the City Council of the City of Winters Approving a Budget Adjustment for Open Purchase Orders as of 6/30/16 (pp. 13-14)
- D. Electrical Upgrades for El Rio Villa Lift Station (pp. 15-18)
- E. Resolution 2017-13, a Resolution of the City Council of the City of Winters Approving a Budget Adjustment for FY 2017/2018 for Well 6 Upgrade and Improvements (pp. 19-23)

PRESENTATIONS

Tim O'Halloran- Yolo Sustainable Groundwater Management Act  
Implementation Update

Water Management Update - Public Works Superintendent Eric  
Lucero (pp. 24-36)

DISCUSSION ITEMS

1. Planning Commission Vacancy (pp. 37)

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CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

1. None

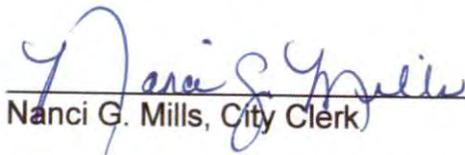
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CITY MANAGER REPORT

INFORMATION ONLY

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the March 21, 2017 regular meeting of the Winters City Council was posted on the City of Winters website at [www.cityofwinters.org](http://www.cityofwinters.org) and Councilmembers were notified via e-mail of its' availability. A copy of the foregoing agenda was also posted on the outside public bulletin board at City Hall, 318 First Street on March 16, 2017, and made available to the public during normal business hours.

  
\_\_\_\_\_  
Nanci G. Mills, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 794-6701. Agendas and staff reports are available on the city web page [www.cityofwinters.org/administrative/admin\\_council.htm](http://www.cityofwinters.org/administrative/admin_council.htm)

*General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.*

*Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.*

*The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.*

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*View on the internet: [www.cityofwinters.org/administrative/admin\\_council.htm](http://www.cityofwinters.org/administrative/admin_council.htm)  
Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.*

*Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.*

*City Council agenda packets are available for review or copying at the following locations:*

*Winters Library – 708 Railroad Avenue*

*City Hall – Finance Office - 318 First Street*

*During Council meetings – Right side as you enter the Council Chambers*

City Council meetings are televised live on City of Winters Government Channel 20 (available to those who subscribe to cable television) and replayed following the meeting.

Wednesday at 10:00 a.m.

Videotapes of City Council meetings are available for review at the Winters Branch of the Yolo County Library.



Regular Meeting of the Winters City Council  
Held on March 7, 2017

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**5:30 p.m. – Executive Session**

Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation – City Manager

Mayor Cowan said there was nothing to report from Executive Session.

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**6:30 p.m. – Regular Session**

Mayor Cowan called the meeting to order at 6:32 p.m.

Present: Council Members Harold Anderson, Bill Biasi, Jesse Loren, Pierre Neu and Mayor Wade Cowan  
Absent: None  
Staff: City Manager John Donlevy, City Attorney Ethan Walsh, City Clerk Nanci Mills, Director of Financial Management Shelly Gunby, Environmental Services Manager Carol Scianna, Fire Chief Greg Lewis and Management Analyst Tracy Jensen

Tina Lowden led the Pledge of Allegiance.

Approval of Agenda: Motion by Council Member Neu, second by Council Member Biasi to approve the agenda with no changes. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan  
NOES: None  
ABSENT: None  
ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, February 21, 2017
- B. Cal Fire Grant Award Acceptance-Golden Bear Pre-Plan (pp. 9-18)
- C. SACOG MOU and CalTrans Agreement for I-505 Overpass Study Report

City Manager John Donlevy gave an overview and confirmed the City of Winters will be the lead agency for the SACOG MOU and CalTrans agreement for the I-505 Overpass Study Report.

Motion by Council Member Anderson, second by Council Member Neu to approve the consent calendar. Motion carried with the following vote:

AYES: Council Members Anderson, Biasi, Loren, Neu, Mayor Cowan  
NOES: None  
ABSENT: None  
ABSTAIN: None

PRESENTATIONS: None

DISCUSSION ITEMS

- 1. 2015-2016 CAFR (Comprehensive Annual Financial Report)

Director of Financial Management Shelly Gunby gave an overview. City Manager Donlevy said the CAFR is all about transparency and that it tells a story about the City's last ten years financially. The Mayor and Council thanked Shelly for her work on the CAFR.

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CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS  
COMMUNITY DEVELOPMENT AGENCY

- 1. None
-

CITY MANAGER REPORT: Regarding the Blue Mountain Terrace & Senior Center, a draft proposal is being submitted for a \$1.5 million dollar CDBG grant for an overall senior services plan. Staff would like to use CDBG money to start ramping up the project and will work with local senior groups. This item will be brought back before Council. Four Winters teams will be going to the AYSO Section 2 Soccer Tournament this weekend in Antelope and Davis. Council Member Anderson asked about the progress of the downstairs conference room and City Manager Donlevy said we need the room as we have a lot going on. He will look into the progress and in the meantime gave a tour to the Council. The Volunteer Firefighters Fish Fry is on Friday and the Coffee Festival sponsored by Steady Eddy's will be on Saturday in Rotary Park. Project Playground is also selling rib dinner to-go tickets for April 11<sup>th</sup>.

INFORMATION ONLY: None

ADJOURNMENT: Mayor Cowan adjourned the meeting at 7:03 p.m.

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Wade Cowan, MAYOR

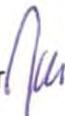
ATTEST:

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Nanci G. Mills, City Clerk



**STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE :** March 21, 2017  
**THROUGH:** John W. Donlevy, Jr., City Manager   
**FROM:** Nanci G. Mills, Director of Administrative Services  
**SUBJECT:** Street Closure Request and Amplified Sound Permit for the Monthly Car Show Sponsored by The Buckhorn Steakhouse

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**RECOMMENDATION:**

Staff recommends the approval of the Request for Street Closure of Main Street & East Main Street between First Street and Elliot Street to allow for The Buckhorn Steakhouse to sponsor a Car Show on the second Tuesday of each month from March through October from 4:30 p.m. to 8:30 p.m. The specific dates include: March 14, April 11, May 9, June 13, July 11, August 8, September 12 and October 10, 2017.

**BACKGROUND:**

Linda Rodriguez of The Buckhorn has requested the closure of Main Street and East Main Street between Elliot Street and First Street for the dates specified above.

Ms. Rodriguez has requested that closure notification be posted on all affected streets a minimum of 24 hours prior to the scheduled closures and barricades be placed at the Main/Railroad and Main/First intersections, and Main/Elliot as needed.

This event allows visitors and community members to come and enjoy the spring, summer and fall evenings while strolling up and down Main Street, viewing the classic automobiles on display. As per the City's Street Closure Ordinance, this request requires Council approval of identified streets on the attached form.

**FISCAL IMPACT:** TBD (signage, barricade placement)

RECEIVED

MAR 13 2017



CITY OF WINTERS

City of Winters Request for Street Closure

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound, an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

- 1. Main Street
- 2. Railroad Street
- 3. Grant Avenue
- 4. Valley Oak Drive
- 5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: Buckhorn Steakhouse Organization: \_\_\_\_\_

Address: 2 Main Street Mailing Address: 2 Main Street

Telephone: 530-795-4503 Today's Date: 3/13/17

Streets Requested: Main Railroad to - 1st.

Date of Street Closure: 2<sup>nd</sup> Tuesday <sup>each</sup> Month Time of Street Closure: 4:30-8:30

Description of Activity: March - October - Main Street - East  
Car Show

Services Requested of City: block of street

APPROVED:

City Council: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Public Works Department: \_\_\_\_\_

Police Department: \_\_\_\_\_

Fire Department: \_\_\_\_\_

Administrative Services: \_\_\_\_\_



Date of Application: 3/13/17 To City Council: \_\_\_\_\_

Name of Person(s)/ Organization: Buckhorn Steakhouse Contact: Linda Rodriguez  
Business Address: 2 Main Street Telephone: 530-795-4503  
Winters, Ca 95694  
Telephone: 530-795-4503

Type of Event: Car Show

Purpose of Event: (ie; fundraiser, parade, festival, etc.): Bring people to town

Date/Time of Event: 2<sup>nd</sup> Tuesday of Each Month From: 4:30 To: 8:30

Location/Address of Event: March - October  
Main Street East & Railroad to 1<sup>st</sup> Street

Rated Output of Amplifier in Watts: Very Small Number of Speakers: 2

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: Linda Rodriguez

For City Use Only

Proof of Insurance:  N/A (Not City Property)  Yes  No

Rental Fee Paid:  N/A (Not City Property)  Yes  No

Police Department:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

City Council:  Approved  Denied Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_





CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers  
DATE: March 21, 2017  
THROUGH: John W. Donlevy, Jr., City Manager *JD*  
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*  
SUBJECT: Budget Adjustments for Fiscal Year 2016-2017

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**RECOMMENDATION:**

Approve Resolution 2017-12 Approving Budget Adjustments for Fiscal Year 2016-2017 for open purchase orders as of June 30, 2016.

**BACKGROUND:**

As of June 30, 2016 approximately \$127,339.14 in purchase orders that were issued but not all services and/or products have been rendered/received. These amounts were approved in the 2015-2016 budget. Each year, the amount of open purchase orders from the prior year are included as budget adjustments in the current year.

This is an annual budget adjustment to encumber the funds committed at year end for multiple year projects.

**FISCAL IMPACT:**

None

**RESOLUTION 2017-12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS  
AMENDING THE CITY OF WINTERS 2016-2017 ADOPTED OPERATING  
BUDGET FOR OPEN PURCHASE ORDERS AS OF JUNE 30, 2016**

**WHEREAS**, On June 7, 2015 the City Council of the City of Winters adopted the operating budgets for Fiscal Year 2016-2017 and 2017-2018; and

**WHEREAS**, items budgeted in 2015-2016 had purchase orders issued, but merchandise was not delivered, or projects were incomplete as of June 30, 2016.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Winters that the adopted operating budget for fiscal year 2016-2017 be amended as follows:

Section 1: Increase budgeted expenditures in the following funds and accounts

a. 294-58311-660 Street Construction-Streets	1,546.25
b. 101-54419-610 Misc Professional Services-Public Works	3,264.18
c. 611-54411-630 Engineering-Water	49,622.57
d. 384-54411-630 Engineering –Water	10,200.32
e. 113-54419-510 Misc Professional Services-Housing	8,513.10
f. 102-54419-410 Misc Professional Services-Planning	1,996.90
g. 221-54419-660 Engineering-Streets	40,005.00
h. 278-54419-650 Misc Professional Services-Prop 84 Grant	12,190.82

**PASSED AND ADOPTED** by the City Council, City of Winters, this 21st day of March 2017 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Wade Cowan, Mayor

**ATTEST:**

\_\_\_\_\_  
Nanci G. Mills, CITY CLERK



**STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**THROUGH:** John W. Donlevy, Jr., City Manager *JWD*  
**FROM:** Carol Scianna, Environmental Services Manager *CS*  
**DATE:** March 21, 2017  
**SUBJECT:** Electrical Upgrades at El Rio Villa Lift Station

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**RECOMMENDATION:** Staff recommends that the City Council authorize electrical and other improvements at El Rio Villa(ERV) Lift station in the amount not to exceed \$21,650, work to be done by Telstar.

**BACKGROUND:** Earlier this year both of the 20 hp pumps were replaced at ERV lift station and a few years ago the unnecessary booster pumps were removed at ERV, both of the improvements have resulted in the lift station running more efficiently. The final step in these improvement is to update SCADA , replace/upgrade needed electrical panel components and add a float system to monitor wet well levels. Completion of these tasks will ensure that the lift station will continue to perform safely and efficiently. The Task to be completed are:

- Upgrading the electrical panel to reflect the removal of the booster pumps and make necessary changes to the SCADA system to reflect these changes. Cost for this task is \$13,816.
- Replace terminal box for both of the new pumps. Cost for this task is \$4475
- Addition of Float Control this will add redundancy to level control sensors to ensure that wet well level information will activate pumps operations correctly. Cost for this task is \$3354.75

**FISCAL IMPACT:** \$21,650 from El Rio Villa Capital Funds



C10 Contractor License #422364

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SALES & SERVICE  
SCADA • PLC/HMI • Telemetry • Calibration • Maintenance**

February 28, 2017

City of Winters

Sent via email: jim.keating@cityofwinters.org

Attn: Jim Keating

Subj: Pump Replacement Project El Rio Villas Lift Station Revised Control Programing & Wiring

Ref: 30176 CO-2

Dear Jim,

Telstar Instruments is pleased to quote your requested changes to Control Wiring and Programming for the El Rio Villas Lift Station. The following is our scope of work to make these improvements.

**Scope of Work:**

**A. Revised Programming**

1. Eliminate booster pumps in both SCADA, HMI and PLC program.
2. Provide annunciation in SCADA and HMI when pumps are operating on float control.
3. Provide programming and annunciation to indicate loss of communication between PLC and SCADA.
4. Provide programming to annunciate a loss of power at the pump station.
5. Provide programming to annunciate High-High Level in the pump sump.

**B. Revised Control Wiring**

1. Design revised control wiring scheme utilizing built in float control independent of the PLC.
  - a. A low level float will stop pump operation and a high level float will operate both pumps until low level is reached.
  - b. Cad drawings will be developed and provided to the City showing new controls.
2. Remove all unused panel operators and indicators for the booster pumps and cover this area with a custom powder coated plate secured by stainless steel screws.
3. Remove all surplus wiring and relays from the panel.
4. Provide and install new wiring including wire labels and terminals as required.
5. Replace panel circuit breakers
6. Provide wiring and control relay for LAHH (high-high level) float switch.
  - a. Provide a "latched" relay for the SCADA Alarm system requiring a "Local" HMI reset if floats are operating pump control.
7. Test system to confirm proper operation.

**The Lump Sum Price for work as outlined .....\$13,816.00**

**This price does include applicable tax and freight.**

# TELSTAR INSTRUMENTS

C10 Contractor License #422364

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SALES & SERVICE  
SCADA • PLC/HMI • Telemetry • Calibration • Maintenance**

February 28, 2017

City of Winters

Sent via email: jim.keating@cityofwinters.org

Attn: Jim Keating

Subj: Pump Replacement Project El Rio Villas Lift Station Provide Float Control

Ref: 30176- CO-1

Dear Jim,

Telstar Instruments is pleased to quote adding Float Control to your existing El Rio Villas Lift Station. The following is our scope of work for this project.

### Scope of Work:

#### A. Provide Float Control

1. Provide and install a Float Switch to be used for High Level Annunciation.
2. Provide and install wiring as necessary to implement float control.
3. Revise PLC programming to provide High Level annunciation.
4. Test run both pump in manual and auto to ensure float wiring is operating correctly.

**The Lump Sum Price for work as outlined..... \$3,354.75**

**This price does include applicable tax and freight.**

### CLARIFICATIONS:

1. Pricing includes tax and freight.
2. The cost of a Bond is excluded. Telstar's bonding rate if required is 0.9%.
3. Delivery for Telstar provided equipment only, FOB factory.
4. Telstar's quotation includes only those items listed above. Owner requests for additions/deletions from our Scope of Supply will require a change in the quoted price.
5. All labor is included at straight time prevailing wage rates.

### EXCEPTIONS/EXCLUSIONS (unless specifically noted above):

1. Cost of permits, licenses, fees.
2. We assume no responsibility for performance, applicability, start-up, testing, or acceptance of any equipment not furnished by Telstar under this proposal.

**Terms and Conditions:** For your convenience, we now accept all major credit cards. We can commence with this at your direction. This quote is valid for thirty days. This quote is based on information provided to Telstar and may or may not be correct or complete. Please review this proposal for compliance with the complete and final specifications and drawings before acceptance. Our terms are due and payable 30 days from date of invoice. Payments must be made on a minimum of a monthly basis. If payment is not received by the 30th day, a .05% daily



C10 Contractor License #422364

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SALES & SERVICE  
SCADA • PLC/HMI • Telemetry • Calibration • Maintenance**

February 28, 2017

City of Winters

Sent via email: jim.keating@cityofwinters.org

Attn: Jim Keating

Subj: Pump Replacement Project El Rio Villas Lift Station Replace Sump Terminal Box

Ref: 30176- CO-2

Dear Jim,

Telstar Instruments is pleased to quote your requested replacement of the sump terminal box for the El Rio Villas Lift Station. The following is our scope of work for this project.

**Scope of Work:**

**A. Replace Sump Terminal Box**

1. After sump is fully pumped down, disconnect all pump and control wiring in the sump terminal box and remove the existing box and wiring cover.
2. Hook up one pump and run pump in manual to pump down sump while knock outs are made for the new enclosure to match the original enclosure.
3. Clean concrete area and install new Stainless Steel enclosure. Provide necessary anchors for the new Stainless Steel ventilated wiring cover.
4. Hook up one pump and run pump in manual to pump down sump.
5. Reconnect remaining pump and controls.
6. Test run both pumps in manual and auto to ensure wiring is restored correctly.

**The Lump Sum Price for work as outlined .....\$4,475.00  
This price does include applicable tax and freight.**

**CLARIFICATIONS:**

1. Pricing includes tax and freight.
2. The cost of a Bond is excluded. Telstar's bonding rate if required is 0.9%.
3. Delivery for Telstar provided equipment only, FOB factory.
4. Telstar's quotation includes only those items listed above. Owner requests for additions/deletions from our Scope of Supply will require a change in the quoted price.
5. All labor is included at straight time prevailing wage rates.

**EXCEPTIONS/EXCLUSIONS (unless specifically noted above):**

1. Cost of permits, licenses, fees.
2. We assume no responsibility for performance, applicability, start-up, testing, or acceptance of any equipment not furnished by Telstar under this proposal.



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**THROUGH:** John W. Donlevy, Jr., City Manager *[Signature]*  
**FROM:** Carol Scianna, Environmental Services Manager  
**DATE:** March 21, 2017  
**SUBJECT:** Resolution 2017-13, a Resolution of the City Council of the City of Winters For the Approval of a Budget Adjustment for FY 2017/2018 for Well 6 Upgrade and Improvements

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**RECOMMENDATION:** Staff recommends that the City Council approve Resolution 2017-13 to approve a budget adjustment for FY 2017/2018 and authorize Utility Service Co., Inc. to complete upgrades and improvements to the Well 6 Rehab project in the amount not to exceed \$53,500.

**BACKGROUND:** Last year the City contracted with Utility Service Co. Db a Suez (UTS) to perform ongoing maintenance for Wells 2 and 6, which includes rehabilitation work, annual cleaning and maintenance, cost for each well in the program is \$13,000 annually. UTS began the rehabilitation of Well 6 earlier this year. The pre and post rehab video show vast improvements in the condition of the well casing after the cleaning process was completed. The pump efficiency at well 6 has dropped dramatically over the last few years, and instead of pumping at the expected 1200gpm we were only able to get up to 600gpm prior to the rehab work. The pump efficiency test determined that in order to increase the GPM the bowels need to be lowered and replaced. The cost of these upgrades are not included as part of the maintenance agreement. In addition, the well pedestal was deteriorating and in need of replacement. The costs associated with the demo and rebuild of the pedestal are also outside of the agreements parameters. The costs for these improvements are estimated at \$53,165.

Although it has not been determined exactly what role Well 6 may play in the City's overall water distribution system once we our Cr6 strategy is implemented, it makes sense to get well 6 back up to its full capacity to enable the City to have all options available in operating our water system. Staff is optimistic that with the recommended

improvements coupled with the completed cleaning process will get Well 6 back up to or near 1200gpm.

**FISCAL IMPACT:** \$53,500 Using Water Bond Funding

**RESOLUTION No. 2017-13**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF WINTERS AMENDING THE  
CITY OF WINTERS 2017-2018 ADOPTED OPERATING BUDGET**

**WHEREAS**, On June 7, 2016 the City Council of the City of Winters adopted operating budget for Fiscal Year 2016-2017 and 2017-2018; and

**WHEREAS**, expenditures for items not included in the budget are required;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Winters that the adopted operating budget for fiscal year 2017-2018 be amended as follows:

Section 1: Increase budgeted expenditures in the following funds and accounts for fiscal year 2017-2018 for Well 6 Rehabilitation Upgrades:

a. 615-57711- 630                      \$53,500

**PASSED AND ADOPTED** by the City Council, City of Winters, this 21st day of March 2017 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Wade Cowen, Mayor

**ATTEST:**

\_\_\_\_\_  
Nanci G. Mills, CITY CLERK



Proposal From  
**UTILITY SERVICE CO., INC.**

1230 Peachtree St NE · Suite 1100 - Promenade · Atlanta, GA 30309  
Toll-free: 855-526-4413 | Fax: 478-987-2991  
utilityservice.com

Date: 12-13-2016

Submitted by: **John Aufderheide**

Local Phone: **317-408-0651**

SFID:

CN:

SO:

Proposal Submitted To: <b>City of Winters</b>		Phone Number: <b>530-794-6715</b>		Fax Number:	
Street Address: <b>318 First St.</b>		Description of Work to be Performed: <b>Miscellaneous Repairs</b>			
City: <b>Winters</b>	State: <b>CA</b>	Zip Code: <b>95694</b>	Well number <b>Well #6</b>		
Accounts Payable Contact Name:	Email:		Job Site Address:		
Job Contact (Inspection Reports): <b>Carol Scianna</b>	Email:		County / Parish:	Tank Size:	Tank Style:

Utility Service Co., Inc. agrees to provide all labor, equipment, and materials needed to complete the following:

- Rebuild pump pedestal to State and local codes. \$28,400.00
- Option #1 Rebuild existing pump, clean, dip and bake 150 HP motor, new bearings and balance, reinstall. Included in MP
- Option #2 New Goulds 12CHC 4 stage oil lube bowls rated 1200 GPM @296TDH lowered 20 feet, clean, dip and bake 150 HP motor, new bearings and balance, reinstall. \$22,765.00
- Option #3 Convert existing pump to water lube, clean, dip and bake 150 HP motor, new 10" column pipe, New bearings and balance and balance, plumb manual pre-lube, reinstall. \$47,000.00
- Option #4 New Goulds 12CHC 4 stage water lube bowls rated 1200 GPM @ 296 TDH lowered 20 feet, New 10" water lube column pipe  
Clean, dip and bake 150 HP motor, new bearings and balance, plumb manual pre-lube. \$61,280.00

Please note that the prices include a \$10,000.00 discount for allowance figured into the maintenance plan.

Please sign and date this proposal and fax one copy to our office.

**XXX Thousand XXX Hundred and \_\_\_\_\_00/100 Dollars \$00,000.00**

Payment to be made as follows:

**Payment in Full Completion of Work – plus all applicable taxes**

**Remittance Address: Utility Service Co., Inc., P O Box 674233, Dallas, TX 75267-4233**

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
USCI Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within         Sixty (60)         days.

**Acceptance of Proposal -** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Fiscal Yr Beginning Month \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Printed Name \_\_\_\_\_

Eaton Pumps Construction and Project Costs February 8, 2017  
 City Of Winters - Winters Well #6: Supply 21K Tank / Cleaning / Rental (rev1) This Estimate prepared by:  
Eric Vincent

Item Number	Description	Amount	Unit Price	Total
2.)	Delivery/Pickup of 21K Tank Labor	4	\$ 215.00	\$ 860.00
Estimated Labor Costs (Items 2 through 2)				\$ 860.00
3.)	21K Tank Rental Equipment and Rentals	5 Day	\$ 40.00	\$ 200.00
4.)	Tank Cleaning (50% Rate)	1 LS	\$ 910.00	\$ 910.00
Estimated Equipment and Rental Costs (Items 3 through 4)				\$ 1,110.00
Total Project Costs (Items 1 through 4)(Tax included)				\$ 1,970.00

All Material Costs Are Estimates And Subject To State And Local Taxes  
 Prices Subject To Change After 30 Days



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Council Members  
**DATE:** March 21, 2017  
**THROUGH:** John W. Donlevy, Jr., City Manager   
**FROM:** Eric Lucero, Public Works Superintendent  
**SUBJECT:** Irrigation Water Management Report

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**RECOMMENDATION:**

To update Council on the water management-savings in the City Parks and Landscape areas.

**BACKGROUND:** The City of Winters Public Works Department has updated their City Specs and Standards to include Calsense Controllers installed for all new construction with irrigation. Since 2007 the City has installed four Calsense Controllers which include the Downtown landscape area for Phase I and Phase II, City Park which includes the Little League field, Walnut Park Phase I and Phase II and the latest being installed for the landscape area for Winters Ranch. The Calsense Controller is the top of the line for the industry because of its ability to manage and communicate with the operator. With cellular devices installed in each controller, the system automatically communicates with the Weather Control Center in Sacramento which allows it to adjust to the right amount of irrigation for each station.

**FISCAL IMPACT:** None at this time. Informational item only.

# Overview of Calsense Controllers

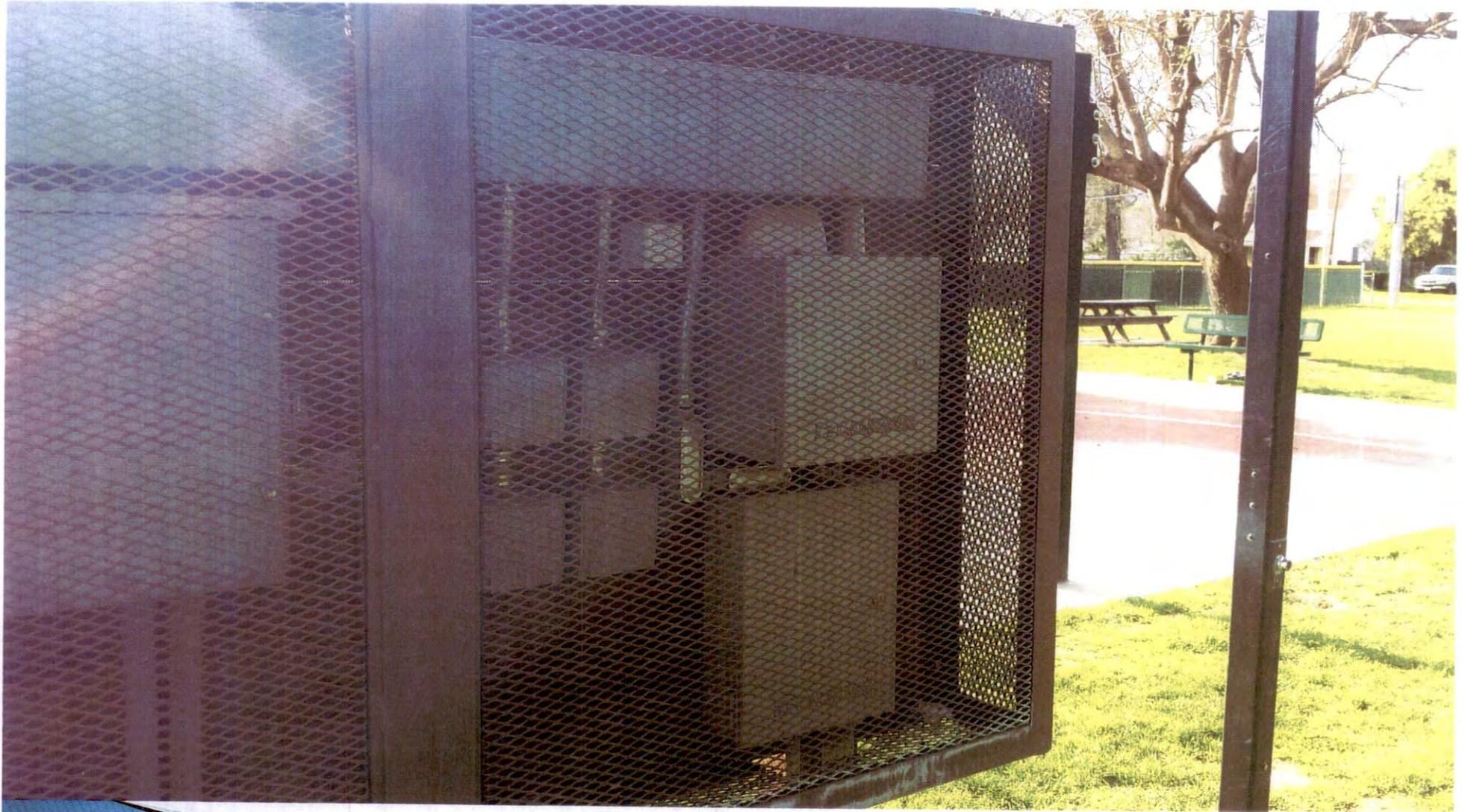


# City Park

3.3 Acres



Imagery Date: 8/17/2010 18°31'41.26"N 121°58'13.01"W Alt: 130 ft Speed: 500 ft





City of Winters  
 201 Railroad Ave.  
 Winters, CA 95694

**Water Management**  
 Jan/01/2016 - Dec/31/2016  
 CITY PARK

March 08, 2017 8:39:43 AM

CITY PARK

610.k

Date	# of Days	*CONTROLLER HISTORICAL ET	ACTUAL ET TABLE	ADJ %	**CONTROLLER BUDGET GALLONS	***ADJUSTED BUDGET GALLONS	****USAGE ACTUAL GALLONS	SAVINGS GALLONS	PERCENT SAVED
Feb-2016	26	1.58	2.68	69 %	99,384	167,822	42,184	125,638	75 %
Mar-2016	31	3.17	3.59	13 %	239,756	271,676	34,235	237,441	87 %
Apr-2016	30	4.72	6.08	29 %	349,435	450,215	128,991	321,224	71 %
May-2016	31	6.35	7.46	18 %	480,268	564,327	237,438	326,889	58 %
Jun-2016	29	7.42	8.20	10 %	581,690	620,643	382,125	238,518	38 %
Jul-2016	29	7.82	7.71	-1 %	577,723	589,713	365,218	204,495	36 %
Aug-2016	31	7.20	7.37	2 %	544,151	557,304	413,580	143,724	26 %
Sep-2016	30	5.43	5.62	4 %	410,957	425,647	309,740	115,907	27 %
Oct-2016	31	3.66	3.41	-7 %	276,998	258,521	183,092	75,429	29 %
Nov-2016	30	1.65	1.86	13 %	124,876	141,026	97,936	43,090	31 %
Dec-2016	31	0.92	1.48	61 %	69,628	112,212	66,211	46,001	41 %
<b>TOTAL</b>	<b>329</b>	<b>49.90</b>	<b>55.45</b>	<b>11 %</b>	<b>3,734,865</b>	<b>4,150,102</b>	<b>2,260,750</b>	<b>1,889,352</b>	<b>46 %</b>

ET values and usages set to zero when budget is zero  
 \*County and city settings for controller are Sacramento and Sacramento  
 \*\* Controller Budget was Calculated by manually entering each month.  
 \*\*\* Adjusted budget uses actual ET to modify the controller budget.  
 \*\*\*\* Usage based on: Test usage, manual usage, scheduled usage, noncontroller usage, radio remote usage

# Downtown Landscaping







City of Winters  
 201 Railroad Ave.  
 Winters, CA 95694

**Water Management**  
 Jan/01/2016 - Dec/31/2016

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ROTARY PARK

ROTARY PARK

609.b

Date	# of Days	*CONTROLLER HISTORICAL ET	ACTUAL ET TABLE	ADJ %	**CONTROLLER BUDGET GALLONS	***ADJUSTED BUDGET GALLONS	****USAGE ACTUAL GALLONS	SAVINGS GALLONS	PERCENT SAVED
Jan-2016	31	0.98	1.41	44 %	14,960	21,533	0	21,533	100 %
Feb-2016	29	1.76	2.88	64 %	59,840	98,065	5,834	92,231	94 %
Mar-2016	31	3.17	3.59	13 %	9,724	11,019	1,232	9,787	89 %
Apr-2016	30	4.72	6.08	29 %	8,228	10,601	4,181	6,420	61 %
May-2016	31	6.35	7.44	17 %	14,980	17,531	8,423	9,108	62 %
Jun-2016	30	7.68	8.27	8 %	39,844	42,706	10,718	31,988	75 %
Jul-2016	31	8.36	8.25	-1 %	31,416	31,012	10,369	20,643	67 %
Aug-2016	31	7.20	7.37	2 %	48,620	49,795	8,155	41,640	84 %
Sep-2016	30	5.43	5.63	4 %	48,620	50,448	7,636	42,812	85 %
Oct-2016	31	3.66	3.36	-8 %	74,800	68,625	4,798	63,827	93 %
Nov-2016	30	1.65	1.86	13 %	65,076	73,492	1,898	71,594	97 %
Dec-2016	31	0.92	1.48	61 %	26,180	42,192	10,340	31,852	75 %
<b>TOTAL</b>	<b>366</b>	<b>51.86</b>	<b>57.62</b>	<b>11 %</b>	<b>442,068</b>	<b>491,194</b>	<b>73,584</b>	<b>417,610</b>	<b>85 %</b>

ET values and usages set to zero when budget is zero

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# Walnut Park

5 Acres







City of Winters  
 201 Railroad Ave.  
 Winters, CA 95694

**Water Management**  
 Jan/01/2016 - Dec/31/2016  
**WALNUT PARK**  
 WALNUT PARK

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Date	# of Days	*CONTROLLER HISTORICAL ET	ACTUAL ET TABLE	ADJ %	**CONTROLLER BUDGET GALLONS	***ADJUSTED BUDGET GALLONS	****USAGE ACTUAL GALLONS	SAVINGS GALLONS	PERCENT SAVED
Jan-2016	31	0.98	1.43	46 %	13,481	19,679	591	19,088	97 %
Feb-2016	29	1.78	2.88	64 %	24,212	39,686	5,474	34,212	86 %
Mar-2016	31	3.17	3.60	14 %	43,609	49,553	7,588	41,965	85 %
Apr-2016	30	4.72	6.09	29 %	64,931	83,795	10,888	72,907	87 %
May-2016	31	6.35	7.48	18 %	87,355	102,920	19,158	83,762	81 %
Jun-2016	30	7.68	8.53	11 %	105,651	117,390	18,779	98,611	84 %
Jul-2016	31	8.38	8.35	0 %	115,005	114,900	24,993	89,907	78 %
Aug-2016	31	7.20	7.37	2 %	99,048	101,442	23,733	77,709	77 %
Sep-2016	30	5.43	5.62	4 %	74,699	77,369	48,967	28,402	37 %
Oct-2016	31	3.66	3.45	-6 %	50,378	47,569	61,731	-14,162	-30 %
Nov-2016	30	1.65	1.86	13 %	23,883	26,972	19,169	7,803	29 %
Dec-2016	31	0.92	1.49	62 %	13,298	21,576	25,429	-3,853	-18 %
<b>TOTAL</b>	<b>366</b>	<b>51.86</b>	<b>58.16</b>	<b>12 %</b>	<b>715,550</b>	<b>802,500</b>	<b>266,500</b>	<b>536,000</b>	<b>67 %</b>

ET values and usages set to zero when budget is zero  
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# Winters Ranch Landscaping

2981 linear ft-33056 sqft







**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE :** March 21, 2017  
**THROUGH:** John W. Donlevy, Jr., City Manager *JD*  
**FROM:** Nanci G. Mills, Director of Administrative Services/City Clerk *Nanci*  
**SUBJECT:** Planning Commission Vacancy

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**RECOMMENDATION:**

Staff recommends that the City Council give staff direction on what method to use in moving forward to fill a Planning Commission vacancy due to Commissioner Frank Neal's resignation with a term expiration of July 1, 2019.

**BACKGROUND:**

The last time there were appointments made to the Planning Commission, the Council agreed by motion to select then Councilmember Cowan and Neu as the two-member committee to interview applicants, bring their recommendation to Council of the top two candidates, do not include applications on the agenda but announce the top five candidates as a matter of public record.

Several options could be:

1. Select two Council Members to serve on the Interview and Selection Committee and come back to Council with recommendation.
2. Make an appointment of someone to fill term to July 1, 2019.
3. Direct City Clerk to prepare a notice and advertise in the newspaper that we are accepting applications to fill a planning commission vacancy.
4. Hold off on filling the vacancy due to three commissioner's terms expiring on July 1, 2017 for a term of 4 years and select applicants to fill these terms plus an additional applicant to fill Commissioner Neal's vacancy. You could also direct the City Clerk to send letters asking Commissioner's if they wish to serve another term and if so to re-apply.

The Planning Commissioner's terms that are expiring July 1, 2017:  
David Adams, Lisa Baker, Paul Myer, and Kate Frazier

**FISCAL IMPACT:**

None