SUBMITTAL REQUIREMENTS

• Completed Building Permit application

Provide three copies of the following:

• Plot Plan (showing distances from all property lines and secondary structures) 1/8” Scale

• Floor plan (1/4” Scale) of existing and proposed areas including:
  Use of rooms (kitchen, bath, bedroom, etc.)
  Size of doors, windows; specify header/beam sizes for all new openings
  All room and wall dimensions.

• Exterior building elevations showing:
  The addition of new exterior doors or windows

• Roof framing plan (if removing or enlarging an existing bearing wall or opening)
  Conventional roof or truss layout including truss calculations

• Cross section showing typical framing
  Specify header/beam sizes for all new openings Details of framing and connections (straps, hangers, etc.)

• Electrical/Plumbing plan Indicate all new and existing light fixtures and electrical outlets
  Show location of any new plumbing fixtures

THIS HANDOUT DOES NOT COVER ADDITIONS