



Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, February 20, 2007
7:30 p.m.
AGENDA

Members of the City Council

*Woody Fridae, Mayor
Mike Martin, Mayor Pro Tempore
Harold Anderson
Cecilia Curry
Tom Stone*

*John W. Donlevy, Jr., City Manager
John Wallace, City Attorney
Nanci Mills, City Clerk*

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the City Council of the City of Winters Held February 6, 2007 (pp 1-5)
- B. 2005-2006 Comprehensive Annual Financial Report and Management Report (pp 6-7)
- C. Professional Services Contract with Robert Adams for Strategic Planning Assistance (pp 8)

- D. Request for Street Closure – Main Street between Railroad Avenue and First Street on Sunday, March 25, 2007 by Vallejo HOG (Harley Owners Group) for their 15th Annual Vernal Equinox Ride (pp 9-11)
- E. Part Time Temporary Hourly Wage Rates (pp 12-15)

PRESENTATIONS

- 1. Presentation of Rotary Park Master Plan phasing priorities from the Chamber of Commerce Vision Committee (pp 16-20)

DISCUSSION ITEMS

- 1. Continued public hearing and consideration of Mary Rose Gardens Subdivision. The project is a proposed subdivision of 5.69 acres to create 28 single-family lots including two half-plex lots (Lots 12A and B) and Parcel X for an 18,433 square foot subdivision feature/green space area at 415 Grant Avenue (northwest corner of Grant Avenue and Cemetery Lane). APN: 003-524-19 (5.69 acres). Applicant: Dave Snow. Entitlements include Tentative Subdivision Map; Development Agreement; Rezoning to add the Planned Development Overlay over the 5.69-acre site; Planned Development Permit for PD Overlay; Site Plan for residential units and landscaping of Parcel X; and Demolition Permit. **STAFF IS RECOMMENDING CONTINUATION TO THE MARCH 6, 2007 CITY COUNCIL MEETING.** (pp 21)
- 2. Public hearing and consideration of Anderson Place Subdivision. The project is a proposed subdivision of 2.13 acres to create 24 residential lots with a total of 28 residential units and 9 office suites, an internal roadway/parking areas ("Lot A"), a pedestrian pathway ("Lot B"), subdivision feature/green space area ("Lot C"), and second internal roadway/parking area ("Lot D") at 723 Railroad Avenue. APN: 003-220-22 (2.13 acres). Applicant: Eva Brzeski. Entitlements include Tentative Subdivision Map; Development Agreement, Rezone to add the Planned Development Overlay over the 2.13-acre site; Planned Development Permit for PD Overlay; Modifications to the adopted Street Cross Sections; Site Plan for residential units/office suites and landscaping; and Demolition Permit. **STAFF IS RECOMMENDING CONTINUATION TO THE MARCH 6, 2007 CITY COUNCIL MEETING.** (pp 22)
- 3. Winters Center for the Arts- Consideration of Grant by City (pp 23)
- 4. Putah Creek Vegetation/Storm Debris Management Policy- Review of Staff Recommendations on the removal of exotic vegetation and debris along the Putah Creek Park (pp 24)

COMMUNITY DEVELOPMENT AGENCY

CITY MANAGER REPORT

COUNCIL/STAFF COMMENTS

INFORMATION ONLY

EXECUTIVE SESSION

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the February 20, 2007, regular meeting of the Winters City Council was personally delivered to each Councilmember's mail boxes in City Hall and posted on the outside public bulletin board at City Hall, 318 First Street on February 15, 2007, and made available to the public during normal business hours.

Nancy Jensen, Records Clerk, for Nanci G. Mills
Nanci G. Mills, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 795-4910 ext. 101. Agendas and staff reports are available on the city web page www.cityofwinters.org/administrative/admin_council.htm

General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

How to obtain City Council Agendas:

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City Council agenda packets are available for review or copying at the following locations:

Winters Library – 201 First Street

City Clerk's Office – City Hall – 318 First Street

During Council meetings – Right side as you enter the Council Chambers

City Council meetings are televised live on City of Winters Government Channel 20 (available to those who subscribe to cable television) and replayed following the meeting.

Wednesday at 10:00 a.m.

Videotapes of City Council meetings are available for review at the Winters Branch of the Yolo County Library.



Minutes for a Regular Meeting
Of the Winters City Council
Held on Tuesday, February 6, 2007 @ 7:30 p.m.

Mayor Fridae called the meeting to order at 7:30 p.m.

Present were: Council Members Anderson, Curry, Martin, Stone and Mayor Martin. Also present were City Manager John Donlevy, City Attorney John Wallace, City Engineer Nick Ponticello, Housing Program Manager Dan Maguire, Management Analyst Carol Scianna, and City Clerk Nanci Mills.

CONSENT CALENDAR

- A. Minutes of a Regular Meeting of the City Council of the City of Winters Held January 16, 2007
- B. Proclamation in Memory of Lee Gildart
- C. On-call Contracts With Signet Testing Labs and Matriscope Engineering Labs

City Manager John Donlevy gave an overview. Council Member Curry made a motion to approve the consent calendar. Seconded by Council Member Stone. Motion carried unanimously.

PRESENTATIONS

1. Update on Winters Highlands Subdivision project from Granite Bay Holdings, LLC.

Tyler Wade, Development Manager from Granite Bay Holdings, LLC provided a progress report, listing the milestones that have been reached to date. These include the completion of the improvement plans, which are being prepared for submittal in February, 2007; the design development of the architectural plans has begun; the landscaping design development has been completed by Yamasaki Landscape in accordance with the guidelines provided by City staff; and environmental mitigation issues regarding wetlands, Burrowing Owl and Swainson's Hawk are being addressed. A Winters Highlands logo is currently under development. Council Member Curry asked if the hiring of local construction contractors would be considered for the project. Tyler confirmed. Council Member Martin asked if any burrowing owls had been moved, and Tyler

confirmed that 3 male burrowing owls had been moved to their new habitat, which has been constructed in the NE corner of Winters Highlands. Mayor Fridae expressed his appreciation to Tyler for coming to the City Council meeting and to the schools with the progress report.

DISCUSSION ITEMS

1. **Public Hearing and consideration of the Mary Rose Gardens Subdivision.** The project is a proposed subdivision of 5.69 acres to create 28 single-family lots including two half-plex lots (Lots 12A and B) and Parcel X for an 18,433 square foot subdivision feature/green space area at 415 Grant Avenue (northwest corner of Grant Avenue and Cemetery Lane). APN: 003-524-19 (5.69 acres). Applicant: Dave Snow. Entitlements include Tentative Subdivision Map; Development Agreement; Rezoning to add the Planned Development Overlay over the 5.69-acre site; Planned Development Permit for PD Overlay; Site Plan for residential units and landscaping of Parcel X; and Demolition Permit. Staff is recommending that this item be continued to the February 20, 2007 Council meeting.

Council Member Anderson made a motion to continue this item to the February 20, 2007 City Council meeting. Seconded by Council Member Martin. Motion carried unanimously.

2. **Approve the 2006 Water System Master Plan Update.** City Engineer Nicholas J. Ponticello recommends that the City Council confirm the City staff environmental assessment that the 2006 Water System Master Plan Update is not considered a project under CEQA and approve Resolution No. 2007-03, adopting the Water System Master Plan Update.

City Engineer Nick Ponticello gave an overview. Council Member Curry made a motion to approve the 2006 Water System Master Plan Update as recommended by City staff. Seconded by Council Member Stone. Motion carried unanimously.

3. **Approve the 2006 Sewer Collection System Master Plan Update.** City Engineer Nicholas J. Ponticello recommends that the City Council confirm the City staff environmental assessment that the 2006 Sewer Collection System Master Plan Update is not considered a project under CEQA and approve Resolution No. 2007-04, adopting the Sewer Collection System Master Plan Update.

City Engineer Nick Ponticello gave an overview. Council Member Stone made a motion to approve the 2006 Sewer Collection System Master Plan Update as recommended by City staff. Seconded by Council Member Curry. Motion carried unanimously.

4. **Winters Center for the Arts Grant Application**

Council Members Curry and Stone would like the Winters Center for the Arts to clarify their non-profit status. Council Member Curry was also concerned that no classes had been scheduled since November, as the scheduling of classes was part of a previous agreement with the Winters Center for the Arts. Council Member Anderson made a motion to continue this item at the February 20, 2007 meeting. Seconded by Council Member Stone. Motion carried unanimously.

5. **Hispanic Advisory Committee Recommendations on Outreach and Communication**

Committee Chairman Humberto Izquierdo spoke of the need of translation services and the importance of accurate translation relating to important new items. Subject content in English must be digested and re-written in Spanish in order to receive an accurate translation. Mayor Fridae stated there is a difference between translation and interpretation.

6. **Winters Putah Creek Committee - Update on Percolation Dam Removal Project**

Management Analyst and Winters Putah Creek Committee member Carol Scianna gave an update of the committee's January meeting. It was decided that the future of the percolation dam be addressed at the public workshop to be held in early March with Cheryl Sullivan of Cunningham Engineering, to be followed by a formal recommendation.

7. **Strategic Planning Workshop – March 2 and 3, 2007**

City Manager Donlevy requested that each department within the City of Winters meet with the Mayor and City Council members in order to receive focused input, which will be used to develop a strategic plan for a two to three year period of all operational areas of the city. The strategic plan will then be presented at the April 3, 2007 City Council meeting. The public is welcome to attend.

8. **Approve purchase of (3) Auto Dialers for Lift Stations in the amount of \$10,405.64 plus monthly service fee of \$105.00**

Management Analyst Carol Scianna gave an overview. The alarms at the Carter Ranch and Walnut Street stations will be wireless, and the auto dialer at the El Rio Villa station will be a phone line alarm. Council Member Curry made a motion to approve the purchase of (3) Auto Dialers for Lift Stations in the amount of \$10,405.64 plus monthly service fee of \$105. Seconded by Council Member Martin. Motion carried unanimously.

COMMUNITY DEVELOPMENT AGENCY

1. **Monticello Redevelopment Project- Update**

Chairman Mike Martin opened the meeting of the Community Development Agency at 8:50 p.m. Agency Members Anderson and Fridae recused themselves. City Manager Donlevy indicated that negotiations with Monticello Investors regarding the development of the property located at Railroad Avenue and Main Street have not yet been completed. This item will come back on a future agenda, where a request for an additional 90 days to complete the negotiations will be submitted. The meeting of the Community Development Agency was closed at 8:56 p.m.

CITY MANAGER REPORT: A letter has been provided to ECO Resources regarding a hearing, which resulted in a phone call from the CEO and Regional Vice President of Southwest Water, ECO Resources' parent company. They have proposed sending representatives from Houston and Denver to discuss the issues at hand. An update will be provided at a future meeting.

COUNCIL/STAFF COMMENTS: Council Member Curry congratulated Carol Scianna on being elected President of the Winters Friends of the Library. She reminded everyone of the Amgen Tour of California Bike Race coming to town on February 20, and encouraged Council Members to visit the League of California Cities website after attending the Northern California Business meeting on January 19.

Council Member Anderson planned to attend a SACOG meeting on February 12 regarding a Housing Element Update.

Council Member Martin attended a 2X3 meeting with the WJUSD and indicated the new pool plans to open on June 1. He also said plans for a sidewalk on Hemenway are under way and the new library plans are in their preliminary stages.

Council Member Stone attended the Police and Fire Dinner, which was a nice event.

Mayor Fridae attended the countywide Academic Decathlon on February 3 in Davis and reported that Winters High School came in second place.

The City Council meeting adjourned into Executive Session at 9:10 p.m.

EXECUTIVE SESSION

1. Pursuant to Government Code Section 54956.8, conference with Real Property Negotiator – John W. Donlevy, Jr., City Manager – Property at Main Street and Railroad Avenue, Winters, California.

Woody Fridae, Mayor

ATTEST:

Nanci G. Mills, City Clerk



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: February 20, 2007
THROUGH: John W. Donlevy, Jr., City Manager *[Signature]*
FROM: Shelly A. Gunby, Director of Financial Management *[Signature]*
SUBJECT: Comprehensive Annual Financial Report for the Year Ended June 30, 2006 and Management Report for the Year Ended June 30, 2006

RECOMMENDATION:

City Council Accept the Comprehensive Annual Financial Report for the Year Ended June 30, 2006 and the accompanying Management Letter.

BACKGROUND:

Each year the City of Winters has an independent financial audit prepared by independent Certified Public Accountants. The Accounting firm that prepares our audit is Moss, Levy & Hartzheim, LLP. The audit has been prepared and submitted to the Government Finance Officers Association for review and evaluation for the Excellence in Financial Reporting Award.

For the Fiscal year ended June 30, 2006 the General Fund received revenues in excess of expenditures in the amount of \$92,096, we had budgeted to have expenditures in excess of revenues of \$(81, 552). Revenues received were \$137,992 higher than budgeted, and expenditures were \$ 56,377 less than budgeted.

Assets for Government Activities exceed Liabilities by \$17,092,160 and for Business Type activities by \$3,360,882. Business type activities are our water and sewer enterprise funds, and governmental activities include all other funds. Net assets over time may serve as a useful indicator of a government's financial condition. A decrease or increase in net assets over a period of years can indicate the governments spending patterns. The net assets for the City of Winters increased by 1,995,713 from 2005 to 2006. 23% of this increase is due to the receipt of one-time grants that were not fully expended during the fiscal year. 6% is due to the increase in recurring revenues over the amount projected in the budget. 18% is from the increased investment revenues received during the fiscal year, and the balance is due to expenditures approved for the budget year that were deferred due to project delays, or the conservative spending habits of staff.

The Management report is an integral part of the audit process. It is the auditor's observations of findings that the auditor feels needs to be addressed by city staff. The report shows 11 findings with the staff response to the findings.

FISCAL IMPACT:

No direct fiscal impact.

ATTACHMENTS:

Comprehensive Annual Financial Report for the Year Ended June 30, 2006

Management Report and Auditors Communication Letter, June 30, 2006



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: February 20, 2007
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Strategic Planning Consultant- Robert Adams

RECOMMENDATION:

That the City Council:

1. Approve a Consultant Services Agreement with Robert Adams to assist with the development of the City of Winters Strategic Plan; and
2. Authorize the City Manager to execute the Agreement.

BACKGROUND:

On March 2 and 3, 2007, the City Council and Staff will be holding a workshop to begin the development of a Strategic Plan. This will include both facilitation and the development of materials both prior to the workshop and after.

Robert Adams, a Winters resident has served previously as the Executive Director of a non-profit organization which provides consulting services in the development of strategic plans. His role will be to assist staff in the development of the workshop and the plan.

It is anticipated that the total cost for these services will not exceed \$3,000.

FISCAL IMPACT:

Estimated at \$3,000.



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE : 2/20/2007
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Tracy Jensen, Records Clerk, for Nanci G. Mills, Director of Administrative Services and City Clerk
SUBJECT: Street Closure – Vallejo HOGS (Harley Owners Group) 15th Annual Vernal Equinox Ride – March 25, 2007

RECOMMENDATION:

Approve the closure of Main Street between Railroad Avenue and First Street to allow for the Vallejo HOGS 15th Annual Vernal Equinox Harley Ride.

BACKGROUND:

The Vallejo HOGS or Harley Owners Group, have requested the closure of Main Street between Railroad Avenue and First Street and have requested that barricades be placed at these intersections. This will be the fifteenth year the Vallejo HOGS have celebrated the arrival of spring, or vernal equinox, and would like to kick off the 2007 season with a ride to Winters.

A live band has been scheduled to perform between the hours of 11:00 am – 4:00 pm, to be followed by a clean-up crew between 4:00 pm – 5:00 pm.

Ricky "Dallas" Freed, one of the event planners, will be present at the February 20, 2007 City Council meeting to answer any questions presented by the City Council members.

Closure notification will be posted on all affected streets a minimum of 48 hours prior to the scheduled closures.

Per the City's Street Closure Ordinance, it requires Council approval on identified streets on the attached form.

FISCAL IMPACT:

To be Determined (Police staff overtime, signage, barricade placement).

3!
TRACY,
THANKS!
DALLAS



City of Winters Request for Street Closure

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: RICKY 'DALLAS' FRED Organization: VALLEJO HOG
 Address: 1118 EVELYN ALBANY Mailing Address: 1600 SONOMA VSO
 Telephone: 510 368 4655 Today's Date: 01-18-07

Streets Requested: MAIN STREET

Date of Street Closure: MARCH 25- Time of Street Closure: 9A - 4P

Description of Activity: 15TH ANNUAL HARLEY OWNERS GROUP VERNAL EQUINOX RIDE TO WINTERS

Services Requested of City: BARRICADES @ RAILROAD & 1ST STS

APPROVED: _____ Police Department _____ Public Works Department

2/13- To PD

14 MAIN AURA - NO

17 MAIN - CRADWICK 530-666-1206

City of Winters Request for Street Closure

Please provide a listing of the names and signatures of people living on the street (s) to be closed and acknowledging that they know why the closure is requested and that they agree to the closure. Attach additional sheets if necessary.

Winters road - 22 Main	3m James	
Hi B	35 main	PACIFIC HARDWARE ACE
Cher E Jones	22 Main	CBRS Florist
Estada's Accessories	30 Main	Carmen Estada
Jodi Matney	38 MAIN ST	LA BOBEE
Wanda Delicious	44 Main ST	Winters
Winters Metro	47 Main ST	Winters Market
El Pueblo Meat MKT		Elia Cize
VELO CITY	41 MAIN ST	Janet
Winters Center for Arts	18 Main	D. Whitworth
The Palm 3	13 Main	Ilse Hornum
CAMILES Hair Salon	19 Main	
Howard R. Brown & Assoc.	12 Main	
Legalere	11 Main	Janette McEuse
Chick Carousel	9 Main	Jan Stewart
Vatun Creek Cafe	1 Main St	J. H.

13 MAIN - UNK - RESIDENTS?
13 MAIN UNK ..



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: February 20, 2007
THROUGH: John W. Donlevy, Jr., City Manager *[Signature]*
FROM: Nanci G. Mills, Director of Administrative Services/City Clerk *Nanci*
SUBJECT: Part Time Temporary Hourly Rates

RECOMMENDATION:

City Council to adopt the adjusted part-time temporary hourly rates.

BACKGROUND:

On September 12, 2006 the California Legislature enacted legislation signed by the Governor of California, raising the minimum wage for all industries.

Every employer shall pay to each employee not less than the \$7.50 per hour for all hours worked effective January 1, 2007, and not less that \$8.00 per hour for all hours worked, effective January 1, 2008.

Staff will bring to Council another salary schedule that will deal with the rates for 2007/2008 fiscal year after negotiations are completed later this year.

As per the attached salary schedule, City staff has adjusted the part-time temporary hourly rates for the rest of this fiscal year.

FISCAL IMPACT:

\$2,500 in part-time temporary hourly rates.

**CITY OF WINTERS
EXEMPT SALARY SCHEDULE
JULY 1, 2006 – JUNE 30, 2007
(2.8% INCREASE)**

EXHIBIT 1

Position	A	B	C	D	E
City Manager					9661
Police Chief					8916
Department Heads	5777	6066	6370	6688	7022

**MID-MANAGEMENT SALARY SCHEDULE
JULY 1, 2006 – JUNE 30, 2007**

Position	A	B	C	D	E
Building Official	4976	5225	5486	5761	6049
Grant Writer (Adopted by Council)	3597	3777	3966	4164	4372
Management Analyst	3597	3777	3966	4164	4372

**WINTERS EMPLOYEES ASSOCIATION SALARY SCHEDULE
JULY 1, 2006 – JUNE 30, 2007
(2.8% INCREASE)**

Position	A	B	C	D	E
Accounting Technician	2848	2990	3139	3296	3461
Admin. Asst./Recycling Coordinator	2966	3114	3270	3433	3605
Administrative Secretary	2401	2521	2648	2780	2919
Building Inspector	3985	4184	4393	4613	4843
Community Services Officer	2461	2584	2713	2849	2991
Maintenance Worker I	1951	2049	2151	2259	2372
Maintenance Worker II	2581	2710	2846	2988	3138
Maintenance Worker III (Senior)	3137	3294	3459	3632	3814
Maintenance Worker IV (Field Sup)	3815	4006	4206	4416	4637
Recreation Coordinator	2110	2216	2327	2443	2565
Records Clerk II	2316	2432	2553	2681	2815
Records & Information Systems Sup.	3715	3901	4096	4300	4515

**PART-TIME TEMPORARY HOURLY RATES
JULY 1, 2006 – JUNE 30, 2007**

Recreation Leader I	7.75 per hour
Recreation Leader II	8.25 per hour
Recreation Leader III	8.75 per hour
Recreation Leader IV	9.25 per hour
Director	12.00 per hour
Cashier	6.75 per hour
Lifeguard I	8.75 per hour
Lifeguard II	9.25 per hour
Lifeguard III	10.75 per hour
Lifeguard IV	11.25 per hour
Supervising Guard	12.75 per hour
Pool Manager	15.00 per hour
Community Center Attendant	7.75 – 15.00 per hour
Intern/ Management Project Staff	9.00 – 35.00 per hour
After School Instructional Aide	12.00 per hour
After School Site Coordinator	20.00 per hour
After School Coordinator /Teacher	33.00- 35.00 per hour

**POLICE DEPARTMENT
JANUARY 1, 2006 – DECEMBER 31, 2006**

Position	A	B	C	D	E
Police Officer	3528	3704	3889	4084	4288
Corporal	3728	3904	4089	4284	4488
Sergeant	4175	4372	4591	4820	5061

**POLICE DEPARTMENT
JANUARY 1, 2007 – DECEMBER 31, 2007**

Position	A	B	C	D	E
Records & Information Systems Sup.	3993	4193	4403	4623	4854
Police Officer	3792	3982	4181	4390	4610
Corporal	3992	4182	4381	4590	4810
Sergeant	4471	4694	4907	5141	5387

**POLICE DEPARTMENT
JANUARY 1, 2008 – DECEMBER 31, 2008**

Position	A	B	C	D	E
Records & Information Systems Sup.	4293	4508	4733	4970	5218
Police Officer	4077	4281	4495	4719	4955
Corporal	4277	4481	4695	4919	5155
Sergeant	4790	5019	5258	5509	5774

- Shaded Items are the amended salary ranges – Adopted by Council on 10/3/06
- All other salary ranges were previously adopted

Amends General
Minimum Wage Order
and IWC Industry and
Occupation Orders

Please Post Next to Your IWC Industry or Occupation Order



OFFICIAL NOTICE

**California
Minimum Wage**

MW-2007

Minimum Wage - Every employer shall pay to each employee wages not less than the following:

\$7.50 **\$8.00**

per hour beginning January 1, 2007

per hour beginning January 1, 2008

To employers and representatives of persons working in industries and occupations in the State of California:

SUMMARY OF ACTIONS

TAKE NOTICE that on September 12, 2006, the California Legislature enacted legislation signed by the Governor of California, raising the minimum wage for all industries. (AB 1835, Ch. 230, Stats of 2006, adding sections 1182.12 and 1182.13 to the California Labor Code.) Pursuant to its authority under Labor Code section 1182.13, the Department of Industrial Relations amends and republishes Sections 1, 2, 3, and 5 of the General Minimum Wage Order. MW-2001, Section 4, Separability, has not been changed. Consistent with this enactment, amendments are made to the minimum wage, and the meals and lodging credits sections of all of the IWC's industry and occupation orders.

This summary must be made available to employees in accordance with the IWC's wage orders. Copies of the full text of the amended wage orders may be obtained by ordering on-line at www.dir.ca.gov/WFP.asp, or by contacting your local Division of Labor Standards Enforcement office.

1. APPLICABILITY

The provisions of this Order shall not apply to outside salespersons and individuals who are the parent, spouse, or children of the employer previously contained in this Order and the IWC's industry and occupation orders. Exceptions and modifications provided by statute or in Section 1, Applicability, and in other sections of the IWC's industry and occupation orders may be used where any such provisions are enforceable and applicable to the employer.

2. MINIMUM WAGES

Every employer shall pay to each employee wages not less than seven dollars and fifty cents (\$7.50) per hour for all hours worked, effective January 1, 2007, and not less than eight dollars (\$8.00) per hour for all hours worked, effective January 1, 2008.

3. MEALS AND LODGING

Meals or lodging may not be credited against the minimum wage without a voluntary written agreement between the employer and the employee. When credit for meals or lodging is used to meet part of the employer's minimum wage obligation, the amounts so credited may not be more than the following:

	Effective January 1, 2007	Effective January 1, 2008
LODGING		
Room occupied alone	\$35.27 per week	\$37.63 per week
Room shared	\$29.11 per week	\$31.06 per week
Apartment - two-thirds (2/3) of the ordinary rental value, and in no event more than:	\$423.51 per month	\$451.89 per month
Where a couple are both employed by the employer, two-thirds (2/3) of the ordinary rental value, and in no event more than:	\$626.49 per month	\$668.46 per month
MEALS		
Breakfast	\$2.72	\$2.90
Lunch	\$3.72	\$3.97
Dinner	\$5.00	\$5.34

4. SEPARABILITY

If the application of any provision of this Order, or any section, subsection, subdivision, sentence, clause, phrase, word or portion of this Order should be held invalid, unconstitutional, unauthorized, or prohibited by statute, the remaining provisions thereof shall not be affected thereby, but shall continue to be given full force and effect as if the part so held invalid or unconstitutional had not been included herein.

5. AMENDED PROVISIONS

This Order amends the minimum wage and meals and lodging credits in MW-2001, as well as in the IWC's industry and occupation orders. (See Orders 1-15, Secs. 4 and 10; and Order 16, Secs. 4 and 9.) This Order makes no other changes to the IWC's industry and occupation orders.

These Amendments to the Wage Orders shall be in effect as of January 1, 2007.

Questions about enforcement should be directed to the Division of Labor Standards Enforcement. Consult the white pages of your telephone directory under CALIFORNIA, State of, Industrial Relations for the address and telephone number of the office nearest you. The Division has offices in the following cities: Bakersfield, El Centro, Eureka, Fresno, Long Beach, Los Angeles, Oakland, Redding, Sacramento, Salinas, San Bernardino, San Diego, San Francisco, San Jose, Santa Ana, Santa Barbara, Santa Rosa, Stockton, and Van Nuys.



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE : February 20, 2007
THROUGH: John W. Donlevy, Jr., City Manager *[Signature]*
FROM: Dan Maguire, Housing Programs Manager *[Signature]*
SUBJECT: Presentation on Rotary Park Master Plan phasing priorities from the Chamber of Commerce Vision Committee

RECOMMENDATION:

Receive a presentation on the Rotary Park Master Plan phasing priorities by Vision Committee Chair Edmund Lis.

BACKGROUND:

At the November 7, 2006 meeting, the City Council received a presentation on the Rotary Park Preliminary Draft Master Plan and Opinion of Probable Costs by landscape architect Cheryl Sullivan. Subsequently, the Chamber of Commerce Vision Committee and Rotary Park Expansion participants have worked with Cheryl Sullivan to establish phasing priorities and to refine Opinion of Probable Cost to develop a materials only cost estimate where possible. Vision Committee has also developed recommendations regarding the location and type of prefabricated restroom component of Phase 1.

FISCAL IMPACT:

None by this action.

ATTACHMENTS:

Opinion of Probable Costs for Phased Installation, Restroom sketches, Prefabricated Restroom product sheets.

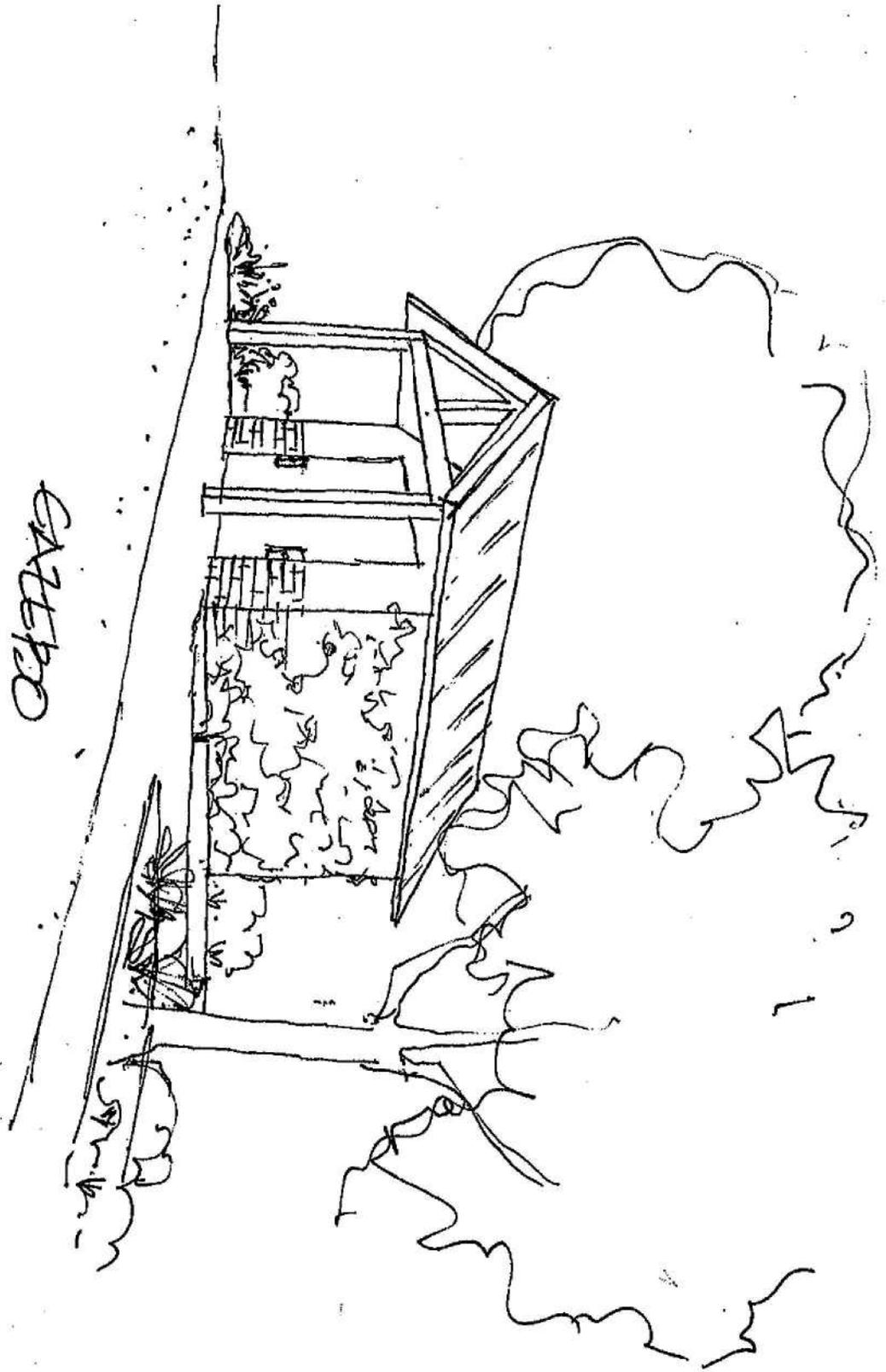
LANDSCAPE ARCHITECT'S OPINION OF PROBABLE CONSTRUCTION COSTS FOR PHASED INSTALL/
 PROJECT: ROTARY PARK, WINTERS
 PURPOSE: PROJECT BUDGETING
 BASED ON PRELIMINARY MASTER PLAN DATED OCTOBER 25, 2006
 PREPARED BY: C. Sullivan
 LAST REVISED: January 15, 2007

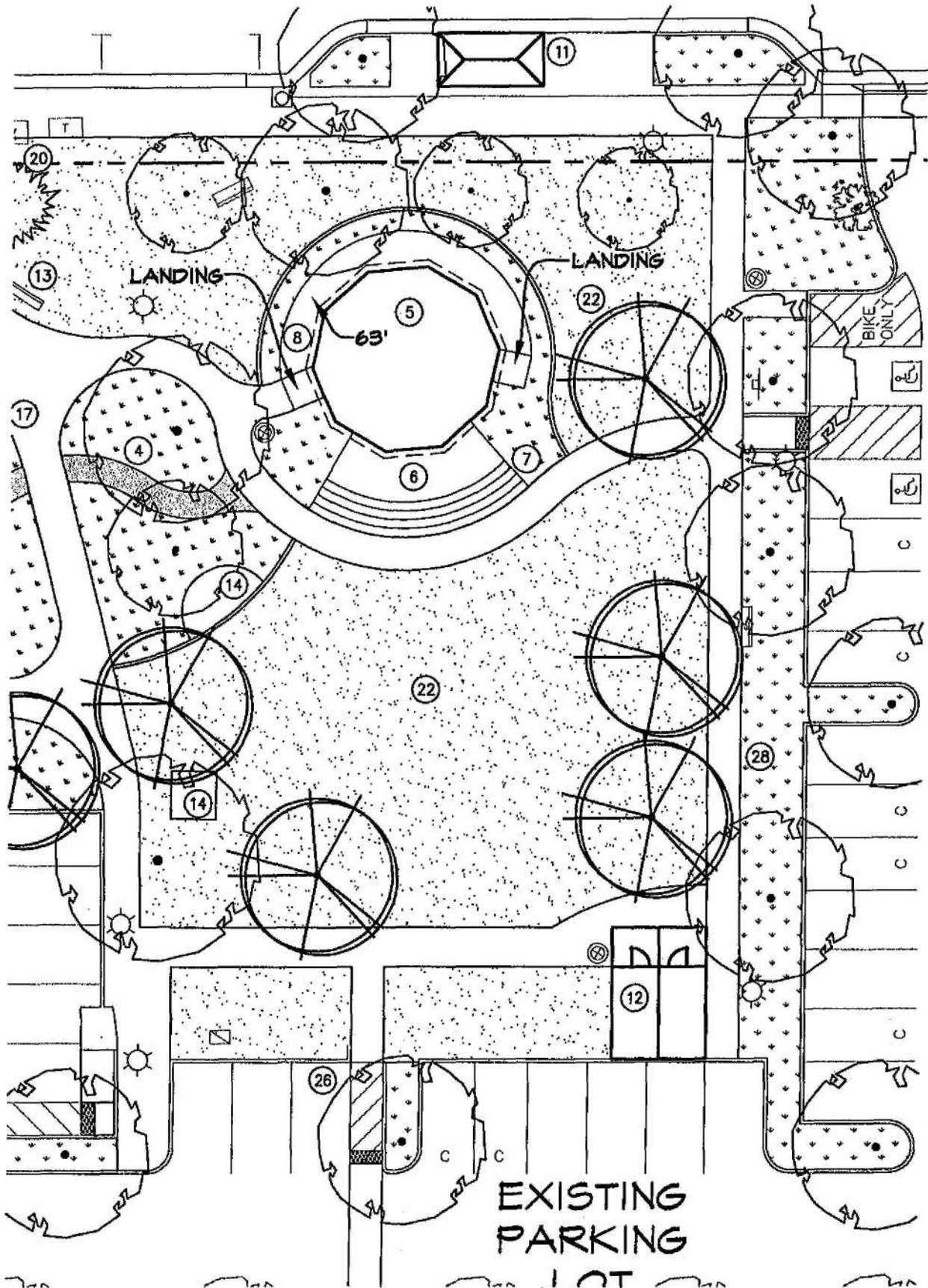
PHASE 1-Restroom, Gazebo and Drinking Fountains

Item	Description	Qty	Units	Unit Cost	Total-Materials & Labor	Total Materials Only	Notes
Site Mobilization & Demolition:							
1	Site Mobilization	1	LS	\$ 5,000	\$ 5,000		
2	Cleaning & Removals	1	LS	\$ 6,000	\$ 6,000		
Site Mobilization & Demolition Sub-Total:					\$ 11,000	\$ -	
Grading & Drainage:							
3	Finish Grading	1	LS	\$ 2,000	\$ 2,000		
4	Staking	1	LS	\$ 1,000	\$ 1,000		
Grading & Drainage Sub-Total:					\$ 3,000	\$ -	
Site Utilities:							
5	Sewer (restroom, drinking ftn)	200	LF	\$ 40	\$ 8,000	\$ 2,000	
6	Domestic Water Service w/ meter, backflow preventor	1	LS	\$ 3,000	\$ 3,000		
7	Domestic water line (restroom, drinking ftn)	200	LF	\$ 20	\$ 4,000	\$ 1,600	
Site Utilities Sub-Total:					\$ 15,000	\$ 3,600	
Irrigation							
8	Irrigation System	2,000	SF	\$ 3	\$ 6,000	\$ 1,000	
Irrigation Sub-Total:					\$ 6,000	\$ 1,000	
Hardscape							
9	Concrete Flatwork (walk to Gazebo, drinking ftn)	1,300	SF	\$ 7	\$ 9,100	\$ 2,100	
10	Concrete Mowcurb	95	LF	\$ 25	\$ 2,375	\$ 250	
Hardscape Sub-Total:					\$ 11,475	\$ 2,350	
Site Furnishings							
11	Restroom Structure (Pre-fabricated)	1	LS	\$ 80,000	\$ 80,000	\$ 80,000	
12	Rotary Drinking Fountain (installation only)	1	LS	\$ 1,000	\$ 1,000		
Site Furnishings Sub-Total:					\$ 81,000	\$ 80,000	
Gazebo							
13	New Ramp at 3% Slope	320	SF	\$ 40	\$ 12,800	\$ 3,700	
14	Stage Extension	188	SF	\$ 16	\$ 3,008	\$ 2,200	
15	Gazebo Steps	165	LF	\$ 43	\$ 7,095	\$ 1,000	
16	Hand rails (at ramp and new stage/steps)	160	LF	\$ 40	\$ 6,400	\$ 3,000	
Gazebo Sub-Total:					\$ 29,303	\$ 9,900	
Planting -optional							
17	15 Gal Trees	5	EA	\$ 175	\$ 875	\$ 300	
18	Shrubs & Groundcover	500	SF	\$ 3	\$ 1,500	\$ 500	
19	Sod	500	SF	\$ 1	\$ 625	\$ 200	
20	Soil Preparation	3,000	SF	\$ 0.4	\$ 1,200	\$ 200	
Planting Sub-Total:					\$ 4,200	\$ 1,200	
Site Electrical:							
21	Electrical Connection-restroom	1	LS	\$ 4,000	\$ 4,000	\$ 2,000	
Site Electrical Sub-Total:					\$ 4,000	\$ 2,000	
Maintenance:							
22	60-Day Maintenance Period	1	LS	\$ 3,000	\$ 3,000		
23	6' Temporary Construction Fence (renew)	1	LS	\$ 2,000	\$ 2,000	\$ 2,000	
Maintenance Sub-Total:					\$ 5,000	\$ 2,000	
Sub-Total Cost					\$ 169,978	\$ 102,050	
(20%) CONTINGENCY					\$ 33,996	\$ 20,410	
TOTAL CONSTRUCTION COST					\$ 204,000	\$ 122,000	

FUTURE PHASES

		Qty	Units	Unit Cost	Total-Materials & Labor	Total Materials Only
Site Mobilization & Demolition:						
1	Site Mobilization	1	LS	\$ 15,000	\$ 15,000	
2	Clearing & Removals	1	LS	\$ 10,000	\$ 10,000	
				Site Mobilization & Demolition Sub-Total:	\$ 25,000	\$ -
Grading & Drainage:						
3	Finish Grading	1	LS	\$ 4,000	\$ 4,000	
4	Drainage	1	LS	\$ 10,000	\$ 10,000	
5	Staking	1	LS	\$ 4,000	\$ 4,000	
				Grading & Drainage Sub-Total:	\$ 18,000	\$ -
Site Utilities:						
6	Sewer	300	LF	\$ 40	\$ 12,000	\$ 5,000
7	Domestic Water Service w/ meter, backflow preventor	1	LS	\$ 3,000	\$ 3,000	
8	Domestic water line	450	LF	\$ 20	\$ 9,000	\$ 3,000
9	Hoseblbs at Pavilion	1	LS	\$ 1,000	\$ 1,000	\$ 300
10	Resetting Existing Utility Vaults, Boxes	1	LS	\$ 2,000	\$ 2,000	
				Site Utilities Sub-Total:	\$ 27,000	\$ 6,300
Irrigation						
11	Irrigation System	8,000	SF	\$ 3	\$ 24,000	\$ 8,000
				Irrigation Sub-Total:	\$ 24,000	\$ 8,000
Hardscape						
12	Concrete Flatwork	9,400	SF	\$ 7	\$ 65,800	\$ 23,000
13	Decorative Pavers (Plaza)	5,400	SF	\$ 10	\$ 54,000	\$ 27,000
14	Decorative Pavers (Path)	370	SF	\$ 10	\$ 3,700	\$ 1,500
15	Concrete Mowcurb	200	LF	\$ 25	\$ 5,000	\$ 500
16	Railroad Avenue Sidewalk (10' wide)	1000	SF	\$ 7	\$ 7,000	\$ 2,400
17	Main Street Sidewalk Expansion (+3' wide)	900	SF	\$ 7	\$ 6,300	\$ 2,200
				Hardscape Sub-Total:	\$ 141,800	\$ 56,600
Site Furnishings						
18	Seat Wall	115	LF	\$ 145	\$ 16,675	\$ 5,900
19	Trash Receptacle	7	EA	\$ 1,200	\$ 8,400	\$ 6,300
20	Trellis Structures (Custom metal, concrete, and/or wood)	1	LS	\$ 75,000	\$ 75,000	
21	18' x 90' Pavilion Structure (Pre-fabricated)	1	LS	\$ 75,000	\$ 75,000	\$ 57,000
22	Kiosk & Informational Boards (2)	1	LS	\$ 18,000	\$ 18,000	\$ 10,000
22	Relocate Flag Pole	1	LS	\$ 1,000	\$ 1,000	
23	Relocate Clock	1	LS	\$ 1,000	\$ 1,000	
				Site Furnishings Sub-Total:	\$ 193,075	\$ 79,200
Water Feature						
24	Fountain, pump, utility connections	1	LS	\$ 50,000	\$ 50,000	
				Water Feature Sub-Total:	\$ 50,000	\$ -
Item	Description	Qty	Units	Unit Cost	Total	
Planting						
26	15 Gal Trees	10	EA	\$ 175	\$ 1,750	\$ 700
26	Shrubs & Groundcover	8,000	SF	\$ 3	\$ 18,000	\$ 9,000
27	Sod	2,000	SF	\$ 1	\$ 2,500	\$ 800
28	Soil Preparation	8,000	SF	\$ 0.4	\$ 3,200	\$ 1,600
				Planting Sub-Total:	\$ 25,450	\$ 12,100
Site Electrical:						
29	Electrical Connection	1	LS	\$ 10,000	\$ 10,000	\$ 5,000
30	Relocate Existing Light Poles	1	LS	\$ 5,000	\$ 5,000	
31	Electrical Junction Boxes	12	EA	\$ 1,000	\$ 12,000	\$ 6,000
32	Park Lighting	1	LS	\$ 30,000	\$ 30,000	
				Site Electrical Sub-Total:	\$ 67,000	\$ 11,000
Maintenance:						
33	90-Day Maintenance Period	1	LS	\$ 15,000	\$ 15,000	
34	6' Temporary Construction Fence	1	LS	\$ 5,000	\$ 5,000	
				Maintenance Sub-Total:	\$ 20,000	\$ -
Sub-Total Cost					\$ 584,325	\$ 175,200
(20%) CONTINGENCY					\$ 116,885	\$ 35,040
TOTAL CONSTRUCTION COST					\$ 701,000	\$ 210,000







CITY COUNCIL STAFF REPORT

February 20, 2007

TO: Honorable Mayor and Councilmembers

THROUGH: John W. Donlevy, Jr. – City Manager *JWD*

FROM: Dan Sokolow – Community Development Director *DS*

SUBJECT: **Public Hearing and consideration of Mary Rose Gardens Subdivision. The project is a proposed subdivision of 5.69 acres to create 28 single-family lots including two half-plex lots (Lots 12A and B) and Parcel X for an 18,433 square foot subdivision feature/green space area at 415 Grant Avenue (northwest corner of Grant Avenue and Cemetery Lane). APN: 003-524-19 (5.69 acres). Applicant: Dave Snow. Entitlements include Tentative Subdivision Map; Development Agreement; Rezoning to add the Planned Development Overlay over the 5.69-acre site; Planned Development Permit for PD Overlay; Site Plan for residential units and landscaping of Parcel X; and Demolition Permit. STAFF IS RECOMMENDING THAT THIS ITEM BE CONTINUED TO THE MARCH 6, 2007 CITY COUNCIL MEETING.**

RECOMMENDATION: Staff recommends that the City Council continue the public hearing and consideration of the project to the March 6, 2007 meeting of the City Council. Staff is continuing to work on the deal points for the development agreement.

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CITY COUNCIL STAFF REPORT
February 20, 2007

TO: Honorable Mayor and Councilmembers

THROUGH: John W. Donlevy, Jr. – City Manager 

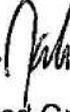
FROM: Dan Sokolow – Community Development Director 

SUBJECT: **Public hearing and consideration of Anderson Place Subdivision. The project is a proposed subdivision of 2.13 acres to create 24 residential lots with a total of 28 residential units and 9 office suites, an internal roadway/parking areas ("Lot A"), a pedestrian pathway ("Lot B"), subdivision feature/green space area ("Lot C"), and second internal roadway/parking area ("Lot D") at 723 Railroad Avenue. APN: 003-220-22 (2.13 acres). Applicant: Eva Brzeski. Entitlements include Tentative Subdivision Map; Development Agreement, Rezone to add the Planned Development Overlay over the 2.13-acre site; Planned Development Permit for PD Overlay; Modifications to the adopted Street Cross Sections; Site Plan for residential units/office suites and landscaping; and Demolition Permit. STAFF IS RECOMMENDING CONTINUATION TO THE MARCH 6, 2007 CITY COUNCIL MEETING.**

RECOMMENDATION: Staff recommends that the City Council continue the public hearing and consideration of the project to the March 6, 2007 meeting of the City Council. Staff is continuing to work on the deal points for the development agreement.



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: December 12, 2006
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Winters Center for the Arts- Proposed Grant

RECOMMENDATION:

That the City Council consider approval of a \$2,500 grant to the Winters Center for the Arts.

BACKGROUND:

At the November 7, 2006 City Council Meeting, Staff was asked to meet with the representatives from the Winters Center for the Arts to consider the terms for a grant in the amount of \$2,500. Staff has met with WCA and is recommending terms for the allocation. This item was again considered at the February 6, 2007 meeting and has been continued to the February 20, 2007 Meeting.

DISCUSSION:

Staff has met with Eric Dowd, President of the Board for WCA and we have discussed the following terms of a grant award.

1. **Art Show:** WCA will be responsible for coordinating a downtown art show to include displays, participation activities and sales. WCA will be responsible for advertisement and marketing of the event as well as the administration of the show. This would occur in the Spring, 2007.
2. **Classes:** During the period from January to May, WCA will initiate 4 classes cooperatively with the City of Winters. The classes will be conducted at the WCA storefront application. No classes have been initiated as of this report.
3. **Rent:** The grant would be in the form of direct payment of rent for WCA.

The WCA has reviewed and is in concurrence with the terms of these requirements.

In February, 2007, the WCA will be closing its 25 Main Street location and will be relocating across the street to the current location of Classic Video. Staff is unaware of the expected opening date for the new Center.

Questions from the February 6, 2007 Meeting included the non-profit status of the WCA and the viability of the WCA to fulfill the grant. In researching the non-profit status of the WCA, it has been found that they are operating under the previous non-profit incorporation as the Winters Participation Art Gallery. As far as the viability of the WCA to fulfill the grant, that will be addressed by the WCA at the Council Meeting.

FISCAL IMPACT: \$2,500



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: February 20, 2007
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Putah Creek Vegetation Management Policy

RECOMMENDATION:

That the City Council provide direction to Staff on vegetation management practices along Putah Creek.

BACKGROUND:

The Winters Putah Creek Committee will be discussing on February 19, 2007 recommendations on an overall vegetation management policy for the City to follow along Putah Creek Park. This will be presented both orally and a draft of a written policy.

Direction from the City Council is important at this point. The removal of exotic vegetation such as blackberry, arrundo and eucalyptus saplings is important in protecting the corridor through the park from storm debris, surges of water, creating visibility into the area and roadway protection. The removal also creates greater access for persons interested in visiting the park. The need to have continued maintenance is necessary to prevent the overgrowth of the vegetation and potential negative outcomes which could result.

Because the City does not have any funding mechanism for maintenance of Putah Creek Park, we are often reliant on labor from the CDF and available donated equipment from various local organizations such as the Lower Putah Creek Coordinating Committee. Many of these resources become available on an impromptu basis and are not planned as part of a public process.

The City is currently in the process updating the Putah Creek Master Plan. The update does not necessarily mean that maintenance in the park will "stop" until the plan is completed. Any variation of the Master Plan will invariably include the continued removal of the exotics from this section of the creek.

Staff is requesting direction and ultimately an adopted policy on this subject.

FISCAL IMPACT:

None by this action.