

**AGENDA FOR A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF WINTERS SCHEDULED FOR TUESDAY,
JANUARY 17, 2006, AT 7:30 P.M.**

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNIZE AUDIENCE/CORRESPONDENCE:

At this time members of the public may address the Council on items not listed on the agenda and within the jurisdiction of the Council. No formal action may be taken on items not listed on the agenda. Presentations may be limited or continued, depending on the time available.

MODIFICATION OF AGENDA:

PRESENTATION:

CONSENT ITEMS:

- A. Minutes of Regular Meeting of the City Council of the City of Winters Held January 3, 2006 (pp 1-2)
- B. Approval of Amendment #2 to EIR Consultant Services Agreement with Ted Winfield Associates for Winters Highlands EIR in the amount of \$7,300 (pp 3-4)
- C. Warrants Ending 01-17-2006 (pp 5-6)

DISCUSSION ITEMS:

- 1. Appointment of City Treasurer (pp 7)

*****COMMUNITY DEVELOPMENT AGENCY*****

CITY MANAGER REPORT

COUNCIL/STAFF COMMENTS

INFORMATION ONLY

Consideration of items not listed on the agenda:

Items in the following categories; pursuant to Government Code

- 1. Majority determination that an emergency (as defined by the Brown Act) exists; or
- 2. A 4/5th determination that the need to take action arose subsequent to the posting of the agenda

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EXECUTIVE SESSION:

1. Real Estate Negotiation: Conference with Real Property negotiator re: 14 East Abbey Street, APN# 003-221-02-1, City Manager John W. Donlevy, Jr.

ADJOURNMENT:

I declare under the penalty of perjury that the foregoing agenda for the 01/17/2006 meeting of the City Council of the City of Winters was posted 01/13/2006 in the office of the City Clerk, 318 First Street, Winters, CA and was available to the public during normal business hours.

ATTEST:


Nanci G. Mills, City Clerk

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF WINTERS HELD ON TUESDAY, JANUARY 3, 2006 AT 7:30 P.M.

Mayor Martinez called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Present were Council Members Anderson, Fridae, Godden, Stone and Mayor Martinez. Also present were City Manager Donlevy, City Attorney Wallace and City Clerk Nanci Mills.

RECOGNIZE AUDIENCE/CORRESPONDENCE: None

MODIFICATION OF AGENDA: None

PRESENTATION: None

CONSENT ITEMS:

- A. Approve Minutes of a Regular Meeting of the City Council of the City of Winters held December 13, 2005 and the Minutes of a Special Meeting of the City Council held December 19, 2005.
- B. HOME grant funds Conditionally Reserved for the Winters II Multi-Family Affordable Housing Project
- C. Request for Qualifications for Consultant to Manage RFP for Waste/Recycle Contract
(Under Separate Cover)
- D. Approve County Wide Multi-Hazard Plan
- E. New Parking Lot at Rotary Park, Project No. 05-01

Council Member Stone made a motion to approve consent items A – E. Seconded by Council Member Anderson. Motion carried unanimously.

*******COMMUNITY DEVELOPMENT AGENCY*******

CONSENT ITEMS:

- A. Community Development Agency Financial Statements for Year Ended 6/30/05.
(Under Separate Cover)

Agency Member Stone made a motion to approve consent item A. Seconded by Agency Member Anderson. Motion carried unanimously.

CITY MANAGER REPORT: Trestle Bridge, Community Center Overhang, Fundraising Ideas

COUNCIL/STAFF COMMENTS: Flooding Issues, Berryessa Re-Use Plan Debate

INFORMATION ONLY: None

**MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE
CITY OF WINTERS HELD ON TUESDAY, JANUARY 3, 2006 AT 7:30 P.M.**

INFORMATION ONLY: None

EXECUTIVE SESSION: None

ADJOURNMENT

The City Council meeting adjourned at 7:54 p.m..

Dan Martinez, Mayor

ATTEST:

Nanci G. Mills, City Clerk



CITY COUNCIL STAFF REPORT
January 17, 2006

TO: Honorable Mayor and Councilmembers
THROUGH: John W. Donlevy, Jr. – City Manager *[Signature]*
FROM: Dan Sokolow – Community Development Director *[Signature]*
SUBJECT: Authorize Amendment #2 in the Amount of \$7,300 to the Consultant Services Agreement with Ted Winfield Associates to Prepare an EIR for the Winters Highlands Subdivision

RECOMMENDATION: Staff recommends that the City Council approve Amendment #2 in the amount of \$7,300 to the consultant services agreement with Ted Winfield Associates for preparing the Winters Highlands Subdivision Environmental Impact Report (EIR).

BACKGROUND: Last year, the City Council awarded a consultant services agreement to Ted Winfield Associates in the amount of \$30,820 to prepare the EIR on the Winters Highlands project and amended the agreement to add funding in the amount of \$7,680 for Winfield to prepare a wetland delineation map for the Highlands project. The attached letter, dated January 2, 2006, from Ted Winfield & Associates details additional work and expenses that were not anticipated for this project. In particular, the work involved in the preparation of the environmental description for the project, completion of the response to Draft EIR comments, and attendance at meetings have been extensive and exceeded the project estimates. As a result, Winfield has requested an amendment to the consultant services agreement in the amount of \$7,300.

DISCUSSION: Staff has worked closely with Ted Winfield & Associates on this project and is aware of the additional work that has been required for preparing the EIR.

ALTERNATIVES: Staff is not aware of other alternatives and supports the request.

FISCAL IMPACT: The City maintains a deposit account for the Winters Highlands project funded by the project applicant, Granite Bay Holdings, Inc. The account will fund the cost, \$7,300, of Amendment #2 to the consultant services agreement with Ted Winfield & Associates.

Attachment

Letter dated January 2, 2006 from Ted Winfield & Associates

Ted Winfield & Associates

1455 Wagoner Drive, Livermore, CA 94550 • (925) 371-6379 • (925) 371-6333 (fax)

January 2, 2006

Mr. Dan Sokolow
City of Winters
318 First Street
Winters, CA 95694

RECEIVED

JAN 05 2006

CITY OF WINTERS

Re: Request for Contract Modification for Winters Highlands EIR

Dear Dan:

The purpose of this letter is to request a modification to my existing contract for the Winters Highlands Project Focused EIR. The reasons for this request are based on the following:

- Underestimate of the hours needed to complete the environmental description and DEIR by 10 hours for a total of \$1,200.
- Underestimate of the hours to complete the FEIR, including preparation of responses to comments, formatting and producing the document for final printing by 13 hours for a total of \$1,560.
- Underestimate of the number of meeting and hearings by 12 hours (travel, preparation time and meeting time) for a total of \$1,440.

In addition, I have reviewed my records and determined that there are expenses that I have not charged, including mileage (\$768.26 plus an estimated \$190 for remaining three hearings for a total of \$958.26), Federal Express charges (\$104.22), and UPS delivery charges for the FEIR (\$268.60). In addition, the cost to print and bind the reports is approximately \$1,700.

I am requesting an additional \$7,300 to cover these additional charges. The present budget is \$38,500. With submittal of my December (2005) invoice (\$2,940), I have an estimated \$92.52 left in the existing budget and 23 unbilled hours (\$2,760). The breakdown of the unbilled hours is identified in the first two bullet items above.

Please call if you require additional information or have any questions.

Sincerely,



Ted P. Winfield, Ph.D.

CITY OF WINTERS
WARRANT REGISTER 01-17-2006

VENDER	DESCRIPTION	WARRANT
ABAG POWER	NATURAL GAS	544.00
AFES	NETWORK SERVICES	119.00
AFLAC	JANUARY PREMIUM	409.74
ALPHAGRAPHICS	4000 WINDOW ENVELOPE W/PE	332.11
ARAMARK	UNIFORMS FOR PW	384.11
AUDUBON CALIFORNIA	PUTAH CREEK PARK	4,163.00
AVAYA, INC	SERVICE AGREEMENT- OPEN P	96.00
REGINA BASSETT	COMMUNITY CENTER DEPOSIT	150.00
BIASI'S AUTO REPAIR	POLICE VEHICLE REPAIRS	582.53
BLACKBURN CONSULTING	SAMPLING AND TESTING SERV	750.50
CALIFORNIA REDEVELOPMENT	REGISTRATION J.DONLEVY CR	465.00
CALPERLA	ANNUAL DUES	265.00
CINGULAR WIRELESS	WIRELESS MODEM LINE FOR S	224.34
CLARK PEST CONTROL	CITY HALL/COMMUNITY CENTE	174.00
CODE 3	SET UP GLORIA'S COMPUTER	742.50
CODY'S DELI & CATERING	Utility Tax Refund	919.01
COPWARE INC.	LEGAL SOURCEBOOKS	420.19
CORBIN WILLITS	ENHANCEMENT FEES	803.19
DFM ASSOCIATES	2006 CA ELECTIONS HANDBOO	48.27
ECONOMIC & PLANNING	WINTERS HIGHLANDS FISCAL	577.50
EXPRESS JANITORIAL	JANITORIAL SERVICES	1,935.00
GLOBIAL ELECTRIC MAINT	GEM REOAIR	512.84
SHELLY GUNBY	REIMBURSEMENT FOR AIRLINE	177.10
SERGIO GUTIERREZ	POST REIMBURSEMENT MANAC	40.00
INTERSTATE OIL CO	GASOLINE	3,645.71
A BETTER PLACE TO GO INC	PARKS PORT-A-POTTIES	558.36
KIMES HARDWARE	WELLSAFETY KITS	94.60
LP200	PLAN CHECK ,COTTAGES	7,525.77
MAXIMUS	USER STUDY	6,800.00
MEEKS	SUPPLIES FOR AMPITHEATER	168.66
METROCALL	WIRELESS MODEM LINE FOR S	19.95
MIKE HOLDEN, DBA	CITY'S BACKFLOWS TESTED-7	600.00
MUNIMETRIX	IMAGEFLOW SOFTWARE	480.00
MUNI FINANCIAL	ASSESSMENT DIST. ADMIN. O	2,038.78
BRUCE MURAMOTO	REIMB. EXPENSES & PER DIE	1,296.16
NEXTEL COMMUNICATIONS	CELLULAR TELEPHONE CHARG	1,356.35
PACIFIC ACE HARDWARE	9 VOLT ALKLINE BATTERY	13.91
PERS	PERS Payable 12-2005-5	15,338.49
PACIFIC GAS & ELECTRIC C	ELECTRIC SERVICES9/24-11/	31,600.70
PISANIS AUTO PARTS	GAS CAP/REPAIR SUPPLIES	174.57
PISANI'S SERVICE	PROPANE	10.00

CITY OF WINTERS
WARRANT REGISTER 01-17-2006

PITNEY BOWES INC	Postage & Mail Non-depart	500.00
PITNEY BOWES INC.	ANNUAL EQUIPMENT MAINTEN/	511.00
NICHOLAS J PONTICELLO	PROFESSIONAL SERVICES 10/	58,544.41
PUBLIC SAFTEY INNOVATION	REPAIR GUN LOCK RELEASE I	139.20
QUILL	OFFICE SUPPLIES	1,748.71
RAMOS ORHARDS	DUPLICATE BILLING REFUND	207.12
IDENTIKIT SOLUTIONS	FINGERPRINTING SUPPLIES	34.00
SAS PLANNING CONSULTING	CONTRACT SERVICES	4,000.00
SAVE OUR SERVICES FUND	PPE 01/03/2006 CONTRIBUTI	17.00
SBC/MCI	Telephone Non-department	520.20
SBC LONG DISTANCE	Telephone Non-department	15.25
SBC	Telephone Non-department	3.21
SIERRA SPRINGS WATER	POLICE DEPARTMENT	75.68
STANDARD INSURANCE CO	JANUARY PREMIUM	717.17
STATE STREET BANK & TRUS	Cash With Fiscal Agent PP	3,377.95
SUISUN VALLEY GROWER	GOPHER TRAP/UTILITY REFUND	429.90
SYER INDUSTRIES	ASPHALT	102.96
T.C.S.A.	TRAFFIC SAFETY CLASSES- T	660.00
TERMINIX PROCESSING CNTR	BAITING PROTECTION -CITY	638.00
TOSHIBA AMERICA	LEASE PAYMENT	893.39
TSCHUDIN CONSULTING GROU	PROFESSIONAL SERVICES 10/	34,900.85
U.C. DAVIS MEDICAL CENTE	SEXUAL ASSAULT EXAM - CAS	722.00
URBAN FUTURES, INC	AUGUST CONSULTING SERVICE	925.00
VALLEY TOXICOLOGY	SPECIMEN SAMPLES	100.00
VANDER HAMM TIRE CENTER	TIRES	125.53
VIRTIAL MARKET	WEBPAGE MAINTENANCE	145.00
JOHN WALLACE	CITY ATTORNEY SERVICES	2,825.00
WINTERS POLICE OFFICERS	Association Dues Payable	122.50
WINTERS EMPLOYEE ASSN	Association Dues Payable	60.00
CITY OF WINTERS-UTILITIE	JANUARY WATER & SEWER	106.82
WINTERS TRUE VALUE	MISC SUPPLIES	785.71
TED WINFIELD AND ASSOC	WINTERS HIGHLANDS EIR - V	2,940.00
ZOOM IMAGING SOLUTIONS	OVERAGE CHARGE FOR COPY I	324.74
YCPARMIA	WORKERS COMP DED BILLING,	124.66
YOLO-SOLANO AIR QUALITY	ANNUAL RENEWAL FEE	1,073.00
COUNTY OF YOLO	RECYCLE CALENDERS	178.55
ZAP MANUFACTURING	STOP SIGNS	568.10
BROWN III, EARLE E.	UTILITY DEPOSIT REFUND	80.00
CASSON, PAUL & GAIL	UTILITY DEPOSIT REFUND	45.29
MCCAULL, JOHN	UTILITIY DEPOSIT REFUND	100.00
	TOTAL	205,944.84



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE : January 17, 2006
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Appointment of City Treasurer

RECOMMENDATION:

That the City Council appoint Mike Sebastian as City Treasurer.

BACKGROUND:

In October, 2005, Margaret Dozier, the City's long time City Treasurer submitted her resignation due to moving from Winters. Peg's term is to expire in June, 2006.

The City Council directed the City Clerk to advertise for persons interested in filling the balance of the term and appointed City Councilmembers Godden and Fridae to interview interested candidates.

DISCUSSION:

On Thursday, January 12, 2006 interviews were held with two applicants, Mike Sebastian and Leslie Kranitz. From the interview process, the recommended person is Mike Sebastian.

FISCAL IMPACT: None by this action.