



Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, September 17, 2013
6:30 p.m.

AGENDA (pp 1-3)

Members of the City Council

*Cecilia Aguiar-Curry, Mayor
Woody Fridae, Mayor Pro-Tempore
Harold Anderson
Wade Cowan
Bruce Guelden*

*John W. Donlevy, Jr., City Manager
John Wallace, City Attorney
Nanci Mills, City Clerk*

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public

comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, September 3, 2013 (pp 4-6)
- B. Claim Against the City of Winters - Abel Saucedo – Deny and Refer to YCPARMIA (pp 7-19)
- C. Voting Delegate for the League of California Cities Annual Conference Relative to the Two Resolutions Being Considered (pp 20-59)
- D. Authorize City Manager to Execute Contract with Community Development Services (“CDS”) to Provide Consulting Services for the State Community Development Block Grant (“CDBG”) Over the Counter (“OTC”) Program (pp 60-85)
- E. Request for Street Closure – Jeff Falyn, Nature’s Theater (pp 86-88)
- F. Wastewater Services Monthly Update (pp 89-94)

DISCUSSION ITEMS

- 1. Winters City Park Rehabilitation Project Update and Request for Clarification and Direction (pp 95-104)

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

- 1. None

CITY MANAGER REPORT

INFORMATION ONLY

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the September 17, 2013 regular meeting of the Winters City Council was personally delivered to each Councilmember's mail boxes in City Hall and posted on the outside public bulletin board at City Hall, 318 First Street on September 11, 2013, and made available to the public during normal business hours.

Nanci G. Mills by Tracy Jensen

Nanci G. Mills, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 794-6701. Agendas and staff reports are available on the city web page www.cityofwinters.org/administrative/admin_council.htm

General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

How to obtain City Council Agendas:

*View on the internet: www.cityofwinters.org/administrative/admin_council.htm
Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.*

Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.

City Council agenda packets are available for review or copying at the following locations:

Winters Library – 708 Railroad Avenue

City Hall – Finance Office - 318 First Street

During Council meetings – Right side as you enter the Council Chambers

City Council meetings are televised live on City of Winters Government Channel 20 (available to those who subscribe to cable television) and replayed following the meeting.

Wednesday at 10:00 a.m.

Videotapes of City Council meetings are available for review at the Winters Branch of the Yolo County Library.



Minutes of the Winters City Council Meeting
Held on September 3, 2013

Mayor Aguiar-Curry called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Woody Fridae, Bruce Guelden and Mayor Cecilia Aguiar-Curry

Absent: None

Staff: City Manager John Donlevy, City Attorney John Wallace, Chief of Police Sergio Gutierrez, Housing Programs Manager Dan Maguire, Management Analyst Mary Jo Rodolfa, and City Clerk Nanci Mills.

Yipsy Cruz led the Pledge of Allegiance.

Approval of Agenda: Motion by Council Member Fridae, second by Council Member Cowan to approve the agenda. Motion carried unanimously.

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, August 20, 2013
- B. Rotary Park, Amplified Sound & Street Closure Request – Festival de la Comunidad
- C. Amplified Sound Permit Application – St. Anthony's Parish Kermes Festival – Saturday, September 7, 2013
- D. Sale of Real Property – Property Located at 426 Cottage Circle (APN # 030 392 008) Winter, CA (Information Item Only)

City Manager Donlevy gave an overview. Motion by Council Member Fridae, second by Council Member Guelden to approve the consent calendar. Motion carried unanimously.

PRESENTATIONS

1. New Police Volunteer Coordinator and Chaplain, Robert Duvall – Police Department

Chief Gutierrez introduced the new Police Volunteer Coordinator and Chaplain F. Robert Duvall, who will coordinate the new police volunteer and cadet programs. Mr. Duvall was sworn in by City Clerk Nanci Mills, and then addressed the Council.

DISCUSSION ITEMS

1. Committee and/or Commission Appointment Process

City Attorney Wallace gave an overview. Motion by Council Member Fridae, second by Council Member Cowan to continue using a 2-member committee to interview applicants, bringing their recommendation to Council of the top two candidate, do not include applications on the agenda but announce the top five candidates as a matter of public record. Motion carried unanimously.

2. Animal Control Regulation

Council Member Fridae requested this be a discussion item and not an action item. Yipsy Cruz, who led the Pledge of Allegiance, was a victim of a serious dog bite a few years ago. She and her mother, who spoke through Council Member Fridae as their interpreter, spoke of Yipsy's ordeal and said she has had three surgeries. Another surgery has been scheduled and it may not be the last one.

Council Member Fridae wants to figure out how the City can step up enforcement. City Manager Donlevy said the City Managers throughout the County are all looking into this issue, including how the animal shelter is run, animal enforcement, the procedures for off-leash, unlicensed animals, and the enforcement of owners. Some measures to consider include county-wide signage and language that directs civil action and procedures, increase information to the public, increase citizen involvement, and advocate for spay and neutering. The Yolo Managers will look at outcomes and bring this information forward as part of their governance and shared services.

Police Chief Gutierrez said that animal fines and impound fees are costly. He would like to focus on preventative measures and conduct a public education campaign. The cost to microchip, vaccinate, spay or neuter your pet begins to

add up. Council Member Guelden asked about a licensed dog not wearing its' tag. Police Chief Gutierrez said it is a violation, sort of like a fix-it ticket. Council Member Fridae said the laws on the books are well thought out and the cause for action is public awareness of liability, fines, and where dogs are allowed to go. Notices in the newspaper, water bills, notices and signage would increase public awareness.

Debbie Hemenway said there are good things that come from doing the things that are being proposed tonight. Council Member Fridae said Santa Cruz County has a spay and neuter law that has seen the euthanasia's decrease by half and said this subject will come back to Council by November.

Mayor Aguiar-Curry reminded everyone of the LAFCO workshop next week.

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

1. None
-

CITY MANAGER REPORT: There has been a huge movement on the signage out on I-505. Word was received today that a larger panel sign will be installed to include food, fuel and lodging. There were no major incidents at Lake Berryessa over the Labor Day weekend. The City of Winters had firefighters on the Yosemite Rim Fire this week.

EXECUTIVE SESSION: None

ADJOURNMENT: Mayor Aguiar-Curry adjourned the meeting at 7:50 p.m.

Cecilia Aguiar-Curry, MAYOR

ATTEST:

Nanci G. Mills, City Clerk



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: September 17, 2013
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Nanci G. Mills, Director of Administrative Services/City Clerk
SUBJECT: Claim Against the City of Winters – Abel Saucedo

RECOMMENDATION:

It is recommended that the City Council deny the claim and refer to Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA).

BACKGROUND:

Anytime the City of Winters receives a Claim for Damages to Person or Property, the claim is denied and referred to YCPARMIA to handle the investigation.

FISCAL IMPACT:

Not to exceed the City's \$1,000 deductible, with any costs in excess to come from funds pooled at the JPA.



September 3, 2013

**“NOTICE OF REJECTION OF CLAIM BY
THE CITY OF WINTERS”**

TO: Abel Saucedo
c/o Villegas Insurance Services
Attn: Leticia Villegas
3100 East Road, Suite 105
Ceres, CA 95307

NOTICE IS HEREBY GIVEN that the claim which you presented to the City Clerk of the City of Winters on September 3, 2013, was rejected by the City Council of the City of Winters at its regular meeting on September 17, 2013.

WARNING

Subject to certain exceptions, you have only six (6) months from the date the notice was personally delivered or deposited in the mail to file a State court action on the claim (refer to State of California Government Code Section 945.6). Your time for filing an action in Federal court may be less than six months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Please also be advised that, pursuant to Sections 128.5 and 1038 of the California Code of Civil Procedure, the City of Winters will seek to recover all costs of defense in the event an action is filed in the matter and it is determined that the action was not brought in good faith and with reasonable cause.

All further inquiries should be directed to YCPARMIA, 77 West Lincoln Avenue, Woodland, California, 95695.

Sincerely,

Nanci G. Mills
Director of Administrative Services

cc: YCPARMIA

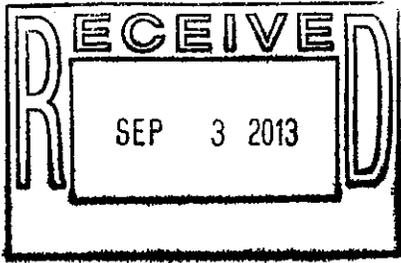
318 First Street
Winters, CA 95694
Phone.530.795.4910
Fax. 530.795.4935

COUNCIL MEMBERS
Harold Anderson
Wade Cowan
Bruce Guelden

MAYOR
Cecilia Aguiar-Curry
MAYOR PRO TEM
Woody Fridae

CITY CLERK
Nanci Mills
TREASURER
Michael Sebastian

CITY MANAGER
John W. Donlevy, Jr.



CLAIM FOR DAMAGES TO PERSON OR PROPERTY

TO: (Entity) _____

- 1. Claims for death, injury to person or to personal property must be filled out not later than six months after the occurrence. (Gov. Code Sec. 911.2)
2. Claims for damages to real property must be filled not later than 1 year after the occurrence.
3. Read entire claim form, both sides, before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim form must be signed on page 2 at bottom.
6. Attach separate sheets, if necessary, to give full details. SIGN EACH SHEET.

Form with fields for Name of Claimant (abel sauced a), Date of Birth (8/1/84), Occupation (Roofing), Home Address (902 Pelton Ave, Modesto, CA 95351), Business Address, and contact information for notices (Villegas Insurance Services).

Where did DAMAGE or INJURY occur? Describe fully, and locate-on-diagram on Page 2. Where appropriate, give street names and address and measurements from landmarks.

Vacaville

Describe in detail how the DAMAGE or INJURY occurred:

Mr Sergio Omar Gutierrez was driving and hit from behind driver Presillano Cruz

Names of any employees involved in INJURY or DAMAGE:

Why do you claim the Entity is responsible?

Na

Describe in detail each INJURY or DAMAGE:

The amount claimed, as of the date of presentation of the claim, is computed as follows:

Damages incurred to date (exact)

Damage to property.....\$ _____

Expenses for medical and hospital care.....\$ _____

Loss of earnings.....\$ _____

Special damages for.....\$ _____

Estimated prospective damages as far as known

Future expenses for medical and hospital care.....\$ _____

Future loss of earnings.....\$ _____

Other prospective special damages.....\$ _____

Total estimate prospective damages.....\$ _____

General Damages.....\$ _____

Total damages incurred to date.....\$ _____

Total amount claimed as of date of presentation of the claim: \$ _____

SOE appraised

Was damage and/or injury investigated by police? yes If so, what city? Card enclose

Were paramedics or ambulance called? no If so, name city or ambulance _____

If injured, state date, time, name and address of doctor of your first visit _____

WITNESSES to DAMAGE or INJURY. List all person and addresses of persons known to have information:

Name _____ Address _____ Phone _____

Name N/A Address _____ Phone _____

Name _____ Address _____ Phone _____

DOCTORS and HOSPITALS

Hospital _____ Address _____ Date Hospitalized _____

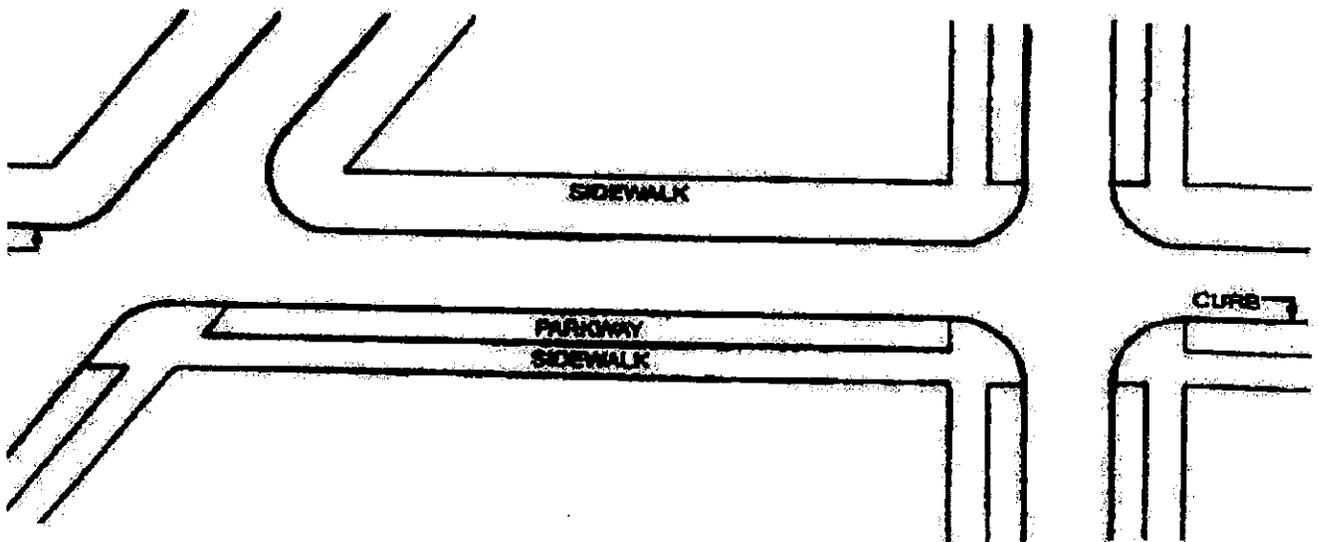
Doctor N/A Address _____ Date of Treatment _____

Doctor _____ Address _____ Date of Treatment _____

READ CAREFULLY

For all accident claims place on following diagram names of streets, including North, East, South and West. Indicate place of accident by "X" and by showing house numbers or distance to street corners.

NOTE: If diagrams below do not fit the situation, attach hereto a proper diagram signed by claimant.



| | | |
|--|------------------------------------|-------------------------|
| Signature of Claimant or person filing on his behalf giving relationship to Claimant: <u>Abel Saucedo</u> | PRINT Name: <u>Abel Saucedo</u> | Date: <u>8/25/13</u> |
|--|------------------------------------|-------------------------|

| | | | | | |
|---|---------------------|--|-------------------|--------------------------------------|---|
| SPECIAL CONDITIONS ON-DUTY EMERGENCY VEHICLE | NUMBER INJURED 0 | HIT & RUN PELVY <input type="checkbox"/> | CITY VACAVILLE | JUDICIAL DISTRICT NORTHERN SOLANO | LOCAL REPORT NUMBER T13-5003 |
| | NUMBER KILLED 0 | HIT & RUN MISDEMEANOR <input type="checkbox"/> | COUNTY SOLANO | REPORTING DISTRICT 515 | BEAT 5 |
| | | | | DAY OF WEEK FRIDAY | TOW AWAY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |

| | | | | | | | |
|----------|---|--|-----------|--|---------------------|----------------|---------------------|
| LOCATION | COLLISION OCCURRED ON: LEISURE TOWN ROAD | MO 07/19/2013 | DAY 19 | YEAR 2013 | TIME (2400) 0754 | NCIC # 4806 | OFFICER I.D. 553 |
| | MILEPOST INFORMATION: | GPS COORDINATES | | LATITUDE | | LONGITUDE | |
| | AT INTERSECTION WITH: <input checked="" type="checkbox"/> OR: 48 FEET SOUTH OF ELMIRA ROAD | STATE HWY REL <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | PHOTOGRAPHS BY: <input checked="" type="checkbox"/> NONE | | | |

| | | | | | | | | | | |
|--|---|-------------|---------------------------------|----------------|---|-------------------------------------|---|--|-------------|--|
| PARTY 1 | DRIVER'S LICENSE NUMBER C2576837 | STATE CA | CLASS C | AIR BAG M | SAFETY EQUIP. G | VEH. YEAR 2012 | MAKE / MODEL / COLOR CHEVY CAPRICE GRV | LICENSE NUMBER 6TRD541 | STATE CA | |
| DRIVER | NAME(FIRST, MIDDLE, LAST) ON DUTY EMERGENCY VEHICLE <input checked="" type="checkbox"/> SERGIO OMAR GUTIERREZ | | | | | | | | | |
| PEDES- TRIAN | STREET ADDRESS 702 MAIN STREET | | | | | | | | | |
| PARKED VEHICLE | CITY / STATE / ZIP WINTERS CA 95694 | | | | | | | | | |
| BICY- CLIST | SEX M | HAIR BLK | EYES BRN | HEIGHT 5-08 | WEIGHT 210 | BIRTHDATE MO 06/03/1965 DAY YEAR | RACE H | OWNER'S NAME <input type="checkbox"/> SAME AS DRIVER CITY OF WINTERS | | |
| OTHER | HOME PHONE (530)795-2261 | | BUSINESS PHONE (530)795-2261 | | OWNER'S ADDRESS <input checked="" type="checkbox"/> SAME AS DRIVER | | | | | |
| INSURANCE CARRIER SELF-INSURED | | | | | POLICY NUMBER N/A | | | | | |
| DIR OF TRAVEL ON STREET OR HIGHWAY N LEISURE TOWN ROAD | | | | | SPEED LIMIT 40 | | | | | |
| DISPOSITION OF VEHICLE ON ORDERS OF: <input type="checkbox"/> OFFICER <input checked="" type="checkbox"/> DRIVER <input type="checkbox"/> OTHER | | | | | DRIVEN AWAY - NONE | | | | | |
| PRIOR MECH. DEFECTS <input checked="" type="checkbox"/> NONE APP. <input type="checkbox"/> REFER TO NARRATIVE | | | | | VEHICLE IDENTIFICATION NUMBER: 6G1MK5U21CL643508 | | | | | |
| VEHICLE TYPE 48 | | | | | DESCRIBE VEHICLE DAMAGE <input type="checkbox"/> UNK <input type="checkbox"/> NONE <input checked="" type="checkbox"/> MINOR <input type="checkbox"/> MOD <input type="checkbox"/> MAJOR <input type="checkbox"/> ROLL-OVER | | | SHADE IN DAMAGED AREA | | |
| CAL-T _____ TCP/PSC _____ MCMX _____ | | | | | CA _____ DOT _____ | | | | | |

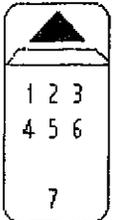
| | | | | | | | | | | |
|--|--|-------------|------------------------|----------------|---|-------------------------------------|---|--|-------------|--|
| PARTY 2 | DRIVER'S LICENSE NUMBER E1768547 | STATE CA | CLASS U | AIR BAG M | SAFETY EQUIP. G | VEH. YEAR 2002 | MAKE / MODEL / COLOR NISSAN ALTIMA GRN | LICENSE NUMBER 5FXK961 | STATE CA | |
| DRIVER | NAME(FIRST, MIDDLE, LAST) <input checked="" type="checkbox"/> PRESILIANO CARRANZA NUNEZ | | | | | | | | | |
| PEDES- TRIAN | STREET ADDRESS 1324 THOMASNELL WAY | | | | | | | | | |
| PARKED VEHICLE | CITY / STATE / ZIP CERES CA 95307 | | | | | | | | | |
| BICY- CLIST | SEX M | HAIR BLK | EYES BRN | HEIGHT 5-11 | WEIGHT 170 | BIRTHDATE MO 02/20/1980 DAY YEAR | RACE H | OWNER'S NAME <input type="checkbox"/> SAME AS DRIVER NANCY MEDINAQUINTEO ROSARIO | | |
| OTHER | HOME PHONE (209)505-8409 | | BUSINESS PHONE NONE | | OWNER'S ADDRESS <input type="checkbox"/> SAME AS DRIVER 1725 PELTON AVE MODESTO CA 95351 | | | | | |
| INSURANCE CARRIER AFFIRMATIVE INS. CO. | | | | | POLICY NUMBER AIC007115846 | | | | | |
| DIR OF TRAVEL ON STREET OR HIGHWAY N LEISURE TOWN ROAD | | | | | SPEED LIMIT 40 | | | | | |
| DISPOSITION OF VEHICLE ON ORDERS OF: <input type="checkbox"/> OFFICER <input checked="" type="checkbox"/> DRIVER <input type="checkbox"/> OTHER | | | | | DRIVEN AWAY - NONE | | | | | |
| PRIOR MECHANICAL DEFECTS <input checked="" type="checkbox"/> NONE APP. <input type="checkbox"/> REFER TO NARRATIVE | | | | | VEHICLE IDENTIFICATION NUMBER: IN4AL11E32C213883 | | | | | |
| VEHICLE TYPE 01 | | | | | DESCRIBE VEHICLE DAMAGE <input type="checkbox"/> UNK <input type="checkbox"/> NONE <input type="checkbox"/> MINOR <input checked="" type="checkbox"/> MOD <input type="checkbox"/> MAJOR <input type="checkbox"/> ROLL-OVER | | | SHADE IN DAMAGED AREA | | |
| CAL-T _____ TCP/PSC _____ MCMX _____ | | | | | CA _____ DOT _____ | | | | | |

| | | | | | | | | | | |
|---|---|-------|----------------|---------|--|--------------------------|----------------------|---|-------|--|
| PARTY 3 | DRIVER'S LICENSE NUMBER | STATE | CLASS | AIR BAG | SAFETY EQUIP. | VEH. YEAR | MAKE / MODEL / COLOR | LICENSE NUMBER | STATE | |
| DRIVER | NAME(FIRST, MIDDLE, LAST) <input type="checkbox"/> CAS TC APR STAS | | | | | | | | | |
| PEDES- TRIAN | STREET ADDRESS PROCESSED 10 DATE 12/13 REG/LEG | | | | | | | | | |
| PARKED VEHICLE | CITY / STATE / ZIP CLETSENT CNC PROB JUVV PROL D17215EPO DMV CRP GPS INV CST YSS FIRST NET PHOTO PW 0 CHP 0 OTHER | | | | | | | | | |
| BICY- CLIST | SEX | HAIR | EYES | HEIGHT | WEIGHT | BIRTHDATE MO DAY YEAR | RACE | OWNER'S NAME <input type="checkbox"/> SAME AS DRIVER | | |
| OTHER | HOME PHONE | | BUSINESS PHONE | | OWNER'S ADDRESS <input type="checkbox"/> SAME AS DRIVER | | | | | |
| INSURANCE CARRIER | | | | | POLICY NUMBER | | | | | |
| DIR OF TRAVEL ON STREET OR HIGHWAY | | | | | SPEED LIMIT | | | | | |
| DISPOSITION OF VEHICLE ON ORDERS OF: <input type="checkbox"/> OFFICER <input type="checkbox"/> DRIVER <input type="checkbox"/> OTHER | | | | | DRIVEN AWAY - NONE | | | | | |
| PRIOR MECHANICAL DEFECTS <input type="checkbox"/> NONE APP. <input type="checkbox"/> REFER TO NARRATIVE | | | | | VEHICLE IDENTIFICATION NUMBER: | | | | | |
| VEHICLE TYPE | | | | | DESCRIBE VEHICLE DAMAGE <input type="checkbox"/> UNK <input type="checkbox"/> NONE <input type="checkbox"/> MINOR <input type="checkbox"/> MOD <input type="checkbox"/> MAJOR <input type="checkbox"/> ROLL-OVER | | | SHADE IN DAMAGED AREA | | |
| CAL-T _____ TCP/PSC _____ MCMX _____ | | | | | CA _____ DOT _____ | | | | | |

| | | | |
|---------------------------------|--|------------------------------|---------------------|
| PREPARER'S NAME M. THOMA 553 | DISPATCH NOTIFIED <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A | REVIEWER'S NAME <i>PN</i> | DATE REVIEWED CA |
|---------------------------------|--|------------------------------|---------------------|

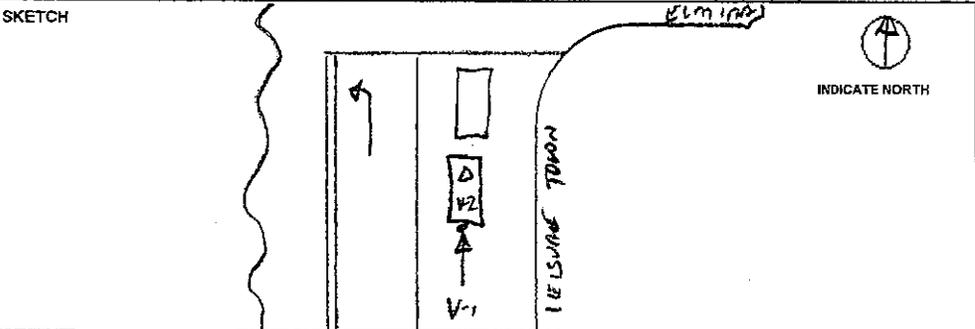
CONTROLLED DOCUMENT
NO DUPLICATION PARTY RELEASE
 Vacaville Police Department
 By: *Nancy Medina Quintes*
 Date: *8/6/13*

| | | | | |
|--|--------------------|--|---------------------|--------------------|
| DATE OF COLLISION (MO. DAY YEAR) 07/19/2013 | TIME(2400) 0754 | NCIC # 4806 | OFFICER I.D. 553 | NUMBER T13-5003 |
| PROPERTY DAMAGE | | OWNER | OWNER ADDRESS | |
| DESCRIPTION OF DAMAGE | | NOTIFIED <input type="checkbox"/> YES <input type="checkbox"/> NO | | |

| | | | | |
|---|--|--|--|---|
| SEATING POSITION  | OCCUPANTS A - NONE IN VEHICLE B - UNKNOWN C - LAP BELT USED D - LAP BELT NOT USED E - SHOULDER HARNESS USED F - SHOULDER HARNESS NOT USED G - LAP/SHOULDER HARNESS USED H - LAP/SHOULDER HARNESS NOT USED J - PASSIVE RESTRAINT USED K - PASSIVE RESTRAINT NOT USED | SAFETY EQUIPMENT L - AIR BAG DEPLOYED M - AIR BAG NOT DEPLOYED N - OTHER P - NOT REQUIRED CHILD RESTRAINT Q - IN VEHICLE USED R - IN VEHICLE NOT USED S - IN VEHICLE USE UNKNOWN T - IN VEHICLE IMPROPER USE U - NONE IN VEHICLE | M/C BICYCLE - HELMET DRIVER PASSENGER V - NO X - NO W - YES Y - YES EJECTED FROM VEHICLE 0 - NOT EJECTED 1 - FULLY EJECTED 2 - PARTIALLY EJECTED 3 - UNKNOWN | INATTENTION CODES A - CELL PHONE HANDHELD B - CELL PHONE HANDSFREE C - ELECTRONIC EQUIPMENT D - RADIO / CD E - SMOKING F - EATING G - CHILDREN H - ANIMALS I - PERSONAL HYGIENE J - READING K - OTHER |
|---|--|--|--|---|

ITEMS MARKED BELOW FOLLOWED BY AN ASTERISK (*) SHOULD BE EXPLAINED IN THE NARRATIVE.

| PRIMARY COLLISION FACTOR LIST NUMBER (#) OF PARTY AT FAULT | TRAFFIC CONTROL DEVICES | 1 | 2 | 3 | SPECIAL INFORMATION | 1 | 2 | 3 | MOVEMENT PRECEDING COLLISION | | | |
|---|------------------------------------|---|---|---|--|---|---|---|--|--|--|-----------------------------|
| I A VC SECTION VIOLATED: CITED 22350 <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO B OTHER IMPROPER DRIVING* | A CONTROLS FUNCTIONING | | | | A HAZARDOUS MATERIAL | | | X | A STOPPED | | | |
| | B CONTROLS NOT FUNCTIONING* | | | | B CELL PHONE HANDHELD IN USE | | X | | B PROCEEDING STRAIGHT | | | |
| | C CONTROLS OBSCURED | | | | C CELL PHONE HANDSFREE IN USE | | | | C RAN OFF ROAD | | | |
| | D NO CONTROLS PRESENT / FACTOR* | X | X | | D CELL PHONE NOT IN USE | | | | D MAKING RIGHT TURN | | | |
| C OTHER THAN DRIVER* | TYPE OF COLLISION | | | | E SCHOOL BUS RELATED | | | | E MAKING LEFT TURN | | | |
| D UNKNOWN* | A HEAD - ON | | | | F 75 FT MOTORTRUCK COMBO | | | | F MAKING U TURN | | | |
| | B SIDE SWIPE | | | | G 32 FT TRAILER COMBO | | | | G BACKING | | | |
| | C REAR END | | | | H | | | | H SLOWING / STOPPING | | | |
| WEATHER (MARK 1 TO 2 ITEMS) | D BROADSIDE | | | | I | | | | I PASSING OTHER VEHICLE | | | |
| X A CLEAR | E HIT OBJECT | | | | J | | | | J CHANGING LANES | | | |
| B CLOUDY | F OVERTURNED | | | | K | | | | K PARKING MANEUVER | | | |
| C RAINING | G VEHICLE / PEDESTRIAN | | | | L | | | | L ENTERING TRAFFIC | | | |
| D SNOWING | H OTHER*: | | | | M | | | | M OTHER UNSAFE TURNING | | | |
| E FOG / VISIBILITY FT. | | | | | N | | | | N XING INTO OPPOSING LANE | | | |
| F OTHER*: | MOTOR VEHICLE INVOLVED WITH | | | | O | | | | O PARKED | | | |
| G WIND | A NON - COLLISION | | | | P | | | | P MERGING | | | |
| | B PEDESTRIAN | | | | Q | | | | Q TRAVELING WRONG WAY | | | |
| LIGHTING | C OTHER MOTOR VEHICLE | | | | OTHER ASSOCIATED FACTORS (MARK 1 TO 2 ITEMS) | | | | R OTHER*: | | | |
| X A DAYLIGHT | D MOTOR VEHICLE ON OTHER ROADWAY | 1 | 2 | 3 | | | | | | | | |
| B DUSK - DAWN | E PARKED MOTOR VEHICLE | | | | | | | | | | | |
| C DARK - STREET LIGHTS | F TRAIN | | | | | | | | | | | |
| D DARK - NO STREET LIGHTS | G BICYCLE | | | | | | | | | | | |
| E DARK - STREET LIGHTS NOT FUNCTIONING* | H ANIMAL: | | | | | | | | SOBRIETY - DRUG PHYSICAL (MARK 1 TO 2 ITEMS) | | | |
| ROADWAY SURFACE | I FIXED OBJECT: | | | | | | | | | | | |
| X A DRY | J OTHER OBJECT: | | | | | | | | | | | |
| B WET | | | | | | | | | | | | |
| C SNOWY - ICY | | | | | A VC SECTION VIOLATED: CITED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | A HAD NOT BEEN DRINKING | | | |
| D SLIPPERY (MUDDY, OILY, ETC.) | | | | | B VC SECTION VIOLATED: CITED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | B HBD - UNDER INFLUENCE | | | |
| ROADWAY CONDITION(S) (MARK 1 TO 2 ITEMS) | PEDESTRIAN'S ACTIONS | | | | C VC SECTION VIOLATED: CITED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | C HBD - NOT UNDER INFLUENCE* | | | |
| A HOLES, DEEP RUT* | | | | | X A NO PEDESTRIANS INVOLVED | | | | D | | | D HBD - IMPAIRMENT UNKNOWN* |
| B LOOSE MATERIAL ON ROADWAY* | | | | | B CROSSING IN CROSSWALK AT INTERSECTION | | | | E VISION OBSCUREMENT: | | | E UNDER DRUG INFLUENCE* |
| C OBSTRUCTION ON ROADWAY* | | | | | C CROSSING IN CROSSWALK - NOT AT INTERSECTION | | | | F INATTENTION*: K-OTHER | | | F IMPAIRMENT - PHYSICAL* |
| D CONSTRUCTION - REPAIR ZONE | | | | | D CROSSING - NOT IN CROSSWALK | | | | G STOP & GO TRAFFIC | | | G IMPAIRMENT NOT KNOWN |
| E REDUCED ROADWAY WIDTH | E IN ROAD - INCLUDES SHOULDER | | | | H ENTERING / LEAVING RAMP | | | | H NOT APPLICABLE | | | |
| F FLOODED* | F NOT IN ROAD | | | | I PREVIOUS COLLISION | | | | I SLEPT / FATIGUED | | | |
| G OTHER*: | G APPROACHING / LEAVING SCHOOL BUS | | | | J UNFAMILIAR WITH ROAD | | | | | | | |
| X H NO UNUSUAL CONDITIONS | | | | | K DEFECTIVE VEH. EQUIP.: CITED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | | | | |
| | | | | | L UNINVOLVED VEHICLE | | | | | | | |
| | | | | | M OTHER*: | | | | | | | |
| | | | | | N NONE APPARENT | | | | | | | |
| | | | | | O RUNAWAY VEHICLE | | | | | | | |



MISCELLANEOUS
 Date: _____
 By: _____
 CONTROLLED DOCUMENT
 NO THIRD PARTY RELEASE
 Van Nuys Police Department

NARRATIVE/SUPPLEMENTAL

| DATE OF INCIDENT | TIME | NCIC NUMBER | OFFICER I.D. | NUMBER |
|------------------|------|-------------|--------------|----------|
| 07/19/2013 | 0754 | 4806 | 553 | T13-5003 |

1 **NOTIFICATION:**

2 On 7/19/13 at 0758 hours, I was notified of a traffic collision on Leisure Town Road at the
3 intersection with Elmira Road. I responded to the scene and arrived at 0800 hours. All speeds,
4 times, and distances are approximate. Measurements were taken using scaled aerial photos and
5 CAD software.

6

7 **STATEMENTS:**

8 **Party #1 (S. Gutierrez)**

9 I contacted P-1 at the scene who provided a California driver license and identified himself as the
10 driver of V-1 at the time of the collision. P-1 said he was driving northbound on Leisure Town
11 Road approaching the intersection with Elmira Road. P-1 began decelerating as he overtook two
12 vehicles that were stopped at the intersection in front of him for a red signal. As P-1 approached
13 the vehicles, he saw the signals for northbound traffic change to green. P-1 ceased decelerating
14 and momentarily looked down at his coffee cup. P-1 looked forward and saw the vehicles that
15 had been stopped in front of him had not started forward as he anticipated. V-1 collided with the
16 rear of V-2.

17

18 **Party #2 (P. Carranza-Nunez)**

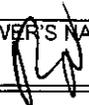
19 I contacted P-2 at the scene who provided a Mexico consular ID card and identified himself as the
20 driver of V-2 at the time of the collision. P-2 said he was driving northbound on Leisure Town
21 Road and stopped behind one other vehicle at the intersection with Elmira Road for a red signal
22 light. P-2 was stopped for a short time and saw the signal for northbound change to green. The
23 vehicle in front of P-2 had yet to start forward when P-2 felt the impact of V-1 colliding with the
24 rear of his vehicle.

25

26 **SUMMARY:**

27 P-1 was driving V-1 northbound on Leisure Town Road approaching the intersection with Elmira
28 Road. P-2 was driving V-2 and was stopped behind another vehicle at the intersection for a red

CONTROLLED DOCUMENT
NO THIRD PARTY RELEASE
Vasquezville Police Department
Date: _____
By: _____

| PREPARED BY | I.D. NUMBER | DATE | REVIEWER'S NAME | DATE |
|--|-------------|------------|---|------|
| M. THOMA  | 553 | 07/19/2013 |  | |

| DATE OF INCIDENT | TIME | NCIC NUMBER | OFFICER I.D. | NUMBER |
|------------------|------|-------------|--------------|----------|
| 07/19/2013 | 0754 | 4806 | 553 | T13-5003 |

1 signal. As P-1 overtook the stopped V-2, P-1 saw the signal for northbound traffic on Leisure
 2 Town Road at the intersection change from red to green. P-1 momentarily diverted his attention
 3 away from traffic in front of him looking at his coffee cup assuming traffic in front of him would
 4 drive forward on the green signal. V-2 did not accelerate forward as P-1 anticipated and V-1
 5 collided with the rear of V-2 causing damage to both vehicles.

6
 7 A check of P-2's driver license revealed his California license was expired in 2008 and his driving
 8 privilege was suspended effective 10/11.

9
 10 I contacted a subject via telephone who identified herself as the registered owner of V-2. She
 11 agreed to allow P-2's employer, who possessed a valid California driver license, to drive the
 12 vehicle away from the scene.

13
 14 **AREA OF IMPACT:**

15 The AOI was located 48' south of the s/c/l/p of Elmira Road west of the intersection and 43' east
 16 of the w/c/l of Leisure Town Road.

17
 18 **CAUSE:**

19 This collision was caused by P-1 by violation of CVC 22350, unsafe speed for conditions. P-1
 20 failed to reduce his speed when diverting his attention away from traffic in front of him. When P-1
 21 returned his attention to traffic, he was travelling at a speed too great to allow him to stop safely
 22 behind V-2.

23
 24 **RECOMMENDATION:**

25 This report to be forwarded to the District Attorney for review regarding P-2 driving while his
 26 privilege to drive was suspended in violation of CVC 14601.1(a).

CONTROLLED DOCUMENT
 NO THIRD PARTY RELEASE
 Vacaville Police Department
 Rls to: _____ Date: _____
 By: _____

| PREPARED BY | I.D. NUMBER | DATE | REVIEWER'S NAME | DATE |
|--|-------------|------------|---|---------|
| M. THOMA  | 553 | 07/19/2013 |  | 7-22-13 |



Durham Body Shop

"Same corner since 1945"
1204 9th Street, Modesto, CA 95354
Phone: (209) 524-6344
FAX: (209) 524-1300

Workfile ID: 16303d09
Federal ID: 94-2411155
Resale Number: KHE 41-618934
Federal EPA: CAD981370505
License Number: 00038481 02
BAR: AD058047

Preliminary Estimate

Customer: Medina, Nancy

Written By: Donnie Yowell

Insured: Medina, Nancy
Type of Loss:
Point of Impact: 06 Rear

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Medina, Nancy
902 Pelton Ave
Modesto, CA 95351
(209) 568-7377 Day

Inspection Location:
Durham Body Shop
1204 9th Street
Modesto, CA 95354-0713
Repair Facility
(209) 524-6344 Business

Insurance Company:

VEHICLE

| | | | |
|-----------------------|-------------------------|------------------------|--------------|
| Year: 2002 | Body Style: 4D SED | VIN: 1N4AC11E32C213883 | Mileage In: |
| Make: NISS | Engine: 4-2.5L-FI | License: 5FXK961 | Mileage Out: |
| Model: ALTIMA S | Production Date: 2/2002 | State: CA | Vehicle Out: |
| Color: Green met Int: | Condition: | Job #: | |

TRANSMISSION

Automatic Transmission
Overdrive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors

DECOR

Dual Mirrors

Body Side Moldings

Aftermarket Film Tint

Console/Storage

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Telescopic Wheel

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
CD Player
SAFETY
Drivers Side Air Bag
Passenger Air Bag
4 Wheel Disc Brakes

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Wheel Covers

PAINT

Clear Coat Paint
Metallic Paint

OTHER

California Emissions
Power Trunk/Gate Release

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISSA ALTIMA S 4D SED 4-2.5L-FI Green met

| Line | Oper | Description | Part Number | Qty | Extended Price \$ | Labor | Paint | |
|------|------|--|----------------------|-----|-------------------|---------------|-------------|-------------|
| 1 | | REAR BUMPER | | | | | | |
| 2 | ** | Repl RECOND Bumper cover 2.5 liter | 850228J040 | 1 | 265.00 | 1.7 | 3.0 | |
| 3 | | Add for Clear Coat | | | | | 1.2 | |
| 4 | ** | Repl A/M Flex additive | | 1 | 5.00 | | | |
| 5 | | REAR LAMPS | | | | | | |
| 6 | | Repl RT Lens & housing | 265548J025 | 1 | 108.90 | Incl. | | |
| 7 | | TRUNK LID | | | | | | |
| 8 | * | Rpr Trunk lid w/o spoiler | | | | 1.0 | 2.3 | |
| 9 | | Add for Clear Coat | | | | | 0.9 | |
| 10 | # | > Small dent at RT Lower by lic pocket | | 1 | | Incl. | | |
| 11 | | Repl Nameplate "ALTIMA" | 848948J000 | 1 | 26.57 | 0.2 | | |
| 12 | | Repl Emblem | 848908J000 | 1 | 26.57 | 0.2 | | |
| 13 | | Repl Nameplate "2.5S" | 848968J001 | 1 | 26.57 | 0.2 | | |
| 14 | * | R&I Finish panel | | | | 0.3 | | |
| 15 | | R&I Trim panel | | | | 0.3 | | |
| 16 | | REAR BODY & FLOOR | | | | | | |
| 17 | | Repl Rear body panel | 791108J030 | 1 | 360.11 | 6.5 | 1.5 | |
| 18 | | Overlap Major Non-Adj. Panel | | | | | -0.2 | |
| 19 | | Add for Clear Coat | | | | | 0.3 | |
| 20 | | Add for Inside | | | | | 0.8 | |
| 21 | | Add for Clear Coat | | | | | 0.2 | |
| 22 | ** | Repl A/M Anti-corrosion material | | 1 | 10.00 | 0.3 | | |
| 23 | ** | Repl A/M Seam sealer | | 1 | 45.00 | 0.2 | | |
| 24 | # | Set-up for pulls | | 1 | | 1.0 F | | |
| 25 | # | Rpr Pull rear body | | | | 2.0 F | | |
| 26 | # | Cover car for painting | | 1 | | 0.3 | | |
| 27 | ** | Repl A/M Undercoat | | 1 | 8.00 | 0.3 | | |
| 28 | | | OTHER CHARGES | | | | | |
| 29 | # | | Hazardous Waste Fee | 1 | 5.00 | | | |
| | | | | | SUBTOTALS | 886.72 | 14.5 | 10.0 |

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISS ALTIMA S 4D SED 4-2.5L-FI Green met

ESTIMATE TOTALS

| Category | Basis | Rate | Cost \$ |
|--------------------|---------------|--------------|-----------------|
| Parts | | | 881.72 |
| Body Labor | 11.5 hrs @ | \$ 72.00 /hr | 828.00 |
| Paint Labor | 10.0 hrs @ | \$ 72.00 /hr | 720.00 |
| Frame Labor | 3.0 hrs @ | \$ 72.00 /hr | 216.00 |
| Paint | 10.0 hrs @ | \$ 36.00 /hr | 360.00 |
| Other Charges | | | 5.00 |
| Subtotal | | | 3,010.72 |
| Sales Tax | \$ 1,241.72 @ | 7.6250 % | 94.68 |
| Grand Total | | | 3,105.40 |

EPA ID# CAD981370505

This estimate is based on our visual inspection and does not cover parts or labor for additional damage or worn parts found after repairs are started. All part prices are subject to manufacturer's invoice. Because of this the above prices are not guaranteed. You will not be charged for any additional work without your prior consent. We can not promise completion dates. We will approximate length of time needed for repairs to the best of our ability.

FOR YOUR PROTECTION CALIFORNIA LAW REQUIRES THE FOLLOWING TO APPEAR ON THIS FORM: ANY PERSON WHO KNOWINGLY PRESENTS FALSE OR FRAUDULENT CLAIM FOR THE PAYMENT OF A LOSS IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

THE FOLLOWING IS A LIST OF ABBREVIATIONS OR SYMBOLS THAT MAY BE USED TO DESCRIBE WORK TO BE DONE OR PARTS TO BE REPAIRED OR REPLACED:

MOTOR ABBREVIATIONS/SYMBOLS: D=DISCONTINUED PART, A=APPROXIMATE PRICE. LABOR TYPES: B=BODY LABOR, D=DIAGNOSTIC, E=ELECTRICAL, F=FRAME, G=GLASS, M=MECHANICAL, P=PAINT LABOR, S=STRUCTURAL, T=TAXED MISCELLANEOUS, X=NON TAXED MISCELLANEOUS. PATHWAYS: ADJ=ADJACENT, ALGN=ALIGN, A/M=AFTERMARKET, BLND=BLEND, CAPA=CERTIFIED AUTOMOTIVE PARTS ASSOCIATION, D&R=DISCONNECT AND RECONNECT, EST=ESTIMATE, EXT. PRICE=UNIT PRICE MULTIPLIED BY THE QUANTITY, INCL=INCLUDED, MISC=MISCELLANEOUS, NAGS=NATIONAL AUTO GLASS SPECIFICATIONS, NON-ADJ=NON ADJACENT, O/H=OVERHAUL, OP=OPERATION, NO=LINE NUMBER, QTY=QUANTITY, RECOND=RECONDITION, REFN=REFINISH, REPL=REPLACE, R&I=REMOVE AND INSTALL, R&R=REMOVE AND REPLACE, RPR=REPAIR, RT=RIGHT, SECT=SECTION, SUBL=SUBLET, LT=LEFT, W/O=WITHOUT, W/_=WITH/_ SYMBOLS: #=MANUAL LINE ENTRY, *=OTHER [IE..MOTORS DATABASE INFORMATION WAS CHANGED], **=DATABASE LINE WITH AFTERMARKET, N=NOTES ATTACHED TO LINE. OPT OEM=ORIGINAL EQUIPMENT MANUFACTURER PARTS EITHER OPTIONALLY SOURCED OR OTHERWISE PROVIDED WITH SOME UNIQUE PRICING OR DISCOUNT.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE PARTS, RATHER THAN BY THE ORIGINAL MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISS ALTIMA S 4D SED 4-2.5L-FI Green met

Estimate based on MOTOR CRASH ESTIMATING GUIDE. Unless otherwise noted all items are derived from the Guide ARF3745, CCC Data Date 8/9/2013, and the parts selected are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor information provided by MOTOR may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM or A/M. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2014 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a complete list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Medina, Nancy

Vehicle: 2002 NISS ALTIMA S 4D SED 4-2.5L-FI Green met

ALTERNATE PARTS SUPPLIERS

Supplier: Keystone - Complete - Stockton

Location(s): 1627 ARMY COURT, STOCKTON CA 95206

(800) 263-9727

(209) 948-1101

| Line | Description | Item # | Price |
|-------------|-------------------------------|---------------|--------------|
| 2 | RECOND Bumper cover 2.5 liter | NI1100225R | \$ 265.00 |



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: September 17, 2013
THROUGH: John W. Donlevy, Jr., City Manager *John*
FROM: Nanci G. Mills, Director of Administrative Services/City Clerk *Nanci*
SUBJECT: Voting Delegate for the League of California Cities Annual
Conference Relative to the Two Resolutions Being Considered

RECOMMENDATION: Discuss and provide direction to the voting delegate.

DISCUSSION: The League of California Cities has identified two resolutions that will be considered at the upcoming annual conference. Mayor Aguiar-Curry is attending the conference and has been assigned the voting delegate responsibility by the Council. Council Member Cowan will also be attending the conference as an alternate delegate. A brief description of each resolution follows:

Resolution 1- Resolution calling upon the Governor and the Legislature to work with the League of California Cities in providing adequate funding and to prioritize water bonds to assist local government in water conservation, ground water recharge and reuse of stormwater and urban runoff programs.

Resolution 2- Resolution calling upon the Governor and Legislature to enter into discussion with the League and California Police Chiefs' Association Representative to identify and enact strategies that will ensure the success of public safety realignment from local municipal law enforcement perspective.

FISCAL IMPACT: None.

ATTACHMENT: Resolution package from the League of California Cities.

July 23, 2013

TO: Mayors, City Managers and City Clerks
League Board of Directors

RE: Annual Conference Resolutions Packet
Notice of League Annual Meeting

Enclosed please find the 2013 Annual Conference Resolutions Packet.

Annual Conference in Sacramento. This year's League Annual Conference will be held September 18 - 20 in Sacramento. The conference announcement has previously been sent to all cities and we hope that you and your colleagues will be able to join us. More information about the conference is available on the League's Web site at www.cacities.org/ac. We look forward to welcoming city officials to the conference.

Annual Luncheon/Business Meeting - Friday, September 20, 12:00 p.m. The League's Annual Business Meeting will be held at the Hyatt Regency Hotel.

Resolutions Packet. At the Annual Conference, the League will consider the two resolutions introduced by the deadline, Saturday, July 20, 2013, midnight. These resolutions are included in this packet. New this year, resolutions submitted to the General Assembly must be concurred in by five cities or by city officials from at least five or more cities. These letters of concurrence are included with this packet. We request that you distribute this packet to your city council.

We encourage each city council to consider the resolutions and to determine a city position so that your voting delegate can represent your city's position on each resolution. A copy of the resolutions packet is posted on the League's website for your convenience: www.cacities.org/resolutions.

The resolutions packet contains additional information related to consideration of the resolutions at the Annual Conference. This includes the date, time and location of the meetings at which resolutions will be considered.

Voting Delegates. Each city council is encouraged to designate a voting delegate and two alternates to represent their city at the Annual Business Meeting. A letter asking city councils to designate their voting delegate and two alternates has already been sent to each city. Copies of the letter, voting delegate form, and additional information are also available at: www.cacities.org/resolutions.

**Please Bring This Packet to the Annual Conference
September 18 - 20 — Sacramento**



***Annual Conference
Resolutions Packet***

115th Annual Conference



***Sacramento
September 18 - 20, 2013***

ANNUAL CONFERENCE MEETING SCHEDULE FOR RESOLUTIONS

1. Policy Committee Meetings

Wednesday, September 18, 2013
Sheraton Grand Hotel
1230 J Street, Sacramento

Public Safety: 9:00 a.m. – 10:30 a.m.
Environmental Quality: 10:30 a.m. – 12:00 p.m.

2. General Resolutions Committee

Thursday, September 19, 2013, 1:00 p.m.
Sacramento Convention Center
1400 J Street, Sacramento

3. Annual Business Meeting and General Assembly Luncheon

Friday, September 20, 2013, 12:00 p.m.
Hyatt Regency Hotel
1209 L Street, Sacramento

INFORMATION AND PROCEDURES

RESOLUTIONS CONTAINED IN THIS PACKET: The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, two resolutions have been introduced for consideration by the Annual Conference and referred to the League policy committees.

POLICY COMMITTEES: Two policy committees will meet at the Annual Conference to consider and take action on resolutions referred to them. The committees are Environmental Quality and Public Safety. These committees will meet on Wednesday, September 18, 2013, at the Sheraton Grand Hotel in Sacramento. The sponsors of the resolutions have been notified of the time and location of the meetings.

GENERAL RESOLUTIONS COMMITTEE: This committee will meet at 1:00 p.m. on Thursday, September 19, at the Sacramento Convention Center, to consider the reports of the two policy committees regarding the two resolutions. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY: This meeting will be held at 12:00 p.m. on Friday, September 20, at the Hyatt Regency Hotel.

PETITIONED RESOLUTIONS: For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (47 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Session of the General Assembly. This year, that deadline is 12:00 p.m., Thursday, September 19. If the petitioned resolution is substantially similar in substance to a resolution already under consideration, the petitioned resolution may be disqualified by the General Resolutions Committee.

Resolutions can be viewed on the League's Web site: www.cacities.org/resolutions.

Any questions concerning the resolutions procedures may be directed to Meg Desmond at the League office: mdesmond@cacities.org or (916) 658-8224

GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's eight standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

Guidelines for Annual Conference Resolutions

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
 - (a) Focus public or media attention on an issue of major importance to cities.
 - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the board of directors.
 - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
 - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

LOCATION OF MEETINGS

Policy Committee Meetings

Wednesday, September 18, 2013
Sheraton Grand Hotel
1230 J Street, Sacramento

Public Safety: 9:00 a.m. – 10:30 a.m.
Environmental Quality: 10:30 a.m. – 12:00 p.m.

General Resolutions Committee

Thursday, September 19, 2013, 1:00 p.m.
Sacramento Convention Center
1400 J Street, Sacramento

Annual Business Meeting and General Assembly Luncheon

Friday, September 20, 2013, 12:00 p.m.
Hyatt Regency Hotel
1209 L Street, Sacramento

KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

| Number | Key Word Index | Reviewing Body Action | | |
|--------|----------------|--|---|---|
| | | 1 | 2 | 3 |
| | | 1 - Policy Committee Recommendation to General Resolutions Committee 2 - General Resolutions Committee 3 - General Assembly | | |

ENVIRONMENTAL QUALITY POLICY COMMITTEE

| | | 1 | 2 | 3 |
|---|------------------|---|---|---|
| 1 | Water Bond Funds | | | |

PUBLIC SAFETY POLICY COMMITTEE

| | | 1 | 2 | 3 |
|---|---------------------------|---|---|---|
| 2 | Public Safety Realignment | | | |

Information pertaining to the Annual Conference Resolutions will also be posted on each committee's page on the League website: www.cacities.org. The entire Resolutions Packet will be posted at: www.cacities.org/resolutions.

KEY TO ACTIONS TAKEN ON RESOLUTIONS (Continued)

KEY TO REVIEWING BODIES

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

KEY TO ACTIONS TAKEN

- A - Approve
- D - Disapprove
- N - No Action
- R - Refer to appropriate policy committee for study
- a - Amend
- Aa - Approve as amended
- Aaa - Approve with additional amendment(s)
- Ra - Amend and refer as amended to appropriate policy committee for study
- Raa - Additional amendments and refer
- Da - Amend (for clarity or brevity) and Disapprove
- Na - Amend (for clarity or brevity) and take No Action
- W - Withdrawn by Sponsor

Action Footnotes

- * Subject matter covered in another resolution
- ** Existing League policy
- *** Local authority presently exists

Procedural Note: Resolutions that are approved by the General Resolutions Committee, as well as all qualified petitioned resolutions, are reported to the floor of the General Assembly. In addition, League policy provides the following procedure for resolutions approved by League policy committees but *not* approved by the General Resolutions Committee:

Resolutions initially recommended for approval and adoption by all the League policy committees to which the resolution is assigned, but subsequently recommended for disapproval, referral or no action by the General Resolutions Committee, shall then be placed on a consent agenda for consideration by the General Assembly. The consent agenda shall include a brief description of the basis for the recommendations by both the policy committee(s) and General Resolutions Committee, as well as the recommended action by each. Any voting delegate may make a motion to pull a resolution from the consent agenda in order to request the opportunity to fully debate the resolution. If, upon a majority vote of the General Assembly, the request for debate is approved, the General Assembly shall have the opportunity to debate and subsequently vote on the resolution.

2013 ANNUAL CONFERENCE RESOLUTIONS

RESOLUTION REFERRED TO ENVIRONMENTAL QUALITY POLICY COMMITTEE

1. **RESOLUTION CALLING UPON THE GOVERNOR AND THE LEGISLATURE TO WORK WITH THE LEAGUE OF CALIFORNIA CITIES IN PROVIDING ADEQUATE FUNDING AND TO PRIORITIZE WATER BONDS TO ASSIST LOCAL GOVERNMENT IN WATER CONSERVATION, GROUND WATER RECHARGE AND REUSE OF STORMWATER AND URBAN RUNOFF PROGRAMS.**

Source: Los Angeles County Division

Concurrence of five or more cities/city officials: Cities of Alhambra; Cerritos; Claremont; Glendora; Lakewood; La Mirada; La Verne; Norwalk; Signal Hill; Mary Ann Lutz, Mayor, city of Monrovia.

Referred to: Environmental Quality Policy Committee

Recommendations to General Resolutions Committee: Approve

WHEREAS, local governments play a critical role in providing water conservation, ground water recharge and reuse of stormwater infrastructure, including capture and reuse of stormwater for their citizens, businesses and institutions; and

WHEREAS, local governments support the goals of the Clean Water Act to ensure safe, clean water supply for all and the U.S. Environmental Protection Agency has encouraged local governments to implement programs to capture, infiltrate and treat stormwater and urban runoff with the use of low impact development ordinances, green street policies and programs to increase the local ground water supply through stormwater capture and infiltration programs; and

WHEREAS, local governments also support the State's water quality objectives, specifically Section 13241 of the Porter-Cologne Water Quality Control Act, on the need to maximize the use of reclaimed and water reuse and the Regional Water Quality Control Boards and the State Water Resources Board encourage rainwater capture efforts; and

WHEREAS, the State's actions working through the water boards, supported by substantial Federal, State and local investments, have led to a dramatic decrease in water pollution from wastewater treatment plants and other so-called "point sources" since 1972. However, the current threats to the State's water quality are far more difficult to solve, even as the demand for clean water increases from a growing population and an economically important agricultural industry; and

WHEREAS, the State's Little Hoover Commission found in 2009 that more than 30,000 stormwater discharges are subject to permits regulating large and small cities, counties, construction sites and industry. The Commission found that a diverse group of water users – the military, small and large businesses, home builders and local governments and more – face enormous costs as they try to control and limit stormwater pollution. The Commission concluded that the costs of stormwater clean up are enormous and that the costs of stormwater pollution are greater, as beach closures impact the State's economy and environmental damage threatens to impair wildlife; and

WHEREAS, at the same time that new programs and projects to improve water quality are currently being required by the U.S. EPA and the State under the National Pollution Discharge Elimination System (NPDES) permits and the Total Daily Maximum Load (TMDL) programs, many local governments find that they lack the basic infrastructure to capture, infiltrate and reuse stormwater and cities are facing difficult economic challenges while Federal and State financial assistance has been reduced due to the impacts of the recession and slow economic recovery; and

WHEREAS, cities have seen their costs with the new NPDES permit requirements double and triple in size in the past year, with additional costs anticipated in future years. Additionally, many local businesses have grown increasingly concerned about the costs of retrofitting their properties to meet stormwater and runoff requirements required under the NPDES permits and TMDL programs; and

WHEREAS, the League of California Cities adopted water polices in March of 2012, recognizing that the development and operation of water supply, flood control and storm water management, among other water functions, is frequently beyond the capacity of local areas to finance and the League found that since most facilities have widespread benefits, it has become the tradition for Federal, State and local governments to share their costs (XIV, Financial Considerations); and the League supports legislation providing funding for stormwater and other water programs; and

WHEREAS, the Governor and the Legislature are currently contemplating projects for a water bond and a portion of the bond could be directed to assist local government in funding and implementing the goals of the Clean Water Act and the State's water objectives of conserving and reusing stormwater in order to improve the supply and reliability of water supply; and now therefore let it be

RESOLVED by the General Assembly of the League of California Cities, assembled in Sacramento on September 20, 2013, that the League calls for the Governor and the Legislature to work with the League and other stakeholders to provide adequate funding for water conservation, ground water recharge and capture and reuse of stormwater and runoff in the water bond issue and to prioritize future water bonds to assist local governments in funding these programs. The League will work with its member cities to educate federal and state officials to the challenges facing local governments in providing for programs to capture, infiltrate and reuse stormwater and urban runoff.

////////

Background Information on Resolution No. 1

Source: Los Angeles County Division

Background:

In order to meet the goals of both the Federal Clean Water Act and the State's Porter-Cologne Water Quality Control Act, which seek to ensure safe clean water supplies, cities provide critical water conservation, ground water recharge and reuse of stormwater infrastructure, including capture and reuse of stormwater for their citizens, businesses and institutions.

Working with the State's Regional Water Quality Control Boards and the State Water Resources Board through the National Pollution Discharge Elimination System (NPDES) permitting process and Total Maximum Daily Load (TMDL) Programs, California's cities implement programs to capture, infiltrate and treat stormwater and urban runoff with the use of low impact development ordinances, green streets policies and other programs to increase the local ground water supply.

These actions have led to a dramatic decrease in water pollution from wastewater treatment plants and other so-called "point sources" since the adoption of the Clean Water Act in 1972. However, current threats to the State's "non-point sources" of pollution, such as stormwater and urban runoff are far more difficult to solve, even as the demand for clean water increases from a growing population and an economically important agricultural industry.

Current Problem Facing California's Cities

The Little Hoover Commission found in 2009 that more than 30,000 stormwater discharges are subject to permits regulating large and small cities, counties, construction sites and industry. The Commission found that a diverse group of water users – the military, small and large businesses, home builders and local governments and more – face enormous costs as they try and control and limit stormwater pollution. The Commission concluded that the costs of stormwater clean up are enormous and that the costs of stormwater pollution are greater as beach closures impact the state's economy and environmental damage threatens to impair wildlife.

Additionally, new programs and projects to improve water quality are currently being required by the U.S. EPA and the State under the NPDES permits and the TMDL programs. Many local governments find that they lack the basic infrastructure to capture, infiltrate and reuse stormwater and the cities are facing difficult economic challenges while Federal and State financial assistance has been reduced due to the impacts of the recession and slow economic recovery.

Cities have seen their costs with the new NPDES permit requirements triple in size in the past year, with additional costs anticipated in future years. Additionally, many local businesses have grown increasingly concerned about the costs of retrofitting their properties to meet stormwater and runoff requirements required under the NPDES permits and TMDL programs.

In Los Angeles County alone, reports commissioned by the Los Angeles County Flood Control District estimate the costs of achieving region-wide compliance for implementing TMDL programs in the NPDES permits required by the Los Angeles Regional Water Quality Control Board (LARWQCB) will be in the tens of billions of dollars over the next twenty years. Additionally, failure to comply with the LARWQCB's terms could result in significant Clean Water Act fines, state fines and federal penalties anywhere from \$3,000- \$37,500 per day. Violations can also result in third-party litigation. Such costs are not confined to Los Angeles County and are being realized statewide.

Clearly, compliance with the NPDES permit and TMDL programs will be expensive for local governments over a long period of time and cities lack a stable, long-term, dedicated local funding source to address this need. Many cities are faced with the choice of either cutting existing services or finding new sources of revenue to fund the NPDES and TMDL programs.

Los Angeles County Division Resolution

The Division supports strong League education and advocacy at both the State and Federal levels to help cities face the challenges in providing programs to capture, infiltrate and reuse stormwater and urban runoff. While Los Angeles County cities and other regions seek to secure local funding sources to meet the Clean Water Act and the State's water objectives, it will simply not be enough to meet the enormous costs of compliance. The Los Angeles County Division strongly believes that State and Federal cooperation are necessary to fund programs to secure and reuse stormwater in order to improve water supply and reliability throughout the state.

The Division calls for the League to engage in discussions on 2014 State Water Bond to assist cities in funding and implementing the goals of the Clean Water Act and the State's Water objectives. This resolution does not support the 2014 bond issue, since the League and individual cities will need to make this decision at a later time upon review of the final language. However, the Governor and Legislature have reopened discussions for the 2014 water bond and funding of urban runoff and stormwater programs has taken a back seat in past bond issues, such as Proposition 84. In May, Assembly Speaker John Perez appointed a Water Bond Working Group which recently outlined a new set of Priorities and Accountability Measures for developing a water bond that would gain the support of 2/3 of the Legislature and voters. One of the priorities identified by the committee included, "Regional Self Reliance/Integrated Regional Water

Management,” posing the question if stormwater capture should be included in any future bonds. The Division believes the opportunity to advocate for funding in the bond is now.

//////////

League of California Cities Staff Analysis on Resolution No. 1

Staff: Jason Rhine; (916) 658-8264

Committee: Environmental Quality

Summary:

This resolution seeks to call upon the Governor and the Legislature to work with the League of California Cities in providing adequate funding and to prioritize water bonds to assist local governments in water conservation, ground water recharge and reuse of stormwater and urban runoff programs.

Background:

In 2009, the State Legislature passed and Governor Arnold Schwarzenegger signed a package of legislation that included four policy bills and an \$11.1 billion water bond (The Clean, and Reliable Drinking Water Supply Act). The water bond included the following major spending proposals:

- \$455 million for drought relief projects, disadvantaged communities, small community wastewater treatment improvements and safe drinking water revolving fund
- \$1.4 billion for "integrated regional water management projects"
- \$2.25 billion for projects that "support delta sustainability options"
- \$3 billion for water storage projects
- \$1.7 billion for ecosystem and watershed protection and restoration projects in 21 watersheds
- \$1 billion for groundwater protection and cleanup
- \$1.25 billion for "water recycling and advanced treatment technology projects"

The \$11.1 billion bond also included nearly \$2 billion in earmarks. Projects slated for funding included:

- \$40 million to educate the public about California's water
- \$100 million for a Lake Tahoe Environmental Improvement Program for watershed restoration, bike trails and public access and recreation projects
- \$75 million for the Sierra Nevada Conservancy, for public access, education and interpretive projects
- \$20 million for the Baldwin Hills Conservancy to be used to buy more land
- \$20 million for the Bolsa Chica Wetlands for interpretive projects for visitors

The water bond was originally scheduled to appear on the 2010 ballot as Proposition 18. However, due to significant criticism over the size of the bond, the amount of earmarked projects, and a lack of public support, the Legislature has voted twice to postpone the ballot vote. The water bond is now slated for the November 4, 2014 ballot.

It is unclear whether or not the water bond will actually appear on the November 2014 ballot. In recent months, pressure has been mounting to postpone the water bond yet again or significantly rewrite the water bond to drastically reduce the overall size of the bond and remove all earmarks. The Legislature has until the summer of 2014 to act.

Fiscal Impact:

Unknown. This resolution does not seek a specified appropriation from a water bond.

Existing League Policy:

In 2008, the League formed a new Water Task Force to consider updates and revision to the Water Guidelines the League drafted and adopted 20 years earlier. These new Guidelines were formally approved by the League board of directors in Feb. 2010. Below are the most pertinent policy and guiding principles related to the proposed resolution. To view the entire water policy guidelines, go to www.cacities.org/waterpolicyguidelines.

General Principles

- The League supports the development of additional groundwater and surface water storage, including proposed surface storage projects now under study if they are determined to be feasible, including but not limited to: environmentally, economically, and geographically relating to point of origin. Appropriate funding sources could include, but are not limited to user fees, bonds and federal funding.
- The League supports state water policy that allows undertaking aggressive water conservation and water use efficiency while preserving, and not diminishing, public and constitutional water rights.

Water Conservation

- The League supports the development of a statewide goal to reduce water use by 20% by 2020 through the implementation of fair and equitable measures consistent with these principles.
- Accomplishing water conservation and water use efficiency goals will require statewide action by all water users, including residential, commercial, industrial and agricultural water users, local and regional planning agencies, state and federal agencies, chambers of commerce, and business, commercial and industrial professional and trade associations.

Water Recycling

- Wherever feasible, water recycling should be practiced in urban, industrial and agricultural sectors. This includes increasing the use of recycled water over 2002 levels by at least one million acre-feet/year (afy) by 2020 and by at least two million afy by 2030.
- Increased recycling, reuse and other refinements in water management practices should be included in all water supply programs.

Water Storage

- The development of additional surface facilities and use of groundwater basins to store surface water that is surplus to that needed to maintain State Water Resource Control Board (SWRCB) Bay-Delta estuary water quality standards should be supported.

Groundwater

- The principle that local entities within groundwater basins (i.e., cities, counties, special districts, and the regional water quality control boards) working cooperatively should be responsible for and involved in developing and implementing basin wide groundwater, basin management plans should be supported. The plans should include, but not be limited to: a) protecting groundwater quality; b) identifying means to correct groundwater overdraft; c) implementing better irrigation techniques; d) increasing water reclamation and reuse; and e) refining water conservation and other management practices.
- Financial assistance from state and federal governments should be made available to requesting local agencies to develop and implement their groundwater management plans.

Financial Considerations

- It is recognized that the development and operation of water supply, water conveyance, flood control and stormwater management, water storage, and wastewater treatment facilities is frequently beyond the capability of local areas to finance;

- The League supports legislation to provide funding for stormwater, water and wastewater programs, including a constitutional amendment which would place stormwater fees in the category of water and wastewater fees, for the purposes of Proposition 218 compliance.

Support:

New this year, any resolutions submitted to the General Assembly must be concurred in by five cities or by city officials from at least five or more cities. Those submitting resolutions were asked to provide written documentation of concurrence. The following letters of concurrence were received: cities of Alhambra; Cerritos; Claremont; Glendora; Lakewood; La Mirada; La Verne; Norwalk; Signal Hill; and Mary Ann Lutz, Mayor, city of Monrovia. A letter of support was also received from the California Contract Cities Association.

RESOLUTION REFERRED TO PUBLIC SAFETY POLICY COMMITTEE

2. **RESOLUTION CALLING UPON THE GOVERNOR AND LEGISLATURE TO ENTER INTO DISCUSSIONS WITH THE LEAGUE AND CALIFORNIA POLICE CHIEFS' ASSOCIATION REPRESENTATIVES TO IDENTIFY AND ENACT STRATEGIES THAT WILL ENSURE THE SUCCESS OF PUBLIC SAFETY REALIGNMENT FROM A LOCAL MUNICIPAL LAW ENFORCEMENT PERSPECTIVE.**

Source: Public Safety Policy Committee

Concurrence of five or more cities/city officials: Cities of Arroyo Grande, Covina; Fontana; Glendora; Monrovia; Ontario; Pismo Beach; and Santa Barbara

Referred to: Public Safety Policy Committee

Recommendation to General Resolutions Committee: Approve

WHEREAS, in October 2011 the Governor proposed the realignment of public safety responsibilities from state prisons to local government as a way to address recent court orders in response to litigation related to state prison overcrowding, and to reduce state expenditures; and

WHEREAS, the Governor stated that realignment needed to be fully funded with a constitutionally protected source of funds if it were to succeed; and

WHEREAS, the Legislature enacted the realignment measures, AB 109 and AB 117, and the Governor signed them into law without full constitutionally protected funding and liability protection for stakeholders; and

WHEREAS, California currently has insufficient jail space, probation officers, housing and job placement programs, medical and mental health facilities, lacks a uniform definition of recidivism; and utilizes inappropriate convictions used to determine inmate eligibility for participation in the realignment program; and

WHEREAS, since the implementation of realignment there have been numerous issues identified that have not been properly addressed that significantly impact municipal police departments' efforts to successfully implement realignment; and

WHEREAS, ultimately many of these probationers who have severe mental illness are released into communities where they continue to commit crimes that impact the safety of community members and drain the resources of probation departments and police departments throughout the state; and

WHEREAS, an estimated 30 counties were operating under court-ordered or self-imposed population caps before realignment, and the current lack of bed space in county jails has since led to many convicted probationers being released early after serving a fraction of their time; with inadequate to no subsequent supervision, leaving them free to engage in further criminal offenses in our local cities; and

WHEREAS, there is increasing knowledge among the offender population which offenses will and will not result in a sentence to state prison, and many offenders, if held in custody pending trial, that would be sentenced to county jail are ultimately sentenced to time served due to overcrowding in county facilities; and

WHEREAS, there are inadequate databases allowing local police departments to share critical offender information among themselves, with county probation departments, and with other county and state law enforcement entities; and

WHEREAS, local police departments have not received adequate funding to properly address this new population of offenders who are victimizing California communities; and now therefore let it be

RESOLVED by the General Assembly of the League of California Cities, assembled in Sacramento on September 20, 2013, to request the Governor and State Legislature to immediately enter into discussions with League representatives and the California Police Chiefs' Association to address the following issues:

1. The need to fully fund municipal police departments with constitutionally protected funding to appropriately address realignment issues facing front-line law enforcement;
2. Amend appropriate sections of AB 109 to change the criteria justifying the release of non-violent, non-serious, non-sex offender inmates (N3) inmates to include their total criminal and mental history instead of only their last criminal conviction;
3. Establish a uniform definition of recidivism with the input of all criminal justice stakeholders throughout the state;
4. Enact legislation that will accommodate the option for city police officers to make ten (10) day flash incarcerations in city jails for probationers who violate the conditions of their probation;
5. Establish oversight procedures to encourage transparency and accountability over the use of realignment funding;
6. Implement the recommendations identified in the California Little Hoover Commission Report #216 dated May 30, 2013;
7. Provide for greater representation of city officials on the local Community Corrections Partnerships. Currently AB 117 provides for only one city official (a police chief) on the seven-member body, six of which are aligned with the county in which the partnership has been established. As a result, the counties dominate the committees and the subsequent distribution of realignment funds.
8. Provide, either administratively or by legislation, an effective statewide data sharing mechanism allowing state and local law enforcement agencies to rapidly and efficiently share offender information to assist in tracking and monitoring the activities of AB 109 and other offenders.

////////

Background Information on Resolution No. 2

Source: Public Safety Policy Committee

Background:

In October 2011 the Governor proposed the realignment of public safety tasks from State Prisons to local government as a way to address certain judicial orders dealing with State prison overcrowding and to reduce State expenditures. This program shifts the prisoner burden from State prisons to local counties and cities.

When the Governor signed into law realignment he stated that realignment needed to be fully funded with constitutionally protected source of funds to succeed. Nonetheless, the law was implemented without full constitutional protected funding for counties and cities; insufficient liability protections to local agencies; jail space; probation officers; housing and job placement programs; medical and mental health facilities; and with an inappropriate definition of N3 (non-serious, non-sexual, non-violent) criminal convictions used to screen inmates for participation in the program.

Two-thirds of California's 58 counties are already under some form of mandated early release. Currently, 20 counties have to comply with maximum population capacity limits enforced by court order, while another 12 counties have self-imposed population caps to avoid lawsuits.

At this time no one knows what the full impact of realignment will ultimately be on crime. We hope that crime will continue to drop, but with the current experience of the 40,000 offenders realigned since October 2011, and an estimated additional 12,000 offenders being shifted from State prison to local jails and community supervision by the end of fiscal year 2013-14, it will be very difficult to realize lower crime rates in the future.

Beginning in October 2011, California State prisons began moving N3 offenders into county jails, the county probation and court systems, and ultimately funneled them into community supervision or alternative sentencing program in cities where they will live, work, and commit crime.

Note: There is currently no uniform definition of recidivism throughout the state and no database that can deliver statistical information on the overall impact realignment has had on all cities in California. Because of this problem we have used data from Los Angeles County.

The March 4, 2013 report to the Los Angeles County Criminal Justice Coordination Committee (CCJCC) shows a strong effort and progress in addressing the realignment mandate. However, there is insufficient funding.

The report also states the jail population continues to be heavily influenced by participants housed locally. On September 30, 2012, the inmate count in the Los Angeles County Jail was 15,463; on January 31, 2013, the count was 18,864. The realignment population accounted for 32% of the Jail population; 5,743 offenders sentenced per Penal Code Section 1170 (h) and 408 parole violations.

By the end of January 2013, 13,535 offenders were released on Post Release Community Supervision (PRCS) to Los Angeles County including prisoners with the highest maintenance costs because of medical and drug problems and mental health issues costing counties and local cities millions of dollars in unfunded mandates since the beginning of the program. Prisoners with prior histories of violent crimes are also being released without proper supervision. That is why sections of **AB 109 must be amended to change the criteria used to justify the release of N3 inmates to include an offender's total criminal and mental history instead of only their last criminal conviction.** Using the latter as the key criteria does not provide

an accurate risk assessment of the threat these offenders pose to society if they are realigned to county facilities, or placed on Post Release Community Supervision.

Chief Jerry Powers from the Los Angeles County Probation Department recently stated the release criteria for N3 offenders "has nothing to do with reality." He said initially the State estimated the population of released PRCS offenders would be 50% High Risk, 25% Medium Risk and 25% Low Risk. The reality is 3% are Very High Risk, 55% are High Risk, 40% are Medium Risk and only 2% are Low Risk offenders. He said the High Risk and serious mentally ill offenders being released "are a very scary population." One of the special needs offenders takes the resources of 20-30 other offenders.

Assistant Sheriff Terri McDonald who is the county Jail Administrator recently stated the Jail has only 30 beds for mentally ill offenders being released – when in fact she actually needs 300 beds to accommodate the volume of serious mentally ill offenders being released that require beds.

Los Angeles County data shows 7,200 released offenders have had some sort of revocation. This number is expected to increase because of a significant increase in the first four months of year two of realignment that totals 83% of the entire first year of the program; 4,300 warrants were issued for offenders; 6,200 offenders have been rearrested; and 1,400 prosecuted. Data reveals one in 10 offenders will test positive for drugs during the first 72 hours after being released knowing they are required to report to a probation officer during that time. Only one in three offenders will successfully complete probation.

There are more than 500 felony crimes that qualify State prison inmates for release under realignment. They will be spending their time in cities with little, if any, supervision.

////////

League of California Cities Staff Analysis on Resolution No. 2

Staff: Tim Cromartie (916) 658-8252
Committee: Public Safety Policy Committee

Summary:

This Resolution seeks to outline the deficiencies in the State's current public safety realignment policy, as implemented in 2011 by AB 109, and to identify policy changes that will assist State, county and municipal law enforcement entities to cope with the expanded universe of offenders that are now being directed to county facilities, resulting in increased related impacts on both local communities and municipal law enforcement.

Background:

This resolution was brought to the Public Safety Policy Committee by individual members of that committee who are increasingly concerned about municipal public safety impacts resulting from county jail overcrowding, a problem that has intensified with realignment, resulting in certain categories of offenders doing no jail time or being sentenced to time served. This has created a climate in which some offenses receive little or no jail time, accompanied by a growing body of anecdotal evidence that property crimes have correspondingly increased, with some, such as auto theft, being committed in serial fashion. Increased criminal activity has strained the resources of many local police departments already struggling to more closely coordinate information sharing with county probation offices to effectively monitor offenders on post-community release supervision.

In addition, there is growing concern about the criteria established for determining which offenders are eligible for post-release community supervision (the non-violent, non-serious, non-sex offenders). There is so much concern that a May 2013 report of California's Little Hoover Commission recommended adjusting

the criteria to examine an offender's total criminal history rather than merely his or her last known offense, as a means of more accurately assessing the risk he or she might pose to the community.

Implementation of the realignment policy is handled in part by the Community Corrections Partnerships established by AB 109, which currently have only one city representative, compared to at least four county-level representatives.

Fiscal Impact:

Unknown impact on the State General Fund. This resolution seeks to establish increased and constitutionally protected funding for city police departments (and county sheriff's departments, to the degree they are contracted to provide police services for cities), but does not specify a dollar amount for the revenue stream. At a minimum, it would entail an annual revenue stream of at least the amount provided for cities for front-line law enforcement in the State's 2013-14 Budget, \$27.5 million, indefinitely -- although that revenue stream has never been formally identified by the Brown Administration as having any direct connection to realignment.

Existing League Policy:

Related to this resolution, existing policy provides:

- The League supports policies establishing restrictions on the early release of state inmates for the purpose of alleviating overcrowding, and limiting parole hearing opportunities for state inmates serving a life sentence, or paroled inmates with a violation.
- The League supports increasing municipal representation on and participation in the Community Corrections Partnerships, which are charged with developing local corrections plans.
- In addition, the Strategic Priorities for 2012, as adopted by the League Board of Directors, included the promotion of local control for strong cities. The resolution's objectives of locking in ongoing funding for front-line municipal law enforcement, and increasing city participation in the Community Corrections Partnerships, are consistent with promoting local control.

Support:

New this year, any resolutions submitted to the General Assembly must be concurred in by five cities or by city officials from at least five or more cities. Those submitting resolutions were asked to provide written documentation of concurrence. The following cities/city officials have concurred: cities of Arroyo Grande; Covina; Fontana; Glendora; Monrovia; Ontario; Pismo Beach; and Santa Barbara.

LETTERS OF CONCURRENCE
Resolution #1
Water Bond Funds

City of Alhambra
Office of the Mayor and City Council

July 1, 2013



Gateway
to the
San Gabriel Valley

111
South First Street
Alhambra
California
91801

626
570-5010

FAX
281-2248

Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

Dear President Bogaard:

The City of Alhambra supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The City of Alhambra is anticipating spending \$24,101.96 this year to start the development of the Enhanced Watershed Plan and monitoring plan. Prior to 2016, the City anticipates spending \$1,169,000 for full capture device on our storm drain catch basins. In the future, it is estimated the city may need \$34 million dollars to finance the required infrastructure to meet the new permit guidelines. We also anticipate needing to hire additional staff to monitor and maintain the program. None of these costs have a dedicated funding source.

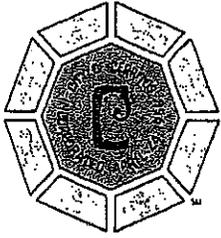
As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Mary Chavez, Director of Public Works, at (626) 570-5067 if you have any questions.

Very truly yours,

Steven Placido, DDS
Mayor

cc: Jennifer Quan, League of California Cities





CITY OF CERRITOS

CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 916-1310 • FAX: (562) 468-1095
CELL PHONE: (562) 547-1732
E-mail: bbarr90703@aol.com
WWW.CERRITOS.US



OFFICE OF THE MAYOR
BRUCE W. BARROWS

July 8, 2013

Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

President Bogaard: 

The City of Cerritos supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The City of Cerritos expended \$866,000 in the Fiscal Year 2011-2012 for compliance with required stormwater programs. Future expenditures are expected to be over \$1.5 million annually, as the City will be required to begin construction of costly stormwater capital improvements.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Art Gallucci, City Manager at (562)916-1301 or agallucci@cerritos.us, if you have any questions.

Sincerely,



Bruce W. Barrows
MAYOR

cc: Ling-Ling Chang, President, Los Angeles County Division c/o
Robb Korinke, Executive Director, Los Angeles County Division, robb@laciities.org



CITY OF CLAREMONT

City Hall
207 Harvard Avenue
P.O. Box 880
Claremont, CA 91711-0880
Fax: (909) 399-5492
Website: www.ci.claremont.ca.us
Email: contact@ci.claremont.ca.us

City Council • (909) 399-5444
Corey Calaycay
Joseph M. Lyons
Opanyi K. Nasiali
Sam Pedroza
Larry Schroeder

July 1, 2013

Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

President Bogaard:

RE: Los Angeles County Division Proposed Resolution for LCC Approval At The 2013 Annual Conference

The City of Claremont supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond.

As members of the League, our City values the policy development process provided to the General Assembly and appreciates your time on this issue. If you have any questions, please feel free to contact Tony Ramos, City Manager, at (909) 399-5441.

Sincerely,

Opanyi Nasiali
Mayor

c: Jennifer Quan, League of California Cities



CITY OF GLENDORA CITY HALL

(626) 914-8200

116 East Foothill Blvd., Glendora, California 91741
www.ci.glendora.ca.us

July 15, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

President Bogaard:

The City of Glendora supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact me, if you have any questions.

Sincerely,

Joe Santoro, Mayor

cc: Ling-Ling Chang, President, Los Angeles County Division c/o Robb Korinke,
Executive Director, Los Angeles County Division, robb@lacities.org
Jennifer Quan, Regional Public Affairs Manager, League of California Cities -
jquan@cacities.org

PRIDE OF THE FOOTHILLS

Todd Rogers
Vice Mayor

Jeff Wood
Council Member

Diane DuBois
Council Member

Ron Piazza
Council Member

July 2, 2013

CITY OF LAKEWOOD

CALIFORNIA

Steve Croft
Mayor

Mr. Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

RE: Los Angeles County Division Annual Conference Resolution - Support

Dear President Bogaard:

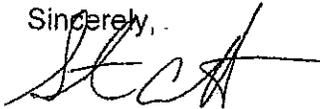
The City of Lakewood supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond.

For Lakewood, the initial cost alone to prepare the Watershed Management Plan (WMP), Coordinated Integrated Management Plan (CIMP), and Reasonable Assurance Modeling for the three watersheds that Lakewood is a part of is estimated to be \$153,167. This cost does not include administration costs, monitoring costs, construction costs, or inspection costs, which are estimated to be in the millions of dollars.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Paolo Beltran, Senior Management Analyst, at (562) 866-9771, extension 2140, or email at pbeltran@lakewoodcity.org, if you have any questions.

Sincerely,



Steve Croft
Mayor

cc: Ling-Ling Chang, President, Los Angeles County Division c/o
Robb Korinke, Executive Director, Los Angeles County Division,
robb@iacities.org

Lakewood



CITY OF LA MIRADA
DEDICATED TO SERVICE

13700 La Mirada Boulevard
La Mirada, California 90638
P.O. Box 828
La Mirada, California 90637-0828
Phone: (562) 943-0131 Fax: (562) 943-1464
www.cityoflamirada.org

July 15, 2013

LETTER OF SUPPORT

Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

SUBJECT: LOS ANGELES COUNTY DIVISION ANNUAL CONFERENCE RESOLUTION

Dear President Bogaard:

On behalf of the City of La Mirada, I am writing to express support for the League of California Cities, Los Angeles County Division's effort to submit a resolution for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for local governments working to meet Federal and State objectives to protect water resources and storm water management plans. The resolution also provides direction for the League to educate State leaders and advocates for the inclusion of storm water funding in the State's proposed 2014 Water Bond.

Like many cities, the City of La Mirada does not have the basic infrastructure to capture, filter, and reuse storm water, and Federal and State funding to assist in providing this infrastructure has been reduced in recent years as a result of the economic recession. Compliance with the MS-4 permit and other storm water regulations could cost the City millions, and reduce funding for other vital City services such as infrastructure and public safety. The City could also face steep fines, penalties, and third party lawsuits if it is unable to meet the National Pollutant Discharge Elimination Systems (NPDES) permit requirements. Receiving State funding could help alleviate the financial burden placed on local governments to meet storm water requirements.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Jeff Boynton, Deputy City Manager, at (562) 943-0131 if you have any questions.

Sincerely,

CITY OF LA MIRADA

A handwritten signature in black ink, appearing to read "Steve De Ruse".

Steve De Ruse
Mayor

TER:jb:vdr

cc: Ling-Ling Chang, President, Los Angeles County Division
Robb Korinke, Executive Director, Los Angeles County Division



CITY OF LA VERNE CITY HALL

3660 "D" Street, La Verne, California 91750-3599
www.ci.la-verne.ca.us

July 2, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

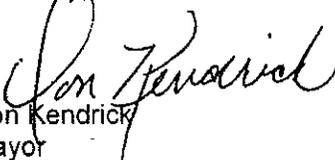
President Bogaard:

The City of La Verne supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. While the City is still in the process of identifying the costs associated with meeting the new requirements of the MS-4 PERMIT, it is expected these measures will far exceed existing local resources.

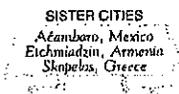
As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact our City Manager, Bob Russi at 909-596-8726, if you have any questions.

Sincerely,


Don Kendrick
Mayor

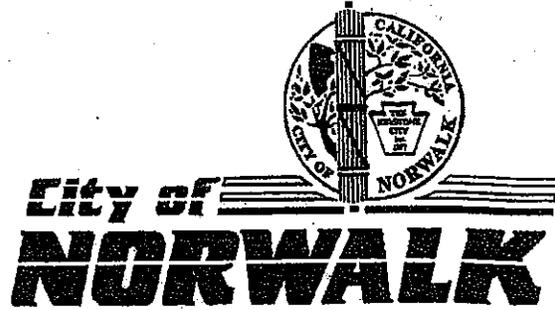
cc: Jennifer Quan, League of California Cities
JR Ranells, Senior Management Analyst

U:\My Documents\CITY COUNCIL\DON KENDRICK\Support 2013 League Conf Reso.doc



General Administration 909/596-8726 • Water Customer Service 909/596-8744 • Parks & Community Services 909/596-8700
Public Works 909/596-8741 • Finance 909/596-8716 • Community Development 909/596-8706 • Building 909/596-8713
Police Department 909/596-1913 • Fire Department 909/596-5991 • General Fax 909/596-8737

LUIGI VERNOLA
Mayor
MARCEL RODARTE
Vice Mayor
CHERI KELLEY
Councilmember
MICHAEL MENDEZ
Councilmember
LEONARD SHRYOCK
Councilmember
MICHAEL J. EGAN
City Manager



12700 NORWALK BLVD., P.O. BOX 1030, NORWALK, CA 90651-1030 * PHONE: 562/929-5700 * FACSIMILE: 562/929-5773 * WWW.NORWALKCA.GOV

July 2, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

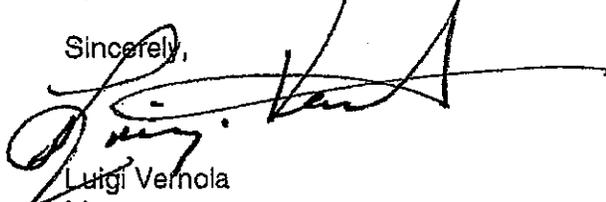
Dear President Bogaard:

The city of Norwalk supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The cost of compliance with the new storm water permit is in the millions of dollars. The Watershed Management Plan alone will cost close to \$1M. Implementation of projects in the near future based on that Watershed Management Plan could potentially cost the City of Norwalk \$5 - \$10 million annually.

As members of the League our City values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Mike Egan, City Manager, at (562) 929-5772 if you have any questions.

Sincerely,



Luigi Vernola
Mayor

cc: Ling-Ling Chang, President, Los Angeles County Division c/o
Robb Korinke, Executive Director, Los Angeles County Division, robb@lacities.org



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

June 27, 2013

Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

President Bogaard:

The city of Signal Hill supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The city of Signal Hill currently budgets for \$755,000 annually for compliance with required stormwater programs, which represents over 4% of the entire General Fund. Future expenditures are expected to be over \$1.5 million annually, as the City will be required to begin construction of costly stormwater capital improvements.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Ken Farfsing, City Manager at (562) 989-7302 or kfarfsing@cityofsignal.org, if you have any questions.

Sincerely,

Michael J. Noll
Mayor

CC: Ling-Ling Chang, President, Los Angeles County Division c/o
Robb Korinke, Executive Director, Los Angeles County Division, robb@lacities.org



Office of the Mayor and the City Council

July 2, 2013

Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

SUBJECT: Los Angeles County Division Annual Conference Resolution

Dear President Bogaard:

As Mayor of the City of Monrovia, I support the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The City is anticipating millions of dollars in stormwater permit compliance costs over the next five years -- funds the City currently does not have available. Funding assistance is vital in order for the City to meet stormwater permit requirements.

As members of the League, our City values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Heather Maloney, Senior Management Analyst, at (626) 932-5577 or hmaloney@ci.monrovia.ca.us, if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mary Ann Lutz".

Mary Ann Lutz,
Mayor

cc: City Council
Ling-Ling Chang, President, Los Angeles County Division c/o
Robb Korinke, Executive Director, Los Angeles County Division, robb@lacity.org
Laurie K. Lile, City Manager
Ron Bow, Director of Public Works



EXECUTIVE BOARD

PRESIDENT
STEVE TYE
Diamond Bar

VICE PRESIDENT
VICTOR MANALO
Artesia

SECRETARY/TREASURER
GUSTAVO CAMCHO
Pico Rivera

PAST PRESIDENT
DIANE J. MARTINEZ
Paramount

DIRECTOR AT LARGE
JEFF WOOD
Lakewood

DIRECTOR AT LARGE
SANDRA ARMENTA
Rosemead

BUDGET & AUDIT COMMITTEE
MICHAEL DAVITT
La Cañada Flintridge

BY-LAWS COMMITTEE
LOU LA MONTE
Malibu

CITY MGRS/ADM. COMMITTEE
JIM DESTEFANO
Diamond Bar

LEGAL/CITY-COUNTY
CONTRACTS COMMITTEE
NANCY TRAGARZ
Walnut

LEGISLATIVE COMMITTEE
SAM PEDROZA
Claremont

MEMBERSHIP COMMITTEE
ANDREW SAREGA
La Mirada

RESOLUTIONS COMMITTEE
BARU SANCHEZ
Cudahy

SELECTIONS COMMITTEE
LIZ REILLY
Duarte

SPECIAL EVENTS COMMITTEE
JAMES R. BOZAJIAN
Calabasas

ASSOCIATE MEMBERS COMMITTEE
FRANK V. ZERUNYAN
Rolling Hills Estates

EXECUTIVE DIRECTOR
SAM OLIVITO

June 20, 2013

Bill Bogaard
President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

President Bogaard:

The California Contract Cities Association supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. All of the 58 cities we represent can ill afford this increasingly expensive ongoing cost.

As members of the League our association values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact our office at (562) 622-5533 if you have any questions.

Sincerely,

Steve Tye
CCCA President

CC: Ling-Ling Chang, President, Los Angeles County Division c/o
Robb Korinke, Executive Director, Los Angeles County Division, robb@lacities.org

LETTERS OF CONCURRENCE
Resolution #2
Public Safety Realignment

OFFICE OF THE
MAYOR



300 East Branch Street
Arroyo Grande, CA 93420
Phone: (805) 473-5400
FAX: (805) 473-0386
agcity@arroyogrande.org
www.arroyogrande.org

July 17, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Arroyo Grande, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact our City Manager, Steve Adams, at (805)473-5404, if you have any questions.

Sincerely,

Tony Ferrara

Mayor, City of Arroyo Grande



CITY OF COVINA

125 East College Street • Covina, California 91723-2199
www.covinaca.gov

July 17, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Covina, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Daryl Parrish, City Manager, at (626) 384-5410, if you have any questions.

Sincerely,

Walter Allen III
Mayor, City of Covina

*The City of Covina provides responsive municipal services and manages
public resources to enhance the quality of life for our community.*



Mayor Acquanetta Warren



July 17, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Fontana, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Ken Hunt City Manager, at (909)350-7654, if you have any questions.

Sincerely,

Mayor, City of Fontana

AW/ac



CITY OF GLENDORA CITY HALL

(626) 914-8201

OFFICE OF THE MAYOR

116 East Foothill Blvd., Glendora, California 91741

FAX (626) 914-8221

www.ci.glendora.ca.us

July 19, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Glendora, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Chris Jeffers, City Manager, at cjeffers@ci.glendora.ca.us or (626) 914-8201, if you have any questions.

Sincerely,

City of Glendora

Joe Santoro
Mayor

PRIDE OF THE FOOTHILLS



Office of the Mayor and the City Council

July 19, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

RE: PUBLIC SAFETY REALIGNMENT RESOLUTION

Dear President Bogaard:

As Mayor of the City of Monrovia, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Laurie Lile, City Manager, at (626) 932-5501, if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Ann Lutz".

Mary Ann Lutz
Mayor

cc: City Council
James Hunt, Police Chief

CITY OF



ONTARIO

303 EAST "B" STREET, CIVIC CENTER

ONTARIO

CALIFORNIA 91764-4105

(909) 395-2000
FAX (909) 395-2070

PAUL S. LEON
MAYOR

CHRIS HUGHES
CITY MANAGER

JIM W. BOWMAN
MAYOR PRO TEM

July 18, 2013

MARY E. WIRTES, MMC
CITY CLERK

ALAN D. WAPNER
DEBRA DORST-PORADA
PAUL VINCENT AVILA
COUNCIL MEMBERS

JAMES R. MILHISER
TREASURER

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

RE: Public Safety Realignment Resolution

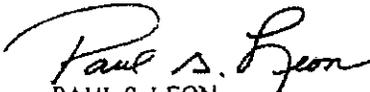
Dear President Bogaard:

On behalf of the City of Ontario, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision; i.e., a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Chris Hughes, City Manager, at (909) 395-2010, if you have any questions.

Sincerely,


PAUL S. LEON
Mayor



From the Office of the Mayor
Shelly Higginbotham
760 Mattie Road
Pismo Beach, CA 93449
(805) 235-6604
shigginbotham@pismo-beach.org

July 18, 2013

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

RE: Public Safety Realignment Resolution

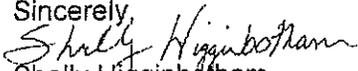
Dear President Bogaard:

On behalf of the City of Pismo Beach, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact James R. Lewis, City Manager, at (805) 773-7007, if you have any questions.

Sincerely,


Shelly Higginbotham
Mayor



City of Santa Barbara

Office of Mayor

HSchneider@SantaBarbaraCA.gov

www.SantaBarbaraCA.gov

July 19, 2013

Helene Schneider
Mayor

Bill Bogaard, President
League of California Cities
1400 K Street, Suite 400
Sacramento, California 95814

City Hall
735 Anacapa Street
Santa Barbara, CA
93101-1990

RE: Public Safety Realignment Resolution

Dear President Bogaard:

Mailing Address:
P.O. Box 1990
Santa Barbara, CA
93102-1990

Tel: 805.564.5323
Fax: 805.564.5475

On behalf of the City of Santa Barbara, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

It is important to our City, that such state-mandated programs remain fully-funded and that the regulations do not impede our law enforcement officers' ability to use their professional discretion in protecting our community.

As a member of the League, our City values the League's leadership and policy direction on this issue.

Sincerely,

Helene Schneider,
Mayor

cc: Dave Mullinax, League of California Cities

Please consider the environment before printing this letter.



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: September 17, 2013
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Dan Maguire, Economic Development and Housing Manager 
SUBJECT: Authorize the City Manager to execute a contract with Community Development Services (“CDS”) for Community Development Block Grant (CDBG) Over-The-Counter (OTC) Consulting Services Contract

RECOMMENDATION:

Staff recommends that the City Council 1) receive the staff report recommending approval of an Consultant Services Agreement for CDBG OTC Project Application Preparation and Loan Servicing Administrative Services for Business Assistance Loan Program by CDS and 2) authorize the City Manager to execute the agreement.

BACKGROUND:

At the April 16, 2013 City Council meeting, City Council approved the issuance of a Request for Proposal (“RFP”) for a Program Consultant to provide CDBG Over the Counter (“OTC”) Project Application Preparation and Loan Servicing Administrative Services. The RFP approval was based on preliminary discussions with CDBG Program Representative Patrick Talbott, the Downtown Hotel Developer and City staff, with staff using the RFP recommended by CDBG staff. Staff solicited RFP responses from over 10 Northern California consulting firms from a list provided by CDBG program staff. In addition to the list provided by the state, staff emailed/mailed the RFP to a number of consulting firms identified from the California Association for Local Economic Development (“CALED”) membership list. Staff received two (2) responses by the July 3, 2013 closing date specified in the RFP. Staff reviewed the responses based on the criteria outlined in the RFP, with the proposals ranked accordingly.

The review resulting in a unanimous determination that Jeff Lucas, Community Development Services was the top ranked respondent and is staff’s recommendation for the consultant contract.

The cost of using a Consultant will not impact the General Fund as the proposal is structured to have the consulting services funded from CDBG funds (General Administration and Activity Delivery under the CDBG administrative cost guidelines).

FISCAL IMPACT:

None by this action

ATTACHMENTS:

Request for Proposal ("RFP")

CDS RFP Response

CITY OF WINTERS, CA

REQUEST FOR PROPOSAL (RFP)

**TO PROVIDE OVER THE COUNTER (OTC) PROJECT APPLICATION
PREPARATION AND LOAN SERVICING ADMINISTRATION SERVICES**

PAID FOR WITH

STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Release Date: June 11, 2013

Closing Date: July 3, 2013

RFP No.: CDBG / ED OTC 2013

CONTACT PERSON:

Dan Maguire
City of Winters
318 First Street
Winters, CA 95694
Phone: 530-795-4910 Ext. 118
Fax: 530-795-4935
E-Mail: daniel.maguire@cityofwinters.org

Proposals to be received by 5 p.m. on July 3, 2013 at the address listed above.

INTRODUCTION

The City of Winters wishes to be proactive in the development of economic development opportunities for its residents. Consultant services need to be secured for CDBG Over-the-Counter (OTC) application development and CDBG loan servicing activities. These OTC application project underwriting and administrative services will be retained for up to three years under a CDBG contract for services. City staff will oversee and monitor OTC project underwriting and application preparation, loan servicing and general administration activities during the term of this contract.

SCOPE OF SERVICES

Consultant services are needed for CDBG OTC business underwriting and grant application preparation assistance. The successful consultant/administrator will

coordinate with the City's Economic Development Manager to ensure that applications are complete, all program requirements are fulfilled, and all deadlines are met.

The Consultant's basic services will include, but not be limited to, the following:

- OTC project financial underwriting, cash flow and market/sales analysis of business(es) participating in or benefiting from OTC grant funds pursuant to CDBG program regulations, State HCD requirements and City guidance.
- Coordination with City staff to coordinate to ensure accurate and timely completion of OTC application process.
- General Administration Activities – Assist city staff in managing local CDBG program income. This is including but not limited to: 1) adopting new reuse plan; 2) doing required reports; 3) updating citizen participation file as needed; 4) prepare for State CDBG monitoring visits.
- CDBG Loan Servicing Activities – Assist city staff in monitoring existing CDBG loan repayments and ensuring CDBG assets are preserved and repaid.

PROPOSAL FORMAT

A qualifying proposal must address all of the points in the order shown below:

- a. Brief description of firm, contact person, address and telephone number.
- b. Resumes of staff who will work on the CDBG OTC grant application preparation, including qualifications of staff or sub consultants or financing experts, if any.
- c. Consultant's experience in CDBG OTC grants application and obtaining state/HCD approval of grant.
- d. Knowledge and experience of CDBG OTC grant program, eligibility criteria, monitoring and reporting requirements, and grant administration requirements.
- e. Proposed schedule of work and phased milestones for completion, based on the City notice to proceed.
- f. Staff billing rates and charges for costs of preparing a CDBG OTC application. Please include a schedule indicating milestones for completing an OTC application from notice to proceed with a specific project to application completion per current Notice of Funding Availability (NOFA). City acknowledges that the costs for specific projects may vary due to differing complexity and funds availability and expects that specific projects will have different application costs.

- g. Contractor must agree to all applicable CDBG standard clauses. A copy of the proposed agreement is available upon request.

SCHEDULE OF TASKS

| Tasks | Date |
|-----------------------------------|-------------------------|
| RFP Response Due and Bid Opening | July 3, 2013; 5:00 p.m. |
| Bid Award by City Council | July 16, 2013 |
| Postmarked Notification to Bidder | July 17, 2013 |

PROPOSALS

At a minimum, proposals shall include:

1. Brief description of firm, contact person, address and telephone number.
2. Resumes for each staff who will work on the CDBG OTC application process, including qualifications of business loan underwriting staff, sub-consultants used to do underwriting services and assistance and CDBG overlay compliance.
3. Description of firm's experience in CDBG OTC application process and servicing OTC loans and other commercial loan products.
4. Examples of knowledge and skills in commercial lending cash flow analysis and analysis of market sales projections for businesses requesting OTC funds.
5. Description of firm's experience in CDBG general administration activities listed in the Scope of Services of this RFP.
6. ~~Three references with knowledge of firm's recent work conducting both OTC application preparation and commercial underwriting, as well as general administration and commercial loan servicing activities.~~
7. Proposed hourly billing rate of each staff to be implementing the application preparation and commercial underwriting services as well as general administration loan servicing activities listed in the scope of services.
8. Proposals must be signed by an authorized employee to receive consideration.

The City of Winters is not responsible for any costs incurred in the preparation of proposals and/or any work rendered by a firm prior to the contract award.

PROPOSAL EVALUATION

The City of Winters is using the competitive proposal process, wherein the experience of each submitted proposal is evaluated as it relates to the Scope of Services. All proposals will be reviewed and discussed, each firm will be rated using the following criteria and rating schedule:

1. How clearly firm addresses the Scope of Services. 25 Points
2. Overall experience of firm in conducting activities in Scope of Services. 25 Points
3. Specific experience in the areas of providing commercial underwriting and financial analysis activities for ED projects. 20 Points
4. Knowledge of CDBG state and federal overlay requirements for activities listed in the Scope of Services. 10 Points
5. Ability to be available to City staff and CDBG applicant 5 Points
6. Knowledge of business community in City of Winters. 5 Points
7. Consultant Hourly Billing Rate for staff, lowest billing rate receives maximum points. 10 Points

100 Points, Total

The City of Winters reserves the right to negotiate final scope of services, accessibility and maximum administration funds to be available under this proposal with the successful firm. An evaluation committee will be assembled to review all proposals using a standard evaluation instrument and will report its recommendation to the City Manager and City Council. City staff may choose to conduct interviews via phone or in person with top three RFP respondents.

The City of Winter's City Council, whom retains the right to reject any and all proposals, will award the contract. Selection will be made within 30 days of the proposal deadline, if possible. The City reserves the right to award a contract to the firm that presents the proposal, which in the sole judgment of the City, best serves the City's interest. The City reserves the right to reject any or all proposals, to waive minor irregularities in said proposals, and/or to negotiate minor deviations with the successful firm.

Prior to contract award, the selected firm shall obtain a business license and submit certificates of insurance naming the City of Winters and the City's officers, employees, and agents as additional ensured as specified in the contract. There are no bonding requirements for the proposed program administration activities.

CDBG PROGRAM REQUIREMENTS

Firms shall be required to adhere to the contracting requirements set forth by HCD's Community Development Block Grant Program and must:

1. Maintain at least the minimum State-required Worker's Compensation Insurance for employees who will perform work under the awarded contract for the entire term.
2. Maintain, if so required by law, unemployment insurance, disability insurance and liability insurance, which is reasonable to compensate any person, firm, or corporation, who may be injured or damaged by the firm, or any subcontractor in performing the scope of work under the awarded Contract.
3. Not be listed on the Federal Consolidated List of Debarred, Suspended, and Ineligible contractors/individuals.
4. Retain all books, records, accounts, documentation, and all other materials relevant to the contract for a period of five (5) years from date of termination of the contract, or five (5) years from the conclusion or resolution of any and all audits or litigation relevant to the contract, and any amendments, whichever is later.

PROPOSAL SUBMITTAL

- A. Three (3) copies of the proposal shall be received no later than 5:00 p.m., on the day of July 3, 2013. (One attachment if submitted via e mail)
**Send Proposals to: Dan Maguire
 City of Winters
 318 First Street
 Winters, CA 95694
 (530) 795-4910, x 118
 E-Mail: daniel.maguire@cityofwinters.org**
- B. Proposals may submitted via an e mail (as an attachment) or by delivery service (USPS, UPS, Fed Ex etc.). All proposals shall be submitted clearly marked with the RFP number, title of RFP and closing date and time.
- C. Late proposals shall not be accepted.
- D. All proposals, whether selected or rejected, shall become the property of the City of Winters.
- E. Cost of preparation of proposal shall be borne by the proposer.
- F. Proposals shall be signed by an authorized employee in order to receive

consideration.

- G. The City will not be responsible for proposals delivered to a person/location other than specified herein.

CONFLICT OF INTEREST

Consultant warrants and covenants that no official or employee of the City, nor any business entity in which an official of the City has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract, nor that any such person will be employed in the performance of such contract without immediate divulgence of such fact to the City.

INSURANCE REQUIREMENTS

The successful proposer shall provide a Certificate of Insurance naming City of Winters as additional insured for the following:

- A. Worker's Compensation
- B. General Liability and Property Damage with a combined limit of \$1,000,000.
- C. Automobile Liability Insurance in an amount not less than \$500,000.
- D. The policy shall not be cancelable without thirty (30) days advance written notice to the City, and shall be in a form and by a surety approved by the City.
- E. In the event the policy is canceled prior to the completion of the project and the Contractor does not furnish a new Certificate of Insurance prior to cancellation, the City may obtain the required insurance and deduct the premium(s) from contract monies due to the Contractor.
- F. As used above, the term "Administrator" includes the Administrator, and its officers, agents or employees.

INDEMNIFICATION

- A. Administrator agrees to save harmless and to indemnify the City from every claim or demand which may be made for any injury or death, or damage to property caused by Contractor in the performance of this contract.

- B. Such duty shall be irrespective of the date upon which the claim or demand is asserted.
- C. If any judgment is rendered against the City for any injury, death or damage caused by contractor in the performance of this contract, Administrator shall, at his own expense, satisfy and discharge any judgment.
- D. None of the foregoing paragraphs shall be applicable if the injury, death or damage is caused solely by the City's negligence.
- E. Administrator agrees that it shall immediately notify City and Contract's insurance carriers of any incident occurring during performance of this contract which may result in a claim of liability.
- F. As used above, the term "City" means the City of Winters, or its officers, agents or employees.

ASSIGNMENT

- A. Any contract resulting from this bid and any amendments or supplements thereto shall not be assignable by the successful bidder either voluntarily or by operation of law, without the written approval of the City, and shall not become an asset in any bankruptcy, receivership or guardianship proceedings.

**Community Development Services (CDS)
Proposal to Provide Community Development Block Grant (CDBG)
Over the Counter Project Services
On Behalf of the City of Winters**

EXPERIENCE AND BACKGROUND

Name and Address of Firm:

| | |
|--|----------------------------|
| Community Development Services (CDS) | 100 Sunrise Blvd., Suite A |
| P.O. Box 645 | Colusa, CA 95932 |
| Glenhaven, CA 95443 | 530-632-4725 |
| 707-998-9203 – phone | |
| 707-998-9209 – fax | |
| cdsca@mchsi.com | |

Contact Person and Phone Number:

Jeff Lucas, Principal
707-998-9203, ext. 104
707-489-4943 cell
jefflucas@mchsi.com

1. Community Development Services (CDS) (a California S Corporation)

Community Development Services (CDS), established in 1990 by Jeff Lucas, is an experienced economic development, underwriting/business lending, and business services consulting firm. We work on behalf of both public and private sector clients. CDS specializes in project-specific grant acquisition and loan program management on behalf of public and non-profit clients. We have obtained over \$54 million from Community Development Block Grant (CDBG), Economic Development Administration (EDA), United States Department of Agriculture (USDA), Workforce Investment Act (WIA), and other sources, on behalf of our clients.

CDS also provides in-depth technical assistance to small and mid-sized businesses in the areas of cash flow management, personnel development, business expansion management, market analysis, customer service, and product/services development. Our team can provide project coordination and liaison services between public and private entities, project feasibility analysis, and program administration services.

CDS offices are located at 9445 East Highway 20 in Glenhaven (Lake County), California (707-998-9203, ext. 104), and, 100 Sunrise Blvd., Suite A Colusa, CA 95932 (530-632-4725). Our Website address is:

www.communitydevelopmentservices.net

2. Business Lending Experience

The CDS team has successfully packaged over 375 business loans on behalf of a variety of business types, with loan sizes ranging from \$35,000 to \$4.6 million. During the past twenty years, CDS has engaged in feasibility analysis work on behalf of commercial real estate projects, manufacturing, retail, services, agriculture and tourism-based projects throughout Northern California. Mr. Lucas helped the State Housing and Community Development (HCD) staff design the Enterprise Fund Program, providing him with a depth of experience that benefits CDS clients. Jeff Lucas also recently served on the HCD Statewide Economic Development Program Advisory Committee.

CDS has successfully prepared over 55 revolving loan program and microenterprise grant applications for CDBG, USDA, and EDA funding on behalf of government and economic development entities. CDS currently manages multiple CDBG and USDA IRP business loan programs. We provide design, acquisition, management, and oversight of CDBG Business Loan Funds and Over-The-Counter projects. Our services include grant application preparation, loan underwriting, packaging, presentation, closing, and ongoing loan servicing.

Recent specific experience with CDBG Over The Counter projects include: the **Granzella's** rebuilding project, City of Williams, in the total amount of \$3,773,921, with \$962,500 in OTC low interest business loan funds and \$254,745 in OTC grant funds for infrastructure improvements; the **Agwood Mill & Lumber Company** job retention/debt restructure project, County of Mendocino, in the total amount of \$4,571,891, with \$2,000,000 in OTC low interest loan funds; and the **Premier Mushroom** debt restructure/job retention & job creation project County of Colusa, in the total amount of \$30,866,216, with \$4,600,000 in low interest OTC business loan funds.

We have also successfully acquired and manage over \$4,500,000 in USDA Intermediary Relending Program (IRP) funds, as well as locally financed business retention programs. We have experience with companion lending including work with SBA 7(a) and 504 programs, the USDA Business and Industry Loan Guarantee program, and Community Development Financial Institution (CDFI) commercial lending.

3. One-on-One Business Assistance

The CDS team believes in providing proactive technical assistance to small and mid-sized businesses in order to strengthen local economies. We have worked with over 500 businesses in Northern California providing help with cash flow management, personnel development, customer service training, individual and group marketing strategies, business planning, access to private and public capital, and permitting issues. We visit the business site, where the entrepreneur is in his or her environment. We interview, we observe, we diagnosis, we recommend, and

then we assist. The relationships we have developed with many Northern California businesses are long-term and rewarding.

4. Infrastructure

CDS has experience with successfully acquiring funding from multiple sources including the US Department of Commerce, State of California Housing and Community Development, Community Development Block Grant (CDBG) Economic Development and General Allocation funding, and US Department of Agriculture funding programs. Projects ranging in size from \$230,000 to \$4 million include water diversion/flood control, road, sewer, water line, and wastewater disposal/geothermal energy reuse projects.

5. Housing and Community Facilities

CDS is also experienced with obtaining grant funding for housing and public facilities through the US Department of Agriculture Rural Development programs and the State of California Housing and Community Development Community Development Block Grant (CDBG) and HOME programs. We have experience in the general administration of CDBG housing and public facility grants, program income waivers, as well as the activity delivery services necessary for successful programs and projects. These services have been provided both as stand-alone and as a partner with the city's or county's in-house staff.

6. Planning, Redevelopment and Feasibility Studies

The CDS team has completed a variety of projects and studies including general plans, land use regulations, and development review. Redevelopment experience ranges from the original federal programs in Urban Renewal and Model Cities, to the more current efforts that established redevelopment project areas for the County of Lake and the City of Clearlake. Redevelopment experience involved obtaining credit ratings for Tax Increment Financing bonds and successfully getting voter approval for a project area. Special studies include the Clarks Island Redevelopment Study that showed the feasibility of several development concepts for an island within the Lake County North Shore Project Area, and historical preservation tax credit feasibility for two buildings in Winters, and redevelopment findings of blight for two proposed redevelopment project areas. Although the Redevelopment tool has been taken from local jurisdictions, the experiences we have gained from redevelopment projects are useful for other financial mechanisms.

7. Personnel, Experience, Education, Backgrounds

JEFF LUCAS, Principal Professional Summary

- **Founding Principal, Community Development Services (CDS) -- a consulting firm specializing in economic development, business diagnostics, business financing, employee development, workforce preparation, and grant acquisition and management. (1990 to present)**
- **Executive Director, North Central Counties Consortium, Inc., Lake County Office -
- implementing changes in fundamental program design and client services, creating a cohesive performance-driven team, redirecting the budget, reestablishing public body and private sector relationships, and redefining the local One Stop brand. (2007 to 2008)**
- **Director, Lake County Job Training Office, Lake County Office of Education – program development and oversight of all JTPA funded adult and youth program and budget activities, staff management (15 employees), and public relations activities. (1983-1991)**
- **First Executive Director, Lake County Economic Development Corporation – preparation and approval of Bylaws, Articles of Incorporation, County Comprehensive Economic Development Strategy, Strategic Employment and Training Plan, and implementation of Integrated Business Services/Vocational Training/Employee Preparation Program. (1985-1989)**
- **Founding Director of the fourth Small Business Development Center (SBDC) in California – provided program design, budget, implementation, staff recruitment, and management functions. (1986-1991)**

Skills

Professional skills include business and organization diagnostics, business financing, fundamentals of business management, employee training and team development, budgeting, business lending practices, grant preparation, grant management, project and program management, and public and private sector liaison and communication practices.

Education

| | | |
|--------------------------------|---|------|
| BA in Government | California State University, Sacramento | 1976 |
| Economic Development/Finance | National Association of Development Organizations | 1993 |
| Revolving Loan Fund Management | Calif. Association of Local Economic Development | 1999 |

DANA OBERMEYER

Chief Fiscal Officer

Professional Summary

- Partner, Chief Fiscal Officer, Community Development Services (CDS) -- a consulting firm specializing in economic development, business diagnostics, business financing, employee development, workforce preparation, and grant acquisition and management. (1994 to present)
- Fiscal Manager, North Central Counties Consortium (NCCC), Inc., Lake County Office – processing payments for program operations and participant support services, tracking budgets, maintaining the database roster, coordinating the accounting system with the Lake County Office of Education (LCOE) and preparing reports to LCOE and NCCC. (2007 to 2008)
- Business Services Technician, North Central Counties Consortium, Inc., Lake County Office – monitoring and invoicing for 100 On-The-Job training contracts, fiscal operations of Job Training Office, and managing the Small Business Development Center (SBDC). (1987 to 1993)
- Office Manager, Zilex Corporation, Redding, Max Thorburn, Inc., Clearlake Oaks and Konocti Unified School District, responsible for all accounts payable/receivable, payroll, payroll reporting, worker compensation, tracking job costs, and general clerical duties. (1965 to 1987)

Skills

Extensive experience with computer programs such as; Microsoft Word, Excel, MortCare (loan servicing software), Laserpro (loan closing documentation software). Also experienced with loan program management, program reporting, administration of multiple funding sources, business income and expense forecasts, small business marketing, and personnel management fundamentals. Dana has over 20 years experience with CDBG program administration, fiscal management, and reporting activities.

DAN OBERMEYER

Planning & Development Specialist

Professional Summary

- Planning & Development Specialist, Community Development Services (CDS) -- a consulting firm specializing in economic development, community planning, financing, and grant acquisition and management. (2002 to 2004 and 2009 to present)
- Agency Director, Glenn County Planning & Public Works Agency, Willows -- Management of large county agency with services in planning, building inspection, code enforcement, public works/engineering, roads and bridges, parks, buildings and grounds, airports, solid waste and transit. Initiated update of General Plan, established Unified Development Code, and developed impact fees. (2004 to 2009)
- Director, Lake County Community Development Department, Lakeport -- Management of Community Planning and Building Department, completed area plans, initiated update to General Plan, and revised zoning regulations. (2000 to 2002)
- Principal, Obermeyer & Associates, Clearlake -- Provided development assistance, labor relations, and project specific land use services. (1996 to 2000)
- City Administrator, City of Clearlake -- Management of city services including finance, personnel, police, public works, parks, planning, code enforcement and building inspection. Established first redevelopment project area and completed first tax increment bond issue. Led successful effort to establish a ½% sales tax initiative by ballot which passed by 87%. (1989 to 1996)
- Planning Director, Clearlake -- Completed General Plan & Zoning Ord. (1987 to 1989)
- Principal, Obermeyer Associates -- rural communities planning services. (1984 to 1987)
- Faculty Affiliate, University of Montana, Regional, Rural & Town Planning -- Established and taught graduate course in community design. (1984 to 1987)
- Chief Planner, Missoula Planning Organization, Missoula MT -- Completed first general plan for county, update to city plan, established subdivision regulations, completed zoning ordinance for County and updates to City ordinance. (1974 to 1987)
- Planning Director, Carbon County, MT -- Established first planning program for rural county with 7 small cities. (1973 to 1974)
- Associate/Assistant Planner, City/County Planning Department, Helena MT -- Urban Renewal and Model Cities programs and completed area plan for valley. (1971-1973)

Skills

Extensive professional skills in community design and planning, development review, regulation development, management, grant writing, CEQA/NEPA clearances, GIS, technical report writing, community facilitation and presentations, and design standards. Dan is also experienced with CDBG/Home housing and community facility program administration.

Education

| | | |
|----------------------------------|---------------------------------------|------|
| Masters of Public Administration | University of Montana, Missoula, MT | 1984 |
| Master of Architecture | Montana State University, Bozeman, MT | 1971 |

BEN FELT

Underwriter/Financial Consultant

Professional Summary

- Lead Underwriter and Business Consultant, Community Development Services (2008 to present).
- Real Estate Broker and Principal (2003-2006), Brokers of Bakersfield Realty, Inc. Specializing in the marketing of Agricultural properties, and performing Farm and Ranch Appraisals. Evaluated and facilitated larger scale land acquisitions in the Central Valley area of California as “transitional uses” requiring conversion of agricultural and ranch parcels into residential master-plan development opportunities.
- Founder and Chief Executive Officer, Agri-Business financial Consultant (1985-2003) Successfully reorganized or restructured over 27 farming operations having a combined asset value of over \$315 million; successfully restructured through debt and equity over \$100 million of indebtedness, formulated and negotiated leveraged buyouts totaling \$7.1 million, under both IRS Code Sections 1031 and 2032A; successfully negotiated mergers, acquisitions, and strategic alliances for agricultural clients; and developed an integrated budgeting and forecasting spreadsheet program for customized cash flow management of agricultural enterprises.
- General Manager (May 1983-March 1985), Joe Lucio Dairy, Pala, CA. Structured and negotiated a \$5.3 million buyout of the dairy enterprise upon the owner’s retirement.

- Branch Manager (5 employees) (1979-1983), Federal Intermediate Credit Bank, production Credit Association, San Diego, CA. Increased loan portfolio from \$1.4 million to over \$72 million within four years, maintained loan credit quality rating of 98% acceptable, and managed the most profitable branch within the Federal Intermediate Credit Bank's five state district.
- General Manager (1976-1979), L& S Cattle Feeders, Riverside, CA.
- Agricultural Loan officer (1975 – 1976), Agricultural Field Representative (1973-1975), Credit Department, Valley National Bank, Phoenix, AZ

Skills

Mr. Felt provides financial analysis and business management advice to private sector clients. Services include preparation of business plans, analysis of financial statements, loan underwriting, budgeting, cash flow projections, marketing strategies, product development, strategic planning processes, feasibility studies, risk management analysis, debt restructures, business reorganizations, and negotiations.

Ben provides in-depth practical experience in the diagnosis of operations, loan packaging, debt restructuring, and other related activities on behalf of CDS clients. Mr. Felt's experience includes interim accounting and financial management advice to multi-million dollar farming operations, reporting and analysis of financial results, budgeting, forecasting, and strategic planning.

Education

| | | |
|--------------------------------------|---|------|
| Bachelor of Science/Animal Science | California State Polytechnic University, Pomona | 1968 |
| Business Management Certificate | American Institute of Banking, University of California, Riverside Extension, Riverside | 1976 |
| Advanced Credit Course Certification | Valley National Bank, Phoenix, AZ | 1974 |

DEBORAH SWARTZ

Loan Administrator

Professional Summary

Loan portfolio management, individual loan file documentation, loan closing preparations, title and escrow management, loan servicing, program reporting, and customer services. Community Development Services (2010 to present).

First American Title Company, all escrow duties associated with escrow officer (2010 to present, on-call).

Fidelity National Title Company, escrow assistant, duties included customer service, filing, bookkeeping, loan closing processing, scheduling and related tasks (2005 to 2009).

North American title Company, junior escrow officer duties (2000 to 2004)

Skills

Real estate transactions, escrow and loan closing preparations, loan portfolio management, budgeting, and office software (Excel, Word, LaserPro, and RBJ).

Education

| | |
|-------------------|-------------------------------------|
| Diploma | San Hedrin High School, Willits |
| Notary | California Notary Public Commission |
| Real Estate Agent | California Licensed Real Estate |

KENNY PARLET

Retail & Customer Service Business Consultant

Professional Summary

Kenny Parlet is the current President of the Lakeport Regional Chamber of Commerce, Northshore Business Association, and the Lakeport Rotary Club. He is also the Commissioner of the Coastal Mountain Official's Association, executive board member of the local Economic Development organization, and is also on the local Hospital Foundation board.

He has been a student of personal development, leadership, communications, and human resources for over 26 years. He has over 30 years of intensive sales and marketing training. Kenny is a professional leadership trainer, a seasoned presenter and accomplished speaker. Most importantly, he has 39 years experience battling and clashing with the titans of retail and still thrives in his retail business. He has extensive experience on how to make any retail or service business more successful.

Andy Lucas

Small Business Management Consultant

Professional Summary

Andy Lucas is an experienced small business personnel and customer relations consultant with seven years experience in the food and beverage service sector. Andy has managed several restaurants and furniture sales stores. His skills include team work development, marketing and customer service training, use of computer software to manage cash flow, product presentation, and personnel scheduling and

management. Mr. Lucas also has experience working at the California State Assembly as an aide to Assemblywoman Laura Richardson.

Education

California State University Sacramento BA Government Studies and Kinesiology 2007

Trisha Franco

Professional Summary

Trisha Franco is an experienced housing program specialist with over the ten years of hands on experience operating First Time HOME Buyers and Housing Rehabilitation Programs. She is currently working part time for the City of Lakeport and provides consulting services to CDS with implementing the First Time HOME Buyers program on behalf of Nevada County. Trisha has successfully prepared multiple grant applications, prepared loan proposals, managed inspections, prepared escrow documents, provided grant administration services and completed program monitoring functions.

Clients and Experience

8.

CDBG Enterprise Fund & Program Income:

City of Lakeport (1995 – present)
County of Lake (1994 – present)
City of Clearlake (1995 – 2000)
City of Fort Bragg (1995 - present)
County of Mendocino (1995 – present)
City of Auburn (2009 -present)
City of San Joaquin (2003)
County of Yolo (2002)
City of Dixon (2002 – 2003)
County of Glenn (1999 to present)
City of South Lake Tahoe (2001–2003)
City of Ukiah (2002)
City of Grass Valley (2009 – present)

CDBG Over-the-Counter:

City of Williams (2007 - 2011)

County of Mendocino (2010-2012)
SCORE (2010)
County of Colusa (2011 to present)

CDBG General Allocation:

City of Lakeport application only
County of Lake application only
City of Fort Bragg

CDBG Planning & Tech. Assistance:

City of Lakeport
County of Lake
City of Clearlake
County of Mendocino
County of Glenn
City of Orland
City of Willows
County of Colusa

CDBG Microenterprise:

City of Lakeport (2009)
County of Lake (2001)
Glenn County (2008 – present)

HOME Program
NORTEC/Nevada County

USDA Intermediary Relending Program (IRP):

Lake County Business Outreach and Response Team
(1998 to present)
Colusa County Partnership (2003 to present)

a. References

Jeri Amendola, Housing & ED Specialist
City of Grass Valley
125 East Main Street
Grass Valley, CA 95945
530-274-4714

Patrick Talbott
Senior CDBG ED Representative
Department of Housing & Community
Development
1800 3rd Street, Suite #330
Sacramento, CA 95811
916-552-9361

John Ashbaugh, CEO
Premier Mushrooms
2880 Niagra Avenue
Colusa, CA 95932
530-458-2700

Charles Clendenin, Director
USDA Rural Development
430 G Street, Agency 4169
Davis, CA 95616
530-792-5800

Matt Perry, Chief Administrative Officer
County of Lake
255 North Forbes
Lakeport, CA 95453
707-263-2580

Jon Diedesch
Development of Housing &
Community Development
Emergency Housing Assistance
Program-Capital Development
1800 3rd Street, Suite #330
Sacramento, CA 95811
916-319-8402

Randy Huffman, President/CEO
Agwood Mill & Lumber Company, Inc.
P.O. Box 1443
Ukiah, CA 95482
707-468-5486

Ed Hulbert, CEO
Colusa Industrial Properties, Inc.
50 Sunrise Blvd.
Colusa, CA 95932
530-458-2118

Margaret Silveira, City Manager
City of Lakeport
225 Park Street
Lakeport, CA 95453
707-263-5615 ext. 32

Stewart Knox, Director
NoRTEC
525 Wall Street
Chico, CA 95928
530-892-9600 ext. 207

Marc Nemanic, Chief Administrative Officer
3CORE
3120 Cohasset Road, Suite 5
Chico, CA 95973
530-893-8732

Jennifer Owen, Housing & ED Coordinator
City of Fort Bragg
416 N. Franklin Street
Winters, CA 95437
707-961-2827 ext. 109

Jim Granzella, Owner
Granzella's Restaurant and Deli
451 6th Street
Williams, CA 95987
530-473-5323

Scott Gruendl, Agency Director
Glenn County Human Resource Agency
242 North Villa
Willows, CA 95988
530-934-6583

Marty Lombardi, Senior Vice President
Savings Bank of Mendocino County
200 School Street
Ukiah, CA 95482
707-462-6613

David Swartz, CEO
California Engineering Company (CEC)
1110 Civic Center Blvd, Suite 404
Yuba City, CA 95993
530-751-0952

Kevin Ralph, Senior Vice President
Farm Credit West
1478 Stone Point Drive, Suite 450
Roseville, CA 95661
916-724-4813

SCOPE OF WORK

Community Development Services shall provide the following consulting services:

PREPARATION OF THE CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OVER THE COUNTER (OTC) APPLICATION

Proposed schedule of work and phased milestones for completion, based on the City's notice to proceed.

Compensation is based on \$125 per hour for lead consultant's time and includes all administrative support.

Task #1:

Gather all necessary documentation to determine the financing feasibility of the project for CDBG OTC. Conduct site visits and interviews with owners of development and financing institutions. Negotiate deal structure, coordinate the due diligence and project financial structure in cooperation with HCD staff. Based on the completed OTC Pre Application, participate in HCD conference calls, and present the pre-application to State Housing and Community Development. Provide prompt follow up responses to all HCD questions regarding the project in order to obtain an invitation to complete the full OTC application.

Compensation: 55 hrs X 125 hr = \$6,875

Schedule: Conference Call to be completed as scheduled by HCD, as soon as possible.

Task #2:

If the work performed by Community Development Services (CDS) does not result in an invitation for a complete funding application, no further work will be performed. The full application phase of the project will include: preparation of all financial analysis, forecasts, Return on Investment, financial ratios, industry comparisons, market assumptions and related information, for each of the primary business beneficiaries of the proposed restructure; preparation of all the socioeconomic, public benefit, and employment generation related documentation as required by HCD; preparation of all public sector documentation, including NEPA, necessary to meet HCD requirements; and preparation of all required copies of the OTC application and supporting financials, legal, and related documents required by HCD.

Documentation to include, but not be limited to:

- A. Public Documentation:**
 - 1) Growth Control Attachment
 - 2) Audit Finding Attachment
 - 3) Reuse Plan
 - 4) Governing Body Resolution
 - 5) Public Hearing Notices
 - 6) Statement of Assurances
 - 7) Compliance with OMB Circular A-133
- B. Program Budget Summary:**
 - 1) Summary Description
 - 2) Description of use of funds and draw down timeline
- C. Public Benefit Documentation:**
 - 1) Employment Projection Forms
 - 2) Business Development Narrative, Socio Economic Impacts, Jurisdictional Fiscal Impact Analysis
- D. CDBG underwriting documentation based on benefiting business proformas:**
 - 1) Return on investment (ROI), debt capacity ratio (DCR), gap analysis, and all other related documentation to establish appropriateness of financial terms.
- E. CDBG State criteria narrative:**
 - 1) Community Need Description
 - 2) Local Requirements Description
 - 3) Site Control Documentation
 - 4) Applicant Capacity Description
 - 5) Business and Developer Management Capacity
 - 6) Appropriateness of Terms
 - 7) Employment opportunities generated by project

Compensation: 80 hrs X 125 hr = \$10,000

Schedule: To be completed within two (2) months of HCD invitation to submit an OTC application.

Task #3:

Respond to and follow up with HCD requests for additional information, documentation, clarification, schedules, refining forecasts, NEPA, and all other requirements related to the successful preparation of and presentation of the HCD Staff Report to the State EDAC/OTC Committee.

Compensation: 30 hrs X 125 hr = \$ 3,750

Schedule: Completion is solely dependent on HCD staff review timeframe but is expected to be 45 days from date of full OTC application submittal.

Task #4:

Complete all Special Conditions documentation and loan closing documents related to the loan.

Compensation 35 hrs X 125 hr = \$ 4,375

(Due at time of approval of Special Conditions)

Schedule: Completed within 45 days of execution of HCD Standard Agreement.

Proposed total cost of preparing the CDBG OTC application, follow up documents and information, closing documents and all other related activities.

Project Application Budget

Total Project Costs-----\$25,000

Note: The project budget includes costs for multiple visits to the City of Winters as needed to complete the work properly.

CDBG OTC PROJECT GRANT MANAGEMENT PROPOSAL

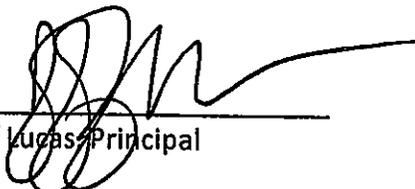
Proposed Roles and Responsibilities Task Matrix

| ACTIVITY | CDS | CITY | BANKS |
|--|------------|-------------|--------------|
| Financing Structure | X | | X |
| Project Pre-Application and Application Preparations | X | | |
| Program Reporting to HCD | X | X | |
| Program Reporting to City | X | | |
| Drawdown of Loan Funds | X | X | |
| Grant Close Out | X | X | |
| Coordination with Bank | X | | |
| Site Visits | X | | |
| NEPA/CEQA Clearance | | X | |
| Appropriate Test | X | | |
| Presentation to State Loan Committee | X | | |
| Disbursement Administration | X | X | |
| Escrow Instructions & Loan Docs | X | | |
| Review of Loan Documentation | X | | |
| Loan Servicing and Project Marketing | X | | |

We are proposing the above breakdown of roles and responsibilities for reference in the contract scope of work. This Task Matrix is based on CDBG ED program function charts and provides a recognized foundation for budgeting purposes.

If the OTC application is successful, CDS is proposing that activity delivery and administrative functions be provided by CDS on behalf of the City. Funding for these functions will be provided as part of the OTC grant from HCD.

CDS is proposing that 100% of the Activity Delivery (\$40,000 maximum) and 60% General Administration funds available (to be determined based on the size of loan to business) be provided to CDS for those services during the term of the grant agreement, with the remaining 40% to go to the City of Winters.



 Jeff Lucas, Principal

6-12-2013
 Date



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: September 17, 2013
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Nanci G. Mills, Director of Administrative Services
SUBJECT: Street Closure Request on Saturday, September 21st – Nature's Theater

RECOMMENDATION:

Approve the Street Closure Request submitted on behalf of Nature's Theater, who will be filming scenes from "The Kids From Planet Earth" under the direction of Jeff Falyn.

BACKGROUND:

The street involved in this closure includes a portion of Main Street from the Eagle Drug driveway to the west side of the Pizza Factory for the date and time listed.

FISCAL IMPACT: Barricades may be provided by the Public Works Department.



City of Winters Request for Street Closure

This application is for citizens or groups that have occasion to request that streets be temporarily closed for such things as bicycle races, running contests, block parties and other such events requiring the re-routing of traffic. For a parade or amplified sound an additional permit is required.

A request to close streets shall be filed with the Police and Public Works Departments at least ten (10) business days prior to the date the street would be closed.

There shall be no closure of the following streets without Council approval:

1. Main Street
2. Railroad Street
3. Grant Avenue
4. Valley Oak Drive
5. Abbey Street

Request to close these streets shall be processed in much the same manner except that the request shall be submitted to the City Council by the Police Department. Requests to close the streets herein listed shall be submitted at least thirty (30) business days prior to the street closure.

Requests for street closures that are not submitted by the minimum time lines may be granted only by the Winters City Council.

| | |
|--|---------------------------------------|
| Name: <u>JEFF FALYN</u> | Organization: <u>NATURE'S THEATER</u> |
| Address: <u>4046 CENTRAL LANE</u> | Mailing Address: <u>SAME</u> |
| Telephone: <u>(530) 795-1578</u> | Today's Date: <u>9/9/13</u> |
| Streets Requested: <u>MAIN STREET (FROM the end of the Eagle Drug & RIVERWAY ON the EAST - to the end of the PIZZA FACTORY ON the WEST.)</u> | |
| Date of Street Closure: <u>SEPTEMBER 21ST</u> | Time of Street Closure: <u>6-10am</u> |
| Description of Activity: <u>FILM: THE KIDS FROM PLANET EARTH</u> | |
| Services Requested of City: <u>STREET BARRICADES + NO PARKING SIGNS</u> | |
| APPROVED: _____ Police Department _____ Public Works Department | |



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: September 17, 2013
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Carol Scianna, Environmental Services Manager
SUBJECT: Wastewater Services Monthly Report

RECOMMENDATION: Receive Wastewater Services Monthly Reports for August, 2013, from Severn Trent Services.

BACKGROUND: As part of the new contract with Severn Trent Services formerly, Southwest Water, Inc., their staff is presenting a monthly services report. The report contains details regarding daily rounds tasks, call outs they've responded to, ongoing and completed projects and safety meetings.

FISCAL IMPACT: None



DAILY LOG:

- 8/01/13 Rounds and readings per checklist. Cleaned Headworks. Rotated No. Spray Field lines and began discharge. Working with IT installing printer. Working on SMR and invoices. Cutting grass in South Spray Field. Adjusted chlorine pump stroke on pumps #1 & #2 to 60% and 50% respectively.
- 8/02/13 Rounds and readings per checklist. Cleaned Headworks. Changed flow charts at ERV and East St. lift stations. Flygt onsite to de-rag pumps at Walnut Lane and Gateway (Lift Station #5) lift stations; issues resolved and pumps brought back online. Cutting grass in So. Field and East Street yard.
- 8/03/13 Rounds and readings per checklist. Cleaned Headworks.
CALL OUT: 434 Edwards St. – lateral.
- 8/04/13 Rounds and readings per checklist. Cleaned Headworks.
CALL OUT: 22 Main St. – lateral.
- 8/05/13 Rounds and readings per checklist. Cleaned Headworks. Irrigation on to No. Spray Field. Reset alarm at Lift Station #5, and set pumps to auto-alternate, washed down lift station platform, and rolled up hoist cable. Washed down El Rio Villa dry well sump for odor control. Greased Bar Screen. Calibrate pH/DO meter and took weekly pond readings, influent/effluent compliance samples, and Settleable Solids test. Lowered CL pump stroke on pump #1 to 40%. BACTi sample collected – CL2 residual at 70.1 ppm. Working on So. Field Irrigation Line repairs. Redesigned Call Out and Spill forms. No. Field water cannon repairs. OIT’s Tony and Terry working on biosolids removal from Aeration Pond #1.
- 8/06/13 Rounds and readings per checklist. Cleaned Headworks. Working with IT to resolve printer/scanner software issues. Cutting grass in So. Spray Field. Generator rounds. Discharging to No. Spray Field. So. Field irrigation system repairs. Working on monthly reports.
- 8/07/13 Rounds and readings per checklist. Cleaned Headworks. Confined Space conference call with STES Compliance Director. Cooper Controls onsite installing new flow meter for the No. Spray Field. Working on So. Irrigation System repairs. Completed and sent July Monthly Log report to City. Cutting grass in So. Spray Field. Cooper Controls recalibrated level sensor at East St. lift station; reset pump stop levels to 2.0 feet. Irrigation on overnight to No. Spray Field.
- 8/08/13 Rounds and readings per checklist. Cleaned Headworks. Working on So. Irrigation System repairs.

- 8/09/13 Rounds and readings per checklist. Cleaned Headworks. Changed flow charts at ERV and East St. lift stations. Ran sump at El Rio Villa and East St. building. Irrigation to So. Spray Field. Working on So. Irrigation System repairs. Working on weekly reports.
CALL OUT: 517 2ND St. – lateral.
- 8/10/13 Rounds and readings per checklist. Cleaned Headworks. Rotated No. Field irrigation lines and discharged for approx. one hour. Reset El Rio Villa sump pump.
- 8/11/13 Rounds and readings per checklist. Cleaned Headworks. Irrigation to No. Spray Field for approx. one hour.
- 8/12/13 Rounds and readings per checklist. Washed down Headworks. Calibrate pH/DO meter and took weekly pond readings, field observations, influent/effluent compliance samples, and Settleable Solids test. Raised CL pump stroke on pump #2 to 55%. BACTi sample collected – CL2 residual at 4.6 ppm. No. Field irrigation. Working on Antero CMMS and Antero training.
- 8/13/13 Rounds and readings per checklist. Cleaned Headworks. Adjusted chlorine pump settings: Pump #1 to 50% and Pump #2 to 60% stroke. So. Field Irrigation on and working on So. Field Irrigation System repairs. Generator rounds.
- 8/14/13 Rounds and readings per checklist. Cleaned Headworks. City Staff meeting. So. Field Irrigation System repairs.
- 8/15/13 Rounds and readings per checklist. Cleaned Headworks. Rotated No. Spray Field lines and switched over irrigation from So. Spray Field. Clearing weeds from No. Spray Field cannons. Working on SMR and invoices. Biosolids removal from Aeration Pond #3.
CALL OUT: 215 Mermod Rd. – lateral.
- 8/16/13 Rounds and readings per checklist. Cleaned Headworks. No. Spray Field irrigation. Changed flow charts at ERV and East St. lift stations. Yolo County Hazardous Chemical Inspector onsite to review chemical storage at Chlorine Storage Shed; everything in order. So. Field Irrigation system repairs. Switched irrigation to So. Field in pm. OIT Terry Vender working on biosolids removal. Rodded line at 215 Mermod Rd. City videoing lateral at 22 Main (Rootstock).
CALL OUT: 22 Main St. – lateral odor complaint. No lateral clog.
- 8/17/13 Rounds and readings per checklist. Cleaned Headworks. So. Field irrigation; discharged for approx. one hour. Ran sump pump at El Rio Villa.

- 8/18/13 Rounds and readings per checklist. Cleaned Headworks. So. Field irrigation; discharged for approx. one hour. Ran sump pump at El Rio Villa.
- 8/19/13 Rounds and readings per checklist. Cleaned Headworks. Calibrate pH/DO meter and took weekly pond readings, field observations, influent/effluent compliance samples, and Settleable Solids test. Raised CL pump stroke on pump #1 to 60%, and raised CL pump stroke on pump #2 to 80%. BACTi sample collected – CL2 residual at 4.8 ppm. So. Field irrigation. Working on SMR and Antero CMMS. CALL OUT: 213 Anderson St. – lateral.
- 8/20/13 Rounds and readings per checklist. Cleaned Headworks. No. Field irrigation on. Ponds area weed abatement. So. Field Irrigation System repairs. Met with Jerry Ruiz with Hostetler Ranches regarding bid on biosolids removal from Aeration Pond #3. Generator rounds. Picked up tractor and F150 tires from Pisani's.
- 8/21/13 Rounds and readings per checklist. Cleaned Headworks. Irrigation to So. Spray Field on. City Staff meeting. Ran El Rio Villa and East St. sump pumps. STES Compliance Manager Bruce Allen onsite to review confined spaces at facility. Placed pump #2 in Lead position at El Rio Villa; pump #1 in lag due to leaking booster pump.
- 8/22/13 Rounds and readings per checklist. Cleaned Headworks. No. Field irrigation on; switched irrigation to So. Field in pm. Rotated No. and So. Field lines. So. Field Irrigation System line repairs. Repaired turn signal indicator on Ford F150 4x2, filled with wiper fluid, and washed truck.
- 8/23/13 Rounds and readings per checklist. Cleaned Headworks. So. Field irrigation; Pump #1. Rotated discharge to No. Field at 11:30 am. Added approx. 12 gallons diesel fuel to Emergency Generator. Organizing office files. Transitional Manager Rich Clayton onsite. Rewrote pH and DO meter SOP. Working on Walnut Ln. Lift Station SOP.
- 8/24/13 Rounds and readings per checklist. Cleaned Headworks.
- 8/25/13 Rounds and readings per checklist. Cleaned Headworks.
- 8/26/13 Rounds and readings per checklist. Wash down Headworks after removing strap that caused bar screen to trip off. Calibrate pH/DO meter and took weekly pond readings, field observations, influent/effluent compliance samples, and Settleable Solids test. BACTi sample collected – CL2 residual at 5.2 ppm. So. Field irrigation on. Reconfigured El Rio Villa sewage to bypass Lift Station #5 as main line repairs have been completed. Switched irrigation to No. Spray Field for overnight discharge.

- 8/27/13 Rounds and readings per checklist. Wash down Headworks. Turned off irrigation to No. Spray Field. Weed abatement at Pond #2. Located Hydro-Trailer to chlorine storage shed and repaired quick-connect on Hydro-Trailer hose. Filled fuel tank with diesel on Emergency Generator. All-City Staff meeting. Pumped out water from extra chlorine storage container. Generator rounds. Switched irrigation to So. Spray Field.
- 8/28/13 Rounds and readings per checklist. Cleaned Headworks. Working on removing debris from Aeration Pond #1. City Staff meeting, and met with Carol Scianna. Shut off So. Field irrigation. So. Irrigation System repairs. Weed abatement at East St. yard.
- 8/29/13 Rounds and readings per checklist. Cleaned Headworks after removing debris that caused bar screen to shut off. Working on removing debris from Aeration Pond #1. Ran East St. sump pump and re-cleaned bar screen.
- 7/30/13 Rounds and readings per checklist. Cleaned Headworks. Changed DO probe membrane, cleaned anodes and cathode, and added new fluid. Began repairs on Walnut Lift Station wet well lid hinge. Working on invoices, SMR, and Monthly Log Report.
- 8/31/13 Rounds and readings per checklist. Cleaned Headworks.

SPILLS AND UNAUTHORIZED DISCHARGES: None

CALL OUTS (6):

- 8/3/13 434 Edwards Street - Lateral
8/4/13 22 Main Street – Lateral
8/9/13 517 2nd Street – Lateral
8/15/13 215 Mermod Road – Lateral
8/16/13 22 Main Street – Lateral
8/19/13 213 Anderson Street - Lateral

Projects Completed:

- Aeration Pond #1 biosolids removal
- New Flow Meter installed at main pumping station
- Water Level Sensor at East St. Lift Station calibrated
- pH and DO Meter SOP

September 2013 Goals:

- Complete removal of biosolids from facility drying bed
- Lift Station #5 SOP
- Walnut Lane Lift Station SOP
- Marking of sampling point locations at Ponds

Respectively submitted,

Jim Keating
Project Manager
Severn Trent Services



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: September 17, 2013
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: Eric Lucero, Public Works Operations Manager
Mary Jo Rodolfa, Management Analyst
SUBJECT: Winters City Park Rehabilitation Project Update and Request for Clarification and Direction

RECOMMENDATIONS:

Staff recommends that the City Council receive the update on the City Park Rehabilitation Plan for the play courts, restrooms, infrastructure, park interior and play structure and that the City Council provide clarification and direction to staff regarding the rehabilitation plan.

BACKGROUND:

On June 18, 2013, City Staff presented a City Park Rehabilitation Plan to the City Council. The plan was developed to upgrade and rehabilitate the City Park using funds for a grant award of \$192,750 from the Department of Housing and Community Development Housing Related Parks Program (HRP). The plan endeavored to meet as many needs as possible through the repair of the aging infrastructure and picnic area, the addressing of ADA concerns, the repair the play courts and the addition of a new futsal play court and the repair and enhancement of the wooden play structure. The staff report and attachments from that meeting are included here as Attachment A.

On August 6, 2013, at the direction of the City Council staff brought forward a list of citizens that had responded to staff outreach for a City Park Rehabilitation Committee. All community members that had expressed a desire to serve on the Committee were appointed by the City Council along with two Council Members (one of whom requested to serve as an alternate) and a Planning Commissioner.

The City Park Rehabilitation Committee held its first meeting on August 22, 2013, and all members of the committee were present with the exception of one. At that meeting questions arose regarding the committee's task. Staff believes it would be prudent to receive clarification and direction from the City Council as to the elements the City Council would like included in the City Park Rehabilitation Plan and direction regarding the task of the committee.

ATTACHMENTS:

A. June 18, 2013 City Park Rehabilitation Plan Staff Report and Attachments



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: June 18, 2013
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Eric Lucero, Public Works Operations Manager
Mary Jo Rodolfa, Management Analyst
SUBJECT: Approval of City Park Rehabilitation Plan for the Play Courts, Restrooms, Infrastructure Park Interior and Play Structure and Appointment of a Committee to Study and Recommend Improvements to the Wooden Play Structure

RECOMMENDATIONS:

Staff recommends that the City Council approve the City Park Rehabilitation Plan for the play courts, restrooms, infrastructure, park interior and play structure and that the City Council appoint a committee to study and recommend improvements to the wooden play structure.

BACKGROUND:

On October 24, 2011, the City of Winters received notification of a grant award of \$192,750 from the Department of Housing and Community Development Housing-Related Parks Program. On January 26, 2012 the City received the State's Housing-Related Parks (HRP) Program Standard Agreement to be completed and returned to the State for approval. The City received notice on March 8, 2012 that the agreement had been approved (Contract No. 11-HRPP-7851). The term of the agreement runs from March 8, 2012 through September 30, 2016. The grant funds were awarded for improvements at City Park including but not limited to upgrading and/or replacing portions of the park picnic area, playground and existing play structure.

The Winters City Park sits on approximately 3.4 acres of land and is bounded by Main, Haven, Abbey and Fourth Streets. The park consists of a baseball playing field in the

northwest corner and a narrow strip used for picnicking and horseshoes along the southwest corner. Two concrete basketball courts are located just off Main Street near the midway point of the park. Directly north of the courts is the park's irrigation and electrical system located adjacent to and in the old restroom building. To the north of that, extending to Abbey Street, are the current restrooms which were constructed in 1990 and have had minor renovations made to them over the years. The southeast portion of the park consists of picnic areas with grass and large shade trees and the remaining northeast portion contains the wooden play structure designed by Robert Leathers with community input and built as a community project in 1989.

The park, though used often, is in dire need of repairs and upgrades to maintain it as a desirable park for use by all of the citizens of Winters as both an active and passive recreational area. Although the baseball field, with the support of Winters Little League, maintains a well kept appearance other areas of the park appear shabby and worn. New lights were installed at the basketball courts in 2011, however the basketball hoops and backboards are in poor condition and the court markings on the concrete surface are no longer clearly visible. Several tables in the interior of the park are missing benches and there is no interior park access by sidewalk. Several of the play elements of the play structure have broken and many have been removed or need to be replaced.

Staff has identified renovations that need to be made to the park to address necessary repairs and the enhancement of the entire park. The proposed renovation work has been separated into two sections: 1) play courts, restrooms, infrastructure and park interior and 2) wooden play structure.

PROJECT DESCRIPTION:

Section 1: This portion of the project includes work that City staff has identified as necessary for the rehabilitation and enhancement of the play courts, restrooms, infrastructure and park interior. Elements include the following:

- Construction of a 5' wide sidewalk from Fourth Street through the interior of the park to the restrooms.
- Installation of decomposed granite along Abbey Street from Fourth Street to the restrooms/dumpster area.
- Installation of a BBQ grill to replace missing grill
- Repair and upgrade of restroom plumbing fixtures
- Painting of park restrooms
- Replacement of 4 basketball hoops
- Installation of a Calsense irrigation controller
- Installation of 4 new tables and benches for park interior
- Installation of 2 benches near the play courts area
- Installation of an ADA compliant drinking fountain
- Removal of old restroom building (storage shed & electrical building)
- Relocation of the irrigation control system
- Relocation of park electrical panel
- Relocation of electrical poles
- Installation of 4 new play court lights

- Removal of concrete courts and installation of larger asphalt court area to accommodate 3 play courts
- Painting of 3 play court areas on the asphalt court area
- Installation of color coated fence surrounding one play court for futsal use
- Installation of gates into court area

The total cost of Section 1 is estimated to be \$155,132 (see Attachment A for budget detail).

Section 2: This portion of the project involves the renovation and upgrade of the wooden play structure. Staff has identified the minimum work that is necessary and recommends that the City Council appoint a committee to make recommendations beyond the staff identified minimum work and coordinate the repair and upgrade of the structure. The following elements have been identified by staff as the minimum renovation that needs to be completed:

- Safety repair work
- Replacement of all swings – anchors, chains and seats
- Replacement of two slides
- Installation of steering wheel play item
- Addition of two ADA compliant swings with pads – one adaptive swing in the toddler area and one wheelchair swing in the older child area
- Installation of a toddler ADA compliant play structure with pad
- Installation of security lighting in the interior of the play structure

The total amount of funds estimated as available to complete the above work and additional upgrades identified by the appointed committee is \$66,631.41. This amount is calculated as follows: \$37,618 amount of grant funds remaining after Section 1 work (\$192,750 – \$155,132); \$15,000 recycled materials funds to be used for materials to repair the play structure; \$2,700.41 City Park play structure maintenance funds and \$11,313 in Non-Housing Tax Allocation Bond proceeds. The necessary work identified by staff for Section 2 has a projected cost of \$24,579, thus leaving \$42,052.41 available for additional amenities and upgrades to the play structure.

Staff is recommending that members of the appointed committee include representation from the Friends of Winters Parks and the Public Works Operations Manager.

FISCAL IMPACTS:

The City has received a grant in the amount of \$192,750.00 for the rehabilitation of the park. Additionally, \$2,700.41 is available in the park maintenance fund established for the maintenance of the wooden play structure and an additional \$15,000 in recycled materials funds is available for the play structure repair. The City will also commit \$11,313 in Non-Housing Tax Allocation Bond Proceeds to the rehabilitation of the wooden play structure. Staff is pursuing possible funding sources for the painting of the court area and for the poured in place surface areas of the play structure however the project is not relying on the receipt of those funds. In the event that additional funds are received through a donation or grant program then a recommendation for the best use of the funds that are freed up will be brought to the City Council for approval.

ATTACHMENTS:

- A. City Park Rehabilitation Project Spreadsheet
- B. City Park Aerial Photo/Current Site Plan
- C. City Park Proposed Site Plan

City Park Grant Rehab Project 2013

| Section 1 | Court area/Restroom/park | |
|-----------|---|----------------------|
| | 5' Side Walk | \$ 17,110.00 |
| | DG-Abbey St Side | \$ 2,400.00 |
| | Plumbing Fixtures | \$ 4,000.00 |
| | (4) Basketball Hoops | \$ 6,200.00 |
| | Calsense Controller | \$ 8,000.00 |
| | Benches for park area | \$ 4,000.00 |
| | Drinking fountain | \$ 4,000.00 |
| | Remove Storage Shed | \$ 2,000.00 |
| | Relocate Irrigation | \$ 1,000.00 |
| | New enclosed self contained Booster Pump | \$ 17,000.00 |
| | Relocate Electrical | \$ 11,000.00 |
| | Paint Courts | \$ 12,000.00 |
| | Concrete Slab Extension | \$ 40,952.00 |
| | 4 New Court Lights | \$ 15,000.00 |
| | 2-6' Benches with backs for Court area | \$ 1,000.00 |
| | PG&E Cost-Move Poles | \$ 2,000.00 |
| | BBQ Grill | \$ 270.00 |
| (Black) | 5' X 80' Fence on West side of Fustal Court | |
| | 4' X 220' Fence around rest of Fustal Court | \$ 7,200.00 |
| | Total Cost | \$ 155,132.00 |
| | | |
| | DOF & CDH Related Parks Program Park Fund | \$ 192,750.00 |
| | Court Area/Restroom/Park Upgrade | \$ 155,132.00 |
| | Available Funds | \$ 37,618.00 |

| Section II | Play Structure | |
|------------|---|---------------------|
| | Wheel Chair Swing | \$ 1,500.00 |
| | Adaptive Swing | \$ 500.00 |
| | Replacement of all Swings | |
| | New toddler ADA play structure | \$ 20,000.00 |
| | Repair/Replace old wood | |
| | Replace old slides | |
| | Powder Coated Cast Aluminum Steering Wheel | \$ 79.00 |
| | Security Lighting | \$ 2,500.00 |
| | | |
| | <u>Websites for accessories</u> | |
| | Apark.com (Play Structures) | |
| | | |
| | Surfaceamerica.com (Poured in Place) | |
| | Local Dealer-Chris 707-538-3800 | |
| | One color per sqft | \$ 15.00 |
| | <u>Add \$1.00 per sqft for each additional color</u> | |
| | Spectraturf (Spectra Pour) | |
| | Local Dealer-Alex | |
| | Approximate cost per sqft | \$ 10.00 |
| | | |
| | Section II Proposed Running Total Cost | \$ 24,579.00 |
| | | |
| | DOF & CDH Park Funds Available | \$ 37,618.00 |
| | Recycle Material Grant | \$ 15,000.00 |
| | Non Housing Tax Allocation Bond Proceeds | \$ 11,313.00 |
| | Park Maintenance Fund | \$ 2,700.41 |
| | | |
| | Total Funds available for Play Structure Rehab | \$ 66,631.41 |
| | Section II Proposed Running Total Cost | \$ 24,579.00 |
| | Total Funds Remaining for Play Structure Rehab | \$ 42,052.41 |

Attachment B

6/12/2013 1:40 pm

Abbey Street

Restrooms

Play Stucture

Old Restrooms

Haven Street

Fourth S

Play Courts

Picnic Area

Horseshoe Pits

Main Street

© 2013 Google

Google earth

1993

Imagery Date: 9/1/2012 38°31'10.86" N 121°58'32.88" W elev 137 ft eye alt 554 ft

102

