



Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, April 15, 2014
6:30 p.m.
AMENDED

Members of the City Council

*Cecilia Aguiar-Curry, Mayor
Woody Fridae, Mayor Pro-Tempore
Harold Anderson
Wade Cowan
Bruce Guelden*

*John W. Donlevy, Jr., City Manager
John Wallace, City Attorney
Nanci Mills, City Clerk*

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, April 1, 2014 (pp 5-11)
- B. Resolution 2014-09, a Resolution of the City Council of the City of Winters Declaring Weeds and Rubbish on Certain Lots and Parcels within the City of Winters and Ordering the Institution of Proceedings to Abate said Public Nuisances (pp 12-17)
- C. 78th Annual Youth Day Parade Permit Application, Street Closure Request and Annual Donation Request (pp 18-21)
- D. Consultant Services Agreement with Interwest Consulting Group for Right-of-Way Services for the Bridge Replacement – Railroad Avenue over Dry Slough Fed Aid Project BRLS-5110(029) (pp 22-35)
- E. Resolution 2014-11, a Resolution of the City Council of the City of Winters Amending the 2013-2014 Adopted Operating Budget (pp 36-37)
- F. Proclamation of the City Council of the City of Winters Declaring May 6th, 2014 as “Big Day of Giving and Raising the Level of Philanthropy in the Region” (pp 38)
- G. Proclamation of the City Council of the City of Winters Recognizing April, 2014 as National Poetry Month (pp 39)
- H. Resolution 2014-12, a Resolution of the City Council of the City of Winters Approving a Legal Services Agreement Amendment – City Attorney Ethan Walsh (pp 40-49)
- I. Amplified Sound Permit Application Submitted by Rootstock (pp 50-52)

PRESENTATIONS

Ashley Logins-Miller, Office Support Specialist with the Yolo County Health Department’s Healthy Yolo Program Presenting the Results of the Community Health Assessment (pp 53-87)

Linda Glick, Co-President of the Winters Friends of the Library, to Accept the "Big Day of Giving and Raising the Level of Philanthropy in the Region" Proclamation

Roy Pitts, Accepting the National Poetry Month Proclamation

DISCUSSION ITEMS

1. Winters Fire Department Annual Report (pp 88-114)
2. Animal Control Ordinance (no backup)

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

1. Consideration of Resolution SA-2014-04, a Resolution of the Successor Agency for the Dissolved Winters Community Development Agency Approving the Successor Agency Dedication of a Private Utility Easement to Dollar General/Cross Development (pp 115-119)

CITY MANAGER REPORT

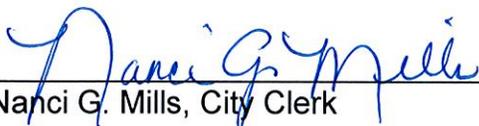
INFORMATION ONLY

1. February Treasurer Report (pp 120-126)
2. February Investment Report (pp 127-128)

EXECUTIVE SESSION

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the April 15, 2014 regular meeting of the Winters City Council was personally delivered to each Councilmember's mail boxes in City Hall and posted on the outside public bulletin board at City Hall, 318 First Street on April 9, 2014, and made available to the public during normal business hours.



Nanci G. Mills, City Clerk

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General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

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City Hall – Finance Office - 318 First Street

During Council meetings – Right side as you enter the Council Chambers

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Wednesday at 10:00 a.m.

Videotapes of City Council meetings are available for review at the Winters Branch of the Yolo County Library.



Minutes of the Winters City Council Meeting
Held on April 1, 2014

Mayor Aguiar-Curry called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Woody Fridae, Bruce Guelden, Mayor Cecilia Aguiar-Curry

Absent: None

Staff: City Manager John Donlevy, City Clerk Nanci Mills, Assistant City Attorney Ethan Walsh, Director of Financial Management Shelly Gunby, Housing Programs Manager Dan Maguire, Environmental Services Manager Carol Scianna, and Management Analyst Tracy Jensen.

Rina Younan led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy requested Discussion Item #1, the public hearing for a State CDBG application be removed. Motion by Council Member Fridae to approve the agenda as amended and seconded by Council Member Anderson. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Fridae, Guelden, Mayor Aguiar-Curry

NOES: None

ABSENT: None

ABSTAIN: None

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: Dick Holdstock, 415 Dry Creek Lane, clarified that the Affordable Housing Steering Committee (AHSC) did not make a decision to rule out any proposals, but designated their choices in a descending order.

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, March 18, 2014
- B. Proclamation Recognizing Tuesday, April 1st as Mayors Day of Recognition for National Service
- C. Proclamation Honoring Rina "Chef Rina" Younan for her Victory in the Food Network's "Cutthroat Kitchen" and "Chef Wanted with Anne Burrell"
- D. Final Acceptance of Public Improvements for Taco Bell

City Manager Donlevy gave an overview and confirmed the final acceptance of public improvements initiates the start of the clock for final liens and payments to the contractor. Motion by Council Member Cowan, second by Fridae, to approve the Consent Calendar. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Fridae, Guelden, Mayor Aguiar-Curry
NOES: None
ABSENT: None
ABSTAIN: None

PRESENTATIONS

Mayor Aguiar-Curry asked coaches Jerry Evanoff and Kim Olivas to come forward and accept the Proclamation honoring the Winters High School Girls Soccer Team. The Proclamation was then read aloud, followed by the presentation of championship shirts to all the players and coaches.

Mayor Aguiar-Curry congratulated Rina Younan (Chef Rina) for her accomplishments, and then read aloud and presented the Proclamation to Rina honoring her for her culinary success. Rina thanked Council and said she was glad to have grown up in Winters, a small town that has kept its' integrity. She finished by saying if you work hard every day, the hard work pays off and you can accomplish anything you put your mind to.

Lynnette Irlmeier, Executive Director of Empower Yolo distributed information to Council that included 24/7 crisis phone lines (530-662-1133 or 916-371-1907) and their website site address, www.empoweryolo.org. Empower Yolo is Yolo County's primary victim service provider and violence prevention leader dedicated to the intervention, prevention and elimination of domestic violence, sexual assault, stalking, human trafficking and child abuse in Yolo County. Lynnette said domestic violence calls to law enforcement are referred to Empower Yolo and most of the shelter staff is bilingual. All victims, whether they are citizens, undocumented citizens or here on a visa, are encouraged to come

forward and report acts of violence and cooperate with the investigation. Empower Yolo has a legal advocate that can help them navigate through the process. Lynette also reported that 2/3 of the 285 people staying in the shelter last year were children.

DISCUSSION ITEMS

1. Public Hearing for Discussion of Possible State Community Development Block Grant ("CDBG") Application

City Manager said this item was being pulled based on the last meeting with Yolo County Housing, who determined that now is not the time to turn in the application due to competition, which could create points against us. It was suggested that an application be turned in when it is not so competitive, possibly next year. The public hearing scheduled for April 8th is no longer necessary.

Council Member Anderson said Council approved De Novo at the last Council meeting. Housing Programs Manager Maguire said the City is still moving forward with De Novo and the intent is to continue advancing a Senior Housing Project. Mayor Aguiar-Curry asked if the City could go back out for funding and if there was a time frame. City Manager Donlevy said once De Novo chooses to release the NOFA, the City will review the schedule and advise.

2. Rosenberg's Rules of Order

City Manager Donlevy said the City Council is currently governed under "Robert's Rules of Order" on all matters pertaining to parliamentary procedure as per the City's Municipal Code. If Council chooses to change to Rosenberg's Rules of Order, it must be done by ordinance.

Council discussion included that now is the time to make the change, it is more straightforward and doesn't eliminate anyone from the conversation, gives everyone the opportunity to speak, and provides the opportunity for the minority to be heard. Assistant City Attorney Walsh said Rosenberg's Rules of Order are more appropriate for local government and the procedures currently followed are closer to Rosenberg's Rules anyway. Mayor Aguiar-Curry said it was the consensus of the Council for staff to bring back a staff report and ordinance changing from Robert's to Rosenberg's Rules of Order.

3. Request for Proposal & Qualification Submittal Review and Selection of Senior Affordable Housing Developer for Grant Avenue Commercial Property and Authorize City Manager to Execute ENA (Exclusive Negotiation Agreement) with Selected Developer

Housing Programs Manager Dan Maguire gave an overview and indicated three proposals were submitted by the March 21 deadline. The proposals received were from Davis Senior Housing Communities (DSHC), PEP Housing, and Domas Development, which then went through an initial review/interview process by the Affordable Housing Steering Committee (AHSC) on 3/24/14. The AHSC said all three were quality proposals and recommended bringing forward to Council the proposals from DSHC and Domas.

Bill Powell from DSHC/Neighborhood Partners and Meea Kang from Domas both gave an overview of their projects, listing their economic strengths, experience, and what their development, construction and management teams could bring to the project.

Jonathan Hammond from PEP Housing asked Council to continue the project.

James Zanetto, Architect & Planner for DSHC, said they have an experienced local team and would love the opportunity to build this project.

Liz McCapes of Brown Construction, the general contractor for DSHC, expanded on their experience in building affordable housing in the area with Neighborhood Partners.

Steve McElroy, Vice President of the John Stewart Company and the property management agent with DSHC, stated they have also worked with Neighborhood Partners in addition to DSHC. They are not nationwide, but they are the largest management firm for affordable housing in the State of California and have the financial strength and backing with access to funding.

Ellen Edwards, Social Service Coordinator for Eleanor Roosevelt Circle and DHSC, provides social services and case management to senior residents at this affordable senior property.

Luke Watkins from DSHC/Neighborhood Partners spoke of the financial capacity of his team and their access of equity for project funding and their desire to do this excellent project. Their proposal doesn't include a Community Center or Health Clinic as they were not included in the RFP. These amenities would be in separate project phases as they can't be financed with affordable housing funding.

Betty Elliot, resident of Leisureville Mobile Home Park in Woodland, spoke highly of Neighborhood Partners and the guidance provided by Dave Thompson.

Council Member Fridae asked if the lawsuit should be discussed and Mayor Aguiar-Curry suggested Council not go there. Assistant City Attorney Walsh said he has done work with both firms and would be comfortable working with both

again and agreed that it was not fair to ask the question without the opportunity for them to prepare for it. There is no question that they are very skilled at what they do.

Council Member Cowan said he has personally visited sites, and as a contractor, he looks at the quality of construction. The City of Winters wants something that will last and he personally favors the Domas project. He added that he didn't think the City needed an RFP. Council Member Anderson said the RFP process has strengthened the Domas project, which has vision. Council Member Guelden said when looking at the maps, it didn't look like the property was lined up the same on both projects. Meea Kang of Domas said there was a 10-foot "haircut" indicated on the Domas site plan. Council Member Fridae said the services that are provided are important and favors the DHSC project. Mayor Aguiar-Curry said one of the goals of senior housing is to create something unique. Other factors include the integration with the community, the services provided, the sustainability of the project and the inclusion of a senior center and senior services. She has visited Domas projects and also visited a DHSC project to get a feel of what they both looked like and has also consulted with different agencies and staff members. As a result, Mayor Aguiar-Curry supports the Domas project. Council Member Fridae added that he respects the opinions of the Council.

Motion by Council Member Cowan to move forward with the project submitted by Domas Development, LLC and to authorize the City Manager to execute an Exclusive Negotiation Agreement (ENA) with said developer. Seconded by Council Member Anderson. Motion carried 4-1 with the following roll call vote:

AYES: Council Members Anderson, Cowan, Guelden, Mayor Aguiar-Curry
NOES: Council Member Fridae
ABSENT: None
ABSTAIN: None

Mayor Aguiar-Curry requested a 10-minute break and reconvened the meeting at 8:40 pm.

4. Comprehensive Annual Financial Report (CAFR) for FY 2012-2013

Director of Financial Management Shelly Gunby gave an overview and said the creation of two funds from the General Fund, the Capital Equipment Replacement Fund and the Service Review Fund, makes it easier to track and maintain fund balances. City Manager Donlevy said the CAFR shows the overall course for debt service, but is not a mandatory document. He emphasized that not everything is positive but gives a third party analysis of the financial structure of the City. The City of Winters is a business with capital assets and the CAFR gives an honest look at how the City of Winters is being managed from a financial standpoint. The City's Finance Department has won 11 Certificates of

Excellence for producing this report. Ms. Gunby said the CAFR will be sent to the GFOA (Government Finance Officer Association) for grading prior to the 12/31/2014 deadline.

5. Resolution 2014-10, A Resolution of the City Council of the City of Winters Approving a Bond Expenditure Agreement Between the City of Winters as the Successor to the Dissolved Winters Community Development Agency and the City of Winters

Director of Financial Management gave an overview and said this agreement must be approved by the City of Winters, the City of Winters as Successor Agency to the Dissolved Winters Community Development Agency, the Oversight Board to the Successor Agency and the Department of Finance before it can become effective and the Winters Community Development Agency's 2007 Tax Allocation Bond proceeds can be spent. Assistant City Attorney Walsh advised that this is the proper way to proceed.

Motion by Council Member Fridae, second by Council Member Cowan to approve Resolution 2014-10 approving a Bond Expenditure Agreement. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Fridae, Guelden, Mayor Aguiar-Curry
NOES: None
ABSENT: None
ABSTAIN: None

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. Resolution SA-2014-03, A Resolution of the Winters Community Development Agency Approving a Bond Expenditure Agreement Between the City of Winters as Successor to the Dissolved Winters Community Development Agency and the City of Winters

Successor Agency Chairman Fridae opened the Successor Agency meeting at 9:02 p.m.

Director of Financial Management Shelly Gunby gave an overview and reiterated that although the Successor Agency is processing a separate resolution, the agreements are identical.

Motion by Agency Member Aguiar-Curry to approve Resolution SA-2014-03 approving a Bond Expenditure Agreement. Motion carried with the following vote:

AYES: Agency Members Aguiar-Curry, Anderson, Cowan, Guelden,
Chairman Fridae
NOES: None
ABSENT: None
ABSTAIN: None

CITY MANAGER REPORT: There was a PG&E meeting today where comments were submitted and a consensus was reached on a number of issues which will be incorporated into the final project description. The technical studies remain outstanding. Under the original proposal, Heidi Tschudin will not be writing the EIR but will stay on as project manager. Overall, it was a very productive meeting.

Dani Thomas of Yolo Arts will work on a proposal to submit and will get sponsors for the Plein Air event. The old fire station has been offered as a location to display their work during the event and an update will be provided on 4/15.

City staff held two interviews today regarding a Downtown Hotel project, one of which was from Davis, who builds and operates their own boutique-type of hotel. The projects will be turned into Urban Futures, our financial advisors, to see if we're interested.

Of the 22 girls on the Winters High School Girls Soccer Team, 8 of them are referees, 4 of the 8 are center referees, and there are 23 referees under the age of 18. Youth soccer is the largest youth organization in Winters (approximately 432 players), which has turned out some confident leaders. Credit goes to coaches Jerry Evanoff and Kim Olivas, whose team will dominate next year as only four players will be graduating. City Manager Donlevy takes a lot of pride in the team, as they represent Winters well.

ADJOURNMENT: Mayor Aguiar-Curry adjourned the meeting at 9:12 p.m. in memory of three long-time Winters residents: 93 year-old Jose Franco, father of staff member Mary Lou Mendoza, 92 year-old Betty Coman, who was a phenomenal historian, and Gene Caselli, who was almost 102 years old. These folks represent a lot of history and they will be missed in the community.

Cecilia Aguiar-Curry, MAYOR

ATTEST:

Nanci G. Mills, City Clerk



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE : April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Gene Ashdown, Building Official
SUBJECT: Resolution 2014-09, Declaring Weeds and Rubbish on Certain Lots and
Parcels within the City of Winters to be a Public Nuisance and Ordering
the Institution of Proceedings to Abate said Public Nuisances

RECOMMENDATION:

Approve Resolution 2014-09, a Resolution Declaring Weeds and Rubbish on Certain Lots and Parcels within the City of Winters to be a Public Nuisance and Ordering the Institution of Proceedings to Abate said Public Nuisances.

BACKGROUND:

Each year at this time the Winters Fire Department/Code Enforcement surveys parcels for which weeds or rubbish, or both, have been observed.

A public hearing has been scheduled for the May 20th City Council meeting, to be held at 6:30 p.m. for the purpose of hearing and considering all objections to the proposed removal of the weeds, rubbish, and refuse from the parcels described in attached list.

FISCAL IMPACT:

None by this action.

Resolution No. 2014-09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
DECLARING WEEDS AND RUBBISH ON CERTAIN LOTS AND PARCELS
WITHIN THE CITY OF WINTERS TO BE A PUBLIC NUISANCE AND
ORDERING THE INSTITUTION OF PROCEEDINGS
TO ABATE SAID PUBLIC NUISANCES**

WHEREAS, Title 4, Division 3, Part 2, Chapter 13, Article 2 of the Government Code, commencing with section 39560 (herein "Weed Abatement Law"). Provides the City Council with an alternative procedure which it may use for the abatement of weed and rubbish on lots and parcels within the City as public nuisances, and

WHEREAS, The City Council desires to utilize the procedures provided in the weed abatement law as a means of abating certain public nuisance conditions located throughout the City consisting of weeds and rubbish on lots and parcels within the City, and

WHEREAS, The Winters Fire Department and Building & Code Enforcement Division has presented the City Council with a list describing by street name and assessor's parcel number the lots and parcels within the City upon which weeds or rubbish, or both have been observed; and

WHEREAS, The City Council desires to abate weeds growing on said lots as seasonal and recurrent nuisances as provided in Section 39562.1 of the Weed Abatement Law;

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WINTERS AS
FOLLOWS:**

1. That all weeds growing upon the streets, sidewalks and private property and all rubbish and refuse upon parkways, sidewalks and private property within the City are hereby declared to be, a public nuisances subject to abatement as provided in the weed abatement Law and this resolution.
2. That all weeds growing upon streets, sidewalks and private property within the City are also declared to be a seasonal and recurrent nuisance subject to abatement as provided in Section 39562.1 of the weed Abatement Law.
3. That the location of each such lot and parcel upon which a public nuisance has been observed to presently exist, listed by street upon which it fronts and Yolo County Assessor's parcel number, is set forth in **Exhibit "A"** attached hereto and incorporated herein by reference.

4. That the Fire Chief or his Representative of the Winters Fire Department is hereby designated to be the "superintendent" as defined in Section 39560 of the Weed Abatement Law. For purposes of performing the duties imposed by said law within the City. Except that, the City Manager will be responsible for filing all liens and signature approval of the abatement contractor.
5. That a public hearing is hereby set before the City Council to be held at 6:30 P.M. on May 20, 2014 at the City Council Chambers. City Hall 318 First Street, Winters, California, for the purposes of hearing and considering all objections to the proposed removal of the weeds, rubbish and refuse from the parcels described in **Exhibit "A"**.
6. That the Winters Fire Department is hereby directed to give mailed notice of said hearing to all persons owning property described in **Exhibit "A"** as provided in Section 39567.1 of the Weed Abatement Law. Said mailed notice to be in the form provided for in the Weed Abatement Law for such notice. Said notice shall state that weeds are seasonal and recurrent nuisances as provided in Section 39562.1 of the Weed Abatement Law.
7. The Fire Chief or his representative is hereby authorized and directed to seek informal competitive bids for the performance of said abatement work on lots and parcels through the city and to present to the City Manager for consideration following the conclusion of the public hearing described above. The City Council finds and determines that said work of removing weeds and rubbish as provided in the Weed Abatement Law constitutes on professional services to the City.

PASSED AND ADOPTED THIS 15th DAY OF APRIL, 2014, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Cecilia Aguiar-Curry, MAYOR

ATTEST:

Nanci G. Mills, CITY CLERK



Building & Code Enforcement Division
(530) 794-6717 Fax (530) 795-4935
318 First Street Winters, CA 95694
gene.ashdown@cityofwinters.org

2014 PROPOSED WEED ABATEMENT

March 20-30, 2014	Identify parcels for potential abatement by Building Official
April 7, 2014	WFD Administrative Assistant to return identified parcel list to Building Official
April 15, 2014	Adopt resolution specified parcels declaring public nuisance on
April 16, 2014	WFD Administrative Assistant to mail notices based on approved list
May 20, 2014	Public Hearing
May 30, 2014	Deadline for voluntary abatement by property owners
June 2, 2014	City abatement contractor to begin abatement on parcels not in compliance
June 13, 2014	Contractor to finish first abatement
June 20, 2014	Contractor to submit first billing for weed abatement
August 4, 2014	Deadline for voluntary removal of any secondary re-growth of weeds
August 5, 2014	City abatement contractor to begin removal of second growth of weeds on parcels not in compliance
August 18, 2014	Contractor to finish second abatement
August 22, 2014	Contractor to submit second abatement billing

Gene Ashdown
Building Official

003-120-004-000	003-120-004-000	ROMAN CATHOLIC BISHOP OF SACRAMENTO	2110 BROADWAY	SACRAMENTO	CA	95818 WINTERS CA
003-160-066-000	003-160-066-000	HERRINGTON FAM TRUST	160 ALDERWOOD RD	WALNUT CREEK	CA	94598 28 E EDWARDS ST WINTERS CA
003-230-017-000	003-230-017-000	PARADISE FARMS LLC	709 DUTTON ST	WINTERS	CA	95694 102 RIVERVIEW CT WINTERS CA
003-230-029-000	003-230-029-000	FRIDAE KEITH W & REBECCA G	112 LIWAI VILLAGE CT	WINTERS	CA	95694 112 LIWAI VILLAGE CT WINTERS CA
003-230-030-000	003-230-030-000	BARBOUR/WHITWORTH FAM TRUST	PO BOX 757	WINTERS	CA	956940757 108 LIWAI VILLAGE CT WINTERS CA
003-242-001-000	003-242-001-000	ELDRIDGE KATHRYN	105 2ND ST	WINTERS	CA	95694 105 2ND ST WINTERS CA
003-242-013-000	003-242-013-000	COMAN ELIZABETH ETAL	105 ORCHARD LANE	WINTERS	CA	95694 117 2ND ST WINTERS CA
003-360-022-000	003-360-022-000	CARRION CHARLES R & SANDY	806 MERMOD PL	WINTERS	CA	95694 126 CARRION CT (PRIVAT CT WINTERS CA
003-360-028-000	003-360-028-000	WINTERS CITY OF	318 1ST ST	WINTERS	CA	95694 820 WALNUT LN WINTERS CA
003-370-028-000	003-370-028-000	SUC AGENCY TO DISSOLVED WINTERS COM DEV AGENCY	318 1ST ST	WINTERS	CA	95694 176 E GRANT AVE WINTERS CA
003-370-029-000	003-370-029-000	SUC AGENCY TO DISSOLVED WINTERS COM DEV AGENCY	318 1ST ST	WINTERS	CA	95694 0 E GRANT AVE WINTERS CA
003-370-030-000	003-370-030-000	SUC AGENCY TO DISSOLVED WINTERS COM DEV AGENCY	318 1ST ST	WINTERS	CA	95694 0 E GRANT AVE WINTERS CA
003-370-034-000	003-370-034-000	WINTERS APARTMENTS INC	5030 BUSINESS CENTER DR STE 260	FAIRFIELD	CA	94534 116 E BAKER ST WINTERS CA
003-370-039-000	003-370-039-000	PLATT JOHN T & YOLANDA	501 EAST ST	WINTERS	CA	95694 501 EAST ST WINTERS CA
003-392-001-000	003-392-001-000	VALADEZ FAM TRUST	1137 WILLIAMS WAY	YUBA CITY	CA	95991 720 HEMENWAY ST WINTERS CA
003-430-008-000	003-430-008-000	WINTERS MHP LLC	9929 VENICE BLVD	LOS ANGELES	CA	90034 WINTERS CA
003-430-010-000	003-430-010-000	COUNTRY INVESTORS	2706 LAND PARK DR	SACRAMENTO	CA	95818
003-430-011-000	003-430-011-000	COUNTRY INVESTORS	2706 LAND PARK DR	SACRAMENTO	CA	95818 WINTERS CA
003-430-012-000	003-430-012-000	ROMAN CATHOLIC BISHOP OF SACRAMENTO	2110 BROADWAY	SACRAMENTO	CA	95818 WINTERS CA
003-430-030-000	003-430-030-000	OGANDO JOE E & KAREN M	102 WOLFSKILL STREET	WINTERS	CA	95694 WINTERS CA
003-430-033-000	003-430-033-000	TURNING POINT ACQUISITIONS V LLC	3130 CROW CANYON PL #170	SAN RAMON	CA	94583
003-430-034-000	003-430-034-000	TURNING POINT ACQUISITIONS V LLC	3130 CROW CANYON PL #170	SAN RAMON	CA	94583 0 TAYLOR ST WINTERS CA
003-450-015-000	003-450-015-000	BARSOITTI THADDEUS & MOYRA	23820 STATE HWY 16	CAPAY	CA	95607 WINTERS CA
003-450-016-000	003-450-016-000	BARSOITTI THADDEUS & MOYRA	23820 STATE HWY 16	CAPAY	CA	95607 WINTERS CA
003-450-017-000	003-450-017-000	BARSOITTI THADDEUS & MOYRA	23820 STATE HWY 16	CAPAY	CA	95607 WINTERS CA
003-450-018-000	003-450-018-000	CASTRO SURVIVORS TRUST	27852 MATSUMOTO LN	WINTERS	CA	956949003 WINTERS CA
003-462-002-000	003-462-002-000	HOUSE KATHLEEN E	828 JEFFERSON ST	WINTERS	CA	95694 828 JEFFERSON ST WINTERS CA
003-474-001-000	003-474-001-000	City of Winters	318 FIRST ST	Winters	CA	95694
003-524-019-000	003-524-019-000	CARTER PHILLIP JOHN & CARMEN & CARTER REV TRUST	P O BOX 929	WINTERS	CA	95694 415 GRANT AVE WINTERS CA
030-180-017-000	030-180-017-000	WINTERS CITY OF	318 FIRST ST	WINTERS	CA	95694 WINTERS CA
030-200-046-000	030-200-046-000	BREZNOCK EUGENE M & ANN L	27956 HWY 128	WINTERS	CA	95694 WINTERS CA
030-210-007-000	030-210-007-000	WINTERS CITY OF	318 FIRST ST	WINTERS	CA	95694 WINTERS CA
030-220-008-000	030-220-008-000	MIYAO GENE	720 BORCHARD CT	WOODLAND	CA	95695 111 NIEMANN ST WOODLAND CA
030-220-009-000	030-220-009-000	NEIMANN TRUST	235 MONTGOMERY ST STE 642	SAN FRANCISCO	CA	94104 105 NIEMANN ST WINTERS CA
030-220-010-000	030-220-010-000	PINKSTON LOIS 2011 REV TRUST	442 RUSSELL ST	WINTERS	CA	95694 WINTERS CA
030-220-013-000	030-220-013-000	WINTERS JT UNIFIED SCH DIST	909 W GRANT AVE	WINTERS	CA	95694 WINTERS CA
030-220-014-000	030-220-014-000	WINTERS JT UNIFIED SCH DIST	909 W GRANT AVE	WINTERS	CA	95694 WINTERS CA
030-220-017-000	030-220-017-000	GBH-WINTERS HIGHLANDS LLC ETAL	725 FOLGER AVE	BERKELEY	CA	94710
030-220-019-000	030-220-019-000	GBH-WINTERS HIGHLANDS LLC ETAL	725 FOLGER AVE	BERKELEY	CA	94710
030-220-027-000	030-220-027-000	STATEWIDE PROPERTIES WINTERS	200 B ST STE#F	DAVIS	CA	95616 DAVIS CA
030-220-032-000	030-220-032-000	WINTERS JT UNIFIED SCH DIST	909 W GRANT AVE	WINTERS	CA	95694 502 NIEMANN ST WINTERS CA
030-220-034-000	030-220-034-000	CORP OF THE PRESIDING BISHOP - CH OF LDS	50 E NORTH TEMPLE ST 22ND FL	SALT LAKE CITY	UT	941503620
030-220-035-000	030-220-035-000	CORP OF THE PRESIDING BISHOP - CH OF LDS	50 E NORTH TEMPLE ST 22ND FL	SALT LAKE CITY	UT	841503620 435 ANDERSON AVE
030-220-039-000	030-220-039-000	WINTERS CITY OF	318 1ST ST	WINTERS	CA	95694 WINTERS CA
030-220-040-000	030-220-040-000	GBH-WINTERS HIGHLANDS LLC ETAL	725 FOLGER AVE	BERKELEY	CA	94710
030-220-049-000	030-220-049-000	TURNING POINT ACQUISITIONS V LLC ET AL	3130 CROW CANYON PL #170	SAN RAMON	CA	94583
030-220-050-000	030-220-050-000	GBH-WINTERS HIGHLANDS LLC ETAL	725 FOLGER AVE	BERKELEY	CA	94710

030-361-032-000	030-361-032-000	ALSBURY MERWYN G & LINDA LEA	1206 VALLEY OAK DR	WINTERS	CA	95694 1206 VALLEY OAK DR WINTERS CA
030-372-019-000	030-372-019-000	KINLOCH REV LIV TRUST	908 SOUTHDOWN CT	WINTERS	CA	95694 908 SOUTHDOWN CT WINTERS CA
030-372-020-000	030-372-020-000	HACKLEY NANCY A	910 SOUTHDOWN CT	WINTERS	CA	95694 910 SOUTHDOWN CT WINTERS CA
030-381-001-000	030-381-001-000	AGUILAR RUDOLFO C	410 MOODY SLOUGH RD	WINTERS	CA	95694 410 MOODY SLOUGH RD WINTERS CA
030-392-006-000	030-392-006-000	CARTER RANCH 36 LP	2481 SUNRISE BLVD STE 200	GOLD RIVER	CA	95670 WINTERS CA
038-050-018-000	038-050-018-000	SOUTH MARKET COURT PTN LP	7700 COLLEGE TOWN DR STE 201	SACRAMENTO	CA	95826 29500 RUSSELL BLVD
038-050-019-000	038-050-019-000	CORBETT FAM TRUST	44167 GREENVIEW DR	EL MACERO	CA	95618 EL MACERO CA
038-050-029-000	038-050-029-000	ROBBEN FAM TRUST	8057 RUNGE RD	DIXON	CA	95620 705 TIMBERCREST RD WINTERS CA
038-050-057-000	038-050-057-000	ALI ASHRAF & YASMIN A	5000 E 2ND ST STE G	BENICIA	CA	94510 999 E GRANT AVE WINTERS CA
038-050-060-000	038-050-060-000	ALI SAMIR	5000 E 2ND ST STE G	BENICIA	CA	94510
038-050-063-000	038-050-063-000	WINTERS GATEWAY INC	1904 VIA DI SALERNO	PLEASANTON	CA	94566 703 MATSUMOTO LN WINTERS CA
038-050-071-000	038-050-071-000	WINGARD KEVIN D & BRANDY M	28056 WALNUT LN	WINTERS	CA	956942146
038-050-073-000	038-050-073-000	KRISTENSEN & PEARCE HOLDINGS LLC	P O BOX 663	WINTERS	CA	95694 27990 CR 90 WINTERS CA
038-070-029-000	038-070-029-000	JORDAN FAM PARTNERSHIP IV	3900 ROCKLIN RD STE 100	ROCKLIN	CA	956772708 PCL 2 GATEWAY DR WINTERS CA
038-070-030-000	038-070-030-000	JORDAN FAM PARTNERSHIP IV	3900 ROCKLIN RD STE 100	ROCKLIN	CA	956772708 PCL 4 GATEWAY DR WINTERS CA
038-070-031-000	038-070-031-000	JORDAN FAM PARTNERSHIP IV	3900 ROCKLIN RD STE 100	ROCKLIN	CA	956772708 PCL 3 GATEWAY DR WINTERS CA
038-070-032-000	038-070-032-000	JORDAN FAM PARTNERSHIP IV	3900 ROCKLIN RD STE 100	ROCKLIN	CA	956772708 PCL 1 GATEWAY DR WINTERS CA
038-070-035-000	038-070-035-000	RABADA JOHN S & RABADA M D INC RET TRUST	2281 MEZZAMONTE DR	LIVERMORE	CA	945506578 WINTERS CA
038-070-038-000	038-070-038-000	NEWKOM FAM LIV TRUST ETAL	1235 STEWART RD	YUBA CITY	CA	95991-9707 0 GRANT AVE WINTERS CA
038-170-020-000	038-170-020-000	WINTERS CITY OF	318 FIRST ST	WINTERS	CA	95694 WINTERS CA
038-180-046-000	038-180-046-000	WINTERS CITY OF	318 FIRST ST	WINTERS	CA	95694 WINTERS CA
038-190-035-000	038-190-035-000	CHRISTIE ROBERT J/KATHERINE L	P O BOX 683070	PARK CITY	UT	84068 WINTERS CA
038-203-018-000	038-203-018-000	WINTERS CITY OF	318 FIRST ST	WINTERS	CA	95694 WINTERS CA
038-203-019-000	038-203-019-000	PETTIT 2005 REV TRUST	612 48TH ST REAR	SACRAMENTO	CA	958193155 WINTERS CA
038-210-001-000	038-210-001-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-002-000	038-210-002-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-003-000	038-210-003-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-004-000	038-210-004-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-005-000	038-210-005-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-006-000	038-210-006-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-007-000	038-210-007-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-008-000	038-210-008-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-009-000	038-210-009-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-010-000	038-210-010-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-210-011-000	038-210-011-000	VILLAGE TOWN HOMES LLC	390 GRANDVIEW DR	VACAVILLE	CA	95688 WINTERS CA
038-220-013-000	038-220-013-000	WINTERS VILLAGE EAST LLC	7 E MAIN ST STE D	WINTERS	CA	95694 WINTERS CA



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers

DATE: April 15, 2014

THROUGH: John W. Donlevy, Jr., City Manager

FROM: Nanci G. Mills, Director of Administrative Services

SUBJECT: 78th Annual Youth Day Parade

RECOMMENDATION:

Approve the Street Closure Request and Parade Permit Application for the 78th Annual Youth Day Parade and authorize an annual donation of \$2,500 to the Youth Day Committee.

BACKGROUND:

At the City Council meeting held on April 1, 2008, Council approved a \$2,500 donation to the Youth Day Committee to help support Youth Day festivities, to be paid on an annual basis. Youth Day General Chairman Mike Sebastian has submitted a request for these funds.

FISCAL IMPACT:

\$2,500 annually



City of Winters Request for Street Closure

This application is for citizens, or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: Mike Sebastian Organization: Winters Youth Day

Address: Po Box 807, Winters Mailing Address: Po Box 807, Winters

Telephone: 530 795-2329 Today's Date: 4/3/14

Streets Requested: Main St from Hwy 128 to 1st St.; 1st St. from Main to Baker; Baker St. from 1st to 3rd St.

Date of Street Closure: Sat April 26, 2014 Time of Street Closure: 7AM - 5 PM

Description of Activity: Annual Youth Day Parade and 7AM - 11:30 AM
(See Parade Permit)
for Closure Times/Locations

Services Requested of City: Barricades, Cones

See parade permit for Map of all Street closures

APPROVED: _____ Police Department _____ Public Works Department

4th St
from Main
to Abbey;
Haven St. from
Main to Edwards

Main St from
Haven to 4th
will be closed
until 5pm

APPLICATION FOR PARADE PERMIT

NOTE: To be submitted _____ days prior to the event.

NOTE: If amplification system is to be used a seperate permit is required.

DATE OF APPLICATION: April 3, 2014

NAME OF ORGANIZATION: Winters Youth Day

ADDRESS: Po Box 652, Winters, CA 95694 TELEPHONE # 530 795-2091

PURPOSE OF PARADE: 78th Annual Winters Youth Day PARADE

TYPE OF CONVEYENCE: Walking, Cars, horses, trucks

NUMBER OF PERSONS OR ENTRIES ENROLLED Approximately 80 entries

TYPE OF SAFETY MEASURES PROVIDED: Barricades, Cones, parade marshals

CITY SERVICES REQUIRED: Use of barricades, Cones, No parking signs, Road closed signs (2); street closures (7am-11:30am) Main street closure and 4th Street closures
(Main + Haven) (Between Main + Abbey)
7am-5pm 7am-5pm

DATE & TIME OF PARADE: Saturday April 26, 2014 parade - 9:45am - 11:30am

PROVIDE MAP OF PARADE ROUTE.

DATE: 4/3/14 C.C. _____

SIGNATURE OF AUTHORIZED APPLICANT: Michael J. Sebastian General Chairman of Parade Chairman

FIRE CHIEF: [Signature] POLICE CHIEF: [Signature]

APPROVED BY CITY COUNCIL: _____

DATE: _____ BY: _____

DENIED BY CITY COUNCIL:

DATE: _____ BY: _____

REASON(S) FOR DENIAL: _____



STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Alan Mitchell, City Engineer
SUBJECT: Right of Way Services Agreement – Railroad Ave./Dry Slough Bridge Replacement, Project No. 11-02

RECOMMENDATION: Staff recommends that City Council approve the revised Project Budget Sheet (April 2014) for the Railroad Ave./Dry Slough Bridge Replacement, Project No. 11-02, approve a Consultant Services Agreement No. 14.11-02 with Interwest Consulting Group, in the amount of \$8,840, and authorize the City Manager to execute the Agreement.

BACKGROUND: In September 2011, Caltrans authorized Highway Bridge Program (HBP) funds for Preliminary Engineering, for replacement of Dry Slough Bridge. The Project consists of bridge rehabilitation and reconstruction of Railroad Avenue over Dry Slough to replace the existing structurally deficient two (2) lane bridge with a new two lane bridge.

In January 2014, the City received funding authorization to proceed with right of way. CEQA/NEPA have been certified, design is 70% completed, and utility conflicts are being resolved. Construction of the new bridge will include a road detour and a temporary construction easement is necessary along the east side of the road to accommodate the detour road. Caltrans requires a qualified and experienced person or firm perform the valuation and acquisition services on behalf of the city. Due to lack of qualified in-house staff for this type of service, it was deemed prudent to solicit qualifications from qualified consultants, to perform the desired services.

In January 2014, staff issued a Request for Proposals for a Consultant Team to provide Right of Way services. The City received two responses: Interwest Consulting Group and Universal Field Services. The qualifications were reviewed and scored against the following criteria:

1. Demonstrates a clear understanding of the proposed services and the Caltrans federal-aid process.
2. Relevant experience and technical competence of the personnel assigned to perform the services.
3. Consultant's relevant experience and expertise with similar acquisitions.

The proposals were reviewed and scored by a panel consisting of Public Works staff and representatives from the City Engineer's office. Based on the results, staff recommends the City Council approve the Consultant Services Agreement No. 14.11-02 with Interwest Consulting Group and authorize the City Manager to execute the Agreement. Interwest's staff have the pertinent qualifications, and have provided similar services for previous federally-funded bridge projects in Caltrans District 3.

Staff worked with Interwest to develop a comprehensive scope, fee, and schedule, which were incorporated into the attached Agreement.

ALTERNATIVES: None recommended by staff.

FISCAL IMPACT: The project is funded with Federal Highway Bridge Program (88.53%) and Gas Tax (11.47%) funds. The attached updated PBS reflects the additional \$50,000 in funds programmed for right of way.

The Interwest CSA fee is \$8,840, which will be paid based on actual time and materials, not to exceed that amount without approval. The fee will be paid from federal and local funds, in accordance with the ratio above.

Attachment: Project Budget Sheet (April 2014)
Interwest Agreement



CONSULTANT SERVICES AGREEMENT
AGREEMENT No. 14.11-02

THIS AGREEMENT is made at Winters, California, as of March _____, 2014, by and between the City of Winters ("the CITY") and Interwest Consulting Group (CONSULTANT)", who agree as follows:

1. **SERVICES.** Subject to the terms and conditions set forth in this Agreement, CONSULTANT shall provide the City with Right of Way Services for the Bridge Replacement, Railroad Avenue over Dry Slough Fed Aid Project BRLS-5110(029). Subject to the terms and conditions set forth in this Agreement, CONSULTANT shall provide to the City the Services described in Exhibit "A", which is the CONSULTANT'S Scope of Work. Consultant shall provide said services at the time, place, and in the manner specified by the Proposal, this Agreement, and Exhibit "A".
2. **PAYMENT.** The Consultant shall be paid for the actual costs, for all time and materials expended, in accordance with Exhibit "B", which is the CONSULTANT'S Cost Proposal. City shall pay consultant for services rendered pursuant to the Agreement.
3. **FACILITIES AND EQUIPMENT.** CONSULTANT shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.
4. **GENERAL PROVISIONS.** The general provisions set forth in Exhibit "C" are part of this Agreement. In the event of any inconsistency between said general provisions and any other terms or conditions of this Agreement, the other term or condition shall control only insofar as it is inconsistent with general Provisions.
5. **EXHIBITS.** All exhibits referred to therein are attached hereto and are by this reference incorporated herein.

EXECUTED as of day first above-stated.

CITY OF WINTERS
A municipal corporation

By: _____
John W. Donlevy, Jr.
City Manager

CONSULTANT

By: _____
Michael Kashiwagi
Director of Municipal Services

ATTEST:

By: _____
Nanci G. Mills, CITY CLERK

EXHIBIT 'A'
SCOPE OF WORK

APPROACH

Interwest Consulting Group (Interwest) will provide the City of Winters (City) with right-of-way acquisition services for the Highway Bridge Program-Funded Bridge Replacement Project – Railroad Avenue over Dry Slough (Project). The Project requires acquisition of one Temporary Construction Easement (TCE) to facilitate construction. The property affected by construction of the Project is identified as:

APN	AREA OF TCE
038-050-068	0.72 Acre

Interwest understands that the City will replace the existing 2-lane concrete box-culvert bridge with a single span, precast concrete overlay bridge. Right-of-way acquisition is required along the east side, to provide for a TCE for the proposed detour (approximately 30 feet wide and 800 feet long). Additionally, the Project is funded with Highway Bridge Program (HBP) federal funds and the City's local match.

This scope of work and cost estimate covers acquisition of one TCE as referenced above. Interwest will utilize the methodology listed below to successfully deliver Real Estate Services to the City of Winters.

Under the direction of the Project Manager, Interwest will provide professional Right-of-Way Services including:

- ❖ Task 1 | Project Management
- ❖ Task 2 | Appraisal Services
- ❖ Task 3 | Appraisal Review Services
- ❖ Task 4 | Acquisition/Negotiation
- ❖ Task 5 | Title & Escrow Coordination
- ❖ Task 6 | Review ROW Certification

Each task below demonstrates, sequentially, the activities that Interwest will undertake to complete the work, as well as the team member proposed for each specific task.

TASK 1 | PROJECT MANAGEMENT

Our team is committed to managing the real property acquisition program throughout the life of the assigned Project. We will work closely with City staff and the City’s engineering consultant to perform the required right-of-way services. The assigned Project Manager will routinely provide City staff and the City’s engineering consultant with regular ongoing progress reports in matrix form providing a status of all right-of-way activities.

Interwest will assign **John Almazán** to serve as the point of contact for Project Management services for the City. Further, our Project Manager will:

- ✓ Establish work processes with the City to manage and coordinate right-of-way activities.
- ✓ Ensure the Project Schedule provided by the City is adhered to by the team.
- ✓ Provide ongoing project updates to the City’s Project Manager.
- ✓ Implement and comply with Uniform Act guidelines.
- ✓ Maintain accurate records; monitor work plan and work flow.
- ✓ Maintain a current right-of-way parcel diary.
- ✓ Communicate and coordinate with City’s engineers, planners, attorneys, real property agents, other agency staff and consultants.
- ✓ Assist City staff in the preparation of the Purchase Agreement and TCE Deed, based upon a pro-forma provided and approved by the City. Assist with preparing transmittals and memoranda required to request warrants and approval.
- ✓ Review base project maps for a full understanding of the project and design.
- ✓ Complete and provide City with monthly invoices.

DELIVERABLE	SCHEDULE
1.1 Invoice Submittal (PDF Via Email)	Monthly

TASK 2 | APPRAISAL SERVICES

The next step in the right-of-way acquisition process typically involves the appraisal process. We anticipate that a formal appraisal for the parcel impacted will not be required because the valuation issue is uncomplicated and the fair market value is estimated at \$10,000 or less based on a review of available data. John Almazán will prepare a “Waiver Valuation” for the parcel.

A Waiver Valuation is not an appraisal and is to be used merely for documentation in support of the amount of just compensation to be paid to the property owner. This approach has been confirmed with and approved by Caltrans Right of Way District 3 in Marysville. *For purposes of this proposal, a Waiver Valuation will be prepared for the impacted property and will substitute for an Appraisal Report.*

Contemporary valuation methods set in the framework of Caltrans Right-of-Way Appraisal Standards and the Uniform Act of 1970 as amended will be employed to arrive at an estimate of just compensation. Valuation activities will be performed in accordance with the Uniform Act. Some of the responsibilities of the Uniform Act we will ensure adherence to include:

- ✓ Property owner will be notified in writing of the City’s decision to value the property.
- ✓ Property owner will be given the opportunity to accompany agent during the property inspection.
- ✓ Responsibility for sending Title VI information.

- ✓ Diary entry of property owner notifications and contacts.
- ✓ Review of zoning; property rights to be acquired, highest and best use analysis, verified comparables, improvements acquired, damages, cost-to-cure, etc.

The Waiver Valuation will be based on a review of available relevant data, such as comparable-sales data or listing data, including sales already in the agent’s office files; comparable data and multiple-listing service data; opinions of Assessor’s Office appraisers or real estate brokers; and other cost sources.

DELIVERABLE	SCHEDULE
2 . 1 Mail Notice of Decision to Appraise Letter to Property Owner upon Notice to Proceed (Hard Copy In Person or Via Mail)	3 Days
2 . 2 Waiver Valuation Report (PDF Via Email)	2 Weeks (After receipt of final legal and plat)

TASK 3 | APPRAISAL REVIEW SERVICES

Appraisal review services will be performed by **Julie Cline** with Interwest. The review appraiser will ensure that the Waiver Valuation meets minimal reporting requirements according to the Caltrans Right of Way Manual 7.02.13.00, Waiver Valuation. A Certificate of Review will be provided expressing the salient factual information in the review appraisal and a summary of the estimated fair market value/just compensation conclusions of the appraiser if the reviewer is in basic agreement with the appraiser’s methodology and conclusion of value. Said review, consultations with the appraiser, and Certificate of Review will be completed in a timely fashion, so as not to delay project timelines and goals.

DELIVERABLE	SCHEDULE
3 . 1 Review Certificate (PDF Via Email)	3 Days
3 . 2 Waiver Report to City for Approval (PDF Via Email)	3 Days

TASK 4 | ACQUISITION/NEGOTIATION

The negotiation for the purchase of the required property right will commence once the appraisal process is complete. We will assign **Gina Wong** to perform acquisition services on behalf of the City. Acquisition services include all contact with the property owner for the purpose of negotiating the purchase price of the real property easement rights. Services to be provided include:

- ✓ Meet with impacted property owner to explain the Project in general and the public land acquisition process.
- ✓ Prepare the offer letter based upon the value as determined by the appraiser and approved as “just compensation” by the City.
- ✓ Prepare the Acquisition Agreement and conveyance documents.
- ✓ Prepare Summary Statement Relating to the Purchase of Real Property or Interest therein.
- ✓ Meet with property owner to discuss the project in general, review plat maps and legal descriptions and make the official first written offer.
- ✓ Explain the offer, make follow-up contacts, and secure the necessary documentation upon acceptance of the offer for closing escrow and securing title insurance.
- ✓ Respond to inquiries made by the property owner, verbally and in writing.
- ✓ Maintain owner contact log and parcel diary with all pertinent information and contracts concerning the parcel.
- ✓ Maintain parcel file of original documentation related to the purchase of real property.

- ✓ Prepare and submit monthly updates on the acquisition status to the Project Manager.
- ✓ Continuation of personal negotiations with property owner until an agreement or an impasse is reached.
- ✓ Signed Purchase Agreement for Public Purposes as applicable will be transmitted to the City promptly for acceptance and processing.
- ✓ Pursuant to Senate Bill 1210, all offers made to the property owner will include a written notice indicating they are eligible to receive reimbursement of up to \$5,000 for reasonable costs of an independent appraisal of the property the City intends to purchase.

DELIVERABLE	SCHEDULE
4 . 1 Upon City approval, present First Written Offer Package (including Agreement, summary statement, TCE Deed) to property owner. (Hard Copy In Person or Mail)	4 Weeks (Note: Per Caltrans Right-of-Way Manual, property owner has 30 days to consider City's offer. This time frame is included within schedule.)
4 . 2 Maintain Parcel Diary and file	Duration of Project
4 . 3 Acquisition Status Report (PDF Via Email)	Bi-Weekly
4 . 4 Provide City with original signed Agreement and notarized Deed for approval. (Hard Copy)	3 Days

TASK 5 | TITLE & ESCROW COORDINATION

We will also work with the title company to coordinate and facilitate the title and escrow process. Our team will thoroughly review preliminary title information including title exceptions and encumbrances affecting the property. The closing process will involve coordinating the following activities with the title and escrow company:

- ✓ Preparing warrant request.
- ✓ Notary verification.
- ✓ Verifying the payment of all real property taxes and other assessments owed on the property.
- ✓ Obtaining signatures of all property owners of record on the conveyance documents. Disbursement of sale proceeds to the property owner and other parties of interest.
- ✓ Ensure final title policies contain only exceptions that the City is willing to accept.
- ✓ Submit a completed property acquisition report for the property, including the transfer of all pertinent related documents to the City.

DELIVERABLE	SCHEDULE
5 . 1 Warrant request to City for payment to property owner.	3 Days

TASK 6 | REVIEW ROW CERTIFICATION

Interwest recognizes that the Right-of-Way Certification is a written statement summarizing the status of all right-of-way related matters pertaining to a proposed construction project. The Acquisition Agent will assist the City with Right-of-Way Certification. Right-of-Way Certification will be reviewed and approved by Caltrans District 3, Marysville Office. As part of the certification process, Interwest will review a Right-of-Way Certification for the City that states:

- ✓ Real property interests have been, or are being, secured.
- ✓ Physical obstructions including utilities and railroads have been, or will be removed, relocated, or protected as

required for construction, operation, and maintenance of the proposed project.

- ✓ Right-of-way acquisition requirements were conducted and in accordance with applicable federal and state laws and procedures.
- ✓ The project is certified under any of the four levels of Certifications recognized by the Federal Highway Administration and/or Caltrans – Levels 1, 2, or 3 - to allow the project to be advertised, bid proposals opened, and a contract awarded.

DELIVERABLE	SCHEDULE
6.1 Review Draft Right-of-Way Certification for City for submission to Caltrans.	4 Days (Upon submittal by City).

EXHIBIT 'B'
COST PROPOSAL

Interwest Consulting Group Billing Rates and Classification for our real estate staff are provided below. A cost estimate to provide right-of-way services for the Bridge Replacement, Railroad Avenue Over Dry Slough Project is included on the following page.

**INTERWEST CONSULTING GROUP
REAL ESTATE SERVICES
2014 BILLING RATES AND CLASSIFICATIONS**

Project Manager.....	\$130.00/Hr
Senior Real Property Agent.....	\$110.00/Hr
Real Property Agent.....	\$85.00/Hr
Real Estate Technician.....	\$80.00/Hr
Senior Administrative.....	\$65.00/Hr

The hourly rates include all overhead, travel and supplies.

Fee Proposal

Task No.	Task	Staff	Qty.	Flat Rate/Hours	Hourly Rate	Cost
1	Project Management Project Initiation, Planning & Coordination	Almazán	-	1 hrs	\$ 130.00	\$ 130.00
			-	2 hrs	\$ 130.00	\$ 260.00
2	Appraisal Services Appraisal of 1 Parcel (Waiver Valuation)	Interwest	1	\$2,000 ea	-	\$ 2,000.00
3	Appraisal Review Services Appraisal Review of 1 parcel	Interwest	1	\$1,250 ea	-	\$ 1,250.00
4	Acquisition/Negotiation Acquisition of 1 parcel	Interwest	1	\$3,500 ea	-	\$ 3,500.00
5	Title & Escrow Coordination	Interwest	1	\$500 ea	-	\$ 500.00
6	Review ROW Certification	Interwest	-	5 hrs	\$ 110.00	\$ 550.00
-	Administrative Support	Interwest	-	10 hrs	\$ 65.00	\$ 650.00
TOTAL COST:						\$ 8,840.00
<p>Note: Based on information from the City of Winters, one Temporary Construction Easement parcel from a private owner will be required to be appraised (Waiver Valuation) and acquired.</p>						

EXHIBIT "C"
GENERAL PROVISIONS

(1) INDEPENDENT CONTRACTOR. At all times during the term of this Agreement, CONSULTANT shall be an independent contractor and shall not be an employee of CITY. CITY shall have the right to control CONSULTANT only insofar as the results of CONSULTANT'S services rendered pursuant to this Agreement; however, CITY shall not have the right to control the means by which CONSULTANT accomplishes services rendered pursuant to this Agreement.

(2) LICENSES; PERMITS; ETC.. CONSULTANT represents and warrants to CITY that CONSULTANT has all licenses, permits, qualifications, and approvals of whatsoever nature which are legally required for CONSULTANT to practice CONSULTANT'S profession. CONSULTANT represents and warrants to CITY that CONSULTANT shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for CONSULTANT to practice his profession.

(3) TIME. CONSULTANT shall devote such services pursuant to this Agreement as may be reasonably necessary for satisfactory performance of CONSULTANT'S obligations pursuant to this Agreement.

(4) INSURANCE.

(a) WORKER'S COMPENSATION. During the term of this Agreement, CONSULTANT shall fully comply with the terms of the law of California concerning worker's compensation. Said compliance shall include, but not be limited to, maintaining in full force and effect one or more policies of insurance insuring against any liability CONSULTANT may have for worker's compensation.

(b) GENERAL LIABILITY AND AUTOMOBILE INSURANCE. CONSULTANT shall obtain at its sole cost and keep in full force and effect during the term of this agreement broad form property damage, personal injury, automobile, employer, and comprehensive form liability insurance in the amount of \$2,000,000 per occurrence; provided (1) that the CITY, its officers, agents, employees and volunteers shall be named as additional insured under the policy; and (2) that the policy shall stipulate that this insurance will operate as primary insurance; and that (3) no other insurance effected by the CITY or other names insured will be called upon to cover a loss covered there under; and (4) insurance shall be provided by an, at least, A-7 rated company.

(c) PROFESSIONAL LIABILITY INSURANCE. During the term of this Agreement, CONSULTANT shall maintain an Errors and Omissions Insurance policy in the amount of not less than \$1,000,000.

(d) CERTIFICATES OF INSURANCE. CONSULTANT shall file with CITY'S City Clerk upon the execution of this agreement, certificates of insurance which shall provide that no cancellation, major change in coverage, expiration, or non-renewal will be made during the term of this agreement, without thirty (30) days written notice to the CITY'S City Clerk prior to the effective date of such cancellation, or change in coverage.

(5) CONSULTANT NOT AGENT. Except as CITY may specify in writing, CONSULTANT shall have no authority, express or implied, to act on behalf of CITY in any capacity whatsoever as an agent. CONSULTANT shall have no authority, express or implied, pursuant to this Agreement, to bind CITY to any obligation whatsoever.

(6) ASSIGNMENT PROHIBITED. No party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

(7) PERSONNEL. CONSULTANT shall assign only competent personnel to perform services pursuant to this Agreement. In the event that CITY, at its sole discretion, at anytime during the term of this Agreement, desires the removal of any person or persons assigned by CONSULTANT to perform services pursuant to this Agreement, CONSULTANT shall remove any such person immediately upon receiving notice from CITY of the desire of CITY for the removal of such person or persons. For this project, the CITY's Contract Administrator is John Donlevy, City Manager, and CONSULTANT's Project Manager is John Almazán.

(8) STANDARD OF PERFORMANCE. CONSULTANT shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which CONSULTANT is engaged in the geographical area in which CONSULTANT practices his profession. CITY pursuant to this Agreement shall be prepared in a substantial, first-class, and workmanlike manner, and conform to the standards of quality normally observed by a person practicing in CONSULTANT'S profession. CITY shall be the sole judge as to whether the product of the CONSULTANT is satisfactory.

(9) CANCELLATION OF AGREEMENT. This Agreement may be canceled at any time by CITY for its convenience upon written notification to CONSULTANT. CONSULTANT shall be entitled to receive full payment for all services performed and all costs incurred to the date of receipt of written notice to cease work on the project. CONSULTANT shall be entitled to no further compensation for work performed after the date of receipt of written notice to cease work. All completed and uncompleted products up to the date of receipt of written notice to cease work shall become the property of the CITY.

(10) PRODUCTS OF CONSULTING. All products of the CONSULTANT resulting from this Agreement shall be the property of the CITY.

(11) INDEMNIFY AND HOLD HARMLESS. CONSULTANT shall indemnify, hold harmless the CITY, its officers, agents and employees from all claims, suits, or actions of every name, kind and description, brought forth on account of injuries to or death of any person or damage to property to the extent arising from or connected with the willful misconduct, negligent acts, errors or omissions, ultra-hazardous activities, activities giving rise to strict liability, or defects in design by the CONSULTANT or any person directly or indirectly employed by or acting as agent for CONSULTANT in the performance of this Agreement, including the concurrent or successive passive negligence of the City, its officers, agents or employees.

It is understood that the duty of CONSULTANT to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code.

Acceptance of insurance certificates and endorsements required under this Agreement does not relieve CONSULTANT from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

(12) PROHIBITED INTERESTS. No employee of the CITY shall have any direct financial interest in this agreement. This agreement shall be voidable at the option of the CITY if this provision is violated.

(13) LOCAL EMPLOYMENT POLICY. The City of Winters desires wherever possible, to hire qualified local residents to work on city projects. Local resident is defined as a person who resides in Yolo County.

The City encourages an active affirmative action program on the part of its contractors, consultants, and developers.

When local projects require, subcontractors, contractors, consultants, and developers will solicit proposals from qualified local firms where possible.

As a way of responding to the provisions of the Davis-Bacon Act and this program, contractor, consultants, and developers will be asked to provide no more frequently than monthly, a report which lists the employee's residence, and ethnic origin.

(14) CONSULTANT NOT PUBLIC OFFICIAL. CONSULTANT is not a "public official" for purposes of Government Code §87200 et seq. CONSULTANT conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the CITY or any CITY official, other than normal contract monitoring. In addition, CONSULTANT possesses no authority with respect to any CITY decision beyond the rendition of information, advice, recommendation or counsel.

(15) COVENANT AGAINST CONTINGENT FEES. The CONSULTANT warrants that he/she has not employed or retained any company or person, other than a bona fide employee working for the consultant; to solicit or secure this agreement; and that he/she has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award, or formation of this agreement. For breach or violation of this warranty, the local agency shall have the right to annul this agreement without liability, or at its discretion; to deduct from the agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

(16) NONLOBBYING CERTIFICATION FOR FEDERAL-AID CONTRACTS

The CONSULTANT certifies by signing and submitting this proposal/bid to the best of his or her knowledge and belief that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant also agrees by submitting his/her proposal/bid that he/she shall require that the language of this certification be included in all lower-tier subcontracts which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.

(17) DEBARMENT AND SUSPENSION CERTIFICATION

A. The CONSULTANT's signature affixed herein, shall constitute a certification under penalty of perjury under the laws of the State of California, that the CONSULTANT has complied with Title 49, Code of Federal Regulations, Part 29, Debarment and Suspension Certificate, which certifies that he/she or any person associated therewith in the capacity of owner, partner, director, officer, or manager, is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency; has not been suspended, debarred, voluntarily excluded, or determined ineligible by any federal agency within the past three (3) years; does not have a proposed debarment pending; and has not been indicted, convicted, or had a civil judgment rendered

against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years. Any exceptions to this certification must be disclosed to the LOCAL AGENCY.

B. Exceptions will not necessarily result in denial of recommendation for award, but will be considered in determining CONSULTANT responsibility. Disclosures must indicate to whom exceptions apply, initiating agency, and dates of action.

(18) RETENTION OF RECORDS/AUDIT For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7; the CONSULTANT, subcontractors, and the CITY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the performance of the contract, including but not limited to, the costs of administering the contract. All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the contract. The state, the State Auditor, CITY, FHWA, or any duly authorized representative of the federal government shall have access to any books, records, and documents of the CONSULTANT that are pertinent to the contract for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested

(19) COST PRINCIPLES The CONSULTANT agrees that the Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., shall be used to determine the allowability of cost for individual items.

The CONSULTANT also agrees to comply with federal procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

Any costs for which payment has been made to CONSULTANT that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., are subject to repayment by CONSULTANT to the CITY



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Shelly A. Gunby, Director of Financial Management *Shelley*
SUBJECT: Resolution 2014-11 amending the adopted 2013-2014 Budget

RECOMMENDATION:

1. Approve Resolution 2014-11 amending the adopted 2013-2014 Budget, in the amount of \$3,000
2. Authorize the City Manager or his designee to purchase the requested Mower and Weed Eater

BACKGROUND:

Staff has been working with an old mower that is old, heavy, slow and has become unsafe to operate. Staff would like to replace the mower so that it is more efficient to get mowing accomplished around the City.

Additionally, we currently only have one functioning "good" weed eater, and staff is requesting that an additional weed eater be purchased to help in maintaining the green areas of the City.

Staff has researched the costs, and believes that purchasing a new Mower and Weed Eater is the best alternative. The cost of the equipment would be approximately \$1,500.00. Staff has recommended a \$3,000 budget adjustment because the purchase will increase the cost of operations for the City Wide Assessment District, and also the cost of the General Fund because the City Wide Assessment District operates at a deficit and is subsidized by the General Fund.

FISCAL IMPACT

Expenditure of \$1,500.00 in the City Wide Assessment Fund 211, and additional transfer of \$1,500.00 from the General Fund to the City Wide Assessment Fund as a subsidy to the City Wide Assessment Fund

ATTACHEMENTS:

Resolution 2014-11

**CITY COUNCIL
RESOLUTION 2014-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
AMENDING THE CITY OF WINTERS 2013-2014 ADOPTED OPERATING
BUDGET**

WHEREAS, every local agency is required to adopt a budget for the subsequent fiscal year for estimated revenues and expenditures; and

WHEREAS, certain changes in City Services have taken place since the adoption of the City of Winters 2012-2014 budget; and

WHEREAS, the City Council and Staff members have thoroughly reviewed and analyzed the proposed budget in order to determine the needs of the City of Winters; and

WHEREAS, it has been determined that the City is in need of a new Mower and Weed Eater for the maintenance of Parks and other green areas within the City,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Winters that the adopted operating budget for fiscal year 2013-2014 be amended as follows:

Section 1. City Wide Assessment District Fund :

- a. Increased by \$1,500.00 in account 211-57911-650 for the purchase of a new Mower and Weed Eater not previously included in the 2013-2014 Budget.

Section 2. General Fund:

- a. Increased by \$1,500.00 in account 101-99999-610 for the increase in subsidy to the City Wide Assessment District created by increasing expenditures.

PASSED AND ADOPTED by the City of Winters this 15th day of April 2014 by the following vote:

**AYES;
NOES;
ABSTAIN;
ABSENT;**

Cecilia Aguiar-Curry, Mayor

ATTEST:

Nanci G. Mills, City Clerk



**A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF WINTERS
DECLARING MAY 6TH, 2014 AS "BIG DAY OF GIVING, RAISING THE LEVEL OF
PHILANTHROPY IN THE REGION"**

WHEREAS, May 6th, 2014 is the BIG Day of Giving in our region, a 24-hour giving challenge starting at midnight and ending at 11:59pm on May 6th; and

WHEREAS the BIG Day of Giving hopes to raise \$1 Million in unrestricted funds for 400 nonprofits across the region and engage 5000 donors with 30% of those as new donors to the nonprofits of their choosing; and

WHEREAS, the BIG Day of Giving is led by a partnership of the region's premier community foundations: Sacramento Region Community Foundation, Placer Community Foundation, and Yolo Community Foundation, and that these foundations play a leading role in promoting and advancing philanthropy and giving;

WHEREAS, the BIG Day of Giving participating nonprofits had to successfully complete a rigorous and transparent process of creating a profile on the Giving Edge, the region's first philanthropic database, sharing information about finances, governance, programs, management, and specific needs in order to be eligible to participate; and

WHEREAS, the BIG Day of Giving's participating nonprofits, including more than 40 Yolo County nonprofits (which includes Winters Friends of the Library), are a large economic engine that offer opportunities for giving, volunteerism, and community involvement that enhance community life and make our region a better place to live; and

WHEREAS, the BIG Day of Giving has raised more than \$250,000 in matching funds and prize challenges for the nonprofits to make donations go further and motivate donors to give and nonprofits to compete for prize challenges;

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Winters City Council of the County of Yolo, California, that May 6th, 2014 be recognized as the BIG Day of Giving, to raise the level of philanthropy in the region, as led by the Sacramento Region, Placer, and Yolo Community Foundations.

PASSED AND ADOPTED this 15th day of April 2014.

Cecilia Aguiar-Curry, MAYOR

ATTEST: Nanci G. Mills, City Clerk



**A PROCLAMATION OF THE CITY COUNCIL
OF THE CITY OF WINTERS RECOGNIZING APRIL, 2014 AS
NATIONAL POETRY MONTH**

WHEREAS, the Academy of American Poets established the month of April as National Poetry Month in 1996; and

WHEREAS, National Poetry Month seeks to highlight the extraordinary legacy and ongoing achievement of American poets; introduce Americans to the pleasures and benefits of reading poetry; bring poets and poetry to the public in immediate and innovative ways; make poetry an important part of our children's education; and

WHEREAS, as National Poetry Month, under the leadership and direction of the Academy of American Poets, is now the largest literary celebration in the world; and

WHEREAS, poetry enhances and enriches the lives of all Americans; and

WHEREAS, poetry, as an essential part of the arts and humanities, affects every aspect of life in America today, including education, the economy, and community pride and development; and

WHEREAS, poetry has produced some of the nation's leading creative artists and has inspired other artists in fields such as music, theatre, film, dance, and the visual arts; and

Now, therefore, I, Cecilia M. Aguiar-Curry, Mayor of Winters California, do hereby proclaim April 1 through April 30 as National Poetry Month. I call upon public officials, educators, librarians, and all the people of Winters to observe this month, to celebrate the cultural riches our community has to offer, and to recognize the important role poetry in creating and sustaining this great nation with appropriate ceremonies, activities, and programs.

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of April, in the year 2014.

Mayor Cecilia Aguiar-Curry

ATTEST: City Clerk Nanci G. Mills



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Council members
DATE: April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: John C. Wallace, City Attorney
SUBJECT: BB&K Legal Services Agreement Amendment - Appointment of
Ethan Walsh as City Attorney

RECOMMENDATION: Approval of Amendment to the existing Legal Services Agreement with Best, Best & Krieger, then approval of the Resolution appointing Ethan Walsh as City Attorney.

BACKGROUND: After over a year of City Staff and the City Attorney working with Ethan Walsh, Harriet Steiner and Best, Best & Krieger (BB&K), Ethan Walsh is ready for appointment as City Attorney of Winters. Ethan Walsh is an experienced municipal law attorney, and formerly was the City Attorney for the City of Rio Vista. He has spent time working with our City staff, and department heads, and is familiar with both the current projects and issues, and those expected for the next two years. I will be present for the Consent Items, and Ethan Walsh will sit as City Attorney.

My legal service to the City of Winters spans about 30 years. It began as a minimal obligation, at about \$300 per month, keeping an eye generally City Hall, answering questions, and trying to resolve any problems early and informally. The City established a legal relationship with the Sacramento law firm McDonough, Holland and Allen (MHA), and I would meet once a month at the Firehouse in Old Sacramento for lunch with the Sacramento Area City Attorney's group. I took my questions over, and usually Bill Owen, the City Attorney of Davis, would provide information as needed. He was succeeded by Harriet Steiner, who continued to provide information whenever I needed it. MHA provided services on personnel issues as well. When the public attorneys at MHA went to BB&K, the City's relationship continued. This part-time, occasional advice practice continued until the appointment of John W. Donlevy, Jr. as City Attorney about 10 years ago.

Under the City Manager's guidance, Winters began changing to a "destination" city, and the legal services workload increased into an everyday experience and a significant workload.

During the ten years, a number of changes took place for City government:

1. The breadth of knowledge, skill level, and efficiency of City staff increased dramatically.
2. The City made full use of its Redevelopment Agency, leading dramatically to a new library, swimming facility, Public Safety facility (and full-time ambulance service on site), Railroad Bridge pedestrian renovation, the rebirth of the downtown area, and, currently Putah Creek Bridge replacement.
3. The end of redevelopment, insofar as the City's ability to dictate its future.
4. The growing uniformity of the actions of California cities, allowing City staff to duplicate with confidence the documents used by other cities in processing development projects.
5. The increased training and knowledge of City staff regarding conflict of interest issues, bias issues, and the importance of public service to the citizens of Winters.
6. The growing use of the attorneys at BB&K in handling more and more of the larger development projects in Winters.
7. The growing use of the attorneys at BB&K in handling post-redevelopment issues, particularly in dealing with State of California.

The result of these changes was a decreased need for the day to day services provided by a local City Attorney. About one-third of California cities have their own City Attorney, while two-thirds contract out with larger firms. The economic downturn required your City staff, and you as the City Council, to examine expenditures carefully to avoid depleting City reserve funds while the economy recovered.

In examining the level of City Attorney services required, and the type required, an additional issue was the consistency of my legal services. For medical reasons, the quality of my service, particularly in the late afternoons and evenings, was not at a level acceptable to me. For the last year or so, I have served in a limited fashion, increasingly coordinating services with BB&K. First Kara Ueda from BB&K, and then Ethan Walsh, demonstrated that a straight contact with BB&K would be more economical for the City of Winters. Further, with the expertise of staff and the appointment Kara Ueda as City Attorney of Woodland, a uniformity of document forms and templates would add additional savings.

The bottom line is that this is the right time to make this change. I appreciate and thank the City Council for helping me make this transition work, and the support that this and past City Councils have given me over the years. Throughout my years with the City, City staff has always been helpful and supportive, and forgiving. The current level of expertise and efficiency of City staff has given me just tremendous satisfaction in being a part of what the Councils and the staff have done for the citizens of Winters the last 10 years. I thank you all.

FISCAL IMPACT: The current retainer for Assistant City Attorney services will remain in place, with a review after 90 days given the provision of all City Attorney services.

RESOLUTION No. 2014- 12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
APPROVING AN AMENDMENT TO THE LEGAL SERVICES AGREEMENT
BETWEEN THE CITY OF WINTERS AND BEST BEST & KRIEGER LLP AND
APPOINTING ETHAN WALSH OF BEST BEST & KRIEGER LLP AS CITY
ATTORNEY**

WHEREAS, the City of Winters entered into a Agreement for Legal Services with Best Best & Krieger, LLP (“BB&K”) to provide various legal services to the City; and,

WHEREAS, the City Council desires that BB&K provide City Attorney services to the City, and that Ethan Walsh of BB&K be designated as City Attorney for the City of Winters; and,

WHEREAS, the City Council desires to amend the existing Legal Services Agreement to reflect the changes in the services to be provided and the BB&K personnel that are providing primary service;

NOW, THEREFORE, the City Council of the City of Winters hereby finds and resolves as follows:

SECTION 1. The City Council approves the First Amendment to Agreement for Legal Services, in the form attached hereto, and authorizes the City Manager to sign such First Amendment on behalf of the City.

SECTION 2. The City Council hereby appoints Ethan Walsh of Best Best & Krieger, LLP as City Attorney for the City of Winters.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of the City of Winters at a regular meeting held on the 15th day of April, 2014, by the following vote:

AYES:

NOES:

ABSENT:

Cecilia Aguiar-Curry, Mayor
City of Winters

ATTEST:

Nanci Mills, City Clerk

FIRST AMENDMENT TO AGREEMENT FOR LEGAL SERVICES
CITY OF WINTERS

THIS FIRST AMENDMENT TO AGREEMENT FOR LEGAL SERVICES (“Amendment”) is made on this ____ day of April, 2014 between Best Best & Krieger LLP (“BBK”) and the City of Winters (“City”).

Recitals

A. The City of Winters entered into a Agreement for Legal Services with Best Best & Krieger, LLP (“BB&K”) on April 19, 2011 to provide legal services to the City .

B. The City Council desires to amend the existing Legal Services Agreement to provide that BBK shall provide City Attorney services to the City and to adjust the staffing for such services.

Now Therefore BBK and the City agree to amend the Agreement for Legal Services as follows:

Section 1. Section 1 of the Agreement for Legal Services shall be amended to read as follows:

1. Legal Services to be Provided

The City hires BBK to provide City Attorney services for the City, and as City Attorney, BBK shall provide legal services as requested or as approved by the City Manager or City Council of the City of Winters.

Section 2. Section 2 of the Agreement for Legal Services shall be amended to add the following to the list of General or Routine Legal Services:

- Attending regular or special meetings of the Oversight Board to the former Winters Community Development Agency, as requested.

Section 3. Section 7 of the Agreement for Legal Services shall be amended to read as follows:

7. Staffing Assignments

The City designates Ethan Walsh as City Attorney for the City. He shall be primarily responsible for the provision of legal service to the City. The City further designates

Harriet Steiner as Assistant City Attorney. She shall serve as the primary back up for Mr. Walsh. No changes in the assignments of City Attorney and Assistant City Attorney shall be made without the prior consent of the City. Other attorneys and legal assistants shall be utilized where necessary to assist in providing legal services as is appropriate for their level of experience.

Section 4. Except as specifically modified by this Amendment, all terms and provisions of the Agreement for Legal Services shall remain unchanged and continue in full force and effect.

IN WITNESS WHEREOF, the City and BBK have executed this Amendment as of the date first above written.

CITY OF WINTERS

By: _____
John W. Donlevy, Jr.
City Manager

Date: _____

BEST BEST & KRIEGER LLP

By: _____
Ethan Walsh

Date: _____

**AGREEMENT FOR LEGAL SERVICES
CITY OF WINTERS**

This Agreement for Legal Services is entered into between Best Best and Krieger LLP ("BBK") and the City of Winters ("City").

1. Legal Services to be Provided

The City hires BBK to provide legal services as requested or as approved by the City Attorney, the City Manager or the City Council of the City of Winters.

2. General or Routine Legal Services: Monthly Retainer.

The City shall pay BBK a monthly retainer in the amount of \$5800.00 plus costs, as set forth below, for the following services:

- Attending regular City Council meetings, as requested;
- Attending special City Council meetings, as requested;
- Attending Planning Commission and other City board and commission meetings, as requested;
- Attending regularly scheduled staff meetings, as requested;
- Providing legal advice and guidance to the City Council, the City Manager and staff on Brown Act, Public Records Act, Political Reform Act, and other procedural matters;
- Preparing or reviewing agendas, ordinances, staff reports, resolutions, agreements, and similar legal documents;
- Providing updates on new legislation and case law which could affect the City;
- Handling Public Records Act requests;
- Providing routine advice on land use, real estate, personnel, financing, public contracting, public safety and election matters; and
- Providing routine advice on redevelopment and housing matters.

3. Specialty or Non-Routine Services.

Specialty or Non-Routine Legal Services outside the monthly retainer will be billed at the hourly rate of \$245 per hour for all attorneys and \$150 per hour for paralegals and clerks plus costs. Specialty or non-routine legal services will only be performed upon the request of the City Council, the City Manager or the City Attorney, or his or her designee. These services include:

- Labor relations and employment law;
- Complex real estate or land acquisitions;
- Litigation;
- Redevelopment;
- Natural resources (including CEQA/NEPA, water quality, water rights and endangered species);

- Erisa/tax/employment benefits;
- Toxics; and
- Other services as agreed to by the City and BBK.

4. Reimbursed Legal Services.

Legal services provided to the City for which the City can be reimbursed by third parties shall be billed at the rate of \$295 an hour for all attorneys and \$175 an hour for paralegals and clerks plus costs.

5. Hourly Rate Adjustment

All hourly rates shall be adjusted at the beginning of each calendar year, commencing January 1, 2012, pursuant to the Consumer Price Index, CPI-U as published by the U.S. Department of Labor Statistics for U.S. City Average all items, not seasonably adjusted. The increase will be based on the change for the most recent calendar year period, rounded up to the nearest dollar per hour. However, such adjustment shall be no less than 2.5 percent and no more than 5 percent annually.

6. Term of Agreement

This Agreement shall be effective as of April 19, 2011, or upon approval by the Winters City Council, whichever date is later.

7. Staffing Assignments

Harriet Steiner shall be primarily responsible for the provision of legal services to the City. Kara Ueda shall assist Harriet Steiner and serve as the primary back up for Ms Steiner. Other attorneys and legal assistants shall be utilized where necessary to assist in providing legal services as is appropriate for their level of experience.

8. Costs and Expenses

BBK does not separately bill or charge for secretarial or other administrative charges. Our fees include all routine word processing, secretarial and office costs associated with the provision of legal services.

BBK will bill the City directly, without mark-up, for directly incurred business expenses such as courier services, travel expenses and court costs, but BBK will not separately charge for the cost of normal duplicating, long distance telephone, express mail, postage, and other items necessary for legal representation. BBK shall, instead, bill the City and be reimbursed monthly for miscellaneous expenses through a standard administrative fee, currently set at 4% of legal. The City shall not be charged hourly rates for travel time to and from City Hall or other City facilities, but City will be charged actual mileage at the IRS rate.

The City shall reimburse BBK for the actual costs, without mark-up, incurred by

outside vendors working directly on the case/matter, such as court costs, including filing fees, witness fees, experts and depositions and discovery costs not directly paid by the City.

From time to time, BBK may need to advance costs and incur expenses on behalf of the City on an ongoing basis. These items are separate and apart from attorneys' fees and, as they are out-of-pocket charges, BBK may need to have sufficient funds on hand from the City to pay them when due. BBK will advise the City from time to time if or when we expect items of significant cost to be incurred, and the City may pay these costs directly or provide advances to cover those costs before they are due.

9. Monthly Billing

BBK will provide the City with monthly invoices for legal services performed and expenses incurred. Invoices are due and payable within thirty days, unless other arrangements are made. Each attorney and paralegal or clerk shall keep a record of time spent on all matters (routine and non-routine) in increments of one-tenth (0.1) of an hour. Each task shall be distinctly and completely identified. The billing entry will contain the name or initials of the individual performing the task, the nature of the task, the date it was performed, and the length of time it took and the fee. Invoices shall be submitted electronically.

10. Independent Contractor

BBK hereby declares that it is engaged in an independent business and agrees to perform the services provided for in this Agreement as an independent contractor and not as the agent, servant, or employee of the City. BBK shall be solely responsible for its own matters relating to payment of employees, including compliance with social security, withholding and all other regulations governing such matters.

11. Joint Representation/Of Counsel

BBK maintains of-counsel agreements with certain attorneys who are deemed independent contractors under the applicable provisions of the tax laws. They are not considered employees of BBK. The arrangement has no effect whatsoever on the cost of your legal services. It is merely an ethical requirement that we disclose this fact and that you consent. The City is consenting by signing this Agreement.

12. Insurance

During the term of this engagement, BBK shall maintain the following insurances:

- General liability and property damage insurance in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate;
- Professional errors and omissions insurance, not below \$2,000,000 per occurrence and \$4,000,000 aggregate.

BBK carries professional liability coverage with Lloyd's of London and certain London Companies (Policy No. LDUSA0600774) with a total limit of liability in excess of \$1,000,000 per claim. BBK does not self-insure. The firm also carries general liability, business automobile liability and employer's liability insurance in the amount of \$1,000,000, as well as workers' compensation coverage as required by law.

Upon request, we will provide a copy of a valid insurance certificate and proof of coverage to the City. As with all our public agency clients, we can provide the City with a Certificate of Insurance or required endorsements naming the City as an additional insured, indicating that our policy is primary over any insurance covered by the City and will not be cancelled or materially changed without thirty (30) days' prior notice to the City.

13. No Guarantee Of Outcome

Any comments made by us about the potential outcome of the matters are expressions of opinion only and are not guarantees or promises about any outcome or results.

14. Professional Standing

BBK's lawyers working with the City shall, at all times, be members in good standing of the State Bar of California, and shall conduct themselves in full compliance with the standards of Professional Conduct of the State Bar.

BBK maintains a comprehensive database on client representation. Prior to accepting any representation, the database is accessed to determine whether there are any existing conflicts. Additionally, each attorney is separately e-mailed a description of other proposed representation and asked to comment on any potential conflicts. Based on the results of that check, BBK does not have any current or potential conflicts with the City that would preclude from serving as City Attorney.

15. Nondiscrimination

BBK shall not discriminate on the basis of race, religion, color, creed, national origin, gender, sexual orientation, marital status, age, physical or mental disability, legally protected medical condition, veteran status, or any other basis protected by state or federal laws.

16. Entire Agreement; Full Understanding; Modifications in Writing

This Agreement contains our entire agreement about our representation. Any modifications or additions to this letter agreement must be made in writing.

17. Termination

This Agreement may be terminated, with or without cause, by BBK at any time upon sixty (60) days written notice to the City, and by the City at any time upon

written notice to BBK. In the event of termination, City shall be responsible only for fees and costs incurred through the effective date of the termination, and BBK will cooperate with the City in the orderly transfer of all related files and records to new counsel.

18. **California Law**

This Agreement is deemed to be entered into at our office in Sacramento, California and shall be interpreted according to California law, excluding its conflict of laws provisions.

19. **Negotiated Terms**

This is a negotiated agreement that can be accepted or rejected by the parties. The terms of the Agreement are not set by law. You may consult independent counsel before entering into this Agreement.

IN WITNESS WHEREOF,

CITY OF WINTERS

BEST BEST & KRIEGER LLP

By: 

John W. Donlevy, Jr.
City Manager

By: 

Date: 11-1, 2011

Date: Oct. 26, 2011



STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Nanci G. Mills, Director of Administrative Services *Nanci*
SUBJECT: Amplified Sound Permit Application

RECOMMENDATION:

Approve the Amplified Sound Permit application submitted by Rootstock for the "Fourth Friday Feast" Street Festival.

BACKGROUND:

Rootstock, a business located at 22 Main Street, is requesting this amplified sound permit for a monthly street festival to be held on the fourth Friday of each month between the months of March and October, 2014. The time requested each month is 6:00 p.m. to 8:00 p.m. as to not interfere with concerts being held at The Palms.

Per the City's noise Ordinance, the application requires Council approval.

FISCAL IMPACT:

None

Date of Application: 4-8-14

To City Council: 4-15-14

Name of Person(s)/ Organization: Rootstock

Contact: Lynda Hicks

Business Address: 22 Main St

Telephone: 707-455-0824

Telephone: 530-794-6008

Type of Event: Street Festival (Fourth Friday Feast) on Main

Purpose of Event: (ie; fundraiser, parade, festival, etc.):

Date/Time of Event: Fourth Friday of the month From: 3-28-14 To: 10-23-14

Location/Address of Event: 6-8:00 Main - Oct

Rated Output of Amplifier in Watts: _____ Number of Speakers: 2

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: [Handwritten Signature]

For City Use Only

Proof of Insurance: N/A (Not City Property) Yes No

Rental Fee Paid: N/A (Not City Property) Yes No

Police Department: Approved Denied Date: _____

Authorized Signature: _____

City Council: Approved Denied Date: _____

Authorized Signature: _____

Healthy Yolo Community Health Assessment

Healthy Yolo, through the Yolo County Health Department, is a public health effort to describe health characteristics of our community, analyze causal factors of health, and devise and implement programs to maintain or improve the health and well-being of all Yolo County residents.

Healthy Yolo has adapted the Mobilizing for Action through Planning and Partnership (MAPP) model for community health improvement in Yolo County. MAPP is a community-wide strategic planning tool for improving community health that helps communities prioritize public health issues and identify resources for addressing them. MAPP focuses on strengthening the whole system rather than separate pieces, thus bringing together diverse interests to collaboratively determine the most effective way to conduct public health activities.

Healthy Yolo has completed a Community Health Assessment (CHA), which is the compilation of four community assessments: the local public health system; community themes and strengths; community health status; and the forces of change.

The CHA available to the public for review and input during the month of April. The CHA along with the seven regional reports will be available on the Healthy Yolo website. In addition, Healthy Yolo will present the CHA information to the city councils and conduct community forums throughout the county.

During the community forums, the CHA information will be presented, community members will help identify strategic issues, and the forum will close with a questions and answers segment and a discussion of the next steps.

After the strategic issues have been identified, the next phase involves community members and local public health system representatives in the formation of goal statements related to each strategic issue and identify strategies for achieving each goal.

For more information about the Healthy Yolo Community Health Assessment, please visit www.HealthyYolo.org, or contact:

Mark Harlan, Yolo County Health Program Coordinator

137 N. Cottonwood Street, Suite 2100

Woodland, CA 95695

Email: healthyyolo@yolocounty.org

Phone: (530) 666-8638



Improving the Health and Well-Being of Yolo County

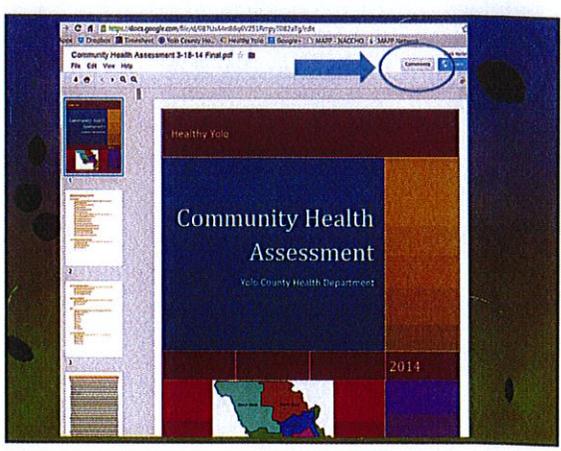
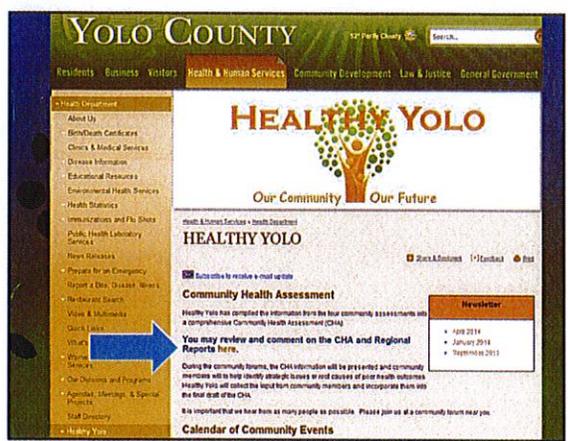
Agenda

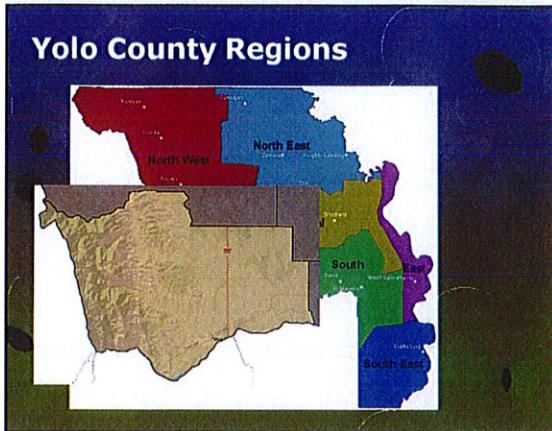
- Healthy Yolo Overview
- Central Region Overview
- Next Steps
- 5 Whys
- Q & A

Healthy Yolo Overview

- Community-driven strategic plan for public health improvement in Yolo County
- Engage and mobilize the community to prioritize and address health issues
- Create a healthy community and improve the quality of life

Public Health





South West Region

Report Area	2000 Population	2010 Population	Change	% Change
Yolo County	168,660	200,849	32,189	19%
South West	7,572	8,106	534	7%

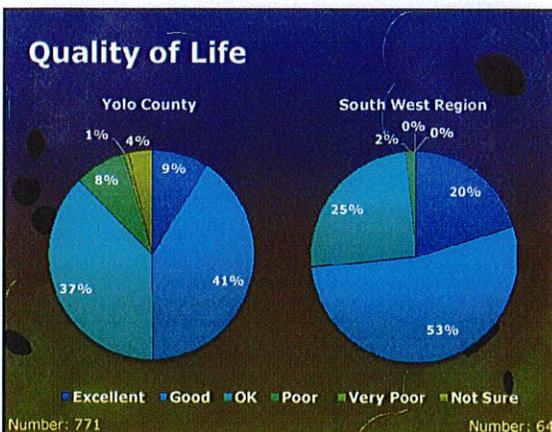
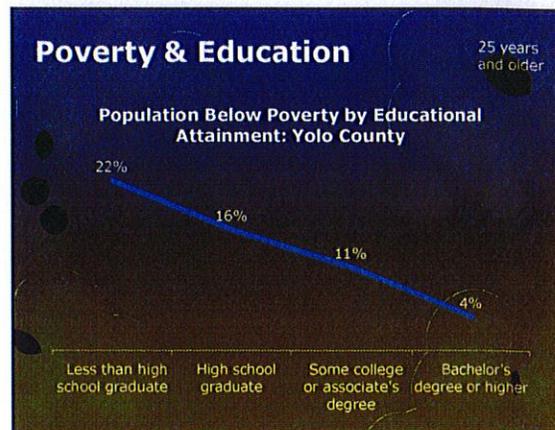
Population Change by Age Group, South West Region: 2000 to 2010				
Age Group	2000 Population	2010 Population	Change	% Change
under 5	591	518	-73	-12%
5 - 9	728	568	-160	-22%
10 - 19	1,457	1,342	-115	-8%
20 - 24	432	595	163	38%
25 - 34	996	945	-51	-5%
35 - 44	1,292	1,095	-197	-15%
45 - 54	949	1,345	396	42%
55 - 64	508	916	408	80%
65 - 74	340	448	108	32%
75 - 84	215	230	15	7%
85 +	64	104	40	63%

Language

South West Region Languages Spoken at Home	Language other than English	Speaks English less than "very well"
Spanish	42%	28%
Indo-European	0.5%	0%
Asian & Pacific Islander	1%	0.4%
Other	0%	0%

Students	Winters JUSD
English Learner (Spanish)	34%
English Learner (Other Language)	0.3%
Not an English Learner	66%

Red font indicates a percentage higher than the county.



Health Issues of Concern

Yolo County			
Health Issues that Most Affect Our Community	#	%	Rank
Obesity	375	14%	1
Mental health issues	287	11%	2
Diabetes	272	10%	3
Health Problems assoc. with Aging	254	9%	4
Cancer	244	9%	5
Alcoholism	227	8%	6
Heart Disease	183	7%	7
Dental Problems	134	5%	8
Child abuse and neglect	134	5%	8
Teenage pregnancy	105	4%	10

900 Surveys collected. 2,679 health issues selected

Health Issues Wall Chart Top 20 Yolo County



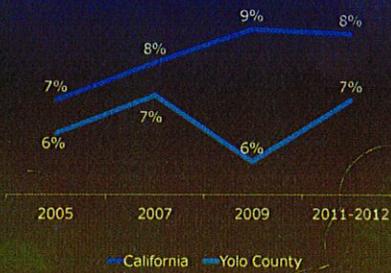
South West Region Health Issues of Concern

Rank	Health Issues that Most Affect Our Community	Number	Percent	YC Rank
1	Diabetes	28	12%	3
1	Obesity	28	12%	1
3	Alcoholism	26	11%	6
4	Cancer	22	9%	5
5	Dental Problems	20	9%	8

69 Respondents

Diabetes

Diabetes Diagnoses, Adults



Diabetes

Diabetes Diagnoses, Adults: 2005 - 2011-12

Report Population	2005	2007	2009	2011-2012
Sex				
Female	7%	7%	3%	7%
Male	5%	8%	9%	7%
Ethnicity				
Hispanic/Latino	6%	11%	10%	13%
Non-Hispanic/Latino	6%	6%	4%	5%
Household Income				
Less than \$50,000	8%	9%	9%	11%
\$50,001 - \$100,000	5%	3%	0%	4%
Greater than \$100,001	5%	7%	4%	3%

Obesity

Obese Adults



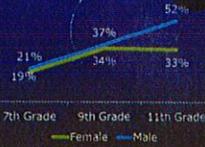
Obesity

Obesity, Adults: Yolo County, 2009 & 2011-12

Report Population	2009		2011-2012	
	Overweight	Obese	Overweight	Obese
Sex				
Male	46%	31%	36%	22%
Female	26%	19%	34%	14%
Ethnicity				
Hispanic/Latino	31%	46%	46%	20%
Non-Hispanic/Latino	38%	16%	32%	17%
Household Income				
Less than \$50,000	39%	30%	38%	18%
\$50,001 - \$100,000	36%	21%	29%	21%
Greater than \$100,001	27%	17%	36%	16%

Alcoholism

At Least One Day of Alcohol Drinking in the Past Month, Winters JUSD, 2008-2010

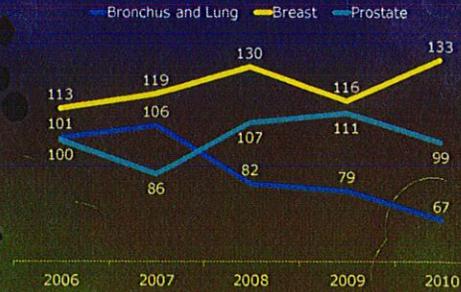


Alcohol Use in the Past Month by Grade Level: Winters JUSD, 2008-2010

Grade Level	0 days	1-9 days	10-19 days	20 days or more
7th Grade	81%	16%	1%	3%
9th Grade	65%	31%	1%	3%
11th Grade	57%	33%	6%	4%

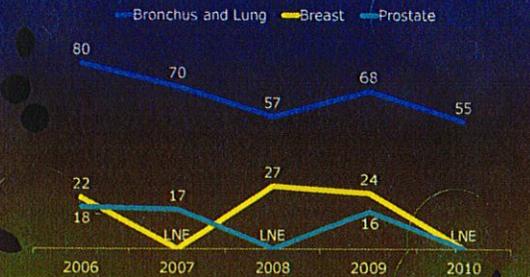
Cancer

Number of New Cases, Yolo County



Cancer

Number of Deaths, Yolo County

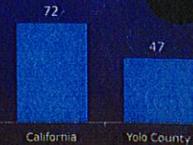
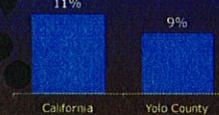


Low Number Event (LNE) data have been suppressed because fewer than 15 deaths were reported.

Dental Problems

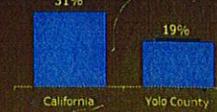
Active Dentists (per 100,000): 2010

Poor Dental Health, Adults: 2006-2010



No Dental Care Utilization in Past Year, Adults: 2006-2010

Six or more of their permanent teeth have been removed due to tooth decay, gum disease, or infection.



Strengths



Policies

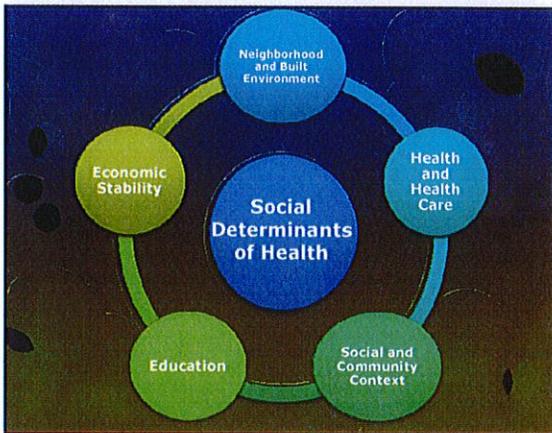
- Youth Leadership Programs
- Improve Schools
- City Planning
 - Gardens
 - Parks
 - Public Transportation

Next Steps

1. Collect Community Input & Incorporate into CHA
2. Identify Strategic Issues
3. Formulate Goals and Strategies
4. Take Action

Strategic Issues

- Strategic Issues are Not Health Conditions
- Strategic Issues are Underlying Factors that Affect Health



5 Whys

Health Problem or Issue

1. Why is the problem happening?
2. Why is the problem stated in #1 happening?
3. Why is the problem stated in #2 happening?

Etc.

5 Whys

- Work in groups
- Trade off who answers the question
- Rotate order for each problem/issue

Questions



Our Community Our Future

Healthy Yolo

Quarterly Report

YOLO COUNTY HEALTH DEPARTMENT

April 2014

Community Health Assessment

Healthy Yolo has compiled the information from the four community assessments into a comprehensive Community Health Assessment (CHA).

Healthy Yolo will make the CHA available to the public for review and input during the month of April. The CHA along with seven regional reports will be available on the Healthy Yolo website April 1st. Community members may review the CHA and write comments onto the document.

Healthy Yolo will present the CHA information to the city councils and conduct community forums throughout the county. Please see the page 3 for a calendar of upcoming community forums.

Community Forums

During the community forums, the CHA information will be presented and community members will help identify strategic issues or root causes of poor health outcomes. The forum will close with a question and answer segment and a discussion of the next steps. Healthy Yolo will collect the input from community members and incorporate them into the final draft of the CHA.

It is important that we hear from as many people as possible. Please join us at a community forum near you.

- Review the health status and contributing factors.
- Share your views about health issues in your community.
- Help identify strategic issues that must be addressed to improve health and well-being.

Visit our website to view the Community Health Assessment and Regional Reports at www.HealthyYolo.org

Upstream Thinking

The profession of public health has a dominant metaphor that helps to explain its overall vision. This is the upstream-downstream story.

“One day several people along the shore of a river see somebody coming from upstream drowning. They jump in to save him and bring him to shore and nurse him back to health. The next day several more people come down the river drowning. The people along the shore rush into the river and save those people. Each day this happens with more and more people coming from upstream drowning in the river.

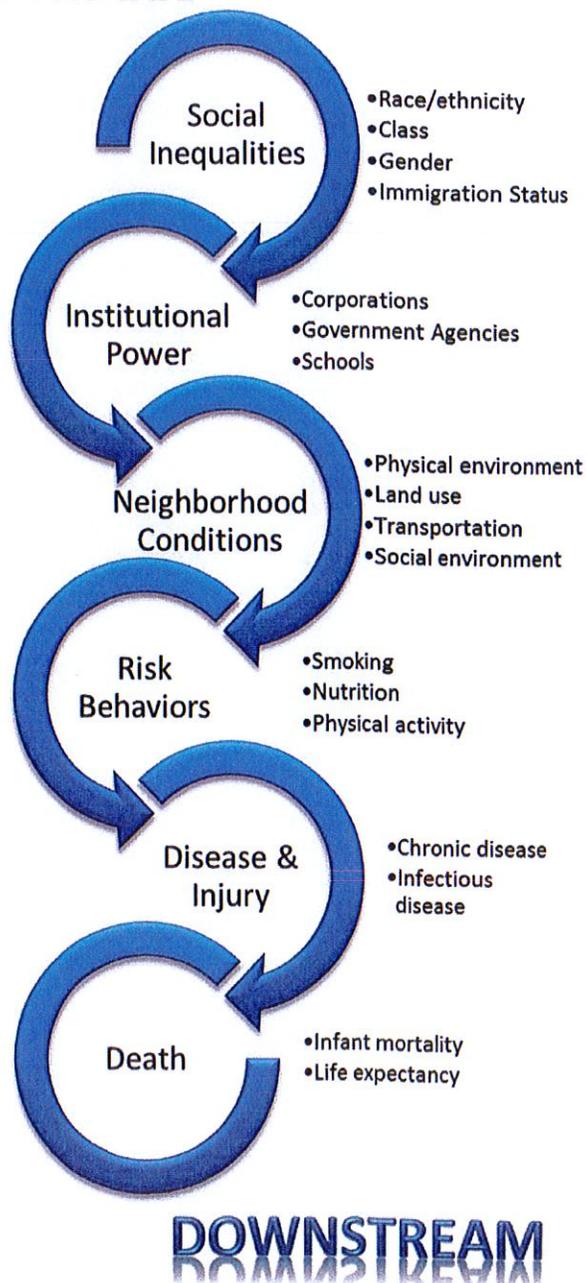
The people on the shore build a hospital by the river so they can save more people and even offer swimming lessons to those that have been pulled out of the river. They work tirelessly and get better and better at saving people; however, they cannot possibly pull all of the drowning people out and many still die. They become so busy and involved in all of the rescue work that they have no time to walk upstream and see why it is that so many people are falling in the river in the first place.

One day several public health people decide to head upstream and see what is causing so many people to fall in. They find colorful, clever signs with messages tempting people into the river: “Jump in – the water’s great!” They also find that some people live perilously close to the riverbank while others are protected, living at a distance from the worst dangers. They realize that this also contributes to the ultimate downstream health toll. The public health people start to shape the environment to make it more conducive to keeping people out of the water and ultimately fewer and fewer people fall into the river.”

Thinking upstream means making smarter decisions based on long-term thinking. Upstream thinking deals with the root causes of health issues whereas downstream thinking deals with the consequences. Unless we look upstream, we are never going to stem the flow. It makes more sense to prevent people from falling in a river in the first place rather than trying to rescue people out of a river one by one.

Moving further upstream allows us to better identify root causes, as well as the policies that might productively address such causes. We have to see beyond health care to what really makes us ill or well – income and its distribution, education, employment, social supports, housing, nutrition, and the wider environment – what are known as the social determinants of health. Public health is about moving toward prevention and creating those conditions in which people can be healthy.

UPSTREAM



Upcoming Community Forums

April

1st – Woodland City Council

6:00 pm
300 First St, Woodland, 95695

14th – Clarksburg Community Church

5:30 pm to 6:30 pm
52910 Netherlands Ave. Clarksburg, 95612

15th – Winters City Council

6:30 pm
318 First St. Winters, 95694

16th – West Sacramento City Council

7:00 pm
1110 West Capitol Ave. 3rd Floor
West Sacramento, 95691

17th – Esparto Library

6:00 pm to 7:00 pm
17065 Yolo Ave. Esparto, 95927

18th – Country Fair Estates, Community Center

3:00 pm to 4:00 pm
5130 County Road 99, West Dunnigan, 95937

21st – Western Yolo Grange

6:00 pm to 7:00 pm
16787 Forrest Ave. Guinda, 95637

23rd – Mary L. Stephens, Davis Library

6:00 pm to 7:00 pm
315 E. 14th St, Davis, 95616

28th – Winters Community Library

6:00 pm to 7:00 pm
708 Railroad Ave., Winters, 95694

29th - Yolo County Department of Employment & Social Services Community Room

6:00 pm to 7:00 pm
25 N. Cottonwood St., Woodland, 95695

May

1st – Arthur F. Turner Community Library

6:00 pm to 7:00 pm
1212 Merkle Ave. West Sacramento, 95691

2nd – Knights Landing Community Center

6:30 pm to 7:30 pm
42114 7th Street, Knights Landing, 95645

HEALTHY YOLO



Our Community Our Future

Your Results Are In Community Health Assessment See How Healthy Your Community Is

**Monday, April 28th
6:00 pm to 7:00 pm**

Community Forum

The Community Health Assessment is the process used to examine the health of Yolo County and identify areas where organizations, policy makers, and residents can work together to improve our community's health.

- Review the health status and contributing factors within Yolo County.
- Share your views about health issues and health needs in your community.
- Help identify strategic issues that must be addressed in order for your community to improve the health and well-being of its residents.

Your input will be used to identify public health issues and to take action.

Winters Community Library

708 Railroad Ave,
Winters, CA 95694



Visit our website to read the Community Health Assessment and regional reports at www.HealthyYolo.org

Yolo County
Health Department



Public Health
Prevent. Promote. Protect.

Yolo County Health Department

137 N. Cottonwood Street
Woodland, CA 95695





Sus Resultados Estan Aqui

Evaluación de la Salud de la Comunidad

Vea que tan Saludable esta su Comunidad

Foro Comunitario

La Evaluación de la salud de la comunidad es el proceso utilizado para examinar la salud del Condado de Yolo e identificar las áreas en que las organizaciones, los responsables politicos y los residentes pueden trabajar juntos para mejorar la salud de nuestra comunidad.

- Revise el estado de salud y los factores que contribuyen en el Condado de Yolo.
- Comparte tus opinions acerca de temas de salud y las necesidades de salud en su comunidad.
- Ayuda a identificar las estrategias de temas que deben ser abordados para que su comunidad pueda mejorar la salud y el bienestar de sus residentes.

Su aportación se utilizara para identificar los problemas de salud pública y tomar medidas.

Lunes 28 de Abril
6:00 pm a 7:00 pm
Winters Libreria
Comunitaria

708 Railroad Ave
Winters, CA 95694



Visite nuestro sitio web para leer la
evaluación de Salud de a Comunidad y los
informes regionales:
www.HealthyYolo.org

Yolo County
Health Department



Public Health
Prevent. Promote. Protect.

Yolo County Health Department

137 N. Cottonwood Street
Woodland, CA 95695



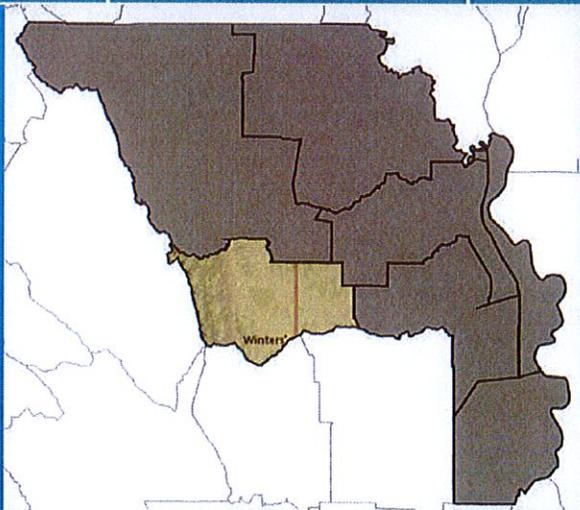
Healthy Yolo

Community Health Assessment Regional Report

South West Region

Yolo County Health Department

2014



Our Community, Our Future

INTRODUCTION

Healthy Yolo was created as a public health effort to describe health characteristics of our community, analyze causal factors of health, and devise and implement programs to maintain or improve the health and well-being of all Yolo County residents. Healthy Yolo recognizes the interconnectedness of our community – what affects people in one part of our county affects us all. We cannot truly succeed until all parts of our county are in good shape.

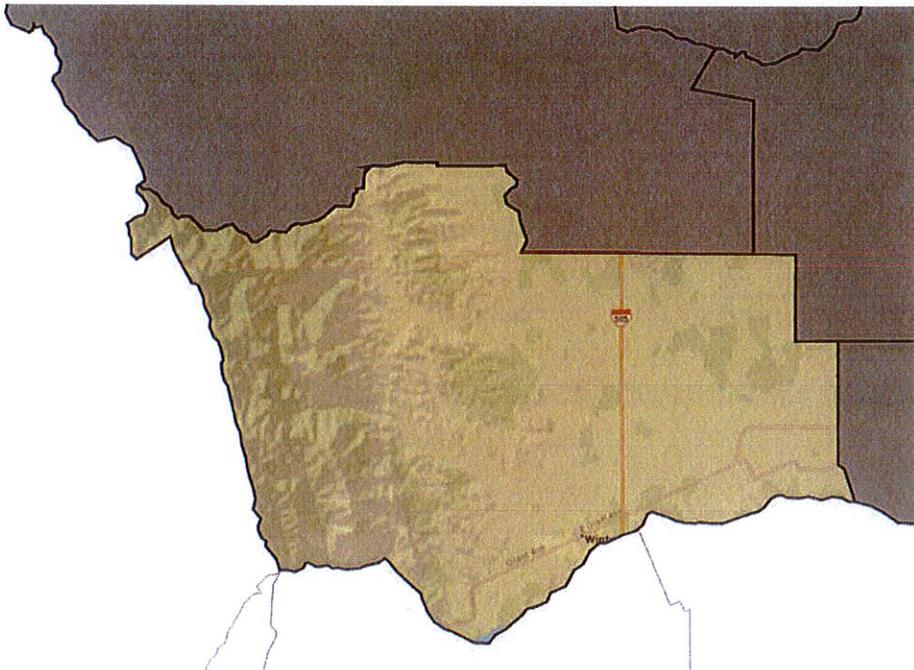
Healthy Yolo utilized the findings of four community health assessments, which are briefly described in this summary and are presented in further detail in the Community Health Assessment (CHA) available at www.HealthyYolo.org. The four community health assessments include:

- Community Health Status
- Community Themes and Strengths
- Local Public Health System
- Forces of Change

The intent of the CHA and this Regional Report is to provide a better understanding of the strengths, health issues, and contributing factors to health in our community. Understanding these components and how they influence health is critical to efforts aimed at improving the health of our community. This information will help prioritize strategic health issues and guide the development of goals and strategies to address these health issues.

In order to address the geographic and demographic diversity of Yolo County, Healthy Yolo divided the county into seven regions based on the U.S. Census subdivisions, allowing perspective that is more comprehensive on individual communities.

The **South West** region includes the city of Winters and the surrounding areas.



DEMOGRAPHICS

Current population demographics provide a snapshot of who we are as a community and changes in demographic structures over time play a determining role in the types of health and social services needed by communities.

POPULATION CHANGE

Changes in the population of specific age groups in our community is important to understand because specific age groups (e.g., children and seniors) have unique health needs that need to be considered separately from other age groups.

Population Change from 2000 to 2010				
Report Area	2000 Population	2010 Population	Change	% Change
Yolo County	168,660	200,849	32,189	19%
South West Region	7,572	8,106	534	7%

The population in Yolo County grew by 32,189 persons, a change of 19%. In comparison, the population change for the South West region increased by 534 during the same period, a change of 7%.

The age groups with the largest population change over the past decade are the older adults aged 45 to 54 years and 55 to 64 years.

Population Change by Age Group, South West Region: 2000 to 2010				
Age Group	2000 Population	2010 Population	Change	% Change
under 5	591	518	-73	-12%
5 - 9	728	568	-160	-22%
10 - 19	1457	1342	-115	-8%
20 - 24	432	595	163	38%
25 - 34	996	945	-51	-5%
35 - 44	1,292	1095	-197	-15%
45 - 54	949	1345	396	42%
55 - 64	508	916	408	80%
65 - 74	340	448	108	32%
75 - 84	215	230	15	7%
85 +	64	104	40	63%

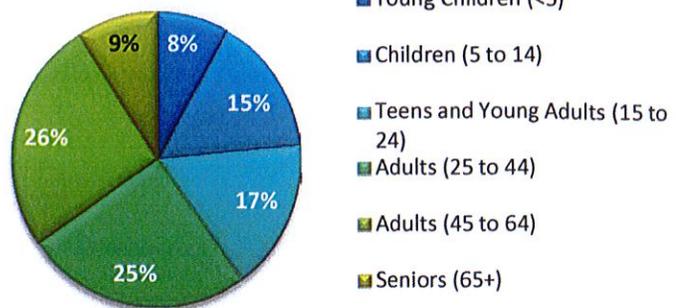
AGE AND SEX

The population estimates are based on the U.S. Census Bureau American Community Survey, 5-year Estimate from 2007-2011.

Overall, males slightly outnumber females 50.3% to 49.7% of the population.

The median age for the South West region is 31.4 years compared to 30.1 for Yolo County.

South West Region Population by Age Group

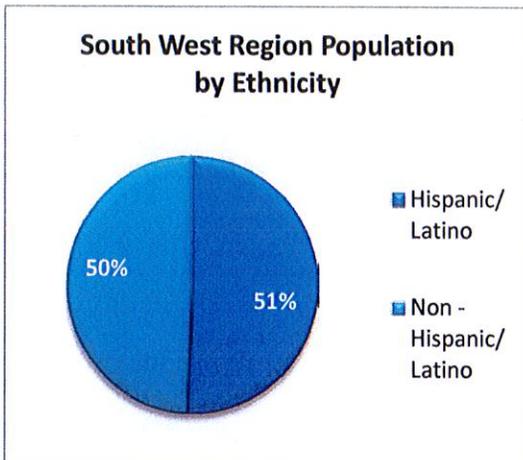
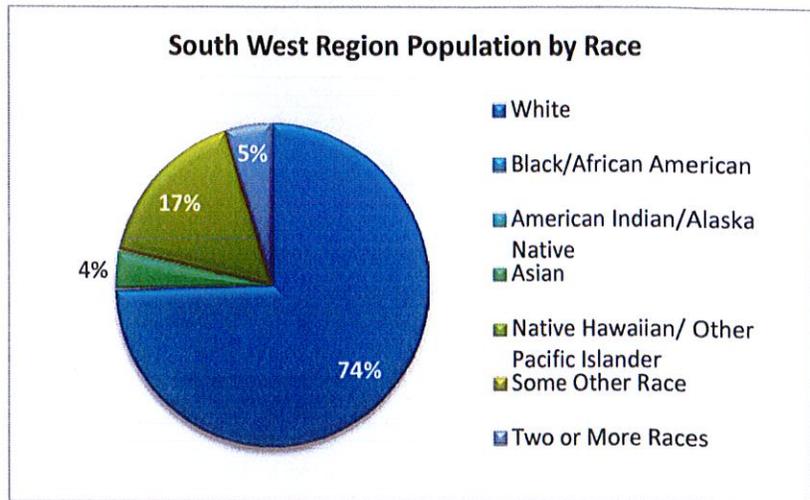


For data provided in tables, all figures in red indicate a percentage or rate that exceeds or is significantly lower than that of the county's rate.

RACE, ETHNICITY, AND LANGUAGE

The U.S. Census Bureau states that racial categories reflect a social definition and are based on self-identification. People who identify their origin as Hispanic, Latino, or Spanish may be of any race.

In the South West region, those who identify as White make up roughly 74% of the population, which is slightly higher than the county at 67%.



The estimated population of residents of Hispanic, Latino, or Spanish origin in South West Region is 4,139. This represents nearly 51% of the total population, which is more than the county rate of 30%.

In Yolo County, the population aged 5 and older who speak a language other than English at home is 64,337 persons, which represents 35% of the population aged 5 and older.

South West Region Languages Spoken at Home	Language other than English	Speaks English less than "very well"
Spanish	42%	28%
Indo-European	0.5%	0%
Asian & Pacific Islander	1%	0.4%
Other	0%	0%

The South West region has a rate significantly higher at 44%, which represents 3,267 persons aged 5 and older who speak a language other than English at home.

Of the other languages spoken at home, Spanish represents 42% in the South West region. Of those South West region residents who speak a language other than English at home, 28% speak English less than "very well".

Students	Winters JUSD
English Learner (Spanish)	34%
English Learner (Other Language)	0.3%
Not an English Learner	66%

In Yolo County's public school system, English Learners are those students with a primary language other than English and who lack the defined English skills of listening comprehension, speaking, reading, and writing necessary to succeed in regular school instructional programs.

In 2012, Winters Joint Unified School District (JUSD) had 34% of its student population as English Learners, which is more than the County rate of 20%. Spanish is the most predominant language spoken among English Learners.

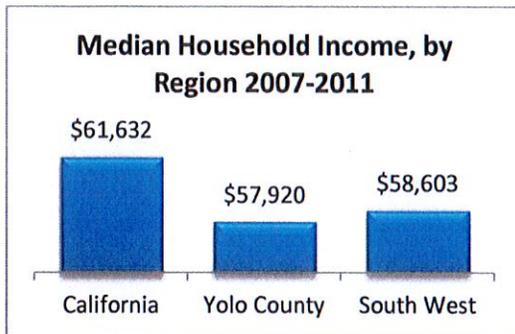
SOCIAL AND ECONOMIC CIRCUMSTANCES

Social and economic insecurity are often associated with poor health. Poverty, unemployment, and lack of educational attainment affect the ability of an individual or community to engage in healthy behaviors. For data provided in tables, all figures in red indicate a percentage or rate that exceeds that of the county's rate.

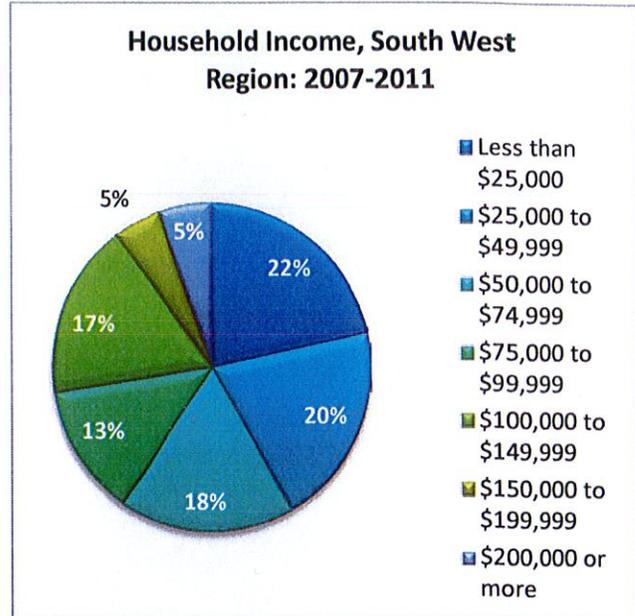
INCOME

Personal income is one of the major determinants of individual and community health.

Household income includes all reported income from wages and salaries as well as income from self-employment, interest or dividends, public assistance, retirement, and other sources.



The median household income level for the South West region is \$58,603, which is slightly higher than countywide.



POVERTY

Within the South West region, 15% of individuals are living in households with incomes below the Federal Poverty Level, which is less than the County at 19%. The percentages of the different populations living below the federal poverty level are listed in the adjacent table.

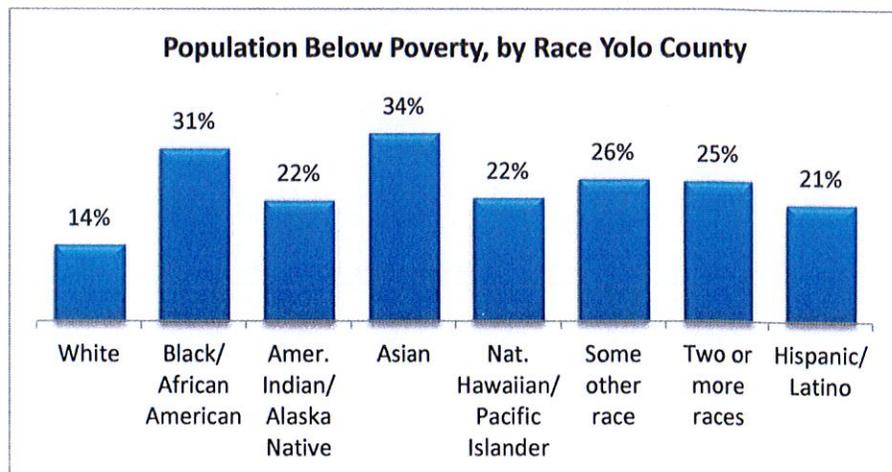
Percent Below the Federal Poverty Level: 2007-2011				
Report Area	All People	Households	Families	Children
Yolo County	19%	16%	10%	18%
South West	15%	16%	11%	19%

Poverty is not experienced equally among all populations.

Among the different races in the Yolo County, Asians experience poverty more than any other race or ethnicity at 34% followed by Black/African Americans at 31%.

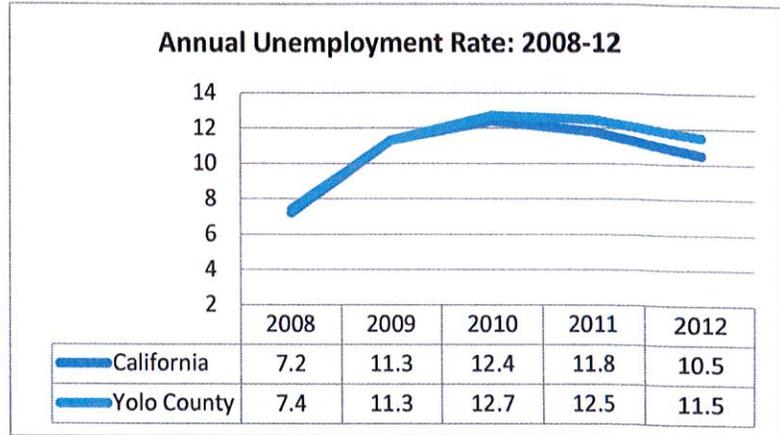
One's educational attainment has a dramatic effect on the likelihood one will experience poverty.

In Yolo County, 22% of those who do not have a high school education live in poverty. Conversely, only 4% of those with a bachelor's degree or higher live in poverty.



EMPLOYMENT

The unemployment rate from 2008 to 2012 of the civilian non-institutionalized population age 16 and over (non-seasonally adjusted), peaked in 2010 and has gradually declined over the past two years in Yolo County.



EDUCATIONAL ATTAINMENT

Increased educational attainment reduces the risk of chronic diseases compared to a lack of or limited educational attainment.

Twenty-six percent of residents age 25 years or older in the South West region have an educational attainment of a high school diploma and 23% have a bachelor's degree or higher.

Report Area	Less than a High School Diploma	High School Graduate	Bachelor's Degree or Higher
Yolo County	16%	19%	38%
South West	26%	26%	23%

However, 26% have less than a high school diploma, which is greater than the countywide rate.

GRADUATION RATES

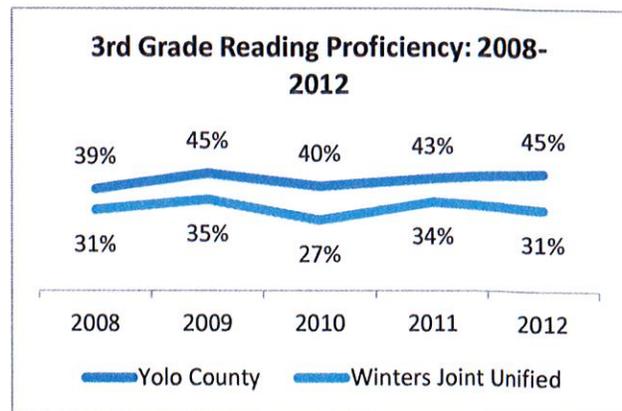
Within the Winters JUSD for the class of 2011-2012, 89% of public school students received their high school diploma within four years. This is above the County rate of 86%. The dropout rate¹ for Winters JUSD was 6% compared to 10% countywide.

Report Area	Graduation Rate	Dropout Rate
Yolo County	85.7	10.4
Winters Joint Unified	89	6

THIRD GRADE READING PROFICIENCY

Students with limited reading abilities have a harder time keeping up across multiple subjects and are at risk of falling behind academically.

The percentage of third graders scoring proficient or higher in English Language Arts (reading) on the California Standards Test increased between 2008 and 2012 countywide. However, only 31% of Winters JUSD third graders were proficient or advanced in English Language Arts, with little fluctuation between that time span.



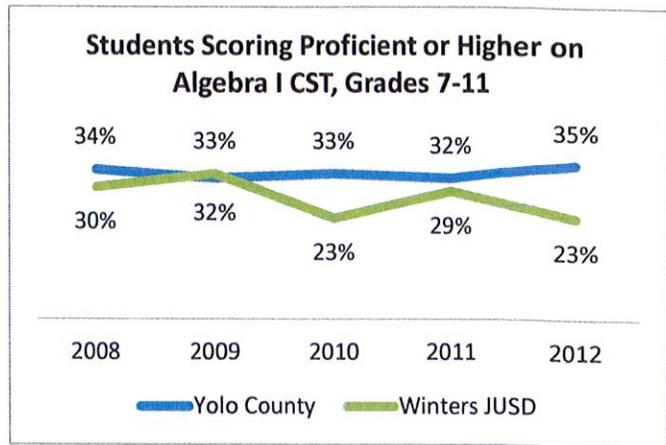
¹ Dropout rate is the rate of students that leave the 9-12 instructional system without a high school diploma, GED, or special education certificate of completion and do not remain enrolled after the end of the 4th year.

ALGEBRA I PROFICIENCY

Basic math skills are essential to navigate through life. Basic arithmetic skills are required for everyday computations as well as success in our technology-based society. Mastering algebra is critical as it is a high school graduation requirement for all California students, and competence in mathematics is associated with readiness for college and the workplace.

The following data are the percentage of public school students tested in grades 7 through 11 who scored proficient or advanced on the Algebra I California Standards Test (CST). Years presented are the final year of a school year. Over the past five years, the county has outperformed the state, but the gap is narrowing.

The Winters JUSD has had Algebra I proficiency scores decline slightly in recent years from 30% in 2008 to 23% in 2012.



SOCIAL AND MENTAL HEALTH

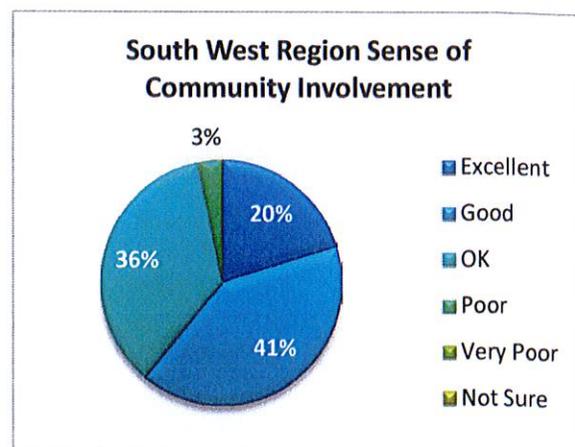
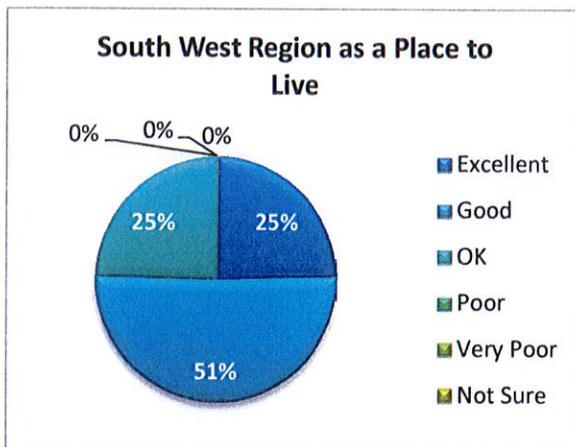
Mental health refers to the successful performance of mental function, resulting in productive activities, the ability to form and maintain fulfilling relationships with other people, and the ability to adapt to change and cope with adversity. Mental health affects our physical and social health.

PERCEPTIONS OF QUALITY OF LIFE

Survey respondents were also asked to rate certain components of quality of life: place to live, community involvement, healthy community, and overall personal health. Due to the low number of responses from Native American/Indigenous Persons and Native Hawaiian or other Pacific Islander, these two race categories were combined (NA/IP & NH/PI).

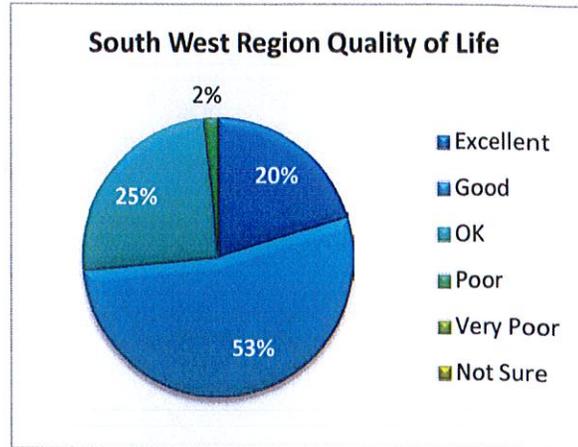
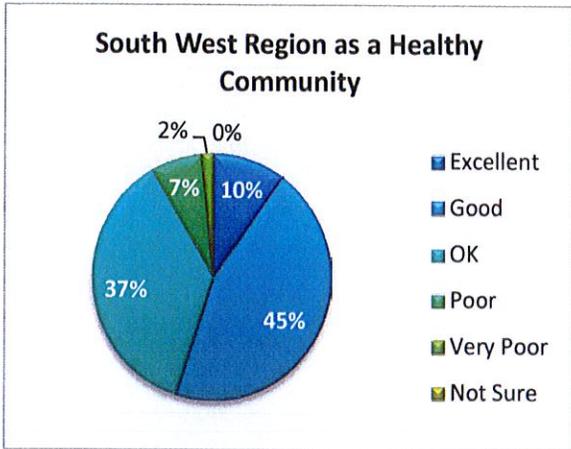
Of the 61 survey respondents, 76% of respondents rated the South West region as a “good” or “excellent” place to live and none rating it as either “poor” or “very poor”.

Community involvement in the South West Region as a whole was perceived as “good” or “excellent” by 61% of respondents compared to 3% who perceived as “poor”.



Respondents were asked to rate their local community as a “healthy community”. Fifty-five percent of respondents rated the South West region as “good” or “excellent”, where as 9% rated their community as being “poor” or “very poor”.

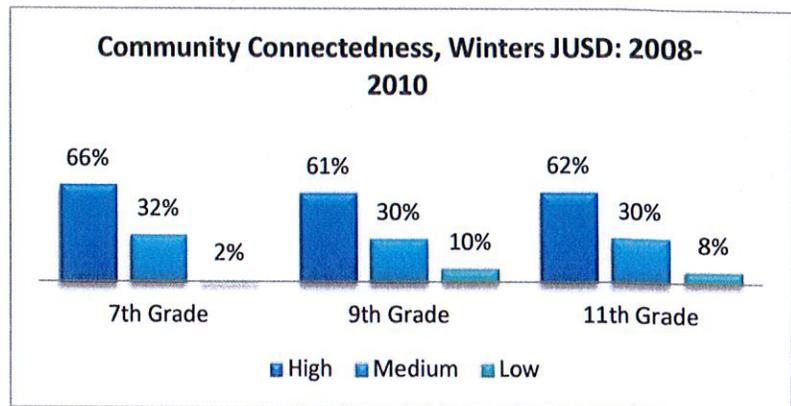
Though 53% of respondents rated the quality of life as “good” in the South West region, only 20% viewed the quality of life as “excellent”. Less than 1% of respondents perceived quality of life in the South West region as “poor”.



YOUTH CONNECTEDNESS

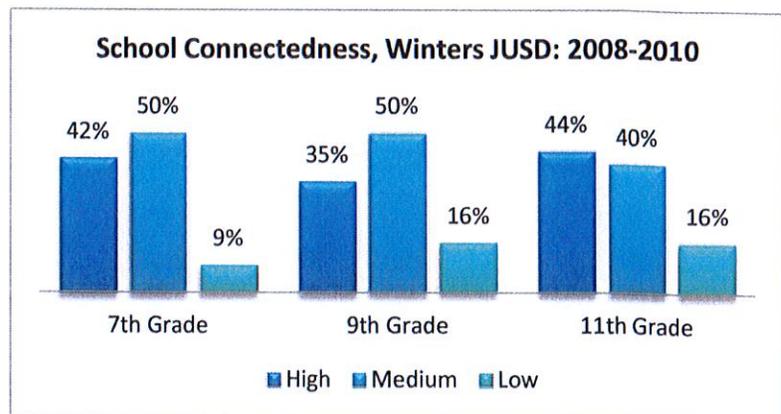
Community connectedness is a summary measure that includes student reports of caring adults, high expectations from adults, and meaningful participation in the community.

A majority of the students throughout the grade levels perceived high levels of community connectedness, though the rates for Winters JUSD are slightly lower than countywide. Generally, female students perceived high levels of agreement of community connectedness more frequently than their male counterparts did.



School connectedness is a summary measure based on student reports of being treated fairly, feeling close to people, feeling happy, feeling part of, and feeling safe at school. When students feel connected to their schools, they are more likely to succeed academically and engage in healthy behaviors.

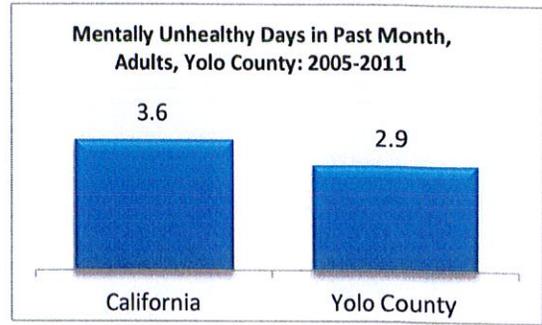
In Winters JUSD, “high” levels of school connectedness in 7th grade is the second lowest countywide at 42%. However, by 11th grade, the percentage of students in this school district reporting high connectedness is equivalent to the countywide rate of 44%.



DEPRESSION AND MENTAL HEALTH

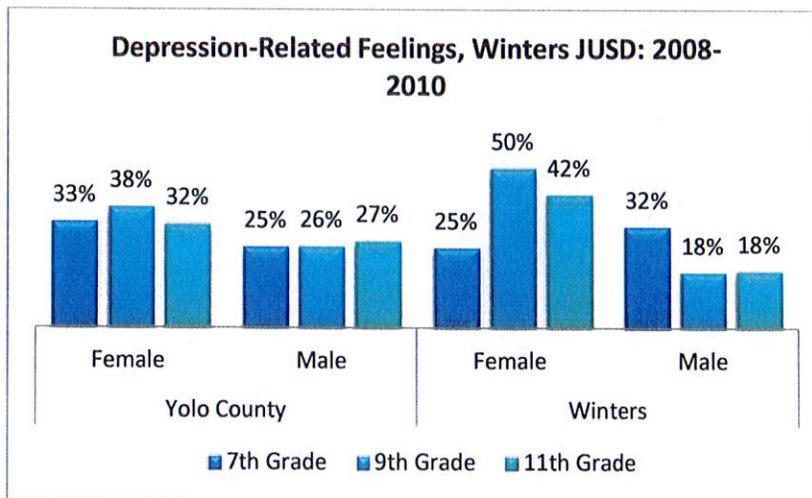
"MENTALLY UNHEALTHY" DAYS

In regards to mental health, which includes stress, depression, and problems with emotions, respondents were asked how many days was their mental health not good during the past month. Yolo County adults reported fewer "mentally unhealthy" days in the past month than adults statewide did - countywide, 2.9 days where they considered their mental health "not good", compared to statewide, 3.6.



DEPRESSION-RELATED FEELINGS

Mental and emotional health are critical to equipping young people for the challenges of growing up and living as healthy adults. Winters JUSD has a higher percentage of 9th grade female students and 7th grade male students experiencing depression-related feelings as compared to the county. Overall, more females than males experienced depression-related feelings.



REASON FOR SEEKING SERVICES

According to the California Health Interview Survey (CHIS) of 2011-2012, an estimated 12% of Yolo County residents felt that they might need to see a professional because of problems with their mental health or alcohol/drug use within the past year. This is slightly lower than the statewide estimate of 16% of the population.

Reason for Seeking Treatment	California	Yolo County
Mental-emotional Problem	91%	92%
Alcohol-drug Problem	4%	5%
Both	5%	3%

For those respondents who did not seek treatment, the reasons for not seeking treatment were not clarified in the survey. Of those seeking treatment, 92% sought treatment for mental-emotional problems, 5% for alcohol-drug problems, and 3% for both; all of these estimates coincide with the statewide estimates.

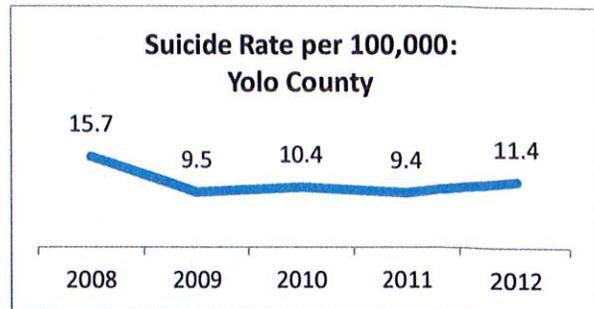
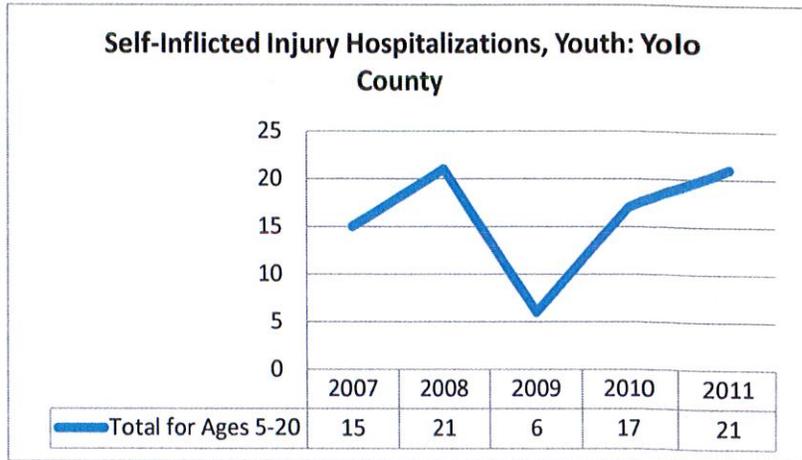
SUICIDE AND SELF-INFLICTED INJURY

In Yolo County, an estimated 18% of high school freshmen and 11% of high school juniors stated they had seriously considered attempting suicide in the past month.

In Yolo County, there has been a net increase in hospitalizations of youth aged 5 to 20 for self-inflicted injuries. Compared to adults, adolescents are at heightened risk for self-injurious behavior (e.g., cutting, scratching, etc.), but these behaviors typically are not suicide attempts. The reasons for adolescent self-injurious behavior are not fully understood, though it may occur for a variety of reasons, such as coping with intense psychological distress².

Tracking of suicidal ideation is important because it serves as an early warning sign of poor coping skills, and the need for immediate intervention to help prevent subsequent and more serious suicidal attempts.

Overall, the suicide rate in Yolo County including adults has decreased, with the highest number of suicides apparently among Black/African Americans and Whites.



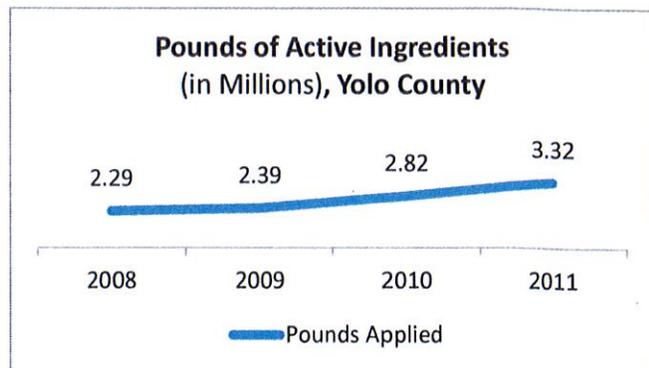
PHYSICAL ENVIRONMENT

The physical environment of a community refers to two dimensions: the natural environment, which includes the quality of natural resources such as air and water, and the built environment, which includes roads, buildings, and other man-made resources. A community's health is affected by the physical environment. These factors are crucial in assessing the overall health of a community, as these parts of the environment represent the resources to which the community has access, and the risks to which they are exposed.

NATURAL ENVIRONMENT

AIR QUALITY

From 2007 to 2011, Yolo County has generally followed the statewide trend of improvements in air quality, reducing the number of days with an ozone concentration above the national standard from 3 to 1. The countywide average particulate matter concentration – a measure of the presence of particles such as smoke, dust, and other pollutants in the air over time – has decreased from 8.3 to 7.6 micrograms of particles per cubic meter of air.



² Nock, M. K., & Prinstein, M. J. (2005). Contextual features and behavioral functions of self-mutilation among adolescents. *Journal of Abnormal Psychology*. Retrieved from: http://www.wjh.harvard.edu/~nock/nocklab/Nock_Prinstein_JAbP2005.pdf

However, since 2008, Yolo County has also increased its usage of pesticides. Among counties in California in 2008, Yolo County ranked 19th highest in consumption of pesticides; by 2011, Yolo County was ranked 14th highest, applying 3,324,649 pounds of active pesticide ingredient. The agricultural application of pesticides has also increased from 2008 to 2011 from 24,708 to 32,101. For comparison, the highest-ranking county – Fresno – applied 36,784,255 pounds, while the lowest ranked county – Alpine – applied 621 pounds.

WATER QUALITY

Unfortunately, the county has followed the statewide trend of increasing the number of water violations – specifically, maximum contaminant level (MCL) violations – since 2007. Levels of contamination that exceed the maximum allowed for drinking water, and documented failure to monitor drinking water contamination, indicate a higher risk of exposure to toxic levels of bacteria, metals, and chemical residue.

The California Reportable Disease Information Exchange (CalREDIE) contained 13 cases of reportable waterborne disease in 2012.

BUILT ENVIRONMENT

FOOD ACCESS

Fast food restaurant access in Yolo County is slightly lower than statewide: 68.7 establishments per 100,000 population, compared to 69.9 per 100,000 statewide.

Liquor store access in Yolo County is considerably lower: five establishments per 100,000 compared to 10 per 100,000 statewide.

An estimated 18% of Yolo County residents qualify as having low food access – living over a mile from a large supermarket or grocery store in urban areas, or 10 miles in rural areas. This is greater than the statewide figure of 14%.

“WALKABILITY” AND PEDESTRIAN SAFETY

“Walkability” refers to the proximity of and ability to travel safely on foot to services and amenities such as schools, grocery store, and pharmacies. On a scale of 0 to 100, the city of Winters scored 85, being very walkable and allowing errands to be accomplished on foot.

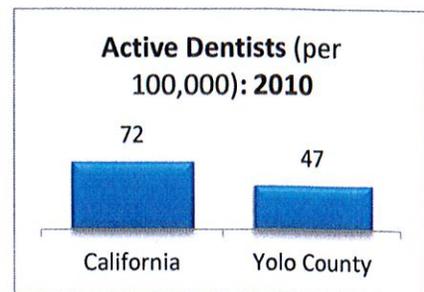
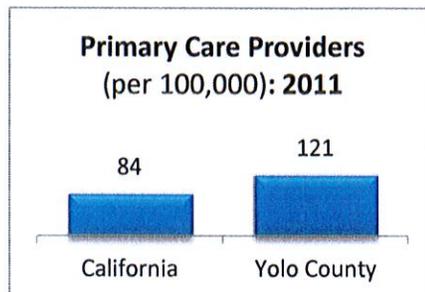
In Yolo County, 79% of the population lives within half a mile of a park, compared to only 58% statewide. Proximity to parks and other recreational amenities encourages a more active, healthy lifestyle.

HEALTH CARE AND PREVENTIVE SERVICES

An important aspect of the health status of any community is the availability of healthcare services to its population, especially primary and preventive care.

SERVICES AND FACILITIES

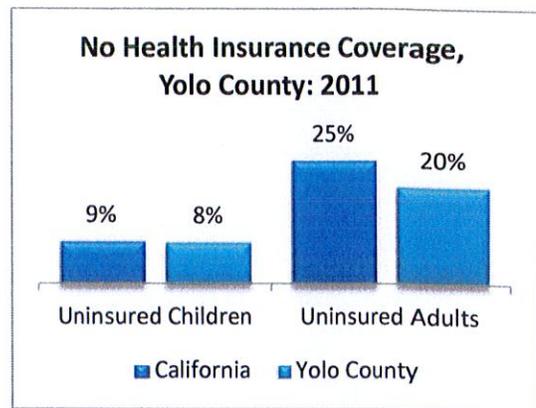
With a rate of 121 licensed primary care physicians per 100,000 population, Yolo County surpasses the statewide rate of 84 per 100,000. The number of dentists per 100,000 population statewide is 72.3, but only 47.3 in Yolo County.



COVERAGE AND ACCESS

In 2011, nearly 20% of Yolo County adults, aged 18 to 64 were without health insurance, compared to approximately 25% statewide. However, in the same period while the statewide percentage of uninsured children fell by about 1%, the percentage in Yolo County rose by approximately the same amount.

A higher percentage of Yolo County residents also utilized migrant health centers as a source of primary care.



SCREENING AND PREVENTION

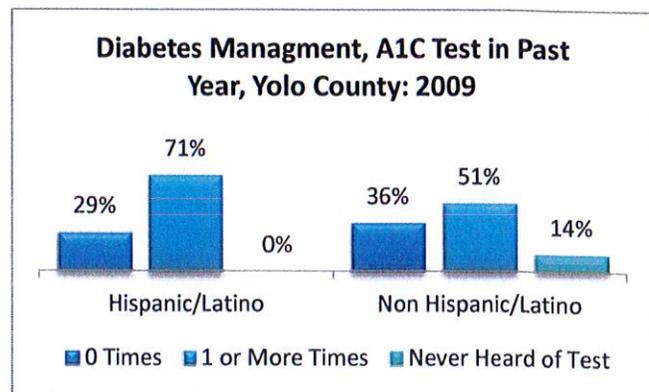
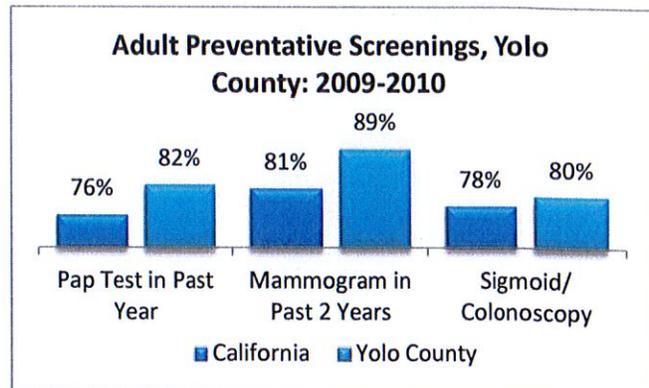
Yolo County surpasses the state in terms of performing preventive screenings for adults such as Pap smears, mammograms, colonoscopies, and sigmoidoscopies, all of which are diagnostic early screening tools for cervical, breast, and colon cancers, respectively.

Hypertension (or high blood pressure) and Diabetes Mellitus are two chronic health conditions which are linked to poor health outcomes such as heart disease and stroke.

Among surveyed individuals diagnosed with high blood pressure, 62% of Yolo County respondents reported managing their condition with medication, compared to 70% of respondents statewide.

Among surveyed individuals with a diagnosis of diabetes, 60.3% reported a hemoglobin A1C test, which measures how effectively blood sugars are controlled over long periods, being performed by their doctor at least once in the past 12 months.

A considerably higher proportion of Hispanic/Latino versus non-Hispanic/Latino respondents – 71.7% and 50.5% respectively – reported having their hemoglobin A1C levels checked.



MATERNAL AND CHILD HEALTH

Maternal and child health focuses on pregnancy and prenatal care, birth data, and infant mortality within Yolo County.

ACCESS TO PRENATAL CARE

Timely prenatal care (i.e., in the first trimester) is important as it lowers the risk of other adverse birth outcomes, such as low birth weight, developmental delays, and premature birth.

Between 2007 and 2011, the percentage of mothers statewide entering prenatal care within the first trimester of pregnancy showed little fluctuation, remaining close to 83%. Countywide, the percentage rose from 77% to 83% within the same period.

The live birth rate in Yolo County has been declining slightly since 2007 from 2,522 live births to 2,340 in 2011.

TEEN BIRTHS

The teen birth rate indicates the number of live births per 1,000 females 15 to 19 years old.

The teen birth rate in California and in Yolo County has decreased over the past five years.

The teen birth rate among mothers aged 15 to 19 is significantly highest within the county among Hispanic/Latino and American Indian women. The repeat birth rate to teen mothers was 2.3 instances per 1,000 women aged 15 to 19 countywide.

Teen Birth Rate per 1,000: Yolo County					
Age of Mother	2007	2008	2009	2010	2011
15 - 17	15.5	15.9	12.2	15.8	12.9
18 - 19	26.7	26.5	22.2	18.5	18.9

INFANT AND CHILD MORTALITY

The 2009 infant mortality rate in Yolo County, 2.4 per 1,000 live births overall, is lower than the statewide rate of 5.0 per 1,000 and meets the Healthy People 2020 objective of 6 or lower.

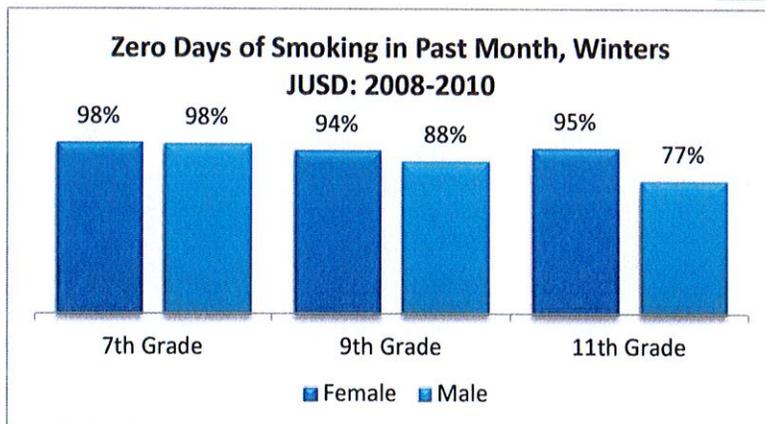
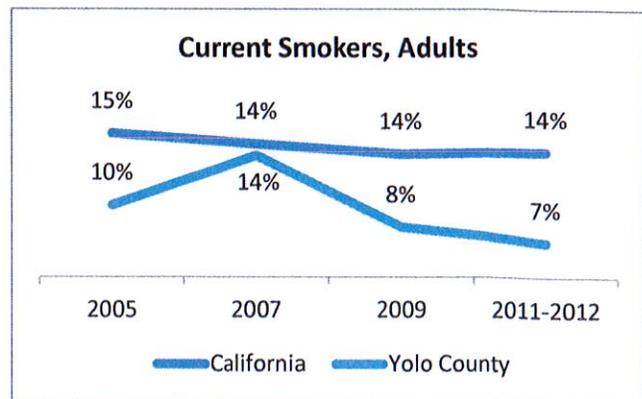
However, among Hispanic/Latino mothers in Yolo County, the infant mortality rate is 5.7 per 1,000, higher than the statewide rate of 4.7 per 1,000 for the same ethnic subgroup. This applies to neonatal and post neonatal mortality rates.

HEALTH BEHAVIORS

Behaviors such as diet, exercise, and substance use provide meaningful insight in to the community's specific strengths, needs, and risk factors.

SMOKING AND TOBACCO USE

Each year approximately 443,000 premature deaths can be attributed to smoking nationwide. Cigarette smoking is identified as a cause of various cancers, cardiovascular disease, and respiratory conditions, as well as birth weight and other adverse health conditions. Among Yolo County adults, the prevalence of smoking and tobacco usage is consistently lower than the statewide rate and has decreased by almost 3% between 2005 and 2012.



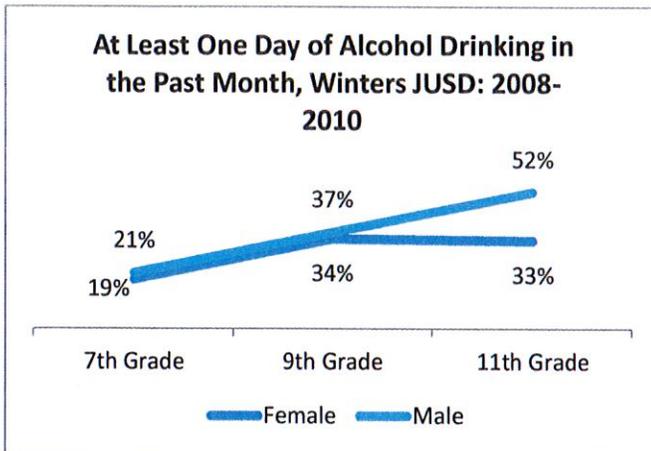
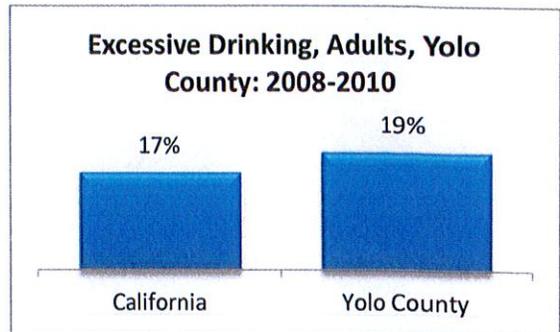
Among youth countywide, slightly higher than statewide percentages of students in grades 7 through 11, as well as in non-traditional schools, report being non-smokers.

Among 9th and 11th graders, more males than females in most school districts reporting having smoked at least one day in the past 30 days.

In Winters JUSD, the gender disparity is wider, with six percentage points fewer males than females in 9th grade, and grows to 18 percentage points by the 11th grade of those who report zero days of smoking in the past month.

ALCOHOL USE

In Yolo County, more adults than statewide figures reported excessive drinking between 2008 and 2010. "Excessive drinking" is defined by the California Health Interview Survey as consumption of an average of more than 2 drinks daily for men or 1 drink daily for women; 5 or more drinks on a single occasion for men, or 4 on a single occasion for women.



Youth alcohol use in Yolo County also exhibits higher prevalence compared to the state. Higher percentages of 9th and 11th graders in Yolo County compared to the state reported having consumed alcohol at least once in the past 30 days: 29% of 9th graders compared to 25% statewide, and 38% of 11th graders compared to 34% statewide.

In the Winters JUSD, the percentage of students reporting at least one day of alcohol consumption is greater than the countywide rates. By 9th and 11th grade, Winters JUSD students exceed the county rate. The rate for males in the 11th grade is the highest among all school districts in Yolo County.

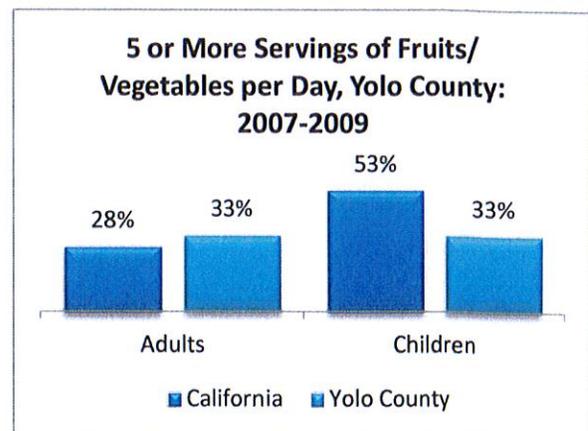
DIET AND NUTRITION

A slightly higher than statewide percentage of Yolo County adults ate at least five servings of fruits and vegetables daily: 33% countywide compared to 28% statewide.

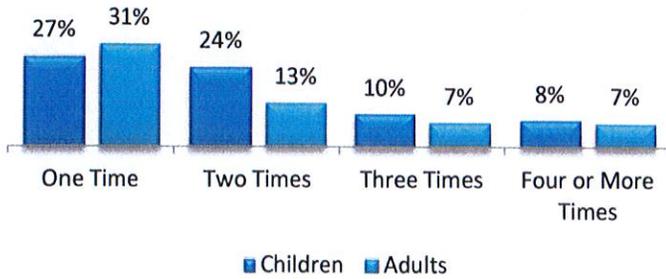
However, the estimated percent of children eating five or more servings in Yolo County was far below the statewide estimate, 33% compared to 53%.

Between 2007 and 2012, fast food consumption among children has neither increased nor decreased. During this period, a slightly higher than statewide percentage of Yolo County youth under 18 reported no consumption of fast food within the past 7 days; 29% compared to 32%.

In the same time period, the percentage of Yolo County adults reporting no fast food consumption in the past 7 days increased by just over 4%. Typically, children eat fast food more frequently than adults.



Fast Food Consumption in the Past Week, Yolo County: 2011-2012



The percentage of Yolo County children and teens consuming 2 or more sugary drinks within a day more than doubled between 2007 and 2012.

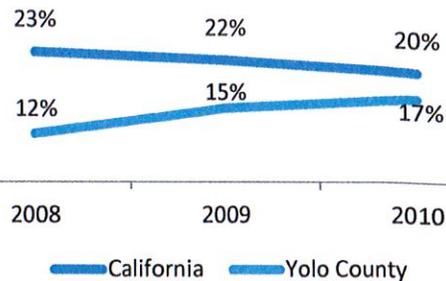
Among ethnic groups, Hispanic/Latinos consume two or more sugary drinks within a day is slightly higher than non-Hispanic/Latinos, 21% compared to 17%.

EXERCISE AND PHYSICAL ACTIVITY

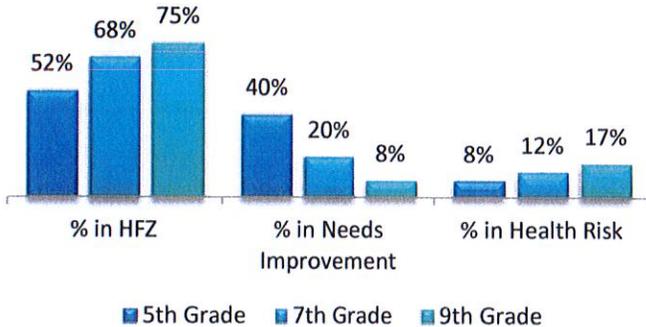
While the percentage of Yolo County adults who report no physical activity or exercise within the past month was consistently lower than statewide between 2008 and 2010. However, the percentage of adults reporting no physical activity increased by almost 5% in this time period, while the percentage decreased by almost 3% statewide.

The California Department of Education monitors physical fitness in terms of aerobic capacity with a fitness test that determines whether a student is within a Healthy Fitness Zone (HFZ).

No Exercise in the Past Month, Adults



Aerobic Capacity, Winters JUSD 2012-2013



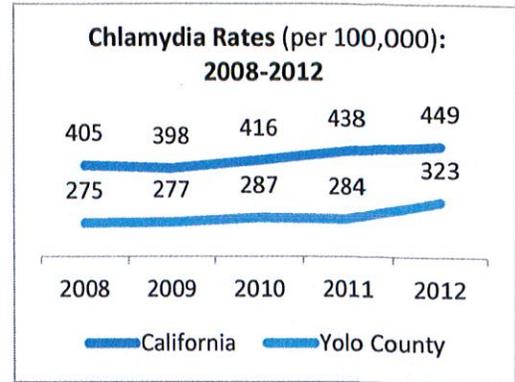
Additionally, the test also determines if a student below the HFZ, needs improvement, or is at increased health risk based on their performance on the fitness test. Aerobic capacity assesses the capacity of the cardiorespiratory system by measuring endurance.

In general, Winters JUSD students fall equal to or above the HFZ in 5th, 7th, and 9th grades than countywide percentages. A good sign for the students in Winters JUSD is that as they progress in school more students are in the HFZ. However, there is an increase of students as they progress through the grade levels in the health risk category.

SEXUALLY TRANSMITTED DISEASES

Between 2007 and 2013, there has been a steady and significant increase in the chlamydia rate in Yolo County from 261 to 309 cases per 100,000 persons. Chlamydia rates are highest among young adults, aged 20 to 29 years, and decline steadily thereafter. Rates were higher in some areas of the cities of West Sacramento and Woodland, and one area southwest of Davis.

Between 2007 and 2013, the Yolo County rate for gonorrhea almost doubled from 35 to 61 cases per 100,000 persons. The rate was significantly declining from 2007 to 2011 but significantly increased between 2011 and 2013, a trend that was not observed statewide. Like chlamydia, gonorrhea was most commonly diagnosed in young adults between the ages of 20 and 29. Over 75 percent of cases were geographically concentrated in the cities of West Sacramento and Woodland.

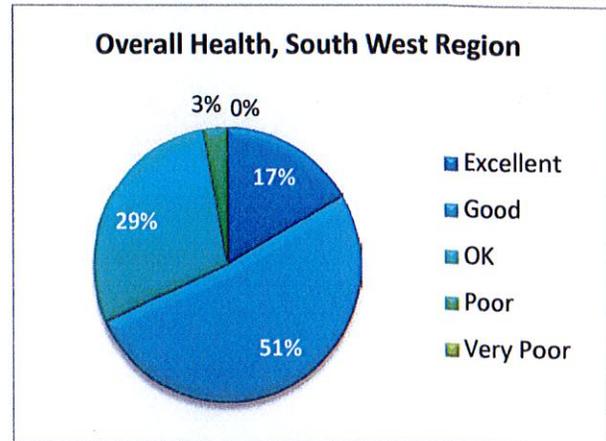


HEALTH OUTCOMES

Health outcomes represent how healthy a community is. Measuring prevalence of certain health outcomes and comparing this with the prevalence of indicators and risk factors is a useful mechanism of assessing a community's overall health, as it creates the opportunity to identify relationships and disparities.

OVERALL HEALTH

Respondents of the CTSA survey from the South West region were asked to rate their overall health. A majority of the respondents (68%) from the South West region rated their overall health as either "good" or "excellent", compared to the county rate 73%. Three percent of the respondents rated their overall health as "poor".

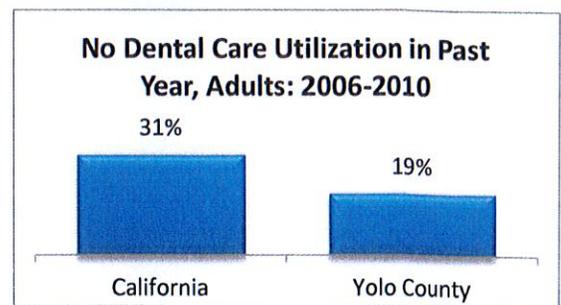


DENTAL HEALTH

Despite a lower-than-statewide ratio of dental care providers in Yolo County, a lower percentage of county adults report poor dental health (i.e., having six or more permanent teeth removed due to tooth decay, gum disease, or infection).

Almost 19% of Yolo County adults reported receiving no dental care within the past 12 months, much lower than the statewide percentage of 31%.

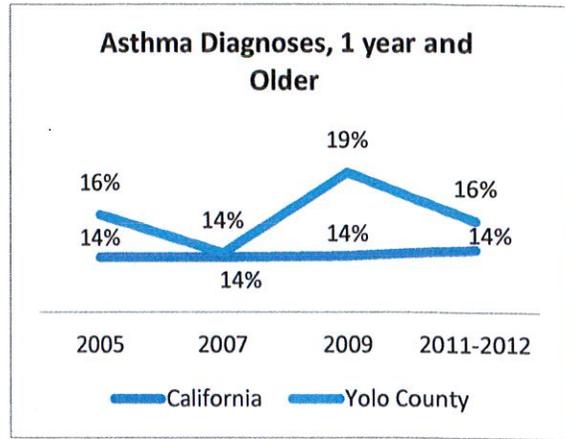
In addition, a lower-than-statewide percentage of Yolo County adults (9%) reported having lost six or more permanent teeth due to tooth decay, gum disease, or infection.



ASTHMA

Between 2005 and 2012, Yolo County had a similar percentage to the state of residents aged 1 year and older with a formal diagnosis of asthma from a doctor. Most recent data indicates 16% countywide compared to 14% statewide.

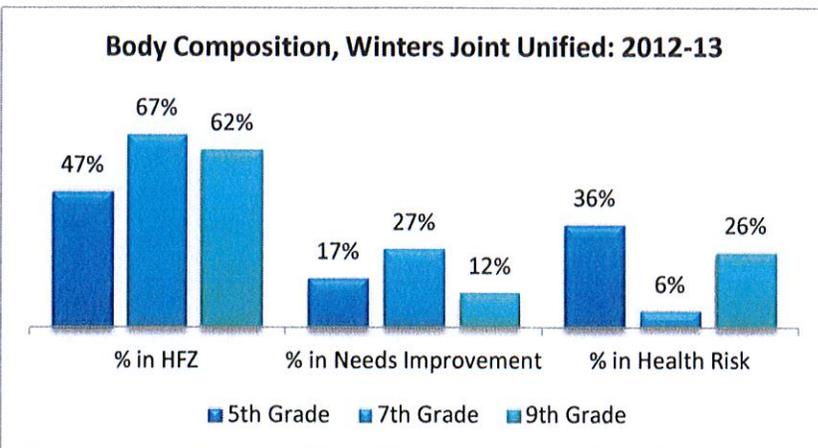
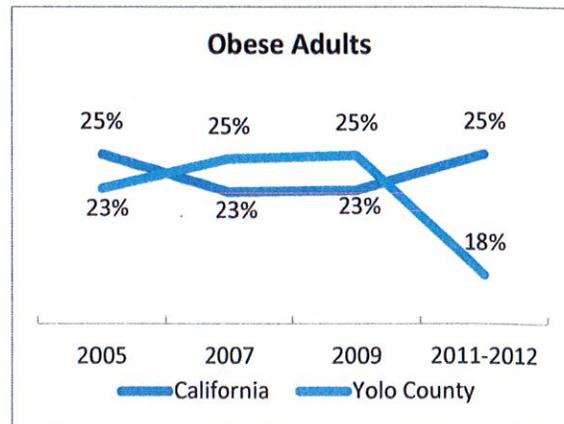
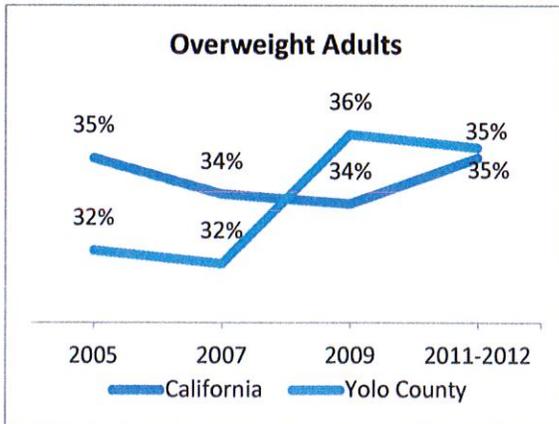
A lower than statewide percentage of asthma patients in Yolo County reported having visited an emergency room or urgent care facility because of their asthma within the past 12 months, and the countywide number of hospitalizations due to asthma has declined since 2007. The decrease in hospitalizations, however, was observed predominantly in adults, as the number of hospitalizations for asthma among youth below 18 years of age increased from 18% to 33% between 2007 and 2010 before decreasing again to 18% in 2011.



Age Group	2007	2008	2009	2010	2011
Children	18	28	27	33	18
Adults	77	57	55	46	51
Total	95	85	82	79	69

OBESITY

Both statewide and countywide, the percentage of adults who are obese (i.e., having a body mass index of 30 or greater) has consistently met the Healthy People 2020 target of 30.5% or fewer percentage of adults. However, an increasing percentage of Yolo County adults are reported as being overweight (i.e., having a body mass index between 25 and 30). In Yolo County, obesity is more common among males and Hispanic/Latinos.



The California Department of Education (CDE) monitors physical fitness in terms of body composition, which provides an estimate of the percent of a student's weight that is fat in contrast to body mass made up of muscles, bones, and organs.

Winters JUSD 7th and 9th grade students exhibit higher percentages within the healthy fitness

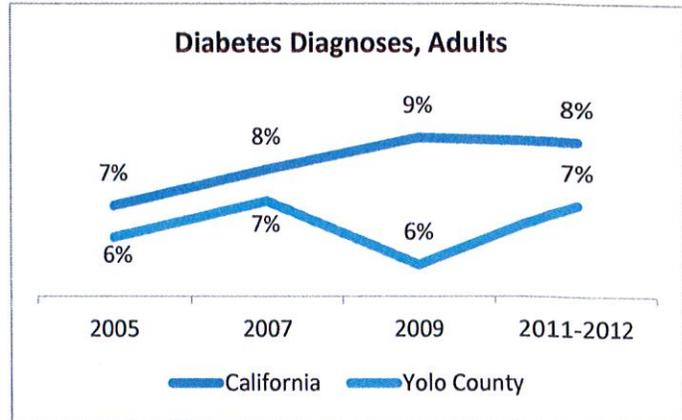
zone (HFZ) based on their body composition than countywide averages. Fifth grade students are slightly below the countywide average for students in the HFZ and in health risk.

DIABETES

Between 2005 and 2012, the percentage of adults diagnosed with diabetes has been slightly lower than statewide, but has also been slowly increasing.

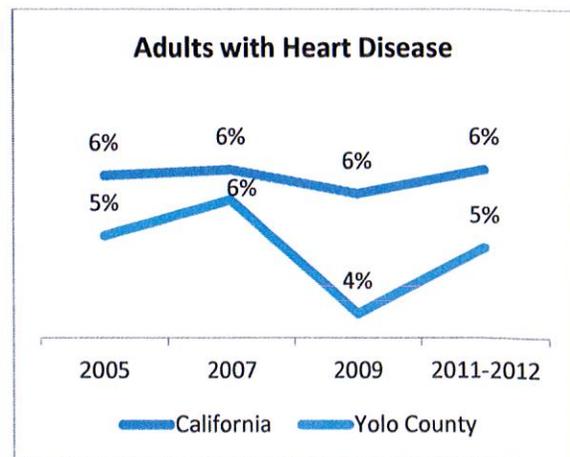
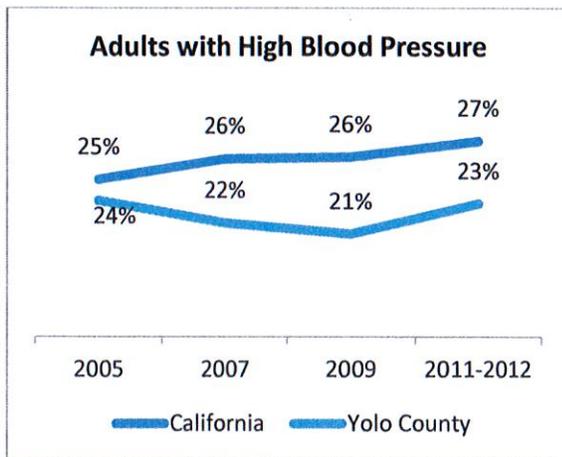
In particular, while the percentage of non-Hispanic/Latino adults with diabetes has fallen, the percentage of Hispanic/Latino adults diagnosed with diabetes has more than doubled.

Other groups exhibiting comparatively higher prevalence of diabetes are males and individuals in households with an annual income below \$50,000.



HEART DISEASE AND HIGH BLOOD PRESSURE

Poor heart health is a leading cause of death nationwide and has been linked to high cholesterol, high blood pressure, and heart attacks. A consistently lower-than-statewide percentage of Yolo County adults reported having a diagnosis of heart disease (i.e. coronary heart disease or angina) since 2005.



The prevalence of hypertension, or high blood pressure, has shown minimal change since 2005 within Yolo County, despite moderate increases in its prevalence statewide.

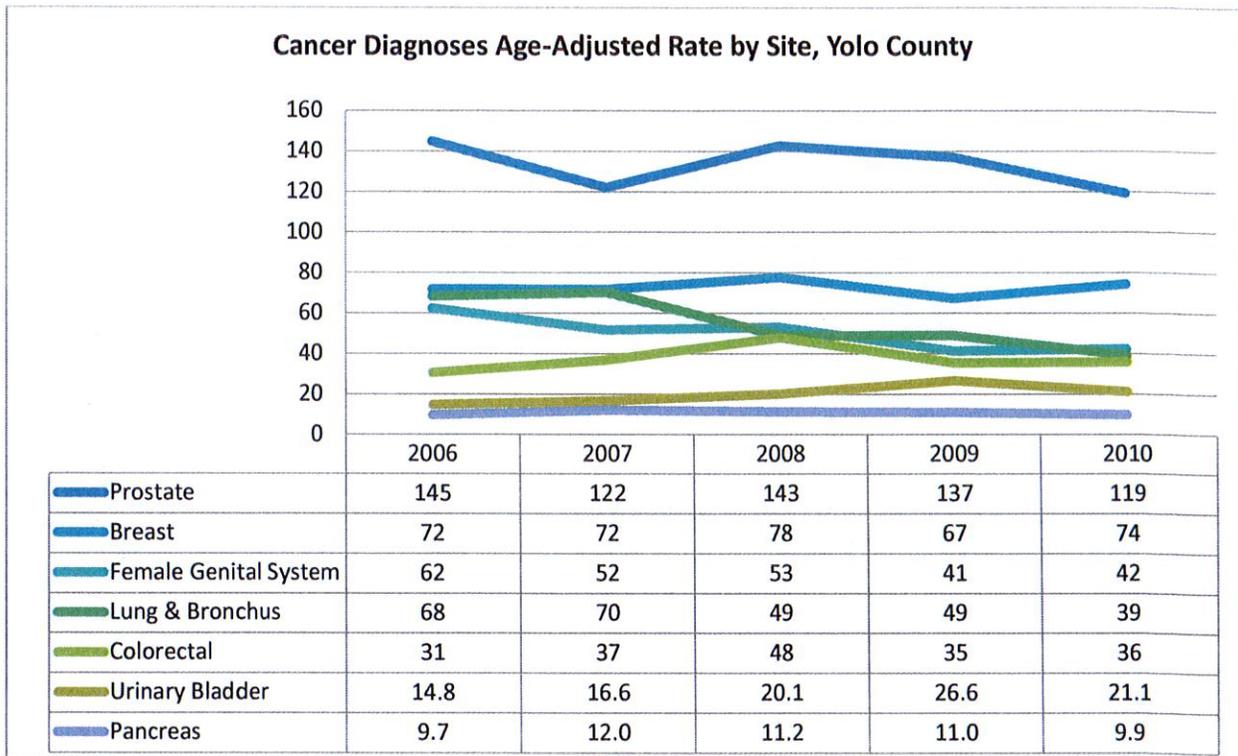
CHRONIC LUNG DISEASE

Across all age groups, sexes, and ethnic groups, the number of emergency room visits for chronic lung disease (e.g., COPD, asthma, emphysema, etc.) in Yolo County between 2008 and 2012 has significantly increased, though the number of hospital admissions decreased within the same timeframe.

CANCER

Both countywide and statewide, the age-adjusted rate of cancer in all sites of the body has decreased. Below are the incidence rates, or new cases of cancer that are diagnosed.

The countywide age-adjusted rates of colorectal, lung/bronchus, prostate, and female reproductive cancers have been decreasing in prevalence, the age-adjusted rates of breast and pancreatic cancers have remained relative stable, and the age-adjusted rate of urinary bladder cancers has increased. The following graph compares these trends:



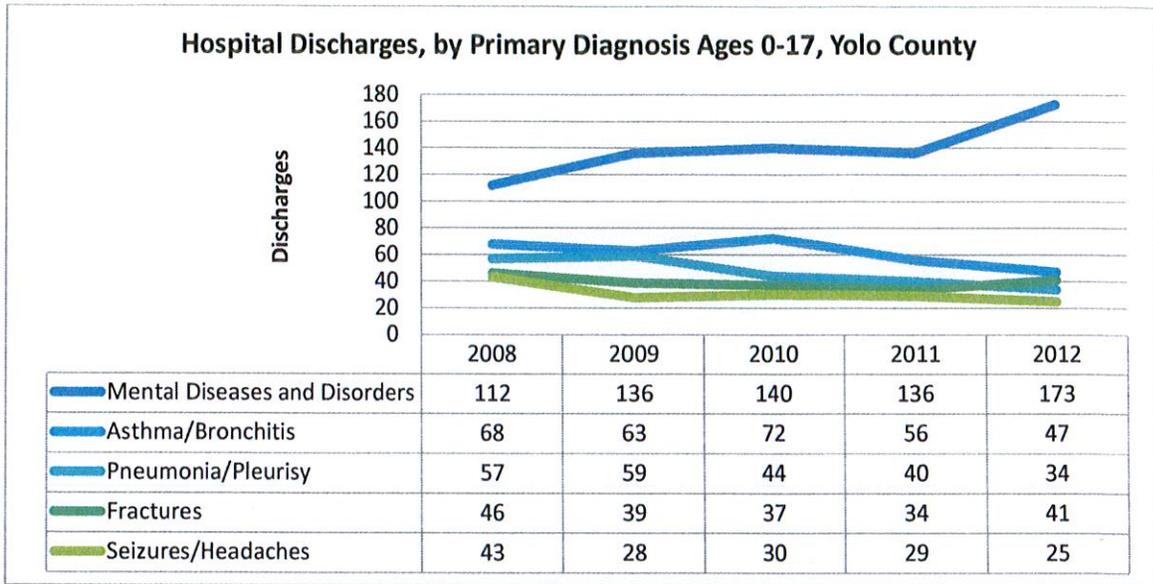
HOSPITALIZATIONS

Both countywide and statewide, the top three leading causes of hospitalization overall based on primary diagnosis listed at time of discharge were mental diseases and disorders, asthma/bronchitis, and pneumonia/pleurisy.

Compared to statewide figures, Yolo County exhibits lower rates of hospitalization for asthma, bronchitis, and pneumonia, but considerably higher rates of hospitalization due to mental diseases and disorders; mental illness constitutes 10.5% of hospitalizations statewide, but 13.2% of hospitalizations within Yolo County.

For children ages 0 to 17, the most common primary diagnosis in 2012 was for mental diseases and disorders, which consisted of nearly 17% of all hospital dischargers; much greater than the statewide rate of 12%. Mental diseases and disorders have been trending upwards over the past five years, going from 112 in 2008 to 173 in 2012.

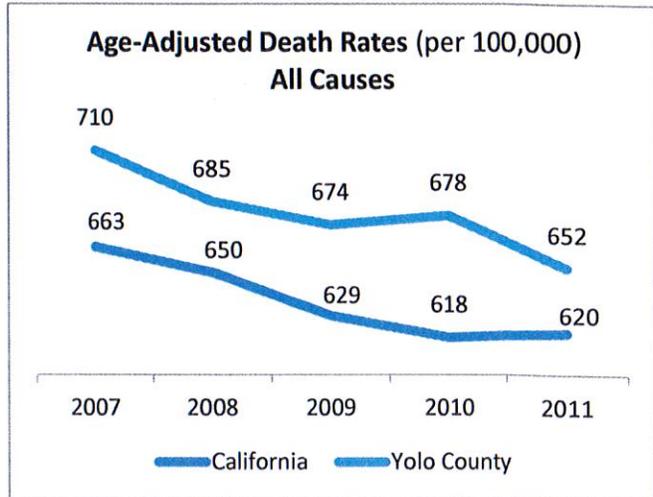
Hospital Discharges, by Primary Diagnosis Ages 0-17, Yolo County



MORTALITY

The life expectancy in 2010 for Yolo County residents mirrors that of the state. Males in Yolo County have a life expectancy of 78 years and females have a life expectancy of 82.1 years. The life expectancy is slightly below that of the state with males at 78.2 years and females at 82.5 years.

The overall death rate is a measure of the number of deaths per 100,000 persons per year; a higher overall death rate indicates that deaths are more frequent in that population. The overall age-adjusted death rate in Yolo County in 2011 was 652.3 deaths per 100,000 persons, a risk of dying equivalent to approximately one death for every 153 persons per year. Yolo County's overall death rate is higher than California's at 620.4, a risk of dying equivalent to approximately one death for every 161 persons.



The age-adjusted mortality rates for all causes of death have been steadily decreasing over the past five years for both the state and Yolo County. Yolo County's death rate has consistently been higher than the state's death rate, but the gap is narrowing.

Males typically have a higher death rate than females; however, the female death rate in Yolo County compared to the state show a 10% increase and only a 2% increase for males. The death rate for American Indians in Yolo County is 97% higher than the state rate and the Hispanic/Latinos' death rate is nearly 20% higher. Asians and Pacific Islanders have a death rate roughly 20% lower than the statewide death rate.

LEADING CAUSES OF DEATH

In 2010, the five leading causes of death in Yolo County based on grouped cause of death codes were cancers (22%), diseases of the heart (20%), chronic lower respiratory diseases (8%), cerebrovascular diseases (7%), and Alzheimer's disease (6%).

Among the leading causes of death for females and males 25 years and older in Yolo County are lung cancer, heart disease, COPD, and heart attack (myocardial infarction).

For the period of 2001 to 2005 Alzheimer's disease ranked seventh and eighth, respectively, whereas in the period of 2006 to 2010 Alzheimer's disease has risen to the number one leading cause of death for women and the fifth leading cause for men.

2006-10 Rank	Cause of Death: Females	Age-Adjusted Rate	2001-05 Rank	Change in Rank
1	Alzheimer's disease	59.3	7	↑
2	Cancer - Bronchus or lung, unspecified	55.7	2	↔
3	Chronic obstructive pulmonary disease (COPD)	45.0	4	↓
4	Atherosclerotic heart disease	43.5	1	↓
5	Acute myocardial infarction	42.7	5	↔
6	Stroke, not specified as hemorrhage or infarction	39.2	3	↓
7	Pneumonia	34.8	6	↓
8	Cancer - Breast	33.5	8	↔
9	Unspecified dementia	21.6	10	↑
10	Congestive heart failure	19.4	9	↓

2006-10 Rank	Cause of Death: Males	Age-Adjusted Rate	2001-05 Rank	Change in Rank
1	Atherosclerotic heart disease	86.5	1	↔
2	Cancer - Bronchus or lung, unspecified	74.8	3	↑
3	Acute myocardial infarction	64.8	2	↓
4	Chronic obstructive pulmonary disease (COPD)	57.9	4	↔
5	Alzheimer's disease	43.2	8	↑
6	Stroke, not specified as hemorrhage or infarction	42.4	6	↔
7	Pneumonia, unspecified	40.0	5	↓
8	Cancer of prostate	35.0	7	↓
9	Congestive heart failure	28.4	11	↑
10	Cancer - Colon	21.4	13	↑

Both ethnicities are experiencing high death rates for heart disease and lung cancer. Non-Hispanic/Latinos have a higher death rate for Alzheimer's disease (56.2) compared to Hispanic/Latinos (34.2). Hispanic/Latinos have had an increase in the death rates for cirrhosis of the liver, colon, and pancreatic cancers. In 2001 to 2005, these were not listed in the top ten causes of death. Also of note, unspecified diabetes mellitus is listed as the eighth cause of death for Hispanic/Latinos.

06-10 Rank	Cause of Death: Hispanic/Latino	Age-Adjusted Rate	01-05 Rank	Change in Rank
1	Atherosclerotic heart disease	64.3	2	↑
2	Cancer - Bronchus or lung	42.5	3	↓
3	Acute myocardial infarction	38.0	1	↓
4	Stroke, not specified as hemorrhage or infarction	38.3	4	↔
5	Pneumonia, unspecified	35.0	5	↔

6	Alzheimer's disease	34.2	8	↑
7	Alcoholic cirrhosis of liver	Unreliable	N/R	↑
8	Unspecified diabetes mellitus, without complications	Unreliable	6	↓
9	Cancer - Colon	Unreliable	N/R	↑
10	Cancer - Pancreas	Unreliable	N/R	↑

06-10 Rank	Cause of Death: Non-Hispanic/Latino	Age-Adjusted Rate	01-05 Rank	Change in Rank
1	Cancer - Bronchus or lung	68.1	2	↑
2	Atherosclerotic heart disease	62.3	1	↓
3	Chronic obstructive pulmonary disease (COPD)	56.9	3	↔
4	Alzheimer's disease	56.2	7	↑
5	Acute myocardial infarction	55.2	4	↓
6	Stroke, not specified as hemorrhage or infarction	42.1	5	↓
7	Pneumonia	36.8	6	↓
8	Congestive heart failure	25.5	8	↔
9	Unspecified dementia	23.3	9	↔
10	Cancer - Breast	19.5	11	↑

PRIORITIZED HEALTH ISSUES AND CONTRIBUTING FACTORS

CTSA survey respondents were asked to select the top three health issues that most affect their communities from a list of 20 health issues, as well as 2 write-in options. Respondents were also asked to identify contributing factors most responsible for health issues in our community: three for each contributing factor. The CTSA survey provided 16 individual behaviors, 10 social and economic circumstances, and 14 environmental issues. Each contributing factor had two write-in options available. Respondents selected three contributing factors for each category.

Among respondents from the South West region, diabetes and obesity were ranked the highest among health issues with nearly one fourth of the selections. Alcoholism, cancer, and dental problems were all ranked higher than the countywide rankings. Mental health issues were considered less of a concern ranking sixth compared to third overall.

Rank	Health Issues that Most Affect Our Community	Number	Percent	YC Rank
1	Diabetes	28	12%	3
1	Obesity	28	12%	1
3	Alcoholism	26	11%	6
4	Cancer	22	9%	5
5	Dental Problems	20	9%	8

Diet and exercise combined for 25% of the selections, while substance abuse issues represented 21% of the selections. Unemployment, no health insurance and poverty combined for 56% of the social and economic circumstances, followed by lack of education. Air pollution and pesticide use were the top environmental issues of concern with a combined 28% of the selections. Lack of public transportation was more of a concern to South West region respondents, ranking third compared to eighth overall.

Rank	Individual Behaviors Most Responsible for Health Issues in Our Community	Number	Percent	YC Rank
1	Lack of exercise	31	15%	2
2	Alcohol abuse	26	12%	3
3	Poor nutrition/eating habits	22	10%	1

Rank	Social and Economic Circumstances Most Responsible for Health Issues	Number	Percent	YC Rank
1	Unemployment	45	23%	1
2	No health insurance	35	18%	2
3	Poverty	29	15%	3

Rank	Environmental Issues Most Responsible for Health Issues	Number	Percent	YC Rank
1	Air pollution	28	15%	1
2	Pesticide use	24	13%	4
3	Lack of public transportation	23	12%	8
4	Cigarette smoke	22	12%	3

COMMUNITY STRENGTHS AND SUPPORTED POLICIES

In total, 41 responses were recorded for Strengths; 54 responses for Sources of Pride; and 38 responses for Supported Policies were collected for the South West region.

STRENGTHS



Community-based organizations were seen as a strength in the community, in particular Rise, Inc. and the local Family Resource Center. Winters Healthcare, food banks, and faith-based organizations also received a significant number of responses. Community friendliness, unity, and support were mentioned as a top strength in the community, as was the local library. In addition, respondents identified community events and recreational activities as strengths within their communities.

Twenty responses pertaining to community friendliness, unity, and support stated that their community has a small town atmosphere and is very tranquil, happy, and a good place to live. Community activism and involvement, and a safe community were mentioned as sources of pride. Education and schools also ranked in the top five sources of pride for the South West region.

POLICY

Respondents were most supportive of improving schools and offering youth leadership development. City planning and infrastructure included support for community parks, gardens, and recreation facilities. Responses included policies to reduce police harassment and offer drug/alcohol abuse services. Increasing health education classes and health fairs were also policies that would be supported.

CONCLUSION

The Community Health Assessment has helped illuminate the powerful influences that shape the health of individuals and our community. The health issues that arose from this assessment are many. The results reveal a great deal about the concerns and issues that stand out in the South West region. Perhaps more importantly, they are telling in terms of the diversity present within the county. This diversity spans several dimensions: racial and ethnic, economic, geographic, ideological, and many others.

Protecting and promoting the health and well-being of our community requires changing the conditions in which we live, improving the quality of the environment, both natural and built, and reforming public policy. The physical, social, and political environments must be the primary level of intervention. The solutions require collective action and the acknowledgement that we are all interconnected as community. What affects people in one part of our county affects us all and that we will only succeed when all communities within Yolo County are in good shape.

NEXT STEPS

Healthy Yolo has made the Community Health Assessment (CHA) available to the public for review and comment during the month of April 2014. The CHA along with the seven regional reports will be available on the Healthy Yolo website. In addition, Healthy Yolo will present the CHA information to the city councils and conduct community forums throughout Yolo County.

During the community forums, the CHA information will be presented and community members will be able to find out more information about health issues and help identify strategic issues. As defined in the MAPP model, strategic issues are those fundamental policy choices or critical challenges that must be addressed in order for a community to achieve its vision. Strategic issues are important and forward thinking and seize on current opportunities.

Healthy Yolo will collect the input from community members and incorporate them into the final draft of the CHA. This information will help determine the strategic issues that will be addressed for each region. Once the strategic issues are determined, Healthy Yolo will drill down further into the health issue to understand the root causes, what other organizations are doing, and best practices for addressing the health issue.

After the strategic issues have been identified, the next phase involves community members and local public health system representatives in the formation of goal statements related to each strategic issue and identify strategies for achieving each goal. Action plans will be developed for each public health issue identified culminating in a Community Health Improvement Plan.



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: April 15th 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Aaron McAlister, Fire Chief
SUBJECT: Fire Department Annual Report

RECOMMENDATION:

Receive an annual report from the Fire Department and provide direction as needed.

BACKGROUND:

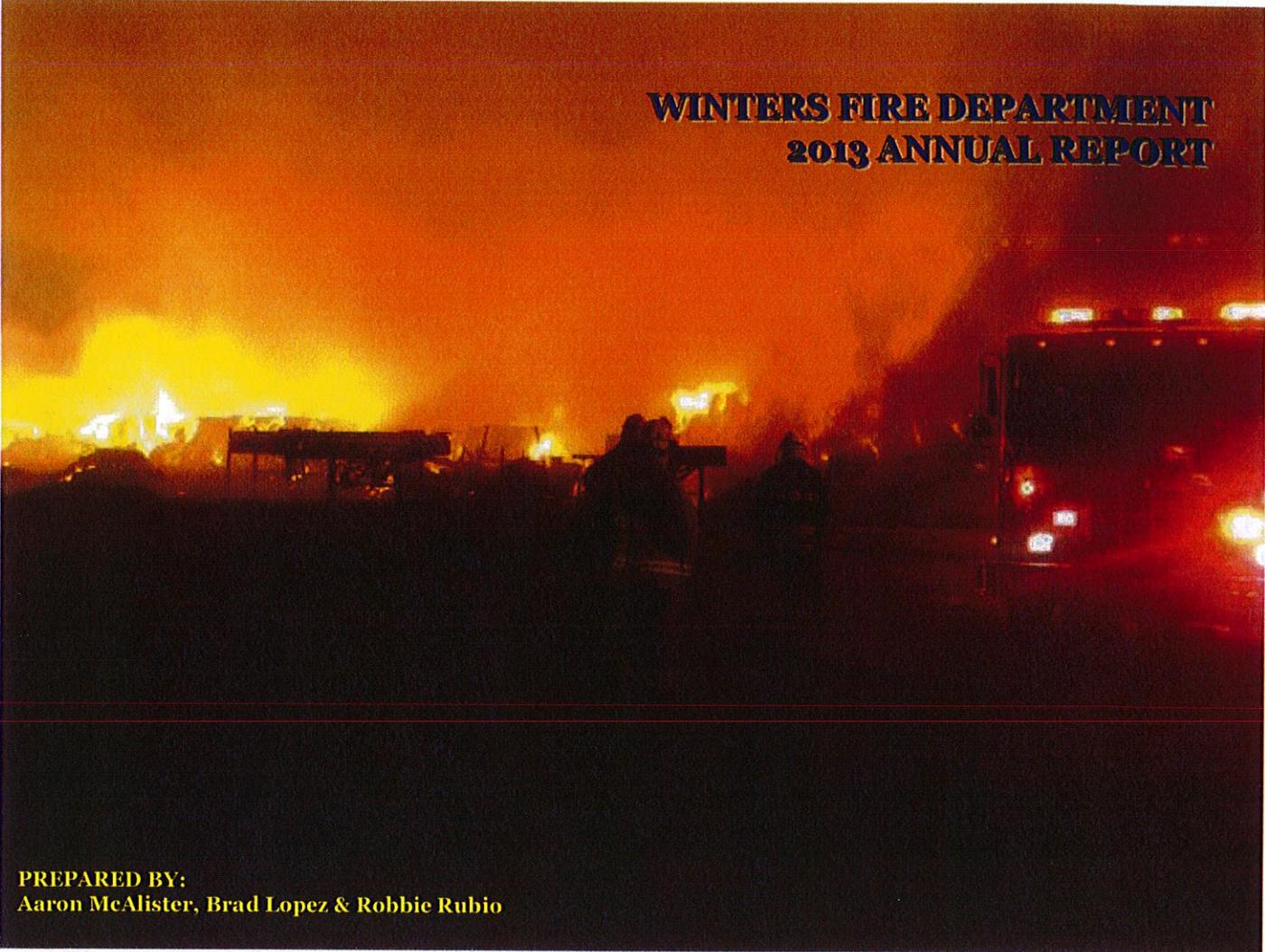
Attached is the Fire Department annual report detailing our activity for 2013 including calls for service. This report will be presented during the meeting and made available for the public on the City of Winters website.

FISCAL IMPACT:

None

ATTACHMENTS:

1. Annual Report



**WINTERS FIRE DEPARTMENT
2013 ANNUAL REPORT**

**PREPARED BY:
Aaron McAlister, Brad Lopez & Robbie Rubio**



WINTERS FIRE DEPARTMENT

2013 Annual Report

Fire Chief

Aaron McAlister

Aaron.McAlister@wintersfire.org

Fire Division Chief

Ron Karlen

Ron.Karlen@wintersfire.org

Fire Division Chief

Greg Lewis

Greg.Lewis@wintersfire.org

City Manager

John Donlevy

John.Donlevy@cityofwinters.org



Annual Report 2013

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LETTER FROM FIRE CHIEF AARON McALISTER

The Winters Fire Department is pleased to present the 2013 Annual Report. We trust the information contained within this report will provide a better insight into the day to day operations and activities of the organization. This past year has been another year of growth and important milestones.

As the Fire Chief for the City of Winters, through a collaborative partnership with the City of Dixon, I am honored to lead an organization that continues to grow and develop. The Fire Department has an important place in the community and it is our duty to meet that expectation each and every time we are called upon. We continue to explore grant opportunities, find new ways to do business and strengthen our partnerships in the fire service community.

In 2013, the Fire Department responded to 664, 9-1-1 emergencies. This represents a modest 4% increase and is the highest number of calls for service in the past five years. This still small increase represents a return to normal local fire season. Of these 664 incidents, 436 incidents occurred in the City, 163 incidents occurred in the Fire District and the remaining 65 were mutual aid provided. Medical emergencies, including motor vehicle accidents, comprised 60% of the total incidents. The remaining incidents were of all other types such as fire, rescue, hazardous material releases, etc. The balance between medical and fire related incidents continue to contrast with the national average of 70 – 80% medical related incidents.

Perhaps our largest accomplishment of the year was the March 2013 announcement that the FEMA Assistance of Firefighters Grant program selected our application for a \$479430 award to acquire a new front line engine. This new engine will serve the community of Winters for the next 15 years. This state of the art firefighting apparatus represents a major investment in our capabilities.

I am very proud of the dedicated and professional staff in the department. They have a tremendous sense of responsibility and loyalty to the community we serve. Please feel free to contact myself or any member of the Fire Department staff at any time. We look forward to hearing from the community.

Respectfully Submitted,

Aaron McAlister

Fire Chief



Annual Report 2013

WINTERS FIRE DEPARTMENT

Our Mission.....

The mission of the Winters Fire Department is to protect life safety, property and the environment.

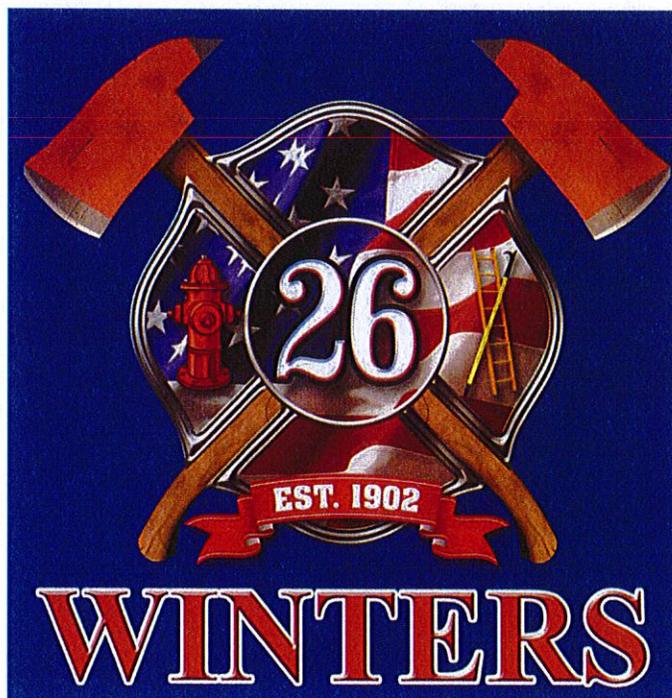
Our Vision.....

Strive to provide excellence and professionalism in emergency response, fire prevention, fire training, and public education programs.

Our Core Values.....

*Through **S.P.I.R.I.T.** The Winters Fire Department will embrace these Core Values.*

Service. Professionalism. Integrity. Respect. Innovation. Trust.



Annual Report 2013

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FIRE ADMINISTRATION STAFF

**Greg Lewis, Fire Division Chief
Fire Marshal, Fleet & Facilities**



**Ron Karlen, Fire Division Chief
Operations & Training
Fire Investigation**

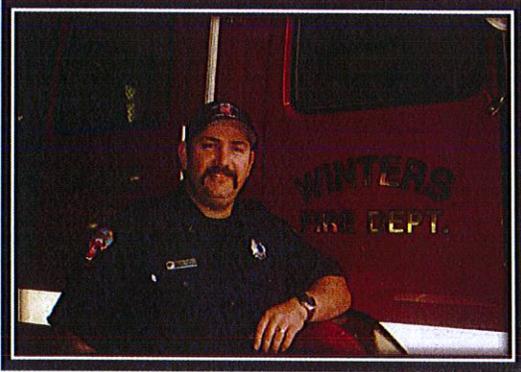


**Robbie Rubio
Records Clerk**

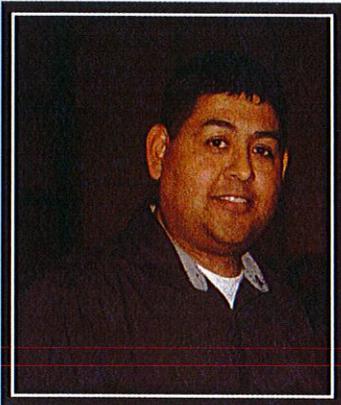


FIRE OPERATIONS STAFF

Brad Lopez , Fire Captain



Art Mendoza, Fire Captain



Jason VanDoren, Firefighter



FIRE ADMINISTRATION

The Fire Department is responsible for providing emergency fire, rescue, and medical services to the citizens of Winters.

A current force of 47 people (both paid and volunteers), operating seven pieces of firefighting equipment from one station, comprises the Winters Fire Department. The Department is organized into two divisions, each with a specific area of responsibility. The divisions include:

1. Fire Operations / Training
2. Fire Prevention / Fleet & Facilities

Department operations are assigned to a Division Chief, with each of the three shift captains assigned specific administrative responsibilities. Fire prevention / Fleet and Facilities are also assigned to a Division Chief, with the three shift captains assigned specific responsibilities. Each of the divisions oversees several important functions including personnel, response, public education, fire investigations, fire inspections, building/equipment maintenance, etc.

Fire Administration for 2013

- Conducted Reserve Firefighter recruitment process resulting in several new hires
- Authored several FEMA grant for Vehicles and Equipment
- Implemented multiple new policies and procedures for daily operations
- Completed an after action analysis of the Hay Kingdom incident
- Integrated 24 hour ambulance service into fire station operations
- New Engine specifications completed through apparatus committee
- Worked closely with the new Yolo LEMSA to improve Paramedic Ambulance service to the Winters community

The Winters Fire Department continues to make great strides in the areas of training, operations and fire prevention. We remain heavily involved in community functions, performing public education for groups ranging from school children to seniors.

The continued excellent service provided by the Winters Fire Department has been a testament to the professionalism of the men and women of this Department.

Winters Fire Protection District

The Winters Fire Protection District is an independent district that is governed by a Board of Commissioners, who meets quarterly to conduct business. The Commissioners are appointed to indefinite terms by the Board of Supervisors, and must be residents of the District.

The Winters Fire District contracts with the City of Winters for fire services. This cost effective partnership eliminates duplication of services and achieves economies of scale. The day to day fire services are under the direction of the City of Winters. The employees and all assets of the Fire Department are a department within the City of Winters.

The Fire District meets annually with a subcommittee of the City Council in order to discuss, plan and participate in the provision of fire services. For 2013 the Winters Fire District:

- Conducted 4 regular District Board Meetings.
- Conducted 1 special District Board Meetings.



Winters Fire District Commissioners:

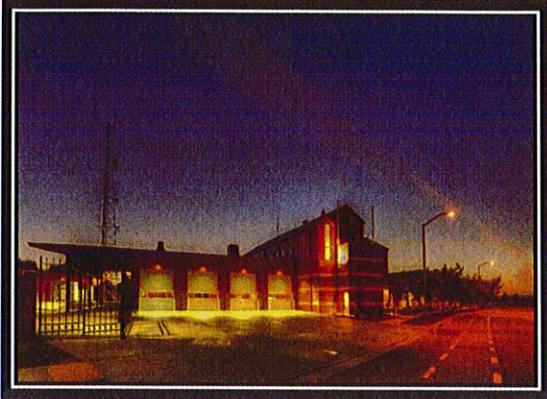
- Mr. Tony Turkovich, Chairman
- Mr. Donald Rominger
- Mr. Jack Thomas
- Mr. Bob Bell
- Mrs. Kathy Gilpin

Service Area

<u>Entity</u>	<u>Population</u>	<u>Area (sq. miles)</u>	<u>Insurance Services Office (ISO) Rating</u>
City of Winters	6,624	3.5	5
District	<u>1,500</u>	<u>87</u>	8B
-	*8,124	90.5	

* All figures are based on Census figures and estimations.

Fire Stations



Fire Station 26
700 Main Street
Winters, CA 95694

Completed in 2011

DIVISIONS

Fire Operations

The Operations Division is responsible for the coordination of day-to-day activities of the Fire Department. Operations maintain continuity in performance of activities such as:

1. Scheduling Personnel
2. Emergency Medical Services
3. Hazardous Materials Coordination
4. Emergency Response
5. Safety Officer
6. Fire Investigation

Response Areas

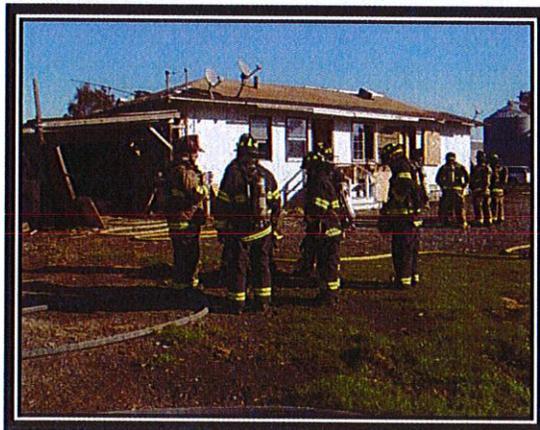
The City of Winters and surrounding Winters Fire Protection District are divided into sub-districts for the purpose of coordinating emergency response and mutual aid, in addition to reporting and tracking response times and calls for service. This report separates responses based on City and District calls for service.



Calls for Service - 2013

Types	City		District		Total	
	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>
Structure Fires	4	4	0	0	4	4
Vehicle Fires	2	2	3	1	5	3
Wildland/Grass Fires	10	4	31	11	41	15
Other Fires	10	12	7	10	17	22
EMS/Medical Emergencies	252	260	56	75	308	335
Haz Mat	2	14	0	2	2	16
Vehicle Accidents	6	10	10	23	16	33
All Other Calls*	101	130	43	41	144	54
Mutual Aid					102	65
TOTALS	387	436	150	163	639	664

Fire Training



Firefighters are required to meet minimum training requirements mandated at both State and Federal levels. It is the responsibility of the training officer to develop department training standards and schedules that ensure all mandated requirements are met. Most firefighters are California State Fire Marshal Certified to the Firefighter I level with several being certified at Firefighter II level. The Department has put great emphasis recently on CSFM Certified training. In some cases we have brought in outside

instructors, utilized our own in house instructors and sent people to courses hosted at neighboring fire departments. The CSFM provide excellent career development tracts for Driver Operator, Fire Officer and Chief Officers.

At the emergency medical service level, all staff are certified at basic first aid and CPR. Dozens are certified at the Emergency Medical Technician (E.M.T.) All E.M.T.'s are also automatic external defibrillator qualified

During 2013 we completed hundreds of hours of individual training. Our topics include:

- Auto Extrication; stabilization, rescue, patient removal
- Harassment Training for Supervisors
- Wildland Firefighting Principles
- Structural Interface Firefighting
- Fire Behavior
- Thermal Imaging Cameras
- Communications Equipment
- Fire Control, General
- Master Stream Evolutions
- Ladder Evolutions
- Search & Rescue Techniques
- Water Tender Evolutions
- Roof Ventilation
- Drafting Evolution
- Fire Behavior
- Squad Operations
- Truck Evolution and Operations
- Multi Company Evolutions and Performance Standards
- Liveline Evolution
- Fire Scene Management
- Commercial Building Size Up
- Firefighting Skills & Procedures
- PPE & Clothing
- Hazardous Materials training



Volunteer's participated in the Sacramento Fight for Air Climb
M. Brady, V. Diaz, A. Ramirez, S. Dinehart, B. Madson & J. Platt

Fire Prevention

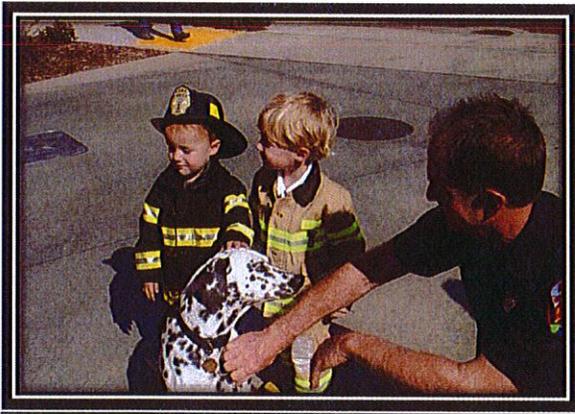
Fire prevention is a major area of responsibility for the Fire Department. Historically, every major fire has underscored the need for good fire prevention. The Fire Chief is given the responsibility to establish and maintain fire and life safety throughout the community. This is accomplished by the development of comprehensive fire and life safety laws. Fire code compliance is accomplished by:

1. Reviewing plans for new construction
2. Identifying potential hazards
3. Conducting fire inspections

Business Inspections – Consist of all local businesses, such as banks, stores, gas stations, etc., inspected periodically by Engine Company based on-duty firefighters for basic safety code violations.

Construction Inspections – Consist of all new construction, fire sprinkler and alarm systems, to ensure projects are constructed to required codes and standards; performed on an as needed basis.

Plan Checking – Consists of reviewing plans for all proposed projects prior to construction, including fire alarm systems, sprinkler systems, and new construction, to ensure compliance with applicable codes and to determine any additional requirements; requires a high level of training and expertise, and is performed by the Fire Marshal.

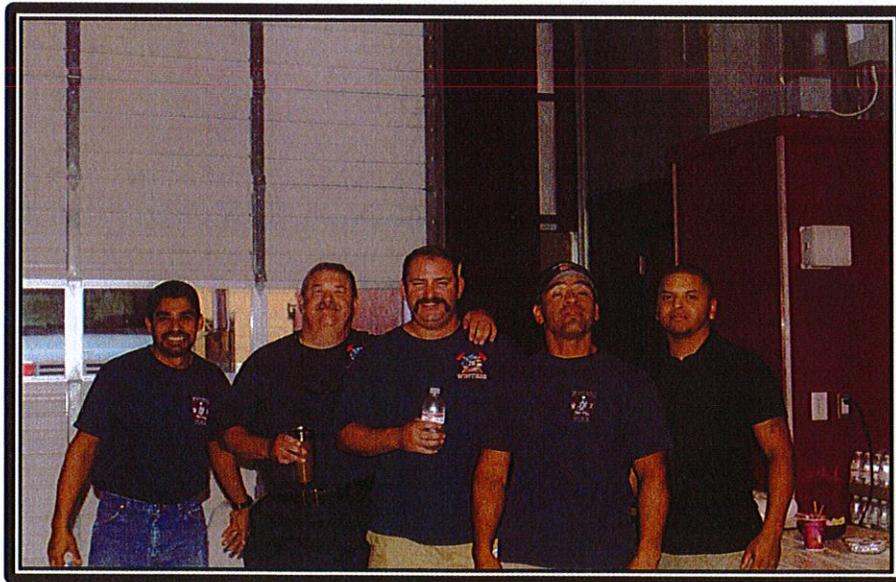


Fire Prevention Open House

Public Education and Community Relations

During 2013, the department and our members

- Appeared on “The Price Is Right”
- Hosted tours of the Winters Fire Dept. to Waggoner Elementary School children during Fire Prevention Week.
- Participated in Downtown Winters Christmas Tree Lighting and Santa arriving in town.
- Participated in the Toys for Tots Program, distributing toys and food to adults and children
- Fourth of July Pancake Breakfast
- Participated in Youth Day Parade



Fire Maintenance

“Constant readiness” of all equipment and personnel is essential in the effectiveness of a Fire Department. All equipment must be ready to operate at any time.

The Maintenance Division is responsible for all repairs, preventive maintenance and testing of Department equipment, apparatus and facilities. Maintenance also coordinates the testing and acceptance of new fire hydrants.



Some major maintenance items are not performed by Fire Department personnel, such as the annual certification of all ladders and breathing apparatus. Private contractors perform these tasks.

During 2013, the Fire Department conducted:

- Daily Apparatus Inspections
- Weekly Apparatus Inspections
- Monthly Apparatus Inspections
- Annual Hose Testing of all fire hose
- Required Emissions Testing of the Fleet
- NFPA Recommended Pump Testing
- Routine Prevention Maintenance of Apparatus
 - * Lube, Oil Filter
 - * Brake Inspections
 - * Tire Replacements
- Planned Repair of Long Term Maintenance Items
- Emergency Repair of Apparatus Deemed Out of Service

Specialized Programs

Emergency Medical Continuous Quality Improvement (CQI) training for 2013 included:

- ❖ Run Review
- ❖ Protocols
- ❖ Defibrillation
- ❖ Lessons Learned
- ❖ Documentation
- ❖ Policy Review



Forklift on fire at Hay Kingdom prior to their big fire in August 2013

Fire Investigation Team

The investigation team consists of individuals from within the Department ranks. Under the supervision of a Fire Division Chief, the team attempts to determine the cause and origin of all fires occurring within the jurisdiction. The purpose of a fire-cause investigation is to:

1. Identify reoccurring accidental causes
2. Determine if a crime has been committed (arson)

Arson fires or fires of suspicious origin are reported to the responsible law enforcement agency that works to the completion of the case. The fire investigation team also participates in the Solano County Fire Investigation Unit, where Department personnel respond to requests from other agencies for investigative assistance. Accidental fires that occur consistently are identified to determine if new prevention practices need to be established.

Mutual and Automatic Aid

Mutual aid is defined as an agreement in which two or more parties agree to furnish resources and facilities and to render services to each and every other party of the agreement to prevent and combat any type of disaster or emergency. Automatic aid is defined as an obligatory form of mutual aid, based on a written or verbal agreement,

whereby one or more fire agencies will provide immediate response of resources to an emergency incident within the jurisdiction of another fire agency.

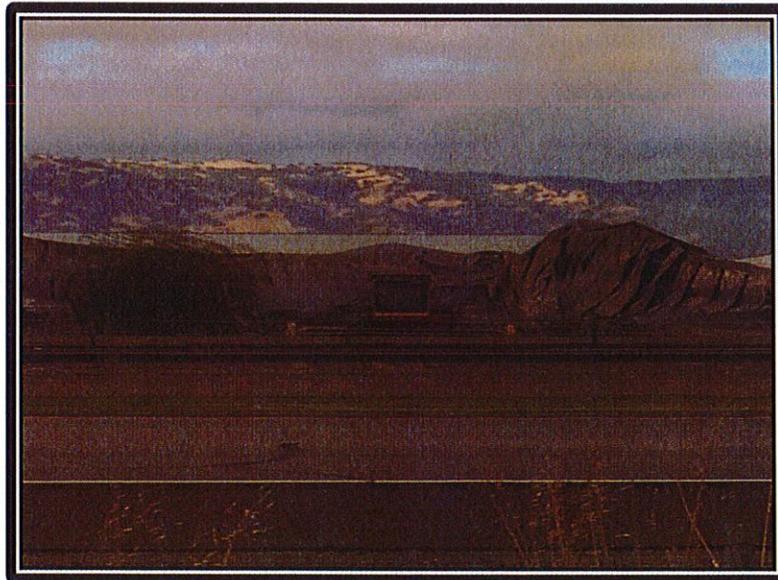
Typically, mutual aid is received only when requested, or when the level of response has elevated to include one of the participating agencies as pre-defined in established protocols (larger fires, multiple incidents, etc.). The participating agencies are only obligated to respond if they are able to do so, i.e., their resources would not be depleted.

Automatic aid requires the automatic response of participating agencies. Typically, the participating agencies respond together to incidents in specific areas. For example, Winters and West Plainfield participates in an automatic aid agreement whereby when Winters is dispatched to a structure fire, West Plainfield is automatically dispatched with Winters.

These agreements provide additional resources, most often in critical situations, when one agency's staffing is not adequate enough for the level of the incident, typically large structure fires, multiple simultaneous incidents, etc. Winters invokes these agreements regularly for significant incidents.

Winters current agreements include the following; Automatic Aid Agreement between Winters and West Plainfield; County of Yolo Fire and Rescue Operational Are Mutual Aid Agreement (consists of all agencies within Yolo County) and agreements for mutual aid with Dixon and Vacaville Fire Protection District.

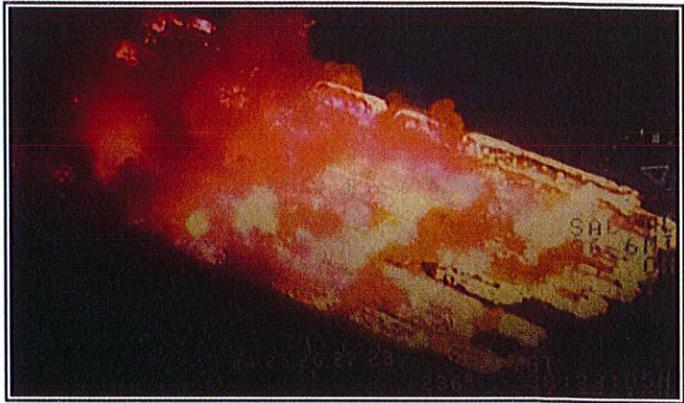
These agreements are monitored regularly to insure the agreements are used in a reciprocal and balanced fashion.



Hay Kingdom Incident September 2013
By Division Chief Ron Karlen, Incident Commander

On September 26, 2013 at 10:30 P.M. the Winters Fire Department was dispatched to a reported vegetation fire in the area of I-505 and SR 128. Responding units soon realized that there were two fires, one located at Putah Creek off ramp and the second at the end of CR 90. This would be known as the Hay Kingdom fire and would be the larger of two fires. In fact, it will end up being the largest fire in the history of Winters with an approximate three million dollar loss.

The weather was a contributing factor with warm temperatures, low humidity and a strong north wind that accelerated the spread of the fire. This fire presented many challenges for the Winters Fire



Department. There were dispatching issues that resulted in firefighters from Winters not being notified of the escalating fire and need for additional resources. The Yolo County mutual aid system was taxed and outside resources from adjoining counties, Colusa County, Sacramento County, Solano County and CAL Fire, would be called upon to assist in the battle.

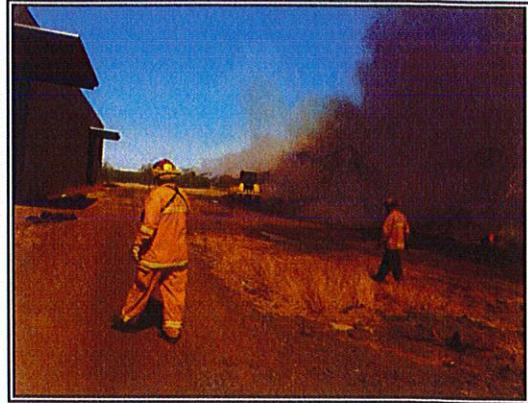
Hay Kingdom is a hay compressing facility on 15 acres of agricultural land. They store several large stacks of hay in close proximity to each other, several large storage



buildings full of hay and compressing equipment, office buildings, employee residences and a maintenance shop. The facility as a whole is very combustible and there were very few defensible opportunities in place to stop the spread of fire. There is no water source on site to provide the means for fire suppression and several water tenders

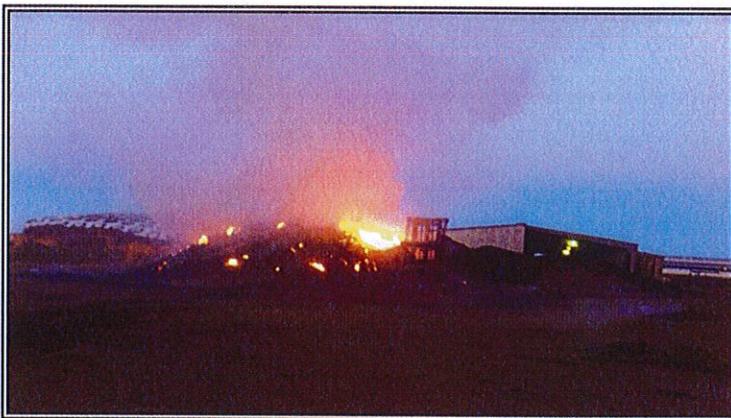
were used to shuttle water.

Once adequate resources arrived on scene and a descent water shuttle could be established, the fire was contained and additional buildings on site were protected. The fire would burn for three weeks before the hay would be consumed, causing health and air quality concerns. The Incident Command System (ICS), the collaboration of agencies involved,



proved a huge success in protecting additional buildings on site, worth millions more in dollars. CAL Fire sent three Chief Officers along with apparatus to the fire, and utilizing them as part of the ICS assisted with managing the large number of resources on scene during the incident. Several hay operators arrived on scene with squeezes to assist in moving piles of hay in an attempt to create defensible space.

The Solano County Office of Emergency Service responded their Mobile Command post (MC1), which assisted in providing a command post for staff to use in managing the incident. The command staff that managed this incident performed exceptionally well



and reduced the potential loss due to their efforts. There was only one reported minor injury during the incident and the Winters Fire Department suffered the loss of one brush unit during the suppression efforts.

**WINTERS FIRE DEPARTMENT
PERSONNEL ROSTER
2013**

FIRE CHIEF

Aaron McAlister

DIVISION CHIEFS

Ron Karlen, Operations
Greg Lewis, Prevention

RECORDS CLERK

Robbie Rubio

MECHANIC

Scott Dozier

FIRE CAPTAINS/OFFICER

Brad Lopez
Art Mendoza
Jason Van Doren

VOL. CAPTAINS

Terry Karlen
Matt Churchman

VOL. LIEUTENANTS

Phil Hoag

VOL. ENGINEERS

Aurelio (Willie) Barrera
Jeff Winslow

VOL. FIREFIGHTER

Adam Breznock
Adam Morrill
Adrian Ramirez
Alyssa Gunderson

**VOL.
FIREFIGHTER**

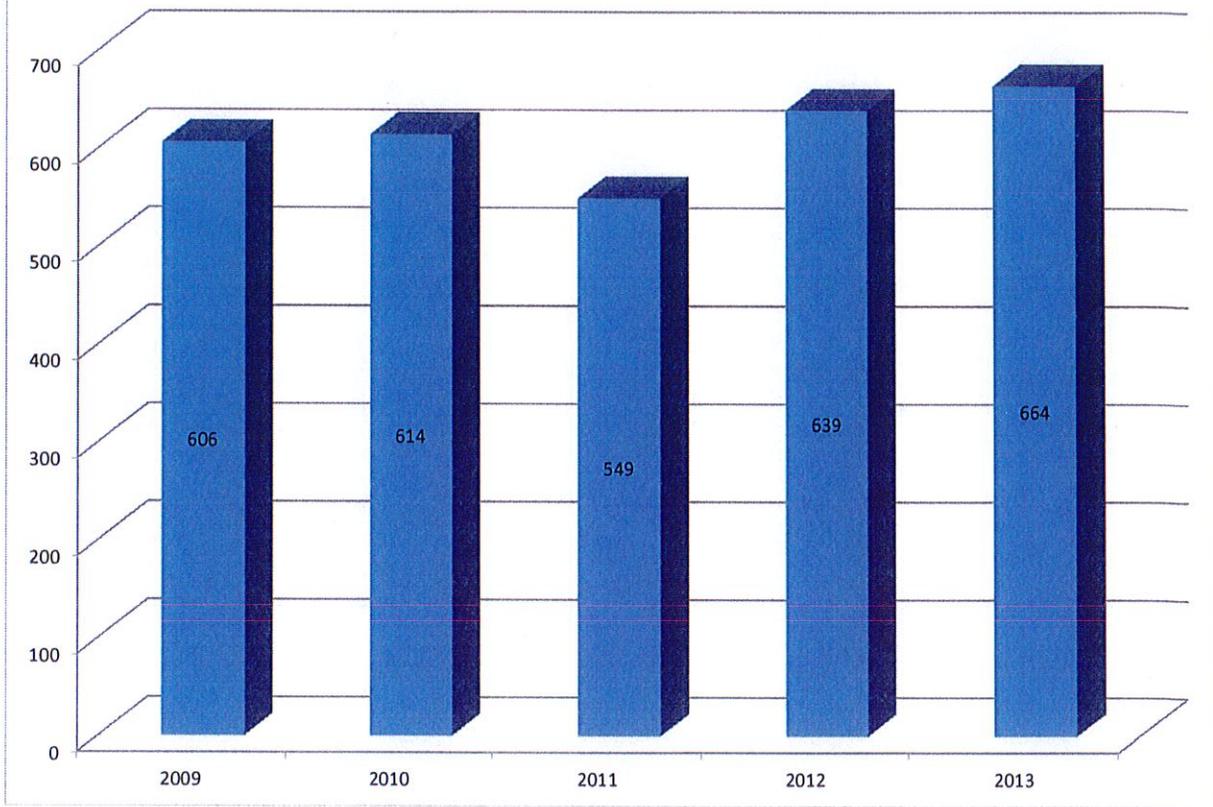
Anthony Selvitella
Arden Parker
Barbara Karlen
Brian Madsen
Casey Meyers
Chris Catalan
Chris Osborne
Dan Schrupp
Danielle Bailey
Dave Callison
Israel Perez
Jake Platt
Jason Corson
Jason Hamilton
Jesse Delgadillo
Josh McNaughton
Kea Callison
Kevin Gilley
Kyle Vaudrin
Luis Herrera
Megan Brady
Melvin Self
Mike Medina
Mike Miller
Rob Day
Rigo Garcia
Ron Nunez
Rudy Valencia
Sean Pritchard
Seth Dinehart
Shane Cavolt
Thomas Stiles
Victor Diaz
Zachary Cartee

**CALLS FOR SERVICE COMPARISON
WITH PREVIOUS YEARS**

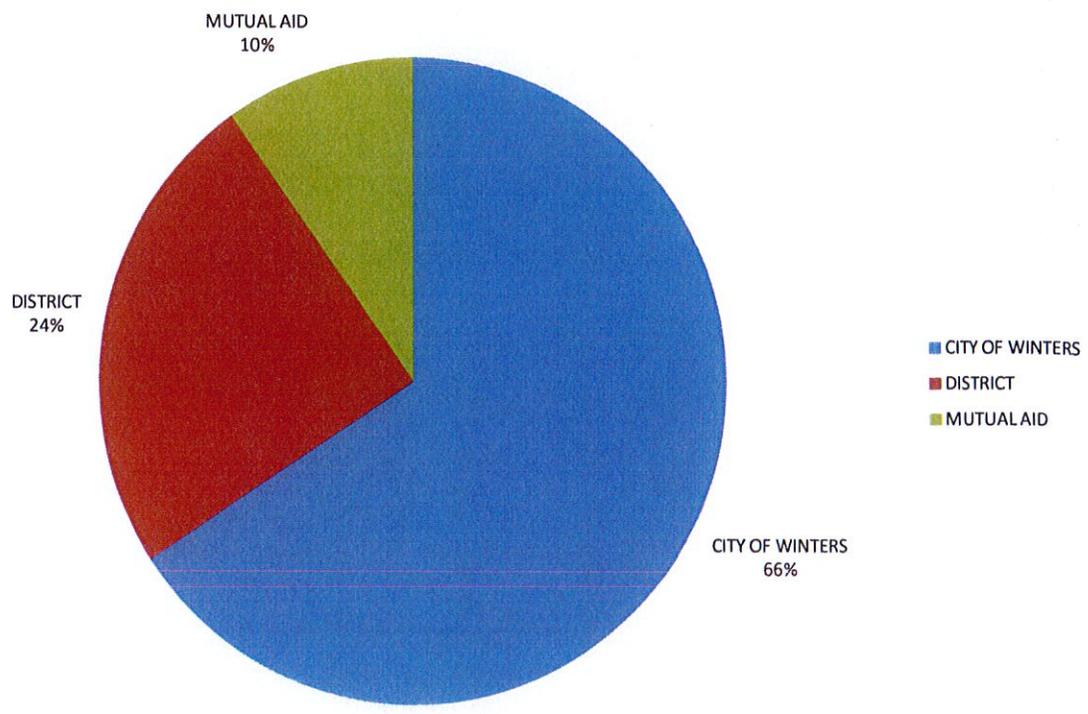
	CITY	
	2012	2013
Structure Fire	4	4
Vehicle Fire	2	2
Wildland/Grass Fire	10	4
Other Fire Calls	10	12
EMS/Medical Emergencies	252	260
Haz Mat	2	14
Vehicle Accident	6	10
All Other Calls	101	130
TOTAL CALLS	387	436

	DISTRICT	
	2012	2013
Structure Fires	0	0
Vehicle Fires	3	1
Wildland/Grass Fires	31	11
Other Fire Calls	7	10
EMS/Medical Emergencies	56	75
Haz Mat	0	2
Vehicle Accidents	10	23
All Other Calls	43	41
TOTAL CALLS	252	163

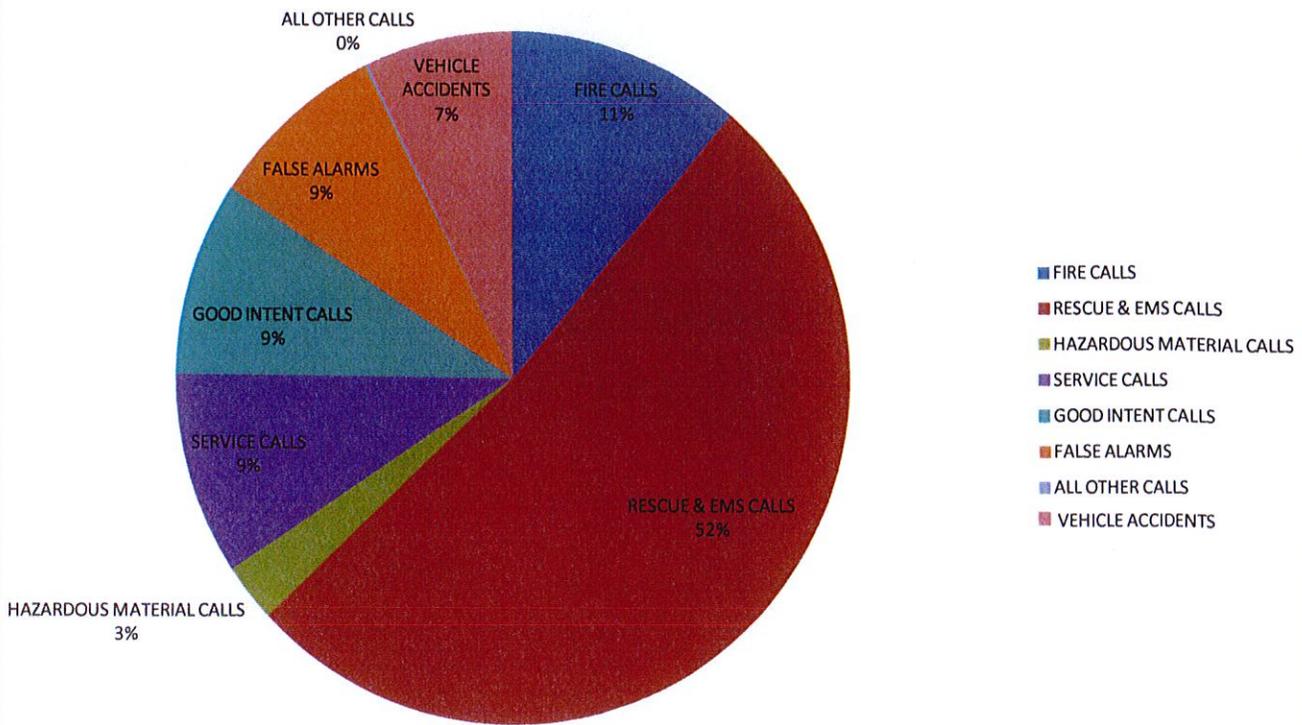
WINTERS FIRE DEPARTMENT CALLS FOR SERVICE 5 YEAR HISTORY



WINTERS FIRE DEPARTMENT 2013 TOTAL CALLS FOR SERVICE CITY OF WINTERS AND WINTERS FIRE DISTRICT



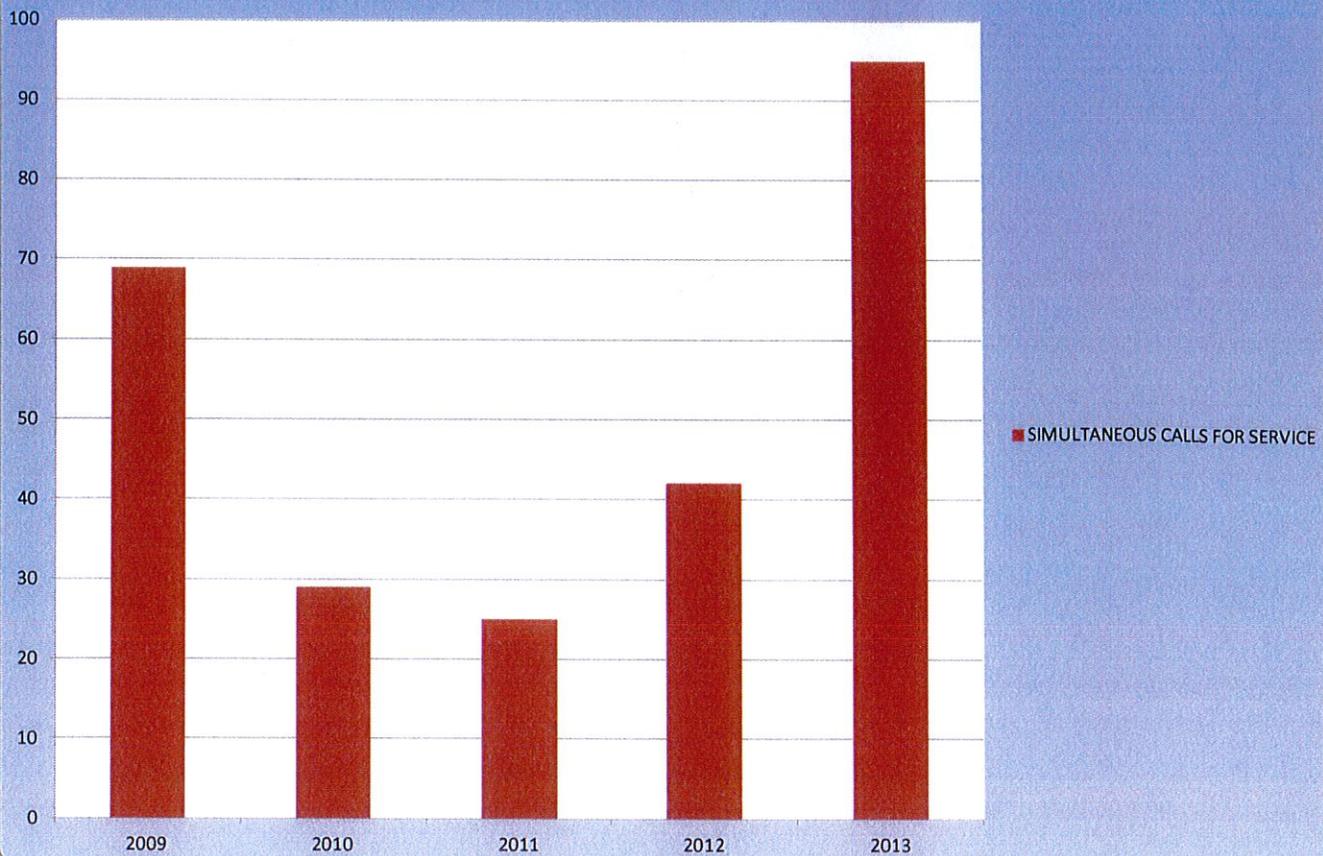
WINTERS FIRE DEPARTMENT 2013 CALLS FOR SERVICE TYPE



WINTERS FIRE DEPARTMENT VEHICLE STATUS 2013

Unit	Year	Mileage	Miles Traveled	Current Age
B-2601	1996	769360.1	5467.6	18
B-326 now				
B-26	1996	55358.2	2749.9	18
G-26	2004	15065	1629	10
G-226	1979	94272.1	OUT OF SERVICE	35
G-326	1964		OUT OF SERVICE	50
E-26	1992	33699	11184	22
E-226	1975	23650	0	39
W-26	1996	708531	1848	18
W-226	2005	6425.4	406.3	9
S-26	1999	23568.7	6490	15
OES-333	2008	27903	8048	6
BUFFALO	1940			74

WINTERS FIRE DEPARTMENT SIMULTANEOUS CALLS FOR SERVICE



Annual Report 2013
26



SUCCESSOR AGENCY
STAFF REPORT

TO: Honorable Chairman and Successor Agency Members
DATE: April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Dan Maguire, Economic Development and Housing Manager *DM*
SUBJECT: Consideration of Resolution SA-2014-04 Approving the Successor Agency Dedication of a Private Utility Easement to Dollar General/Cross Development

RECOMMENDATION:

It is recommended that the Successor Agency Board receive the staff report and Adopt Resolution SA-2014-04 – a Resolution of the Successor Agency for the Dissolved Winters Community Development Agency Approving the Dedication of a Private Utility Easement to Dollar General/Cross Development, LLC. by the Successor Agency – A Portion of APN #s 003-370-028, 029, and 030 (Winters)

BACKGROUND:

The Dollar General project needs a private utility easement on a small portion of the Grant Avenue Commercial property (418 square feet) to bring AT&T service to their project form East Baker Street as they are not able to bring that service from Grant Avenue. The City Engineer has worked with Cross Development’s Civil Engineer and their Utility Consultant to determine the optimum location for the private easement. The 5 foot wide easement is proposed to be located along the eastern edge of the Successor Agency owned property, next to the road that separates the Grant Avenue Commercial property from the Round Table/Subway property. This location will not adversely affect development of that portion of the Grant Avenue Commercial property as that area will be roadway and parking.

FISCAL IMPACT: Staff time

ATTACHMENTS;

Resolution SA-2014-04
Private Utility Easement Legal Description and Site Exhibit

RESOLUTION No. SA-2014-04

**A RESOLUTION OF THE SUCCESSOR AGENCY FOR THE DISSOLVED
WINTERS COMMUNITY DEVELOPMENT AGENCY APPROVING THE
GRANTING OF A PRIVATE UTILITY EASEMENT ON THE REAL
PROPERTY OWNED BY THE CITY OF WINTERS
AS THE SUCCESSOR AGENCY**

A portion of Yolo County APN 003-370-028, 029, 030 (Winters)

WHEREAS, pursuant to the Community Development Law (the “CRL”) (Health and Safety Code Sections 33000 et seq.), the City Council of the City of Winters (“City”) created the Winters Community Development Agency (“Redevelopment Agency”); and

WHEREAS, in May 2009, the Winters CDA (“Redevelopment Agency”) purchased the Grant Avenue lot on the south side of Grant Avenue between East Street and Morgan Street formerly known as Granite Bay Commercial (APNs: 003-370-028, 029 and 030). The Real Property is more particularly described on Exhibit A, attached hereto and made a part hereof. The CDA subsequently authorized the issuance of an RFP for potential developers to offer proposals for development of the site. Although the CDA did enter into an Exclusive Negotiation Agreement (“ENA”) with the Yackzan Group, that ENA did not result in any development on the property; and

WHEREAS, in March 2011, the City Council of the City of Winters adopted Resolution 2011-15 approving a Purchase and Sale Agreement with the Winters CDA with respect to the property. The Resolution laid out the findings for the transfer of this property in consideration of the debt owed to the City by the Winters CDA; and

WHEREAS, as part of the Fiscal Year 2011-2012 State budget bill, the California state legislature enacted, and the Governor signed, Assembly Bill X1 26 (“AB 26”), which added Parts 1.8 and 1.85 to the CRL, and which laws caused the dissolution and winding down of all redevelopment agencies in California (the “Dissolution Act”); and

WHEREAS, on December 29, 2011, in the petition California Redevelopment Association v. Matosantos, Case No. S194861, the California Supreme Court upheld the Dissolution Act and thereby all redevelopment agencies in California were dissolved as of February 1, 2012 under the dates in the Dissolution Act that were reformed and extended thereby; and

WHEREAS, by Resolution considered and approved by the City Council in 2012, the City elected to become and serve as the successor agency to the Redevelopment Agency (the “Successor Agency”), with the responsibility to wind down the affairs of the Redevelopment Agency and dispose of its assets under the direction of an oversight board (the “Oversight Board”); and

WHEREAS, as of February 1, 2012, the Redevelopment Agency dissolved and the Successor Agency became operational; and

WHEREAS, AB 26 was amended by the State Legislature in June, 2012, pursuant to Assembly Bill 1484 (“AB 1484”) to provide new requirements and clarification of prior requirements to wind down the affairs of the dissolved Redevelopment Agency; and

WHEREAS, the Successor Agency has authority to sell assets of the former Redevelopment Agency pursuant to the requirements of AB 26 and AB 1484; and

WHEREAS, at the October 2, 2013 City Council meeting, the City Council authorized the City Manager to execute a Purchase and Sale Agreement with Cross Development for commercial development on a portion of the property, consistent with the original intent of the acquisition. The Agreement allowed for up to 180 days for Cross Development, LLC, to complete their due diligence review, with the close of escrow to be completed by May 24, 2013. City Council subsequently approved the First Amendment to the Purchase and Sale Agreement, extending the agreement by an additional 90 days; and

WHEREAS, On May 13, 2013, the California State Controller issued a final ruling that the property transfer of March 2011 was an unallowable transfer, and based on Health and Safety Code 34167.5, ordered the City of Winters to reverse the transfer of that property and other real property assets; and

WHEREAS, in accordance with that ruling the City of Winters has transferred that real property to the Successor Agency of the Dissolved Winters Community Development agency; and

WHEREAS, Health and Safety Code Section 34191.5(b) requires the Successor Agency to submit the Property Management Plan to the Successor Agency’s oversight board and the Department of Finance for approval no later than six months following the issuance to the Successor Agency of the finding of completion pursuant to Health and Safety Code Section 34179.7; and

WHEREAS, the Successor Agency has received a Finding of Completion from the Department of Finance and has submitted its Property Management Plan to the Oversight Board for approval; and

WHEREAS, in order to complete the Purchase and Sale Agreement with Cross Development LLC, 1) the Successor Agency, Oversight Board, and Department of Finance must approve the Successor Agency’s Property Management Plan, and 2) the Successor Agency, Oversight Board, and Department of Finance must approve the individual Purchase and Sale Agreement; and

WHEREAS, the Successor Agency has on July 2, 2013 adopted Resolution SA-2013-01 approving the Property Management Plan; and

WHEREAS, the Successor Agency has on July 2, 2013, adopted Resolution SA-2013-02, approving the Purchase and Sale Agreement for a portion of the Real Property as shown on Exhibit A, for the construction of a Dollar General retail store; and

WHEREAS, the Successor Agency has on July 2, 2013, adopted Resolution SA 2013-03, approving the Purchase and Sale Agreement of a portion of the Real property as shown on Exhibit A, to Yolo Federal Credit Union; and

WHEREAS, this Oversight Board of the Successor Agency has on July 8, 2013 adopted a Resolution approving the Purchase and Sale Agreement for the construction of a Dollar General retail store; and

WHEREAS, this Oversight Board of the Successor Agency has on July 8, 2013 adopted a Resolution approving the Purchase and Sale Agreement to Yolo Federal Credit Union for development of a portion of the real property; and

WHEREAS, to complete the Purchase and Sale agreements the Successor Agency was required to reconfigure the real property into three different parcels through a lot line adjustment procedure; and

WHEREAS, the Successor Agency has by Resolution approved the lot line adjustment necessary to complete the Purchase and Sale Agreements; and

WHEREAS, the Oversight Board has by Resolution approved the lot line adjustment necessary to complete the Purchase and Sale Agreements; and

WHEREAS, a Private Utility Easement is needed to allow Cross Development/Dollar General to bring AT&T service to their property form East Baker Street; and

WHEREAS, the Oversight Board has by Resolution approved the Granting of a Private Utility Easement to Cross Development/Dollar General

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE FORMER WINTERS COMMUNITY DEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. CEQA Compliance. The Successor Agency to the dissolved Winters Community Development Agency has determined that the proposed Dedication does not involve a commitment to any specific project which may result in a potentially significant environmental impact. As such the transfer of the Dedication does not qualify as a project for purposes of the California Environmental Quality Act. The City Clerk of the City of Winters will file a Notice of Exemption with the appropriate official of the County of Yolo, California, within five (5) days following the adoption of this Resolution. Similarly, the Dedication attached hereto as Exhibit B

is specifically exempt under CEQA. The City Clerk of the City of Winters has filed a Notice of Exemption with the appropriate state and local agencies.

Section 3. Authority - Approval of Real Property Dedication. Under California Health and Safety Code Section 34177(e), the Successor Agency must dispose of assets and properties of the Dissolved CDA as directed by the Oversight Board. This Dedication is in compliance with that disposition and the approved Property Management Plan.

Section 4. Authorization to Take Action. Pursuant to California Health and Safety Code Section 34181(a), The Successor Agency to the dissolved Winters Community Development Agency, hereby authorizes and directs the City Manager of the City of Winters, acting on behalf of the Successor Agency, to execute the documents and instruments as are appropriate, in consultation with the counsel to the Successor Agency, to effectuate and implement the terms of this Resolution. Approval of the Dedication is contingent on approval by both the Oversight Board and the State of California.

Section 5. Certification. The Successor Agency shall certify to the adoption of this Resolution.

Section 6. Effectiveness. This Resolution shall take effect at the time and in the manner prescribed in Health and Safety Code Section 34179(h) and Section 34181(f).

PASSED, APPROVED AND ADOPTED at a regular meeting of the Successor Agency to the dissolved Winters Community Development Agency on the 15th day of April, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Woody Fridae, Agency Chair

ATTEST:

Nanci G. Mills, Agency Secretary



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*
SUBJECT: February 2014 Treasurer Report

RECOMMENDATION:

Staff recommends that the City Council receive and file the City of Winters Treasurer Report for February 2014.

BACKGROUND:

The City of Winters financial policy requires monthly reports regarding receipts, disbursement and fund balances be submitted to the City Council for review, due to the workload created by the dissolution of the redevelopment agency, staff has prepared a report for the period July 1, 2013 through February 28, 2014 and it is attached for Council review.

Items of note in the attached report are as follows:

General Fund

General Fund revenues are 52% of budgeted; the following items affect the cash flows into the General Fund.

- The first installment of Property Tax was received in January 2014 and is 53% of budgeted.
- The first installment of Property Tax in lieu of Sales Tax was received in January 2014 and is 58% of budgeted.
- The first installment of Property Tax in lieu of VLF was received in January 2014 and is 51% of budgeted
- Sale and use taxes are remitted to the City two (2) months after they are received by the State Board of Equalization. Sales Tax received is 56% of Budget
- Utility User Tax is 56% of budget. We receive the UUT approximately 1-3 months after the utilities are used.

- Building permit fees received are 34% of budget.
- General Fund expenditures are 59% of budget.

Other funds:

Fund 221 Gas Tax Fund: Gas Tax revenues are 56% of Budget

Fund 211 City Wide Assessment District: The first installment was received in January 2014 and is 38% of budgeted.

Fund 611 Water: Water fund revenues are 58% of budget and expenditures are 77% of budget.

Fund 621 Sewer: Sewer fund revenues are 63% of budget and expenditures are 72% of budget.

FISCAL IMPACT:

None

City of Winters
 Summary of Expenditures
 July 1, 2013 through February 28, 2014

		% of Year Complete				58%
Fund	Fund Description	Budget 2013-2014	February Actual	Year to Date Actual	Unspent Budget	% of Budget Spent
101	General Fund Expenditures by Department					
110	City Council	\$ 12,324	\$ 635	\$ 2,487	\$ 9,837	20%
120	City Clerk	16,935	693	9,350	7,585	55%
130	City Treasurer	338	27	242	96	72%
160	City Manager	31,718	3,618	42,527	-10,809	134%
161	Economic Development & Housing	35,725	1,283	100,665	-64,940	282%
170	Administrative Services	187,294	17,918	134,574	52,720	72%
180	Finance	4,000	309	35,564	-31,564	889%
210	Police Department	2,205,520	129,012	1,255,221	950,299	57%
310	Fire Department	808,120	47,408	432,340	375,780	54%
410	Community Development	125,299	-1,739	37,705	87,594	30%
420	Building Inspections	168,763	12,574	107,299	61,464	64%
610	Public Works-Administration	258,845	14,128	130,751	128,094	51%
710	Recreation	6,200	3,135	9,119	-2,919	147%
720	Community Center	88,838	5,418	49,598	39,240	56%
730	Swimming Pool	71,005		41,453	29,552	58%
999	Transfers Out		-1	-1	1	
	Total General Fund Expenditure	\$ 4,020,924	\$ 234,419	\$ 2,388,895	\$ 1,632,029	59%
104	Fireworks Fund	14,000		5,000	9,000	36%
105	Senior Fund			37	-37	
110	Housing Successor Agency			2,468	-2,468	
201	Fire Prevention Grant	456		456		
211	City Wide Assessment	262,836	21,907	182,146	80,690	69%
221	Gas Tax Fund	317,365	14,501	172,992	144,373	55%
223	PERS Trust Fund		1	1	-1	
231	State COPS 1913	77,332	5,438	48,154	29,178	62%
233	Realignment		674	3,572	-3,572	
251	Traffic Safety	18,430		4,690	13,740	25%
252	Asset Forfeiture	4,500		1,556	2,944	35%
254	Vehicle Theft Deterrent			26,595	-26,595	
257	AFG Vehicle Grant		479,430	479,430		
262	Street Grants	876,447			876,447	
276	Putah Creek North Bank Improvem	94,911	-4,709	143,597	-48,686	151%
278	Prop 84 Park Grant	41,021		-2,393	43,414	-6%
287	Afterschool Donations	1,687		89	1,598	5%
289	Dry Slough Bridge	153,875	38,425	70,885	82,990	46%
291	Beverage Recycling Grant	5,000			5,000	
294	Transportation	283,232	3,134	102,339	180,893	36%
299	After School Program	143,624	9,383	63,372	80,252	44%
304	2012 SACOG GRANT		4,920	56,555	-56,555	
313	STBG 96-1043 Housing & Public W	7,522			7,522	
318	10-STBG-6745 OV Park Grant	22,616		431,477	-408,861	999%
321	EDBG 99-688 Buckhorn	19,580	2,901	11,041	8,539	56%
322	EDBG 405-Cradwick	5,548	1,550	12,400	-6,852	224%
355	RLF Small Business		439	879	-879	
381	CAL Fire Grant			63	-63	
413	Park & Recreation Impact Fee		4,780	21,914	-21,914	
414	Public Safety Impact Fee			29,716	-29,716	
417	Water Impact Fee	96,772			96,772	
418	Sewer Impact Fee	93,672			93,672	
422	Landfill Capital	9,500		3,435	6,065	36%
427	Equipment Replacement Fund	109,473	54,377	76,635	32,838	70%
429	Service Reserve	34,187			34,187	
611	Water O & M	1,188,683	145,018	910,142	278,541	77%
615	07 Water Bonds			5,685	-5,685	
616	Water Conservation Fund	6,600		553	6,047	8%
617	Water Meter Fund	5,000		2,374	2,626	47%
621	Sewer O & M	1,799,866	207,142	1,287,911	511,955	72%
651	Central Service Overhead		60			
771	RORF		521,914	717,705	-717,705	
781	RDA Long Term Debt			14,650	-14,650	
821	Winters Library	25,000		50,000	-25,000	200%
831	Swim Team	67,715		17,517	50,198	26%
833	Festival de la Comunidad	7,000		8,913	-1,913	127%
846	Quilt Festival	750		11	739	1%
	Total Expenditures	\$ 9,815,124	\$ 1,745,704	\$ 7,353,001	\$ 2,941,553	70%

City of Winters
General Fund Revenues
July 1, 2013 through February 28, 2014

		% of Year Completed			58%
G/L Code	Account Description	Budget 2013-2014	February Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 658,317		\$ 346,693	53%
101-41102	Property Tax in Lieu of Sales Tax	118,849		68,353	58%
101-41103	Property Tax in Lieu of VLF	454,132		230,535	51%
101-41401	Sales & Use Tax	377,380	33,800	211,087	56%
101-41402	Prop 172	62,295		17,195	28%
101-41403	Franchise Fee	203,431	51,069	99,835	49%
101-41404	Property Transfer Tax	10,000		4,330	43%
101-41405	Utility Tax	738,000	69,201	410,968	56%
101-41406	Municipal Services Tax	320,000	24,730	197,810	62%
101-41407	Business Licenses	24,000	2,410	20,164	84%
101-41408	TOT Tax	5,000	1,143	1,885	38%
101-41507	Motor Vehicle in Lieu	6,500			0%
101-41508	Motor Vehicle Licensing Fee-ERAF			3,011	
101-41509	Homeowners Property Tax Relief	16,300		7,226	44%
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	50		45	90%
101-42103	Plan Check Fees	15,000	1,559	12,260	82%
101-42104	Planning Application Fees	10,000		19,196	192%
101-42107	Project Monitoring Fees	500	123	1,622	324%
101-42108	Police Reports	500	63	342	68%
101-42109	Fingerprint Fees	3,500	197	2,343	67%
101-42111	Towing/DUI Reimbursement	1,500		185	12%
101-42112	Ticket Sign Off Fees	250	25	568	227%
101-42201	Recreation Fees	3,000		1,320	44%
101-42205	Basketball Revenues	5,800		6,870	118%
101-42211	Pool Ticket Sales	6,100		2,859	47%
101-42212	Pool Concession Stand Revenues	4,500		4,024	89%
101-42213	Pool Proceeds	600		565	94%
101-42215	Swim Passes	6,000			0%
101-42216	Swim Lessons	11,000		5,455	50%
101-42217	Water Aerobics Fees	150			0%
101-42218	Swim Team Reimbursement	8,000			0%
101-42301	Park Rental	1,400	150	1,695	121%
101-42303	Community Center Rental	12,750	1,448	10,736	84%
101-42304	Community Center Insurance Collected		286	752	
101-42308	Ambulance Service Charge	7,500	254	3,599	48%
101-43151	Fire District Payments	222,533			0%
101-44101	Rents/Leases Revenues	38,500	4,505	42,273	110%
101-44102	Interest Earnings	3,000	2	733	24%
101-46102	Building Permits	85,581	1,925	28,783	34%
101-46103	Encroachment Permit	1,200	960	6,122	510%
101-46104	Other Licenses & Permits	30,000	2,322	32,257	108%
101-46106	Reinspect Fee	250	60	285	114%
101-48103	State Government Grant	3,000			0%
101-48106	Post Reimbursement	5,000		1,509	30%
101-49101	Contributions	10,500	3,698	30,173	287%
101-49102	Reimbursements/Refunds		1,209	3,192	
101-49104	Miscellaneous Revenues	26,000	1,020	27,586	106%
101-49106	Cash Over/Short			4	
101-49110	Principal Payment on Notes			2103.04	
101-49999	Interfund Operating Transfer	73,372	1	1	0%
Total Revenues		<u>\$ 3,591,240</u>	<u>\$ 202,160</u>	<u>\$ 1,868,549</u>	<u>52%</u>

City of Winters
Cash and LAIF Balances Report
Cash and LAIF Balances as of February 28, 2014

Fund	Description	Balance	
		6/30/2013	2/28/2014
101	General Fund	\$ 861,149.00	\$ 476,383.00
104	Fireworks Fund	3,387	1,294
105	Senior Fund	421	348
107	Park Maintenance	2,200	2,205
110	Housing Successor Agency	(217,333)	(161,368)
113	Housing 2007 Tabs	1,140,560	1,290,861
201	Fire Prevention Grant	854	856
208	First Time Homebuyer	84,357	84,523
211	City Wide Assessment	70,913	(14,004)
212	Flood Assessment District	3,824	3,832
221	Gas Tax	212,224	160,297
231	State COPS 1913	(59,908)	(39,926)
233	Realignment	16,874	25,157
251	Traffic Safety	174,640	172,967
252	Asset Forfeiture	13,202	9,595
254	Vehicle Theft Deterrent	66,779	17,066
276	North Bank Putah Creek Project	322	
278	Prop 84 Park Grant	(116,322)	(113,929)
287	After School Contributions	429	541
289	Dry Slough Bridge	(28,202)	(28,383)
291	Beverage Recycling Fund	22,022	25,065
294	Transportation(Including Bus Svc	243,939	355,216
299	After School Program	122,236	160,127
304	2012 SACOG Grant		(40,751)
318	10-STBG 6745 Grant	(36,662)	
319	CDBG Park Grant	(261)	(261)
351	RLF Housing Rehab	293,618	300,291
352	RLF First Time Homebuyer	27	1,130
355	RLF Small Business	89,920	119,083
356	RLF-HOME Program	74,978	132,369
357	Micro Enterprise RLF		2,573
411	Street Impact Fee	632,982	633,633
412	Storm Impact Fee	159,425	159,742
413	Parks and Recreation Impact Fe	(233,566)	(111,411)
414	Police Impact Fee	271,411	242,596
415	Fire Impact Fee	271,597	272,537
416	General Facilities Impact Fee	346,325	347,175
417	Water Impact Fee	433,289	435,040
418	Sewer Impact Fee	216,726	218,457
419	Flood Fee	228,935	229,385
421	General Fund Capital	551,276	552,359
422	Landfill Capital	205,659	202,624
427	Capital Equipment Fund	292,245	218,501
429	Service Reserve	731,350	732,367
481	General Plan 1992 Study	(488,932)	(488,488)
482	Flood Control Study	1,295	1,297
492	RAJA Storm Drain	38,478	38,554
494	Capital Asset Recovery Fee	62,802	68,393
496	Storm Drain Non-Flood	234	234
501	General Debt Service	56,104	56,214
611	Water O & M	671,333	588,851
612	Water Reserve	106,686	117,055
615	07 Water Bonds	100	(5,585)
616	Water Conservation	20,729	20,194
617	Water Meter	254,297	290,283
621	Sewer O & M	1,512,814	1,259,815
626	07 Sewer Bonds	(352,640)	(357,154)
629	Sewer Debt Service	60,961	61,081
651	Central Services	15,182	1,095
652	Central Service w PD & FD	13,363	
771	RORF	745,651	88,896
773	2007 TABS	11,313	11,335
781	Successor RDA LTD	11,320	
821	Winters Library	53,988	(20,940)
831	Swim Team	83,472	88,752
833	Festival de la Comunidad	2,777	5,896
846	Quilt Festival	321	193
	Total Cash	\$ 10,029,489	\$ 8,902,133

City of Winters
Summary of Revenues
July 1, 2013 through February 30, 2014

		% of Year Compl.				67
Fund	Fund Description	Budget 2013-2014	February Actual	Year to Date Actual	Balance to be Received	% of Budget Received
101	General Fund	\$ 3,591,240	\$ 202,157	\$ 1,868,549	\$ 1,722,691	52%
104	Fireworks Fund	14,000		2,907	11,093	21%
105	Senior Fund			1	(1)	
110	Housing Successor Agency			58,518	(58,518)	
107	Park Maintenance					
107	Park Maintenance			3	(3)	
113	2007 Housing TABS			1,490	(1,490)	
201	Fire Prevention Grant			1	(1)	
208	First Time Homebuyer In Lieu			111	(111)	
211	City Wide Assessment	258,986		99,212	159,774	38%
212	Flood Assessment District	28		5	23	18%
221	Gas Tax	190,338		106,799	83,539	56%
223	PERS Trust Fund		(3)			
231	State COPS AB1913	100,000	10,002	68,805	31,195	69%
233	Realignment			11,855	(11,855)	
251	Traffic Safety	6,800	45	3,423	3,377	50%
252	Asset Forfeiture	52		16	36	31%
254	Vehicle Theft Deterrent	185		70	115	38%
257	AFG Vehicle Grant			479,430	(479,430)	
262	Street Grants	876,447			876,447	
267	Grant Ave Improvement					
276	Putah Creek North Bank Improvem		13	143,686	(143,686)	
287	After School Contributions			201	(201)	
289	Dry Slough Bridge Grant		24,979	58,544	(58,544)	
291	Beverage Recycling	5,100		29	5,071	1%
294	Transportation	304,925		170,723	134,202	56%
299	AfTer School Program	141,670	2,803	110,431	31,239	78%
304	2012 SACOG Grant		15,804	15,804	(15,804)	
313	STBG 96-1043 Housing & Public W	7,522			7,522	
318	10-STBG-6745 OV			491,772	(491,772)	
321	EDBG 99-688 Buckhorn	19,580	2,901	11,029	8,551	56%
322	EDBG 96-405 Cradwick	5,548	1,550	12,370	(6,822)	223%
351	RLF Housing Rehab		769	5,290	(5,290)	
352	RLF Affordable Housing		769	1,103	(1,103)	
355	RLF Small Business	34,114	2,234	22,636	11,478	66%
356	RLF HOME Program	282		35,168	(34,886)	999%
357	Micro Enterprise RLF		1,794	2,573	(2,573)	
381	Cal Fire Grant			11,765	(11,765)	
411	Street Impact Fee	179,586		437	179,149	
412	Storm Drain Impact Fee	4,766		215	4,551	5%
413	Parks & Recreation Impact Fee	1,918		144,069	(142,151)	999%
414	Public Safety Impact Fee	33,819		725	33,094	2%
415	Fire Impact Fee	67,388		765	66,623	1%
416	General Facilities Impact Fee	118,301		626	117,675	1%
417	Water Impact Fee	35,266		1,477	33,789	4%
418	Sewer Impact Fee	64,695		1,604	63,091	2%
419	Flood Fees			302	(302)	
421	General Fund Capital	2,085		728	1,357	35%
422	Landfill Capital	820		267	553	33%
424	Parks & Recreation Capital	29			29	
427	Capital Equipment	151,874		3,254	148,620	2%
429	Service Reserve Fund	2,163		683	1,480	32%
481	General Plan 1992	41,600		444	41,156	1%
482	Flood Control Study	5		2	3	40%
492	RAJA Storm Drain	246		51	195	21%
494	CARF	1,090	400	5,553	(4,463)	509%
495	Monitoring Fee	41,600			41,600	
496	Storm Drain Non-Flood	2			2	
501	General Debt Service	212		74	138	35%
611	Water O & M	1,394,348	76,985	806,994	587,354	58%
612	Water Reserve	9,292	3,333	12,326	(3,034)	133%
616	Water Conservation	12,000		12	11,988	
617	Water Meter Fund	82,716	4,743	37,076	45,640	45%
619	Water Debt Service			143,044	(143,044)	
621	Sewer O & M	1,712,829	145,825	1,082,644	630,185	63%
629	Sewer Debt Service			168,081	(168,081)	
771	RORF	1,723,789	25	677,560	1,046,229	39%
773	2007 TABS			15	(15)	
781	RDA Long Term Debt			3,330	(3,330)	
821	Winters Library	75		38	37	51%
831	Swim Team	62,300		30,742	31,558	49%
833	Festival de la Comunidad	6,402		12,032	(5,630)	188%
846	Quilt Festival	1,000		479	521	48%
Total Revenues		\$ 11,309,033	\$ 497,128	\$ 6,929,968	\$ 4,379,065	61%

City of Winters
Fund Balances Report
Estimated Fund Balances as of February 28, 2014

Fund	Unaudit Fund Description	Audited			Transfers In/(Out)	Estimated	
		Fund Balance 30-Jun-13	Current Year Revenues	Current Year Expenditures		Fund Balance 2/24/2014	Change From 6/30/2013
101	General Fund	\$ 1,011,245	\$ 1,868,548	\$ 2,399,868	\$ 10,978	\$ 490,903	\$ (520,342)
104	Fireworks Fund	3,387	2,907	5,000	-	1,294	(2,093)
105	Senior Fund	421	1	37	-	385	(36)
107	City Park Maintenance	2,202	3	-	-	2,205	3
110	Housing Successor	(217,418)	58,518	2,468	-	(161,368)	56,050
113	2007 Housing TABS	1,268,555	1,490	-	-	1,270,045	1,490
201	Fire Prevention Grant	855	1	-	-	856	1
208	First Time Homebuyer	84,412	111	-	-	84,523	111
211	City Wide Assessment	70,253	99,212	182,146	-	(12,681)	(82,934)
212	Flood Assessment District	3,827	5	-	-	3,832	5
221	Gas Tax	226,490	106,799	172,992	-	160,297	(66,193)
223	PERS Trust Fund	1	-	-	(1)	-	(1)
231	State COPS 1913	(59,908)	68,805	48,154	-	(39,257)	20,651
233	Realignment Funds	16,874	11,855	3,572	-	25,157	8,283
251	Traffic Safety	174,234	3,423	4,690	-	172,967	(1,267)
252	Asset Forfeiture	13,210	16	1,556	-	11,670	(1,540)
254	Vehicle Theft Deterrent	66,823	70	26,595	-	40,298	(26,525)
257	AFG Vehicle Grant	-	479,430	479,430	-	-	-
276	Putah Creek North Bank Imp	149,231	143,686	-	(143,597)	149,320	89
278	Prop 84 Park	(116,322)	-	(2,393)	-	(113,929)	2,393
287	After School Program Contr	430	201	89	-	542	112
289	Dry Slough Bridge	(16,043)	58,544	70,885	-	(28,384)	(12,341)
291	Beverage Recycling Grant	25,036	29	-	-	25,065	29
294	Transportation	286,832	170,723	102,339	-	355,216	68,384
299	After School Program	121,167	110,431	63,372	-	168,226	47,059
304	2012 SACOG Grant	-	15,804	56,555	-	(40,751)	(40,751)
313	STBG-96-1043 Housing and P	(29,070)	-	-	-	(29,070)	-
318	10-STBG-6745 Grant	(60,295)	491,772	420,500	(10,977)	-	60,295
319	CDBG Park Grant	(261)	-	-	-	(261)	-
321	EDBG 99-688 Buckhorn	12	11,029	-	(11,041)	-	(12)
322	EDBG 96-405 Cradwick	30	12,370	-	(12,400)	-	(30)
351	RLF Housing Rehabilitation	306,644	1,186	-	4,103	311,933	5,289
352	RLF Affordable Housing	17,454	-	-	1,103	18,557	1,103
355	RLF Small Business	89,973	6,096	-	15,661	111,730	21,757
356	RLF HOME Program	75,026	35,168	-	-	110,194	35,168
357	Micro Enterprise RLF	-	-	-	2,573	2,573	-
381	Cal Fire Grant	(11,702)	11,765	63	-	-	11,702
411	Street Impact Fee	728,196	437	-	-	728,633	437
412	Storm Drain Impact Fee	189,528	215	-	-	189,743	215
413	Parks & Recreation Impact	(233,566)	471	21,914	143,597	(111,412)	122,154
414	Public Safety Impact Fee	271,586	725	29,716	-	242,595	(28,991)
415	Fire Impact Fee	271,772	765	-	-	272,537	765
416	General Facilities Impact	346,549	626	-	-	347,175	626
417	Water Impact Fee	433,563	1,477	-	-	435,040	1,477
418	Sewer Impact Fee	(199,704)	1,604	-	-	(198,100)	1,604
419	Flood Control Fee	229,083	302	-	-	229,385	302
421	General Fund Capital	551,632	728	-	-	552,360	728
422	Landfill Capital	205,792	267	3,435	-	202,624	(3,168)
427	Equipment Replacement Fund	479,882	3,254	76,635	-	406,501	(73,381)
429	Service Reserve Fund	1,001,505	683	-	-	1,002,188	683
481	General Plan 1992	605,970	444	-	-	606,414	444
482	Flood Control Study	(123,704)	2	-	-	(123,702)	2
492	RAJA Storm Drain	28,914	51	-	-	28,965	51
494	CARF	62,840	5,553	-	-	68,393	5,553
496	Storm Drain Non-Flood	234	-	-	-	234	-
501	General Debt Service	56,140	74	-	-	56,214	74
611	Water O & M	4,401,535	806,994	767,098	(143,044)	4,298,387	(103,148)
612	Water Reserve	1,611,953	12,326	-	-	1,624,279	12,326
615	2007 Water Bonds	189,497	-	5,685	-	183,812	(5,685)
616	Water Conservation	20,734	12	553	-	20,193	(541)
617	Water Meter Fund	260,875	37,076	2,374	-	295,577	34,702
619	Water Debt Service Fund	(3,297,062)	-	-	143,044	(3,154,018)	143,044
621	Sewer O & M	4,944,488	1,082,644	1,119,911	(168,001)	4,739,220	(205,268)
626	2007 Sewer Bonds	2,136,326	-	-	-	2,136,326	-
629	Sewer Debt Service	(3,841,172)	80	-	168,001	(3,673,091)	168,081
771	RORF	(15,876,718)	662,909	717,705	14,650	(15,916,864)	(40,146)
772	RDA Trust	12,087,165	-	-	-	12,087,165	-
773	2007 TABS	11,320	15	-	-	11,335	15
781	RDA Long Term Debt	521,310	3,330	-	(14,650)	509,990	(11,320)
821	Winters Library	54,023	38	50,000	-	4,061	(49,962)
831	Winters Library	75,526	30,742	17,517	-	88,751	13,225
833	Festival de La Comunidad	2,777	12,032	8,913	-	5,896	3,119
846	Quilt Festival	(275)	479	11	-	193	468
911	General Fixed Assets	22,380,872	-	-	-	22,380,872	-
Totals		\$ 34,092,991	\$ 6,436,353	\$ 6,859,385	\$ (1)	\$ 33,669,958	\$ (423,033)



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: April 15, 2014
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*
SUBJECT: February 2014 Investment Report

RECOMMENDATION:

Staff recommends that the City Council receive and file the City of Winters investment for the period July 1, 2013 through February 28, 2014.

BACKGROUND:

The City of Winters financial policy requires, at a minimum, quarterly investment earnings reports. The attached report shows the earnings for July 1 2013 through February 28, 2014. The City of Winters is invested in the Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, a Guaranteed Investment Contract (GIC) for the 2004 Tax Allocation Bond Reserve, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters, as well as from the Money Market Account set up for the North Bank Putah Creek Improvement Elderberry Beetle Mitigation.

The investment report for the month of February 2014 reflects interest from the Savings Account and the various CDBG and EDBG funded loans.

FISCAL IMPACT:

None

City of Winters
Investment Earnings Report
As of February 28, 2014

Fund	Description	February Investment Earnings	Year to Date Investment Earnings
101	GENERAL FUND	\$ 2	\$ 733
105	SENIOR FUND		1
107	PARK MAINTENANCE FUND		3
113	2007 HOUSING TABS		1,490
201	FIRE PREVENTION FUND		1
208	FIRST TIME HOMEBUYER		111
212	FLOOD ASSESSMENT DISTRICT		5
221	GAS TAX FUND		213
223	PERS TRUST FUND	(2)	
251	TRAFFIC SAFETY		222
252	ASSET FORFEITURE		16
254	VEHICLE THEFT DETERRENT		70
278	NORTH BANK IMPROVEMENTS	13	88
287	AFTERSCHOOL DONATIONS		1
291	BEVERAGE RECYCLE GRANT		29
294	TRANSPORTATION/BUS		72
299	AFTER SCHOOL PROGRAM		160
321	EDBG 99-688	1,073	3,946
322	EDBG 96-405 CRADWICK	841	6,795
351	RLF HOUSING REHAB		1,186
355	RLF SMALL BUSINESS	156	1,972
356	RLF HOME PROGRAM		123
411	STREET IMPACT FEE		437
412	STORM IMPACT FEE		215
414	POLICE IMPACT FEE		319
415	FIRE IMPACT FEE		358
416	GENERAL FACILITY IMPACT FEE		457
417	WATER IMPACT FEE		567
418	SEWER IMPACT FEE		260
419	FLOOD OVERLAY		302
421	GENERAL FUND CAPITAL		728
422	LANDFILL CAPITAL		267
427	EQUIPMENT REPLACEMENT FUND		180
429	SERVICE RESERVE		683
482	FLOOD CONTROL STUDY		2
492	RAJA STORM DRAIN		51
494	CARF		83
501	GENERAL DEBT SERVICE		74
612	WATER RESERVE		4
616	WATER CONSERVATION		12
617	WATER METER FUND		246
621	SEWER O & M		1,139
629	SEWER DEBT SERVICE FUND		80
773	2007 TABS		15
781	RDA LTD		3,330
821	WINTERS LIBRARY		38
831	SWIM TEAM		114
846	Quilt Show		4
Total Investment Income		<u>\$ 2,083</u>	<u>\$ 27,202</u>