



***AMENDED**

Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, December 18, 2012

***AMENDED**

Members of the City Council

*Cecilia Aguiar-Curry, Mayor
Woody Fridae, Mayor Pro-Tempore
Harold Anderson
Wade Cowan
Bruce Guelden*

*John W. Donlevy, Jr., City Manager
John Wallace, City Attorney
Nanci Mills, City Clerk*

6:00 p.m. – Executive Session

AGENDA

Safe Harbor for Closed Session – Pursuant to Government Code Section 54954.5

Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation – City Manager

Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation – City Attorney

6:30 p.m. – Regular Meeting

AGENDA (pp 1-4)

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, December 4, 2012 (pp 5-10)
- B. Resolution 2012-38, a Resolution of the City Council of the City of Winters Updating the City's Conflict of Interest Code (pp 11-16)
- C. Approve Purchase of a Utility Push Camera for Sewer and Storm Drain Inspections (pp 17-20)

PRESENTATIONS

Swearing-In of Incoming City Council Member Bruce Guelden

DISCUSSION ITEMS

1. Public Hearing, Waive First Reading, Read by Title Only and Introduce Two (2) Ordinances of the City of Winters, 2012-08, and 2012-09 Amending and Adding Chapters to the Winters Municipal

- Code pertaining to Farm Worker Housing, Supportive Housing, Transitional Housing, and Density Bonuses (pp 21-32)
2. Resolution 2012-39, A Resolution of the City Council of the City of Winters Approving Budget Adjustments for Fiscal Years 2012-2013 and 2013-2014 (pp 33-36)
3. Council Workshop (No Backup - Please Bring Calendars)
4. Planning Commission Appointment (No Backup)

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS
COMMUNITY DEVELOPMENT AGENCY

- 1.
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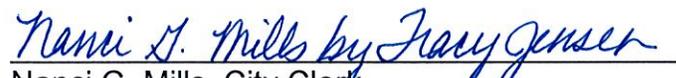
CITY MANAGER REPORT

INFORMATION ONLY

1. September 2012 Investment Report (pp 37-38)
2. September 2012 Treasurer Report (pp 39-45)

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the December 18, 2012 regular meeting of the Winters City Council was personally delivered to each Councilmember's mail boxes in City Hall and posted on the outside public bulletin board at City Hall, 318 First Street on December 12, 2012, and made available to the public during normal business hours.


Nanci G. Mills, City Clerk

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General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

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Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.

Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.

City Council agenda packets are available for review or copying at the following locations:

Winters Library – 708 Railroad Avenue

City Clerk's Office – City Hall – 318 First Street

During Council meetings – Right side as you enter the Council Chambers

City Council meetings are televised live on City of Winters Government Channel 20 (available to those who subscribe to cable television) and replayed following the meeting.

Wednesday at 10:00 a.m.

Videotapes of City Council meetings are available for review at the Winters Branch of the Yolo County Library.



Minutes of the Regular Meeting of the
Winters City Council Held on December 4, 2012

Mayor Aguiar-Curry called the meeting to order at 6:30 p.m.

Present: Council Members Harold Anderson, Wade Cowan, Woody Fridae, Michael Martin, and Mayor Cecilia Aguiar-Curry
Absent: None
Staff: City Manager John Donlevy, City Attorney John Wallace, City Clerk Nanci Mills, Director of Financial Management Shelly Gunby, Housing Programs/Development Manager Dan Maguire, Environmental Services Manager Carol Scianna, and Management Analyst Tracy Jensen.

Ms. Aguiar's 5th grade class led the Pledge of Allegiance.

City Manager Donlevy said there were no changes to the agenda. Motion by Council Member Martin, second by Council Member Fridae to approve the agenda. Motion carried unanimously.

COUNCIL/STAFF COMMENTS: Council Member Anderson accompanied Mayor Aguiar-Curry and City Manager Donlevy, along with Kurt Balasek and Rich Marovich to the Capitol to witness grant awards, including a grant awarded to Solano County Water Association for the Winters Putah Creek Park project. Also attended a Winters Putah Creek Park committee meeting on 11/26.

Council Member Fridae announced two fund raising opportunities for a local family in need, the Chavez family. On Saturday, December 8, there will be a car wash at 11am and a spaghetti feed at 5pm. The next Chamber mixer will be held on Monday, December 10 @ Lester Farms.

Mayor Aguiar-Curry also attended the grant awards at the Capitol; attended a Yolo County Housing tour of Madison, Esparto and El Rio Villa with Davis Housing Authority. The facilities were well-kept and included computer rooms for their tenants; attended a SACOG Governor's initiative regarding greenhouse gases and planning for climate change; thank you to the Cowan's for working with the Chamber of Commerce for the tree lighting and Santa Claus, which was

the best tree-lighting experience she's had and again thanked the Cowan's for taking the time and providing their talents. Attended a WRA Executive meeting and attended the Yolo County Board of Supervisor's meeting today with City Manager Donlevy.

Council Member Cowan attended the Planning Commission meeting last week, where the Bikeway Master Plan and traditional housing ordinances were discussed; attended a Chamber of Commerce meeting, where a City event calendar is being created to consolidate, if possible, the events for the organizations within the City, and directed everyone to send their event information to Mike Sebastian at the Chamber office. Thanks to Gus Mariani and Mariani Nut for providing the lift reach for the tree-lighting ceremony, thanks to Tank Gallery Fireplaces for providing Santa's living room fireplace at the firehouse, thanks to Linda Hines from Rootstock for her decoration tips, and thanks to the downtown merchants for the candy cane stroll.

Council Member Martin attended the Solano College Representatives Award ceremony at Paradise Valley as the first Winters representative to ever attend. Several Winters Rotary Club members also attended. The president of Solano College spoke highly of Winters.

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on November 19, 2012
- B. Approval of the Purchase of Four Interpretive Signs for North Bank Trail in the Amount of \$11,200 to be Designed and Installed by Putah Creek Council
- C. Resolution 2012-37, a Resolution of the City Council of the City of Winters, Approving the Yolo County Landfill Siting Element Amendment
- D. NeighborWorks Contract Fee Schedule Update
- E. Upgrade to Sound System in Council Chambers
- F. Claim Against the City of Winters by Kimberly Williams - Deny and Refer to YCPARMIA

City Manager Donlevy gave an overview. Council Member Anderson requested the minutes from the 11/19/12 City Council meeting reflect that he recused himself during the Executive Session.

Motion by Council Member Martin, second by Council Member Fridae to approve the Consent Calendar with the noted correction. Motion carried unanimously.

PRESENTATIONS

Mayor Aguiar-Curry said it was with a heavy heart that it was time to recognize Council Member Michael Martin and listed his numerous accomplishments during his tenure. City Manager Donlevy presented Council Member Martin with a City chair and Council Member Martin thanked the citizens of Winters for electing him to office twice. He thanked the Council, who is strong and has weathered many storms. He thanked City Manager Donlevy for being his mentor and teaching him at a different level, and although they have not always gotten along, they could always come to an understanding. He also thanked the hard-working City staff, which is phenomenal. The citizens are lucky to have them. Council Member Martin said he will remain in Winters and support better education for the community and represent Winters to the best of his ability.

DISCUSSION ITEMS

1. Winters Visitor Center Update

Council Members Anderson and Fridae recused themselves due to a possible conflict of interest.

Housing Programs/Development Manager Dan Maguire gave an overview and reiterated staff recommendation to Council to give the City Manager the authority to execute a new agreement with the Winters Chamber of Commerce to continue staffing and management of the Winters Visitor's Center.

The cost, which is outlined in the staff report, would be \$4,710 for the remainder of F/Y 2012-2013 and \$9,420 for F/Y 2013-2014. Volunteer docents to help with staffing and to offset costs is also being looked into.

City Manager Donlevy said the Visitor Center originally had a finite amount of support. The City will be dipping into the general fund to keep the Visitor Center open. He recognized the Chamber has some of the best leadership and enthusiasm we've seen in a long time. Chamber President Debra DeAngelo is doing a fine job and is working well with a good Chamber Board of Directors. Thanks to Charley Wallace, Elliot Landes and the Opera House Partners for dropping the cost to rent the space on Main Street and to Shelly and Dan for doing the math. All participants are playing a role and an outstanding job is being done to keep it going during a really rough economy. The City of Winters is behind the Visitor's Center 100%.

Council Member Martin said the Visitor's Center is viable and a good place to bring newcomers and supports the Chamber's presence in our community.

Council Member Cowan agreed with City Manager Donlevy and Council Member Martin and added how important it is to maintain the Visitor's Center to the Downtown and said the City's big investment is paying off. He suggested taking it a step further and possibly hiring Mike Sebastian full time.

Mayor Aguiar-Curry said the Chamber's visibility on Main Street has changed the look and feel of the downtown and has created excitement between the downtown businesses and the Chamber. Ag tourism needs a place to go and we've figured out a way to make it work. Docents are a possibility and she also asked about the possibility of business sponsors. The Visitor's Center could be the hub and we would be unfortunate to lose it. Ms Aguiar-Curry said she appreciates Council's support and encourages staff recommendation.

Motion by Council Member Cowan, second by Council Member Martin to approve staff recommendation and authorize the City Manager to execute a new agreement with the Winters Chamber of Commerce to continue the staffing and management of the Winters Visitor Center. Motion carried unanimously, with two absent.

Council Members Anderson and Fridae returned to the dais.

2. Second Reading and Adoption of Ordinance 2012-07, An Ordinance of the City Council of the City of Winters Adding Title 5, Chapter 5.44 to the Winters Municipal Code to Permit and Regulate Taxi Cabs within the City of Winters

City Attorney Wallace gave an overview. All applicants will be subject to license, vehicle and background checks with 24/7 phone access. An annual registration fee will be set by resolution and will be produced by the Police Department.

Council Member Martin asked if the taxi cab(s) will be stationed in Winters and whether the driver will live locally. City Attorney Wallace said yes and Council Member Fridae said one local person is interested and has approached the City, but this opportunity would be available to anyone who follows the regulations. City Attorney Wallace said if a hotel opens in downtown Winters, there may be some legitimate competition.

Mayor Aguiar-Curry opened the public hearing at 7:07 p.m. and closed the public hearing at 7:07 p.m. with no public comment.

Motion by Council Member Fridae, second by Council Member Anderson to adopt Ordinance 2012-07, adding Title 5, Chapter 5.44 to the Winters Municipal Code to permit and regulate taxi cabs within the City of Winters. Motion carried with the following vote:

AYES: Council Members Anderson, Cowan, Fridae, Martin, Mayor Aguiar-Curry
NOES: None
ABSENT: None
ABSTAIN: None

3. Appointment to Fill Vacancy on City Council

City Attorney Wallace gave an overview and said upon Council vacancy, by law, the Council has 60 days to hold a special election or appoint someone for the remainder of the term. The vacancy was noticed in the Winters Express as required. The selection committee, consisting of Mayor Aguiar-Curry and Council Member Fridae, interviewed three candidates and have brought forward their recommendation to appoint Bruce Guelden.

Mayor Aguiar-Curry said all three candidates were very well qualified within the City and their professional experience was relevant. They appreciate all who applied and went through the interview process and asked the applicants to continue to work through the City in some capacity.

Council Member Cowan thanked Mayor Aguiar-Curry, Council Member Fridae and all three applicants and agrees with their selection. Bruce is knowledgeable, has two years Council experience and 10 years Planning Commission experience.

Motion by Council Member Cowan, second by Council Member Anderson to approve the recommendation to appoint Bruce Guelden to the City Council for the period 12/18/12 to June, 2014. Motion carried unanimously 4-0, with outgoing Council Member Martin not participating in the vote. Bruce Guelden will be sworn in at the 12/18/12 City Council meeting.

CITY OF WINTERS AS SUCCESSOR AGENCY TO THE WINTERS COMMUNITY DEVELOPMENT AGENCY

1.

CITY MANAGER REPORT: City Manager Donlevy said it was a big day for emergency medical services in Winters. He represented the City Managers of Yolo County and the City of Winters and presented to the Yolo County Board of Supervisors a recommendation from the subcommittee regarding local medical emergency services within Yolo County, which passed on a 5-0 vote. The subcommittee received strong support for their recommendation and the biggest beneficiary is the City of Winters. In 2001, the ambulance response time was 20

minutes. Four years have been spent battling and trying to improve local ambulance service. This is the first step in moving forward and the most important people to recognize in addition to Fire Department Chiefs Kidder and Dozier are Peg Dozier and Barb Karlen, who created a trail for licensing. Yolo County will be giving notice to Sacramento/Sierra Valley, and in July 2013, Yolo County will be on our own. Winters has the ability to go out to bid and will start the progression for Yolo County.

Mayor Aguiar-Curry said this has been a huge concerted effort and thanked the City Manager and Fire Chiefs for all their hard work. Council Member Anderson said the California ambulance services are regulated by forming Local Emergency Medical Services Agencies (LEMSA). Each County can have their own and Yolo County will form their own LEMSA. Council Member Fridae said this added service will give a better quality of life, provide a safety net for emergencies and will save lives for the residents of Winters. The addition of this service will also improve property values within the City.

While attending a recent Board of Supervisor's meeting, prominently displayed was a plaque recognizing Yolo County with a distinguished Government Finance Office award from 2006. Upon his return to City Hall, he found that the City of Winters had received a new plaque for excellence in financial reporting for the year ending 2011, in addition to 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003 and 2002. Each year auditors comprise and submit a report to a panel to be judged based on accuracy and completion of financial reporting. This is the highest award from a financial standpoint in financial reporting and recognized Director of Financial Management Shelly Gunby and her audit team for their hard work. He also noted the City of Winters Finance Department has received the same number of excellence awards in budgeting. Mayor Aguiar-Curry said keeping our house in order makes their jobs easier and asked that all of the awards should be displayed. The public needs to see and acknowledge the City's level of excellence.

EXECUTIVE SESSION: None

ADJOURNMENT: Mayor Aguiar-Curry adjourned the meeting to a cake reception in honor of outgoing Council Member Michael Martin at 7:26 p.m. and thanked him for his service. Council Member Fridae noted that Michael Martin received 77% of the vote in this area for the Solano College Board of Trustees.

Cecilia Aguiar-Curry, MAYOR

ATTEST:

Nanci G. Mills, City Clerk



TO: Honorable Mayor and Council Members

DATE: December 18, 2012

THROUGH: John W. Donlevy, Jr., City Manager

FROM: Nanci G. Mills, Director of Administrative Services/City Clerk *Nanci*

SUBJECT: Resolution 2012-38 Amending the Conflict of Interest Code

RECOMMENDATION:

That the City Council approve and adopt Resolution 2012-38 adopting the amended Conflict of Interest Code pursuant to the Political Reform Act ("Act") of 1974.

BACKGROUND:

The Political Reform Act of 1974, Government Code Section 81000 *et seq.* (the "Act"), requires all public agencies to adopt and maintain a Conflict of Interest Code. The Act further requires that agencies regularly review and update their conflict of interest codes as necessary and directed by the code-reviewing body or when change is necessitated by changed circumstances (Sections 87306 and 87306.5). The City Council is the City's code reviewing body. During the review of the Code, City staff found that amendments to the Code are necessary and revised the Code as necessary based upon that review.

Attached is the proposed amended Code. The proposed revisions are based on the establishment and recognition of new positions that must be designated (the Environmental Services Manager and Housing Programs Manager), the formal incorporation of 2 California Code of Regulations section 18730 as the provisions of the Code, and including language provided by the Fair Political Practices Commission to help clarify disclosure requirements.

The position of Environmental Services Manger was added with limited disclosure requirements based on the duties of this position. This position performs research and analysis, provides direction and oversight for public works projects, is responsible for regulatory compliance with local, state, federal, and other agencies regarding public works operations, and prepares and presents reports and recommendations regarding many areas of environmental concern.

The position of Housing Programs Manager was added with limited disclosure requirements based on the duties of this position. This position performs research and analysis, manages housing programs, and develops affordable housing programs.

FISCAL IMPACT:

None

RESOLUTION NO. 2012-38

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS AMENDING THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 *et seq.* (the "Act"), which contains provisions relating to conflicts of interest that potentially affect all officers, employees, and consultants of the City of Winters (the "City"), and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the City Council adopted a Conflict of Interest Code (the "Code") in compliance with the Act, approved by the City Council of the City of Winters on January 19, 1993; and

WHEREAS, subsequent changed circumstances within the City have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the City's Code; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the City Council of, the proposed amended Code was provided each affected designated position and publicly posted for review at the offices of the City; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the City Council on December 18, 2012, at which all present were given an opportunity to be heard on the proposed amended Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winters that the City Council does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the City Clerk and available to the public for inspection and copying during regular business hours.

BE IT FURTHER RESOLVED that said Code shall become effective the day after adoption of this Resolution.

APPROVED AND ADOPTED this _____ day of _____, 2012.

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF WINTERS

Cecilia Aguiar Curry, Mayor

ATTEST:

Nanci G. Mills, City Clerk

**CONFLICT OF INTEREST CODE
OF THE CITY OF WINTERS**

(Amended December 18, 2012)

The Political Reform Act (Government Code section 81000 *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission adopted 2 Cal. Code of Regulations, Section 18730, which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code. After public notice and hearing, Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation (attached) and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the City of Winters ("City").

All officials and designated positions required to submit a statement of economic interests shall file their statements with the City Clerk as the City's Filing Officer. The City Clerk shall make and retain a copy of all statements filed by the Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer, and forward the originals of such statements to the Fair Political Practices Commission. The City Clerk shall retain the original statements filed by all other officials and designated positions and will make all retained statements available for public inspection and reproduction during regular business hours. (Gov't Code § 81008.)

APPENDIX A
CONFLICT OF INTEREST CODE OF THE CITY OF WINTERS
(Amended December 18, 2012)

The Mayor, Members of the City Council¹ and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all other city officials who manage public investments, as defined by 2 Cal. Code of Regulations, section 18720, are NOT subject to the City's Conflict of Interest Code but must file disclosure statements under Government Code section 87200 *et seq.* (Regulation § 18730(b)(3)).

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the position listed below is an "other city official" who manages public investments.² This position is listed here for informational purposes only.

Director of Financial Management

DESIGNATED POSITIONS

Governed by the Conflict of Interest Code

<u>Designated Positions' Title or Function</u>	<u>Disclosure Categories Assigned</u>
Chief of Police	All categories
Community Development Director	All categories
Director of Administrative Services/ City Clerk	All categories
Environmental Services Manager	1, 2, 3, 6
Housing Programs Manager	1, 2, 3, 6
Public Works Superintendent	All categories
Consultants ³	All categories

¹ Reports of Council members shall cover them acting as members of the Winters Successor Agency and other similar City agencies governed by Council members.

² Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by Section 87200.

³ Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

APPENDIX B

CITY OF WINTERS CONFLICT OF INTEREST CODE

DISCLOSURE CATEGORIES:

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property that the designated employee must disclose for each disclosure category to which he or she is assigned.⁴

Category 1: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that are located in, do business in, or own real property within the jurisdiction of the City.

Category 2: All interests in real property that are located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

Category 3: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that are engaged in land development, construction, or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that provide services, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the City.

Category 5: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, from business entities that provide services, products, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the designated employee's department, unit, or division.

Category 6: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments from business entities subject to the regulatory, permit, or licensing authority of the designated employee's department, unit, or division.

⁴ This Conflict of Interest Code does not require the reporting of gifts from outside the City's jurisdiction if the source does not have some connection with, or bearing upon, the functions or duties of the position. Regulation § 18730.1.



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members
DATE: December 18, 2012
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Eric Lucero, Public Works Superintendent 
SUBJECT: Purchase Utility Push Camera for Sewer and Storm Drain Inspections

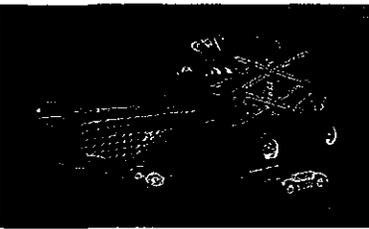
RECOMMENDATION: Staff is recommending Councils approval for the purchase of the RS Technical Services Utility Push Camera and accessories not to exceed budgeted amount of \$15,000.

BACKGROUND: The Public Works Staff has been repairing and replacing clogged and damaged sewer lines for years without the visual verification of knowing exactly what is causing the problem inside the pipe. Currently, City and SouthWest Water staff will snake the line to unclog it not knowing for sure if they have completely solved the problem. If snaking does not work then City staff will dig up and replace the line. The use of a camera will give staff an inside look at the pipes. It will eliminate several man hours and save material that may not need to be replaced.

After researching several different products, staff has received three quotes and had two demos, finding the product from RS Technical Services to have the highest quality and the most economical for our needs.

Comparing apples to apples the RS camera is the second least expensive unit. But after watching the demos, staff was all in agreement that the quality of the RS system far exceeded the others. Also, the RS system is manufactured locally in Petaluma and has a loaner program. If there is a problem and we need to have our camera repaired, they will supply us with a free loaner for as long as it takes to get ours repaired.

FISCAL IMPACT: Estimate is \$13,500, from Sewer Maintenance and Repair funds



RS Technical Services Inc.

Design and Manufacture of Video Pipeline Inspection Systems

1327 Clegg Street
 Petaluma, CA 94954
 (707) 953-7185 Fax: 707/ 676-8051
 chrisr@rstechserv.com
 http://www.rstechserv.com

Quote Number:
 120354

Shipping Address:

Eric Lucero
 City of Winters
 318 First Street
 Winters, CA 95694

Eric Lucero
 City of Winters
 Department of Public Works
 318 First Street
 Winters, CA 95694
 Phone: (530) 795-4727
 Fax: (530) 795-4935

Date: 11/1/2012

Expiration: 12/16/2012

Salesperson: Chris Remillard

Sales Quotation

Part #	Description	Price	Qty	Extend
010-01575-22	1575 Series Ultra Mini Low Voltage, Dual Voltage operation (12V DC/120 VAC) Controller to include: (1) - 15 inch TFT Flat panel display (1) - Sun shield (1) - Digital Video recorder (1) - DD Lite Text & footage overlay (1) - Operations manual		1	
031-01502-250	Push Cable Reel With Digital Footage Counter and Sonde Spring Coupler (1) - Push cable reel (1) - 250' x .25" push rod		1	
010-01545-01	1545 Self Leveling Mini Color Camera Head		1	
807-37357	Camera Skid, RABCO, 4-6" with adapter for the 1545 Camera		1	
	California Municipality discount			(\$1,111.40)
950-18224	Warranty, Months		12	
	Additional Options Not Included in base price of quotation			
807-37355	Camera Skid, RABCO, 6-12" with adapter for the 1545 Camera	\$410.00		
840-37150	6" - 12" Rabco Universal Skid Light Kit	\$39.00		
052-39140	Location Detector/Receiver, Rycom Model 8873-D	\$1,285.00		
569-17755-61	Additional 50' Push Cable, .025", Single Conductor, Polyethylene Jacket	\$240.00		

Sub-Total \$10,002.60

Tax \$600.16

Total \$10,602.76

Instrument Technology Corporation

P.O. Box 1944
 Sebastopol, CA 95473-1944
 Phone 707-793-0673
 Fax 707-793-0675

Sales Quotation

Date	Quote No.
11/5/2012	99110

Name / Address
City of Winters Tony Luna 18 First Street Winters, CA 95694 USA

Ship To
City of Winters Tony Luna 18 First Street Winters, CA 95694 USA

This quotation is valid for 30 days.

Customer Phone	Customer Fax	cell phone	Rep	P.O. No.		
530-795-4910	530-795-4291		GDB			
Item	Description	Ordered	U/M	Rate	Amount	
hathorn-OPT-HDD-SYST	Optimum HDD 8.4 200ft Self Leveling Camera System w/mounting bracket	1		8,950.00	8,950.00	
vivm-1.214.01.00003	vLocCam2 Receiver - The vLocCam2 receiver is used to locate cameras as well as Sondes & crawler camera systems. The receiver comes with two passive locate modes and two active sonde frequencies of 512Hz and 33kHz.	1	ea	1,650.00	1,650.00	
vivm-2.104.20.00011	Deluxe Skid Kit - CONSISTS OF: Mini Roller, Trapmaster™ and Large Roller skids. Package of D25, 10mm, 12mm and Push Rod Pipe Spyder Skids. Adapter sleeves for D25 and D33 Skids. L1 LED Light Kit, 15 inch Wheel Kit and Hex Wrench in a ABS Carry Case.			824.00	824.00	
Freight Chg		1		175.00	175.00	
Training	Training included with purchase at your facility.			0.00	0.00	
Subtotal					\$11,599.00	
Sales Tax (7.25%)					\$0.00	
Total					\$11,599.00	

Quotation valid for 30 days from issue date.

Payment Terms:
 Cash Or Credit cards are accepted.
 Returned items are subject to a 15% restocking fee.

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**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and City Council Members
DATE: December 18, 2012
THROUGH: John W. Donlevy, Jr., City Manager *JWD*
FROM: Dan Maguire, Economic Development and Housing Manager *DM*
Mary Jo Rodolfa, Management Analyst
SUBJECT: Public Hearing, Waive First Reading, Read by Title Only, and Introduce Two (2) Ordinances of the City of Winters, 2012-08, and 2012-09 Amending and Adding chapters to the Winters Municipal Code pertaining to Farmworker Housing, Supportive Housing, Transitional Housing, and Density Bonuses

RECOMMENDATION: Staff recommends that the City Council take the following actions: 1) Receive the staff report; 2) Conduct the Public Hearing; 3) Waive first reading, read by title only, and introduce:

- a) An Ordinance amending Winters Municipal Code Sections 17.04.140, and adding Chapters 17.123, 17.124 and 17.125 regarding Farmworker Housing, Supportive Housing, and Transitional Housing Units
- b) An Ordinance amending and updating Winters Municipal Code Subdivision D of Section 17.60.030 regarding Affordable Housing Development – Density Bonuses

BACKGROUND: The State of California requires all local jurisdictions to plan to provide housing for every segment of the local population. Each jurisdiction has a responsibility to institute policies and programs designed to encourage the provision of housing that is affordable to its citizens. As stated in Government Code 65580 (d):

Local and state governments have a responsibility to use the powers vested in them to facilitate the improvement and development of housing to make adequate provision for the housing needs of all economic segments of the community.

To meet this affordable housing planning requirement, every jurisdiction prepares a Housing Element section of its General Plan. The Housing Element is just one of seven mandated General Plan elements.

State law requires that Housing Elements be periodically reviewed and updated. The City of Winters Housing Element Update for the 2008-2013 planning period was adopted by the City Council on September 1, 2009. As part of the Housing Element Update, City staff prepared an implementation program which sets forth a five-year schedule of actions that the City was undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the Housing Element. These actions include the administration of land use and development controls, provision of regulatory concessions and incentives, and the utilization of appropriate federal and state financing and subsidy programs.

Since the adoption of the current Housing Element update, the City Council adopted Ordinance 2009-18, repealing Section 17.60.030 (B) and adding Chapter 17.200 to the Winters Municipal Code pertaining to Affordable Housing Requirements. The substantive change resulting from the addition of Chapter 17.200 is that it establishes an exemption from an affordable housing obligation for infill projects of 15 dwelling units or less constructed in the Redevelopment Agency Project Area. The exemption was previously granted to projects of 4 dwelling units or less. The City Council adopted Four Housing Element Zoning Ordinances at the 12/15/2011 City Council meeting. The adopted ordinances included Ordinance 2011-07 (Single Room Occupancy), 2011-08 (Emergency Shelters), 2011-09 (Manufactured Homes), and 2011-10 (Second Residential Units).

The attached ordinances address the proposed changes to the Winters Municipal Code that are directly from Chapter 4 (implementation Plan) of the current Housing Element Update. These changes are as follows:

- 1) **Amendment to Winters Municipal Code, Section 17.04.140 adding Chapters 17.123, 17.124, and 17.125 (Farmworker Housing, Supportive Housing, and Transitional Housing** - The City will revise its Zoning Ordinance with regard to farmworker housing, supportive housing, and transitional housing dwelling units to bring it current with State Law. Through the Zoning Ordinance, the City shall allow farmworker housing, supportive housing, and transitional housing dwelling units in residential zones. Development of farmworker housing, supportive housing, and transitional housing residential units shall be encouraged through flexible application of the City's development standards.
- 2) **Amendment to Winters Municipal Code, Subdivision D of Section 17.60.030 regarding Affordable Housing Density Bonuses** - The City shall continue to provide Density Bonus incentives and will amend and update the existing zoning ordinance to meet the current State law requirements for a density bonus, incorporating amendments to Government Code Sections 15915-65918 regarding allowable density bonuses.

The proposed Ordinances have been reviewed by the Affordable Housing Steering Committee ("AHSC") at a joint meeting with the Planning Commission and were modified based on their input as well as input from Legal Services of Northern California at the Planning Commission meeting of November 27, 2012. The Planning Commission unanimously recommended the City Council's adoption of the ordinances, with the recommended changes.

PROJECT NOTIFICATION: Public notice for the public hearing on this project was prepared by the Community Development Department's Management Analyst in accordance with notification procedures set forth in the City of Winters' Municipal Code and State Planning Law. Legal notices were published in the Winters Express on Thursday, December 6, 2012. Copies of the staff report and all attachments for the proposed ordinances have been on file, available for public review at City Hall since Thursday, December 13, 2012. The second reading and possible adoption of the Ordinances is scheduled for the City Council meeting on January 15, 2013.

ENVIRONMENTAL ASSESSMENT: The proposed Ordinances are exempt from environmental review pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15061 (b)(3).

RECOMMENDATION: Staff recommends that the City Council approve the proposed Ordinances by making two affirmative motions as follows:

1. I MOVE THAT THE WINTERS CITY COUNCIL WAIVE THE FIRST READING, READ BY TITLE ONLY, AND INTRODUCE AN ORDINANCE OF THE CITY OF WINTERS AMENDING WINTERS MUNICIPAL CODE SECTIONS 17.04.140, AND ADDING CHAPTERS 17.123, 17.124, AND 17.125 REGARDING FARMWORKER HOUSING, SUPPORTIVE HOUSING, AND TRANSITIONAL HOUSING UNITS
2. I MOVE THAT THE WINTERS CITY COUNCIL WAIVE THE FIRST READING, READ BY TITLE ONLY, AND INTRODUCE AN ORDINANCE OF THE CITY OF WINTERS AMENDING AND UPDATING WINTERS MUNICIPAL CODE SUBDIVISION D OF SECTION 17.60.030 REGARDING AFFORDABLE HOUSING DEVELOPMENT - DENSITY BONUSES

ALTERNATIVES: The City Council may modify the Ordinances or the City Council may choose to not adopt the Ordinances.

ATTACHMENTS:

- A. An Ordinance amending Winters Municipal Code Section 17.04.140 and adding Chapters 17.123, 17.124, and 17.125 regarding Farmworker Housing, Supportive Housing, and Transitional Housing Units
- B. An Ordinance amending and updating Winters Municipal Code Subdivision D of Section 17.60.030 regarding Affordable Housing Development - Density Bonuses

ORDINANCE No. 2012-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WINTERS AMENDING WINTERS MUNICIPAL CODE SECTIONS 17.04.140 AND 17.52.020 AND ADDING CHAPTERS 17.123, 17.124 AND 17.125 TO THE WINTERS MUNICIPAL CODE REGARDING FARMWORKER HOUSING, SUPPORTIVE HOUSING AND TRANSITIONAL HOUSING

The City Council of the City of Winters does hereby ordain as follows:

SECTION 1 PURPOSE

The purpose of this ordinance is to amend and update Sections 17.04.140 and 17.52.020, and to add Chapters 17.123, 17.124 and 17.125 to the Winters Municipal Code (the "Code") concerning farmworker housing, supportive housing and transitional housing in order to comply with the City's adopted housing element.

SECTION 2 FINDINGS

The City Council hereby finds and determines as follows:

- A. The City has a responsibility to institute policies and programs designed to encourage the provision of housing that is affordable to its citizens, including farmworker housing, supportive housing and transitional housing;
- B. The Winters 2008 Housing Element identified this as Implementation Programs II.23 and II.25;
- C. The proposed amendments to Sections 17.04.140 and 17.52.020, and the addition of Chapters 17.123, 17.124 and 17.125 to the Winters Municipal Code will complete Implementation Programs II.23 and II.25 of the Winters 2008 Housing Element. Specifically, the amendments to the Zoning Ordinance will define farmworker housing, supportive housing and transitional housing and indicate their treatment in the Zoning Code.
- D. The proposed amendments to Sections 17.04.140 and 17.52.020, and the addition of Chapters 17.123, 17.124 and 17.125 to the Winters Municipal Code are consistent with the goals and policies in the General Plan in that the outlined regulations will further bring the Zoning Code into compliance with the outlined Implementation Programs necessary through the 2008-2013 Housing Element planning period.
- E. This ordinance amends the City of Winters Municipal Code to be in compliance with California State legislation, Chapter 633, Statutes of 2007 (SB 2), effective January 1, 2008, which requires that local jurisdictions provide development opportunities for a variety of residential uses and that transitional housing and supportive housing be treated as residential uses in each jurisdiction's zoning code.

F. This ordinance amends the City of Winters Municipal Code to be consistent with the requirements of Health and Safety Code sections 17021.5 and 17021.6 of the Employee Housing Act. Such requirements generally prohibit local ordinances from requiring a conditional use permit, zoning variance, or other zoning clearance for farmworker housing that is not required of any other family dwelling of the same type in the same zone or any other agricultural activity in the same zone.

SECTION 3 Section 17.04.140 of the Winters Municipal Code is hereby amended to add the following:

17.04.140 Definitions.

“Farmworker” means the same as “agricultural employee” as defined in Section 1140.4 (b) of the California Labor Code and that the majority of the family income comes from farm work.

“Farmworker Dwelling Unit” means a single-family residential unit occupied by a maximum of six farmworkers.

“Farmworker Housing Complex” means farmworker housing other than a farmworker dwelling unit that (1) contains a maximum of 36 beds if the housing consists of any group living quarters, such as barracks or a bunkhouse, and is occupied exclusively by farmworkers; or 2) contains a maximum of 12 residential units occupied exclusively by farmworkers and their households, if the housing does not consist of any group living quarters.

“Supportive Housing” shall mean housing with no limit on length of stay, that is occupied by the target population as defined in Health and Safety Code Section 50675.14, and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.

“Transitional Housing” shall mean buildings configured as rental housing developments, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six (6) months (Health and Safety Code 50675.2(h)).

SECTION 4 Section 17.52.020 of the Winters Municipal Code is hereby amended to add the following:

17.52.020 Land Use/Zone Matrix

Uses	A-1	R-2	R-3	R-4	C-2
Farmworker Housing Unit	P	P	P	P	P ⁵
Farmworker Housing Complex	P	C	C	C	P ⁵

Footnotes:

5. For single farmworkers, Single Room Occupancy housing is permitted.

SECTION 5 Subdivision (A) of section 17.58.050 of the Winters Municipal Code is hereby amended to add the following:

17.58.050 (A) Table 17.58-2 Permitted Uses

Uses	Main Street		Railroad Avenue		Secondary Streets		Grant Avenue	
	D-A	D-B	D-A	D-B	D-A	D-B	D-A	D-B
Farmworker Housing Unit	C ^{1,3}	P	C ^{1,3}	C ^{1,3}				
Farmworker Housing Complex						P ³		

Notes:

¹ Only on the second floor or above

² Drive-thrus are not allowed within the downtown form-based code area (see Section 17.58.070(A)(2)(d)).

³ For single farmworkers, single room occupancy housing is permitted.

SECTION 6 Chapter 17.123 is hereby added to the Winters Municipal Code to read as follows:
17.123 FARMWORKER HOUSING

Sections:

- 17.123.010 Purpose and intent.**
- 17.123.020 Definitions.**
- 17.123.030 Standards.**

17.123.010 Purpose and intent

It is the purpose and intent of this chapter to regulate the development and operation of Farmworker Housing land uses and allow for farmworker housing by right.

17.123.020 Definitions

“Farmworker” means the same as “agricultural employee” as defined in Section 1140.4 (b) of the California Labor Code and that the majority of the family income comes from farm work.

“Farmworker Dwelling Unit” means a single-family residential unit occupied by a maximum of six farmworkers.

“Farmworker Housing Complex” means farmworker housing other than a farmworker dwelling unit that (1) contains a maximum of 36 beds if the housing consists of any group living quarters, such as barracks or a bunkhouse, and is occupied exclusively by farmworkers; or 2) contains a maximum of 12 residential units occupied exclusively by farmworkers and their households, if the housing does not consist of any group living quarters.

17.123.030 Standards

1. Farmworker housing by right is allowed in zones A-1, R-2, R-3, and R-4.

2. For single farmworkers, SRO housing will be permitted in C-2 zones.
3. These zoning changes will provide for by-right development without the requirement for a CUP.
4. To encourage and facilitate the development of farmworker housing the City may allow flexible application of development standards.

SECTION 7 Chapter 17.124 is hereby added to the Winters Municipal Code to read as follows:

17.124 SUPPORTIVE HOUSING

Sections:

- 17.124.010 Purpose and intent.**
- 17.124.020 Definitions.**
- 17.124.030 Standards.**

17.124.010 Purpose and intent

It is the purpose and intent of this chapter to regulate the development and operation of Supportive Housing land uses.

17.124.020 Definitions

“Supportive Housing” shall mean housing with no limit on length of stay, that is occupied by the target population as defined in Health and Safety Code Section 50675.14, and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.

17.124.030 Standards

Supportive housing units are residential uses subject only to those requirements and restrictions that apply to other residential uses of the same type in the same zone. To encourage and facilitate the development of supportive housing the City may allow flexible application of development standards.

SECTION 8 Chapter 17.125 is hereby added to the Winters Municipal Code to read as follows:

17.125 TRANSITIONAL HOUSING

Sections:

- 17.125.010 Purpose and intent.**
- 17.125.020 Definitions.**
- 17.125.030 Standards.**

17.125.010 Purpose and intent

It is the purpose and intent of this chapter to regulate the development and operation of Transitional Housing land uses.

17.125.020 Definitions

“Transitional Housing” shall mean buildings configured as rental housing developments, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six (6) months (Health and Safety Code 50675.2(h)).

17.125.030 Standards

Transitional housing units are residential uses subject only to those requirements and restrictions that apply to other residential uses of the same type in the same zone. To encourage and facilitate the development of transitional housing the City may allow flexible application of development standards.

SECTION 9 CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDING

This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), Review for Exemption, because it can be seen with certainty that the ordinance will not have a significant effect on the environment; therefore, the ordinance is not subject to CEQA.

SECTION 10 SCOPE

Except as set forth in this ordinance, all other provisions of the Winters Municipal Code shall remain in full force and effect.

SECTION 11 SEVERABILITY

If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 12 EFFECTIVE DATE

This ordinance shall become effective thirty (30) days from and after its passage and adoption, provided it is published in full or in summary within twenty (20) days after its adoption in a newspaper of general circulation in the City.

The foregoing ordinance was introduced on December 18, 2012 and passed and adopted during a regular meeting of the City Council of the City of Winters on January 15, 2013, by the following vote to wit:

- AYES: Council Member(s):
- NOES: Council Member(s):
- ABSENT: Council Member(s):
- ABSTAIN: Council Member(s):

Cecilia Aguiar Curry, MAYOR

ATTEST:

Nanci G. Mills, CITY CLERK

Effective: February 15, 2013

ORDINANCE No. 2012-09

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WINTERS AMENDING
SUBDIVISION D OF SECTION 17.60.030 OF THE WINTERS MUNICIPAL CODE REGARDING
AFFORDABLE HOUSING DEVELOPMENT – DENSITY BONUSES**

The City Council of the City of Winters does hereby ordain as follows:

SECTION 1 PURPOSE

The purpose of this ordinance is to amend and update Subdivision D of Section 17.60.030 of the Winters Municipal Code (the "Code") concerning affordable housing development density bonuses in order to comply with the City's adopted housing element.

SECTION 2 FINDINGS

The City Council hereby finds and determines as follows:

- A. The public welfare requires the City to take action to ensure that affordable housing is constructed and maintained within the City. The City recognizes that the establishment of density bonuses is a mechanism to provide incentives for the production of housing for very low and low income and/or senior households;
- B. The Winters 2008 Housing Element identified this as Implementation Program II.3;
- C. The proposed amendments to Subdivision D of Section 17.60.030 of the Winters Municipal Code will complete Implementation Program II.3 of the Winters 2008 Housing Element. Specifically, the amendments to the Zoning Ordinance will meet current State law requirements for a density bonus, incorporating amendments to Government Code Sections 15915-65918 regarding allowable density bonuses;
- D. The proposed amendments to Subdivision D of Section 17.60.030, of the Winters Municipal Code are consistent with the goals and policies in the General Plan in that the outlined regulations will further bring the Zoning Ordinance into compliance with the outlined Implementation Programs necessary through the 2008-2013 Housing Element planning period.

SECTION 3 AMENDMENT TO SUBDIVISION D OF SECTION 17.60.030 OF THE WINTERS MUNICIPAL CODE. Section 17.60.030(D)(2) is deleted in its entirety and replaced with the following new 17.60.030(D)(2) to read as follows:

- 2. Bonus incentives which the City may agree to provide include, but are not limited to, the following:
 - a. Use of federal, state or local affordable housing funds to subsidize the cost of the qualifying project.

- b. Waiver or reduction of City building permit, plan check, and inspection fees (excluding re-inspection fees).
- c. Deferral of City development impact fees until the issuance of a certificate of occupancy for the qualifying project.
- d. Reduction of local zoning standards that indirectly increase housing costs, including but not limited to site development standards, off-street parking requirements, minimum square footage, height limitations, or setback requirements.
- e. Construction by the City of such public improvements as streets, sewers and sidewalks, street name and traffic signs, water mains, storm drains, and street lights in association with the qualifying project.
- f. Approval of mixed use zoning in conjunction with the housing project if commercial, office, industrial, or other land uses will reduce the cost of the housing development and if the commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development in the area where the proposed housing project will be located.
- g. Other regulatory incentives or concessions proposed by the developer or the City that result in identifiable, financially sufficient, and actual cost reductions.

SECTION 4 AMENDMENT TO SUBDIVISION D OF SECTION 17.60.030 OF THE WINTERS MUNICIPAL CODE. Section 17.60.030 (D)(3) is added to read as follows:

3. The City will advertise the above incentives to developers and other interested parties through all media used by the City.

SECTION 5 CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDING

This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), Review for Exemption, because it can be seen with certainty that the ordinance will not have a significant effect on the environment; therefore, the ordinance is not subject to CEQA.

SECTION 6 SCOPE

Except as set forth in this ordinance, all other provisions of the Winters Municipal Code shall remain in full force and effect.

SECTION 7 SEVERABILITY

If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases, or portions be declared invalid or unconstitutional.

SECTION 8 EFFECTIVE DATE

This ordinance shall become effective thirty (30) days from and after its passage and adoption, provided it is published in full or in summary within twenty (20) days after its adoption in a newspaper of general circulation in the City.

The foregoing ordinance was introduced on December 18, 2012 and passed and adopted during a regular meeting of the City Council of the City of Winters on January 15, 2013, by the following vote to wit:

AYES: Council Member(s):

NOES: Council Member(s):

ABSENT: Council Member(s):

ABSTAIN: Council Member(s):

Cecilia Aguiar Curry, MAYOR

ATTEST:

Nanci G. Mills, CITY CLERK

Effective: February 15, 2013



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: December 18, 2012
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*
SUBJECT: Budget Adjustments for Fiscal Year 2012-2013 and 2013-2014

RECOMMENDATION:

Approve Resolution 2012-39 Approving Budget Adjustments for Fiscal Year 2012-2013 and 2013-2014.

BACKGROUND:

In May 2012, the City Council approved the 2012-2013 and 2013-2014 operating budget for the City of Winters. Since that time, we have experienced a number of changes in how the City of Winters provides services. These changes include:

1. New 2 year contract with Southwest Water Services
2. Planned implementation of the Operator in Training program for City Staff in the wastewater fund, and the reallocation of staff costs for the operator in training program.
3. Continued funding for the rent for the Winters Visitor Center

All of these changes have impacted the budget of the City of Winters in some manner.

The General Fund expenditures are projected to increase by \$5,579 in 2012-2013 and decrease by \$11,144 for 2013-2014.

The Water fund expenditures are projected to decrease by \$21,227 for 2012-2013 and \$64,760 for 2013-2014.

The Sewer fund expenditures are projected to increase by \$55,674 in 2012-2013 and \$104,637 for 2013-2014.

The Park Fund also has increased expenditures in 2012-2013 of \$2,780 and \$3,849 for 2013-2014.

FISCAL IMPACT:

General Fund increased expenditures of \$5,579 for 2012-2013 and decrease of \$11,144 for 2013-2014.

Water Fund decreased expenditures of \$21,227 for 2012-2013 and \$64,760 for 2013-2014.

Sewer Fund increased expenditures of \$55,674 for 2012-2013 and \$104,637 for 2013-2014

Parks Fund increased expenditures of \$2,780 for 2012-2013 and \$3,849 for 2013-2014

**CITY COUNCIL
RESOLUTION 2012-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WINTERS AMENDING THE CITY OF WINTERS 2012-2013 and
2013-2014 ADOPTED OPERATING BUDGET**

WHEREAS, every local agency is required to adopt a budget for the subsequent fiscal year for estimated revenues and expenditures; and

WHEREAS, certain changes in City Services have taken place since the adoption of the City of Winters 2012-2014 budget; and

WHEREAS, the City Council and Staff members have thoroughly reviewed and analyzed the proposed budget in order to determine the needs of the City of Winters;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Winters that the adopted operating budget for fiscal year 2012-2013 be amended as follows:

Section 1. General Fund Expenditures are adjusted as follows:

- a. Increase in City Council Department of \$4,710.
- b. Increase in Public Works Budget of \$635.
- c. Increase in Community Center Budget of \$234.

For a total increase in general fund expenditures of \$5,579

Section 2. . Fund 211, City Wide Assessment District Increase expenditures in the amount of \$2,780.

Section 4. Gas Tax Fund increased expenditures of \$40,000.

Section 5. Sewer O & M estimated increased expenditures of \$55,674.

Section 6. Water O & M estimated decreased expenditures of \$21,227

And that the adopted operating budget for fiscal year 2013-2014 be amended as follows:

Section 1. General Fund Expenditures are adjusted as follows:

- d. Increase in City Council Department of \$9,420.
- e. Decrease in Public Works Budget of \$18,459
- f. Decrease in Community Center Budget of \$2,105.

For a total decrease in general fund expenditures of \$11,144

Section 2. Fund 211, City Wide Assessment District Increase expenditures in the amount of \$3,849.

Section 3. Sewer O & M estimated increased expenditures of \$104,637

Section 4. Water O & M estimated decreased expenditures of \$64,760

PASSED AND ADOPTED by the City of Winters this 18th day of December 2012 by the following vote:

AYES;
NOES;
ABSTAIN;
ABSENT;

Cecilia Aguiar-Curry, Mayor

ATTEST:

Nanci G. Mills, City Clerk



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: December 18, 2011
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*
SUBJECT: September 2012 Investment Report

RECOMMENDATION:

Staff recommends that the City Council receive and file the City of Winters investment for the period July 1, 2012 through September 2012.

BACKGROUND:

The City of Winters financial policy requires, at a minimum, quarterly investment earnings reports. The attached report shows the earnings for July through September 2012. The City of Winters is invested in the Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, a Guaranteed Investment Contract (GIC) for the 2004 Tax Allocation Bond Reserve, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters.

The investment report for the month of July 2012 through September 2012 reflects interest received from our savings account at First Northern Bank, and the interest received from the various CDBG and EDBG loans.

FISCAL IMPACT:

None

City of Winters
Investment Earnings Report
As of September 30, 2012

Fund	Fund Description	Interest Earned September 2012	Interest Earned Year to Date
101	GENERAL FUND		\$ 1
321	EDBG 99-688	604	1,851
322	EDBG 96-405 CRADWICK	880	2,617
352	RLF AFFORDABLE HOUSING		7,025
355	RLF SMALL BUSINESS		700
	Total Investment Earnings	<u>\$ 1,484</u>	<u>\$ 12,194</u>



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: December 18, 2012
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*
SUBJECT: September 2012 Treasurer Report

RECOMMENDATION:

Staff recommends that the City Council receive and file the City of Winters Treasurer Report for September 2012.

BACKGROUND:

The City of Winters financial policy requires monthly reports regarding receipts, disbursement and fund balances be submitted to the City Council for review, due to the workload created by the dissolution of the redevelopment agency, staff has prepared a report for the period July 1- September 30, 2012 and it is attached for Council review.

Items of note in the attached report are as follows:

General Fund

General Fund revenues are 12% of budgeted; the following items affect the cash flows into the General Fund.

- The first installment of Property Tax will be received in January 2013, this is our second highest revenue source.
- The first installment of Property Tax in lieu of Sales Tax will be received in January 2013.
- The first installment of Property Tax in lieu of VLF will be received in January 2013, this is our third highest revenue source..
- Sale and use taxes are remitted to the City two (2) months after they are received by the State Board of Equalization, currently the receipts are 0% of the budgeted amount, we have yet to receive our first 2012-2013 remittance.
- Municipal Services taxes are 23% of budget.

- Utility User Tax is 24% of budget. We receive the UUT approximately 1-3 months after the utilities are used.
- Building permit fees received are 26% of budget.
- General Fund expenditures are 24% of budget.

Other funds:

Fund 221 Gas Tax Fund: Gas Tax revenues are 10% of budgeted.

Fund 211 City Wide Assessment District, the first installment will be received in January 2013.

Fund 611 Water: Water fund revenues are 27% of budget and expenditures are 37% of budget.

Fund 621 Sewer: Sewer fund revenues are 24% of budget and expenditures are 29% of budget.

FISCAL IMPACT:

None

City of Winters
General Fund Revenue Summary
July 1, 2012 through September 30, 2012

		% of Year Complete			25%
G/L Code	Account Description	Budget 2012-2013	September Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 649,948			
101-41102	Property Tax in Lieu of Sales Tax	117,672			
101-41103	Property Tax in Lieu of VLF	449,636			
101-41401	Sales & Use Tax	356,837			
101-41402	Prop 172	44,352			
101-41403	Franchise Fee	201,417	(7,244)	42,259	21%
101-41404	Property Transfer Tax	10,000			0%
101-41405	Utility Tax	736,000	90,756	179,466	24%
101-41406	Municipal Services Tax	320,000	24,700	74,030	23%
101-41407	Business Licenses	24,000	690	2,570	11%
101-41408	TOT Tax	4,500	(2,283)		0%
101-41507	Motor Vehicle in Lieu	6,500			0%
101-41509	Homeowners Property Tax Relief	16,300			0%
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	50		6	12%
101-42103	Plan Check Fees	15,000	9,828	11,460	76%
101-42104	Planning Application Fees	10,000			
101-42107	Investigation fees	500		649	130%
101-42108	Police Reports	500	66	161	32%
101-42109	Fingerprint Fees	3,500	960	1,843	53%
101-42111	Towing/DUI Reimbursement	1,500	25	101	7%
101-42112	Ticket Sign Off Fees	250	45	230	92%
101-42201	Recreation Fees	3,000	855	855	29%
101-42205	Basketball Revenues	5,800			0%
101-42211	Pool Ticket Sales	6,100		2,346	38%
101-42212	Pool Concession Stand Revenues	4,500	375	2,580	57%
101-42213	Pool Proceeds	600		675	113%
101-42215	Swim Passes	6,000	50	1,882	31%
101-42216	Swim Lessons	11,000		5,865	53%
101-42217	Water Aerobics Fees	150		68	45%
101-42218	Swim Team Reimbursement	8,000			0%
101-42301	Park Rental	1,400	265	965	69%
101-42303	Community Center Rental	12,500	1,896	3,562	28%
101-42304	Community Center Insurance Collected		319	567	
101-42308	Ambulance Service Charge	7,500	828	1,710	23%
101-43151	Fire District Payment	220,329			
101-44101	Rents/Leases Revenues	38,500	2,801	11,987	31%
101-44102	Interest Earnings	3,000		1	0%
101-46102	Building Permits	40,000	2,548	10,421	26%
101-46103	Encroachment Permit	1,200	108	936	78%
101-46104	Other Licenses & Permits	30,000	763	10,250	34%
101-46106	Reinspect Fee	250			
101-48105	Cal Ema Grant	3,000			
101-48106	Post Reimbursement	5,000		591	12%
101-49101	Contributions	67,416	3,445	10,333	15%
101-49102	Reimbursements/Refunds		5,429	8,563	
101-49104	Miscellaneous Revenues	26,000	(23)	2,568	10%
101-49106	Cash Over/Short		(2)	62	
101-49107	Restitution-T. Martin			26	
101-49999	Interfund Operating Transfer	129,372			0%
	Total General Fund Revenues	<u>\$ 3,599,079</u>	<u>\$ 137,200</u>	<u>\$ 389,588</u>	<u>11%</u>

City of Winters
Summary of Expenditures
July 1, 2012 through September 30, 2012

		% of Year Completed				25%
Fund	Fund Description	Budget 2012-2013	September Actual	Year to Date Actual	Unspent Budget	% of Budget Spent
101 General Fund Expenditures by Department						
110	City Council	\$ 2,958	\$ 120	\$ 784	\$ 2,174	26%
120	City Clerk	16,909	1,000	3,105	13,804	18%
130	City Treasurer	338	27	81	257	24%
160	City Manager	30,292	5,381	13,433	16,859	44%
161	Housing & Economic Development	16,905	1,725	4,164	13,804	24%
170	Administrative Services	179,813	14,845	43,877	135,936	24%
180	Finance	3,765	1,006	870	2,895	26%
210	Police Department	2,000,843	198,644	512,377	1,488,466	26%
310	Fire Department	771,435	70,765	161,403	610,032	21%
410	Community Development	152,925	3,945	24,156	128,769	16%
420	Building Inspections	158,068	12,604	39,591	118,477	25%
610	Public Works-Administration	254,122	20,606	57,762	196,360	23%
710	Recreation	6,500	3,184	3,184	3,316	49%
720	Community Center	74,377	7,221	19,688	54,689	26%
730	Swimming Pool	71,008	535	27,440	43,568	39%
Total General Fund Expenditure		\$ 3,740,258	\$ 341,609	\$ 911,914	\$ 2,829,407	24%
104	Fireworks Fund	14,000			14,000	0%
105	Senior Fund			283	(283)	
110	Housing Successor Agency			1,092	(1,092)	
201	Fire Prevention Grant	500			500	0%
211	City Wide Assessment	252,097	28,009	77,406	174,691	31%
221	Gas Tax Fund	176,371	20,445	47,792	128,579	27%
231	State COPS 1913	73,656	7,748	20,335	53,321	28%
251	Traffic Saffety	92,270	63,009	64,217	28,053	70%
252	Asset Forfieture	4,500			4,500	
262	Street Grants	183,256			183,256	
276	Putah Creek North Bank Improvem	2,188,027	217,918	312,830	1,875,197	14%
278	Prop 84 Park Grant	856,633	6,433	7,397	849,237	1%
287	Afterschool Donations		378	675	(675)	
289	Dry Slough Bridge Replacement		27,362	75,002	(75,002)	0%
291	Beverage Recycling Grant	5,000			5,000	
294	Transportation	373,530	11,021	42,890	330,640	11%
299	After School Program	143,624	16,032	21,501	122,123	15%
305	Community Pedestrian Grant	77,414	3,773	4,787	72,627	6%
313	STBG 96-1043 Housing & Public W	7,522			7,522	
321	EDBG 99-688 Buckhorn	19,580	1,450	4,351	15,229	22%
322	EDBG 405-Cradwick	5,548	(1,550)	1,550	3,998	28%
411	Street Impact Fee	443,999	7,912	20,876	423,123	5%
413	Park & Recreation Impact Fee	626,960			626,960	
414	Public Saffety Impact Fee	54,000	6,843	6,843	47,157	13%
415	Fire Impact Fee		6,842	6,842	(6,842)	
417	Water Impact Fee	429,309		229,309	200,000	53%
418	Sewer Impact Fee	493,672	157,474	158,084	335,588	32%
422	Landfill Capital	16,500		3,500	13,000	21%
427	Equipment Replacement Fund	74,013	24,093	46,690	27,323	63%
429	Service Reserve	34,187			34,187	
494	CARF	2,500			2,500	
611	Water O & M	1,254,254	102,606	468,361	785,893	37%
616	Water Conservation Fund	12,600			12,600	
617	Water Meter Fund	5,000			5,000	
621	Sewer O & M	1,875,098	173,734	534,766	1,340,332	29%
626	2007 Sewer Bond		13,591	13,591	(13,591)	
651	Central Service Overhead	155,274			155,274	
652	Equipment Fund	419,875			419,875	
771	Community Redevelopment	1,760,170	47,777	961,075	799,095	55%
821	Winters Library	25,000			25,000	
831	Swim Team	67,715	442	16,759	50,956	25%
832	Masters Swim Program		1	1	(1)	
833	Festival de la Comunidad	7,000	6,311	6,992	8	100%
846	Quilt Festival	750		37	713	5%
Total Expenditures		\$ 13,337,954	\$ 1,291,262	\$ 4,067,747	\$ 11,904,978	30%

City of Winters
Cash and Laif Balances Report
Cash and Laif Balance Report as of September 30, 2012

Fund	Fund Description	Balance 6/30/2012	Balance 9/30/2012
101	General Fund	1,031,510	695,481
103	Community Center and Pool Fund	18,433	18,449
104	Fireworks Fund	(502)	3,750
105	Senior Fund	702	420
107	Park Maintenance	2,691	2,694
110	Housing Successor Agency	(214,857)	(214,470)
113	2007 Housing Bonds	1,144,995	1,144,995
201	Fire Prevention Grant	1,057	1,058
208	First Time Homebuyer	84,079	84,153
211	City Wide Assessment	(14)	(66,075)
212	Flood Assessment District	3,812	3,815
221	Gas Tax	189,891	189,943
231	State COPS 1913	(52,760)	(72,445)
233	Realignment	2,227	2,229
251	Traffic Safety	223,854	227,700
252	Asset Forfeiture	14,299	14,312
254	Vehicle Theft Deterrent	48,591	66,634
276	North Bank Putah Creek Project	(343,975)	(452,886)
278	Prop 84 Park Grant	(8,308)	(11,979)
287	After School Contributions	2,185	1,690
289	Dry Slough Bridge Project	(1,446)	(28,275)
291	Beverage Recycling Fund	28,249	28,272
294	Transportation(Including Bus Se	47,495	106,889
299	After School Program	124,035	203,515
303	EECBG Grant	(2,100)	
305	Community Pedestrian Grant	(14,492)	(21,853)
319	CDBG Park Grant	(261)	(261)
322	EDBG 96-405 Cradwick Building		3,100
351	RLF Housing Rehab	321,430	321,716
352	RLF First Time Homebuyer	46,838	53,904
355	RLF Small Business	55,365	62,015
356	RLF-HOME Program	74,730	74,796
411	Street Impact Fee	900,924	651,386
412	Storm Impact Fee	162,438	162,583
413	Parks and Recreation Impact Fee	384,029	384,370
414	Police Impact Fee	307,240	304,091
415	Fire Impact Fee	277,368	274,193
416	General Facilities Impact Fee	339,356	339,658
417	Water Impact Fee	714,198	418,060
418	Sewer Impact Fee	433,714	319,227
419	Flood Fee	173,129	173,283
421	General Fund Capital	549,455	549,943
422	Landfill Capital	212,402	209,091
424	Parks and Recreation Capital	6,696	6,702
427	Capital Equipment Fund	112,288	154,741
429	Service Reserve	636,063	731,350
481	General Plan 1992 Study	(490,143)	(490,143)
482	Flood Control Study	1,291	1,292
492	RAJA Storm Drain	38,351	38,385
494	Capitla Asset Recovery Fee	53,996	56,084
496	Storm Drain Non-Flood	233	233
501	General Debt Service	55,918	55,968
502	General LTD	(1,181)	(1,181)
611	Water O & M	767,212	753,412
612	Water Reserve	94,192	98,277
615	07 Water Bonds	(115,235)	(115,235)
616	Water Conservation	21,063	21,071
617	Water Meter	185,619	207,819
621	Sewer O & M	1,607,625	1,515,606
626	07 Sewer Bonds	(548,260)	(565,888)
629	Sewer Debt Service	60,868	60,868
651	Central Services	21,003	31,059
652	Central services II	-	18,486
771	RORF	1,181,718	169,712
773	2007 Bond Proceeds	9,520	7,972
781	RDA LTD	521,472	521,472
821	Winters Library	53,809	53,857
831	Swim Team	88,482	93,491
832	Masters Swim Program		(1)
833	Festival de la Comunidad	2,403	3,587
846	Quilt Festival	522	839
	Total Cash	<u>\$ 11,647,531</u>	<u>\$ 9,659,005</u>

City of Winters
Fund Balance Report
Estimated Fund Balances as of September 30, 2012

Fund	Fund Name	Unaudited	Current	Current Year	Transfers In/(Out)	Estimated	Change From 6/30/2012
		Fund Balance June 30, 2012	Year Revenues	Year Expenditures		Fund Balance 9/30/2012	
101	General Fund	\$ 1,149,567	\$ 389,588	\$ 911,914	\$ -	\$ 627,241	\$ (522,326)
103	Community Center and Pool	18,449			-	18,449	-
104	Fireworks Fund	(502)	4,252		-	3,750	4,252
105	Senior Fund	703		283	-	420	(283)
107	City Park Maintenance	2,694			-	2,694	-
110	Housing Successor Agency	(214,008)		1,092		(215,100)	(1,092)
113	2007 Housing Bonds	1,272,294				1,272,294	-
201	Fire Prevention Grant	1,058			-	1,058	-
208	First Time Homebuyer	84,153			-	84,153	-
211	City Wide Assessment	(2,794)		77,406	-	(80,200)	(77,406)
212	Flood Assessment District	3,815			-	3,815	-
221	Gas Tax	211,583	18,892	47,792	-	182,683	(28,900)
231	State COPS 1913	(52,760)		20,335	-	(73,095)	(20,335)
233	Realignment	2,229			-	2,229	-
251	Traffic Safety	232,142	155	64,217	-	168,080	(64,062)
252	Asset Forfeiture	14,312			-	14,312	-
254	Vehicle Theft Deterrent	48,634	18,000		-	66,634	18,000
276	Putah Creek North Bank Imp	(280,914)	179,544	312,830	-	(414,200)	(133,286)
278	Prop 84 Park Grant	(11,015)		7,397	-	(18,412)	(7,397)
287	After School Program Contr	2,187		675	-	1,512	(675)
289	Dry Slough Bridge	(1,446)	20,811	75,002	-	(55,637)	(54,191)
291	Beverage Recycling Grant	28,378			-	28,378	-
294	Transportation	131,122	11,579	42,890	-	99,811	(31,311)
299	After School Program	122,555	103,427	21,501	-	204,481	81,926
303	EECBG Grant	(14,302)	14,302		-	-	14,302
305	Community Pedestrian Grant	(17,067)		4,787	-	(21,854)	(4,787)
313	STBG-96-1043 Housing and P	(29,070)			-	(29,070)	-
319	CDBG Park Grant	(261)			-	(261)	-
321	EDBG 99-688 Buckhorn		4,351		(4,351)	-	-
322	EDBG 96-405 Cradwick		4,650		(1,550)	3,100	3,100
351	RLF Housing Rehabilitation	333,359			-	333,359	-
352	RLF Affordable Housing	64,307	7,025		-	71,332	7,025
355	RLF Small Business	55,414	700		5,901	62,015	6,601
356	RLF HOME Program	74,796			-	74,796	-
411	Street Impact Fee	759,820		20,876	-	738,944	(20,876)
412	Storm Drain Impact Fee	192,583			-	192,583	-
413	Parks & Recreation Impact	384,370			-	384,370	-
414	Public Safety Impact Fee	307,263		6,843	-	300,420	(6,843)
415	Fire Impact Fee	277,614		6,842	-	270,772	(6,842)
416	General Facilities Impact	339,658			-	339,658	-
417	Water Impact Fee	647,369		229,309	-	418,060	(229,309)
418	Sewer Impact Fee	17,542		158,084	-	(140,542)	(158,084)
419	Flood Control Fee	173,283			-	173,283	-
421	General Fund Capital	549,943			-	549,943	-
422	Landfill Capital	212,591		3,500	-	209,091	(3,500)
424	Parks and Recreation Capit	6,702			-	6,702	-
427	Equipment Replacement Fund	368,406	1,951	46,690	-	323,667	(44,739)
429	Service Reserve Fund	1,001,171			-	1,001,171	-
481	General Plan 1992	211,759			-	211,759	-
482	Flood Control Study	(123,708)			-	(123,708)	-
492	RAJA Storm Drain	28,796			-	28,796	-
494	CARF	54,044	2,040		-	56,084	2,040
496	Storm Drain Non-Flood	233			-	233	-
501	General Debt Service	55,968			-	55,968	-
502	General LTD	(32,687)			-	(32,687)	-
611	Water O & M	2,756,061	374,583	468,361	-	2,662,283	(93,778)
612	Water Reserve	97,908	2,817		-	100,725	2,817
615	2007 Water Bonds	273,209			-	273,209	-
616	Water Conservation	21,071			-	21,071	-
617	Water Meter Fund	191,690	29,434		-	221,124	29,434
619	Water Debt Service Fund	(3,106,120)			-	(3,106,120)	-
621	Sewer O & M	4,790,780	396,236	534,766	-	4,652,250	(138,530)
626	2007 Sewer Bonds	1,630,008		13,591	-	1,616,417	(13,591)
629	Sewer Debt Service	(3,935,540)			-	(3,935,540)	-
701	Community Redevelopment	(2,400)		239	-	(2,639)	(239)
703	2007 Bond Project Fund	8,252			-	8,252	-
711	Community Redevelopment LI	(22)			-	(22)	-
713	2007 LIH Bond Projects	(8,109)			-	(8,109)	-
771	RORF	(52,692)	10,874	961,075	-	(1,002,893)	(950,201)
773	2007 Bond Project Fund	7,972			-	7,972	-
781	RDA LTD	521,472	10,161		-	531,633	10,161
821	Winters Library	53,857			-	53,857	-
831	Winters Library	84,631	25,619	16,759	-	93,491	8,860
832	Master Swim Program			1	-	(1)	(1)
833	Festival de La Comunidad	2,405	4,449	6,992	-	(138)	(2,543)
846	Quilt Festival	434	442	37	-	839	405
911	General Fixed Assets	22,380,872			-	22,380,872	-
	Totals	\$ 34,378,071	\$ 1,635,882	\$ 4,062,086	\$ -	\$ 31,951,867	\$ (2,426,204)

City of Winters
 Summary of Revenues
 July 1, 2012 through September 30, 2012

		% of Year Complete				25%
Fund	Fund Description	Budget 2012-2013	September Actual	Year to Date Actual	Budget to be Received	% of Budget Received
101	General Fund	\$ 3,599,079	\$ 137,201	\$ 389,588	\$ 3,209,491	11%
104	Fireworks Fund	14,000		4,252	9,748	30%
211	City Wide Assessment	252,097			252,097	
212	Flood Assessment District	28			28	
221	Gas Tax	190,338		18,892	171,446	10%
231	State COPS AB1913	100,000			100,000	
251	Traffic Saftey	6,800	30	155	6,645	2%
252	Asset Forfeiture	52			52	
254	Vehicle Theft Deterrent	185	18,000	18,000	(17,815)	999%
262	Street Grants	183,256			183,256	
267	Grant Ave Improvement					
276	Putah Creek North Bank Improvem	1,301,354	179,544	179,544	1,121,810	14%
289	Dry Slough Bridge Grant		20,811	20,811	(20,811)	
291	Beverage Recycling	5,100			5,100	
294	Transportation	301,911		11,579	290,332	4%
299	AfTer School Program	141,670	102,038	103,427	38,243	73%
303	EDBG Grant			14,302	(14,302)	
313	STBG 96-1043 Housing & Public W	7,522			7,522	
321	EDBG 99-688 Buckhorn	19,580	1,450	4,351	15,229	22%
322	EDBG 96-405 Cradwick	5,548	1,550	4,650	898	84%
352	RLF Affordable Housing			7,025	(7,025)	
355	RLF Small Business	34,113	(100)	6,601	27,512	19%
356	RLF HOME Program	282			282	
411	Street Impact Fee	154,389			154,389	
412	Storm Drain Impact Fee	99,104			99,104	
413	Parks & Recreation Impact Fee	1,918			1,918	
414	Public Saftey Impact Fee	28,491			28,491	
415	Fire Impact Fee	57,062			57,062	
416	General Facilities Impact Fee	102,381			102,381	
417	Water Impact Fee	58,740			58,740	
418	Sewer Impact Fee	109,790			109,790	
421	General Fund Capital	2,085			2,085	
422	Landfill Capital	820			820	
424	Parks & Recreation Capital	29			29	
427	Capital Equipment	151,874	1,951	1,951	149,923	1%
429	Service Reserve Fund	2,163			2,163	
481	General Plan 1992	34,780			34,780	
482	Flood Control Study	5			5	
492	RAJA Storm Drain	246			246	
494	CARF	590	460	2,040	(1,450)	346%
495	Monitoring Fee	34,780			34,780	
496	Storm Drain Non-Flood	1			1	
501	General Debt Service	212			212	
611	Water O & M	1,368,669	117,829	374,583	994,086	27%
612	Water Reserve	9,292	2,022	2,817	6,475	30%
616	Water Conservation	12,000			12,000	
617	Water Meter Fund	82,716	16,212	29,434	53,282	36%
621	Sewer O & M	1,679,463	131,390	396,236	1,283,227	24%
771	RORF			10,874	(10,874)	
781	RDA LTD			10,161	(10,161)	
821	Winters Library	250			250	
831	Swim Team	62,300	765	25,619	36,681	41%
833	Festival de la Comunidad	6,401	2,374	4,449	1,952	70%
846	Quilt Festival	1,000		442	558	44%
Total Revenues		<u>\$ 10,224,466</u>	<u>\$ 733,527</u>	<u>\$ 1,641,783</u>	<u>\$ 8,638,831</u>	<u>16%</u>