



Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, October 1, 2013

Members of the City Council

*Cecilia Aguiar-Curry, Mayor
Woody Fridae, Mayor Pro-Tempore
Harold Anderson
Wade Cowan
Bruce Guelden*

*John W. Donlevy, Jr., City Manager
John Wallace, City Attorney
Nanci Mills, City Clerk*

6:00 p.m. – Executive Session

AGENDA

Safe Harbor for Closed Session – Pursuant to Government Code Section 54954.5

Pursuant to Government Code Section 54957.6 – Memorandums of Understanding - Labor Negotiator John W. Donlevy, Jr., City Manager and Nanci G. Mills, Director of Administrative Services

- Winters Police Officer's Association
- Sergeants Association
- Mid-Management Association

6:30 p.m. – Regular Meeting

AGENDA (pp 1-4)

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, September 17, 2013 (pp 5-7)
- B. Resolution 2013-29, a Resolution of the City Council of the City of Winters Approving the Abandonment of Well #3 (pp 8-11)
- C. Claim Against the City of Winters – Nancy Medina (pp 12-24)
- D. Claim Against the City of Winters – Rootstock Gifts (pp 25-29)
- E. Request for Street Closure and Amplified Sound Permit by Winters Chamber of Commerce for Friday, October 25 for the Winters Harvest Festival (pp 30-34)
- F. Request for Street Closure by Winters Chamber of Commerce for Saturday, December 7 for the Annual Tree Lighting Ceremony (pp 35-39)
- G. Application for Amplified Sound Permit for the Annual Children's Festival Sponsored by the Winters Parent Nursery School (pp 40-42)

- H. Memorandums of Understanding (MOU) and Salary Range Resolutions and Staff Report ***(Under Separate Cover)***
 - a. Review and Adopt Resolution 2013-30, Salary Ranges for the City of Winters, Effective July 2013
 - b. Review and Adopt Resolution 2013-31, Memorandum of Understanding for the City of Winters Police Officers Association, Effective July 2013
 - c. Review and Adopt Resolution 2013-32, Memorandum of Understanding for the City of Winters Sergeant's Association, Effective July 2013
 - d. Review and Adopt Resolution 2013-33, Memorandum of Understanding for the City of Winters Mid-Management Employees, Effective July 2013

PRESENTATIONS

Winters Chamber of Commerce Representative Howard Hupe to Present an AgriTour Update and Introduce the new Chamber of Commerce Executive Director Sheri Neal

DISCUSSION ITEMS

- 1. City of Winters' 5th Cycle (2013-2021) Draft Housing Element Update ***(Information Item Only)*** (pp 43-180)

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

- 1. Resolution SA-2013-08, a Resolution of the City of Winters as Successor Agency to the Former Winters Community Development Agency of the City of Winters, Authorizing and Approving the Lot Line Adjustment on the Grant Avenue Commercial Properties (pp 181-184)

CITY MANAGER REPORT

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the October 1, 2013 regular meeting of the Winters City Council was personally delivered to each Councilmember's mail boxes in City Hall and posted on the outside public bulletin board at City Hall, 318 First Street on September 26, 2013, and made available to the public during normal business hours.



Nanci G. Mills, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 794-6701. Agendas and staff reports are available on the city web page at www.cityofwinters.org/administrative/admin_council.htm

General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

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Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.*

Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.

City Council agenda packets are available for review or copying at the following locations:

Winters Library – 708 Railroad Avenue (Agenda Only)

Winters Joint Unified School District Office (Agenda Only)

City Hall – Finance Office - 318 First Street

During Council meetings – Right side as you enter the Council Chambers

City Council meetings are televised live on City of Winters Government Channel 20 (available to those who subscribe to cable television) and replayed following the meeting.

Wednesday at 10:00 a.m.

Videotapes of City Council meetings are available for review at the Winters Branch of the Yolo County Library.



Minutes of the Winters City Council Meeting
Held on September 17, 2013

Mayor Cecilia Aguiar-Curry called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Woody Fridae, Bruce Guelden and Mayor Cecilia Aguiar-Curry
Absent: None
Staff: City Manager John Donlevy, Housing Programs Manager Dan Maguire, Public Works Superintendent Eric Lucero, and City Clerk Nanci Mills

Richard Kleeberg led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy requested to delete Consent Item B, Claim Against the City of Winters from the agenda. Motion by Council Member Fridae, second by Council Member Guelden to approve the Consent Calendar as amended. Motion carried unanimously.

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, September 3, 2013
- B. Claim Against the City of Winters - Abel Saucedo – Deny and Refer to YCPARMIA – **DELETED FROM AGENDA**
- C. Voting Delegate for the League of California Cities Annual Conference Relative to the Two Resolutions Being Considered

- D. Authorize City Manager to Execute Contract with Community Development Services ("CDS") to Provide Consulting Services for the State Community Development Block Grant ("CDBG") Over the Counter ("OTC") Program
- E. Request for Street Closure – Jeff Falyn, Nature's Theater
- F. Wastewater Services Monthly Update

City Manager Donlevy gave an overview. Motion by Council Member Fridae, second by Council Member Anderson to approve the Consent Calendar with the deletion of Item B. Motion carried unanimously.

DISCUSSION ITEMS

- 1. Winters City Park Rehabilitation Project Update and Request for Clarification and Direction

Public Works Superintendent Eric Lucero gave an overview and asked Council to provide clarification and direction to staff regarding the previously submitted rehab plan. Council Members voiced their concern for various areas of the park, including the play structure and stage and interference to the Little League field by the proposed futsal area.

Mayor Aguiar-Curry said Council also needs clarification regarding what volunteers can and cannot do. Council Member Anderson suggested a certified playground inspection be conducted. Council Member Fridae encouraged community involvement in the process.

Mayor Aguiar-Curry suggested a meeting with a certified playground inspector and include anyone who wants to attend, establish priorities, establish the order in which things need to be done, and receive clarification on what can be done by volunteers.

A motion was made by Council Member Fridae, echoing the comments made by Mayor Aguiar-Curry, and was seconded by Council Member Guelden. Motion carried unanimously.

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

- 1. None
-

CITY MANAGER REPORT

ADJOURNMENT: Mayor Aguiar-Curry adjourned the meeting at 7:50 p.m. in memory of the lives lost at the Naval Station in Washington, D.C.

Cecilia Aguiar-Curry, MAYOR

ATTEST:

Nanci G. Mills, City Clerk



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: October 3, 2013
THROUGH: John W. Donlevy, Jr., City Manager *JWD*
FROM: Carol Scianna, Environmental Services Manager *CS*
SUBJECT: Well 3 Abandonment Project

RECOMMENDATION: Authorize City Manager to execute a contract with Eaton Pumps and Service for Well 3 abandonment project in the amount not to exceed \$15,000 . Approve budget Adjustment Resolution 2013-39

BACKGROUND: Well 3 located on Main St. near Fourth is one of older walls installed in 1957. The Well has been inactive since 2008, due to coliform contamination problems that could not be resolved. The well was evaluated by our engineering consultants and we were advised that the condition of the well casing was not stable enough to attempt to rehabilitate the well.

After several years of being off line it has become obvious that there is no need to delay abandoning Well 3 any longer. The well abandonment must be done by a licensed well driller, per state and local agencies requirements. Staff has received several quotes to do the required work, and has chosen Eaton Pumps and Service. Public Works staff will be able to assist with some of the tasks associated with the projects, which will reduce costs to the City. Funding source will be Water Bonds and a budget adjustment resolution will be necessary.

FISCAL IMPACT: \$15,000, which includes 10% contingency

**CITY COUNCIL
RESOLUTION 2013-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WINTERS AMENDING THE CITY OF WINTERS 2013-2014
ADOPTED OPERATING BUDGET**

WHEREAS, every local agency is required to adopt a budget for the subsequent fiscal year for estimated revenues and expenditures; and

WHEREAS, certain changes in City Services have taken place since the adoption of the City of Winters 2012-2014 budget; and

WHEREAS, the City Council and Staff members have thoroughly reviewed and analyzed the proposed budget in order to determine the needs of the City of Winters;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Winters that the adopted operating budget for fiscal year 2013-2014 be amended as follows:

Section 1. Water Bond Fund are adjusted as follows:

- a. Increased by \$15,000.000 in account 615-54419-630 for the abandonment of Well #3.

PASSED AND ADOPTED by the City of Winters this 1st day of October 2013 by the following vote:

**AYES;
NOES;
ABSTAIN;
ABSENT;**

Cecilia Aguiar-Curry, Mayor

ATTEST:

Nanci G. Mills, City Clerk

City of Winters
Environmental Services
318 First Street
Winters, CA 95694

August 12 2013

Attn: Carol Scianna
Re: Well Site 3 Abandonment

Dear Carol,

Please find attached a quote to abandon Well Site 3, located on the south side Main Street 220 feet West of Fourth Street, for the City of Winters in Yolo County.

The quote includes the pulling of the pump and laying it on the ground at the well site, one video scan to verify no obstructions are in the well, setting of the tremie pipe, pumping the seal material which will consist of 10.3 sack sand slurry Yolo County Spec, and pulling of the tremie pipe.

To save on the cost of the project the City of Winters employees can demo the concrete, excavate down five feet around the well, at that point Eaton Pumps will cut the conductor and casing. After that task is completed we will install a temporary conductor to go around the old casing and conductor and extend out of the ground. At this point the city can backfill around the temporary conductor.

The quote does not include any time for removing any foreign material that maybe in the bottom of the well, which will be verified with the video scan.
Also no time was provided for extra perforating, as all the productive zones are perforated already and the county will not comment without a video scan.

Please call if you have any questions.

Respectfully,

Kevin Bottimore



Eaton Pumps Construction and Project Costs					August 12, 2013
City of Winters - Abandon Well 3					
Item Number	Description	Amount	Unit Price	Total	
Construction Materials					
1.)	10.3 Sack Sand Slurry Grout	25	\$ 273.00	\$ 6,825.00	
2.)	County Well Abandonment Permit	1	\$ 773.00	\$ 773.00	
Estimated Construction Material Costs (Items 1 through 2)				\$ 7,598.00	
Labor					
3.)	Cut Casing and Set Conductor	4	\$ 150.00	\$ 600.00	
4.)	Set Treme Pipe	4	\$ 240.00	\$ 960.00	
5.)	Pump Grout and Pull Treme	4	\$ 260.00	\$ 1,040.00	
6.)	Pull Pump	6	\$ 275.00	\$ 1,650.00	
Estimated Labor Costs (Items 3 through 6)				\$ 4,250.00	
Equipment and Rentals					
7.)	Concrete Pumper	1	\$ 912.00	\$ 912.00	
8.)	Video Scan	1	\$ 906.00	\$ 906.00	
Estimated Equipment and Rental Costs (Items 7 through 8)				\$ 1,818.00	
Total Project Costs (Items 1 through 8)				\$ 13,666.00	

All Material Costs Are Estimates And Subject To State And Local Taxes
 Prices Subject To Change After 30 Days



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: October 1, 2013
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Nanci G. Mills, Director of Administrative Services/City Clerk
SUBJECT: Claim Against the City of Winters – Nancy Medina

RECOMMENDATION:

It is recommended that the City Council deny the claim and refer to Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA).

BACKGROUND: Anytime the City of Winters receives a Claim for Damages to Person or Property, the claim is denied and referred to YCPARMIA to handle the investigation.

FISCAL IMPACT:

Not to exceed the City's \$1,000 deductible, with any costs in excess to come from funds pooled at the JPA.



October 2, 2013

“NOTICE OF REJECTION OF CLAIM BY
THE CITY OF WINTERS”

TO: Nancy Medina
902 Pelton Avenue
Modesto, CA 95351

NOTICE IS HEREBY GIVEN that the claim which you presented to the City Clerk of the City of Winters on September 16, 2013, was rejected by the City Council of the City of Winters at its regular meeting on October 1, 2013.

WARNING

Subject to certain exceptions, you have only six (6) months from the date the notice was personally delivered or deposited in the mail to file a State court action on the claim (refer to State of California Government Code Section 945.6). Your time for filing an action in Federal court may be less than six months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Please also be advised that, pursuant to Sections 128.5 and 1038 of the California Code of Civil Procedure, the City of Winters will seek to recover all costs of defense in the event an action is filed in the matter and it is determined that the action was not brought in good faith and with reasonable cause.

All further inquiries should be directed to YCPARMIA, 77 West Lincoln Avenue, Woodland, California, 95695.

Sincerely,


Nanci G. Mills

Director of Administrative Services

cc: YCPARMIA

318 First Street
Winters, CA 95694
Phone.530.795.4910
Fax. 530.795.4935

COUNCIL MEMBERS

Harold Anderson
Wade Cowan
Bruce Guelden

MAYOR

Cecilia Aguiar-
Curry

MAYOR PRO TEM
Woody Fridae

CITY CLERK

Nanci Mills

TREASURER

Michael Sebastian

CITY MANAGER

John W. Donlevy, Jr.



CLAIM FOR DAMAGES TO PERSON OR PROPERTY

TO: (Entity) City of Winters

- 1. Claims for death, injury to person or to personal property must be filled out not later than six months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filled not later than 1 year after the occurrence.
3. Read entire claim form, both sides, before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.

Form with fields for NAME OF CLAIMANT (Nancy Medina), Date of Birth (3-6-85), Home Address (902 Pelton Ave Modesto CA 95351), Business Address, and a section for DAMAGE or INJURY details including date (7-19-13) and time (07:54).

Where did DAMAGE or INJURY occur? Describe fully, and locate-on-diagram on Page 2. Where appropriate, give street names and address and measurements from landmarks.

Vacaville

Describe in detail how the DAMAGE or INJURY occurred:

Mr. Sergio Omar gutierrez was driving and hit from behind driver Preciliano C. nuñez

Names of any employees involved in INJURY or DAMAGE:

Why do you claim the Entity is responsible?

Na

Describe in detail each INJURY or DAMAGE:

The amount claimed, as of the date of presentation of the claim, is computed as follows:

Damages incurred to date (exact)	Estimated prospective damages as far as known
Damage to property.....\$ _____	Future expenses for medical and hospital care.....\$ _____
Expenses for medical and hospital care...\$ _____	Future loss of earnings.....\$ _____
Loss of earnings.....\$ _____	Other prospective special damages.....\$ _____
Special damages for.....\$ _____	Total estimate prospective damages.....\$ _____
General Damages.....\$ _____	
Total damages incurred to date.....\$ _____	

Total amount claimed as of date of presentation of the claim: \$ _____

Was damage and/or injury investigated by police? yes If so, what city? _____
 Were paramedics or ambulance called? no If so, name city or ambulance _____
 If injured, state date, time, name and address of doctor of your first visit _____

WITNESSES to DAMAGE or INJURY. List all person and addresses of persons known to have information:

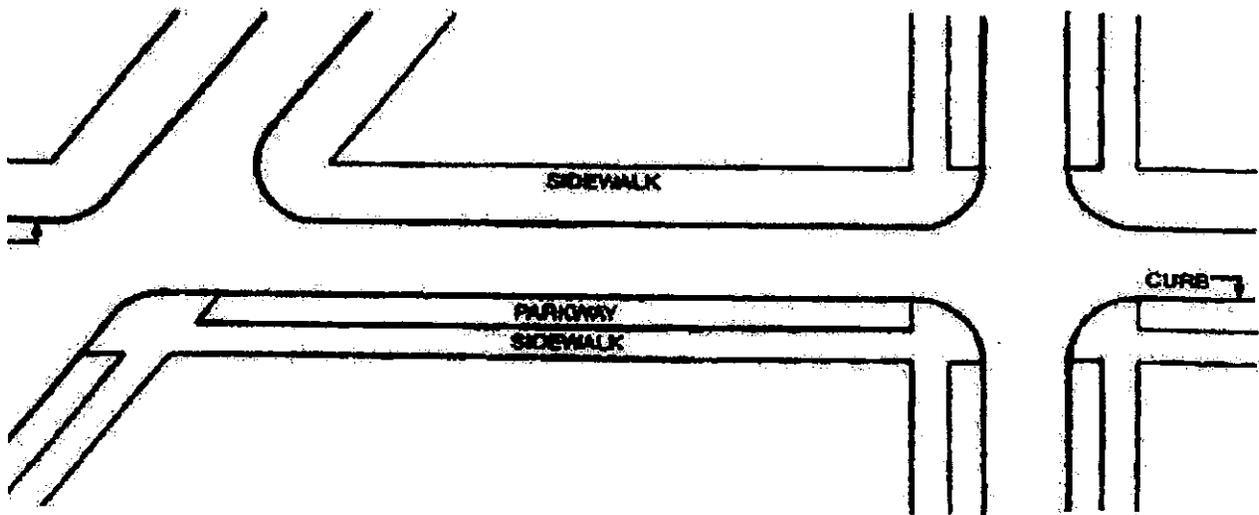
Name _____	Address _____	Phone _____
Name <u>N/A</u>	Address _____	Phone _____
Name _____	Address _____	Phone _____

DOCTORS and HOSPITALS

Hospital _____	Address _____	Date Hospitalized _____
Doctor <u>N/A</u>	Address _____	Date of Treatment _____
Doctor _____	Address _____	Date of Treatment _____

READ CAREFULLY

For all accident claims place on following diagram names of streets, including North, East, South and West. Indicate place of accident by "X" and by showing house numbers or distance to street corners.	NOTE: If diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.
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Signature of Claimant or person filing on his behalf giving relationship to Claimant: <u>Nancy Medina</u>	PRINT Name: <u>Nancy Medina</u>	Date: <u>9-6-13</u>
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NOTE: CLAIMS MUST BE FILED WITH THE CLERK OR GOVERNING BOARD (Gov. Code Sec. 915a). Presentation of a false claim is a felony (Pen. Code Sec. 72)

DATE OF COLLISION (MO. DAY YEAR) 07/19/2013	TIME(24HR) 0754	NCIC # 4806	OFFICER I.D. 553	NUMBER T13-5003
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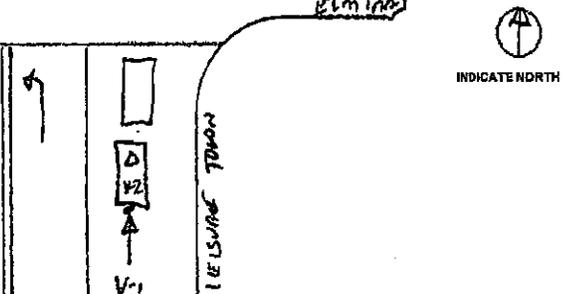
PROPERTY DAMAGE	OWNER	OWNER ADDRESS	NOTIFIED <input type="checkbox"/> YES <input type="checkbox"/> NO
DESCRIPTION OF DAMAGE			

SEATING POSITION  <p>1 - DRIVER 2 TO 6 - PASSENGERS 7 - STA. WGN REAR 8 - RR. OCC TRK. OR VAN 9 - POSITION UNKNOWN 0 - OTHER</p>	SAFETY EQUIPMENT OCCUPANTS A - NONE IN VEHICLE B - UNKNOWN C - LAP BELT USED D - LAP BELT NOT USED E - SHOULDER HARNESS USED F - SHOULDER HARNESS NOT USED G - LAP/SHOULDER HARNESS USED H - LAP/SHOULDER HARNESS NOT USED J - PASSIVE RESTRAINT USED K - PASSIVE RESTRAINT NOT USED L - AIR BAG DEPLOYED M - AIR BAG NOT DEPLOYED N - OTHER P - NOT REQUIRED CHILD RESTRAINT Q - IN VEHICLE USED R - IN VEHICLE NOT USED S - IN VEHICLE USE UNKNOWN T - IN VEHICLE IMPROPER USE U - NONE IN VEHICLE M/C BICYCLE - HELMET DRIVER PASSENGER V - NO X - NO W - YES Y - YES EJECTED FROM VEHICLE 0 - NOT EJECTED 1 - FULLY EJECTED 2 - PARTIALLY EJECTED 3 - UNKNOWN	INATTENTION CODES A - CELL PHONE HANDHELD B - CELL PHONE HANDSFREE C - ELECTRONIC EQUIPMENT D - RADIO / CD E - SMOKING F - EATING G - CHILDREN H - ANIMALS I - PERSONAL HYGIENE J - READING K - OTHER
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ITEMS MARKED BELOW FOLLOWED BY AN ASTERISK (*) SHOULD BE EXPLAINED IN THE NARRATIVE.

PRIMARY COLLISION FACTOR LIST NUMBER (#) OF PARTY AT FAULT	TRAFFIC CONTROL DEVICES	1	2	3	SPECIAL INFORMATION	1	2	3	MOVEMENT PRECEDING COLLISION
1 A VC SECTION VIOLATED: CITED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO 22350	A CONTROLS FUNCTIONING				A HAZARDOUS MATERIAL			X	A STOPPED
	B CONTROLS NOT FUNCTIONING*				B CELL PHONE HANDHELD IN USE		X		B PROCEEDING STRAIGHT
B OTHER IMPROPER DRIVING*	C CONTROLS OBSCURED				C CELL PHONE HANDSFREE IN USE				C RAN OFF ROAD
	D NO CONTROLS PRESENT / FACTOR*	X	X		D CELL PHONE NOT IN USE				D MAKING RIGHT TURN
C OTHER THAN DRIVER*	TYPE OF COLLISION				E SCHOOL BUS RELATED				E MAKING LEFT TURN
	D UNKNOWN*	A HEAD - ON			F 75 FT MOTORTRUCK COMBO				F MAKING U TURN
WEATHER (MARK 1 TO 2 ITEMS)	B SIDE SWIPE				G 32 FT TRAILER COMBO				G BACKING
	C REAR END	X			H				H SLOWING / STOPPING
X A CLEAR	D BROADSIDE				I				I PASSING OTHER VEHICLE
	B CLOUDY				J				J CHANGING LANES
C RAINING	E HIT OBJECT				K				K PARKING MANEUVER
D SNOWING	F OVERTURNED				L				L ENTERING TRAFFIC
E FOG / VISIBILITY FT.	G VEHICLE / PEDESTRIAN				M				M OTHER UNSAFE TURNING
F OTHER*	H OTHER*:				N				N XING INTO OPPOSING LANE
G WIND	MOTOR VEHICLE INVOLVED WITH				O				O PARKED
	A NON - COLLISION				P				P MERGING
LIGHTING		B PEDESTRIAN			Q				Q TRAVELING WRONG WAY
X A DAYLIGHT	C OTHER MOTOR VEHICLE		1	2	3	OTHER ASSOCIATED FACTORS (MARK 1 TO 2 ITEMS)			R OTHER*:
B DUSK - DAWN	D MOTOR VEHICLE ON OTHER ROADWAY					A VC SECTION VIOLATED: CITED <input type="checkbox"/> YES <input type="checkbox"/> NO			
C DARK - STREET LIGHTS	E PARKED MOTOR VEHICLE					B VC SECTION VIOLATED: CITED <input type="checkbox"/> YES <input type="checkbox"/> NO			
D DARK - NO STREET LIGHTS	F TRAIN					C VC SECTION VIOLATED: CITED <input type="checkbox"/> YES <input type="checkbox"/> NO	1	2	3
E DARK - STREET LIGHTS NOT FUNCTIONING*	G BICYCLE					D	X	X	
ROADWAY SURFACE		H ANIMAL:				E VISION OBSCUREMENT:			
X A DRY	I FIXED OBJECT:					F INATTENTION*: K-OTHER			
B WET	J OTHER OBJECT:			X		G STOP & GO TRAFFIC			
C SNOWY - ICY	PEDESTRIAN'S ACTIONS				H ENTERING / LEAVING RAMP				E UNDER DRUG INFLUENCE*
D SLIPPERY (MUDDY, OILY, ETC.)	X A NO PEDESTRIANS INVOLVED				I PREVIOUS COLLISION				F IMPAIRMENT - PHYSICAL*
ROADWAY CONDITION(S) (MARK 1 TO 2 ITEMS)		B CROSSING IN CROSSWALK AT INTERSECTION			J UNFAMILIAR WITH ROAD				G IMPAIRMENT NOT KNOWN
A HOLES, DEEP RUT*	C CROSSING IN CROSSWALK - NOT AT INTERSECTION				K DEFECTIVE VEH. EQUIP.: CITED <input type="checkbox"/> YES <input type="checkbox"/> NO				H NOT APPLICABLE
B LOOSE MATERIAL ON ROADWAY*	D CROSSING - NOT IN CROSSWALK				L UNINVOLVED VEHICLE				I BLEEP / FATIGUED
C OBSTRUCTION ON ROADWAY*	E IN ROAD - INCLUDES SHOULDER				M OTHER*:				
D CONSTRUCTION - REPAIR ZONE	F NOT IN ROAD			X	N NONE APPARENT				
E REDUCED ROADWAY WIDTH	G APPROACHING / LEAVING SCHOOL BUS				O RUNAWAY VEHICLE				
F FLOODED*									
G OTHER*:									
X H NO UNUSUAL CONDITIONS									

SKETCH



INDICATE NORTH

MISCELLANEOUS
 Filed to: _____ Date: _____
 By: _____

DATE OF INCIDENT	TIME	NCIC NUMBER	OFFICER I.D. NUMBER
07/19/2013	0754	4806	553 T13-5003

1 NOTIFICATION:

2 On 7/19/13 at 0758 hours, I was notified of a traffic collision on Leisure Town Road at the
3 intersection with Elmira Road. I responded to the scene and arrived at 0800 hours. All speeds,
4 times, and distances are approximate. Measurements were taken using scaled aerial photos and
5 CAD software.

7 STATEMENTS:

8 Party #1 (S. Gutierrez)

9 I contacted P-1 at the scene who provided a California driver license and identified himself as the
10 driver of V-1 at the time of the collision. P-1 said he was driving northbound on Leisure Town
11 Road approaching the intersection with Elmira Road. P-1 began decelerating as he overtook two
12 vehicles that were stopped at the intersection in front of him for a red signal. As P-1 approached
13 the vehicles, he saw the signals for northbound traffic change to green. P-1 ceased decelerating
14 and momentarily looked down at his coffee cup. P-1 looked forward and saw the vehicles that
15 had been stopped in front of him had not started forward as he anticipated. V-1 collided with the
16 rear of V-2.

18 Party #2 (P. Carranza-Nunez)

19 I contacted P-2 at the scene who provided a Mexico consular ID card and identified himself as the
20 driver of V-2 at the time of the collision. P-2 said he was driving northbound on Leisure Town
21 Road and stopped behind one other vehicle at the intersection with Elmira Road for a red signal
22 light. P-2 was stopped for a short time and saw the signal for northbound change to green. The
23 vehicle in front of P-2 had yet to start forward when P-2 felt the impact of V-1 colliding with the
24 rear of his vehicle.

26 SUMMARY:

27 P-1 was driving V-1 northbound on Leisure Town Road approaching the intersection with Elmira
28 Road. P-2 was driving V-2 and was stopped behind another vehicle at the intersection for a red

CONTROLLED DOCUMENT
NO THIRD PARTY RELEASE
Vallejo Police Department
Date: _____
By: _____

PREPARED BY	I.D. NUMBER	DATE	REVIEWER'S NAME	DATE
M. THOMA	553	07/19/2013	[Signature]	

DATE OF INCIDENT	TIME	NCIC NUMBER	OFFICER I.D. NUMBER
07/19/2013	0754	4806	553

1 signal. As P-1 overtook the stopped V-2, P-1 saw the signal for northbound traffic on Leisure
 2 Town Road at the intersection change from red to green. P-1 momentarily diverted his attention
 3 away from traffic in front of him looking at his coffee cup assuming traffic in front of him would
 4 drive forward on the green signal. V-2 did not accelerate forward as P-1 anticipated and V-1
 5 collided with the rear of V-2 causing damage to both vehicles.

6
 7 A check of P-2's driver license revealed his California license was expired in 2008 and his driving
 8 privilege was suspended effective 10/11.

9
 10 I contacted a subject via telephone who identified herself as the registered owner of V-2. She
 11 agreed to allow P-2's employer, who possessed a valid California driver license, to drive the
 12 vehicle away from the scene.

13
 14 **AREA OF IMPACT:**
 15 The AOI was located 48' south of the s/c/l/p of Elmira Road west of the intersection and 43' east
 16 of the w/c/l of Leisure Town Road.

17
 18 **CAUSE:**
 19 This collision was caused by P-1 by violation of CVC 22350, unsafe speed for conditions. P-1
 20 failed to reduce his speed when diverting his attention away from traffic in front of him. When P-1
 21 returned his attention to traffic, he was travelling at a speed too great to allow him to stop safely
 22 behind V-2.

23
 24 **RECOMMENDATION:**
 25 This report to be forwarded to the District Attorney for review regarding P-2's driving while his
 26 privilege to drive was suspended in violation of CVC 14601.1(a).

CONTROLLED DOCUMENT
 NO THIRD PARTY RELEASE
 Vacaville Police Department
 Rls to: _____ Date: _____
 By: _____

PREPARED BY	I.D. NUMBER	DATE	REVIEWER'S NAME	DATE
M. THOMA	553	07/19/2013	[Signature]	7-22-13



Durham Body Shop

"Same corner since 1945"
1204 9th Street, Modesto, CA 95354
Phone: (209) 524-6344
FAX: (209) 524-1300

Workfile ID: 16303d09
Federal ID: 94-2411155
Resale Number: KHE 41-618934
Federal EPA: CAD981370505
License Number: 00038481 02
BAR: AD058047

Preliminary Estimate

Customer: Medina, Nancy

Written By: Donnie Yowell

Insured: Medina, Nancy
Type of Loss:
Point of Impact: 06 Rear

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Medina, Nancy
902 Pelton Ave
Modesto, CA 95351
(209) 568-7377 Day

Inspection Location:
Durham Body Shop
1204 9th Street
Modesto, CA 95354-0713
Repair Facility
(209) 524-6344 Business

Insurance Company:

VEHICLE

Year: 2002 Body Style: 4D SED VIN: 1N4AC11E32C213883 Mileage In:
Make: NISS Engine: 4-2.5L-FI License: 5FKK961 Mileage Out:
Model: ALTIMA S Production Date: 2/2002 State: CA Vehicle Out:
Color: Green met Int: Condition: Job #:

TRANSMISSION

Automatic Transmission
Overdrive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors

DECOR

Dual Mirrors

Body Side Moldings

Aftermarket Film Tint

Console/Storage

CONVENIENCE

Air Conditioning
Intermittant Wipers
Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Telescopic Wheel

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

SAFETY

Drivers Side Air Bag

Passenger Air Bag

4 Wheel Disc Brakes

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Wheel Covers

PAINT

Clear Coat Paint

Metallic Paint

OTHER

California Emissions

Power Trunk/Gate Release

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISS ALTIMA S 4D SED 4-2.5L-FI Green met

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		REAR BUMPER					
2	**	Repl RECOND Bumper cover 2.5 liter	850228J040	1	265.00	1.7	3.0
3		Add for Clear Coat					1.2
4	**	Repl A/M Flex additive		1	5.00		
5		REAR LAMPS					
6		Repl RT Lens & housing	265548J025	1	108.90	Incl.	
7		TRUNK LID					
8	*	Rpr Trunk lid w/o spoiler				1.0	2.3
9		Add for Clear Coat					0.9
10	#	> Small dent at RT Lower by lic pocket		1		Incl.	
11		Repl Nameplate "ALTIMA"	848948J000	1	26.57	0.2	
12		Repl Emblem	848908J000	1	26.57	0.2	
13		Repl Nameplate "2.5S"	848968J001	1	26.57	0.2	
14	*	R&I Finish panel				0.3	
15		R&I Trim panel				0.3	
16		REAR BODY & FLOOR					
17		Repl Rear body panel	791108J030	1	360.11	6.5	1.5
18		Overlap Major Non-Adj. Panel					-0.2
19		Add for Clear Coat					0.3
20		Add for Inside					0.8
21		Add for Clear Coat					0.2
22	**	Repl A/M Anti-corrosion material		1	10.00	0.3	
23	**	Repl A/M Seam sealer		1	45.00	0.2	
24	#	Set-up for pulls		1		1.0 F	
25	#	Rpr Pull rear body				2.0 F	
26	#	Cover car for painting		1		0.3	
27	**	Repl A/M Undercoat		1	8.00	0.3	
28			OTHER CHARGES				
29	#		Hazardous Waste Fee	1	5.00		
SUBTOTALS					886.72	14.5	10.0

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISS ALTIMA S 4D SED 4-2.5L-FI Green met

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			881.72
Body Labor	11.5 hrs @	\$ 72.00 /hr	828.00
Paint Labor	10.0 hrs @	\$ 72.00 /hr	720.00
Frame Labor	3.0 hrs @	\$ 72.00 /hr	216.00
Paint	10.0 hrs @	\$ 36.00 /hr	360.00
Other Charges			5.00
Subtotal			3,010.72
Sales Tax	\$ 1,241.72 @	7.6250 %	94.68
Grand Total			3,105.40

EPA ID# CAD981370505

This estimate is based on our visual inspection and does not cover parts or labor for additional damage or worn parts found after repairs are started. All part prices are subject to manufacturer's invoice. Because of this the above prices are not guaranteed. You will not be charged for any additional work without your prior consent. We can not promise completion dates. We will approximate length of time needed for repairs to the best of our ability.

FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO APPEAR ON THIS FORM: ANY PERSON WHO KNOWINGLY PRESENTS FALSE OR FRAUDULENT CLAIM FOR THE PAYMENT OF A LOSS IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

THE FOLLOWING IS A LIST OF ABBREVIATIONS OR SYMBOLS THAT MAY BE USED TO DESCRIBE WORK TO BE DONE OR PARTS TO BE REPAIRED OR REPLACED:

MOTOR ABBREVIATIONS/SYMBOLS: D=DISCONTINUED PART, A=APPROXIMATE PRICE. LABOR TYPES: B=BODY LABOR, D=DIAGNOSTIC, E=ELECTRICAL, F=FRAME, G=GLASS, M=MECHANICAL, P=PAINT LABOR, S=STRUCTURAL, T=TAXED MISCELLANEOUS, X=NON TAXED MISCELLANEOUS. PATHWAYS: ADJ=ADJACENT, ALGN=ALIGN, A/M=AFTERMARKET, BLND=BLEND, CAPA=CERTIFIED AUTOMOTIVE PARTS ASSOCIATION, D&R=DISCONNECT AND RECONNECT, EST=ESTIMATE, EXT. PRICE=UNIT PRICE MULTIPLIED BY THE QUANTITY, INCL=INCLUDED, MISC=MISCELLANEOUS, NAGS=NATIONAL AUTO GLASS SPECIFICATIONS, NON-ADJ=NON ADJACENT, O/H=OVERHAUL, OP=OPERATION, NO=LINE NUMBER, QTY=QUANTITY, RECOND=RECONDITION, REFN=REFINISH, REPL=REPLACE, R&I=REMOVE AND INSTALL, R&R=REMOVE AND REPLACE, RPR=REPAIR, RT=RIGHT, SECT=SECTION, SUBL=SUBLET, LT=LEFT, W/O=WITHOUT, W/_=WITH/_ SYMBOLS: #=MANUAL LINE ENTRY, *=OTHER [IE..MOTORS DATABASE INFORMATION WAS CHANGED], **=DATABASE LINE WITH AFTERMARKET, N=NOTES ATTACHED TO LINE. OPT OEM=ORIGINAL EQUIPMENT MANUFACTURER PARTS EITHER OPTIONALLY SOURCED OR OTHERWISE PROVIDED WITH SOME UNIQUE PRICING OR DISCOUNT.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE PARTS, RATHER THAN BY THE ORIGINAL MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISS ALTIMA S 4D SED 4-2.5L-FI Green met

Estimate based on MOTOR CRASH ESTIMATING GUIDE. Unless otherwise noted all items are derived from the Guide ARF3745, CCC Data Date 8/9/2013, and the parts selected are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor information provided by MOTOR may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM or A/M. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2014 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a complete list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.
CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.
HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non
Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.
R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.
Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway
Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISSA ALTIMA S 4D SED 4-2.5L-FI Green met

ALTERNATE PARTS SUPPLIERS

Supplier: Keystone - Complete - Stockton
Location(s): 1627 ARMY COURT, STOCKTON CA 95206

(800) 263-9727 (209) 948-1101

Line	Description	Item #	Price
2	RECOND Bumper cover 2.5 liter	NI1100225R	\$ 265.00



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: October 1, 2013
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Nanci G. Mills, Director of Administrative Services/City Clerk
SUBJECT: Claim Against the City of Winters – Rootstock Gifts

RECOMMENDATION:

It is recommended that the City Council deny the claim and refer to Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA).

BACKGROUND: Anytime the City of Winters receives a Claim for Damages to Person or Property, the claim is denied and referred to YCPARMIA to handle the investigation.

FISCAL IMPACT:

Not to exceed the City's \$1,000 deductible, with any costs in excess to come from funds pooled at the JPA.



October 2, 2013

“NOTICE OF REJECTION OF CLAIM BY
THE CITY OF WINTERS”

TO: Rootstock Gifts
22 Main Street
Winters, CA 95694

NOTICE IS HEREBY GIVEN that the claim which you presented to the City Clerk of the City of Winters on September 12, 2013, was rejected by the City Council of the City of Winters at its regular meeting on October 1, 2013.

WARNING

Subject to certain exceptions, you have only six (6) months from the date the notice was personally delivered or deposited in the mail to file a State court action on the claim (refer to State of California Government Code Section 945.6). Your time for filing an action in Federal court may be less than six months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Please also be advised that, pursuant to Sections 128.5 and 1038 of the California Code of Civil Procedure, the City of Winters will seek to recover all costs of defense in the event an action is filed in the matter and it is determined that the action was not brought in good faith and with reasonable cause.

All further inquiries should be directed to YCPARMIA, 77 West Lincoln Avenue, Woodland, California, 95695.

Sincerely,

Nanci G. Mills
Director of Administrative Services

cc: YCPARMIA

318 First Street
Winters, CA 95694
Phone.530.795.4910
Fax. 530.795.4935

COUNCIL MEMBERS
Harold Anderson
Wade Cowan
Bruce Guelden

MAYOR
Cecilia Aguiar-
Curry
MAYOR PRO TEM
Woody Fridae

CITY CLERK
Nanci Mills
TREASURER
Michael Sebastian

CITY MANAGER
John W. Donlevy, Jr.

RECEIVED

SEP 12 2013

CITY OF WINTERS



CITY OF WINTERS

California

Est. 1875

CLAIM FOR DAMAGES TO PERSON OR PROPERTY

TO: (Entity) City of Winters

- 1. Claims for death, injury to person or to personal property must be filled out not later than six months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filled not later than 1 year after the occurrence.
3. Read entire claim form, both sides, before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.

Form with fields for Name of Claimant (Rootstock Gifts), Date of Birth (8/4/13), Home Address (22 Main St, Winters, Ca), Business Address, Home Telephone (570-795-2060), Business Telephone (570-794-6008), and When did DAMAGE or INJURY occur? (8/4/13).

Where did DAMAGE or INJURY occur? Describe fully, and locate-on-diagram on Page 2. Where appropriate, give street names and address and measurements from landmarks.

Plumbing backed up into business due to clogged pipes owned by the city.

Names of any employees involved in INJURY or DAMAGE: Why do you claim the Entity is responsible?

Describe in detail each INJURY or DAMAGE:

The amount claimed, as of the date of presentation of the claim, is computed as follows:

Damages incurred to date (exact)	Estimated prospective damages as far as known
Damage to property.....\$ _____	Future expenses for medical and hospital care.....\$ _____
Expenses for medical and hospital care...\$ _____	Future loss of earnings.....\$ _____
Loss of earnings.....\$ _____	Other prospective special damages.....\$ _____
Special damages for.....\$ _____	Total estimate prospective damages.....\$ <u>207.50</u>
General Damages.....\$ _____	
Total damages Incurred to date.....\$ _____	
Total amount claimed as of date of presentation of the claim: \$ _____	

Was damage and/or injury investigated by police? NO If so, what city? _____
 Were paramedics or ambulance called? NO If so, name city or ambulance _____
 If injured, state date, time, name and address of doctor of your first visit _____

WITNESSES to DAMAGE or INJURY. List all person and addresses of persons known to have information:

Name _____ Address _____ Phone _____
 Name _____ Address _____ Phone _____
 Name _____ Address _____ Phone _____

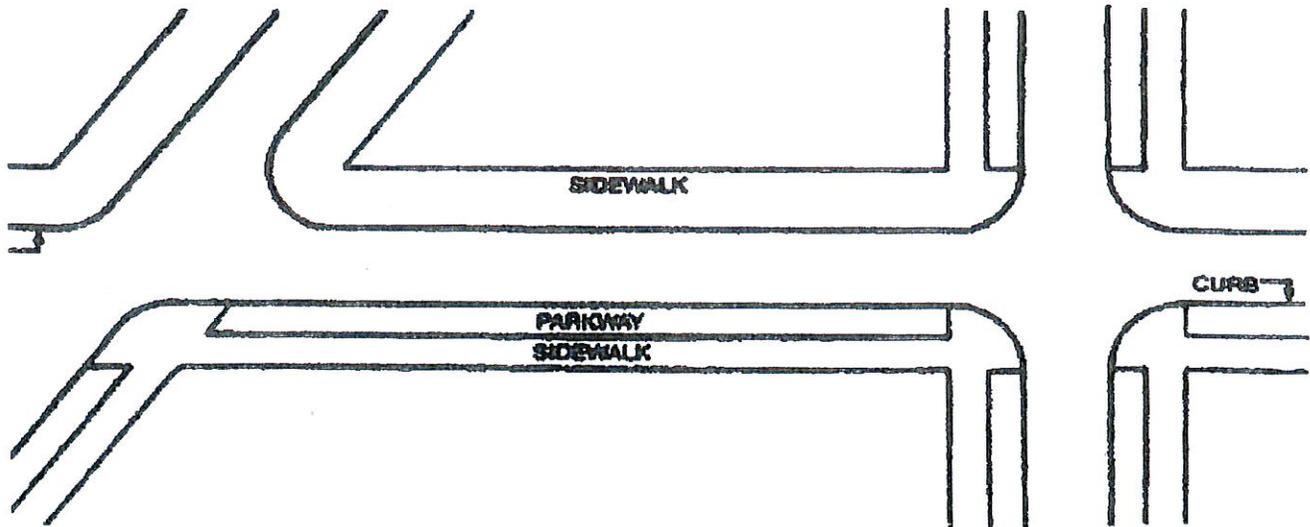
DOCTORS and HOSPITALS

Hospital _____ Address _____ Date Hospitalized _____
 Doctor _____ Address _____ Date of Treatment _____
 Doctor _____ Address _____ Date of Treatment _____

READ CAREFULLY

For all accident claims place on following diagram names of streets, including North, East, South and West. Indicate place of accident by "X" and by showing house numbers or distance to street corners.

NOTE: If diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



Signature of Claimant or person filing on his behalf giving relationship to Claimant: <i>[Handwritten Signature]</i>	PRINT Name: <i>Lyndee Hinds</i>	Date: <i>9-12-13</i>
---	------------------------------------	-------------------------

NOTE: CLAIMS MUST BE FILED WITH THE CLERK OR GOVERNING BOARD (Gov. Code Sec. 915a). Presentation of a false claim is a felony (Pen. Code Sec. 72)

Contract #

44050



Scan with your smart phone for special offer

PLUMBING DOCTOR®

Corporate Headquarters

955 Business Park Drive, Dixon, CA 95620
Phone (866) FAST-AID Fax (707) 678-8614
327 8243

Davis Office

1321 E. 8th St., Davis, CA 95616
Phone (530) 756-2209

SCL# 327777



Schedule Online at
www.plumbingdoctor.com

Date: 8-4-13

Bill to:	Job Name: Valerie Witts Root
Address:	Address: 22 Mais St, City: Winters
City: Zip:	Contact: PHONE:
Telephone:	Paid by <input type="checkbox"/> Chk <input checked="" type="checkbox"/> CC <input type="checkbox"/> Cash Amount \$ 207.50 Check #
Email:	CC# 376733075031002 Exp. 12/14 Auth.

Diagnosis/Solution
Main line stoppage
run snake thru main sewer pipe

Authorization to proceed with work. I hereby authorize the herein described work of the below listed price. I understand that I am responsible to secure, and pay for any necessary permits. I agree to pay 1.5% per month for past due contracts. In the event that collection efforts are initiated against me, I shall pay for all associated fees at the posted rates. By the execution of my signature below, I agree that I have received a copy of this contract and that I have read, understand, and agree to the terms listed herein and on the reverse side.

Signature X *Valerie Witts*

Qty.	Task/Add-on	Description of work	Each	Standard Rate	Value Rate
	T40240	Main line stop		125 00	98 00
	A7U112	AFTER HOURS SURCHARGE		82 50	68 75
				207 50	166 75

Consultation/Inspection Fee (\$94.00 minimum)	Sub Total
Customer Care Program - My Technician has discussed the benefits of the Customer Care Program with me, and with my signature I accept or decline as shown below.	Customer Care Program:
Accept X Decline X	Total

Technician: Rosendo
Notes/Recommendations: run snake thru main sewer pipe run 100' net able to clear stoppage is in city side

With the Customer Care Program... Thank you For Being A Customer Care Member

You would have Saved \$

You Saved \$

Acceptance of work performed. I acknowledge satisfactory completion of the above described work, and that the premises have been left in a satisfactory condition. I agree that the amount set forth in the space marked "TOTAL DUE", is the flat price I have agreed to.

Signature X *Valerie Witts*

Thank You



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: October 1, 2013
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Nanci Mills, Director of Administrative Services
SUBJECT: Street Closure for the Winters Chamber of Commerce Harvest Festival and Wine Stroll, Scheduled for Friday, October 25, 2013

RECOMMENDATION:

Approve the closure of East Main Street between Railroad Avenue and Elliot Street for the annual Harvest Festival and Wine Stroll, scheduled for Friday, October 25, 2013 from 5:00 p.m. to 8:00 p.m., sponsored by the Winters Chamber of Commerce.

BACKGROUND:

The Winters Chamber has requested the closure of portions of East Main Street for the date and time specified above.

The Chamber has notified the East Main Street business owners located within this area of the requested closure date. They have provided the names and signatures of those business owners who have acknowledged and agreed to these requests. The Chamber has requested that closure notification be posted on all affected streets a minimum of 24 hours prior to the scheduled closures and barricades be placed at the Main/Railroad and Main/First intersections.

As per the City's Street Closure Ordinance, this request requires Council approval of identified streets on the attached form.

FISCAL IMPACT: TBD (signage, barricade placement)



City of Winters Request for Street Closure

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: Winters Chamber of Commerce Organization: Winters Harvest Festival

Address: 11 Main Street Mailing Address: 11 Main St.

Telephone: 530-795-2329 Today's Date: 7/25/13

Streets Requested: E. Main from Railroad to Elbert

Date of Street Closure Friday October 25, 2013 Time of Street Closure: 5pm - 8pm

Description of Activity: Wine stroll / Harvest Festival

Services Requested of City: Barricades, Cones

APPROVED: _____ **Police Department** _____ **Public Works Department**

Date of Application: 9-19-13

To City Council: _____

Name of Person(s)/ Organization: Winters Chamber of Commerce Contact: Kathy Cowan

Business Address: 11 Main Telephone: 795-9090

Telephone: 795-2329

Type of Event: Harvest Festival

Purpose of Event: (ie; fundraiser, parade, festival, etc.):

Date/Time of Event: Oct, Sept. 25, 2013 (Fri) From: 5:00 pm To: 8:00 pm

Location/Address of Event: East Main
Ellis St.

Rated Output of Amplifier in Watts: _____ Number of Speakers: _____

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: Kathy Cowan

For City Use Only

Proof of Insurance: N/A (Not City Property) Yes No

Rental Fee Paid: N/A (Not City Property) Yes No

Police Department: Approved Denied Date: _____

Authorized Signature: _____

City Council: Approved Denied Date: _____

Authorized Signature: _____



STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: October 1, 2013
THROUGH: John W. Donlevy, Jr., City Manager *JWD*
FROM: Nanci Mills, Director of Administrative Services
SUBJECT: Street Closure Request by Winters Chamber of Commerce for the Annual Tree Lighting Ceremony in Rotary Park to be Held on Saturday, December 7, 2013

RECOMMENDATION:

Approve the closure of East Main Street between Railroad Avenue and Elliot Street to allow for the Winters Chamber of Commerce to hold the Annual Tree Lighting Ceremony in Rotary Park.

BACKGROUND:

The Winters Chamber of Commerce has requested the closure of East Main Street between Railroad Avenue and Elliot Street from 5:00 p.m. to 10:00 p.m. and has also requested that barricades be placed at these intersections.

If approved, closure notification will be posted on all affected streets a minimum of 48 hours prior to the scheduled closures.

Per the City's Street Closure Ordinance, it requires Council approval on identified streets on the attached request form.

FISCAL IMPACT:

To be Determined (Police staff overtime, signage, barricade placement).



City of Winters Request for Street Closure

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

Name: <u>Kathy Courn</u>	Organization: <u>Chamber of Commerce</u>
Address: <u>106 Third St</u>	Mailing Address: <u>Winters</u>
Telephone: <u>795-9090</u>	Today's Date: <u>9-9-13</u>
Streets Requested: <u>East Main to Elliot st.</u>	
Date of Street Closure: <u>Nov 30 ^{Dec 7} 2013</u>	Time of Street Closure: <u>5:00 pm</u>
Description of Activity: <u>City Tree Lighting.</u>	
Services Requested of City: <u>Police Staff, signage, barricade placement</u>	
APPROVED: _____ Police Department _____ Public Works Department	

Date of Application: _____ To City Council: _____

Name of Person(s)/ Organization: Kathy Cowan
Tree Lighting
Business Address: Chamber of Commerce
Telephone: _____
Contact: Kathy Cowan
Telephone: 795-9090
(707) 249-4914

Type of Event: City Tree Lighting.

Purpose of Event: (ie; fundraiser, parade, festival, etc.): Fun!!!
Date/Time of Event: Dec 7 From: 5:30 To: 7:30
Nov 30 2013 (Sat)
Location/Address of Event: East Main
Ellit (Park)

Rated Output of Amplifier in Watts: _____ Number of Speakers: _____

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.

Signature: Kathryn Cowan

For City Use Only

Proof of Insurance: N/A (Not City Property) Yes No
Rental Fee Paid: N/A (Not City Property) Yes No
Police Department: Approved Denied Date: _____
Authorized Signature: _____
City Council: Approved Denied Date: _____
Authorized Signature: _____



STAFF REPORT

TO: Honorable Mayor and Council Members
DATE: October 1, 2013
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Nanci G. Mills, Director of Administrative Services / City Clerk
SUBJECT: Amplified Sound Permit Application

RECOMMENDATION:

Approve the Amplified Sound Permit application for the annual Children's Festival sponsored by the Winters Parent Nursery School on Saturday, October 12, 2013.

BACKGROUND:

The Winters Parent Nursery School (WPNS) holds the Children's Festival on an annual basis as one of their main fundraisers each year. This year the Children's Festival is being held at the Community Center and Rotary Park on Saturday, October 12, 2013 from 10:00 a.m. to 3:00 p.m.

Per the Noise Ordinance, Council approval is required.

FISCAL IMPACT:

None

Date of Application: 9/24/13

To City Council: 10/1/13

Name of Person(s)/
Organization: WINTERS PARENT NURSERY School

Contact: Tawnya Martin

Business Address: 208 Fourth St.

Telephone: 530-908-6185

WINTERS, CA 95694

Telephone: 530-795-4659

Type of Event: ANNUAL WPNS CHILDREN'S FESTIVAL

Purpose of Event: (ie; fundraiser, parade, festival, etc.):

Date/Time of Event: Saturday, October 12

From: 10:00 A.M To: 3:00 P.M

Location/Address of
Event: Winters Community Center
201 Railroad Ave.

Rated Output of Amplifier in Watts: _____

Number of Speakers: 3-4

I have provided a list of and contacted all property owners adjacent to and within 300 feet of the event. Their approval of this event is indicated by their signature on the attached petition. Complaints about the sound will result in a warning and a request to reduce the volume. Additional complaints will result in the cessation of amplified sound. All amplified sound must be extinguished no later 10:00 p.m. pursuant to Winters Municipal Code Title VI; Chapter 7-Noise Control. Signing below certifies that all information contained within this application is correct. In the event that any of this information is found to be fraudulent, it may result in an automatic denial of this application.



Signature: J. Martin

For City Use Only

Proof of Insurance: N/A (Not City Property) Yes No

Rental Fee Paid: N/A (Not City Property) Yes No

Police Department: Approved Denied Date: _____

Authorized Signature: _____

City Council: Approved Denied Date: _____

Authorized Signature: _____

Address	Owner's Last Name	Object	Approve/Sign	NH*
10E Main St.				*
107 Elliott St	Miguel Valdez		<i>[Signature]</i>	
102 Elliott St #1	Silva		<i>[Signature]</i>	
102 Elliott St #2	Koepsell		<i>[Signature]</i>	
101 Elliott St #3	Shaw Meador		<i>[Signature]</i>	
102 Elliott St #3				*
102 Elliott St #4	varmint		_____	
107 Elliott St #5				*
102 Elliott St #6				*
102 Elliott St #7				*
101 Elliott St #1	Coronado		<i>[Signature]</i>	
101 Elliott St #2	PIERSON		<i>[Signature]</i>	
101 Elliott St #4	FERNANDO CACERES		<i>[Signature]</i>	
101 Elliott St #5				*
101 Elliott St #6				*
9E Main St, Suite J	Main St Pillars			
5 E main st Suite A	Steady Endy's		<i>[Signature]</i>	
9E main St Suite 7B	Claymont			
1 Main St	Peterson Creek Cafe		<i>[Signature]</i>	
2 main st.	Burkham <i>[Signature]</i>		<i>[Signature]</i>	
208 Railroad Ave	Chiny's		<i>[Signature]</i>	
Railroad Ave	Preserve		<i>[Signature]</i>	
2 Russell Blvd	Brasi's		<i>[Signature]</i>	

* NH-Attempted to contact but noone was home. (or did not answer door)

Ⓞ



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: October 1, 2013
THROUGH: John W. Donlevy, Jr., City Manager *JWD*
FROM: Dan Maguire, Economic Development and Housing Manager *DM*
SUBJECT: Draft 2013-2021 Housing Element Update

RECOMMENDATIONS:

Staff recommends the City Council receive the staff report on the Draft 2013-2021 Housing Element update.

BACKGROUND:

The State of California requires all local jurisdictions to plan to provide housing for every segment of the local population. Each jurisdiction has a responsibility to institute policies and programs designed to encourage the provision of housing that is affordable to its citizens. As stated in Government Code 65580 (d):

Local and state governments have a responsibility to use the powers vested in them to facilitate the improvement and development of housing to make adequate provision for the housing needs of all economic segments of the community.

To meet this affordable housing planning requirement, every jurisdiction prepares a Housing Element section of its General Plan. The Housing Element is just one of seven mandated General Plan elements.

State law requires that Housing Elements be periodically reviewed and updated. The City of Winters Housing Element Update for the 2008-2013 planning period was adopted by the City Council on September 1, 2009. As part of the Housing Element Update, City staff prepared an implementation program which sets forth a five-year schedule of actions that the City was undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the Housing Element. These actions include the administration of land use and development controls, provision of regulatory concessions and incentives, and the utilization of appropriate federal and state financing and subsidy programs.

At the June 18, 2013 City Council meeting, Council approved an agreement with De Nova Planning Group to assist staff with the preparation of the 2013-2021 Housing Element Update. De Nova worked with staff to prepare the draft Housing Element update, which was submitted to the State Department of Housing and Community Development ("HCD") on July 25th, 2013. HCD conducted a streamlined review of the draft housing element. Staff and De Nova continued to work with HCD staff during their review of the draft Housing Element update, with additional revisions incorporated into the draft based on those discussions. The State Department of Housing and Community Development issued a letter on September 20, 2013 indicating the revised City of Winters 2013-2021 draft Housing Element Update "meets the statutory requirements of State housing element law and stated the element will comply with State housing element law once it is adopted and submitted to the Department".

FISCAL IMPACTS:

None by this action (information item only)

ATTACHMENTS:

2013-2021 Winters Draft Housing Element Update

9/20/2013 letter from the State Department of Housing and Community Development

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov



September 20, 2013

John W. Donlevy, Jr.
City Manager
City of Winters
318 First Street
Winters, CA 95694

Dear Mr. Donlevy:

RE: City of Winters' 5th Cycle (2013-2021) Draft Housing Element Update

Thank you for submitting the City of Winters' draft housing element received for review on July 25, 2013, along with additional revisions received on September 13, 2013. Pursuant to Government Code (GC) Section 65585(b), the Department is reporting the results of its review.

The Department conducted a streamlined review of the draft housing element based on the City meeting all eligibility criteria detailed in the Department's Housing Element Update Guidance. A telephone conversation on September 6, 2013 with Mr. Dan Maguire, Economic Development and Housing Manager, and Ms. Beth Thompson, the City's consultant, facilitated the review.

The revised draft element meets the statutory requirements of State housing element law. The element will comply with State housing element law (Article 10.6 of the GC) once adopted and submitted to the Department, pursuant to GC Section 65585(g). The Department commends the City on the recent completion of units affordable to lower-income households including the construction of the 74-unit Orchard Village project and the acquisition and rehabilitation of the 39-unit Almondwood Apartments.

To remain on an eight year planning cycle, pursuant to Senate Bill 375 (Chapter 728, Statutes of 2008) the City must adopt its housing element within 120 calendar days from the statutory due date of October 31, 2013 for SACOG localities. If adopted after this date, the City will be required to revise the housing element every four years until adopting at least two consecutive revisions by the statutory deadline (GC Section 65588(e)(4)). For more information on housing element adoption requirements, visit our Department's website at: http://www.hcd.ca.gov/hpd/hrc/plan/he/he_review_adoptionsteps110812.pdf.

John W. Donlevy, Jr.

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Public participation in the development, adoption and implementation of the housing element is essential to effective housing planning. Throughout the housing element process, the City should continue to engage the community, including organizations that represent lower-income and special needs households, by making information regularly available and considering and incorporating comments where appropriate.

The Department is pleased to inform the City that prior 4th cycle housing element compliance meets one of the threshold requirements of the Housing Related Parks (HRP) Program which rewards local governments for approving housing affordable to lower-income households. The HRP Program, funded by Proposition 1C, provides grant funds to eligible local governments for every qualifying unit permitted since 2010. Grant awards can be used to fund park-related capital asset projects. Please note that the acquisition and rehabilitation of the 39 unit, at-risk multifamily project (Almondwood Apartments) may be eligible to receive financial rewards under the program of up to \$2,725 per bedroom. Information about the HRP is available on the Department's website at <http://www.hcd.ca.gov/hpd/hrpp/>.

The Department appreciates the hard work and dedication of Mr. Maguire and Ms. Thompson in preparation of the housing element and looks forward to receiving Winters' adopted housing element. If you have any questions or need additional technical assistance, please contact Fidel Herrera, of our staff, at (916) 263-7441.

Sincerely,

A handwritten signature in blue ink, appearing to read "J Seeger", with a long horizontal flourish extending to the right.

Jennifer Seeger
Housing Policy Manager

DRAFT

2013-2021

HOUSING ELEMENT UPDATE



City of Winters
318 First Street
Winters, CA 95694

July 2013

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I. INTRODUCTION

PURPOSE

The State of California (State) requires all local jurisdictions to plan to provide housing for every segment of the local population. Each jurisdiction has a responsibility to institute policies and programs designed to encourage the provision of housing that is affordable to its citizens. As stated in Government Code 65580 (d):

Local and state governments have a responsibility to use the powers vested in them to facilitate the improvement and development of housing to make adequate provision for the housing needs of all economic segments of the community.

To meet this affordable housing planning requirement, every jurisdiction prepares a Housing Element section of its General Plan. The Housing Element is just one of seven mandated General Plan elements.

The City of Winters' (City's) prior Housing Element was prepared by Parsons in December 2004, reviewed by the State Department of Housing and Community Development (HCD) in March of 2005 and found in compliance with State law. Economic & Planning Systems, Inc., (EPS) was retained by the City to prepare this 2008 update. Some of the information from the 2004 update has been carried forward into this Housing Element as the information did not require revision.

State law requires that Housing Elements be periodically reviewed and updated. As with all incorporated jurisdictions within the Sacramento Area Council of Governments' (SACOG's) jurisdiction, this Housing Element Update is required to cover the planning period which began January 1, 2006, and ends June 30, 2013, (Planning Period). The City's prior Housing Element reported accomplishments through 2002. This Housing Element reports the City's accomplishments from 2002 through 2007.

CONTENTS

The Housing Element of the General Plan is a comprehensive statement by the City of its current and future housing needs and proposed actions to facilitate the provision of housing to meet those needs at all income levels. The policies contained in this Housing Element are an expression of the statewide housing goal of "attaining decent housing and a suitable living environment for every California family," as well as a reflection of the unique concerns of the community. The purpose of the Housing Element is to establish specific goals, policies, and objectives relative to the provision of housing, and to adopt an action plan toward this end. In addition, the Housing Element identifies and analyzes housing needs, and resources and constraints to meeting those needs.

This Housing Element is based on seven strategic goals:

1. To designate adequate land for a balanced range of housing types and densities for all economic segments of the community;
2. To encourage the maintenance, improvement, and rehabilitation of the City's existing housing stock and residential neighborhoods;
3. To encourage energy efficiency in both new and existing housing;

4. To promote the production and construction of affordable housing;
5. To ensure the provision of adequate services to support existing and future residential development;
6. To promote equal opportunity to secure safe, sanitary, and affordable housing for all members of the community regardless of race, creed, color, religion, sex, marital status, ancestry, national origin, disability, age, or sexual orientation; and
7. To preserve existing affordable housing.

In accordance with State law, the Housing Element is to be consistent and compatible with other General Plan elements. In addition, Housing Elements are to provide clear policy and direction for making decisions pertaining to zoning, subdivision approval, housing allocations, and capital improvements. State law (Government Code Sections 65580 through 65589) mandates the contents of the Housing Element. By law, the Element must contain:

- An assessment of housing needs and an inventory of resources and constraints relevant to meeting those needs;
- A statement of the community's goals, quantified objectives, and policies relevant to the maintenance, improvement and development of housing; and
- A program that sets forth a schedule of actions that the local government is undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the Housing Element during the Planning Period.

The housing program must also identify adequate residential sites available for a variety of housing types for all income levels; assist in developing adequate housing to meet the needs of low- and moderate-income households; address governmental constraints to housing maintenance, improvement, and development; conserve and improve the condition of the existing affordable housing stock; and promote housing opportunities for all persons.

This Housing Element is supported by the 2008 Housing Needs Assessment which provides the data and analysis required by State Housing Element law.

Although, by nature of the State mandate, the Housing Element tends to focus on the affordability and availability of housing for extremely low-, low- and moderate-income households and families, the Housing Element must also address the housing needs and related policy issues for the entire community, and be consistent with the adopted policies of the rest of the General Plan. For these reasons, the focus of the updated Element will be on policies and programs that can balance the desire of residents to maintain the character of residential neighborhoods, manage traffic, and minimize visual and other impacts of new development, while addressing the needs of extremely low-, low- and moderate-income households and special needs groups (such as seniors and individuals with disabilities). This balance will require the City to examine strategies to accommodate higher density housing, mixed use projects in commercial zones, infill developments, and second units without sacrificing other legitimate community goals.

II. EVALUATION OF PREVIOUS HOUSING ELEMENT

Accomplishments under the 2008 Housing Element are evaluated in this chapter in order to determine the effectiveness of the previous housing element, the City's progress in implementing the 2008 Housing Element, and the appropriateness of the housing goals, objectives, and policies.

Review of the Previous Housing Element

The 2008 Housing Element program strategy focused on achieving an adequate supply of safe, decent housing for all residents of Winters through maintaining and preserving the existing housing stock, preserving the character of Winters' residential neighborhoods, meeting the City's regional housing needs allocations; and providing additional affordable housing. The 2008 Housing Element identified the following goals:

- Goal II.A** To designate adequate land for a balanced range of housing types and densities for all economic segments of the community.
- Goal II.B** To encourage the maintenance, improvement, and rehabilitation of the City's existing housing stock and residential neighborhoods.
- Goal II.C** To encourage energy efficiency in both new and existing housing.
- Goal II.D** To ensure the provision of adequate services to support existing and future residential development
- Goal II.E** To promote equal opportunity to secure safe, sanitary, and affordable housing for all members of the community regardless of race, creed, color, national origin, religion, sex, marital status, disabilities, sexual orientation or age.
- Goal II.F** Conserve existing affordable housing.

The 2008 Housing Element included policies and programs to achieve the identified goals. Table 2 analyzes each implementation program provided in the 2008 Housing Element, describing the results of the program and recommending whether each policy or implementation program should be kept, modified, or removed in this update to the Housing Element.

Effectiveness of the Previous Housing Element

The 2008 Housing Element resulted in significant changes to the City's Land Use Code and adoption of an Affordable Housing Program that resulted in the development of very low, low, moderate, and above moderate income housing. Overall, the 2008 Housing Element was very effective in facilitating development of affordable housing and providing a framework to ensure that the City has a safe and decent supply of housing affordable to a range of household income levels.

The 2008 Housing Element addressed the City's housing needs for 2006 through 2013. Table 1 summarizes housing units produced during the RHNA period covered by the 2008 Housing Element.

**Table 1
2006-2013 Regional Housing Needs Allocation Accomplishments**

	Very Low	Low	Moderate	Above Moderate	TOTAL
2008-2013 RHNA	96	64	68	175	403
Units Constructed	72	35	1	5	113
Remaining	24	29	67	170	290

Appropriateness of Housing Element

The overarching goals and policies of the 2008 Housing Element continue to be appropriate and will be generally kept in the Housing Plan, with modifications to streamline or clarify objectives where appropriate. As discussed in Table 1-2, many housing programs continue to be appropriate and the intent of these programs will be kept in the Housing Element and revised to address identified specific housing needs, constraints, or other concerns identified as part of this update.

The policies and programs of the 2008 Housing Element that were developed to modify the City's former Zoning Code have been implemented and will be removed from the Housing Element as they are no longer necessary. The City has experienced a reduction in staffing and budget since the 2008 Housing Element, so programs that are not feasible to implement due to staff or funding constraints will be removed.

This update to the Housing Element will revise existing programs and include new programs, where appropriate, to ensure that the City's priorities are addressed, that requirements of State law are addressed, and that constraints to housing are removed, to the extent feasible. See the Housing Plan for the goals, policies, and programs of this Housing Element.

**Table 2:
Housing Element – Program Evaluation Matrix**

	Program	Evaluation	Recommendation
II.1	<p>The City shall maintain the Affordable Housing Steering Committee (AHSC) to review housing projects subject to the City's Ordinance 94-10 as well as any affordable housing development seeking City financial support either directly or via City-sponsored applications for subsidies. The City shall encourage project applicants to receive concurrent reviews by the AHSC and the Development Review Committee (DRC). The AHSC shall also advise the City Council, Planning Commission, and Community Development Agency (CDA/redevelopment) on housing policy. City incentives to encourage the production of affordable housing units above the minimum inclusionary housing requirements, housing policy implementation, and the allocation of the CDA's Tax Increment Housing Set-Aside Funds. The AHSC does not have the power to alter project review, design review, or development standards.</p>	<p>AHSC and DRC are active. AHSC involved in numerous discussions throughout the 2008-2013 Housing Element.</p> <p>Orchard Village: In 2011, the 74 unit multi-family rental project was completed and fully leased up, with 73 units affordably restricted. The AHSC had significant input on the affordable housing component of the project and as a result of those discussions; the developer increased the number of family units in the project by 10 units over the original developer proposal. The AHSC recommended the City/CDA provide financial support to the project; with redevelopment agency housing bond proceeds provided as local financial support to the project. The primary funding for the project was the 9% Tax Credit program.</p> <p>Almondwood Apartments: In 2012, the acquisition and rehabilitation of the 39 unit multi-family rental project was completed and new affordability covenants were recorded. The apartment complex was constructed in 1983 under the Section 515 U.S. Department of Agriculture loan program and was at risk of converting to a market-rate facility due to expiring use restrictions. The AHSC recommended the City/CDA provide financial support to the project, with Housing Rehabilitation RLF funding provided as a loan as local financial support to the project.</p> <p>Inclusionary Housing Ordinance Revision: The AHSC reviewed the proposed changes to the City's Inclusionary Housing Ordinance and recommended modifications to the ordinance, with said changes ultimately accepted and adopted</p>	<p>This program has been effective and will be kept in the Housing Element.</p>

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>by the City Council (see II.2)</p> <p>In 2013, the AHSC reviewed and has recommended an Affordable Housing Plan (AHP) presented by Winters Investors, the owners of the Hudson/Ogando and Callahan Estates residential housing projects. The AHP proposed the payment of an in-lieu fee for the 12 very-low and the 10 low income units that are the inclusionary requirement of the projects. The proposal is intended to provide additional local leverage to an affordable multi-family project under discussion for a portion of the Grant Avenue Commercial property, and at the same time, provide impetus to the start of construction for these residential projects, which have been stalled by the 2008 fall out in the housing market.</p> <p>City continued implementation of Ordinance 94-10 (aka Inclusionary Ordinance). The City modified Ordinance 94-10, with the January 5, 2010 adoption of Ordinance 2009-18 to encourage small project in-fill development in the Redevelopment Project Area.</p> <p>Achievements: See above</p>	<p>The program will be kept in the Housing Element and will be updated to reference the modifications that occurred during the planning period.</p>	<p>The City shall continue to implement Ordinance 94-10 (aka Inclusionary Ordinance) that requires at least 15 percent of all new units developed within the City be affordable to very low-, low-, or moderate-income households. Development of the affordable units on-site will normally be preferred. When this is found to be infeasible or inappropriate, the City may allow off-site development of the affordable units, accept in-lieu contributions of cash or land, or may approve a combination of these and other methods. The City shall provide regulatory and financial incentives geared to the financial need of each project, which may include these:</p> <ol style="list-style-type: none"> 1. The appropriate density bonus for projects meeting requirements of the Density Bonus

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>Ordinance 97-02 (as revised per Implementation Program II-3).</p> <ol style="list-style-type: none"> 2. Providing financial assistance as funds are available and by connecting buyers with resources such as Mortgage Credit Certificates. 3. Assistance in accessing State or federal funding by lending support to such requests, priority permit processing for entitlements necessary to increase the competitiveness of a funding request, and providing documentation of housing needs that would increase the competitiveness of a funding request. 4. Modified development standards, such as for parking, setbacks, on- or off-site improvements, street improvement standards, and less stringent site plan (design review) requirements under the City's Planned Development Process. 	<p>City revised the Zoning Ordinance to comply with State law requirements for a density bonus, adopting Ordinance 2012-09 on January 15, 2013. City consults with Yolo Housing, CHOC (Sterling Asset Management), and Cambridge Property Management and executed a contract with NeighborWorks Sacramento for contract services.</p> <p>Achievements: Adoption of Ordinance 2012-09</p>	<p>This program will be deleted as it has been implemented and the Zoning Ordinance has been revised accordingly.</p>
<p>II.3 The City shall revise the Zoning Ordinance to meet current State law requirements for a density bonus. Recent amendments to Government Code Sections 15915-65918 need to be incorporated into the City's Zoning Ordinance section regarding allowable density bonuses.</p> <p>Incentives the City will consider in conjunction with density bonuses for low-income housing</p>	<p>City revised the Zoning Ordinance to comply with State law requirements for a density bonus, adopting Ordinance 2012-09 on January 15, 2013. City consults with Yolo Housing, CHOC (Sterling Asset Management), and Cambridge Property Management and executed a contract with NeighborWorks Sacramento for contract services.</p> <p>Achievements: Adoption of Ordinance 2012-09</p>	<p>This program will be deleted as it has been implemented and the Zoning Ordinance has been revised accordingly.</p>

**Table 2:
Housing Element – Program Evaluation Matrix**

Program	Evaluation	Recommendation
<p>include these:</p> <ol style="list-style-type: none"> 1. Zoning and development regulatory incentives. 2. Financial incentives. 3. Waiver or modification of development standards. <p>The City will advertise the above incentives to developers or other interested parties through published information available at the Community Development Department's counter, in the general development application packet, and on the local community access television channel.</p> <p>As part of the City's overall strategy to administer its affordable housing programs which includes the City Ordinance 94-10 discussed above (Implementation Program II.2), the City shall consult with Yolo County Housing, Mercy Housing, or the Community Housing Opportunities Corporation (CHOC) to develop procedures and guidelines for establishing income eligibility, rent restrictions, and resale controls for the "reserved" units and for maintaining the "reserved" units as affordable units for the minimum specified period of time. Rent, resale, and occupancy restrictions shall be recorded as deed restrictions against the assisted residential</p>	<p>Neighborhoodworks contract</p>	

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>property. Based on consultation with the Yolo County Housing, Mercy, or CHOC the City shall determine whether monitoring for compliance with affordability requirements shall be contracted to one of the three housing organizations or performed by the City. The City will revise its Zoning Ordinance with regard to secondary dwelling units to bring it current with State Law. Through the Zoning Ordinance, the City shall continue to allow secondary dwelling units in residential zones subject to criteria concerning floor area, relationship to principal residence, required parking, and other features. Development of secondary residential units shall be encouraged through flexible application of the City's development standards. The City will market this program through an informational brochure distributed annually to single-family property owners. The brochure will also be made available in the following ways:</p> <ol style="list-style-type: none"> 1. Posted at City Hall, library, senior center, and other public locations. 2. Included annually in utility bill mailings. <p>To encourage homeowners to create second units with affordable rents for extremely low-, very low- and low-income households, the City shall waive the City impact fees in exchange for deed restrictions limiting rents and occupancy</p>	<p>City revised the Zoning Ordinance with regard to secondary dwelling units to bring current with State Law, adopting Ordinance 2011-10 on December 6, 2011.</p> <p>Achievements: See above</p>	<p>This program will be deleted as it has been implemented and the Zoning Ordinance has been revised accordingly.</p>

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>to very low- or low-income households for a minimum of 55 years. If Redevelopment funds are not used, the affordability restriction shall be for a period of not fewer than 30 years.</p> <p>The City shall continue to permit manufactured homes on permanent foundations in all zones that permit single-family homes according to the same development standards as site-built homes. The Zoning Ordinance will be revised to specifically mention manufactured and factory-built housing. Such housing will be mentioned as specifically being allowed in R-R, R-1 and R-2 zones by right and in R-4 zones with a CUP which is the same for all single-family homes.</p>	<p>City continues to permit manufactured homes on permanent foundations in all zones that permit single family homes according to the same development standards as site-built homes. The Zoning Ordinance was revised to specifically mention manufactured and factory-build housing, adopting Ordinance 2011-09 on December 6, 2011.</p> <p>Achievements: Adoption of Ordinance 2011-09</p>	<p>The first portion of this program will be kept in the Housing Element. The second component will be deleted as it has been implemented and the Zoning Ordinance revised accordingly.</p>
<p>II.6 The City shall continue to allow for the development of duplexes on corner lots as a permitted use within the single-family zoning designation (R-1 and R-2 zones). The City will promote the construction of duplexes, including duplexes affordable to very low- or low-income households, through the following actions:</p> <ol style="list-style-type: none"> 1. The City will encourage homebuilders to construct duplexes on corner lots as part of pre-application conferences. 2. The City will provide financial assistance for the construction of affordable duplexes if Redevelopment Housing Set-aside Funds are 	<p>City continues to allow and support development of duplexes on corner lots; however, no significant housing activity during this Housing Element.</p> <p>Achievements: See above</p>	<p>This program continues to be appropriate and will be kept in the Housing Element.</p>

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>available at the time of application.</p> <p>3. The City will provide documentation necessary to support applications for State or federal financial assistance for affordable duplexes.</p> <p>4. The City will offer reduced or deferred fees for affordable duplexes. For larger projects, the City will negotiate alternative development standards, such as flexible yard and setback requirements through its planned development process.</p>		
<p>II.7 The City shall revise the Zoning Ordinance to permit year round emergency shelters in R-3, R-4, C-2, and PQP zones as a permitted use without the requirement for a conditional use permit. Emergency shelters will be subject to the same development and management standards as other permitted uses in zones R-3, R-4, C-3, and PQP, as summarized in the Constraints chapter of the Housing Element. In addition, the City will develop written, objective standards for emergency shelters to regulate the following, as permitted under Chapter 633, Statutes of 2007 (SB 2):</p> <ul style="list-style-type: none"> • The maximum number of beds/persons permitted to be served nightly; • Off-street parking based on demonstrated need, but not to exceed parking requirements for other residential or commercial uses in the same zone; 	<p>City revised the Zoning Ordinance to permit year round emergency shelters in R-3, R-4, C-2, and PQP zones as a permitted use without the requirement for a conditional use permit, adopting Ordinance 2011-08 on December 6, 2011.</p> <p>Achievements: Adoption of Ordinance 2011-08</p>	<p>This program will be deleted as it has been implemented and the Zoning Ordinance has been revised accordingly.</p>

**Table 2:
Housing Element – Program Evaluation Matrix**

Program	Evaluation	Recommendation
<ul style="list-style-type: none"> • The size/location of exterior and interior onsite waiting and client intake areas; • The provision of onsite management; • The proximity of other emergency shelters, provided that emergency shelters are not required to be more than 300 feet apart; • The length of stay; • Lighting; <p>Security during hours that the emergency shelter is in operation.</p>	<p>II.8 The City shall encourage development in the upper one-quarter of the density range in the Medium High-Density Residential designation and require it in the upper one-quarter of the density range in the High-Density Residential designation.</p> <p>According to the Winters Municipal Code Chapter 17.60 (Residential Densities and Standards), the residential density range for the corollary zoning district of Medium High Density Residential designation is 6.1 to 10.0 units per acre. The residential density range for the corollary zoning district of the High Density Residential designation is 10.1 to 20.0 units per acre. The upper one-quarter of the density range in the Medium High Density Residential designation is 9.025 to 10.0 while 17.525 to</p>	<p>This program has been effective and will be kept in the Housing Element.</p> <p>City continues to encourage development in the upper one-quarter of the density range in the Medium High-Density Residential; however no development occurred in land so zoned during the Housing Element period. City continues to require it in the High-Density Residential designation, including the 74 unit Orchard Village multi-family project.</p> <p>Achievements: See above</p>

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>20.0 is the upper one-quarter of the density range in the High Density Residential designation.</p> <p>When a project is proposed in the upper one-quarter of the density range in the Medium High-Density Residential or High-Density Residential designations, the City shall not reduce the project density below 75 percent of the density range, unless there are specific site constraints that make such density infeasible or undesirable. A narrowly-defined exception is in the case of affordable rental housing where a reduction in the overall number of units results in the increase in the number of larger, family units. For affordable multifamily projects proposed in the upper one-quarter of the density range, the City shall provide non-financial incentives (such as reductions in street standards, setback requirements, and parking standards) and shall consider the provision of financial incentives where a financing gap can be demonstrated.</p>		
<p>II.9</p> <p>The City shall continue to pursue available and appropriate State and Federal funding sources to support efforts to meet new construction needs of extremely low-, very low-, low-, and moderate-income households. The City will market housing opportunities and assist developers with the construction of affordable</p>	<p>City provided financial assistance to the new construction multi-family project known as Orchard Village (74 units) and the at-risk multifamily complex known as Almondwood (39 units).</p> <p>Achievements: Orchard Village Apartments</p>	<p>This program has been effective and will be kept in the Housing Element.</p>

**Table 2:
 Housing Element – Program Evaluation Matrix**

Program	Evaluation	Recommendation
<p>housing through the following actions:</p> <ul style="list-style-type: none"> • The City will consider on a case by case basis, the provision of financial assistance for the construction of affordable housing to the extent that Redevelopment Housing Set-Aside Funds and other funding sources are available. • The City will offer density bonuses for developments that include at least 5 percent extremely low-income units, 10 percent very low-income units, 20 percent low-income units, or 50 percent senior units, pursuant to state density bonus law. • The City shall consider reducing or deferring fees. The amount of fee reduction or deferral will be based on the financial needs of each development. Affordable housing projects that address the needs of large families or extremely low-income households, or incorporate educational amenities/programs shall receive priority for fee reductions and waivers. • The City will negotiate alternative development standards through its planned development process, such as alternative parking standards, street improvement standards, maximum density, setbacks standards, and lot coverage requirements. 	<p>Almondwood Apartments</p>	

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<ul style="list-style-type: none"> The City will apply for State or federal funding (such as CDBG or HOME funds) to acquire land, subsidize construction, or provide on-and off-site infrastructure improvement for lower-income housing projects. The City will offer assistance in accessing local, State, and federal funding for affordable housing by applying for such funding on behalf of the affordable housing developer or providing technical assistance or documentation necessary to support an application for funding. <p>The City will advertise the available State and Federal funding sources to developers or other interested parties through published information available at the Community Development Department's counter and in the general development application packet.</p>	<p>II.10 The City will continue to provide housing rehabilitation assistance to extremely low-, very low- and low-income homeowners and to rental property owners with extremely low-, very low- or low-income tenants. The City will continue to implement, annually review, and revise as needed, program guidelines for housing rehabilitation assistance. Interested homeowners and other applicable parties can acquire information about this</p>	<p>This program has been effective and will be kept in the Housing Element.</p>
	<p>City continues to have a adopted Housing Rehabilitation program to assist extremely low-, very low- and low income households; however, program implementation has been suspended due to funding constraints resulting from the State's elimination of Redevelopment and the resultant Redevelopment wind-down process.</p> <p>Achievements: Almondwood Apartments Several SFR Senior Rehabs</p>	

**Table 2:
Housing Element – Program Evaluation Matrix**

Program	Evaluation	Recommendation
<p>program through fliers at the Community Development Department's counter, the City's utility billing mailings, and targeted property mailings.</p>		
<p>II.11 The City will encourage mixed use residential/commercial development in the Central Business District (CBD), neighborhood commercial, and office zones through:</p>		<p>This program continues to encourage mixed use residential/commercial development; however, no significant activity has occurred during the Housing Element period due to economic conditions.</p> <p>On October 6, 2009, the City Council adopted Ordinance 2009-10 pertaining to a Form Based Code for the Downtown. The adoption of the Form Based Code establishes unique allowed use and development standards for the Downtown Form-Based Code area and fosters infill development, provides a user friendly zoning document, provides certainty in the design review process, and simplifies and streamlines the entitlement process.</p> <p>In 2013, the City entered into discussions with affordable housing developers for development of a multi-family apartment project to potentially be located on a portion of the City-owned property commonly referred to as the Grant Avenue Commercial property. The developer is proposing to locate an affordable senior housing project on 1.5 acres of the 4.5 acre property, which is zoned C-2 (Central Business District). This project would result in a mixed use project for the subject property as other portions of the Grant Avenue Commercial property are in escrow for commercial development.</p>
<p>1. Financial and regulatory incentives for projects that include a specified number of housing units affordable to very low- or low-income households under the City's density bonus ordinance.</p>		
<p>2. Use of the planned development process to allow flexible development standards such as reduced or tandem parking, floor area ratio, and lot coverage limits.</p>		
<p>3. Assistance in accessing State or Federal funding to subsidize the construction of very low- and low-income housing units.</p>		
<p>4. The City will continue to implement its Downtown Master Plan.</p>		
<p>5. The City will continue to implement its commercial condominium conversion ordinance.</p>		

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>6. The City is working on a Downtown Form Based Code anticipated to be adopted summer 2008.</p> <p>The City will promote mixed use developments in the following ways:</p> <ol style="list-style-type: none"> 1. The City will send property owners in the CBD, neighborhood commercial, and office zones a brochure describing the mixed use options, benefits, and City incentives. 2. The City will prepare an inventory of sites with mixed use potential (based on current site and building conditions) and distribute this information to interested developers. 3. The City will post information about mixed use opportunities and the site inventory in the Community Development Department. 4. The City will contact commercial developers active in northern California who have a track record of successful, small mixed use projects to inform them of opportunities in the City. <p>The City will advertise these incentives to developers or other interested parties through published information available at the</p>	<p>Achievements: Adoption of Form Based Code</p>	

**Table 2:
 Housing Element – Program Evaluation Matrix**

Program	Evaluation	Recommendation
<p>Community Development Department's counter, in the general development application packet, and on the local community access television channel.</p>		
<p>II.12 The City, acting as the CDA, shall update the Affordable Housing Production Plan as required by Health & Safety Code Section 33413(b)(4) to ensure that sufficient affordable housing is developed with the Redevelopment Project Area to ensure compliance with State law targets.</p>	<p>The City has lost the ability to act as a Redevelopment Agency due to State Law; however, significant accomplishments in developing affordable housing were attained prior to the dissolution of Redevelopment Agencies.</p> <p>Achievements: In compliance with State law The City continues to promote energy conservation and encourage solar energy use.</p>	<p>Program is no longer applicable and will be deleted.</p>
<p>II.13 The City will promote energy conservation and encourage solar energy use through the following actions:</p> <ol style="list-style-type: none"> 1. Continue to implement State-building standards (Title 24 of the California Code of Regulations) regarding energy efficiency in residential construction. Annually provide information in the <i>Writers Express</i> on the availability of funding through the PG&E Energy Partners Program. 2. Provide California Energy Commission Brochures at City Hall. 3. The City will develop an ordinance specific to energy efficient (aka "green") building standards. 4. Continue to review proposed developments for solar access, on-site 	<p>Achievements: Existing Development Agreements for Callahan, Hudson-Ogando, Creekside, and Winters Highlands. Orchard Village</p>	<p>This program has been effective and will be kept in the Housing Element.</p>

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>solar energy utilization, site design techniques, and use of landscaping that can increase energy efficiency and reduce lifetime energy costs without significantly increasing housing production costs.</p> <p>5. The City shall study potential approaches and incentives for encouraging energy saving practices</p>		
<p>II.14 The City shall continue to cooperate with Yolo County Housing in its administration of the Section 8 Housing Voucher rental assistance program. For housing projects receiving City assistance, the City shall require that these projects accept Section 8 rental assistance. The City Housing Manager will meet with the regularly with Yolo County Housing Executive Director to explore avenues for collaboration and mutual support of the City and County's affordable housing goals for extremely low-, very low-, and low-income units.</p>	<p>City continues to cooperate with Yolo County Housing on its administration of the Section 8 Housing Voucher rental assistance program. City Housing Manager meets regularly with Yolo County Housing CEO to explore avenues for collaboration and mutual support of City/County affordable housing goals for extremely low-, very low-, and low income units.</p> <p>Achievements: See above</p>	<p>This program has been effective and will be kept in the Housing Element.</p>
<p>II.15 The City shall continue its agreement with Yolo County HPAC to provide ongoing homeless services.</p>	<p>City has continued its agreement with Yolo County HPAC to provide ongoing homeless services. In 2007, Yolo County and the Cities in the County joined West Sacramento, lead agency for the project, to apply for a Community Development Block grant ("CDBG") to develop a 10 year plan for Ending and Preventing Homelessness throughout the County. The 10-Year Plan was presented and approved by the City Council on January 19, 2010. At the April 20, 2010 City Council</p>	<p>This program has been effective and will be kept in the Housing Element.</p>

**Table 2:
 Housing Element – Program Evaluation Matrix**

Program	Evaluation	Recommendation
<p>meeting, approved Resolution 2010-20, appointing a City Council member to serve on the Executive Commission.</p>	<p>Achievements: See above City has continued efforts to promote equal opportunity as outlined.</p> <p>Achievements: See above</p>	<p>This program has been effective and will be kept in the Housing Element.</p>
<p>II.16 The City shall continue to promote equal opportunity for all persons regardless of race, creed, color, national origin, religion, sex, marital status, disabilities, sexual orientation, or age. The City shall continue to refer fair housing complaints to the County District Attorney or to the State Fair Employment and Housing Commission. The City shall publicize its fair housing program by placing printed information in schools, libraries, other public buildings and meeting places, and by advertising in the local media.</p>	<p>Achievements: See above City has continued to require that 10 percent of the lots in residential subdivisions of 20 or more lots be marketed to local builders and continues to implement this goal through negotiated development agreements with residential developers. There are currently four such development agreements in place, all containing this requirement.</p> <p>Achievements: See above</p>	<p>This program has been effective and will be kept in the Housing Element.</p>
<p>II.17 The City shall require, to the extent practicable, that 10 percent of the lots in residential subdivisions of 20 or more lots be marketed to local builders or owner-builders. The City will implement this goal through negotiated development agreements with residential developers. The pricing of these lots shall be based on a real estate analysis.</p> <p>The City will require residential developers to place an ad in the local newspaper on at least three occasions and to publicly post the availability of the lots.</p>	<p>Achievements: See above City continues to assist non-profit housing corporations seeking</p>	<p>This program has</p>
<p>II.18 The City will assist non-profit housing</p>	<p>City continues to assist non-profit housing corporations seeking</p>	<p>This program has</p>

Table 2:
Housing Element – Program Evaluation Matrix

	Program	Evaluation	Recommendation
II.19	<p>corporations or any other entities seeking to acquire and maintain government-assisted housing developments that could convert to market rate housing. Acquisition will be by negotiated sale. The City will use redevelopment Housing Set-Aside Funds to acquire or rehabilitate such units, if necessary, to preserve their use for extremely low-, very low-, and low-income households. To insure sufficient time to prevent the conversion of income-restricted units, the City will maintain a database of all assisted rental units which will include, address, ownership information, and date of possible conversion.</p> <p>The City shall continue to convene its DRC to expedite processing and approval of residential projects that conform to General Plan policies and City regulatory requirements. The DRC was formed to help facilitate the development review process by streamlining departmental comments at the beginning of applications and mitigating any potential conflicts later on in the approval process. The DRC brings together representatives from planning, engineering/public works, police, fire, school district, planning commission, and city council to provide pre-application comments for a project. Utilization of the DRC process is at the discretion of the applicant. The DRC meets on an as-needed basis.</p> <p>The City shall revise its in-lieu fee ordinance for</p>	<p>to acquire and maintain government-assisted housing developments that could convert to market rate housing. During the Housing Element period, the City worked with Central Valley Coalition for Affordable Housing in acquiring and rehabilitating the Almondwood Apartments, 39 units that were at-risk due to expiring USDA program restrictions. City maintains a database of all assisted rental units that include address, ownership information, and date of possible conversion.</p> <p>Achievements: See above</p> <p>The City convenes the DRC to expedite processing and approval of residential projects; however, there have been no residential projects other than the multifamily projects (Orchard Village and Almondwood) during the Housing Element period.</p> <p>Achievements: See above</p>	<p>been effective and will be kept in the Housing Element.</p> <p>This program has been effective and will be kept in the Housing Element.</p>
II.20	<p>The City shall revise its in-lieu fee ordinance for</p>	<p>There has been no proposals for development due to the</p>	<p>The program will be</p>

Table 2:
 Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>affordable housing to more accurately reflect the actual cost of producing an affordable unit.</p>	<p>fallout of the housing market and the nexus to housing construction costs make the revision of the in-lieu fee ordinance impractical.</p>	<p>kept in the Housing Element.</p>
<p>II.21 The City shall require that new residential subdivisions incorporate universal design features in to a portion of the single-family residences to assist persons with disabilities. The City will also expand eligibility for its low-income, owner-occupied rehabilitation program to include non-senior disabled households and non-senior very low-income households.</p>	<p>Achievements: Not completed; however, the City is in discussions with Winters Investors, owners of the Callahan and Hudson-Ogando developments, with a proposed Affordable Housing Plan that includes payment of an in-lieu fee The City requires new residential subdivisions to incorporate universal design features and those requirements are reflected in the existing Development Agreements. Achievements: See above Rehabilitation Program revisions not completed</p>	<p>This program has been effective and will be kept in the Housing Element.</p>
<p>II.22 The City will work to ensure the success of new homeowners by providing pre and post-purchase counseling for all participants in the City's homeownership-based housing programs.</p>	<p>The City continues to work to ensure the success of new homeowners by providing pre and post-purchase counseling for all participants in the City's homeownership-based housing programs and contracts with NeighborWorks Sacramento to provide those services.</p>	<p>This program has been effective and will be kept in the Housing Element.</p>

**Table 2:
Housing Element – Program Evaluation Matrix**

	Program	Evaluation	Recommendation
II.23	<p>The City will revise the Zoning Ordinance to indicate that transitional housing and supportive housing are to be treated as residential uses, regardless of zone, subject only to the same permitting processes as other housing in similar zones without undue special regulatory requirements. The Zoning Ordinance shall be revised to make specific mention of transitional and supportive housing and to add language aimed at encouraging and facilitating the development of these housing types.</p> <p>The City will inform the Yolo County HPAC and other organizations and agencies in Yolo County that provide homeless facilities and services, of the zoning changes and the City's policies regarding the location and approval process for transitional and supportive housing.</p> <p>The City shall also revise the Zoning Ordinance to specifically address the development of single-room occupancy dwellings (SROs). The City believes that SROs are an important housing resource for extremely low- and very low-income households. The Zoning Ordinance revision shall be undertaken with the goal of encouraging and facilitating the development of new SRO's and the preservation of existing structures for such use. SRO housing will be</p>	<p>Achievements: Renewed contract with Neighborworks Sacramento to provide services</p> <p>The City revised the Zoning Ordinance to indicate that transitional housing and supportive housing are to be treated as residential uses, regardless of zone and adopted Ordinance 2012-08 on December 6, 2011 to make specific mention of transitional and supportive housing and to add language aimed at encouraging and facilitating the development of these housing types.</p> <p>Achievements: Adoption of Ordinance 2012-08</p>	<p>This program will be deleted as it has been implemented and the Zoning Ordinance has been revised accordingly.</p>
II.24	<p>The City shall also revise the Zoning Ordinance to specifically address the development of single-room occupancy dwellings (SROs). The City believes that SROs are an important housing resource for extremely low- and very low-income households. The Zoning Ordinance revision shall be undertaken with the goal of encouraging and facilitating the development of new SRO's and the preservation of existing structures for such use. SRO housing will be</p>	<p>The City revised the Zoning Ordinance to address the development of single-room occupancy dwellings (SROs), adopting Ordinance 2011-07 on December 6, 2011.</p>	<p>This program will be deleted as it has been implemented and the Zoning Ordinance has been revised accordingly.</p>

Table 2:
Housing Element – Program Evaluation Matrix

Program	Evaluation	Recommendation
<p>allowed by right in R-3 and R-4 zones and with a CUP in C-2 zones.</p> <p>11.25 The City seeks to provide a variety of housing types. As described in the Housing Needs Assessment, the City is currently and historically an agricultural community and many of its residents provide farm labor. As such, several affordable housing projects have been undertaken in the City which target agricultural workers and are funded by the Department of Agriculture's Rural Development programs. The City shall revise its Zoning Ordinance to allow farmworker housing by right in zones R-2, R-3, and R-4. For single, male farmworkers, SRO housing will be permitted in C-2 zones. These zoning changes will provide for by-right development without the requirement for a CUP.</p>	<p>The City revised the Zoning Ordinance to allow farmworker housing by right in zones R-2, R-3, and R-4 and in C-2 zones with the adoption of Ordinance 2012-08 on January 15, 2013. At the Planning Commission meeting held to review the Draft Housing Element Update, it was recommended that the SRO housing provision be broadened to accommodate single farmworkers, removing the restriction to male farmworkers. Review of the adopted ordinance indicates that this provision was made.</p> <p>Achievements: Adoption of Ordinance 2012-08</p>	<p>This program will be deleted as it has been implemented and the Zoning Ordinance has been revised accordingly. However, this program will be replaced with a program to remove the restriction to male farmworkers for SRO housing.</p>
<p>11.26 The City shall establish written procedures for requests of reasonable accommodation for persons with disabilities seeking equal access to housing under the Federal Fair Housing Act and the California Fair Housing Act and the California Fair Employment and Housing Act in the application of zoning laws and other land use regulations, policies, and procedures. The procedure will identify applicability, application requirements, review authority, the review procedure, and findings that will serve the basis for the decision to grant or deny</p>	<p>The City prepared written procedures for requests of reasonable accommodation for persons with disabilities seeking equal access to Housing under the Federal Fair Housing Act and the California Fair Employment Act in the application of zoning laws in June 2013.</p> <p>Achievements: Written procedures completed in 2013.</p>	<p>This program will be modified to require continued implementation of the written procedures to requests of reasonable accommodation.</p>

**Table 2:
Housing Element – Program Evaluation Matrix**

Program	Evaluation	Recommendation
requests for reasonable accommodation. In addition, it will identify the process for appeals of determination.		

III. 2013 GOALS AND POLICIES

GOAL II.A

To designate adequate land for a balanced range of housing types and densities for all economic segments of the community.

POLICIES

- II.A.1 The City shall continue to promote the development of a broad mix of housing types.
- II.A.2 The City shall maintain an adequate supply of residential land in appropriate land use designations and zoning categories to accommodate the City's fair share of projected regional growth and have as a goal a residential vacancy rate of 5 percent.
- II.A.3 The City shall continue to implement its 15-percent inclusionary housing ordinance for all new housing developments.
- II.A.4 The City shall encourage development in the upper one-quarter of the density range in the Medium-m High-Density Residential designation and require it in the upper one-quarter of the density range in the High-Density Residential designation. Density reduction may be allowed in narrowly defined instances such as when the reduction in overall number of units increases the number of larger, family units in affordable rental developments.
- II.A.5 While promoting the provision of housing for all economic segments of the community, the City shall seek to ensure the highest quality in all new residential development.
- II.A.6 To address the needs of lower-income large families, the City shall promote the development of multifamily rental units with three or more bedrooms.
- II.A.7 The City shall pursue available and appropriate State and Federal funding assistance to achieve the new construction objectives of the Housing Element.
- II.A.8 The Affordable Housing Steering Committee shall review all residential development proposals involving 15 housing units or more and encourage the applicant to include a higher percentage of affordable units than the minimum inclusionary requirement and to provide units, when appropriate and feasible, targeted to the City's special needs groups.
- II.A.9 The City shall expedite processing and approval of residential projects that conform to General Plan policies and City regulatory requirements.

- II.A.10 The City shall ensure that its policies, regulations, and procedures do not add unnecessary cost to housing production.
- II.A.11 The City shall continue to provide for the development of secondary residential units, as required by State law, while protecting the single-family character of neighborhoods.
- II.A.12 In accordance with the provisions of State law (Government Code Section 65915-65918), the City shall grant density bonuses on a sliding scale based on the percentage of affordable units in the development up to a total of 35 percent. The City will also provide concessions and incentives for qualifying developments in accordance with State law regarding bonus density.
- II.A.13 Residential units that are required to sell or rent at below-market-rates (such as inclusionary or density bonus units) within a housing development that includes market-rate units, the affordable units shall, to the extent reasonable, be visually indistinguishable from the market-rate units. Interspersing the units within the development is preferred but clustering for purposes of sweat equity subdivisions will also be considered.
- II.A.14 The City shall allow the installation of mobile homes and factory-built housing on permanent foundations consistent with the requirements of State law and in accordance with the City's residential design standards.
- II.A.15 The City shall continue to work with Yolo County Housing, Mercy Housing, Community Housing Opportunities Corporation (CHOC), and other housing groups where appropriate in the administration of affordable housing programs.
- II.A.16 The City shall provide incentives to developers to construct ownership housing affordable to low- and moderate-income households and require such housing be provided through the City's Inclusionary Ordinance.
- II.A.17 The City shall provide incentives for the development of second-story residential uses over commercial and office uses in the Central Business District and Neighborhood Commercial designations.
- II.A.18 The City shall require that 10 percent of the lots in residential subdivisions of 20 or more lots be marketed to local builders or owner-builders.
- II.A.19 The City shall provide incentives to non-profit housing developers to construct housing affordable to ~~extremely low-~~ very low-, low-, and moderate-income households.

GOAL II.B

To encourage the maintenance, improvement, and rehabilitation of the City's existing housing stock and residential neighborhoods.

POLICIES

- II.B.1 The City shall encourage private reinvestment in older residential neighborhoods and private housing rehabilitation.
- II.B.2 The City shall pursue available and appropriate State and federal funding to meet the rehabilitation objectives of the Housing Element.
- II.B.3 The City shall support the revitalization of older neighborhoods by keeping streets and other municipal infrastructure in good repair.
- II.B.4 The City shall promote the continued upkeep of existing mobile home parks.
- II.B.5 The City shall require abatement of unsafe structures, giving property owners ample opportunities to correct deficiencies.
- II.B.6 The City shall promote the preservation of architecturally and historically significant residential structures.

GOAL II.C

To encourage energy efficiency in both new and existing housing.

POLICIES

- II.C.1 The City shall require the use of energy conservation features in the design of all new residential structures.
- II.C.2 The City shall promote incorporation of energy conservation and weatherization features in existing homes.

GOAL II.D

To ensure the provision of adequate services to support existing and future residential development.

POLICIES

- II.D.1 The City shall pursue appropriate State and federal funds for upgrading infrastructure and other public improvements in very low- and low-income neighborhoods.
- II.D.2 The City shall require that new residential development pay for the cost of infrastructure and public services needed for that development.
- II.D.3 The City shall plan for necessary public facilities and services (including school facilities) in collaboration with other responsible local agencies, so

~~Deleted: , and use Redevelopment funds,~~

that these facilities and services are available at the time of demand from new residential development.

GOAL II.E

To promote equal opportunity to secure safe, sanitary, and affordable housing for all members of the community regardless of race, creed, color, national origin, religion, sex, marital status, disabilities, sexual orientation, or age.

POLICIES

- II.E.1 The City shall provide incentives to developers to address special housing needs of lower income households including the physically, mentally, and developmentally disabled, large families, farm workers, the elderly, female-headed households, and persons at risk of homelessness.
- II.E.2 The City shall make information on the enforcement activities of the State Department of Fair Employment and Housing available to the public.
- II.E.3 The City shall work with Yolo County and surrounding jurisdictions to address the needs of the homeless on a regional basis.
- II.E.4 The City shall cooperate with community-based organizations that provide services or information regarding the availability of services to the homeless.

GOAL II.F

Conserve existing affordable housing.

POLICIES

- II.F.1 The City shall support the continued use of Section 8 Housing Choice Vouchers for City residents.
- II.F.2 The City shall seek to maintain the affordability of existing subsidized multifamily rental housing.

IV. 2013 IMPLEMENTATION PROGRAMS

The following is a list of programs which will guide the City's land use policies related to residential development for this Planning Period which ends in 2021. The City will work to implement these programs and to continue its efforts to generate and distribute resources for the development and preservation of affordable housing.

- II.1** The City shall maintain the Affordable Housing Steering Committee (AHSC) to review housing projects subject to the City's Ordinance 94-10 as well as any affordable housing development seeking City financial support either directly or via City-sponsored applications for subsidies. The City shall encourage project applicants to receive concurrent reviews by the AHSC and the Development Review Committee (DRC). The AHSC shall also advise the City Council, Planning Commission, and Successor Agency (CDA/redevelopment) on housing policy, City incentives to encourage the production of affordable housing units above the minimum inclusionary housing requirements, housing policy implementation, and the allocation of the CDA's Tax Increment Housing Set-Aside Funds. The AHSC does not have the power to alter project review, design review, or development standards.

Responsible Agency: City Council.

Financing: Small administrative cost to City; application permit fees.

Time Frame: Ongoing.

- II.2** The City shall continue to implement Ordinance 2009-18 (aka Inclusionary Ordinance) that requires at least 15 percent of all new development projects, with certain exceptions, within the City be affordable to very low-, low-, or moderate-income households. Development of the affordable units on-site will normally be preferred. When this is found to be infeasible or inappropriate, the City may allow off-site development of the affordable units, accept in-lieu contributions of cash or land, or may approve a combination of these and other methods. The City shall provide regulatory and financial incentives geared to the financial need of each project, which may include these:

1. The appropriate density bonus for projects meeting requirements of the Density Bonus Ordinance,
2. Providing financial assistance as funds are available and by connecting buyers with resources such as Mortgage Credit Certificates.
3. Assistance in accessing State or federal funding by lending support to such requests, priority permit processing for entitlements necessary to increase the competitiveness of a funding request, and providing documentation of housing needs that would increase the competitiveness of a funding request.
4. Modified development standards, such as for parking, setbacks, on- or off-site improvements, street improvement standards, and less stringent site plan (design review) requirements under the City's Planned Development Process.

Responsible Agency: City Council, Community Development Department.

Deleted: 97-02 (as revised per Implementation Program II-3)

Deleted: CDA,

Financing: Small administrative cost for application assistance.
Time Frame: Ongoing

II.3 The City shall continue to permit manufactured homes on permanent foundations in all zones that permit single-family homes according to the same development standards as site-built homes.

Responsible Agency: City Council, Planning Commission, Community Development Department.

Financing: Minor administrative cost.

Time Frame: Ongoing.

II.4 The City shall continue to allow for the development of duplexes on corner lots as a permitted use within the single-family zoning designation (R-1 and R-2 zones). The City will promote the construction of duplexes, including duplexes affordable to very low- or low-income households, through the following actions:

1. The City will encourage homebuilders to construct duplexes on corner lots as part of pre-application conferences.
2. The City will provide documentation necessary to support applications for State or federal financial assistance for affordable duplexes.
3. The City will offer reduced or deferred fees for affordable duplexes.
4. For larger projects, the City will negotiate alternative development standards, such as flexible yard and setback requirements through its planned development process.

Responsible Agency: City Council, Planning Commission, Community Development Department.

Financing: Minor administrative cost; permit fees.

Time Frame: Ongoing

II.5 The City shall continue to permit year round emergency shelters in R-3, R-4, C-2, and PQP zones as a permitted use without the requirement for a conditional use permit as set forth in the Zoning Ordinance.

Responsible Agency: City Council, Planning Commission, Community Development Department.

Financing: Minor administrative cost.

Time Frame: Ongoing.

II.6 The City shall encourage development in the upper one-quarter of the density range in the Medium High-Density Residential designation and require it in the upper one-quarter of the density range in the High-Density Residential designation.

According to the Winters Municipal Code Chapter 17.60 (Residential Densities and Standards), the residential density range for the corollary zoning district of Medium High Density Residential designation is 6.1 to 10.0 units per acre. The

Deleted: Redevelopment Affordable Housing Set-Aside Funds as available on a case by case basis for affordable unit development above Ord. 94-70 requirement.

Deleted: II.4 . The City will revise its Zoning Ordinance with regard to secondary dwelling units to bring it current with State Law. Through the Zoning Ordinance, the City shall continue to allow secondary dwelling units in residential zones subject to criteria concerning floor area, relationship to principal residence, required parking, and other features. Development of secondary residential units shall be encouraged through flexible application of the City's development standards. The City will market this program through an informational brochure distributed annually to single-family property owners. The brochure will also be made available in the following ways:
<#>Posted at City Hall, library, senior center, and other public locations.
<#>Included annually in utility bill mailings.

To encourage homeowners to create second units with affordable rents for extremely low-, very low- and low-income households, the City shall waive the City impact fees in exchange for deed restrictions limiting rents and occupancy to very low- or low-income households for a minimum of 55 years. If Redevelopment funds are not used, the affordability restriction shall be for a period of not fewer than 30 years.
Responsible Agency: City Council, CDA, Planning Commission, Community Development Department.
Financing: City General Fund ... [1]

Deleted: II.3 . The City shall revise the Zoning Ordinance to meet current State law requirements for a density bonus. Recent amendments to Government Code Sections 15915-65918 need to be incorporated into the City's Zoning Ordinance section regarding allowable density bonuses. ... [2]

Deleted: The Zoning Ordinance will be revised to specifically mention manufactured and factory-built housing. Such housing will be mentioned as specifically being allowed in R-R, R-1 and R-2 zones by right and in R-4 zones with a CUP which is the same for all single-family homes.

Deleted: <#>The City will provide financial assistance for the construction of affordable duplexes if Redevelopment Housing Set-aside Funds are available at the time of application.

Deleted: CDA,

Deleted: Redevelopment Affordable Housing Set-Aside Minor administrative cost; permit fees.

Deleted: II.7 . The City shall revise the Zoning Ordinance to permit year round emergency shelters in R-3, R-4, C-2, and PQP zones as a permitted use without the requirement for a conditional use permit. Emergency shelters will be subject to the same development and management standards as other permitted uses in zones R-3, R-4, C-3, and PQP, as sumn... [3]

residential density range for the corollary zoning district of the High Density Residential designation is 10.1 to 20.0 units per acre. The upper one-quarter of the density range in the Medium High Density Residential designation is 9.025 to 10.0 while 17.525 to 20.0 is the upper one-quarter of the density range in the High Density Residential designation.

When a project is proposed in the upper one-quarter of the density range in the Medium High-Density Residential or High-Density Residential designations, the City shall not reduce the project density below 75 percent of the density range, unless there are specific site constraints that make such density infeasible or undesirable. A narrowly-defined exception is in the case of affordable rental housing where a reduction in the overall number of units results in the increase in the number of larger, family units. For affordable multifamily projects proposed in the upper one-quarter of the density range, the City shall provide non-financial incentives (such as reductions in street standards, setback requirements, and parking standards) and shall consider the provision of financial incentives where a financing gap can be demonstrated.

Responsible Agency: City Council, Community Development Department.

Financing: Minor administrative cost to the City; permit fees.

Time Frame: Ongoing

II.7 The City shall continue to pursue available and appropriate State and Federal funding sources to support efforts to meet new construction needs of extremely low-, very low-, low-, and moderate-income households. The City will market housing opportunities and assist developers with the construction of affordable housing through the following actions:

- The City will consider on a case by case basis, the provision of financial assistance for the construction of affordable housing to the extent that funding sources are available.
- The City will offer density bonuses for developments that include at least 5 percent extremely low-income units, 10 percent very low-income units, 20 percent low-income units, or 50 percent senior units, pursuant to state density bonus law.
- The City shall consider reducing or deferring fees. The amount of fee reduction or deferral will be based on the financial needs of each development. Affordable housing projects that address the needs of large families or extremely low-income households, or incorporate educational amenities/programs shall receive priority for fee reductions and waivers.
- The City will negotiate alternative development standards through its planned development process, such as alternative parking standards, street improvement standards, maximum density, setbacks standards, and lot coverage requirements.
- The City will apply for State or federal funding (such as CDBG or HOME funds) to acquire land, subsidize construction, or provide on-and off-site infrastructure improvement for lower-income housing projects.
- The City will offer assistance in accessing local, State, and federal funding for affordable housing by applying for such funding on behalf of the affordable housing developer or providing technical assistance or documentation necessary to support an application for funding.

Deleted: Redevelopment Housing Set-Aside Funds and other

The City will advertise the available State and Federal funding sources to developers or other interested parties through published information available at the Community Development Department's counter and in the general development application packet.

Responsible Agency: City Council, Community Development Department.

Financing: Community Development Block Grant (CDBG); HOME Investment Partnerships Act Program (HOME); Housing and Urban Development (HUD) 202 or 811 programs; Multifamily Housing Program; Department of Agriculture Rural Housing Services; (Ability to fund this program will largely depend on projects being brought forward by affordable housing developers and receiving grant/loan funds from State and Federal funding sources through a competitive process.)

Deleted: Redevelopment Housing Set-Aside Funds

Time Frame: Ongoing

- II.8** The City will continue to provide housing rehabilitation assistance to extremely low-, very low- and low-income homeowners and to rental property owners with extremely low-, very low- or low-income tenants. The City will continue to implement, annually review, and revise as needed, program guidelines for housing rehabilitation assistance.

Interested homeowners and other applicable parties can acquire information about this program through fliers at the Community Development Department's counter, the City's utility billing mailings, and targeted property mailings.

Responsible Agency: City Council, Community Development Department,

Deleted: CDA

Financing: CDBG funds; HOME funds; CalHome funds; California Housing Finance Agency (CalHFA) HELP Program, as available (considered on a case by case basis).. Ability to fund this program will largely depend on receiving grant/loan funds from State and Federal funding sources through a competitive process.)

Deleted: and Redevelopment Housing Set-Aside Funds

Time Frame: Ongoing -Annual review and revisions of program guidelines, as appropriate.

- II.9** The City will encourage mixed use residential/commercial development in the Central Business District (CBD), neighborhood commercial, and office zones through:

1. Financial and regulatory incentives for projects that include a specified number of housing units affordable to very low- or low-income households under the City's density bonus ordinance.
 - a. Use of the planned development process to allow flexible development standards such as reduced or tandem parking, floor area ratio, and lot coverage limits.
 - b. Assistance in accessing State or Federal funding to subsidize the construction of very low- and low-income housing units.

- c. The City will continue to implement its Downtown Master Plan.
- d. The City will continue to implement its commercial condominium conversion ordinance.
- e. Continued implementation of the Downtown Form Based Code.

The City will promote mixed use developments in the following ways:

- 2. The City will prepare an inventory of sites with mixed use potential (based on current site and building conditions) and distribute this information to interested developers.
- 3. The City will post information about mixed use opportunities and the site inventory in the Community Development Department.

The City will advertise these incentives to developers or other interested parties through published information available at the Community Development Department's counter, in the general development application packet, and on the local community access television channel.

Responsible Agency: City Council, Community Development Department.

Financing: CDBG planning grant to prepare and distribute site inventory; CDBG, HOME, CalHFA HELP. Ability to fund this program will largely depend on receiving grant/loan funds from State and Federal funding sources through a competitive process.

Time Frame: Ongoing

II.10 The City will promote energy conservation and encourage solar energy use through the following actions:

- 1. Continue to implement State-building standards (Title 24 of the California Code of Regulations) regarding energy efficiency in residential construction. Annually provide information in the *Winters Express* on the availability of funding through the PG&E Energy Partners Program.
- 2. Provide California Energy Commission Brochures at City Hall.
- 3. The City will develop an ordinance specific to energy efficient (aka "green") building standards.
- 4. Continue to review proposed developments for solar access, on-site solar energy utilization, site design *techniques*, and use of landscaping that can increase energy efficiency and reduce lifetime energy costs without significantly increasing housing production costs.
- 5. The City shall study potential approaches and incentives for encouraging energy saving practices

Responsible Agency: Community Development Department.

Financing: Minor administrative cost to the City; permit fees.

Time Frame: Ongoing.

II.11 The City shall continue to cooperate with Yolo County Housing in its administration of the Section 8 Housing Voucher rental assistance program. For housing projects receiving City assistance, the City shall require that these

Deleted: II.12 The City, acting as the CDA, shall update the Affordable Housing Production Plan as required by Health & Safety Code Section 33413(b)(4) to ensure that sufficient affordable housing is developed with the Redevelopment Project Area to ensure compliance with State law targets.
Responsible Agency: Redevelopment Department, CDA.
Financing: Redevelopment funds.
Time Frame: September 2008

Deleted: Green building ordinance adoption anticipated December 2008.

projects accept Section 8 rental assistance. The City Housing Manager will meet with regularly with the Yolo County Housing Executive Director to explore avenues for collaboration and mutual support of the City and County's affordable housing goals for extremely low-, very low-, and low-income units.

Responsible Agency: Community Development Department, Yolo County Housing.

Financing: Small administrative cost to the City,

Time Frame: Ongoing.

Deleted ; Redevelopment Housing Set-Aside Funds

- II.12** The City shall continue its agreement with Yolo County HPAC to provide ongoing homeless services.

Responsible Agency: City Council, City Manager, Community Development Department.

Financing: City General Fund.

Time Frame: Ongoing.

- II.13** The City shall continue to promote equal opportunity for all persons regardless of race, creed, color, national origin, religion, sex, marital status, disabilities, sexual orientation, or age. The City shall continue to refer fair housing complaints to the County District Attorney or to the State Fair Employment and Housing Commission. The City shall publicize its fair housing program by placing printed information in schools, libraries, other public buildings and meeting places, and by advertising in the local media.

Responsible Agency: City Council, Community Development Department.

Financing: Small administrative cost to the City.

Time Frame: Annual distribution, advertising, and posting of information in various City locations. Ongoing referral of discrimination complaints.

- II.14** The City shall require, to the extent practicable, that 10 percent of the lots in residential subdivisions of 20 or more lots be marketed to local builders or owner-builders. The City will implement this goal through negotiated development agreements with residential developers. The pricing of these lots shall be based on a real estate analysis.

The City will require residential developers to place an ad in the local newspaper on at least three occasions and to publicly post the availability of the lots.

Responsible Agency: City Council, Community Development Department.

Financing: Small administrative cost to the City; permit fees.

Time Frame: Ongoing.

- II.15** The City will assist non-profit housing corporations or any other entities seeking to acquire and maintain government-assisted housing developments that could convert to market rate housing. Acquisition will be by negotiated sale. The City will seek or support developer applications for available state, federal, and other grant or loan programs to acquire or rehabilitate such units, if necessary, to preserve their use for extremely low-, very low-, and low-income

households. To insure sufficient time to prevent the conversion of income-restricted units, the City will maintain a database of all assisted rental units which will include, address, ownership information, and date of possible conversion.

Responsible Agency: City Council, Community Development Department.

Deleted: CDA

Financing: Relevant state and federal funding programs, including CDBG; HOME; CalHome. Ability to fund this program will largely depend on receiving grant/loan funds from State and Federal funding sources through a competitive process.).

Deleted: Housing Set-Aside Funds

Time Frame: On-going.

- II.16** The City shall continue to convene its DRC to expedite processing and approval of residential projects that conform to General Plan policies and City regulatory requirements. The DRC was formed to help facilitate the development review process by streamlining departmental comments at the beginning of applications and mitigating any potential conflicts later on in the approval process. The DRC brings together representatives from planning, engineering/public works, police, fire, school district, planning commission, and city council to provide pre-application comments for a project. Utilization of the DRC process is at the discretion of the applicant. The DRC meets on an as-needed basis.

Responsible Agency: Community Development Department.

Financing: Small administrative cost to applicants.

Time Frame: Ongoing.

- II.17** The City shall revise its in-lieu fee ordinance for affordable housing to more accurately reflect the actual cost of producing an affordable unit.

Responsible Agency: City Council, Community Development Department.

Financing: General Fund.

Time Frame: December 2014.

- II.18** The City shall require that new residential subdivisions incorporate universal design features into at least 5%, or higher percentage if required by federal or state regulations applicable to a specific project, of the single-family residences to assist persons with disabilities. The City will also expand eligibility for its low-income, owner-occupied rehabilitation program to include non-senior disabled households.

Responsible Agency: Community Development Department, Planning Commission, and City Council.

Financing: General Fund.

Time Frame: Ongoing.

- II.19** The City will work to ensure the success of new homeowners by providing pre and post-purchase counseling for all participants in the City's homeownership-based housing programs.

Responsible Agency: Community Development Department.

Financing: Grant funds, when available, and Inclusionary Housing in-lieu fees, if used to provide the homeownership units.

Time Frame: Ongoing

II.20 The City seeks to provide a variety of housing types and will continue to implement Zoning Ordinance provisions to provide a variety of housing types, including emergency shelters, supportive and transitional housing, manufactured housing, second units, single room occupancies, mixed use housing, and multifamily housing. As described in the Housing Needs Assessment, the City is currently and historically an agricultural community and many of its residents provide farm labor. The City will continue to allow farmworker housing as set forth in the Zoning Ordinance.

Responsible Agency: Community Development Department, Planning Commission, and City Council.

Financing: General Fund.

Time Frame: Ongoing.

II.21 The City shall continue to implement its written procedures for requests of reasonable accommodation for persons with disabilities seeking equal access to housing under the Federal Fair Housing Act and the California Fair Employment and Housing Act in the application of zoning laws and other land use regulations, policies, and procedures.

Responsible Agency: Community Development Department, Planning Commission, and City Council.

Financing: General Fund.

Time Frame: Ongoing.

Deleted: II.23 . The City will revise the Zoning Ordinance to indicate that transitional housing and supportive housing are to be treated as residential uses, regardless of zone, subject only to the same permitting processes as other housing in similar zones without undue special regulatory requirements. The Zoning Ordinance shall be revised to make specific mention of transitional and supportive housing and to add language aimed at encouraging and facilitating the development of these housing types.

The City will inform the Yolo County HPAC and other organizations and agencies in Yolo County that provide homeless facilities and services, of the zoning changes and the City's policies regarding the location and approval process for transitional and supportive housing.
Responsible Agency: . . Community Development Department, Planning Commission, and City Council. .
Financing: . . General Fund. .
Time Frame: . . Revise Zoning Ordinance by June 2009. .

II.24 . The City shall also revise the Zoning Ordinance to specifically address the development of single-room occupancy dwellings (SROs). The City believes that SROs are an important housing resource for extremely low- and very low-income households. The Zoning Ordinance revision shall be undertaken with the goal of encouraging and facilitating the development of new SRO's and the preservation of existing structures for such use. SRO housing will be allowed by right in R-3 and R-4 zones and with a CUP in C-2 zones.

Responsible Agency: . . Community Development Department, Planning Commission, and City Council. .
Financing: . . General Fund. .
Time Frame: . . Revise Zoning Ordinance by June 2009. .

... [4]

Deleted: The City shall revise its Zoning Ordinance to allow farmworker housing by right in zones R-2, R-3, and R-4. For single, male farmworkers, SRO housing will be permitted in C-2 zones. These zoning changes will provide for by-right development without the requirement for a CUP.

As such, several affordable housing projects have been undertaken in the City which target agricultural workers and are funded by the Department of Agriculture's Rural Development programs.

Deleted: The City shall establish written procedures for requests of reasonable accommodation for persons with disabilities seeking equal access to housing under the Federal Fair Housing Act and the California Fair Employment and Housing Act in the application of zoning laws and other land use regulations, policies, and procedures. .
The procedure will identify applicability, application requirements, review authority, the review procedure, and findings that will serve the basis for the decision to grant or deny requests for reasonable accommodation. In addition, it will identify the process for appeals of determination.

V. CITY AND COUNTY HOUSING RESOURCES

LAND USE-BASED

Land-use based affordable housing programs use the City's regulatory authority related to zoning to require or encourage the production of affordable units. These programs help to ensure that residential developers produce a variety of housing units which target lower income households in addition to higher income households.

Inclusionary Zoning

The City's Ordinance 94-10, as modified by 2009-18, requires at least 15 percent of all new units in development projects of five or more units to be affordable to very low-, low-, or moderate-income households. Off-site development and in-lieu fee payments are permitted under certain circumstances, but on-site development is preferred. The City provides regulatory and financial incentives to support the goals of this program. (See Implementation Program II.2)

Density Bonus Ordinance

The density bonus ordinance, which is contained in the Zoning Ordinance (Ordinance No. 2012-09), provides for greater densities in exchange for development of affordable housing. Density bonuses will be provided for qualified projects in accordance with the Health and Safety Code and Section 65915 et seq. of the Government Code to promote the inclusion of very low- and low-income and senior-housing households.

FINANCIAL ASSISTANCE

The City collects and manages financial resources which are to be provided in the form of a loan or grant for the purposes of preserving the existing stock of affordable housing or increasing the supply of affordable housing. The City generates its own resources through collection of any in-lieu funds for affordable housing through its Inclusionary Zoning Ordinance. The City must compete for State and federal funds, the majority of which are distributed by HCD.

Community Development Block Grant Funds

Community Development Block Grant (CDBG) is a federal grant program the funds from which are allocated directly to local governments of substantial size (i.e., entitlement jurisdictions). CDBG funds for smaller jurisdictions, including the City are allocated to the State which disburses CDBG funds to these "non-entitlement" jurisdictions. CDBG funds can be used to fund a broad range of housing, community development, and economic development activities. The City must compete with other small jurisdictions for these funds. The City accesses CDBG funds from the State, most often, to operate its first-time homebuyer program, its rehabilitation program, and for economic development activities. The City was recently awarded a \$70,000 planning grant to study the preservation of historic buildings in downtown.

HOME Investment Partnership Act Program

HOME Investment Partnership Act Program (HOME) is similar to CDBG in that it is a federal program and, being a small city, the City must compete for its share for the State-

allocated portion of the grant. The City typically applies for HOME Investment Partnership Act Program (HOME) funds to support development or preservation of a particular affordable housing project and for its revolving loan fund for first-time homebuyers. HOME funds can be used to assist in the provision of affordable housing for specified recipients, under such programs as new construction, acquisition, rehabilitation, and tenant-based rental assistance.

The City was awarded a \$2,850,380 HOME grant to fund the development of the Winters II apartment complex developed by CHOC.

Program Income

The City also receives program income from its HOME and CDBG grants via repayments on the original loans back to the City. Use of these funds must meet federal guidelines, but the funds are retained by the City which does not have to compete for this resource. The City uses program income for rehabilitation and first-time homebuyer financing.

Successor Agency to the Winters Community Development Agency

The Successor Agency was established to oversee the remaining obligations of the dissolved Winters Community Development Agency (CDA), which was the City's redevelopment authority. The Successor Agency manages, or has assigned management to the City, properties and projects established by the CDA. The Successor Agency has limited ability to fund or support new projects. However, the Successor Agency will oversee the future use of seven parcels that had been owned by the CDA. The Successor Agency is currently working to ensure that the Grant Avenue Commercial parcel includes an affordable housing component.

CITY-OPERATED HOUSING PROGRAMS

The City uses the above-listed sources of financing to fund its affordable housing programs. These programs are as follows:

Rental Housing—Construction, Preservation, and Rehabilitation

The City provides subsidy funds to developers of affordable rental housing such as the CHOC, the Central Valley Coalition for Housing, Yolo County Housing, and Mercy Housing to build affordable apartments and townhomes. The City has also provides subsidy funds to ensure continued affordability of rental housing with expiring use restrictions.

In 2003, the City worked successfully with CHOC to preserve the 44-unit Winters Apartments which was at risk of converting from restricted rents for very low income families to market rate. The City used program income generated by its CDBG program and redevelopment funds.

First-Time Homebuyer Program

The City provides loans to qualified homebuyers in the form of "silent" second loans. This program has been used to assist buyers in the Putah Creek Hamlet project and the Cottages at Carter Ranch. It has not been used to fund homebuyers of re-sale homes. For the Cottages at Carter Ranch, the loans are deferred for a period of 30 years; this covers both the principal and the 4-percent simple interest. The City has funded the

program through redevelopment agency funds, HOME and CDBG program income, and developer contributions.

Housing Rehabilitation Program for Seniors

The City operates a Housing Rehabilitation Program to maintain residential properties that are occupied by low- (including very low and extremely low-) and moderate-income senior households. A senior household is defined as one in which any applicant or co-applicant is 65 years of age or older. Persons 50 years old or older who meet the Social Security Administration definition for having physical disabilities are also eligible. The primary goal of the program is to get money out in the community to help seniors with critical home repairs.

AFFORDABLE UNIT INVENTORY

Table 3 presents a list of the City's affordable housing projects, the number of units, the type of housing, and the main sources of financing.

Table 3 Affordable Unit Inventory

Property	Total Units	Subsidized Units	Source	Type	Year Built	Subsidy Expiration
Winters Village (formerly Winters II) 116 East Baker Street	34	34	USDA 5	Family	2003	2063
Orchard Village 955 Railroad Avenue	74	73	LIHTC, CTCAC	Family	0	2065
Winters Senior Apartments 400 Morgan Street	38	37	LIHTC, USDA	Senior	1994	2043
Almondwood Apartments 801 Dutton Street	39	38	LIHTC, USDA 538	Family	1984	2052
Winters Apartments 110 East Baker Street	44	44	LIHTC, CTCAC	Family	2007	2058
Cradwick Building 17 Main Street	6	6	CDBG, CHRP-R	Studio	1997	2053
TOTAL	235	232				

VI. QUANTIFIED OBJECTIVES

Table 4 summarizes the City's quantified objectives for the period of January 1, 2013, to December 31, 2021. These objectives represent a reasonable expectation of the number of new housing units that will be developed and conserved, and the households that will be assisted over the next five years based on the policies and programs outlined in the previous section. No conservation units are identified in Table 4, as there are no at-risk units.

The City anticipates that extremely low, very low, and low income housing needs will be accommodated through the very low and low income sites identified in Table 43 of the Housing Needs Assessment. The City anticipates meeting its moderate income goals through higher density, homeownership projects as well as through first-time homebuyer assistance. While development has slowed, the City has several residential developments in the pipeline and anticipates the eventual construction of those projects once the market regains some momentum.

Table 4 Qualified Allocation Plan

	Extremely Low (<30% of Median Income)	Very Low (30-50% of Median Income)	Low (50- 80% of Median Income)	Moderate (80 to 120% of Median Income)	Above Moderate (120%+ of Median Income)
New Construction	10	66	54	59	130
Rehabilitation	1	2	2	2	1

VII. EFFORTS TO ACHIEVE CITIZEN PARTICIPATION

State law requires cities and counties to make a diligent effort to achieve participation by all segments of the community in preparing a Housing Element. Section 65583(c)(6) of the California Government Code specifically requires that:

- The local government shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the Housing Element, and the program shall describe this effort.

The diligent effort required by State law means that local jurisdictions must do more than issue the customary public notices and conduct standard public hearings before adopting a Housing Element. State law requires cities and counties to take active steps to inform, involve, and solicit input from the public, particularly low-income and minority households that might otherwise not participate in the process. Active involvement of all segments of the community can include one or more of these:

- Outreach to community organizations serving low-income, special needs, and underserved populations;
- Special workshops, meetings, or study sessions that include participation by these groups;
- Establishing an advisory committee with representatives of various housing interests; and
- Public information materials translated into languages other than English if a significant percentage of the population is not English proficient.

To meet the requirements of State law, the City has completed the public outreach and community involvement activities described below.

PUBLIC MEETINGS AND HEARINGS

Public Workshop

The City conducted a public workshop in conjunction with a meeting of the Affordable Housing Steering Committee on June 27, 2013. The meeting included a review which outlined significant information from the Housing Needs Assessment and the Housing Element. The meeting was publicly noticed in the June 20, 2013 edition of the Winters Express.

In advance of that June 27, 2013 workshop, the City notified the public via the following mechanisms:

- Publication of a notice through display advertisements in the *Winters Express*;
- Posting on the City's website;
- Posting on the local cable television channel;
- Posting of public notice in City Hall, the public library, and the community center.

Planning Commission

The Planning Commission considered the Draft Housing Element and Housing Needs Assessment on July 23, 2013. The meeting was publicly noticed in the Winters Express

and was posted at City Hall. The public notice also initiated the start of the 30-day public comment period. The Draft Housing Element and Draft Housing Needs Assessment were made available for review at City Hall and on the City's website.

In advance of that June 27, 2013 workshop, the City notified the public via the following mechanisms:

- Publication of a notice through display advertisements in the *Winters Express*;
- Posting on the City's website;
- Posting on the local cable television channel;
- Posting of public notice in City Hall, the public library, the community center, the post office, and affordable housing complexes.

[Add City Council meeting for consideration and adoption]

SUMMARY OF PUBLIC COMMENTS AND RESPONSE THERE TO

The comments from the Affordable Housing Steering Committee, stakeholders and public at the June 27 meeting were very positive, particularly as it related to the accomplishments in executing the Implementation Programs from the previous Housing Element. Among the goals identified to be attained during the 2013-2021 Housing Element were revisions to the current City of Winters Housing Rehabilitation program to expand eligibility to non-senior disabled households and to non-senior low- and very-low income households. Participants' comments were very positive regarding the City's success in creating and retaining affordable housing during the 2008-2013 Housing Element. Another comment was the suggestion to add commentary to the Draft Housing Element update to reflect the accomplishments attained in the last Housing Element period regarding the homeless population. The Draft Housing Element commentary was updated to reflect those accomplishments. Additional participants at the meeting included the CEO of Yolo County Housing and the Managing Attorney from Legal Services of Northern California, Yolo County Office.

The comments received at the Planning Commission meeting included several comments from commissioners, including a request to modify the restriction for SRO farmworker housing to allow all single farmworkers, rather than just single, male farmworkers and a request to clarify the requirement for universal design portions to specify a percentage. The farmworker housing request was addressed with adoption of Ordinance 2012-8, which allows SRO housing for single farmworkers in the C-2 zone. Program II.18 was modified to reflect the universal design comment. Commissioners also noted the importance of continuing to implement the Inclusionary Housing Ordinance to ensure that affordable housing is spread throughout the community, as required by the General Plan. One member of the public commented, noting a typographical error and asking who determines when inclusionary housing is infeasible or inappropriate. The City Manager responded, explaining that allowing off-site construction or other methods of achieving the affordable housing requirement when "infeasible or inappropriate" was not intended to water down the inclusionary requirement, but rather to ensure that development projects are feasible. The City Manager also explained that an Affordable Housing Agreement is prepared for each development project that is subject to the Inclusionary Housing Ordinance and that the agreement is considered by the City Council. No other public comments were made.

[Add summary of comments received on Housing Element during public review period and summary of comments received at City Council meeting]

VIII. CONSISTENCY WITH OTHER GENERAL PLAN ELEMENTS

State law requires that the Housing Element contain a statement of “the means by which consistency will be achieved with other general plan elements and community goals” (California Government Code, Section 65583[c][6][B]). There are two aspects of this analysis: 1) an identification of other General Plan goals, policies, and programs that could affect implementation of the Housing Element or that could be affected by the implementation of the Housing Element, and 2) an identification of actions to ensure consistency between the Housing Element and affected parts of other General Plan elements. The 1992 adopted (1994 revised) General Plan contains several elements with policies related to housing.

The Housing Element is primarily a housing program assistance document, the implementation of which will not directly impact policies in other General Plan elements. The City has reviewed policies in the other elements of the General Plan and has concluded that none of those policies will impede the City’s achievement of, or be inconsistent with, the policies of the Housing Element. Housing Element policies primarily relate to housing assistance, housing rehabilitation, equal housing opportunity, residential energy conservation, and other topics not directly affected by policies in the other General Plan elements. Residential energy conservation policies contained in the Housing Element will help contribute to the achievement of General Plan policies for resource conservation.

Minor revisions were made to the Housing Element goals, policies, and programs as a result of this update and none of the revisions represent a significant change in policy or direction from the 2008 Housing Element.

DRAFT

2013-2021
HOUSING NEEDS ASSESSMENT



City of Winters
318 First Street
Winters, CA 95694

July 2013

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Appendix A: HCD Letter Approving SACOG Data

LIST OF MAPS

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I. INTRODUCTION

The Housing Needs Assessment (HNA) lays the groundwork for public evaluation of the City of Winters's (City's) housing production efforts by providing a rich source of demographic and housing-related data and land use information. The following sources of information were relied on to complete this HNA:

- United States Census Bureau (US Census) 2000 and 2010 Census and American Community Survey (ACS) data;
- Sacramento Area Council of Governments (SACOG) Housing Element data, which has been reviewed and approved by HCD for use in housing elements without further HCD review (Appendix A);
- State Employment Development Department (EDD);
- State Department of Finance (DOF);
- City of Winters Community Development Department;
- State Department of Housing and Community Development (HCD);
- United States Department of Housing and Urban Development (HUD) including Comprehensive Housing Affordability Strategy (CHAS) data;
- Yolo County Homeless & Poverty Action Coalition (HPAC); and
- Other sources including affordable housing developers and providers.

The consulting firm of Economic Planning Systems prepared the City's HNA in 2008. This 2013-2021 Housing Element updates the data from the 2008 HNA where appropriate and carries forward EPS-produced information, where that information is still relevant.

Following this introductory chapter, the HNA is organized into the following five chapters:

- **Chapter II** includes an analysis of existing housing needs using demographic, economic, and housing permit data. **Chapter II** also includes the discussion of housing needs for special populations;
- **Chapter III** provides a description of the affordable housing programs administered by the City and an inventory of income-targeted housing units;
- **Chapter IV** describes the projected need and areas for potential development;
- **Chapter V** describes potential constraints to residential development; and
- **Chapter VI** discusses energy conservation opportunities and City efforts towards sustainable development practices.

SUMMARY

Overall, the City is characterized by its steadily growing population, the high percentage of family (versus non-family) households, and persons of Latino heritage. The small town has a diverse economic base which includes manufacturing, retail, and public

sector jobs. Employment is expected to increase providing the City with a healthy jobs/housing balance.

The residential make up of the City is predominantly single-family. Single-family homes in the City are relatively affordable compared to cities like Davis and Dixon. The City is also fortunate to have a substantial inventory of income-restricted rental units with 108 more units for very low and low income families having been developed in 2008 and 2011. The City works closely with affordable housing developers to produce and preserve affordable units.

The special needs populations most represented in the City are large households and female-headed households. There is also a significant farmworker population in the City. There were no homeless people counted during the 2009 homeless survey.

The City has a significant capacity for future residential development and several projects have been proposed. The slow down in the residential real estate market has sidelined most of these projects; however, the City is working with developers to re-negotiate development agreements in an attempt to provide greater incentives for development.

The City is working to enhance its historic small town charm, and integrate smart growth practices, through efforts to redevelop its downtown core. The City has adopted a downtown Master Plan and a commercial condominium-conversion ordinance both aimed at downtown revitalization. As part of that effort, the City will be adopting a form-based code to provide greater certainty for developers and provide incentives through its redevelopment agency for in-fill and re-use projects.

II. HOUSING NEEDS AND OPPORTUNITIES

DEVELOPMENT HISTORY

The City is a modestly growing farming community approximately 35 miles west of Sacramento. The City's history is integrally tied to agriculture and related industries that dominated (and to some extent, still dominate) western Sacramento, Yolo, and northern Solano counties. Its character is closely linked to its location in a rich agricultural area at the foot of the Napa Mountains and to its location along a major interstate travel route. Today, the City is located in an area that still contains many active farms and agricultural operations that have historically affected population trends in the City.

Most of the City's development has occurred within the last 25 years. This growth and change has affected the City's character as well as population size. In earlier decades, much of the population, lifestyle, and employment were related to the production and transportation of agriculture and agricultural goods. During the last several decades, residential growth and development in the City have been tied to the suburban expansion of Sacramento, Yolo, and Solano counties. New arrivals have come looking for affordable single-family homes within reasonable commutes to employment centers in the surrounding counties.

Housing in the City is characterized primarily by single-family homes. With market conditions favoring single-family home construction, homebuilders in the community have preferred to serve the single-family home market. Rental units for very-low income households are available within the City at several non-profit sponsored apartment communities and adjacent to the City in Yolo County Housing's (a California Housing Authority) El Rio Villa.

POPULATION CHARACTERISTICS

POPULATION TRENDS

The growth rate in the City between 1990 and 2000 was 32 percent, slightly higher than County's growth rate of 20 percent. Much of the population growth experienced by the City during the past 20 years has been due to its convenient location along Interstate 505, low development costs, and a desire by many residents to enjoy single-family homeownership in a smaller community setting. Population growth and change in the City also has been affected in the past by changes in the agricultural economy and agricultural employment trends.

Table 1 provides population growth information for the City and County between 1990 and 2020. SACOG projections, as refined by EPS, project a 20-percent population increase for the City between 2000 and 2010 and a 23-percent increase between 2010 and 2020. The County is projected to grow at a much slower rate of 11-percent between 2000 and 2010, and a 17-percent growth-rate increase between 2010 and 2020. According to projections, the City is expected to reach a population of approximately 9,054 by 2020.

The number of households in the City increased from 1,506 in 1990 to 1,907 in 2000 (27-percent increase). SACOG/EPS projections show a 13-percent increase in households in the City by 2010 and a 31-percent increase between 2010 and 2020.

The number of persons per household in the City decreased from 3.21 in 2000 to 3.03 in 2010. Projections show an increase in persons per household by 2020. In comparison, the County has had fewer persons per household since 1990 than the City. Projections for County see a decrease from 2.71 persons per household in 2000 to 2.43 in 2020.

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Table 1
Winters and Yolo County Population Growth (1990–2020)

Item	1990	2000	2010 [1]	2020 [1]
Population				
Winters	4,639	6,125	6,624	9,054
Yolo County	141,092	168,660	200,849	219,532
Households				
Winters	1,506	1,907	2,186	2,821
Yolo County	50,972	59,375	70,872	90,415
Persons per Household				
Winters	3.08	3.21	3.03	3.21
Yolo County	2.63	2.71	2.53	2.43

Source: SACOG, 2012; Census, 2010; EPS (2020 forecast).

ETHNICITY

An analysis of the City's population shows that slightly more than half the population (51%) is White, closely followed by Hispanic or Latino (44%); other ethnicities represent 1% or less of the City's population (Table 2). Two percent are mixed race (of two or more races).

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Table 2
Comparison of Race by City and County Population (2010)

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Race	Winters		Yolo County	
	Number	Percent	Number	Percent
Non-Hispanic				
White	3,119	51%	97,942	58%
Black	30	<1%	3,133	2%
Native American	32	1%	1,165	1%
Asian	60	1%	16,390	10%
Pacific Islander	10	<1%	443	<1%
Other Race	8	<1%	396	<1%
Two or More Races	146	2%	5,484	3%
[1] Hispanic or Latino	2,720	44%	43,707	26%

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Source: SACOG, 2012

[1] This is a 2000 Census category only.

AGE OF POPULATION

A comparison of the ages among the City and County populations shows general similarities (Table 3). The City's median age (31.1) was slightly higher than the County's (29.5) and lower than the State's (35.2). Individuals younger than 20 comprised 37 percent of the City's population in 2000, compared to 21 percent for the County, 15 percent of City residents were older than 55 in 2000, compared to 16 percent in the County. The larger percentage of minors in the City is consistent with the percentage of families with children and larger household size (Tables 1 and 5).

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Table 3
Age Distribution (2010)

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Age	Winters		Yolo County	
	Number	Percent	Number	Percent
Under 5	479	8%	10,964	7%
5 to 9	575	9%	12,264	7%
10 to 14	630	10%	12,177	7%
15 to 19	552	9%	17,219	10%
20 to 24	349	6%	20,797	12%
25 to 34	820	13%	23,677	14%
35 to 44	1,074	18%	23,866	14%
45 to 54	762	12%	20,301	12%
55 to 59	225	4%	6,647	4%
60 to 64	182	3%	4,966	3%
65 to 74	256	4%	8,056	5%
75 to 84	166	3%	5,753	3%
85 and Over	55	1%	1,973	1%
Median Age	31.1		29.5	

Source: SACOG, 2012

HOUSEHOLD TYPE AND COMPOSITION

Further insight into the characteristics of the City's population can be gained by examining household composition, such as the proportion of families with children, single adults, and single parents.

From 2000 to 2010, the City's population increased at a slightly lower rate than the number of households, as is reflected by the decrease in household sizes. While the population increased by 8 percent in the decade, the number of households increased by 15 percent. Of the 2,186 households in 2010, Table 4 shows that the highest percentage consisted of two-person households (29%); the next-largest percentage was three-person households (20%), followed by one- and four-person households (17% apiece).

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Table 4
Number of Persons per Household

Household Size	2000		2010	
	Persons	%	Persons	%
1 Person	276	14%	365	17%
2 Persons	491	26%	627	29%
3 Persons	355	19%	433	20%
4 Persons	420	22%	365	17%
5 Persons	212	11%	237	11%
6 Persons	85	4%	93	4%
7+ Persons	68	4%	66	3%

Source: 2000 Census; SACOG, 2012

In addition to household size, household composition provides important indicators of population characteristics and trends (Table 5). The 2010 Census reported that 78 percent of all households in the City were family households, a slight decrease from the 2000 proportion of 81 percent. More than half of the families (60 percent) were married-couple households. Although most people in the City lived in family households, 22 percent of the households, The non-family households were primarily single adults (including seniors). Eighteen percent of households were headed by a senior (aged 65 or more).

Table 5
Household Composition by Type

Household Type	2000		2010	
	Number	Percent	Number	Percent
Family Households	1,547	81%	1,711	78%
Married Couple Family Households	1,222	64%	1,322	60%
Households with Own Children	725	38%	846	39%
Female Householder, no husband present	244	13%	255	12%
Non-Family Households	360	19%	475	22%
Living Alone	276	14%	365	17%
Total Households	1,907	100%	2,186	100%
Householders 65 and over	311	16%	385	18%
Group Quarters (Persons)				
Institutionalized persons	6	-	0	-
Other persons in group quarters	0	-	6	-
Total Persons in Group Quarters	6	-	6	-

Source: 2000 Census; 2010 Census

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INCOME CHARACTERISTICS

Table 6 shows that the median income level in the City increased by 22 percent between 2000 and 2010, from \$48,678 to \$59,517. The county-wide median remained lower, but increased at a greater rate of 40 percent (from \$40,769 to \$57,077). Wage growth has been stagnant for much of the State during the first half of this decade.

Table 6
Median Household Income

	2000	2006-10 ACS	% Change
Winters	\$48,678	\$59,517	22%
Yolo County	\$40,769	\$57,077	40%

Source: SACOG, 2012.

Table 7 shows that from 2000 to 2010, City households with incomes above \$100,000 more than tripled, increasing from 11% to 32%. Conversely, 21 percent of the City's households had incomes below \$25,000 in 2000, and 16 percent had incomes below \$25,000 in 2010. These Census figures are not adjusted for inflation which was approximately 13 percent from the end of 2000 to the beginning of 2008.

Table 7
Household Income

Income	2000		2006-10	
	Number	Percent	Number	Percent
Under \$24,999	405	21%	331	16%
\$25,000 to \$49,999	570	30%	440	21%
\$50,000 to \$74,999	435	23%	523	25%
\$75,000 to \$99,999	281	15%	130	6%
\$100,000 or more	204	11%	673	32%

Source: SACOG, 2012

Five income categories are typically used for comparative purposes that are based on a percentage of the county median income and adjusted for household size (Table 8). These categories are referred to as "extremely low-income," "very low-income," "low-income," "moderate-income," and "above moderate-income." The median income on which these five categories are based represents the mid-point at which half of the households earn more and half earn less.

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Table 8
Definition Used for Comparing Income Levels

Income Category	Definition
Extremely Low Income	Up to 30% of County Median Income
Very Low-Income	31% to 50% of County Median Income
Low-Income	51% to 80% of County Median Income
Moderate-Income	81% to 120% of County Median Income
Above Moderate-Income	121% and above of County Median Income

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Source: HCD.

Table 9 provides the percentages of County and City residents that are within these income ranges as estimated by the HUD Comprehensive Housing Affordability Strategy (CHAS) database for 2005-2009. As shown in Table 9, the City has a higher proportion of extremely low, moderate, and above moderate income residents, in comparison to the County. The County has higher proportions of very low and low income residents. The majority of extremely low and low income households in Winters are renters; however, there is a larger proportion of very low income owner households than very low income renter households. The majority of moderate and above moderate income households own their home.

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Table 9
Income Range by Income Category (2010)

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Income	Owner		Renter		Total	
	Households	% of Total	Households	% of Total	Households	% of Total
Winters	1,408	66%	734	34%	2,142	100%
Extremely Low Income	24	2%	220	30%	244	11%
Very Low Income	145	10%	55	7%	200	9%
Low Income	139	10%	189	26%	328	15%
Moderate Income	475	34%	70	10%	545	25%
Above Moderate Income	625	44%	200	27%	825	39%
Yolo County	36,895	55%	30,610	45%	67,505	100%
Extremely Low Income	2,035	3%	8,285	12%	10,320	15%
Very Low Income	2,600	4%	5,825	9%	8,425	12%
Low Income	4,780	7%	5,870	9%	10,650	16%
Moderate Income	6,720	10%	5,720	9%	12,440	18%
Above Moderate Income	20,760	31%	4,910	7%	25,670	38%

Source: SACOG, 2012

HCD publishes annual income range estimates which are used as the basis for income targeting on many affordable housing-related programs. These limits define the dollar

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amount of each income level based on a percentage of the estimated median income for the county in which the jurisdiction is located. **Table 10** provides limits for the County for 2013. According to HCD, the estimated 2008 median income for a family of four is \$76,900 in the County.

Table 10
Yolo County Income Limits (2013)

Household Size	Extremely Low-Income (30% of Median)	Very Low-Income (50% of Median)	Low-Income (80% of Median)	Moderate-Income (120% of Median)
1 Person	\$16,150	\$26,950	\$43,050	\$64,600
2 Persons	\$18,450	\$30,800	\$49,200	\$73,850
3 Persons	\$20,750	\$34,650	\$55,350	\$83,050
4 Persons	\$23,050	\$38,450	\$61,500	\$92,300
5 Persons	\$24,900	\$41,550	\$66,450	\$99,700
6 Persons	\$26,750	\$44,650	\$71,350	\$107,050
7 Persons	\$28,600	\$47,700	\$76,300	\$114,450
8 Persons	\$30,450	\$50,800	\$81,200	\$121,850

Source: California Dept. of Housing and Community Development, 2007.

POVERTY

The poverty level of income is a federally defined measure of the minimum income needed for subsistence living. The poverty level is an important indicator of severe financial distress, and the rate of poverty in a community (proportion of the population with poverty-level incomes or less) provides important information about individuals and families in the greatest financial need. The dollar guideline for poverty is adjusted each year by the federal government for household size. **Table 11** provides 2013 poverty guidelines for several types of households.

Table 11
Poverty Guidelines (2013)

Persons in Family/Household	Poverty Guideline
1	\$11,490
2	15,510
3	19,530
4	23,550
5	27,570
6	31,590
7	35,610
8	39,630

For families/households with more than 8 persons, add \$4,020 for each additional person.
Source: Federal Register Vol. 78, No. 16, January 4, 2013.

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The 2007-2011 ACS conducted by the Census Bureau shows that 9.5 percent of the City's population had incomes below the federally defined poverty level at that time; this is 4.5 percent higher than reported in the 2000 Census. Female-headed households with children younger than 18 in 2000 had a 5.8 percent poverty rate, compared to the 1.6 percent female-headed households reported in the 2000 Census. In 2007-2011, 9.4 percent 18 and older were below the poverty level, representing an increase of 4.4 percent since 2000. Persons 65 and older had a 7.7 percent poverty rate, compared to 6 percent in 2000.

Poverty rates listed in Table 12 are based on persons for whom the poverty status is determined and do not reflect persons who live in group quarters; therefore, this report does not reflect 100 percent of the population. The highest reported poverty rate, 18.9 percent, was reported for married couple families with related children under 5.

Table 12
Winters Poverty Rates [1] (2007-2011)

Group	
All People	9.5%
65 and Over	7.7%
Under 18	9.6%
18-64	9.7%
All Families	7.3%
With related children under 18	9.0%
Married couple families	9.2%
Married couple families with related children under 5	18.9%
Families with female householder, no husband	3.3%
Female-headed family with children under 18	7.1%

Source: SACOG, 2012; 2007-2011 American Community Survey

[1] Data is only provided as a percentage

EMPLOYMENT TRENDS

Employment trends also are a key determinant in the type and pace of development that may occur in the City. As summarized in Table 13, the City added 306 jobs between the 2000 Census and the 2006-2010 ACS; a growth rate which, at 10 percent, was significantly lower than the County's 18 percent increase in employment for that period. Local jobs in the City are projected to increase from 1,990 in 2008 to 3,116 in 2035. It is noted that the 2035 estimate is less than the number of employed residents in 2006-2010, meaning that a significant number of residents will continue to commute outside the City.

As displayed in Table 1, the City is projected to consist of 2,821 households in 2020 which indicates the City will be experiencing a jobs/housing ratio of 0.79 local jobs per household.

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Table 13
Historical and Projected Employment

	Number of Residents Employed		SACOG Estimates – Local Jobs by Job Site		
	2000	2006-10	2008	2020 Forecast	2035 Forecast
	Yolo County	76,648	90,422	102,379	113,383
Winters	2,927	3,233	1,990	2,239	3,116

Source: US Census, 2000; SACOG, 2012

Employment by Industry

Table 14 provides data related to employment of City and County residents. As shown, the top 4 industries for the City’s workforce are (1) education, health, and social services; (2) construction; (3) transportation, warehousing, and utilities; and (4) information. Together, these sectors account for slightly more than 46 percent of total employment for City residents. Also noteworthy is City’s level of agricultural employment. Compared to Yolo County, City residents are more likely to work in agriculture (see Farm Employment Table 18). ACS data for 2006-2010 are also provided for reference.

In 2003, approximately 2 percent or 210 UC Davis employees lived in the City (approximately 3 percent of the City’s population). This number is projected to increase to more than 8 percent, or more than 1,470 residents, by 2015, representing more than 15 percent of the City’s population.

Commute Patterns

The City’s residents typically commute to their places of employment in Yolo County. Commute patterns of residents living in the City show a strong association of the City to Yolo County, as opposed to Solano County and the Bay Area. In 2007-2011, approximately 54.6 percent of all City residents worked in the City or Yolo County. The most common method of travel to work was a car, truck, or van (91.5 percent); other forms of travel to work include walking (5.6 percent), public transportation (0.6 percent), and bicycle (0.4 percent). In 2007-2011, the average time traveled to work was 26.5 minutes.

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Table 14
Employment by Industry

	2000		2006-2010		2006-2010	
	Winters	Percentage	Winters	Percentage	Yolo County	Percentage
	Number		Number		Number	
Agriculture, forestry, fishing and hunting, and mining	208	8%	306	9%	3,075	3%
Construction	209	8%	481	15%	5,163	6%
Manufacturing	173	6%	227	7%	4,111	5%
Wholesale trade	265	10%	144	4%	2,325	3%
Retail trade	260	10%	370	11%	9,508	11%
Transportation and warehousing, and utilities	138	5%	317	10%	3,632	4%
Information	28	1%	50	2%	1,625	2%
Finance, insurance, real estate, and rental and leasing	170	6%	73	2%	4,588	5%
Professional, scientific, mgmt., admin., and waste mgmt. svcs.	172	6%	202	6%	9,508	11%
Educational, health and social services	500	18%	509	16%	27,761	31%
Arts, entertainment, recreation, accommodation and food services	204	8%	228	7%	7,456	8%
Other services (except public administration)	177	7%	194	6%	3,951	4%
Public administration	224	8%	132	4%	7,719	9%
TOTAL	2,728	100.0%	3,233	100.0%	90,422	100.0%

Source: 2000 Census; SACOG, 2012

[1] Civilian employed population over the age of 16.

Table 15 lists major employers throughout the City. Most of the top employers are public agencies, manufacturers, retail/service establishments, or distribution companies.

Table 15
Major Employers in the City of Winters

Company	Employees
Mariani Nut Company	200 full time, 75 seasonal
Winters Joint Unified School District	220
Buckhorn Group [1]	100
Double M Trucking	70
Pavestone	50
City of Winters	28
Town and Country Market	14 full time, 28 part time
Vintage Paving	9 full time, 10 part time

"W employers"

Source: City of Winters, May 2008.

[1] Includes Buckhorn Restaurant, Putah Creek Café, and Buckhorn Catering.

The EDD produces an annual Occupational Employment and Wage Data estimate by County. Tables 16 displays a sample of jobs and salaries from the most recent period available and lists the mean annual wage and the 25th and 75th percentile annual wage of the working force for each job category.

Table 16
Occupational Employment and Wage Data for Yolo County

Occupational Title	Employment Estimates (Nov. 2004)	Mean Annual Wage (3rd Quarter 2005)	25th Percentile Annual Wage	75th Percentile Annual Wage
Teachers (Preschool School)	310	\$28,413	\$21,008	\$28,954
Teachers (Elementary School)	340	\$52,656	-	-
Receptionists and Information Clerks	1,170	\$23,046	\$19,032	\$26,520
Customer Service Reps	610	\$31,346	\$25,376	\$36,546
General Operations Manager	1,140	\$97,386	\$60,694	\$116,917
Maintenance Repair Workers	1,130	\$37,710	\$29,266	\$45,490
Social Workers, Medical and Public Health	40	\$51,397	\$41,517	\$59,509
Registered Nurses	690	\$69,680	\$62,650	\$77,771
Pharmacists	80	\$102,357	\$98,821	\$116,896
Janitors and Cleaners	1,580	\$23,338	\$19,781	\$30,389
Child Care Workers	450	\$20,696	\$17,763	\$23,608
Cashiers	1,600	\$21,070	\$16,286	\$22,506
Service Station Attendants	50	\$23,421	\$16,474	\$32,469
Truck Drivers, Heavy and Tractor Trailer	1,880	\$38,750	\$30,846	\$46,488
Packers and Packagers	1,310	\$26,042	\$17,410	\$34,091
Library Technicians	100	\$32,573	\$27,706	\$36,504
Urban and Regional Planners	40	\$67,725	\$61,194	\$75,254

Source: EDD.

SPECIAL NEEDS POPULATIONS

Government Code 65583(a)(6) requires an analysis of special needs populations, including the elderly, persons with disabilities, female-headed households, large families, farmworkers, and persons needing emergency shelter. This chapter includes available data available to assess the needs of these specific population groups.

ELDERLY

Persons older than 65 face special housing challenges related to physical and financial conditions. Often times, older adults face declining mobility and self-care capabilities that create special housing needs and challenges for them. Many older adults, even those who own their own homes, face financial challenges because of limited incomes from Social Security and other retirement benefits. Data on the incomes and housing expenses of householders 65 and older indicate that a substantial number (although by no means the majority) of these older adults may need assistance related to these:

- Repair and maintenance of owned dwellings units;
- Modifications to existing homes to better meet mobility and self-care limitations;
- Financial assistance to meet rising rental housing costs for those who do not own; and
- Supportive services to meet daily needs, such as those provided at assisted care residences.

Table 17 compares the number of older adults in 2000 and 2010. The population aged 65 and older has increased by 26 percent, more slowly than the total population which has increased by 32 percent. However, the total number of older adults in the City continues to increase, so the housing needs of seniors will continue to be a significant aspect of total housing needs in the City.

Between 2000 and 2010, the largest increase in the City's senior population occurred in the 65 to 69 (from 128 to 204), while the greatest rate increase was in the 95 to 99 cohort which increased by 167% (5 persons).

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Table 17
Pattern of Aging of the Winters Population

	2000	2010	Percentage Change
Total Population 65 and Over	477	601	26%
65 to 69	128	204	59%
70 to 74	128	142	11%
75 to 79	95	99	4%
80 to 84	71	76	7%
85 to 89	37	52	41%
90 to 94	14	19	36%
95 to 99	3	8	167%
100+	1	1	0%

Source: 2000 Census; SACOG, 2012.

In 2010, the incidence of poverty among the population in the City aged 65 years and older was 7.7 percent, an increase from 5.9 percent in 2000. Persons between the ages of 18 and 64 had a poverty rate of 9.7 percent; the rate in 2000 was 4.9 percent. These percentages show that, as a group, persons 65 years and older in the City are not more adversely affected by poverty than the population aged 18 to 64. It is not unusual for seniors to have lower poverty rates, even though a large percentage may be low-income, because of Social Security and other retirement benefits that provide a guaranteed minimum income.

Older adults typically have the highest rates of homeownership of any age group, and the City's senior homeowner population is above the population as a whole. In the City, the proportion of seniors living in owner-occupied housing was 73 percent in 2010, compared to 68.9 percent for the total population. Although seniors represent about 9 percent of the population, they comprise 13 percent of all homeowners. Table 18 shows tenure by age for the senior population.

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Table 18
Tenure – Senior Households

	65 to 74 years		75 to 84 years		85+ years		Total Senior Households	
	#	%	Number	%	#	%	#	%
	2000	311						
Owner	114	37%	91	29%	32	10%	237	76%
Renter	47	15%	21	7%	6	2%	74	24%
	2010	385						
Owner	166	43%	74	19%	42	11%	282	73%
Renter	53	14%	35	9%	15	4%	103	27%

Source: SACOG, 2012

The following organizations provide services for seniors or individuals with self-care limitations in the City and Yolo County:

Winters Senior Apartments, located at 400 Morgan Street offers permanent affordable rental units for 38 individuals or couples who can live independently. Residents must be ages 62 or older or disabled and very low income. There are two units which are set up to accommodate persons with disabilities. This project is financed through the U.S. Department of Agriculture Rural Development program and rent is based on ability to pay. As of April, 2008, there was a wait of 3 months to 1 year for a unit.

Winters Senior Center, located at 201 Railroad Avenue (Winters Community Center) in Winters, offers elderly nutritious lunch programs, monthly potluck meetings, speakers on senior issues, and senior recreation activities. The City provides a medical appointments transportation service for senior citizens; the vehicle used for the service is not wheelchair accessible.

People Resources, Inc., located at 70 North East Street, Suite C in Woodland, offers seniors age 60 and older meal services Monday through Friday at six different sites in County: West Sacrament Senior Center, Knights Landing Community Center, Davis Senior Center, Winters Community Center, and the Woodland Senior Center. This program also offers home-delivery service for homebound seniors who are unable to come to the nutrition sites. Areas served through the home-delivery service include Davis, Esparto, Knights Landing, West Sacramento, Winters, and Woodland.

Yolo Adult Day Health Center, located at 20 North Cottonwood Street in Woodland, provides an affordable daytime program of health, rehabilitation and social services that assists adults to remain living at home with as much independence as possible. Participants attend the center one to five days per week and receive nursing care, personal care/grooming, social work services, physical therapy, and recreational and social activities. Lunch is served with specialized diets available. Participants must be 18 years or older, a County resident, and have health problems that interfere with independent living.

PERSONS WITH DISABILITIES

According to 2000 Census data, based on sample information, approximately 15 percent of the City's non-institutionalized, civilian population ages 5 through 64 were estimated to have some form of disability. Approximately 12 percent of that population is also estimated to be living below the poverty line. More recent data regarding the poverty rates of disabled persons is not available for cities of Winters' size. Persons with disabilities, whether below or above the poverty line, may have mobility impairments, self-care limitations, or other conditions that may require special housing accommodations or financial assistance. Such individuals can have several special needs that distinguish them from the population at large:

- Individuals with mobility difficulties (such as those confined to wheelchairs) may require special accommodations or modifications to their homes to allow for continued independent living. Such modifications are often called "handicapped access."
- Individuals with self-care limitations (which can include persons with mobility difficulties) may require residential environments that include in-home or on-site

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support services, ranging from congregate to convalescent care. Support services can include medical therapy, daily living assistance, congregate dining, and related services.

- Individuals with developmental disabilities and other physical and mental conditions that prevent them from functioning independently may require assisted care or group home environments.
- Individuals with disabilities may require financial assistance to meet their housing needs because typically a higher percentage of this group is low-income, and their special housing needs are often more costly than conventional housing.

Some people with mobility or self-care limitations are able to live with their families, who can assist in meeting housing and daily living needs. A segment of the disabled population, particularly low-income and retired individuals, may not have the financial capacity to pay for needed accommodations or modifications to their homes. In addition, even those able to pay for special housing accommodations may find them unavailable in the City.

Disabled persons often require special housing features to accommodate physical limitations. Some disabled persons may experience financial difficulty in locating suitable housing because of the cost of modifications to meet their daily living needs or may have difficulty in finding appropriate housing near places of employment. Although the California Administrative Code (Title 24) requires that all public buildings be accessible to the public through architectural standards, such as ramps, large doors, and restroom modifications to enable handicap access, not all available housing units have these features. In addition, there are other types of physical and design modifications that may be necessary to accommodate various types of disabilities.

According to the 2000 Census, 1,055 persons aged 5 or more had a disability and 699 persons between the ages of 21 and 64 had mobility or self-care limitations in the City that might require special housing accommodations and supportive services (see Table 19). The 2000 Census data is the most recent data available as the American Community Survey does not provide disability data for communities under 20,000.

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Table 19
Disabled Population

	Total Civilian Noninstitutionalized Population aged 5 and Over	With a Disability		Ages 21 to 64 with a Disability and Self-Care Limitation	
		Number	Percent	Number	Percent
2000	5,616	1,055	19%	699	12%

Source: SACOG, 2012; EPS, 2008

Developmentally Disabled Persons

The persons with a disability category includes persons with developmental disabilities. "Developmental disability" means a disability that originates before an individual attains age 18 years, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for that individual." This term includes mental retardation, cerebral palsy, epilepsy, autism, and disabling conditions found to be closely related to

mental retardation or to require treatment similar to that required for individuals with mental retardation, but does not include other handicapping conditions that are solely physical in nature.

While the US Census reports on mental disabilities, which include developmental disabilities, the Census does not identify the subpopulation that has a developmental disability. The Alta County Regional Center maintains data regarding people with developmental disabilities, defined as those with severe, life-long disabilities attributable to mental and/or physical impairments, and reports that there are 1,187 developmentally disabled persons in Yolo County. Countywide, 78% of developmentally disabled persons reside with a parent or relative and the remaining 22% live in group living or care/supportive facilities. Winters has a population of 46 developmentally disabled persons. Table 20 identifies the developmentally disabled population in Winters by age.

Developmentally disabled persons may live with a family in a typical single family or multifamily home, but some developmentally disabled persons with more severe disabilities may have special housing needs that may include extended family homes, group homes, small and large residential care facilities, intermediate care, and skilled nursing facilities and affordable housing such as extremely low/very low/low income housing (both rental and ownership), Section 8/housing choice vouchers, and single room occupancy-type units (North Bay Regional Center 2012). Housing types appropriate for developmentally disabled persons are permitted in the City as shown in Tables 48 and 49. There is one licensed care facility in the City which has capacity for 6 developmentally disabled adults.

Table 20
Developmentally Disabled Population by Age (Zip Code 95694)

Age Range	0 to 14	15 to 22	23 to 54	55 to 64	65 +	Total
Population	19	11	14	2		46

Source: SACOG, 2012

FEMALE-HEADED HOUSEHOLDS

Most female-headed households are either single, women over the age of 65, or single females with minor children (mothers or other female relatives). Traditionally, these three groups have been considered special needs groups because their incomes tend to be lower, making it difficult to obtain affordable housing, or because they have specific physical needs related to housing (such as child care or assisted living support for older adults). Single mothers, in particular, tend to have difficulty in obtaining suitable, affordable housing. Such households also have a greater need for housing with convenient access to child-care facilities, public transportation, and other public facilities and services.

Of the 2,186 households in the City in 2010, 255 were female-headed families, or 12 percent of the total households in the City (see Table 5). Of the female-headed households, 164, or 64 percent, were female-headed households with minor children (see Table 21). The ACS data identifies that there 3.3% of female-headed householders

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were below the poverty level and 5.8% of female-headed households with children under 18 were under the poverty level. As a whole, female-headed households have a lower poverty rate (3.3%) than all families (7.3%) and female-headed households with children under 18 have a lower poverty rate than all families with children under 18 (7.1% compared to 9.0%) (see Table 12). While the poverty rates for female-headed households are not disproportionately high, single-parent households often have a higher ratio between their income and living expenses than families with two income-earners. Therefore, finding affordable, decent, and safe housing can be more difficult for single parent and female-headed households.

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Table 21
Female-Headed Families

	Female Headed Family	Female Headed Family With children under 18	Female Headed Family With No children under 18	
	Number	Number	% of Female Headed Families	% of Female Headed Families
2000	244	159	65%	35%
2010	255	164	64%	36%
Change	11	5	3%	7%

Source: SACOG, 2012

LARGE FAMILIES

Large families (usually defined as family households with five or more persons) can have difficulty securing adequate housing because of the need for additional bedrooms (three or more) to avoid overcrowding. Overcrowding is typically defined as more than one person per room, excluding uninhabitable space such as bathrooms and hallways. Low-income large families typically need financial assistance in County to secure affordable ownership housing that meets their space needs. It becomes even more difficult when large families try to find adequate rentals within their budget because rentals typically have fewer bedrooms than ownership housing. Large families tend to have higher rates of overcrowding and overpaying for housing (housing costs that exceed 30 percent of a household's income). Many large families also are composed of immigrants or minorities who may face additional housing challenges because of discrimination or limited language proficiency. To address this problem, the City works with developers to find ways to increase the number of bedrooms in each rental unit.

Table 22
Household Size versus Bedroom Size by Tenure

Tenure	5 Person Households			6 Person and Larger Households		
	3 BR Units	Households	<Shortfall>/Excess	4+ BR Units	Households	<Shortfall>/Excess
Owner	771	159	612	380	101	279
Renter	264	78	186	25	57	<32>

Source: SACOG, 2012

Table 22 compares household size by tenure to the unit size of owner and renter housing. As Table 22 illustrates, there are adequate three-bedroom owner and renter units for five-person households. However, there is a shortfall of rental units for 6-person and larger households.

Of the City's assisted rental units (Table 43), Almondwood has six three-bedroom units; Winters Apartments has ; Orchard Village (constructed during the RHNA period) has 32 three-bedroom units and four four-bedroom units; Winters Village (formerly Winters II) has 12 three-bedroom and two four-bedroom units. The recent experience of leasing up Winters II demonstrated that there is a significant demand for family units. Large families in the City not eligible for a unit in Winters II face crowding into smaller units or renting a single-family detached home that may lead to overpayment for housing expenses.

CHAS data from 2000 indicate that there were 50 large households of 5 or more related members at or below 50 percent of County median income. There were 100 large households listed as low income (50 to 80 percent of County median income). CHAS data report that a quarter of all large households were paying more than 30 percent of their income on housing costs. The 2000 CHAS data is the most recent available data as updated CHAS data by household size was not provided in the SACOG data package.

According to Census data (which may vary from CHAS data), in 2010, 18 percent of all households in the City had five or more persons, a significantly higher than the proportion of large families countywide (10 percent). Of the total occupied housing units in the City, 260 were owner-occupied households of five or more persons and 135 were renter-occupied households of five or more persons. The large family renter households, particularly those with 6 or more persons, have the greatest needs related to housing availability and affordability.

FARMWORKERS

In Yolo County, there were 2,430 farm workers identified in the 2011 ACS, a 20 percent increase from the 2007 USDA survey (SACOG, 2012). The 2011 data does not identify the number of days worked per year; however, the 2007 USDA data identified that 49% of the County's farm workers worked less than 150 days of the year. According to SACOG data, 266 persons of the City's total labor force were employed in farming, forestry, and fishing occupations, an increase of 9 percent since 2000 as shown in Table 23. Because of the predominance of agricultural production in County, it is probable that many farmworkers live in the City and work in other areas of the region. Detailed data regarding the specific occupations and wage levels of the City residents employed in farming, forestry, and fishing occupations is not available at the City level. In its Occupational Employment Statistics (OES) Survey Results, EDD reports that Yolo County, part of Sacramento-Arden Arcade-Roseville MSA, mean hourly wages in the agricultural industry range from \$9.47 for farmworker and laborers working in the crop, nursery, and greenhouse categories to \$30.01 for first-line supervisors/managers (see Table 24).

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Table 23
Farm Employment—Winters

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Occupation	2000	2007-2011	Change
Farming, fishing, and forestry	245	266	9%

Source: US Census, 2000; SACOG, 2013

Table 24
Farm Employment and Wages – Yolo County

Occupational Title	May 2012 Employment Estimates	Mean Hourly Wage	Mean Annual Wage
First-Line Supervisors/Managers of Farming, Fishing, and Forestry Workers	170	\$30.01	\$62,433
Agricultural Inspectors	80	\$22.80	\$47,435
Farmworkers and Laborers, Crop, Nursery, and Greenhouse	2,060	\$9.47	\$19,698
Farmworkers, Farm and Ranch Animals	130	\$12.97	\$26,975
Agricultural Workers, All Other	(3)	\$22.67	\$47,165
TOTAL	2,437		

Source: EDD, 2013

Farmworkers who are permanent City residents, particularly those who are part of large family households, face many of the same difficulties in obtaining suitable, affordable housing as other low-income families. Sound, affordable housing of sufficient size is a high priority need among farmworker households.

Among the County's main crops are tomatoes, hay, grapes, almonds, and rice. These crops require increased levels of labor during harvest seasons and migrant laborers help farmers to meet their labor needs during peak demand months. To address the regional needs of the migrant farmworker community, the County Housing Authority operates three state-owned migrant farmworker facilities as listed in [Table 25](#). According to Yolo County Housing's migrant housing director, the supply of migrant housing approximates the demand for that type of temporary housing. There is no extensive waiting list in Dixon and the facilities in Davis and Madison had vacancies as of May 7, 2008.

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To qualify for the housing, the adults must be farmworkers, except that the Davis and Dixon facilities now permit cannery workers. Families must also be relocating from at least 50 miles away. The migrant communities are supported by the State for 180 days; however, growers have requested that the housing remain open beyond the 180 day period and the Housing Authority has been able to cobble together the resources to increase the length of stay for families.

Table 25
Housing for Migrant Workers

Location	Units	Household Type
Madison	88	families and individuals
Davis	62	families and individuals
Dixon	82	families and individuals
Total	232	

"migrant"

Source: Yolo County Housing Authority

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HOMELESS

The HPAC conducted the HUD-required count of homeless individuals and families on January 29, 2009. There were no homeless individuals identified in the City of Winters. This is consistent with the findings of the January 30, 2007 count by HPAC which also did not locate any homeless persons in Winters. Using HUD criteria, the 2009 HPAC survey identified homeless people as individuals who were residing in the following conditions:

- Emergency shelters,
- Transitional housing, including using a voucher, but originally came from the sheets or emergency shelter,
- A location not meant for human habitation.

Individuals staying the night in motels without specified vouchers, individuals on waiting lists for vouchers, "couch surfing" in various homes, staying temporarily with friends or family are not included in the count. The count identified 491 homeless persons, with 489 of the homeless persons located in the County's largest cities (Davis, West Sacramento, and Woodland) and only two of the homeless persons located in a rural area.

An interview conducted with the City's Police Chief, echoed the results of the HPAC survey. The Police Chief indicated that the police force rarely comes across a homeless person and there is no "standing homeless population." There are no motels in the City that could serve as temporary housing. When asked about areas of overcrowding that may be an indication of homelessness via "couch surfing," he responded that there was no such area of overcrowding that has drawn police attention.

With the U.S./Mexican Border being more thoroughly monitored, many would-be migrant farm laborers are forced to remain in the U.S. year round. Such individuals are likely to find that adequate shelter is difficult to come by, especially, when the main goal is to return as much of a pay check to family in Mexico as possible.

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AGENCIES OFFERING PUBLIC ASSISTANCE TO HOMELESS AND OTHER SPECIAL NEEDS GROUPS

Homeless programs are primarily administered at the County level through HPAC. HPAC maintains a list of services for homeless and low-income families. The following is the list of housing and shelter related services.

Emergency Shelter

Davis Community Meals—530.753.9204

Provides beds for single adult men and women for up to seven days, three times per year. Beds provided on a first-come, first-served basis at 1111 H Street, Davis between 5:45 and 9:00 p.m. Additional cold weather shelter beds are available from November-March on a first-come, first-served basis.

Sexual Assault and Domestic Violence Center—530.661.6336

Provides emergency shelter and supportive services for victims of sexual assault and domestic violence.

Short Term Emergency Aid Committee—530.758.5444

Provides motel vouchers for Yolo County residents in need of temporary shelter. Customers must have an agency referral to receive services.

Yolo Crisis Nursery—530.758.6680 or toll-free 877.543.7752 (877.KIDSPLACE)

Provides a safe haven for Yolo County children less than 6 years of age, while parents/caregivers experiencing high levels of stress or significant hardship are provided with support and resources to resolve the crises or cope with the stress. Children may stay up to 30 days. Services are voluntary and confidential.

Yolo Wayfarer Center—530.661.1218

Provides the county's Cold Weather Shelter from mid-November – mid-March. The shelter is open the remainder of the year for Woodland residents. Check-in begins at 6:00 p.m. at 207 Fourth Street, Woodland.

Transitional Housing

Broderick Christian Center—916.372.0200

Provides family transitional housing and supportive services through a case-management approach with life skills classes.

Davis Community Meals—530.753.9204

Provides transitional housing for families and single adult individuals. Includes supportive services through a case-management approach.

Yolo Wayfarer Center—530.661.1218

Provides transitional housing for families and single adult individuals. Includes supportive services through a case-management approach. Family orientation on Tuesdays at 9:00 a.m. at Woodland Methodist Church, 212 Second St. in the Lamp Room (child care provided).

Permanent Supportive Housing

Community Housing Opportunities Corp (CHOC)—530.757.4452

Provides permanent supportive housing opportunities for very low-, low-, and moderate-income households. Call for locations and program details. CHOC owns and manages two apartment complexes in the City.

Davis Community Meals—530.756.4934

Cesar Chavez Apartments - Provides 52 affordable single bedroom apartment units, including 19 units of permanent supportive housing for special needs families and individuals in Yolo County.

Yolo Community Care Continuum—530.758.2160

Provides permanent supportive housing and short-term residential treatment for individuals with mental illness. Also offers day rehabilitation and support and referral services. Call for details. Some programs may require a referral from the County Department of Alcohol, Drug, and Mental Health Services.

Yolo County Housing—530.662.5428

Operates El Rio Villa which is located at 62 Shams Way. Adjacent to the City in the County which provides subsidized housing opportunities for families, the elderly, and disabled persons through administering year-round housing programs. Very low-income households of two or more persons, single people who are age 62 or older, and handicapped or permanently disabled individuals are eligible for the programs. Preference is given to those who live and work in County, veterans, and persons who have become displaced because of poor housing conditions. According to Yolo County Housing, there is a 3- to 5-year waiting list for their permanent housing programs.

HOUSING CHARACTERISTICS

HOUSING COMPOSITION

Table 26 shows annual changes in the composition of the City’s housing stock from 2000 to 2012. The majority of homes in the City are single-family detached units (72 percent). The City’s stock of 2-4 unit and 5+ unit structures has increased considerably, with multi-family units representing 19 percent of the City’s housing stock, an increase from 13 percent in 2000. Attached single family units represent 5 percent of the housing stock and mobile homes represent 4 percent of the housing stock.

Table 26
Housing Composition Estimates

	Total	SF detached	SF attached	2-4 units	5+ units	Mobile Homes
2000	1,967	1,532	106	67	183	79
2010	2,271	1,804	106	67	216	78
2012	2,371	1,715	109	183	276	88
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2012	21%	12%	3%	173%	51%	11%

Source: SACOG, 2012.

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Production during the Last Planning Period

The prior Housing Element planning period, as defined by HCD was from January 1, 2006 through June 30, 2013. Table 22 contains permit data tracked by the Construction Industry Research Board (CIRB) and modified by the City's Building Department for a preceding State-defined 2006-2013 planning period. The vast majority of housing production in the City overall was affordable multi-family units. ; In 2006, the Winters II affordable apartment project was permitted and in 2010, the 74-unit affordable Orchard Village project was permitted. Five single family homes, including one manufactured home and two second dwelling units, were permitted. The following are CIRB definitions:

- *Single-Family Housing*: Includes detached, semi-detached, rowhouse and townhouse units. Rowhouses and townhouses are included when each unit is separated from the adjacent unit by an unbroken ground-to-roof party or fire wall. Condominiums are included in single-family when they are of zero-lot-line or zero-property-line construction; when units are separated by an air space; or, when units are separated by an unbroken ground-to-roof party or fire wall.
- *Multifamily Housing*: Includes duplexes, 3-4-unit structures and apartment-type structures with five units or more. Multifamily housing also includes condominium units in structures of more than one living unit that do not meet the above single-family housing definition.

Table 27
Recent Housing Permit Activity (2006-2013)

Year	Single-Family	Multifamily	Total Permits Issued
2006	2	34	36
2007	3	0	3
2008	0	0	0
2009	0	0	0
2010	0	0	0
2011	0	0	0
2012	0	74	74
2013	0	0	0
TOTAL	5	108	113

Source: City of Winters, 2013

HOUSING OCCUPANCY

Vacancy

From 2000 to 2010, the vacancy rate in Winters increased from 2 percent (41 units) to 5 percent (113 units) as shown in Table 28. The majority of vacancies were in units for rent or for sale (65 units), with the remaining vacant units either rented or sold but not occupied (7 units), for seasonal, recreational, or occasional use (12 units), or other types of vacancies (29 units).

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**Table 28,
Housing Occupancy,**

	Total Vacant	For Rent	For Sale	Rented or Sold, Not Occupied	Seasonal, Recreation, Occasional Use	Other Vacant
2000	41	0	17	0	0	24
2010	113	40	25	7	12	29
Change	176%		47%			21%

Source: 2000 Census; SACOG, 2012.

Homeownership

In 2000 and 2010, homeownership among City households significantly exceeded that of households countywide. The homeownership rate in 2000 for the City was 69 percent, while countywide homeowners represented 53 percent of all households. This same relationship continued in 2010, when the Census reported the City's homeownership rate of 65 percent, and the countywide rate of 53 percent. As is shown in Table 29, 65% of households in Winters own their home and 35% rent. The homeownership rate has decreased by 4 percent since 2000.

**Table 29
Tenure (2010)**

	2000		2010	
	Number	Percent	Number	Percent
Winters				
Owner	1,314	68.9%	1,425	65.2%
Renter	593	31.1%	761	34.8%
Yolo County				
Owner	31,506	53.1%	37,416	52.8%
Renter	27,869	46.9%	33,456	47.2%

Source: SACOG, 2012

An analysis of homeownership rates by age in the City reveals that persons age 45 to 54 years old have the highest ownership rates (Table 30). The majority of the age groups in Table 30 have high homeownership rates that are similar to the city-wide homeownership rate (65.2 percent). The exception to this are the younger age groups, which have lower ownership rates; 88 percent of homeowners age 15-24 rent and 59 percent of homeowners age 25-34 rent. This is to be expected as persons of this age are just becoming established and generally do not have the means necessary to purchase their own home. On the other end of the spectrum, persons over the age of 75 have homeownership rates well above the City's overall population. Even though persons over the age of 75 are a small percentage of the population as a whole, this ownership rate is unusual, as persons of this age have frequently moved out of their homes and into a care facility.

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Deleted: (1,314 homeowners)
Deleted: (31,506 homeowners)
Deleted: By comparison, in 2000 homeowners in Woodland represented a little more than 58 percent of the households, while renters represented little less than 42 percent. Table 24 breaks down homeownership and rental rates among the different ethnic groups as identified by the 2000 Census.
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Deleted: equal to or above the ownership rate for the City's population as a whole (68 percent)
Deleted: with both the very young (15 to 24) and those ages 25 to 44 years old as exceptions. Persons age 15 to 24 have a substantially higher (two-thirds) rental rate than ownership rate.

Table 30
Homeownership Rates by Age (2010)

Age Group	Owner		Renter	
	Number	Percent	Number	Percent
15 to 24 years	8	1%	59	8%
25 to 34 years	117	8%	170	22%
45 to 54 years	259	18%	171	22%
45 to 54 years	476	33%	146	19%
55 to 64 years	283	20%	146	19%
65 to 74 years	166	12%	53	7%
75 to 84 years	74	5%	35	5%
85+ years	42	3%	15	2%
TOTAL	1,425	100%	761	100%

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Source: SACOG, 2012

Table 31 identifies homeownership rates by income level. The lowest ownership rate, 10 percent, is among extremely low income households with incomes less than 30 percent of the area median income. The highest ownership rate is among moderate income households earning 80 to 100% of the median income.

Table 31
Homeownership Rates by Income Level (2010)

	<= 30% of Median Income		30-50% of Median Income		50-80% of Median Income		80-100% of Median Income		100% or more of Median Income	
	#	%	#	%	#	%	#	%	#	%
Owner	24	10%	145	73%	139	42%	475	87%	625	76%
Renter	220	90%	55	28%	189	58%	70	13%	200	24%
TOTAL	244	11%	200	9%	328	15%	545	25%	825	39%

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Source: SACOG, 2013

AGE AND CONDITION OF HOUSING STOCK

The age and condition of the housing stock provides additional measures of housing adequacy and availability in many communities. Although age does not always correlate with substandard housing conditions, neighborhoods with a preponderance of homes more than 40 years old are more likely than newer neighborhoods to have a concentration of housing in need of deferred maintenance, updating of utilities or interior amenities, rehabilitation, or replacement. Homes with deferred maintenance usually exhibit signs of aging, such as peeling or faded paint, cracked siding, or missing or broken shingles or shakes, which suggest a need for repair or replacement of those components in the near future. Homes in need of rehabilitation require immediate

repair or replacement of components in disrepair to avoid health and safety problems. Homes in need of replacement require repair or replacement of so many components that it may be more cost effective to completely reconstruct the home or demolish and construct a new dwelling.

Table 32 shows that greater than half of all housing units in the City were constructed since 1980 (55 percent). This data reveals that most homes in the City are generally less than 30 years old—these newer dwellings are unlikely to need deferred maintenance, rehabilitation, or replacement.

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Table 32
Ages of Housing Units

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Year Constructed	Number of Units	Percentage
Built 1939 or earlier	196	9%
Built 1940 to 1949	152	7%
Built 1950 to 1959	185	8%
Built 1960 to 1969	187	8%
Built 1970 to 1979	290	13%
Built 1980 to 1989	545	24%
Built 1990 to March 2000	412	18%
March 2000 to 2004	261	11%
Built 2005 to 2010	43	2%
Total in 2010	2,271	100%

Source: SACOG, 2012

In May of 2008, the City Building Inspector, Redevelopment Manager, Housing Programs Manager, and an appraiser conducted a “windshield” housing conditions survey. The survey was conducted in parts of town with the oldest housing stock. A majority of the units in these older parts of town were surveyed and the survey results encompass most, if not all, of the deteriorating housing stock. The housing conditions data are presented in Table 33.

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Table 33
Housing Conditions Survey (2008)

Item	Single-Family Units		Multifamily Structures		Mobile Homes	
	Number	%	Number	%	Number	%
No Apparent Repair	268	73%	11	26%	83	95%
Modest Repair (e.g., paint, roof, windows)	95	26%	32	74%	4	5%
Major Repair (e.g., foundation, structure)	2	1%	0	0%	0	0%
Replacement (uninhabitable)	0	0%	0	0%	0	0%
Total Surveyed	365	100%	43	100%	87	100%

Source: City of Winters, May, 2008.

Table 34 identifies housing units in Winters with substandard conditions. Substandard, in this case, means a housing unit that has one or more of four housing unit problems: lacks a kitchen, lacks plumbing, has more than 1 persons per room, or has cost burden greater than 30%. A total of 2,142 occupied housing units were identified in Winters as part of the CHAS data. Of these occupied housing units, 44% have some type of housing problem. It is noted that 185 extremely low income units have a housing problem of some type, indicating an existing housing need for this income group. While the specific housing problem is not identified, it is anticipated that households earning 100% or more of median income primarily have housing problems associated with overpayment since this income group can typically afford a housing with a kitchen and plumbing, as well as an adequately sized unit to accommodate the family. The majority of extremely low, very low, and low income units that have a housing problem are renters.

Table 34
Estimate of Substandard Units

	Occupied Unit with 1 or More Problems	<= 30% of Median Income	30-50% of Median Income	50-80% of Median Income	80-100% of Median Income	100% or more of Median Income
Owner	580	25	145	95	65	250
Renter	360	160	55	115	35	0
TOTAL	940	185	200	210	100	250

Source: SACOG, 2012

OVERCROWDING

In general, overcrowding is a measure of the ability of existing housing to adequately accommodate residents. Too many individuals living in housing with inadequate space and number of rooms can result in deterioration of the quality of life in a community.

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The U.S. Census defines overcrowding as more than one person per room, excluding uninhabitable spaces such as hallways and bathrooms. Extreme overcrowding is often defined as more than 1.5 persons per room. Overcrowding results when either (1) the costs of available housing with a sufficient number of bedrooms for larger families exceeds the family's ability to afford such housing, or (2) unrelated individuals (such as students or low-wage single adult workers) share dwelling units because of high housing costs. This can lead to overcrowded situations if the housing unit is not large enough to accommodate all of the people effectively.

Table 35 summarizes the overcrowding status in the City and County based on 2010 Census data. Approximately 7 percent of the City's occupied housing units were overcrowded, compared to 7.5 percent reported in the 2000 Census. Approximately 5 percent of the County's housing units were overcrowded in 2010, representing a reduction from the 6 percent reported by the 2000 Census. In Winters, there are no severely overcrowded units (units that have more than an average of 1.51 persons per room).

Comparably, there is a slightly higher rate of overcrowding in the City than exists within the housing market countywide. However, while the majority of overcrowded units in the City are owner occupied, the majority of overcrowded units in the County are renter occupied.

Table 35
Persons per Room in All Occupied Housing Units (2010)

	Total Occupied Units	Owner Occupied Units		Renter Occupied Units		Owner & Renter Occupied Units
		Over-crowded	Severely Over-crowded	Over-crowded	Severely Over-crowded	1.0 or less
Winters	2,155	95	0	65	0	1,995 / 93%
Yolo County	67,500	695	180	1,740	725	64,160 / 95%

Source: SACOG, 2012

HOUSING COSTS

Rental Housing

Very few units are currently available for rent in Winters. Two bedroom apartment units are listed from \$900 to \$1,050 (rent.com, 2013) and a survey of rental units on Craigslist.com identified three units with rates ranging from \$1,200 for a two bedroom/one bath home to \$2,000 for a three bedroom/two bath home on a large lot.

The median gross rent from the 2006-2010 ACS was \$984, an increase of 42 percent from the 2000 gross rent of \$692 (SACOG, 2012).

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Deleted: Table 30 shows that in 2000, 9.9 percent of renter-occupied units and 6 percent of owner-occupied units were defined as overcrowded in the City. In contrast, 9.6 percent renter-occupied and 3.1 percent owner-occupied units were overcrowded in the County.
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Deleted: Table 31 provides current information on rents being charged for non-income-restricted apartments in the City. These market units range from \$650 to \$900 for apartments and less for the trailers on 11 Baker Street. There are no three bedroom units listed. Single-family homes are also available for rent in the City with an advertised monthly rent of \$1,500 for a three bedroom.

The construction of non-income restricted apartment buildings is currently financially infeasible without subsidy given current construction and land costs in contrast to market rents for apartments.

Mobile Home Park

Winters Mobile Home Park is the only mobile home park in the City. This park has 75 mobile home spaces which rent for \$340 to \$380 per month for the pad and five recreational vehicle (RV) spaces which rent for approximately \$400 per month. As referenced in the Housing Condition Survey displayed in Table 33, 4 of 75 were evaluated to need modest rehab; the rest are not in need of repair.

The HUD-published 2013 fair market rents for the County area are provided in Table 36.

**Table 36,
Fair Market Rents for Existing Housing in Yolo County (2008)**

Studio	One Bedroom	Two Bedroom	Three Bedroom	Four Bedroom
\$741	\$801	\$1,082	\$1,594	\$1,860

Source: HUD, 2013

Home Prices

From 2003 to 2007, the median sales price of a home in Winters increased from \$300,500 to \$378,000. RealtyTrac reports a current median sales price of \$300,000, it is likely that this includes more expensive homes typically on large lots in the Winters zip code that are in the unincorporated County. According to MetroListMS, recent home sales in Winters have ranged from \$109,000 for a two-bedroom/one bath home to \$332,000 for a four bedroom/three bath home, with a median price of \$210,000. While MetroListMLS shows three sales over \$329,000, these homes are located in the unincorporated area of the County in the vicinity of Winters.

There are 11 homes currently listed for sale in Winters, with a median sales price of \$262,5000 and a range from \$155,000 for a 1,490 square foot four bedroom/two bath home to \$315,000 for a 1,474 three bedroom/two bath home.

As shown in Table 37, median home values have increased from \$147,800 in 2000 to \$349,300, an increase of 58%. Home values in Yolo County increased comparably.

**Table 37,
Median Housing Value,**

	2000	2006-2010	
Yolo County	\$164,400	\$391,300	58%
Winters	\$147,800	\$349,300	58%

Source: SACOG, 2012

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**Deleted: Table 31
Market Rate Rentals in Winters**

Complex	1 be
Creekside Apartments 208 Grant Avenue Apts. 108 Grant Avenue Apts. East Street Apts. Sylvestri Apt. (Anderson Ave.) 11 Baker (trailers)	

Total

Source: City of Winters, May 2008

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Deleted: Table 33 lists prices of single-family resale homes that were sold in 2007. The highest percentage of homes sold in the City in 2007 was three-bedroom homes (67 percent), followed by four-bedroom homes (24 percent).

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Table 34 is a list of median and average resale home prices for the City and other jurisdictions in the region. The median price for all jurisdictions, with the exception of Davis, decreased from 2006 to 2007. Analysts expect the decline in home prices to persist at least through 2008. Winters enjoys relatively affordable home sales prices relative to Davis and Dixon.

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LOWER INCOME HOUSEHOLDS OVERPAYING

A standard measure of housing affordability is that average housing expenses should not exceed 30 percent of a household's income. Those who pay 30 percent or more of their income on housing may have trouble affording other necessities; however, individual circumstances that can affect the ability to afford housing vary, such as other long-term debt payments, the number of household members, and other large ongoing expenses (such as medical bills). Since it is impossible to consider each household's individual circumstances, the 30 percent rule provides a general measure of housing affordability for the average household. Data detailing overpayment from the 2000 Census are displayed in Table 38.

Based on the 2005-2009 CHAS data provided by SACOG, 894 (41 percent) of the 2,155 households in the City pay 30 percent or more of their income on housing. As summarized in Table 38, the majority of households overpaying for housing are homeowners. The income group with the most households overpaying is the above moderate income group with 235 households overpaying, followed by the extremely low income group with 184 households overpaying.

Table 38
Households by HUD Income Category Paying 30-50% of Income for Housing

	TOTAL	Extremely Low Income ≤30% of Median	Very Low Income 30-50% of Median	Low Income 50-80% of Median	Moderate Income 80 to 100% of Median	Above Moderate Income 100%+ of Median
Owner						
Paying 30-50%	359	4	20	60	55	220
Paying 50% +	185	20	105	35	10	15
Renter						
Paying 30-50%	165	65	10	55	35	0
Paying 50% +	185	95	45	45	0	0
Total Households Overpaying		184	180	195	100	235

Source: SACOG, 2012

AFFORDABILITY

Table 39 shows a percentage of affordable rental units at each income level in 2013. According to SACOG data, the median gross rent was \$984 in the City. People with extremely low and very low-incomes had few affordable rental housing options, generally limited to subsidized units. Very low income households can afford a for-sale home, with home prices currently starting in the low \$100,000 range.

Households in the low income range can afford the median rent as well as for-sale homes at entry prices. People with low-incomes had more options than those with very low-incomes. Moderate income households can afford both market rate rental apartment and homes, as well as for-sale homes.

No. of Bedrooms	Houses Sold
1	0
2	1
3	22
4	8
5	2
Total	33

Source: MetroList MLS, 2007.

[1] According to City staff, homes located outside City limits.

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Table 34
Median Home Prices for Winters and Surrounding Areas (Resale Only) ... [1]

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Table 39
Sales Price and Rent Affordability by Income Level

Household Size	Extremely Low-Income			Very Low-Income		
	(30% of Median)	Rent	Home Sales Price	(50% of Median)	Rent	Home Sales Price
1 Person	\$16,150	\$404	\$53,520	\$26,950	\$674	\$99,300
2 Persons	\$18,450	\$461	\$61,640	\$30,800	\$770	\$112,550
4 Persons	\$23,050	\$576	\$77,200	\$38,450	\$961	\$138,500
6 Persons	\$26,750	\$669	\$89,560	\$44,650	\$1,116	\$159,200

Household Size	Low-Income			Moderate-Income		
	(80% of Median)	Rent	Home Sales Price	(120% of Median)	Rent	Home Sales Price
1 Person	\$43,050	\$1,076	\$162,920	\$64,600	\$1,615	\$244,000
2 Persons	\$49,200	\$1,230	\$184,080	\$73,850	\$1,846	\$275,840
4 Persons	\$61,500	\$1,538	\$226,150	\$92,300	\$2,308	\$339,300
6 Persons	\$71,350	\$1,784	\$259,160	\$107,050	\$2,676	\$389,480

Deleted: It is important to note that the percentage of rental units affordable in the low- and moderate-income groups is cumulative and includes the percentage from the previous income group. Also, households of many income levels will compete for housing in the same price range, so the existence of lower-cost units does not mean that such units are actually available to lower-income households.

Table 39 provides a comprehensive look at income levels and home prices based on information presented in previous tables. Market rate rental units appear to be affordable for households earning the 80 percent of County median or more. While units sold during 2007 would be considered as being sold at attainable prices for a few families making 120 percent of County median or below, the median sales price for 2007 would have been beyond reach for even moderate income families assuming conventional financing terms.

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Source: CNN.com affordability calculator. Rents are gross rents, with no utility allowance. Home sales prices assume a 30-year mortgage at 6% with a downpayment of \$5,000 to \$35,000, based on income level, 1% property tax rates.

III. CITY AFFORDABLE HOUSING DEVELOPMENTS AND PROGRAMS

INVENTORY OF ASSISTED RENTAL HOUSING UNITS

The City is fortunate to have six income-restricted apartment complexes serving very low income individuals and families and the elderly. The majority of the City's multifamily units in buildings with 5 or more units are income restricted. Table 40 displays the list of these rental developments along with the main source of subsidy.

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Table 40
Assisted Rental Units

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Property	Total Units	Subsidized Units	Source	Type	Year Built	Subsidy Expiration
Winters Village (formerly Winters II) 116 East Baker Street	34	34	USDA 5	Family	2003	2063
Orchard Village 955 Railroad Avenue	74	73	LIHTC, CTCAC	Family	0	2065
Winters Senior Apartments 400 Morgan Street	38	37	LIHTC, USDA	Senior	1994	2043
Almondwood Apartments 801 Dutton Street	39	38	LIHTC, USDA 538	Family	1984	2052
Winters Apartments 110 East Baker Street	44	44	LIHTC, CTCAC	Family	2007	2058
Cradwick Building 17 Main Street	6	6	CDBG, CHRP-R	Studio	1997	2053
TOTAL	235	232				

AT RISK PROJECTS

Over the past several decades, hundreds of thousands of affordable rental housing units have been constructed in California with the assistance of federal, State, and local funding (loans or grants) that restricted rents and occupancy of units to low-income households for a specified period. The City contains five such assisted rental housing developments. Once the period of rent/occupancy expires, a property owner may charge market rents. Low-income occupants can be displaced when rents rise to market levels. The housing element must identify any such publicly assisted rental units eligible for conversion, and include a program to address their preservation, if possible.

The inventory of assisted units includes a review of all multifamily rental units under federal, state, or local programs, including HUD programs, State and local bond programs, redevelopment programs, and local in-lieu fees (Inclusionary, density bonus, or direct assistance programs). The inventory also covers all units that are eligible for

change to non-low-income housing units because of termination of subsidy contract, mortgage prepayment, or expiring use restrictions. [Table 40 identifies assisted projects in Winters.](#) There are no at-risk housing projects in Winters.

The City takes an active and supportive role in the preservation of assisted rental housing. The following is a description of two projects that have faced the issue of expiring use restrictions and the efforts to maintain the affordability levels.

WINTERS APARTMENTS

The owner of the Winters Apartments decided to opt out of his 44-unit apartment complex. The complex provides Rural Development Section 515 contracts to all 44 units. CHOC purchased the housing complex, rehabilitated the units, and requested financial assistance from the City. The City provided a grant of \$250,000 from redevelopment housing set-aside funds and a loan/grant of \$185,000 through the use of Community Development Block Grant Program Income funds [to assist in maintaining the complex as affordable housing.](#)

ALMONDWOOD APARTMENTS

The Central Valley Coalition, a non-profit housing developer, has purchased Almondwood Apartments and is in the process of obtaining financing which will maintain the property's affordability for 55 more years. The City's Redevelopment Agency is currently negotiating a loan and grant agreement with the developer utilizing low-income housing funds with the anticipation that an agreement will be executed summer 2008. [The City committed funds and worked with the developer to secure acquisition-rehabilitation funding through USDA Rural Development to ensure the long-term affordability of these units.](#)

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VALUE IN PRESERVATION

The cost of conserving the assisted units is estimated to be significantly less than that required to replace the units through new construction. Conservation of assisted units generally requires rehabilitation of the aging structure and re-structuring the finances to maintain a low debt service and legally restrict rents. Construction costs, land prices and land availability are generally the limiting factors to development of affordable housing, it is estimated that subsidizing rents to preserve assisted housing is more feasible and economical than new construction. As an illustration, the Winters II apartments which were recently completed in the City cost an estimated \$300,000 per unit to construct, not including land. The preservation of the Almondwood Apartments, mentioned above, is estimated to cost \$170,000 per unit.

Acquisition and rehabilitation project include complexities that new construction projects do not. Additional items to consider, however, include the cost of relocating existing tenants, the uncertainty involved with rehabilitating property (i.e., it is difficult to truly predict the level of rehabilitation necessary until the work begins), and the lack of available subsidy funds for rehabilitation in contrast to new construction projects. Overall, acquisition/rehabilitation projects tend to be more complicated and more difficult to undertake successfully.

There are several non-profit organizations active in the region that have the managerial capacity to own and manage, and have expressed an interest in being notified of the availability of assisted rental housing. Table 41 lists the organizations interested in acquiring at-risk housing in Yolo County; additional qualified entities that are active in all counties are identified on HCD's website at: www.hcd.ca.gov/hpd/hrc/tech/presrv.

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Table 41
Non-Profit Housing Organizations Interested in Acquiring At-Risk Housing (Yolo County)

Qualified Entity Name	Address	City	Phone Nu
ACLC, Inc	315 N San Joaquin St	Stockton	(209) 461
C. Sandidge and Associates	2200 San Pablo Ave # 202	Pinole	(510) 961
Christian Church Homes of Northern California, Inc.	303 Hegenberger Road, Ste. 201	Oakland	(510) 631
Community Housing Opportunities Corporation	1490 Drew Ave., Suite 160	Davis	530)75
Eskaton Properties Inc.	5105 Manzanita Ave	Carmichael	(916) 331
Nehemiah Progressive Housing Development Corp.	1851 Heritage Lane, Ste. 201	Sacramento	(916) 231
Rural California Housing Corp	3120 Freeboard Drive, Suite 201	West Sacramento	(916) 441
Sacramento Mutual Housing Assoc.	3451 Fifth Ave	Sacramento	(916) 451
Sacramento Valley Organizing Community	3263 1st Ave	Sacramento	(916) 451 (916) 451
Sacramento-Yolo Mutual Housing Association	8001 Fruitridge Road, Suite A	Sacramento	
Solano Affordable Housing Foundation	2400 Hillborn Rd, Lower Level	Fairfield	(707) 421
Yolo Mutual Housing Association	No contact information provided		

Source: HCD, 2013

CITY AFFORDABLE HOUSING PROGRAMS

The City has developed a comprehensive set of land use and financing tools to increase and preserve the supply of affordable housing within its jurisdiction. The following are brief descriptions of those programs. A more comprehensive description of each program is found in the Housing Element update.

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LAND USE PROGRAMS

Inclusionary Housing

Chapter 17.200 of the Municipal Code requires at least 15 percent of all new development consisting of five or more housing units to be affordable to persons of very low-, low-, or moderate-income households, with 6 percent of new housing being affordable to very low-income households and 9 percent being affordable to low- or moderate-income households. The inclusionary housing requirement does not apply to development projects within the Community Development Agency redevelopment area that contain fifteen or fewer residential units; this provision will expire at the end of 2013. While the City encourages units to be included on-site, a developer may fulfill the requirement through multiple options, including land dedication, off-site construction, acquisition, rehabilitation, and conversion of market rate units, conversion of market rate units, accessory units, inclusionary housing credits, payment of in-lieu fees, cooperative ventures, sweat equity projects, a combination of the above, or other alternatives proposed by the developer. The City may grant, at its discretion, a variety of incentives and assistance mechanisms, including fee waivers or deferrals, inclusionary housing credits, local public funding, modification of development standards, and mixed use projects, upon request of the developer.

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Density Bonus

The City's Density Bonus Ordinance (Section 17.60.030 of the Municipal Code) provides for greater densities in exchange for the development of affordable housing. The City will revised its Density Bonus Ordinance in 2012 to bring it into compliance with current State law. Density bonuses are provided in accordance with Government Code Section 65915 et seq, allowing up to a maximum 35 percent density bonus to promote affordable and/or senior housing units and to promote affordable units in condominium conversions. Consistent with state law, the ordinance provides for incentives and maximum parking requirements.

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FINANCING PROGRAMS

The City generates resources through its redevelopment agency which it uses to finance affordable housing developments. In recent years, the redevelopment funds have been used to support the preservation of the Winters Apartments and the construction of Winters II Apartments.

The City also sponsors HOME applications on behalf of affordable housing developers and accesses Community Development Block Grant funds from the State to support the City's first-time homebuyer and low income, senior housing rehabilitation programs.

IV. FUTURE HOUSING NEEDS

REGIONAL HOUSING NEEDS ALLOCATION (RHNA)

State law (California Government Code Section 65584) requires that each city and county plan to accommodate a fair share of the region's housing construction needs. In urban areas, State law provides for councils of governments to prepare regional housing allocation plans that assign a share of a region's housing construction need to each city and county. In the six-county greater Sacramento region (comprising the counties of Sacramento, Placer, El Dorado, Yolo, Sutter, and Yuba), SACOG is authorized under state law to determine the future housing needs for the region. SACOG adopted a regional housing allocation plan in September 2011, called the "2013-2021 Regional Housing Needs Plan". This plan covers the period from January 1, 2013, through October 31, 2021 (planning period). The plan identifies the Regional Housing Needs Allocation (RHNA), which establishes the total number of housing units that each city and county must plan for within the planning period.

SACOG's methodology is based on regional population and housing forecasts developed for the 2035 Metropolitan Transportation Plan (MTP) Update. The numbers of housing units assigned in the plan to each jurisdiction are goals that are intended to address the minimum new housing construction need from anticipated population growth in the region.

The City must demonstrate that it will provide adequate sites to accommodate the required units. However, the City is not obligated to build any of the units itself or finance their construction. According to the RHNA, the City has a total housing construction need of 319. The City's projected extremely-low income housing need is 38 units, 50 percent of the allocation for very low units. Table 42 shows the City's 2013-2021 RHNA.

Table 42
Regional Housing Needs Allocation (2013-2021)

	Very Low (30-50% of Median Income)	Low (50- 80% of Median Income)	Moderate (80 to 120% of Median Income)	Above Moderate (120%+ of Median Income)
Allocation	76	54	59	130
Percent	23.8%	16.9%	18.5%	40.8%

Source: SACOG, 2012

No units have been constructed to date.

AREAS WITH POTENTIAL FOR RESIDENTIAL DEVELOPMENT

The City has identified 15 sites with the potential for short and medium term residential development. Table 43 provides a list of these sites and zoning information. There are approximately 178.81 acres of undeveloped or underdeveloped land which are not impacted by flooding issues that are likely to be developed for residential use during the

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planning period. This land has the potential to accommodate 1,179 new units in various residential and mixed use developments.

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Of the City's potential sites, Sites 1 through 6 have land use entitlements and Site 7 has a potential project, as described in greater detail below. As approved, the six entitled sites will provide 39 very low, 40 low, 20 moderate, and 581 above moderate income units. Two of the developers have requested to pay in-lieu fees rather than construct the affordable units, as described below. These requests have not yet been considered by the City Council. The City's Successor Agency owns Site 7 and is working with an affordable housing developer to provide 20 very low, 20 low, and one market rate unit on 1.50 acres of the site, as described below.

The potential for residential development for each site is described in detail below and the sites are identified on **Map 1**.

Table 4.3 Inventory of Housing Sites

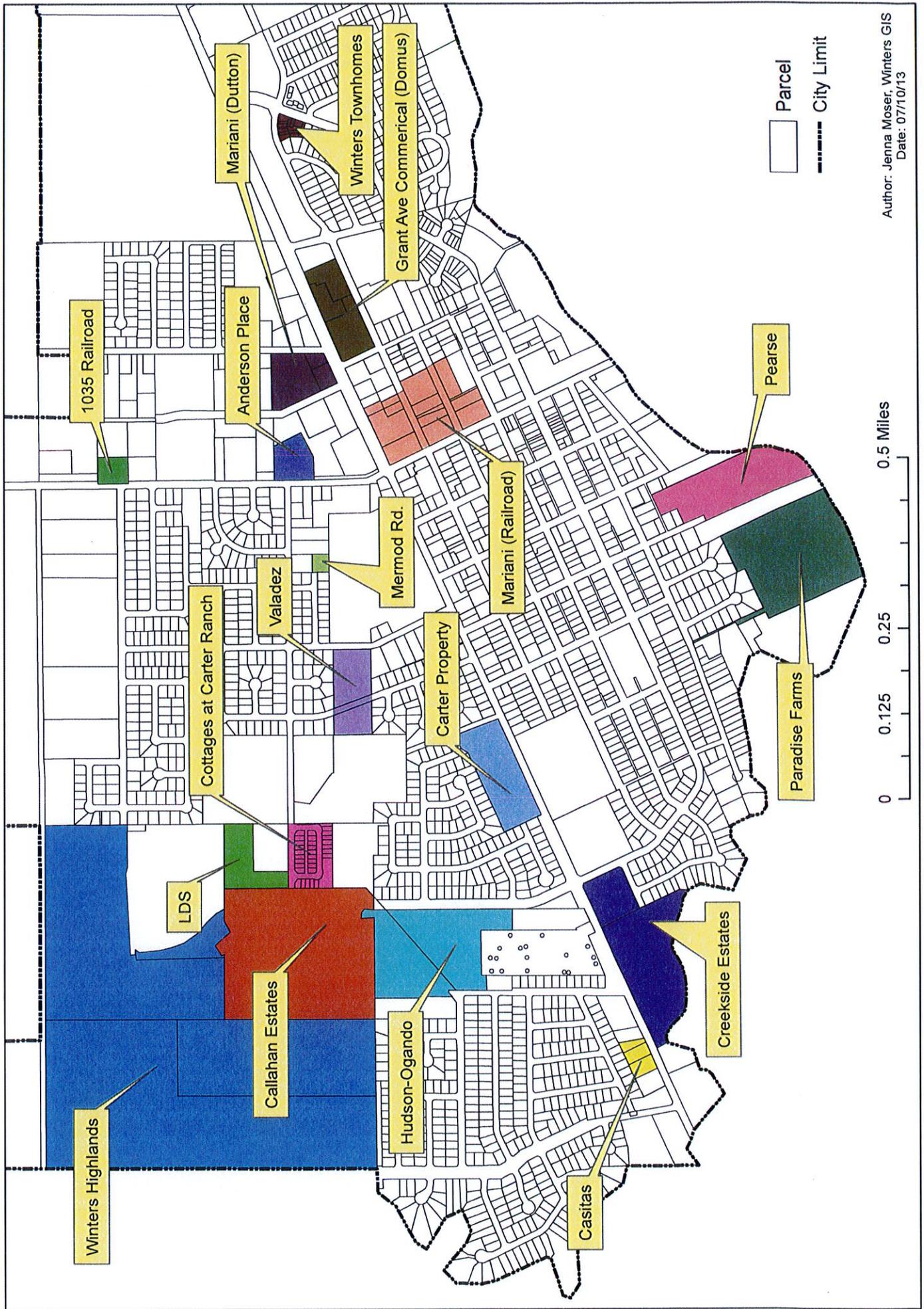
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#	Name	Applicant	Street Name/APN	Acres	Zoning (Density)	General Plan Land Use	Affordability			Total or Potential Units	
							VLI	LI	Mod		
1	Callahan Estates	Hofmann Land Dev. Company	Anderson Avenue 030-220-22	26.44	R-1 (7.3)	LR	7	7	4	102	120
2	Creekside Estates	Don Miller	Grant Avenue & Main Street 003-430-12 & 003-120-04	13.75	R-2 (8.8)	MR	1	2	1	36	40
3	Winters Highlands	Granite Bay Holdings	Moody Slough Road 030-220-17, 19, & 33	101.54	R-1 (7.3), R-2 (8.8), R-4 (20), P-R & O-S	LR, MR, HR, PR, & OS	26	25	15	377	443
4	Hudson-Ogando	Hofmann Land Dev. Company	Main St./003-430-13 & 003-430-05	15.97	R-1 (7.3), R-3 (10)	LR, MHR	5	6	0	61	72
5	Casitas at Winters	Mark Power, Napa Canyon LLC	West Grant Avenue 003-45-15, 003-45-16, 003-45-17	1.27	C-1 (10), PD	NC	0	0	0	5	5
6	Winters Townhomes		E. Main Street 038-210-01 & 02 thru 11	0.66	C-1 (10)	NC	0	5	0	8	13
			Total Entitled Projects	159.44			39	40	20	581	680
7	Grant Avenue Commercial	Domus Development (parcels City-owned)	Grant Avenue: 1.50 portion of 003-370-028 through -030	1.50	C-2 (20)	CBD	20	20	0	1	41
			Total Pending Projects	1.50			20	20	0	1	41
8	Cottages at Carter Ranch	Sacramento Pacific Development	Cottage Circle 030-391-06	0.47	R-2 (8.8)	MR	0	0	6	0	6
9	Pearse Parcel		Third Street 003-241-1	3.39	R-1 (7.3), O-S	LR, OS	0	0	0	4	4
10	Anderson Place		Railroad Avenue 003-322-20-1	2.13	C-2 (20), O-F (10), PD	CBD, O-F	1	2	1	24	28
11	Carter Property (aka Mary Rose Gardens)		Grant Avenue 003-524-19	5.69	R-2 (8.8)	MR	1	3	1	25	29

#	Name	Applicant	Street Name/APN	Acres	Zoning (Density)	General Plan Land Use	Affordability				Total or Potential Units
							VLI	LI	Mod	Above Mod	
12	LDS		Anderson Avenue 030-220-34	3.29	R-1 (7.3)	LR	1	1	1	14	17
13	Valadez		Hemenway Street 003-391-05 & 003-392-01	4.21	R-1 (7.3), PR	MR, PR	1	1	0	12	14
14	Mariani Properties (Railroad)		Railroad Avenue 003-160-03,-04,-10,-23,-25,- 33,-47,-48,-53,-54,-55,-62,- 63,-64	8.49	DB	DB	10	0	15	142	167
15	Mariani Properties (Dutton)		Dutton Street 003-321-01, 003-321-03, 003-321-04	3.96	C-2 (20)	CBD	4	0	5	51	60
16	Paradise Farms LLC (Liawi Village)		Liawi Village 030-230-17	15.01	R-1 (7.3) & OS	LR	6	0	10	93	109
17	1035 Railroad Avenue		1035 Railroad Avenue 003-360-010	1.09	R-4 (20)	HR	10	10	0	0	20
18	0 Mermod Road		0 Mermod Road 003-282-020	0.49	R-2 (8.8)	MR	0	0	4	0	4
Total Unentitled Projects				48.23			34	34	16	43	365
Totals				207.11			93	76	63	947	1,179
RHNA Allocation							76	54	59	130	319
Surplus							17	22	4	817	860

Source: City of Winters, 2013

Housing Element Current Project List



Author: Jenna Moser, Winters GIS
 Date: 07/10/13

The City had received proposals for many residential projects in the past decade. With the slow down of the economy, particularly in the residential market, only a small number of infill units and two affordable rental projects were constructed since 2005. Though the City has entitled 686 residential units in five development projects, due to current market conditions, the developers of these units have not moved forward with the projects. To support the eventual development of these projects, the City has been working closely with applicants and renegotiating development agreements as feasible.

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The City set the following goals and executed development agreement amendments with three subdivisions in December 2007. The goals of the amendments are:

- Extend the life of development projects.
- Ease cash flow requirements for developers.
- Provide flexibility for timing and phasing of project development.
- Establish a timing scenario for installation of key infrastructure.
- No loss of the intended public benefit.
- Coordination during the economic downturn.

SITE CONSTRAINTS AND DESCRIPTIONS

The City Engineer reviewed the 15 sites identified for residential development and indicated that providing water and sewer capacity for each development will not be a problem. A more detailed description of water and sewer infrastructure is provided in Chapter V. The flood overlay area is not an issue for the residential portion of any of the identified sites.

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Some sites are completely ready for development with utilities stubbed to the site; others will need to build some portion of their infrastructure but the City is ready to serve those sites once the infrastructure is in place. The most significant constraint for all of the following developments is market conditions. As mentioned above, the City is working with several developers, renegotiating development agreements, to assist them in moving forward with their plans.

Entitled Projects

1. Callahan Estates (APN 030-220-49)

The City Council approved the First Amendment to the Development Agreement on January 20, 2009 for this 26.436-acre project proposed by the Hoffmann Land Development Company. The First Amendment extended the agreement to December 31, 2016. Zoning for the vacant project site is Single-Family, 7,000 Square Foot Average Minimum (R-1); the project is proposed for 120 single-family dwelling units. The City's 15-percent affordable housing requirement is expected to be achieved through duplexes. The project will contain 7 very low income units, 7 low income units, and 4 moderate income units. The site is within walking distance from intermediate and middle schools, as well as a school district agricultural facility. Due to the current economic situation, neither staff nor project developer can forecast when construction of the project will commence. The City Council is scheduled to consider an amendment to the

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Development Agreement that would allow the affordable restricted units to be constructed off-site, facilitated by the payment of an in-lieu fee,

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2. Creekside Estates (APN 003-430-12 & 003-120-04)

The City Council approved a development agreement and tentative subdivision map for this project on April 19, 2005 for this 13.75-acre project. The City Council approved the First Amendment to the Development Agreement on December 20, 2011, with the agreement extended to December 20, 2019. Zoning for the project site is Single-Family, 6,000 Square Foot Average Minimum (R-2); the project is proposed for 40 single-family dwelling units. The project will contain 1 very low income units, 2 low income units, and 1 moderate income unit. The southerly boundary of Creekside Estate is Dry Creek. As a result, a 50-foot building setback measure from top of the high bank (of Dry Creek) is required for all of the proposed lots that border Dry Creek to ensure creek bank stabilization. The vacant site has frontage on Grant Avenue and Main Street, and development of the project may benefit from the public infrastructure located in Grant and Main.

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A Development Agreement for the project was recorded on December 22, 2005. The term of the Development Agreement is six (6) years, commencing on the date it was recorded.

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3. Winters Highlands (APN 030-220-17, 19, 40, & 50)

The City Council approved the Second Amendment to the Development Agreement on January 6, 2009. The Second Amendment extended the agreement to December 31, 2016. The project is proposed to include 413 single-family and 30 multifamily residences on the vacant site. The project also includes a 10-acre park/open space (wetland) area. The City's 15-percent affordable housing requirement is expected to be achieved through the multifamily units, duplexes, and possibly some of the small single-family lots. The project will contain 26 very low income units, 25 low income units, and 15 moderate income units. Due to the current economic situation, neither staff nor project developer can forecast when construction of the project will commence.

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4. Hudson-Ogando (APN 003-430-33, & 003-430-34)

City Council approved the First Amendment to the Development Agreement on January 20, 2009 for this 15.968-acre development. The First Amendment extended the agreement to December 31, 2016. The developer is proposing to construct 72 single-family units on the vacant site and a 2.149-acre portion of the project was used for a police/fire/public works corporation yard facility. The City's fifteen percent affordable housing requirement is expected to be achieved through small lot, single-family units. As approved, the project will contain 5 very low income units and 6 low income units. The City Council is scheduled to consider an amendment to the Development Agreement that would allow the affordably restricted units, with the exception of the units targeted to moderate income households, to be constructed off-site, facilitated through the payment of an in-lieu fee. If the amendment is approved, the project would contain 7 moderate income units

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The site is within walking distance of the middle and intermediate schools. A portion of the site will benefit from the infrastructure constructed on Main Street north of Grant Avenue for the completed Carter Ranch project. A portion of this project is anticipated

to be developed by Mercy Housing Corporation through its self-help program. Those 11 units will be available for low and very low income households.

Due to the current economic situation, neither staff nor project developer can forecast when construction of the project will commence.

5. Casitas at Winters (APN 003-450-15, 003-450-16, & 003-450-17)

The City Council approved a rezone of a commercial property to residential and Planned Development Permit on January 15, 2008. The owner is proposing to develop 5 residential units on the vacant site which is located on West Grant Avenue, east of Tomat's restaurant. No affordable units are proposed within this project.

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6. Winters Townhomes (038-210-01 through 11)

All entitlements for this 18-unit project were approved. The builder constructed the first 5 units and had been prevented from selling the units because of the downturn in the market and some regulatory issues being resolved with the State Department of Real Estate. The first 5 units are currently being rented out. Construction of the additional 10 units is on hold. The units would be located on vacant parcels and are planned to target 5 very low income and 8 above moderate income households.

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The project consists of two parcels (totaling 1.16 acres) located at the intersection of East Main and East Baker Streets. A density bonus of 25-percent and a Planned Development (PD) overlay to provide flexible yard setbacks were incorporated into the project.

Pending Projects

7. Grant Avenue Commercial (Liwai Village) (APN 003-370-028 through -030)

This 4.52 acre vacant site is located on Grant Avenue, with excellent proximity to the local grocery store as well as medical and dental offices. The General Plan Land use Designation for the property is CBD (Central Business District), and the Zoning Designation is C-2 (Central Business District).

The site was purchased in foreclosure by the City's Redevelopment Agency, and the Successor Agency is working on the sale and development of the site. The City is in discussions with Domus Development, a non-profit housing developer, for the development of a 1.5 acre parcel carved out from the Grant Avenue Commercial project. The project site will support 41 units, given the existing zoning and assuming a 35% density bonus. 40 units would be targeted to very-low and low income households, with the manager's unit (1) uncovered by affordability restrictions. The developer anticipates seeking Low Income Housing Tax Credits for the project. It is anticipated the affordability of the units would be split evenly between very-low and low income units (20 very low & 20 low); however, that could change slightly, based on project funding sources.

Unentitled Projects

8. Cottages at Carter Ranch Phase II (APN 030-391-06)

The applicant, Sacramento Pacific Development, which completed a 30-unit detached single-family unit development had proposed to develop 6 more units on a vacant

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parcel, located on the north side of the Rancho Arroyo Detention Facility. The planned units will target moderate income households.

The tentative subdivision map was approved by the Planning Commission in November of 2004. Infrastructure for this project is linked to Callahan Estates. The Carter Ranch Cottages will require an easement from Callahan Estates to resolve drainage issues. Due to economic conditions, the 6 units were not constructed and the tentative map has expired.

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9. Pearse Parcel (APN 003-241-1)

On October 9, 2007 the Planning Commission approved a proposal for a 4 unit parcel map on the south end of Third Street; this site is mostly vacant with one small area of the site used for parking and agricultural structures. The applicant will be applying for a map extension in July 2009. No affordable units are proposed within this project.

10. Anderson Place (APN 003-322-20)

The City Council approved the Development Agreement on June 5, 2007 for a mixed use property at 723 Railroad Avenue. The project will contain 28 mostly attached single-family residences. One of the units is to target very low income households. In addition, 2 low income units and one moderate income unit will be included in the Project.

Anderson Place is a priority infill project; the site currently has a vacant warehouse. The Downtown Specific Plan identifies this parcel for reuse as infill residential. On June 3, 2008, the term of the development was extended to December 31, 2016, and the tentative map was extended to December 31, 2013. Due to the current economic situation, neither staff nor project developer can forecast when construction of the project will commence.

11. Carter Property (aka Mary Rose Gardens) (APN 003-524-19)

A planning application was submitted on February 14, 2006 to develop 26 single-family homes and one duplex unit on this 5.69 acre parcel, which currently has one single family unit and a variety of other structures and outbuildings. However, the applicant declined the option to purchase the property. As a result, this project is currently inactive.

The infrastructure of the Carter Ranch Phase I and II Subdivisions—particularly the street, water, and sewer facilities—was designed to incorporate this parcel, which borders both subdivisions, for future residential development. Zoned Single-Family, 7,000 Square Foot Average Minimum, the parcel could accommodate 50 residential units based on 5.11 units per acre. At this property, 1 very low income units, 3 low, and 1 moderate income units are projected.

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12. Latter-Day Saints Church Property (APN 030-220-34)

The Latter-Day Saints (LDS) Church owns this 3.29-acre parcel, which is zoned Single-Family, 7,000 Square Foot Average Minimum (R-1). The vacant property borders the local LDS church property at the far west end of Anderson Avenue. Development of the property would benefit from the public infrastructure constructed for either Winters Highlands or Callahan Estates or both projects. The site is within walking distance from middle, elementary, and high schools. The property could accommodate 24 dwelling

units based on 7.3 units per acre. At this site, 1 very low, 1 low, and 1 moderate income units are inventoried.

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13. Valadez Property (APN 003-391-05 & 003-392-01)

Of the 4.21 acres within this vacant site, 2.792-acres are zoned Single-Family, 6,000 Square Foot Average Minimum (R-2). On October 7, 2008, the City Council changed the zoning classification of the remaining 1.421 acres from PR (parks and recreation) to R-2. Development of this infill site will benefit from adjacent public infrastructure. The east side of the property has direct access to an improved street—including future connections to water, sewer, and storm drain. The site is within walking distance to middle, elementary, and high schools. Development of this parcel would generate 10 dwelling units based on 7.3 units per acre. At this site, 1 very low and 1 low income units are inventoried.

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14. Mariani Property (Railroad – See Table 46)

This 8.365 acre site is located between East Baker Street and East Abbey Street on Railroad Avenue within the Central Business District. Public sewer and water service are available. Zoning for this property is currently D-B; up to 20 units per acre are allowed. Development of this site could result in 167 total units. Of those units, 10 are inventoried as very low income units and 15 are inventoried as moderate income units. This parcel is used for industrial purposes but is identified for infill development and reuse in the Downtown Specific Plan, since the uses on the site are intended to cease with the off-site consolidation of operations at a separate location. The DSP identifies the portion of the project fronting Railroad Avenue for mixed-use residential over commercial and the eastern 2/3's of the site as infill residential with multi-unit residential and/or live work units.

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15. Mariani Property (Dutton) (APN 003-321-01, 003-321-03, & 003-321-04)

This 3.018 acre site is located on East Grant Avenue between Dutton Street and Walnut Lane within the Central Business District. Public sewer and water service are available. Zoning for this property is currently C-2; up to 20 units per acre are allowed. This site is currently occupied by one residential unit and industrial uses; the industrial uses are anticipated to cease operation with the off-site consolidation of operations at a separate location. Development of this site could result in 60 total units. Of those units, 4 are inventoried as very low income units and 5 are inventoried as moderate income units.

16. Paradise Farms, LLC (Liwai Village) (APN 003-230-17)

This 15.01 acre site is located in the southern portion of the City, bounded on the north by Russell Street, on the east by 2nd Street, on the west by 3rd Street, and on the south by open space. There is one residence on the site. Public sewer and water service are available. Zoning for this property is currently R-1, O-S, up to 7.5 units per acre are allowed within the portion zoned R-1. Development of this site could result in 109 total units. Of those units, 6 are inventoried as very low income units and 10 are inventoried as moderate income units.

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17. 1035 Railroad Avenue (APN 003-360-010)

This 1.09 acre site, currently used for vehicle and boat storage, is located on Railroad Avenue and is listed for sale. Water and sewer service are available to the site. With the existing R-4 zoning, the highest density zoning in the City of Winters, the project could

support 20 units at a minimum, with additional unit potential available through density bonus.

18. 0 Mermod Road (APN 003-282-020)

This .49 acre vacant property is located right next to an existing multi-family development commonly referred to as the Sylvestri Apartments and was listed for sale in 2013. Water and sewer service are available to the site. The property's R-2 zoning allows for 8.8 units per acre. The City has had preliminary discussions with Yolo County Housing regarding the feasibility of this site for development of affordable housing.

Comparison of Inventoried Affordable Units and RHNA Requirements

Table 43 summarizes the anticipated projects described above. The table identifies the planned or inventoried affordable unit counts by type and compares them with the City's RHNA of very low, low-, and moderate-income units. The comparison indicates that the City's planned and inventoried affordable units for all affordability levels households surpass the City's RHNA allocation.

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Environmental and Infrastructure Constraints

There are no significant environmental or infrastructure constraints pertaining to the anticipated projects described above that would prevent these sites from being developed for residential use within the next 7.5 years. Water, sewer, and other necessary public facilities and services are either available or can be readily expanded to serve these undeveloped or underdeveloped sites. The City charges appropriate development impact fees to ensure those water lines, sewer lines, roads, and other necessary infrastructure to serve new residential development can be extended in a timely manner. Environmental concerns, such as endangered species or wetlands, do not significantly affect undeveloped and underdeveloped lands within the City's boundaries and would not be a constraint to new development.

Deleted: The City's planned and inventoried units for extremely low- and moderate income households, though, are less than the net RHNA allocation. It is important to note that the number of surplus units for very low- and low income households are greater than the deficit units for extremely low- and moderate income households. Taking this into account, the City will work with housing developers on a project-to-project basis to rebalance the mix of new affordable units so that the City meets the net RHNA allocation during the planning period.

DENSITY

Historically, developers in the City have built at densities below what the City's Zoning Ordinance allows. Past construction at less-than-maximum permitted densities was not due to environmental or other constraints that precluded achievement of maximum densities but was due to market factors and builder preferences.

State Housing Element law identifies that sites allowing at least 20 units per acre are appropriate to accommodate lower income households in suburban jurisdictions (Government Code Section 65583.2(c)(3)(B)iii). Sites 3, 10, 15, and 17, identified in Table 43 and described previously, allow densities of 20 units per acre and higher densities can be achieved with a density bonus. As is shown in Table 43 and 44, the City accommodates very low and low income units with a range of densities.

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The five examples listed in Table 41 display the densities for affordable multifamily projects constructed in the City. The past project densities for affordable multifamily projects have ranged from 10.97 to 19.88 dwelling units per acre for the High-Density

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Multifamily Residential (R-4) zone. The maximum density for R-4 is 20 units per acre. The City's most recent projects had densities of 19.88 dwelling units per acre (Winters II in 2007) and 14.8 units per acre (Orchard Village in 2011). Orchard Village was originally planned at a density of 17.6 units per acre, but the number of units was decreased in order to accommodate more three and four bedroom units. Future affordable multifamily projects will need to be constructed at the upper one-quarter of the R-4 density range and may require density bonuses in some instances.

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Table 44
Affordable Housing Densities

Project Name	Constructed	Units	Acreage	Density
City of Winters				
1. Senior Apartments	1994	39	2.20	17.76
2. Almondwood Apartments	1983	39	3.56	10.97
3. Winters Apartments	1982	44	3.40	12.93
4. Winters II Apartments	2007	34	1.71	19.88
5. Orchard Village Apartments	2011	74	5.0	14.8

Source: City of Winters, 2013

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AREAS WITH RE-USE POTENTIAL

Areas with the greatest re-use potential in the City are located in the former Redevelopment District. The Redevelopment District is approximately 669 acres and consists of one complete part, with one exception area.

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19. Monticello Mixed-Use Project

The City is working with a developer that has proposed a mixed use, infill project that will consist of 10 residential units above two floors of commercial space. This project is reflective of the City's goal to increase the residential component in its downtown core using smart growth principles. This project is currently dormant, as financing became unattainable as a result of economic conditions. The site is indicated on Map 1.

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V. CONSTRAINTS

The purpose of this section is to identify those governmental and non-governmental factors unique to the community that inhibit the development, maintenance, or improvement of housing. The governmental constraints analysis focuses on factors that are within the City's control, not on state, federal, or other governmental policies or regulations that the City cannot affect or modify. There are many such policies and regulations that could affect the City's ability to meet future housing needs and secure adequate funding to construct very low- and low-income housing. These are among other governmental constraints:

- Land use and environmental policies and regulations that could limit the City's ability to designate land in its planning area for future residential development. Examples include agricultural open space and natural habitat preservation; protection of endangered species; and flood control.
- Fiscal and financial constraints related to regional, state, or federal funding for housing, transportation, infrastructure, and services needed to support new residential development.
- State and federal requirements that add to the cost of constructing affordable housing, when public funds are used (such as so called "prevailing wage" requirements).
- Construction codes and regulations that the City must follow for new residential construction that could restrict the use of cost-saving techniques or materials.

While these other governmental requirements meet legitimate public purposes, the City recognizes that they can potentially constrain the availability and affordability of housing to meet the community's future needs.

NON-GOVERNMENTAL CONSTRAINTS

LAND COSTS

Table 45, provides information on single-family and multifamily residential vacant lots for sale for sale in [Winters \(July 2013\)](#). [Land prices in Winters vary, from \\$84,500 for a single family lot, to \\$300,000 to \\$500,000 per acre for larger multifamily lots, as shown in Table 45.](#) Land costs take into consider multiple variables in addition to location. Land costs are a function of available infrastructure; site attributes such as proximity to services, grade, former use; stage of entitlement; zoning; and market. With the current state of the housing market, it could be argued that land values in some areas are effectively zero and there is no significant market for vacant residentially-zoned land as of this writing. The last residential project completed in the City was [the Orchard Village affordable housing project in 2011](#).

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Table 45
Vacant Residential Land

Address	APN	Acres	GP	Zoning	Sales Price
437 Russell Street	003-182-071	0.12 acres	LR	R-1	\$84,500
1035 Railroad Ave	003 360 010	1.09 acres	HR	R-4	\$499,000
0 Mermod Place	003 282 020	0.43 acres	MR	R-2	\$150,000

Source: MetrolistMLS, 2013, farmland.com, 2013, zillow.com, 2013

CONSTRUCTION AND LABOR COSTS

Many factors can affect the cost of building a house, including the type of construction, materials, site conditions, finishing details, amenities, and structural configuration. In recent years factors such as materials demanded by China for major construction projects and the price of fuel have adversely impacted overall construction costs. The slow down in residential building can be assumed to have a dampening effect on labor costs, however; materials costs remain high. The previous 2008 Housing Element Update cited construction costs of \$125 to \$135 per square foot for residential construction, excluding land. Recent data collected by the City indicate construction costs of approximately \$160 to \$180 per square foot, including land. A local developer, Hildebrand Construction, has indicated that their construction costs range from \$65 to \$75 per square foot, not including land or fees. Single-family units targeting a more affordable market such as corner duplexes, could cost less to develop and are estimated from \$120 to \$150 per square foot, including land, depending on the size of the lot and the type of interior finishes.

The Winters II project, an affordable housing project, cost approximately \$300,000 per unit not including land costs. The Orchard Village project, completed in 2011, cost \$157.92 per square foot to build plus additional land costs of \$8.5 per square foot. The most recent market rate homeownership project to be completed in the City, an attached single-family townhome project, has been temporarily converted to rental, largely as a result of the high cost of construction relative to the current market value of new homes. That project cost an average of \$360,000 per unit to build.

THE COST AND AVAILABILITY OF FINANCING

The City has not identified local constraints to the availability or cost of financing for home purchases or rehabilitation that differ significantly from the availability or cost of financing generally in California. Even in the City's older neighborhoods, there are no barriers to obtaining financing for home purchase, improvement, or construction (other than customary underwriting considerations by lenders).

The financing documents required to maintain affordability via the City's inclusionary program have been reviewed by the Federal Rural Development Administration (RDA) and found to be acceptable to be paired with the RDA's programs and policies for first mortgage lending.

Over the past five years, the credit markets have reacted to the high levels of mortgage defaults, some of which are due to "sub-prime" mortgages with non-traditional terms,

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by tightening their underwriting requirements. Mortgage lenders engaged in risky lending practices which strayed from the traditional 30-year fixed rate mortgage with a significant down payment requirement. Buyers were able to obtain mortgages with limited or no down payment and in some cases self-certified incomes and accepted loan terms with significant balloon payments and interest rate adjustments.

As the credit markets re-adjust from their major losses and re-tool their underwriting practices, investors are leery of the mortgage markets. This tightening of the credit market may factor negatively into a would-be homebuyer's ability to purchase. Families with little money for down payments or less-than-ideal credit records may find it difficult to obtain a mortgage. On the positive side, interest rates for credit-worthy borrowers are very low and the federal government is taking steps to make mortgage lending more feasible.

Most governmental programs that seek to increase homeownership among low- and moderate-income households rely on loan products that provide fixed interest rates below prevailing market rates, either for the principal loan or for a second loan that provides part of the down payment for home purchase. Many programs offer deferred second loans to facilitate homeownership. Table 46 shows various monthly payments necessary to service mortgages at various interest rates. On July 5, 2013, homes.com identified 30-year fixed rate loan products from 4.375 to 4.625 percent rates.

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Table 46
Monthly Payments and Total Interest at Various Interest Rates

Interest Rate	15-Year Loan			30-Year Loan		
	Payment per \$10k	Total Interest Paid	Percentage Difference Payment/Interest	Payment per \$10k	Total Interest Paid	Percentage Difference Payment/Interest
5.50%	\$81.71	\$4,708	--	\$56.78	\$10,440	--
6.00%	\$84.39	\$5,189	3.28%/10.22%	\$59.96	\$11,584	5.60%/10.96%
7.00%	\$89.88	\$6,179	6.51%/19.08%	\$66.53	\$13,951	10.96%/20.43%
8.00%	\$95.57	\$7,202	6.33%/16.56%	\$73.38	\$16,416	10.30%/15.02%

"mo py tot int"

Source: www.bankrate.com, December 2004.

GOVERNMENTAL CONSTRAINTS

Governmental constraints include land use controls, building codes and their enforcement, site improvements, fees, exactions required of developers, and local processing and permit procedures. Land use controls may limit the amount or density of development, while building codes may set specific building standards that add material costs or limit building space on a site, thus increasing the cost of housing per unit.

LAND USE CONTROLS

The City's General Plan and zoning ordinance regulate land use in the City. All residential land use classifications pose a constraint on residential development in the sense that various conditions, building requirements, and limitations restrict a pure free

market ability to construct housing. Land use regulations also have the potential of adding costs to construction, which indirectly may constrain housing. These impacts are measured against the general health and public safety served in the adoption of such regulations. Standards have been determined by the City to establish minimum constraints to provide for adequate separation of buildings for fire protection, air and light between structures, and the intensity of development. Implementation of these standards has not resulted in a serious constraint in providing housing to the various income levels.

Table 47 provides a summary of the City's residential zoning regulations, including minimum lot area, maximum density, setback, height, and parking requirements for single- and multifamily residential districts. Table 48 identifies residential uses that are permitted and conditionally permitted in residential and other districts. The following is a description of the residential districts in the City and the allowable densities.

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1. **General Agricultural (A-1).** Designates areas to preserve lands best suited for agricultural use, from rangeland, field crops, orchards, greenhouses, and single-family dwellings on a minimum lot size of five acres.
2. **Rural Residential (R-R).** Intended for rural homes with limited agricultural uses. Density ranges from 0.5 to 1 unit per acre.
3. **Single-Family, 7,000 Square Foot Average Minimum (R-1).** Intended to stabilize and protect the residential characteristics of existing and planned neighborhoods developed with smaller lots to promote the development of single-family homes. Density ranges from 1.1 to 6.2 units per acre.
4. **Single-Family, 6,000 Square Foot Average Minimum (R-2).** Intended to be used for single-family attached and detached homes. Duplexes may be allowed on appropriate corner lots. Density ranges from 6.3 to 7.3 units per acre.
5. **Single- and Multifamily Residential (R-3).** Intended to provide a mix of compatible residential land uses where single- and multifamily dwellings occur at varying degrees of density. Density ranges from 6.1 to 10.0 units per acre.
6. **High-Density Multifamily Residential (R-4).** Intended to provide for high-density multifamily residential units and similar compatible uses. Density ranges from 10.0 to 20.0 units per acre.

Table 47

Residential Zoning Regulations

Zone	Minimum to Maximum Density (units/acre)	Min. Site Area (sf/unit)	Min. Site Width (ft)	Front Yard Setback (ft)	Side Setback (ft)	Rear Yard/Alley Setback (ft)	Secondary Frontage	Maximum Height	Maximum Site Coverage	Parking
A-1: General Agricultural	No min., max: 1 unit/5 acres	5 acres	300	25[1]	20	15/5	20	30	-	-
R-R: Rural Residential	No min., max: 0.5 to 1 unit per acre	1 acre	100	25	15	25/5	20	30	-	-
R-1: 7,000 SF Average Minimum	4.1 to 6.0	3,500 for halfplex/5,000 SF	60, +10 corner lots	20/15 for front patios	5/10[2]	25/5	15	30	50% - single story 45% two-story	2 spaces [4]
R-2: 6,500 SF Average Minimum	5.4 to 8.8	3,000 for halfplex/5,000 SF	50, +10 corner lots	20/15 for front patios	5/10[2]	20/5	15	30	50% - single story 45% two-story	2 spaces [4]
R-3: Multifamily Residential	6.1 to 10.0	6,000 - SF/10,000 MF	60 SF/80 MF	20[1]/15 for front patios[2]	5/10[2]	20/5	20	35	60%	bedroom = 1 space per unit, > 2 bedrooms = 2 spaces per unit 0.25 spaces per unit guest parking [5]
R-4: High Density Multifamily Residential	10.1 to 20.0	10,000	80	20[1]/15 for front patios[2]	5/10[2]	10/5	20	45	70%	

Source: City of Winters, 2013

[1] These zones require an additional 1 foot setback for all yards for each 1 foot of building/structure height more than 30 feet. Where the zone may not require an alley, side yard, or rear yard setback, a minimum setback of 20 feet shall be required for any building/structure more than 30 feet in height.

[2] Where a combination of stories occurs, the 10-foot setback shall be situated on the 2-story side. For single-story residences, the 10-foot setback shall be on the garage side.

[3] Add 5 feet if lot is located on a major arterial.

[4] At least 50% of the required spaces shall be covered or enclosed, with a minimum of one covered or enclosed space provided per unit

[5] For a two-family duplex, 1.5 spaces per unit.

**Table 48
Allowable Residential Development**

Use	Residential						Other Zones	
	A-1 General Agricultural	R-R Rural Residential	R-1 7,000 SF Average Minimum	R-2 6,500 SF Average Minimum	R-3 Multifamily Residential	R-4 High- Density Multifamily Residential	C-2	PQP
Single Family	Permitted	Permitted	Permitted	Permitted	Conditional	Conditional	Not Permitted	Not Permitted
Duplex	Not Permitted	Not Permitted	Permitted	Permitted	Conditional	Conditional	Permitted	Permitted
Multifamily, 3+ units	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Permitted	Permitted	Permitted	Permitted
Second Residential Units	Permitted	Permitted	Permitted	Permitted	Conditional	Conditional	Conditional	Permitted
Mobile Home Parks	Not Permitted	Conditional	Conditional	Conditional	Conditional	Conditional	Not Permitted	Not Permitted
Manufactured Home	Not Permitted	Permitted	Permitted	Permitted	Not Permitted	Conditional	Not Permitted	Not Permitted
Emergency Shelter	Not Permitted	Not Permitted	Conditional	Conditional	Permitted	Permitted	Permitted	Permitted
Single Room Occupancy	Not Permitted	Not Permitted	Not Permitted	Not Permitted	Permitted	Permitted	Conditional	Not Permitted
Convalescence and Care Services	Not Permitted	Conditional	Conditional	Conditional	Conditional	Conditional	Not Permitted	Not Permitted
Day Care, General [1]	Not Permitted	Conditional	Conditional	Conditional	Conditional	Conditional	Not Permitted	Not Permitted
Day Care, Limited [2]	Not Permitted	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted
Farmworker Housing Unit	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted
Farmworker Housing Complex	Permitted	Not Permitted	Not Permitted	Not Permitted	Permitted	Permitted	Permitted	Permitted
Transitional and Supportive Housing	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted	Permitted

Source: City of Winters, 2013

[1] Providing non-medical care and supervision to 7 or more persons on a basis of fewer than 24 hours a day. The use includes childcare operations.

[2] Providing non-medical care and supervision to 6 or fewer persons on a basis of fewer than 24 hours a day. The use includes childcare operations.

[3] For single farmworkers, Single Room Occupancy housing is permitted.

In addition to the above residential zones, the City's Zoning Ordinance permits residential uses in nonresidential zones through a CUP process (Section 8-1.4205 Winters Zoning Ordinance).

1. Multifamily dwellings are conditionally allowed in the following zones:
 - Neighborhood Commercial (C-1);
 - Central Business District (C-2); and
 - Office (O-F); and
2. Single-Family dwellings are conditionally allowed in the following zone:
 - Open Space (O-5).

SPECIAL HOUSING TYPES

The Implementation Programs listed in the 2008 Housing Element identified revisions to the City's Zoning Ordinance to bring it in compliance with State law, particularly in regards to farmworker housing, second units, transitional housing, supportive housing, and emergency shelters. Table 49 displays current zoning information for special housing types, which can assist in accommodating a variety of needs and populations including special needs population and extremely low income households (SROs, transitional housing, supportive housing), and reflect the changes the City undertook during the previous planning period.

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EMERGENCY SHELTER

In 2012, the City revised the Zoning Ordinance to permit year round emergency shelters in R-3, R-4, C-2; and PQP zones as a permitted use without the requirement for a conditional use permit, consistent with the 2008 Housing Element.

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Pursuant to Chapter 633, Statutes of 2007 (SB 2), the City has conducted a staff level review of its R-3, R-4, C-2; and PQP zoning districts to identify capacity for an emergency shelter during the planning period. The Granite Bay Commercial site is particularly suitable for use as a new emergency shelter. Located centrally on Grant Avenue between East Street and Morgan Street, the parcel is City-owned and currently zoned C-2. It provides good freeway access and proximity to schools and local shopping. Transit is available less than ¼ mile from the site across Grant Avenue (SR 128) at Lorenzo's Market, a local supermarket. Public sewer and water service are available. Additionally, medical services (Sutter Medical Clinic) are directly across the street (Grant Avenue). The site, zoned C2, is currently vacant. The total acreage for the Granite Bay Commercial site is 5.464 acres (APN 003-370-27-1 is .942, APN 003-370-28-1 is 1.274, APN 003-370-29-1 is 1.01, and APN 003-370-30-1 is 2.238 acres)

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Development and conversions to emergency shelter are subject to the same development and management standards as other permitted uses in zones R-3, R-4, C-3, and PQP, as summarized in the Constraints chapter of the Housing Element. In addition, the emergency shelters are subject to written, objective standards to regulate the following, as pursuant to Chapter 633, Statutes of 2007 (SB 2).

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- The maximum number of beds/persons permitted to be served nightly;

- Off-street parking based on demonstrated need, but not to exceed parking requirements for other residential or commercial uses in the same zone;
- The provision of onsite management;
- The length of stay;
- Lighting; and
- Emergency shelter management plan discussing operational rules and standards including expulsions, lights-out, client supervision, client services, and food services.

Deleted: <#>The size/location of exterior and interior onsite waiting and client intake areas; -

Deleted: <#>The proximity of other emergency shelters, provided that emergency shelters are not required to be more than 300 feet apart; -

Deleted: Security during hours that the emergency shelter is in operation

Revisions to the City's emergency shelter program are described in the City's Housing Element in Program II-7 of Chapter IV.

CUP PROCESS

The CUP process is described in the City's Zoning Ordinance under Article 4, Section 8-1.4205 (Use Permits). In granting a use permit, the Planning Commission or Zoning Administrator, must find all of the following general conditions to be fulfilled by the requested use:

- Use will be in conformity with the General Plan;
- Use is listed as a conditional use in the zone regulations or elsewhere in Section 8-1.4205 of the Zoning Ordinance, or, where an interpretation is necessary, a determination is made by the Community Development Director or Planning Commission that proposed use would require a use permit;
- Use is consistent with the intent and purposes of the zone in which it is located, and will not detrimentally impact the character of the neighborhood;
- Use will not be detrimental to the public health, safety or general welfare;
- Adequate utilities, access roads, drainage, sanitation or other necessary facilities or services will be provided;
- Use will not create a nuisance or enforcement problem in the neighborhood; and
- Use will not result in a negative fiscal impact on the City.

Table 49
Zoning Accommodations for Special Housing Types

Housing Type	Zone Districts	Allowable By-Right [1] or with CUP
Year-round emergency shelter (homeless)	R-3; R-4; C-2; PQP	By-right
Transitional Housing	R-3, R-4, C-2	By-right (subject to same standards as residential in the same zone)
Other Supportive Housing	R-3, R-4, C-2	By-right
Single-room Occupancy (SROs)	R-3, R-4, C-2	R-3 and R-4 by-right; C-2
Farmworker Housing	R-2, R-3, R-4 for year-round and seasonal farmworker households. Also C-2 for single, farmworkers (SROs), Migrant farmworker housing is provided farmworker facilities in Madison, Dixon and Davis.	By-right
Manufactured and Factory-Built Housing on lots zoned for single-family dwellings	RR; R-1; R-2; R-3; R-4 (GCSec. 65652.3)	R-R, R-1 and R-2 by-right; R-3; R-4 with CUP (same as with all single-family homes)

[1] Must conform to development standards for this district.

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PERMITTED USES IN RESIDENTIAL ZONING DISTRICTS

The Winters Municipal Zoning Ordinance designates permitted and non-permitted uses for all developable use types in the City in relation to the City's zoning categories (Table 48).

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Deleted: Proposed changes are presented in Table 47.

BUILDING CODES

Building Codes regulate the physical construction of dwellings and include plumbing, electrical, and mechanical divisions. The purpose of the Building Code and its enforcement is to protect the public from unsafe conditions associated with construction. The City enforces the California Building Code Standards (Title 24) for existing units, new construction, and residential rehabilitation. State law affords local government some flexibility when adopting the uniform codes; the building codes can be amended based on geographical, topological, or climate considerations. Further, State Housing law provides that local building departments can authorize the use of materials and construction methods other than those specified in the uniform code if the proposed design is found to be satisfactory and the materials or methods are at least equivalent to that prescribed by the building codes.

A review of the City's amendments to the uniform codes indicates that they have no substantial impact on the cost of residential development. City amendments to the State Building Code standards are primarily procedural and administrative, such as filing procedures, and to enforce safety procedures in dangerous or unsafe buildings.

DEVELOPMENT FEES

The City charges several permit and development impact fees to cover the cost of processing development requests and providing public facilities and services to new developments. Although these fees are necessary to meet City service standards, they can have a substantial impact on the cost of housing, particularly affordable housing. In creating a development fee structure, the City carefully balanced the need to offset the cost of public services with a level of fees that do not inhibit residential development. In 2010, the City adopted an updated development impact fee schedule intended to encourage development by providing reduced development impact fees in most categories resulting from removing completed projects from the fee program and adjusting costs to reflect lower construction cost estimates.

Normally, planning fees would have a minimal impact on housing cost because most fees are flat rate charges, not per unit charges, and can be spread over the entire development. For a modest-sized development proposal, planning fees would typically amount to a few hundred dollars per dwelling unit.

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Building, Engineering, and Development Impact fees have a much larger effect than planning fees on the final cost of a home. Such fees include water and sewer impact and hook-up costs, park fees, traffic impact fees, and similar charges. Table 49 lists the building and development costs for a single-family unit in a subdivision zoned Medium-Density Residential (R-2) with a livable area of 1,850 square feet, including a 500-square foot garage. For this example, the valuation is based on rates of \$160 per square foot for the first 1,500 square feet and \$170 per square foot for the remaining 350

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square feet of residence and \$45 per square foot for the garage for a total construction valuation of \$313,000.

Table 50 lists details on City fees for the construction of a 56-unit multifamily development based on an average unit size of 950 square feet, a construction valuation of \$8,512,000, and high-density residential (General Plan land use designation) impact fees. This example does not include the construction valuation for the garages, storage units, swimming pool, and community room that may be incorporated into the project. The valuation of this project is based on rates of \$160 per square foot for the dwelling units.

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SCHOOL IMPACT FEES

The Winters Joint Unified School District impact Fee for both single-family and multifamily development is \$3.05 per square foot.

COUNTY IMPACT FEES

The County impact fee applies to both single-family and multifamily developments. There is one single-family impact fee of \$3,396.80 per unit and a multifamily fee for 2 or more units of \$2,500.30 per unit.

PLANNING FEES

Table 51 lists fees charged by the City for the processing of various land use permits.

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ON- AND OFF-SITE IMPROVEMENT REQUIREMENTS

When new developments are constructed there is a need to improve the land on which the development is located, or provide improvements in the general area to properly serve the development. These improvements vary depending on whether the development is located on raw land or an infill site. Typical raw land improvements include the installation of sewers, curbs, gutters, and streets. Many infill sites are already equipped with some if not most improvements, particularly streets. Therefore, there are usually no dedication or easement requirements on such sites. Land improvements require fees, some of which are listed above. The cost of improvements depends on the extent of improvements, the size of the project, and accessibility.

Table 49 Single-Family Building Permit and Development Impact Fees

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Permit/Development Fee	Amount
Building Permit	\$2,186.55
Plumbing Permit	\$467.31
Electrical Permit	\$357.98
Mechanical Permit	\$248.66
CARF	\$100.00
Plan Check and Reinspection	\$1,421.26
Energy Conservation Surcharge	\$163.99
Fire Plan Review	\$354.00
Construction Water	\$344.30
Water Service Impact Fee	\$4,346.00
Wastewater System Impact fee	\$5,902.00
General Storm Drain Impact Fee	\$63.00
Streets & Highways Impact Fee	\$3,067.00
Public Safety Impact Fee	\$394.00
Fire Service Impact Fee	\$1,382.00
Parks & Recreation Impact Fee	\$2,131.00
Monitoring fee	\$1,211.00
General Capital Impact Fee	\$2,012.00
Non Flood Study Area Impact Fee	\$454.00
Park In-Lieu Fee	\$900.00
School Impact Fee	\$5,642.50
Total	\$33,148.55

Source: City of Winters, 2013.

Note: Based on a single family unit with a livable area of 1,850 square feet, including a 500-square foot garage, and using low density residential impact fees. The construction valuation is based on rates of \$160 per square foot for the first 1,500 square feet and \$170 per square foot for the remaining 350 square feet of residence and \$45 per square foot for the garage for a total construction valuation of \$313,000.

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Table 50
Multifamily Development Building Permit and Development Impact Fee

Permit/Impact Fee	Amount
Building Permit	\$36,677.55
Plumbing Permit	\$7,365.51
Electrical Permit	\$5,531.63
Mechanical Permit	\$3,697.76
CARF	\$150.00
Plan Check and Reinspection	\$23,840.41
Energy Conservation Surcharge	\$2,750.82
Disabled Access Plan Review	\$5,501.63
Construction Water	\$9,363.20
Water Service Impact Fee	\$79,6884.00
Wastewater System Impact fee	\$154,224.00
General Storm Drain Impact Fee	\$1,23200
Streets & Highways Impact Fee	\$107,352.00
Public Safety Impact Fee	\$52,248.00
Fire Service Impact Fee	\$48,384.00
Parks & Recreation Impact Fee	\$74,592.00
Monitoring Fee	\$64,736.00
General Capital Impact Fee	\$70,392.00
Non-Flood Study Area Impact Fee	\$9,016.00
Park In-Lieu Fee	\$50,400.00
Fire System Fee [2]	\$2,478.00
School Impact Fee	\$162,260
Total	\$1,725,529.20

Source: City of Winters, 2013.

[1] For prototypical 56-unit structure with average 950 sq. ft. per unit, a construction valuation of \$8,512,000 and high density residential impact fees.

[2] Based on seven risers.

Table 51 Planning Fees

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Process	Amount Charged
Conditional Use Permit	\$1,500
Conditional Use Permit/Planned Development Overlay Modifications	\$1,100
Site Plan/Design Review Staff Level	\$500
Mitigation Monitoring Program (Deposit + T & M)	\$2,272
Mitigation Monitoring Plan (City Staff time only)	\$846
Variance Planning Commission, first variance	\$1,500
Variance Planning Commission, each additional property/site	\$363
Variance Zoning Administrator, first variance	\$1,300
Pre-Zoning & General Plan Amendment	\$4,559
Specific Plan w/General Plan Amendment	\$7,869
Initial Study (City staff time only)	\$1,500
Negative Declaration (City staff time only)	\$846
Environmental Impact Report	T & M
Tentative Subdivision Map, 1 - 4 lots	\$669
Tentative Subdivision Map, 5 - 24 lots	\$6,000
Tentative Subdivision Map, 25 - 49 lots	\$8,097
Tentative Subdivision Map, 50 - 99 lots	\$8,568
Tentative Subdivision Map, 100 - 200 lots	\$9,038
Tentative Subdivision Map, 200+ (each additional 100 or fraction thereof)	\$471
Pre-Project Advisory Review Planning Commission	\$375
Development Review Committee Meeting	\$400
Lot Line Adjustment	\$500
Site Plan/Design Review Residential 1-4 lots	\$750
Site Plan/Design Review Residential 5 - 24 lots	\$950
Site Plan/Design Review Residential 25 - 49 lots	\$1,150
Site Plan/Design Review Residential more than 49 lots	\$1,350
Site Plan/Design Review Multifamily, up to 20 units	\$1,500
Site Plan/Design Review Multifamily, over 20 units	\$2,000
Exemption (Statutory or Categorical)	\$200

Source: City of Winters, March 2008.

Typical improvements required on site in the City include these:

1. Water: mains, laterals, meters, fire hydrants;
2. Sewer: mains, laterals, cleanouts;
3. Streets: pavement, curb, gutter, sidewalk, lights; and
4. Storm Drain: storm drain lines and inlets.

The improvements listed above are the basic requirements. Some requirements are unique to a particular project and could involve one or more of these:

1. Detention basin for storm water;
2. Sewer lift station;
3. Traffic signal;
4. Soundwall (for noise mitigation) and landscaping;
5. Park construction; and
6. Water well.

Off-site infrastructure improvements could involve one or more of these:

1. Sewer lift station;
2. Expansion of wastewater treatment facilities;
3. Traffic signal;
4. Detention basin for storm water;
5. Construction of sewer mains off site; and
6. Water well.

The above lists are not exhaustive but are some of the more basic, obvious infrastructure requirements, and the City believes that these do not present a constraint to production of affordable housing.

PERMIT PROCESSING PROCEDURES

The time required to process a project varies greatly from one project to another and is directly related to the size and complexity of the proposal and the number of actions or approvals needed to complete the process. It should be noted that each project does not necessarily have to complete each step in the process (i.e., small scale projects consistent with General Plan and zoning designations do not generally require Environmental Impact Reports (EIR), General Plan Amendments, Rezones, or Variances). Also, certain review and approval procedures may run concurrently. For example, a plan check review for a single-family home could be processed concurrently with the design review.

The City also encourages the joint processing of entitlements for a single project. As an example, a rezone petition may be reviewed in conjunction with the required site plan, a tentative subdivision map, and any necessary variances. Table 52 identifies the typical processing time most common in the entitlement process. Table 53 outlines typical

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approval requirements for a single-family infill project, a 30-unit subdivision, and a 50-unit multifamily project, assuming that the land is zoned appropriately.

Table 52
Application Processing Times

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Type of Approval or Permit	Typical Processing Time	Approval Body
General Plan Amendment	24 weeks	City Council
Rezoning	24 weeks	City Council
Conditional Use Permit	8-16 weeks	Planning Commission
Variance	6-8 weeks	Planning Commission
Site Plan/Design Review (Staff Level)	30 days	City Staff
Site Plan/Design Review	6-12 weeks	Planning Commission
Planned Development	24 weeks	City Council
Minor Subdivision (Tentative Map)	24 weeks	City Council
Major Subdivision (Tentative Map)	52 weeks	City Council
Minor Subdivision (Final Map)	Variable	City Council
Major Subdivision (Final Map)	Variable	City Council

Source: City of Winters, May 2009.

Table 53
Typical Processing Procedures by Project Type

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Item	Single Family Unit	Single Family Subdivision	Multifamily
Typical Approval Requirements by Land Use Type	Site Plan/Design Review	Tentative Map Initial Study/Negative Declaration Site Plan/Design Review Final Map	Site Plan/Design Review Initial Study/Negative Declaration
Estimate Total Processing Time	4 weeks	6-12 months	6-8 months

Source: City of Winters, May 2009.

Tables 52 and 53 make several assumptions:

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1. The applicant and staff meet several times before submitting the application;
2. The applicant provides a complete application and may need to work with staff to adjust the project before it is initially reviewed and considered by the Planning Commission;
3. There are not significant environmental issues that would require a mitigated negative declaration; and
4. The Planning Commission's approval of the project is not appealed to the City Council.

Similar to other jurisdictions, the City has a number of procedures it requires developers to follow for processing development entitlements and building permits. Although the permit approval process must conform to the Permit Streamlining Act (Government Code Section 65920 *et seq.*), housing proposed in the city is subject to one or more of the following review processes: environmental review, zoning, subdivision review, design review, and building permit approval. Individual discussions of each process are included in this section.

Design Review and Permit Processing Procedures

The Design Review process ensures that the development will conform to applicable Specific Plans, Design Guidelines, General Plan Policies, City Codes and applicable Conditions of Approval. Through these development standards, the City tries to promote attractive, compatible architectural design, protect views and preserve natural landforms and existing vegetation. City staff will review an application for design review along with other possible entitlements for a project. Once accepted as complete, the item will be scheduled for a public hearing before the Planning Commission. Planning Commission action will be based on an evaluation of project compliance with

design criteria. Since the Planning Commission is the deciding body for a design review application, the processing time for design review application does not take more or less time than a conditional use permit or a variance.

The City works closely with developers to expedite the entitlement process(es) so as not to put any unnecessary timing constraints on residential development. There are two Permit Review Processes, as set forth by the City's Zoning Ordinance: 1) The administrative process which is used for smaller projects that can be approved by the Community Development Director; and 2) the Public Hearing process which is used for handling projects that are to be reviewed and approved by the Planning Commission.

Affordable Housing Steering Committee

The Affordable Housing Steering Committee (AHSC) is a citizen committee dedicated to implementing the community's housing policies in a quality way. Their emphasis is on open communication with the developer early in the process, often prior to application submittal, to communicate the community's needs and to provide a forum for direction and dialog.

The involvement of the AHSC is beneficial to the developer as it provides a clearer road map to successful development in Winters. Of the five members of the steering committee, two are from the current Planning Commission. In addition, one City Council member serves as a liaison from the City Council to the AHSC. As projects reach the Planning Commission and the City Council, there is already some degree of familiarity with the developer and the proposed project. Early involvement with the AHSC coupled with the fact that the committee is simply advisory does not impede development or affect processing time.

Administrative Permit Process

The Administrative permit process is used for those types of permits that are more routine in nature and smaller in scale. These Administratively processed projects are handled in a smaller manner as Steps 1 through 7 of the Public Hearing Process (see below). Due to the smaller scale of these projects, the project plans are generally routed to fewer departments and agencies for their review and comment, and they have a shorter time period for review. A notice is sent out called a Notice of Intent that allows adjacent property owners the opportunity to request a public hearing. If no public hearing is requested, then a project is approved by the Community Development Director. If a public hearing is requested, then a project is forwarded to and reviewed by the appropriate approving authority.

Public Hearing Process

The following is a summary of the eight (8) steps involved with the Public hearing process:

Step 1- The applicant submits a completed Community Development Department application along with the necessary plans and materials and application fee (e.g. radius list, application fee, etc) as identified on the submittal checklist, to the staff at the Community Development Department.

Step 2- Upon receipt of a complete application, the Community Development Department routes the project plans and materials to multiple City departments

for their concurrent review and comment. In some cases due to environmental regulations, the project may also be routed to State and Federal agencies such as the Army Corps of Engineers, U.S. Fish & Wildlife, and California Department of Transportation or others for review and comment. If a project includes affordable housing, the Community Development Department will be scheduled for an advisory review before the Affordable Housing Steering Committee. Usually, a project applicant may desire to receive feedback from the AHSC prior to the application submittal. If that is the case, the AHSC may ask that the project applicant return to the steering committee to review the formal submittal.

Step 3- Within 30 days of submitting an application, the Community Development Department holds a project evaluation meeting with multiple City departments to discuss the project's site/design issues. The applicant, the applicant's engineer, and the applicant's architect may attend this meeting as well. At the meeting, city staff provides written comments from each department (engineering, building, etc) on the project as well as a draft set of recommended conditions of approval. In some cases, the written comments require modifications to the project plans. Note: administratively processed permits generally do not require an evaluation meeting.

Step 4- If following the meeting the project is modified, the applicant is responsible for responding to each department's comments and making sure that each department's comments are adequately addressed before submitting revised plans.

Step 5- Within thirty days (30) of receiving the City's written comments on the project, the applicant submits revised plans to the Community Development Department for redistribution to the applicable Departments for their review and finalization of the project Conditions of Approval. The City has thirty (30) days to determine whether the application as amended is complete.

Step 6- Once all departments have reviewed the revised project plans, Community Development Department staff prepares final Conditions of Approval. These Conditions of Approval are included within the Community Development Department staff report that is forwarded to the approving authority for their review and consideration. At this step, the Community Development Department also prepares the necessary environmental documentation for the project.

Step 7- The Community Development Department will prepare a Public hearing notice for the project (this notice will include the environmental determination).

Step 8- At the Public Hearing, testimony is heard on the project and the approving authority takes final action on the project. The final Conditions of Approval are provided in the Community Development Department's "Notice to applicant" which is mailed out to the applicant the day following the hearing. Note: Permits for new development that include land use and/or zoning issues such as: General Plan Amendments, Rezone and/or Development Agreement Amendments, require three public hearings (one Planning Commission meeting and two City Council meetings). In these cases, the City Council is the final approving authority.

CONSTRAINTS TO HOUSING PERSONS WITH DISABILITIES

Many persons with disabilities require special housing accommodations for on-site supportive services, group living, accessibility, or shared housing arrangements. Areas of the City zoned for multifamily housing and other classifications that permit alternative types of housing for persons with disabilities are generally located with access to public transit, commercial and public services, and sidewalks and street crossing compliant with State and Federal handicapped accessibility standards. The City ensures that new housing developments comply with the California Building Code (Title 24 of the California Code of Regulations) and Federal Americans with Disabilities Act requirements for accessibility.

According to the Winters Municipal Code, Section 17.08.050 (Residential Use Classifications), "Residential Care Facility" means "the rooming and boarding of up to six physically, mentally, or educationally disadvantaged persons for which a license is required by a county, state, or federal agency, and which provides resident staff." Such a facility shall not be included in the definition of a boarding house, rooming house, foster care home, rest home or other similar term which differs in any other way from a single-family dwelling. Residential Care Facilities are conditionally permitted in the R-R (Rural Residential), R-1 (Single-Family Residential), R-2 (One and Two Family Residential), and R-3 (Multifamily Residential) zones.

Conversely, the Winters Municipal Code, Section 17.08.060 (Public and quasi-public classifications) define Convalescence and Care Services as activities oriented to the healing, recovery, care or support of seven or more sick, injured or terminally ill people. Convalescence and Care Services are conditionally permitted in the R-R (Rural Residential), R-1 (Single-Family Residential), R-2 (One and Two Family Residential), R-3 (Multifamily Residential), R-4 (High Density Residential), and C-1 (Neighborhood Commercial) zones.

General

The City provides reasonable accommodations for persons with disabilities in the enforcement of building codes and the issuance of building permits as consistent with the accessibility design and construction standards contained in the California Building Code. Currently, the City uses the conditional use permit or variance processes for individuals with disabilities to make requests for reasonable accommodations with respect to zoning. The complex findings required under a variance or conditional use permit, though, can act as a constraint on housing for persons with disabilities. To remove this constraint, the City will develop and establish a reasonable accommodation procedure as a unique exception process in zoning and land use for persons with disabilities. The procedure will identify applicability, application requirements, review authority, the review procedure, and findings that will serve as the basis for the decision to grant or deny requests for reasonable accommodation. In addition, it will identify the process for appeals of determination. This procedure was implemented under, Program II-27 of the 2008 Housing Element.

The City has received grant funds on three different occasions for owner-occupied rehabilitation programs. In its advertising for these programs, the City has noted that accessibility retrofit work is an eligible cost. The City, as part of the policies for the 2002 Housing Element update, began requiring universal design features in residential subdivisions through development agreements, and has included Program II.18 in the

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2013 Housing Element to ensure that a minimum of 5% of units in new residential subdivisions are accessible to persons with disabilities.

Zoning, Permits and Processes

A review of the City's Zoning Ordinance and related policies and practices does not show the City to be out of compliance with Fair Housing Laws as it pertains to the development, maintenance, and improvement of housing for persons with disabilities. Residential parking standards for persons with disabilities are not different from other parking standards. When a special needs project proponent requests a reduction in parking requirements and can demonstrate a reduced need for parking, the request would likely be addressed during the review of the reasonable accommodation request.

The City's Zoning Ordinance does not have occupancy standards that apply specifically to unrelated adults. The City's General Plan land use element does not require a minimum distance between two (or more) special needs housing facilities.

The City has partnered with Rebuilding Together to utilize their Safe at Home/Home Safety program. While the City does not provide direct financial assistance, the City does assist with program publicity and community outreach. The City uses its community contacts to identify potential program participants. Staff, including the City Building Official, works with Rebuilding Together's local representative to resolve construction problems and challenges. Large scope retrofits such as full ramps (as opposed to transition ramps, which can be done through Rebuilding Together) are being done through the City Senior Rehabilitation program. Staff will look at expanding the City Rehabilitation program to include non-seniors.

Building Codes

The City has adopted the California Building Code, 2007 edition. The City has not made any amendments that might diminish its ability to accommodate persons with disabilities nor has it locally adopted any universal design elements in the building code. The City requires new development to be accessible as set forth in Chapter 11A of the 2007 California Building Code; this requirement applies to a range of multifamily buildings, including apartments with three or more units, condominiums with four or more units, congregate residences, emergency shelters, and publicly funded housing. As noted earlier, the City provides reasonable accommodations for persons with disabilities in the enforcement of building codes and the issuance of building permits as consistent with the accessibility design and construction standards contained in the California Building Code. In addition to the California Building Code Requirements, the City ensures that universal design features are included in development projects through the development agreement that the City enters into with each developer.

Deleted: One of the proposed implementation programs includes the preparation of an ordinance that would incorporate universal design features in single-family residences.

SECOND UNIT REQUIREMENTS

The City Zoning Ordinance permits second residential units in single-family residential zoning districts and on residential property with a Second Residential Unit permit. The Second Residential Unit permit is a ministerial permit that does not require discretionary review or a hearing. Second residential units are subject to the following standards:

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1. Maximum area of floor space: 1,200 square feet of living area on lots with a net lot area of 20,000 square feet or more; 750 square feet of living area on lots with a net lot area of less than 20,000 square feet.
2. The site on which the proposed second residential unit is to be located meets the minimum lot size requirements for the zone in which it is located, and in no instance is less than 7,000 square feet.
3. The lot on which the second residential unit is proposed shall contain a principal residence at the time of construction of the second unit. In the case of vacant lots, the principal residence and second residential unit may be constructed at the same time.
4. The second residential unit is self-contained with its own separate entrance, kitchen and bathroom and shall comply with all applicable building, fire, energy and other health and safety codes.
5. Only one second residential unit shall be allowed for each principal residence per lot. A second residential unit shall not be permitted on a lot already having two or more dwelling units located thereon and shall not be permitted in addition to a guest dwelling. A guest dwelling shall not be permitted on any lot developed with a second residential unit.
6. The second residential unit shall be in compliance with all current zoning requirements, including structure height and yard setbacks. No second residential unit shall be constructed forward of the line of a principal residence. Consistent with the general plan, second residential units that front on alleys shall be encouraged.
7. One off-street parking space shall be provided for every second residential unit, in addition to parking required for the principal residence. When development of the second residential unit displaces existing required off-street parking (e.g., conversion of a garage) the required parking shall be replaced on the property in compliance with the Off-Street Parking regulations.
8. Not more than 40 percent of the front yard of a parcel, inclusive of second residential unit off-street parking requirements, shall be devoted to a driveway.
9. The second residential unit shall not cause excessive noise, traffic congestion, parking congestion or overloading of public facilities.
10. Separate hookups for city services and / or utilities may be required as determined by city standards as applied by city staff or by the appropriate public utility.
11. Second residential units shall achieve architectural continuity with the principal residence and with the character of the surrounding neighborhood, as determined by the planning commission. No entrance to a second residential unit shall be located on the front building elevation of the principal residence if the second residential unit is attached to the residence, in order to maintain the appearance of the structure as a single-family unit.

12. The size of the second residential unit shall be counted towards the maximum floor area ratio for the site.
13. Second residential unit permits shall not be issued for second residential units that result in adverse impacts to the adequacy of water and sewer services, and/or that result in adverse impacts on traffic flow, and/or that result in adverse impacts on any real property that is listed in the California Register of Historic Places.
14. All new construction, or exterior alterations to existing structures proposed under the second residential unit permit may be subject to design review as prescribed in Chapter 17.36 of this Title, except that design review shall be conducted ministerially without any discretionary review or a hearing.

Deleted: (Section 8-1.5307); however, because of a change in State Law, City Staff is no longer enforcing the CUP requirement. One of the proposed Implementation Programs includes a revision of the Zoning Ordinance second unit requirements to reflect changes in State law.

MANUFACTURED HOME AND MOBILE HOME PARK STANDARDS

A manufactured home or a mobile home located outside a mobile home park shall conform to all of the residential use development standards for the zoning district in which it is located. Where manufactured homes are placed in residential districts, the mobile home is required to be attached to a permanent solid foundation system in conformance with State law and approved by the City. The City's Zoning Ordinance (Section 8-1.6008 A) prohibits mobile homes in the Main Street Historic District.

As part of the implementation of the 2008 Housing Element, the Zoning Code was revised to define manufactured home, factory built home, and mobilehome, Factory built homes on a permanent foundation are treated as a single family residence and allowed by right in the R-R through R-2 districts and as a conditional use (which is the same requirement for a single family home) in the R-4 district.

Mobilehomes are allowed as permanent dwellings are allowed subject to the following:

A. The mobilehome shall have a floor area of sufficient size to be compatible with existing dwellings in the area.

B. An enclosed storage building of at least eighty (80) square feet in size shall be provided on the same lot with the mobilehome.

C. Approved mobilehome skirting shall be applied around the base of the mobile home so as to obscure the area beneath the unit. Wood skirting located closer than six inches to the earth shall be treated wood or wood of natural resistance to decay and termites as defined in subsection (A) of Section 2502 of the Uniform Building Code, or any amendment thereto. Metal skirting shall be galvanized or treated metal or metal resistant to corrosion, and painted. Landscaping to help screen mobilehome skirting is encouraged.

D. The mobilehome, its installation, maintenance, use, occupancy and facilities, any permanent buildings and any mobilehome accessory buildings and structures shall be governed by the standards adopted by the California Department of Housing and Community Development.

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PARKING REQUIREMENTS

Table 54 provides information on residential off-street parking requirements, subject to Section 8-1.6003 of the City's Zoning Ordinance. [The update to the City's Density Bonus Ordinance included maximum parking ratios as provided by Government Code Section 65915\(p\).](#)

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Table 54
Residential Parking Requirements

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Residential Land Use	Off-Street Spaces Required
	2 per unit
Single-Family [1]	1 must be covered or enclosed
Two-Family/Duplex [1]	1.5 per unit
Multifamily [2]	
< 1 Bedroom	1 per unit
> 2 Bedrooms	2 per unit
Guest	0.25 per unit
Mobile Home Park	2 per mobile home
Guest	0.25 per unit

Source: City of Winters Zoning Ordinance, 2003.

[1] Requires in-kind replacement when a garage or carport space is converted to another use.

[2] At least 50 percent of the required spaces must be covered or enclosed, with a minimum of one covered or enclosed space provided per unit.

INCLUSIONARY HOUSING PROGRAM

The City's Ordinance 94-10 (aka Inclusionary Ordinance), requires that at least 15 percent of all new units developed in the City be affordable to very low-, low-, or moderate-income households. To prevent the inclusionary Ordinance from impeding development, the City shall provide regulatory and financial incentives and assistance geared to the financial need of each project. The following options may be considered as needed to facilitate compliance and maintain the financial feasibility of a project.

- **Off-site and In-Lieu Exceptions** - Although development of the affordable units on-site are normally preferred, when this is found to be infeasible or inappropriate, the City may allow off-site development of the affordable units, may accept in-lieu contributions of cash or land, or may approve a combination of these and other methods.
- **Fee Waivers or Deferrals** - The City may grant to a developer a program of waivers, reduction, or deferrals of development fees or administrative fees for the inclusionary units.

- **Density Bonus** - A 25-percent density bonus is available for projects meeting requirements of the Density Bonus Ordinance 97-02 (as revised per Housing Element Program II-3), General Plan Implementation II.3.
- **Funding Assistance**
 - **Local Funding** - Housing set-aside funds may be used to subsidize the production of affordable units.
 - **State/Federal Funding Assistance** – The City may provide assistance in accessing State or Federal funding by lending support to such requests, priority permit processing for entitlements necessary to increase the competitiveness of a funding request, and providing documentation of housing needs that would increase the competitiveness of a funding request.
- **Modified development standards** – The City may make modifications to standards such as for parking, setbacks, on- or off-site improvements, street improvement standards, and less stringent site plan (design review) requirements under the City's Planned Development Process.

FORM-BASED CODE

In March 2006, after a lengthy public process, the City adopted the Downtown Master Plan, which provides the vision for the development and redevelopment of the downtown core of the City. The Downtown Master Plan identified several tools for fulfilling the vision in the Plan. One of those tools is the creation, adoption and use of a Form Based Code for the Downtown Master Plan Area. Cities use Form Based Codes to control the look and type of buildings, streets, landscaping and building details like signs, awnings, and storefronts to create and maintain an interesting, attractive and livable town. Standards for land use, density, setbacks, and design would be set-out in a zoning code-like format that can be used easily by landowners, applicants, business owners, and City staff and officials. The City is currently working on the development of a Form Based Code for its Downtown core. It is anticipated that the Code will be adopted by summer 2008.

The form-based code helps to reduce the uncertainty for developers and smooth the permitting process by providing up front clarity for proposed projects. Understanding the City's vision in advance reduces the risk and predevelopment expenses for developers and reduces the overall discretionary review process.

PLANNED DEVELOPMENT (PD) OVERLAY

The purpose of the PD overlay is to promote the development of a cohesive and aesthetically pleasing urban structure for the City. The PD overlay allows for the maximum flexibility consistent with the minimum development standards within each underlying zone category. A PD overlay zone may be established where a special design applying greater flexibility for land use provides a clear benefit for the City.

DESIGN REVIEW

The design review process for the City is intended to ensure that the location and configuration of structures and corollary site improvements are visually harmonious with their site and that of surrounding sites and structures. The design review process includes an analysis of proposed architectural styles, construction materials, colors, site landscaping, and similar development criteria. Design review is required before the Planning Commission for approval of the following residential projects:

- New construction of multifamily residential units;
- New construction of any single-family residential unit; and
- Modifications of existing buildings involving collectively significant exterior changes, which may include changes of building materials; addition/deletion of doors, windows, and awnings; or changes to rooflines or parapet walls as determined by the Community Development Director.

The Planning Commission will consider the following aspects for design review of a site plan as applicable:

1. The overall visible mass of the structure(s). This analysis may include review of visible building mass as it relates to property setbacks, building height, roofline profiles, lot coverage, orientation, and the overall size and scale of a building;
2. The use and quality of exterior construction materials, including exterior building colors on new construction only to the extent that it may detract from the desired design theme for a neighborhood;
3. Avoidance of buildings that are characterized by large, blank or unbroken wall planes, as well as buildings that exhibit a general lack of architectural detailing, shadow lines, etc., which collectively lack general visual interest;
4. Effective screening of ground- and roof-mounted mechanical equipment;
5. The use of landscaping, decorative site paving, etc. that provides effective visual screening or softening of the development. Consideration of the appropriate mix of plant materials, plant sizes, etc. pursuant to landscaping criteria contained in Section 8-1.6004 of the City's Municipal Code;
6. Achieve conformity with the Winters Design Guidelines; and
7. In addition to the above, single-family development design review will focus on avoiding the use of repetitive design and site plans. Design review is intended to encourage elements of individuality in residence design through inclusion of features such as modified front and side yard setbacks, varying architectural styles, building siding and roofing materials, and creative use of fencing and landscaping. To the extent possible, designs also should encourage pedestrian activity while reducing emphasis on vehicular access as the local point of a residential lot.

The Planning Commission will make findings relative to compliance with the above seven provisions to approve a site plan. Applicants have the option of filing conceptual (preliminary) site plans for design review in advance of formal site plan review. Conceptual design review allows for submittal of more basic site plan information for an initial review by the Planning Commission. Conceptual design review is to be considered only as an information item and is intended to provide informal feedback to

an applicant, who then could consider any comments received by the Planning Commission when preparing the formal site plan.

Design Review (Site Plan Review) for Multifamily Projects

The Winters Residential Design Guidelines impose development standards that are not contained in the City's Zoning Ordinance. Examples include the use of gables, hips, and dormers for roofs; the use of architectural asphalt shingles, concrete or clay tile, and slate or similar visual materials for roofs; and the use of roof structures and embellishments such as louvers, vents, lanterns, pinnacles, cupolas, finials, compounded fascias, parapets and eave moldings. Besides the obvious aesthetic issues, one of the goals, or perhaps the focus, of design review is to ensure that the City's small town character is preserved and enhanced.

The use of multifamily design review has created minimal cost impact on multifamily development because the types of architectural styles and embellishments required by the City do not, by themselves, cost significantly more to construct than other types of architectural styles.

Winters Design Guidelines

The City Residential Design Guidelines were created in a joint effort by the Winter Planning Commission and Winters Economic Development Commission in November 1999. The design guidelines were developed with the specific objectives of facilitating economic and residential development in the City and ensuring that the small town character of the City was preserved.

Downtown Master Plan

The recently-adopted Downtown Master Plan contains design guidelines specific to the central business district.

AFFORDABLE HOUSING STEERING COMMITTEE

The Affordable Housing Steering Committee (AHSC) was established in October 1994. The AHSC is a citizens committee dedicated to implementing the community's housing policies in a quality way. Their emphasis is on open communication with the developer early in the process to communicate the community's needs and to provide a forum for direction and dialog.

The involvement of the AHSC is beneficial to the developer as it provides a clearer road map to successful development in Winters. The AHSC has 2 of the 5 sitting members that are from the current Planning Commission as well as 1 City Council person who participates as City Council liaison. As projects reach the Planning Commission and the City Council, there is already some degree of familiarity with the developer and the proposed project from those Planning Commissioners also serving on the AHSC. The early involvement with the AHSC does not impede development; it facilitates successful development.

In recent years, the role of the AHSC has been to review the affordable plans for new residential projects. The AHSC emphasizes the need to construct affordable units in each project, spread out the affordable units throughout each project, design the

affordable units so they blend in with the market rate units, and construct affordable units in each phase of a multi-phased residential project. The AHSC plays an advisory role and project applicants do not incur any application or other fees to appear before the AHSC. The City schedules a project application before the AHSC early in the planning process to ensure affordable housing issues are resolved in a timely manner before the developer has incurred significant cost. This committee does not have the power to alter project review, design review, or development standards.

The AHSC was initially required to review residential projects of 50 units or more, but since many of the City's affordable housing projects tend to be smaller in size, that threshold has been decreased to 15 units. Because the AHSC becomes involved in the development process during the early stage, often prior to application submittal, and provides only an advisory role, the City does not believe that this change will act as a constraint on housing development. Rather, the City believes that the AHSC is beneficial to the City's affordable housing development objectives.

DEVELOPMENT REVIEW COMMITTEE (DRC)

The DRC was implemented to expedite and streamline the development process. The DRC review process provides for all necessary and critical parties to be present at the same time for development review to provide comments and identify issues early in the process to save time and money.

EXISTING INFRASTRUCTURE

As described in more detail in the Public Services and Facilities Element, the provision of public services to newly developing areas in the City will require expansion of facilities. Water, sewer, drainage, police, fire, parks, schools, and transportation will require improvements in capacity to treat and distribute water, to treat sewage, to handle run-off, and to provide sufficient space and capacity for recreation, public safety, education, and movement of people and goods. In each case, the cost of expansion most likely will be financed through development fees, exactions, assessment districts, or some combination of these.

WATER

The City has completed the design and installation of a new well and has established the appropriate funding mechanisms to complete its construction. The completion of this well ensures sufficient water supply for all of the projects listed in Table 43.

Deleted: Financial mitigation measures have been put in place via development agreements for projects which have been approved by the City.

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SEWER

There is sufficient sewer treatment capacity available to accommodate the development projects listed in Table 43. The City will require additional sewer capacity in the future; if all proposed developments were to be constructed today, the sewer treatment facilities would be at maximum capacity. The funds to implement a Phase II sewer treatment

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facility will be available as new development takes place as funding mechanisms have been established.

ENVIRONMENTAL CONSIDERATIONS

The City is subject to both localized and regional flooding. The City's *Storm Drainage Master Plan* (May 1992) proposes improvements to address existing system deficiencies and improvements to address the localized drainage problems associated with new development. A bigger drainage problem is regional flooding associated with Chickahominy and Moody Sloughs which affects much of the northern area within the 20-year Urban Limit Line. The 1992 *General Plan* commits the City to undertaking a study to address this regional flooding problem.

Pending completion of the study and identification of a funding mechanism to finance a comprehensive flooding solution, the area contributing to or affected by the 100-year flooding problem is designated in the General Plan as a Flood Overlay Area and is subject to interim land use controls.

Some residential development lying within the Flood Overlay Area may be able to proceed as soon as the flood study has been completed and the City has enacted a funding mechanism to finance the comprehensive flooding solution. Some residential development, however, may not be able to proceed until most flood control measures are implemented.

COORDINATION WITH WATER AND SEWER AGENCIES

The City manages its own water and sewer facilities and does not coordinate with an outside agency for those services. As mentioned above, there is adequate water and sewer capacity to meet the future demands for residential development.

VI. ENERGY CONSERVATION OPPORTUNITIES

GENERAL DESIGN STANDARDS

There are many opportunities for conserving energy in new and existing homes. New buildings, by design, can easily incorporate energy efficient techniques into the construction. According to the Department of Energy, the concept of energy efficiency in buildings is the building envelope, which is everything that separates the interior of the building from the outdoor environment: the doors, windows, walls, foundation, roof, and insulation. All the components of the building envelope need to work together to keep a building warm in the winter and cool in the summer.

Constructing new homes with energy-conserving features, in addition to retrofitting existing structures, will result in a reduction in monthly utility costs. There are many ways to determine how energy efficient an existing building is and, if needed, what improvements can be made. Examples of energy conservation opportunities include installation of insulation or storm windows and doors, use of natural gas instead of electricity, installation or retrofitting of more efficient appliances and mechanical or solar energy systems, and building design and orientation, which incorporates energy conservation considerations.

Many modern building design methods are used to reduce residential energy consumption and are based on proven techniques. These methods can be categorized in three ways:

1. Building design that keeps natural heat in during the winter and keeps natural heat out during the summer. Such design reduces air conditioning and heating demands.

Proven building techniques in this category include these:

- Location of windows and openings in relation to the path of the sun to minimize solar gain in the summer and maximize solar gain in the winter;
- Use of "thermal mass," earthen materials such as stone, brick, concrete, and tiles that absorb heat during the day and release heat at night;
- Use of window coverings, insulation, and other materials to reduce heat exchange between the interior of a home and the exterior;
- Location of openings and the use of ventilating devices that take advantage of natural air flow (particularly cool evening breezes);

- Use of eaves and overhangs that block direct solar gain through window openings during the summer but allow solar gain during the winter; and
 - Use of zone heating and cooling systems, which reduce heating and cooling in the unused areas of a home;
2. Building orientation that uses natural forces to maintain a comfortable interior temperature. Examples include these:
- Solar orientation of residences to facilitate the use of solar energy systems for heating and cooling;
 - Minimizing the eastern and western exposure of exterior surfaces; and
 - Location of dwellings to take advantage of natural air circulation and evening breezes; and
3. Use of landscaping features to moderate interior temperatures. Such techniques include these:
- Use of deciduous shade trees and other plants to protect the home;
 - Use of natural or artificial flowing water; and
 - Use of trees and hedges as windbreaks.

In addition to natural techniques, several modern methods of energy conservation have been developed or advanced during the present century, including these:

- Use of solar energy to heat water;
- Use of tankless water heaters;
- Use of radiant barriers on roofs to keep attics cool;
- Use of solar panels and other devices to generate electricity;
- High efficiency coating on windows to repel summer heat and trap winter warmth;
- Weather-stripping and other insulation to reduce heat gain and loss;
- Use of natural gas for dryers, stovetops and ranges;
- Use of energy efficient home appliances; and
- Use of low-flow showerheads and faucet aerators to reduce hot water use.

Natural space heating can be substantially increased through the proper location of windows and thermal mass. Use of solar panels can generate 1,000 watts of electricity on a sunny day. This can constitute more than enough power for daily residential operations.

SMART GROWTH

The City of Winters strongly believes in Smart Growth principles and strives to plan for its fair share growth while reducing urban sprawl and the impacts of transportation on the environment, the local economy and its citizens' quality of life. The City proposes to accomplish this in many ways:

First, the City is in the process of developing Phase I of the Downtown Streetscape Improvement Project which will create a pedestrian-friendly downtown, with access to transit stops and bike lanes, forming a natural pathway to a thriving, small-scale, walkable commercial district. It is anticipated that this project will be completed by the fall of 2008. With the growth anticipated in the coming years, a welcoming commercial district will encourage residents to stay in town to do their shopping, rather than taking Interstate 505 to Vacaville or Woodland. Proposed landscaping improvements will contribute to the "greening" of the community and reducing the use of asphalt and concrete. The intersection of Main Street and Railroad Avenue, the location of most of the Phase I Improvements, is directly adjacent to one of the City's Yolo bus stops (Yolo County Transportation District), and is one block away from another. Multiple upgraded bike racks with improved security features will be located within the project area to further encourage bicycling.

The City was awarded a SACOG grant for Phase II of the Downtown Improvement Project which will commence immediately following Phase I. Phase II will include pedestrian improvements along Main Street, the intersection of Main and First Street and along the downtown alleyways.

Second, the City is encouraging the development of mixed-use, infill development projects that concentrate the population in a central location, as well as commercial, light industrial and industrial development to provide high-paying jobs for local residents. The ultimate goal is to create a community that is not dependent on traditional transportation methods, reduces the use of natural resources, and provides an area where residents can live, work, shop and spend leisure time. The vision for the Downtown Core is to create an epicenter, with a 24-7 population that provides vibrancy and sustainability.

The City has also adopted a commercial condominium conversion ordinance which makes the "carving up" of buildings more achievable. The purpose is to create greater opportunities for business owners and residential developers. For example, an owner of a first floor retail establishment could sell his/her upper floors to a residential developer who is interested in rehabilitating the upper floors and providing rental or for-sale housing.

Deleted: The City's redevelopment agency, the Community Development Agency (CDA), is negotiating a Disposition and Development Agreement with a developer for a mixed-use development including 25,000 square feet of commercial space and 10 luxury residential units on a downtown property in the heart of the Downtown, owned by the CDA. This project represents the first new building in the downtown in more than 30 years. In the past five years, another private developer has rehabilitated three existing buildings directly east of the new infill project. Several businesses, art studios and restaurants have opened in the rehabilitated buildings, adding to the vibrancy of the core.

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

1800 Third Street, Suite 430
P. O. Box 952053
Sacramento, CA 94252-2053
(916) 323-3177 / FAX (916) 327-2643
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January 30, 2013

*****Corrected*****

Mr. Mike McKeever, Chief Executive Officer
Sacramento Area Council of Governments (SACOG)
1415 L Street, Suite 300
Sacramento, CA 95814

RE: Review of SACOG Housing Element Data

Dear Mr. McKeever:

Thank you for the opportunity to review the SACOG Housing Element Data. The Department applauds SACOG for its tremendous effort to assist local governments in complying with the statutory requirements of housing element law. The Housing Element Data prepared for SACOG members will provide an important tool in updating housing elements for all local governments in the SACOG region for the 5th housing element cycle.

Housing element law requires a quantification and analysis of existing housing needs. The SACOG Housing Element Data addresses most of the requirements for quantification of existing housing needs¹ and listing of projects at-risk of converting to market rate uses, including:

- Identification of population and employment trends;
- Household characteristics (i.e., existing households, existing extremely low income households, total, lower and extremely low income households overpaying, overcrowded households);
- Special needs (i.e., number of persons with disabilities, number of persons with developmental disabilities, elderly households by tenure, large households by tenure and female headed households);
- Projected housing needs for extremely low income households; and
- Inventory of at-risk units between 2013 and 2023.

HCD has reviewed the Housing Element Data and determined it meets statutory requirements for the quantification of existing housing needs as described above. The Housing Element Data will not be subject to further HCD review as part of the housing element update process. However, local housing elements must still include or update the requisite analysis of this data as appropriate. For more information on analysis requirements, please see the Department's Building Blocks at http://www.hcd.ca.gov/hpd/housing_element2/HN_home.php.

¹ Local governments must still quantify farmworkers and homeless persons.

For your information, the Department has recently established its Housing Element Update Guidance which provides additional assistance to jurisdictions in the update of their housing elements. The Update Guidance also provides a streamlined review option for jurisdictions meeting specific requirements. SACOG's Housing Element Data has been incorporated into the streamlined review portion of the Update Guidance. Jurisdictions simply need to confirm use of HCD pre-approved Housing Element Data and HCD will not need to review the data it has pre-approved. Other jurisdictions, not using the streamlined review, just need to notify the Department that the Housing Data has been utilized. For more information on the Department's Update Guidance, please see <http://www.hcd.ca.gov/hpd/>.

The Department appreciates the efforts of SACOG, particularly Tina Glover, Associate Research Analyst, Joe Concannon, Data Services Manager, Sharon Sprows, Senior Program Specialist, Corina Cisneros, Intern, and Greg Chew, Senior Planner, in making the data available to streamline the preparation and review of housing elements for local governments in the SACOG region. The Department looks forward to working with SACOG and its members in the update of the housing elements. If you have any questions, please contact Paul McDougall, of our staff, at (916) 322-7995.

Sincerely,



Glen A. Campora
Assistant Deputy Director



STAFF REPORT

TO: CDA Successor Agency
DATE: October 1, 2013
FROM: John C. Wallace, Successor Agency Counsel
SUBJECT: Grant Avenue Commercial – Lot Line Adjustment

Dear Chairman Fridae and Members of the Successor Agency:

Attached is the Resolution of the Successor Agency, as owner of the Grant Avenue Commercial property, approving the lot line adjustments required under the Dollar General and Yolo Federal Credit Union purchase agreements. Approval is requested.

If you have any questions, please do not hesitate to contact me.

RESOLUTION NO. SA-2013-08

A RESOLUTION OF THE CITY OF WINTERS, AS SUCCESSOR AGENCY TO THE FORMER WINTERS COMMUNITY DEVELOPMENT AGENCY OF THE CITY OF WINTERS, AUTHORIZING AND APPROVING THE LOT LINE ADJUSTMENT ON THE GRANT AVENUE COMMERCIAL PROPERTIES – YOLO COUNTY APNs 003-370-028, 003-370-029, 003-370-030, LOCATED ON EAST GRANT AVENUE BETWEEN MORGAN STREET AND EAST STREET.

WHEREAS, pursuant to the Community Development Law (the “CRL”) (Health and Safety Code Sections 33000 et seq.), the City Council of the City of Winters (“City”) created the Winters Community Development Agency (“Redevelopment Agency”); and

WHEREAS, in May 2009, the Winters CDA (“Redevelopment Agency”) purchased the Grant Avenue lot on the south side of Grant Avenue between East Street and Morgan Street formerly known as Granite Bay Commercial (APNs: 003-370-028, 029 and 030). The Real Property is more particularly described on Exhibit A, attached hereto and made a part hereof. The CDA subsequently authorized the issuance of an RFP for potential developers to offer proposals for development of the site. Although the CDA did enter into an Exclusive Negotiation Agreement (“ENA”) with the Yackzan Group, that ENA did not result in any development on the property; and

WHEREAS, in March 2011, the City Council of the City of Winters adopted Resolution 2011-15 approving a Purchase and Sale Agreement with the Winters CDA with respect to the property. The Resolution laid out the findings for the transfer of this property in consideration of the debt owed to the City by the Winters CDA; and

WHEREAS, as part of the Fiscal Year 2011-2012 State budget bill, the California state legislature enacted, and the Governor signed, Assembly Bill X1 26 (“AB 26”), which added Parts 1.8 and 1.85 to the CRL, and which laws caused the dissolution and winding down of all redevelopment agencies in California (the “Dissolution Act”); and

WHEREAS, on December 29, 2011, in the petition California Redevelopment Association v. Matosantos, Case No. S194861, the California Supreme Court upheld the Dissolution Act and thereby all redevelopment agencies in California were dissolved as of February 1, 2012 under the dates in the Dissolution Act that were reformed and extended thereby; and

WHEREAS, by Resolution considered and approved by the City Council in 2012, the City elected to become and serve as the successor agency to the Redevelopment Agency (the “Successor Agency”), with the responsibility to wind down the affairs of the Redevelopment Agency and dispose of its assets under the direction of an oversight board (the “Oversight Board”); and

WHEREAS, as of February 1, 2012, the Redevelopment Agency dissolved and the Successor Agency became operational; and

WHEREAS, AB 26 was amended by the State Legislature in June, 2012, pursuant to Assembly Bill 1484 (“AB 1484”) to provide new requirements and clarification of prior requirements to wind down the affairs of the dissolved Redevelopment Agency; and

WHEREAS, the Successor Agency has authority to sell assets of the former Redevelopment Agency pursuant to the requirements of AB 26 and AB 1484; and

WHEREAS, On May 13, 2013, the California State Controller issued a final ruling that the property transfers of March 2011, including these three properties, were unallowable transfers, and based on Health and Safety Code 34167.5, ordered the City of Winters to reverse the transfers of these properties and other real property assets; and

WHEREAS, in accordance with that ruling the City of Winters has transferred that real property in Exhibit A to the Successor Agency of the Dissolved Winters Community Development agency; and

WHEREAS, Health and Safety Code Section 34191.5(b) requires the Successor Agency to submit the Property Management Plan to the Successor Agency’s oversight board and the Department of Finance for approval no later than six months following the issuance to the Successor Agency of the finding of completion pursuant to Health and Safety Code Section 34179.7; and

WHEREAS, the Successor Agency has received a Finding of Completion from the Department of Finance and has submitted submitting its Property Management Plan to the Oversight Board for approval; and

WHEREAS, in accordance with the Property Management Plan, the Grant Avenue properties listed in Exhibit A need to be altered as to size and configuration based on prior purchase agreements with Cross Development, LLC and the Yolo Federal Credit Union, already approved by both this Successor Agency and the Oversight Board, and

WHEREAS, the City of Winters has approved administratively an application for lot line adjustments, with the new configuration attached as Exhibit B and made a part hereof,

WHEREAS, the lot line adjustments will result in the sale of two of the parcels for a Dollar General retail store and a Yolo Federal Credit Union branch,

WHEREAS, the sales of the properties will result in the disposal of a portion of the property in a manner aimed at maximizing value, in a manner consistent with the Dissolution Act; and

WHEREAS, the accompanying staff report provides supporting information upon which the action set forth in this Resolution is based; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE CITY OF WINTERS, AS SUCESSOR AGENCY TO THE FORMER WINTERS COMMUNITY DEVELOPMENT AGENCY DOES, HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. CEQA Compliance. The Successor Agency to the dissolved Winters Community Development Agency has determined that the proposed Lot Line Adjustments are exempt under CEQA, and approved as a matter of right. The City Clerk of the City of Winters will file a Notice of Exemption with the appropriate official of the County of Yolo, California, within five (5) days following the October 1, 2013 adoption of this Resolution. The Oversight Board adopts that finding.

Section 3. Authority - Approval of Lot Line Adjustments. Under California Health and Safety Code Section 34177(e), the Successor Agency must dispose of assets and properties of the Dissolved CDA as directed by the Oversight Board. The disposition of this Parcel and Parcel 2 is approved.

Section 4. Authorization to Take Action. The Successor Agency to the dissolved Winters Community Development Agency hereby authorizes and directs the City Manager of the City of Winters, acting on behalf of the Successor Agency, to execute the documents and instruments as are appropriate, in consultation with the counsel to the Successor Agency, to effectuate and implement the terms of this Resolution.

Section 5. Certification. The Successor Agency Secretary shall certify to the adoption of this Resolution.

Section 6. Effectiveness. This Resolution shall take effect upon approval by the Oversight Board of the Successor Agency to the dissolved Winters Community Development Agency.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Successor Agency to the dissolved Winters Community Development Agency on the 1st day of October, 2013, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Keith Fridae, Chair

ATTEST:

Nanci G. Mills, Secretary