

SENIOR MAINTENANCE WORKER

DEFINITION

To provide lead supervision over assigned public work maintenance personnel; to perform semi-skilled and skilled maintenance work; and to drive the street sweeper or the refuse truck.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Maintenance Workers series. Position at this level are distinguished from other classes within the series by the level of responsibility assumed, complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including providing lead supervision over assigned staff and/or driving the street sweeper or refuse truck. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Public Works Supervisor.

Exercises functional and technical supervision over assigned maintenance personnel.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Provides lead supervision over assigned public works maintenance personnel; reviews work and controls quality of work.

Performs street sweeping duties; checks equipment for safety; maintaining street cleanliness.

Performs refuse collection duties; drives a truck engaged in collecting and hauling refuse.

Maintains, replaces and repairs water lines; measures, cuts and thread pipe, as needed.

Repairs street surfaces following water line repair including back filling trenches and evacuations.

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Senior Maintenance Worker (Continued)

EXAMPLES OF DUTIES

Performs the maintenance, repair, construction and installation work of streets, parking lots, and traffic control signs.

Maintains and repairs refuse containers, including repair of refuse bin wheels, lids and bodies as necessary.

Delivers, picks-up and disposes of yard drop boxes.

Delivers small containers required for extra clean up by residential customers and extra commercial containers as requested.

Conducts special pick ups for any missed refuse.

Handles complaints and answer questions from the public.

Performs emergency repairs to water lines, as necessary; establishes proper traffic control devices in doing such work.

Operates a variety of heavy equipment such as dump truck, paver, and back hoe.

Performs mechanical work in maintenance of City fleet and equipment.

Performs general electrical, plumbing and carpentry work as needed.

Performs minor adjustments on service equipment; maintains tools and equipment in working order.

Maintains logs of daily activities.

Performs related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Principles and practices of reviewing and evaluating others work.

Principles and practices of street maintenance and water distribution.

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Knowledge of:

- Principles and practices of refuse collection.
- Principles and practices of safe work and driving.
- Pertinent department rules and procedures.
- Pertinent traffic laws related to area of assignment.

Ability to:

- Assign and review the work of others.
- Operate a truck skillfully and safely.
- Perform public works maintenance duties.
- Perform truck and equipment maintenance.
- Perform heavy manual labor.
- Understand and follow oral and written instruction.
- Establish and maintain effective working relationships with those contacted in the course of work.

Experience and Education

Any combination of experience and education or training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Experience:

Three years of responsible street maintenance and water distribution experience, or two years performing street sweeping or refuse collection experience.

Education:

Equivalent to the completion of the twelfth grade.

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License or Certificate:

May require possession of, or ability to obtain, a valid Class I California driver's license.

May require possession of, or ability to obtain, a Grade II water distribution certificate.