

**CITY OF WINTERS
FACILITIES USE APPLICATION**

Request must be submitted a minimum of 10 days prior to request date.

Date of Requested Use: _____ Time Requested: _____ Request Date: _____

CITY SITE and/or FACILITY REQUESTED: _____

Purpose of facility use: _____ Approximate number expected to attend: _____

Name of Organization, if applicable: _____

Name of Individual/Authorized Agent/Representative: _____

(The individual/authorized agent/representative is at least 21 years of age and in charge of the event unless otherwise noted and agrees to be in attendance during the entire event, and must have in their possession an approved Facilities Use Application for each scheduled and approved date.)

Mailing Address: _____ Telephone: _____

Person in charge of event, if different from individual/authorized agent/representative noted above:

Name: _____ Telephone: _____

*Alcohol Present and/or/Consumed During Event? (Y/N) _____ Free? _____ Sold? _____

***All alcoholic beverages and those consuming alcoholic beverages must remain in an area that has been sectioned off. Minors (under the age of 21) are prohibited from consuming alcohol. Failure to adhere to these requirements may result in the termination of your event by the Winters Police Department**

*Special setup/ equipment request (including live music) - Amplified Sound Permit is required and is subject to approval:

***Use of "Bounce Houses" and/or "Water Slides" at City facilities, which require City electricity and/or water, are subject to an additional fee of \$50 per apparatus.**

An admission charge / donation (will) / (will not) be expected

This organization/event is (private) / (profit) / (non-profit) / (youth exclusive) / (non-youth exclusive).

City Park Fee Information:	Groups 1-30	Groups 31 & over
_____ Picnic Area	\$15.00	\$30.00
_____ Basketball Courts	\$20.00	\$50.00
_____ Ball Diamond (off season only)	\$50.00	\$75.00
_____ Horseshoe Pits	\$20.00	

Rotary Park/Gazebo: \$75 per location

Bobbie Greenwood Swim Center: \$225 / 2 Hours (Includes 2 Lifeguards; Pool Limit: 25)

The undersigned agrees by their signature that they are an authorized agent/representative for the requesting agency, and further agrees the rules and regulations will be complied with in full. I further agree that I am responsible to the City of Winters for the use and care of the City property. I further agree that the nature of the activity will conform to that stated in the application. I agree to indemnify and hold harmless the City of Winters, its officers, agents and employees against any and all loss, damage and/or liability that may be suffered or incurred by the City of Winters, its officers, agents, and employees. No cancellations for reservations a week prior to event date; weather will not be considered as factor and money will not be refunded.

**Authorized request signature: _____ Date: _____

**Signature of applicant indicates individual has authorization to enter into this agreement for the requesting agency and assumes full responsibility for the activity.

City Use Only			
Facilities Coordinator:	_____	Date: _____	Approved: _____ Denied: _____
Public Works:	_____	Date: _____	Approved: _____ Denied: _____
Police:	_____	Date: _____	Approved: _____ Denied: _____
Fire:	_____	Date: _____	Approved: _____ Denied: _____
Admin Svcs./City Manager:	_____	Date: _____	Approved: _____ Denied: _____