



Winters City Council Meeting  
City Council Chambers  
318 First Street  
Tuesday, January 4, 2011  
6:30 p.m.  
**AGENDA**

*Members of the City Council*

*Woody Fridae, Mayor  
Cecilia Aguiar-Curry, Mayor Pro-Tempore  
Harold Anderson  
Michael Martin  
Tom Stone*

*John W. Donlevy, Jr., City Manager  
John Wallace, City Attorney  
Nanci Mills, City Clerk*

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PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

### CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Joint Meeting of the Winters City Council and Winters Planning Commission Held on Tuesday, December 21, 2011 (pp 1-7)
- B. Winters Little League Lease Agreement (pp 8-13)
- C. Resolution 2011-01, a Resolution of the City Council of the City of Winters Appointing a Member to Serve on the Yolo County Waste Advisory Committee (pp 14-15)

### PRESENTATIONS

1. Promotion of Jose Ramirez to Rank of Corporal

### DISCUSSION ITEMS

1. Public Hearing and Adoption of Ordinance 2010-12, an Ordinance of the City of Winters Authorizing Amendment of the CalPERS Contract for 2% @ 50 (Different Level of Benefits) Applicable to Local Police Members (pp 16-22)
2. Update of Police-Fire Facility-Furniture Acquisition (pp 23-24)
3. Economic Development Advisory Committee – Duties and Meeting Topics (pp 25-28)

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### COMMUNITY DEVELOPMENT AGENCY

1. None
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### CITY MANAGER REPORT

### INFORMATION ONLY

1. November 2010 Investment Report
2. November 2010 Treasurer Report

EXECUTIVE SESSION

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the January 4, 2011 regular meeting of the Winters City Council was personally delivered to each Councilmember's mail boxes in City Hall and posted on the outside public bulletin board at City Hall, 318 First Street on December 22, 2010, and made available to the public during normal business hours.

  
Nanci G. Mills, City Clerk

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Wednesday at 10:00 a.m.

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Minutes of a Joint Meeting of the Winters City Council  
and Winters Planning Commission  
Held on Tuesday, December 21, 2010

*Members of the City Council*

*Woody Fridae, Mayor  
Cecilia Aguiar-Curry, Mayor Pro-Tempore  
Harold Anderson  
Michael Martin  
Tom Stone*

*John W. Donlevy, Jr., City Manager  
John Wallace, City Attorney  
Nanci Mills, City Clerk*

*Members of the Planning Commission*

*Pierre Neu, Chairman  
Glenn DeVries, Vice Chairman  
Wade Cowan  
Bruce Guelden  
Corinne Martinez  
Philip Meisch  
Joe Tramontana*

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Mayor Pro Tem Aguiar-Curry called the meeting to order at 6:00 p.m.

Present: Council Members Cecilia Aguiar-Curry, Harold Anderson, Michael Martin, Tom Stone, Mayor Woody Fridae, Planning Commissioners Pierre Neu, Wade Cowan, Bruce Guelden, Corinne Martinez, and Philip Meisch

Absent: Planning Commissioners Glenn DeVries and Joe Tramontana

Staff: City Manager John Donlevy, City Clerk Nanci Mills, Community Development Director Nellie Dyer, Contract Attorney Laura Hollander, Director of Financial Management Shelly Gunby, Housing Programs Manager Dan Maguire, Grant Writer Dawn Van Dyke and Administrative Assistant Tracy Jensen.

Dawn Van Dyke led the Pledge of Allegiance.

Approval of Agenda: City Manager Donlevy said there were no changes to the agenda. Motion by Council Member Martin, second by Council Member Anderson to approve the agenda. Motion carried unanimously.

**PUBLIC COMMENTS:** None

## **Joint Meeting of the Winters City Council and Winters Planning Commission**

### **1. Status Report on the Analysis of Land Use Designations and Zoning of the Properties along East Grant Avenue (SR 128) between Morgan Street and Interstate 505 (Informational Item)**

Community Development Director Nellie Dyer gave an overview of the status report and recommended preliminary amendments to the General Plan and Rezoning/Zoning Maps.

Regarding the proposed changes to fit the 1992 General Plan Analysis, Council Member Anderson said amending the General Plan to fit the Zoning Code was backwards. Ms. Dyer said land use designations PC and PCBP were not included on the General Plan draft, but were added at the final EIR. Council Member Anderson said under General Plan law, there are mandatory elements not included in the General Plan that are mandatory now and asked if this didn't open up the box for a complete overhaul. Contract Attorney Laura Hollander said the changes would be limited to those proposed. City Manager Donlevy said it would be too costly to do a complete General Plan overhaul at this time. The 1992 General Plan was never analyzed and the final EIR simply appeared.

Planning Commissioner Corinne Martinez asked if there were other alternatives. Ms. Dyer said this is very preliminary and the only course of action that has been looked into. Staff wants to avoid doing a larger amendment as they don't want to trigger any additional environmental studies. City Manager Donlevy said he is not looking at another option, land use change and re-review of entire area, as it would be costly and we can't afford it.

Planning Commissioner Pierre Neu said if the City is doing away with the Gateway Master Plan guidelines, would something be ready for a developer? City Manager Donlevy said that while design guidelines are being updated, they will remain in place. Council Member Anderson the current General Plan is 18 years old and the City should look at alternatives as planning concepts have changed a great deal in that time. City Manager Donlevy said re-zoning and land use changes are not being suggested.

Council Member Martin asked staff to bring back the cost of the proposed changes. Mayor Fridae said he supports smart growth with a jobs/housing balance and encouraged mixed use for pedestrian traffic.

City Manager Donlevy said staff needs to do their homework and the plan that is being proposed needs to move forward, including changes that are consistent with the General Plan. Council Member Anderson reiterated that changing the General Plan to fit zoning is not the ordinary way to do it. Planning Commissioner Martinez asked why the Gateway Master Plan was put in place in

the first place? If the Gateway Master Plan is being rescinded, what is being put in its' place to retain the integrity? City Manager Donlevy said the Gateway Master Plan is consistent with the land uses being proposed. Only a portion of the property, the front four lots on the Jordan property, was adopted. Ms. Dyer said this was covered under CEQA. The recommended land uses will eliminate the need for a complete General Plan amendment. This process can clean it up and make it available for Economic Development.

Mike Olivas wants to proceed with a process with the least amount of resistance. He suggested that the design guidelines be adopted as the new Gateway Master Plan, which would allow for flexibility.

Contract Attorney Hollander said once the Gateway Master Plan changes have been made, a General Plan amendment can be completed.

Planning Commissioner Wade Cowan supported Ms. Olivas' comments and said the property will never be developed the way it's being presented; people can't afford it.

City Manager Donlevy said the Economic Development Advisory Committee will not be looking at land use, but design guidelines only. Council Member Aguiar-Curry said the potential change is valuable and we should figure out how to monetize that, and added that it was crazy to support an EIR from 1992. Council Member Anderson said Mr. Olivas' comments made sense as we don't want to re-create the wheel.

Ms. Dyer said a CEQA is required when amending the General Plan. She added the General Plan is making us go backward. The General Plan EIR seems haphazard. Council Member Stone asked what obstacles lie in the way of smart growth. Council Member Anderson said the creek side of the area should accommodate residential and commercial, as the term "industrial" is antiquated. Council Member Stone said due to limited acreage, commercial or business park should be considered downstairs with residential upstairs.

Mayor Pro Tem Aguiar-Curry turned the meeting over to Mayor Fridae at 7:00 p.m.

## **City Council Agenda**

### **CONSENT CALENDAR**

- A. Minutes of the Regular Meeting of the Winters City Council Held on Tuesday, December 7, 2010
- B. Amendment to Professional Services Contract with ZSI, Inc. for the Design and Installation of a SCADA System into the Municipal Well

- Pump Station No.7 Construction Project No. 05-05; Additional Funds Required not to exceed \$7,500
- C. Resolution 2010-58, a Resolution of the City Council of the City of Winters Receiving from the Community Development Agency the Annual Housing Element Progress Report to Legislative Body, Governor's Office of Planning and Research and State Department of Housing and Community Development for the Calendar Year Ending December 31, 2009 and Authorizing its Transmittal to the State Department of Housing and Community Development and the Governor's Office of Planning and Research
  - D. Resolution 2010-60, a Resolution of the City Council of the City of Winters Receiving from the Community Development Agency the Annual Redevelopment Report to Legislative Body, State Controller's Office and State Housing and Community Development Department for Fiscal Year Ending June 30, 2010 and Authorizing its Transmittal to the State Department of Housing and Community Development and the State Controller's Office
  - E. June 30, 2010 Comprehensive Annual Financial Report (CAFR) (Report Submitted under Separate Cover)

City Manager Donlevy gave an overview. Council commended staff for putting together the Annual Housing Element Progress Report and the Annual Redevelopment Report. Motion by Council Member Stone, second by Council Member Martin to approve the Consent Calendar. Motion carried unanimously.

### DISCUSSION ITEMS

1. **Second Reading and Adoption of Ordinance 2010-10, an Ordinance of the City Council of the City of Winters Amending Title 2, Chapter 2.12 of the Winters Municipal Code to Establish the Office of Fire Chief and the Winters Fire Department**

Council Member Aguiar-Curry asked if she could vote on this item as she was absent for the Introduction and First Reading at the December 7<sup>th</sup> meeting. City Attorney Wallace said she could vote. He added the agreement has been signed by the Winters Fire District, the property is in escrow, and the Mayor and City Clerk will be signing the agreement as well.

Motion by Council Member Aguiar-Curry to adopt Ordinance 2010-10 amending Title 2, Chapter 2.12 of the Winters Municipal Code to establish the office of Fire Chief and the Winters Fire Department. Second by Council Member Anderson. Motion carried with the following vote:

**AYES:** Council Members Aguiar-Curry, Anderson, Martin, Stone and Mayor Fridae  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**2. Approval of Agreement for Temporary Transfer of Vehicular Equipment with the California Emergency Management Agency (Cal EMA)**

City Manager Donlevy said the temporary transfer would allow the City to operate Engine #333 without ownership, with Cal EMA continuing to do the maintenance. Sending fire personnel when needed is part of the reciprocal agreement. Council Member Martin asked if Engine #333 was used for rural use only. City Manager Donlevy said it is used in the course of mutual aid and not limited to rural use, and is used for supplemental services.

Motion by Council Member Aguiar-Curry, second by Council Member Martin to approve the agreement for temporary transfer of vehicular equipment with the California Emergency Management Agency (Cal EMA). Motion carried unanimously.

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**COMMUNITY DEVELOPMENT AGENCY**

**1. June 30, 2010 Community Development Agency Audited Financial Report. (Report Submitted under Separate Cover)**

Agency Chairman Aguiar-Curry opened the meeting of the Community Development Agency at 7:08 p.m.

Director of Financial Management Shelly Gunby gave an overview. Agency Member Anderson asked if this was the same auditor that we had been using. Ms. Gunby said this is the second year of a three-year contract for Boler and Associates. She added that the Government Finance Officers Association has moved up next year's audit deadline from December 31<sup>st</sup> to November 30<sup>th</sup>, and as a result, Boler and Associates is withdrawing from the audit. Ms. Gunby will be sending out a Request for Proposal for new services.

Motion by Agency Member Fridae, second by Agency Member Anderson to approve the Community Development Agency Audited Financial Statements. Motion carried unanimously.

Agency Chairman Aguiar-Curry closed the meeting of the Community Development Agency at 7:10 p.m.

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**COUNCIL/PLANNING COMMISSION STAFF COMMENTS:** Council Member Anderson attended a Transportation District meeting and will take a trip to Washington DC on its' behalf.

Council Member Aguiar-Curry attended a League of California Cities Board of Directors meeting, as well as the regional League of California Cities meeting, which was hosted by the City of Modesto. The lead topic was transparency, specifically focusing on City's websites to contain information for City Managers and Council Members. Ms. Aguiar-Curry has also attended several Water Resource Agency meetings, which has become very interesting with the formation of the Westside group consisting of Yolo and five other counties. Solano County wants the Westside group to step back but the group plans to move forward by seeking grant money. The Yolo County Board of Supervisors approved the sale of the Conway Ranch in a 3-2 vote. Ms. Aguiar-Curry attended a meeting with Davis and Woodland Clear Water Agencies, and if possible will work with the Conway Ranch, which could affect us in the future. Council Member Martin added that Woodland and Davis can't afford to buy it based on property rights and easements.

Council Member Stone wished everyone a happy solstice and a merry Christmas and will see everyone at the staff function on December 23.

Council Member Martin attended a Yolo Solano Air Board meeting, where is was discussed that each permit would be issued on its' own merit.

**CITY MANAGER REPORT:** City Manager Donlevy watched a recent episode of 60 Minutes regarding the status of finances of the states and the country, as well as government pensions, and plans to bring an update regarding the CAFR and supplemental information to Council as an information item in January or February. There are some very serious issues with states and municipalities and the City of Winters does not have some of the same issues. Some cities and counties have obliterated themselves, such as Vallejo. The City of Winters is obligated to what we're obligated for.

Council Member Aguiar-Curry asked for an update regarding the collection of Utility Tax at the new approved rate. Ms. Gunby said due to quarterly payment requirements, she plans to bring an update to one of the Council meetings in February.

Council Member Anderson thanked the Planning Commission members for attending the meeting.

**INFORMATION ONLY**

1. September 2010 Treasurer Report
2. September 2010 Investment Report
3. October 2010 Treasurer Report
4. October 2010 Investment Report

**EXECUTIVE SESSION:** None

**ADJOURNMENT**

Mayor Fridae adjourned the meeting at 7:26 p.m.

\_\_\_\_\_  
Woody Fridae, MAYOR

**ATTEST:**

\_\_\_\_\_  
Nanci G. Mills, City Clerk



CITY COUNCIL  
AGENDA REPORT

TO: Honorable Mayor and Councilmembers  
DATE: January 4, 2011  
THROUGH: John W. Donlevy, Jr., City Manager  
FROM: John C. Wallace, City Attorney  
SUBJECT: Agenda Item - Winters Little League Lease

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**RECOMMENDATION:** Approval

**BACKGROUND:** The City Council previously referred to staff the Winters Little League Lease, which had no provisions regarding payment of electrical usage by the Little League, including the lights. The attached lease meets with the approval of both staff and the league officers. Though the lease is meant to be long-term and is for 15 years, if either party needs to terminate a six-month termination clause is included.

**FISCAL IMPACT:** City reimbursement from the Winters Little League for electrical usage.

## **LEASE AGREEMENT**

This Lease, made this \_\_\_\_ day of \_\_\_\_\_, 2011, by and between the City of Winters, State of California, acting by and through its City Council, hereinafter referred to as "Lessor" and the Winters Little League, a corporation organized and existing under and in compliance with the laws of the State of California and its officers, hereinafter referred to as "Lessee."

### **RECITALS:**

1. Lessor has the authority contained in Government Code Sections 37380 and 37395 and does determine that the use of certain property owned by the Lessor is not required for its use at this time and is available for Lease, and

2. The use of said property by the Lessee would be and is beneficial for the citizens of the City of Winters.

### **LEASE AGREEMENT**

#### **1. LEASE.**

The parties hereto agree that on the terms and conditions hereinafter expressed, Lessor does hereby let to Lessee and Lessee does hereby hire from Lessor a portion of that certain parcel of property commonly referred to as "Little League Park", located on City park property on the west end of the City Park, between Main and Abbey Streets, Winters, California ("The Little League Park").

#### **2. TERM.**

The term of this Lease is for a period of fifteen (15) years commencing on the date set forth above.

#### **3. RENT.**

As rent for the term hereby demised, Lessee agrees to pay to Lessor the sum of One Dollar (\$1.00) per year and identify Lessor as a sponsor of Lessee's program in consideration hereof for the use of said property.

3.1. Lessee specifically represents that it does not intend to make a profit on the use of the leased premises. All income derived from use of the leased premises shall be used exclusively to sponsor or promote Little League Baseball on the leased premises or for improvements to the leased premises.

3.2 Lessee shall maintain regular books of account which it shall make available to Lessor upon demand for inspection or audit.

3.3 Lessee agrees to provide signage in a location of visibility on the leased premises which identifies Lessor as a sponsor of the Winters Little League Program.

#### **4. USE AND IMPROVEMENTS.**

Lessee has previously installed improvements at the Little League Park, including lights, fencing, seating, and snack/announcing structure. Lessor acknowledges the ownership of Winters Little League to the improvements therein.

4.1. Lessee shall use the leased premises exclusively as a Little League Baseball field under the Lessee's sponsorship and supervision.

4.2. Improvements or modifications to the property shall be the sole responsibility of Lessee and shall be approved by Lessor prior to conducting work.

4.3. Prior to beginning baseball activities on the premises each year, Lessee and Lessor shall meet and establish a schedule for Lessee's use of the premises. The schedule for 2010 is attached hereto as Exhibit A. The schedule shall provide for Lessee's exclusive use of the premises for those specified dates and time periods during the respective calendar year. At other times, Lessor shall have the right to use the premises and Lessee shall contact Lessor prior to use when not calendared.

4.4. Except as provided herein, Lessee agrees to keep the premises and all improvements in good repair and order and to bear the full cost for maintenance of all improvements.

4.5. Lessor shall be responsible for the grass inside the fencing at Little League Park being mowed and edged, twice weekly, except for winter months. Lessor shall cut, edge, fertilize, aerate, reseed or relawn when needed.

4.6. Lessor shall be responsible for the maintenance and timing of the irrigation system.

4.7. Lessee shall insure that no alcoholic beverages are possessed or consumed on the leased premises at any time. Lessee shall not use or permit the leased premises to be used except in full compliance with all rules, regulations, laws or ordinances of the City of Winters and the State of California.

4.8. Lessee shall bear sole responsibility for the cost of all utilities and any possessory interest tax which may result due to Lessee's occupancy of the property. Specifically, Lessee shall reimburse Lessor for the actual costs of the lighting and electrical use of the Little League Park. Such reimbursement shall not exceed \$2,500 annually.

4.9. Lessee agrees to allow use and access to the leased premises during the lessee's non-use times to Lessor for the purpose of Lessor's recreation programs. Lessee shall not permit use of the property for any reason after the hour of 10:00 p.m.

## **5. ASSIGNMENT.**

Lessee will not assign this Lease or any interest therein and will not let or underlet the said premises or any part thereof without the prior written consent of the Lessor.

## **6. INDEMNIFICATION AND INSURANCE.**

6.1. Lessor shall not be liable for and is free from the cost of any damages for personal injury or property damage resulting from the use made by Lessee of the demised premises, any defective condition or faulty construction of the demised premises existing at the time of letting or arising thereafter and Lessee covenants and agrees to indemnify and save harmless said Lessor and its officers, agents and employees from and against any and all liability, loss, cost, or other obligation, including reasonable attorney's fee, on account of or arising out of any such injuries or losses however occurring.

6.2. Lessee covenants and agrees during the life of this Lease at Lessee's sole expense to comply with the requirements of Exhibit B, Insurance Requirements for Lessees (No Auto Risks), attached hereto and incorporated herein by reference.

6.3 Notwithstanding the provisions of Exhibit B requiring Lessee to procure workmen's compensation insurance, Lessee need not procure such insurance provided all of the following conditions are met:

- a. It maintains its status as a non-profit tax exempt organization;
- b. It's Board of Directors takes no action to designate any person providing services or work to the organization as its employee; and
- c. All persons performing services for the organization do so strictly as volunteers without receiving any compensation whatsoever.

Lessee shall immediately notify Lessor if it fails to meet all of the conditions of this paragraph 6.3 and shall immediately thereafter comply with the workmen's compensation provisions of Exhibit B.

**7. TERMINATION.**

7.1. This Lease or any renewal thereof, may be canceled for any reason by either party on 180 days' written notice to the other party.

7.2. Lessor can cancel this Lease immediately for any breach of this lease by Lessee, including, but not limited to, failure to provide insurance, without any prior notice to Lessee.

**8. ATTORNEY'S FEES.**

Lessee shall pay Lessor its reasonable costs and attorney's fees if Lessor prevails in any legal action to enforce any of the terms of this Lease.

**9. TIME OF ESSENCE.**

Time is of the essence of this agreement.

**10. WAIVER.**

City's waiver of any default in Lessee's performance of any condition of this Lease, including the obligation to pay rent, shall not constitute a waiver of remedies available for a subsequent breach of the same or a different condition of this Lease. Acceptance of subsequent rental payments from Lessee or its assignees shall not constitute a waiver of the failure of Lessee to pay rent or obtain prior approval to an assignment of this Lease.

**11. NOTICES.**

Any written notice required hereby shall be deemed sufficient when placed in the United States mail, postage prepaid and addressed as follows:

TO CITY:

City of Winters  
Attn: Eric Lucero  
318 First Street  
Winters, CA 95694

TO WINTERS LITTLE LEAGUE

Winters Little League  
Attn: \_\_\_\_\_

**12. PARAGRAPH HEADINGS.**

Paragraph headings are included for the convenience of the parties and are not intended to define or limit the scope of this Lease.

**13. PREVIOUS AGREEMENTS.**

Any and all existing statement or agreements, whether oral or written, or renewals thereof, between the parties hereto, covering the same subject matter, are hereby canceled and superseded by the terms of this Lease, and such prior agreements, statements or understandings shall have no further force or effect.

**14. DUPLICATE ORIGINALS.**

This Lease may be executed in one or more duplicate originals bearing the original signature of both parties and when so executed any such duplicate original shall be admissible as proof of the existence and terms of this Lease.

Effective on the date first written above.

CITY OF WINTERS

WINTERS LITTLE LEAGUE

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Nanci Mills, City Clerk

## **EXHIBIT B – Insurance Requirement of Lessee:**

**INSURANCE.** WINTERS LITTLE LEAGUE agrees to take out and keep in full force during the term hereof, at WINTERS LITTLE LEAGUE's expense, commercial general liability insurance to protect against any liability to the public, incident to the use of or resulting from any accident occurring in or about the Property, the liability under each such insurance to be no less than Five Hundred Thousand Dollars (\$500,000) for any one person injured, One Million Dollars (\$1,000,000) for any one accident, and Three Hundred Thousand Dollars (\$300,000) for property damage. Except as otherwise provided, WINTERS LITTLE LEAGUE shall take out and keep in full force worker's compensation insurance. The CIT OF WINTERS shall be named as an additional insured on all of WINTERS LITTLE LEAGUE's policies of insurance. WINTERS LITTLE LEAGUE will obtain a written obligation on the part of the insurance carriers to notify CITY OF WINTERS in writing prior to any cancellation thereof, and WINTERS LITTLE LEAGUE agrees, if WINTERS LITTLE LEAGUE does not keep such insurance in full force and effect, the CITY OF WINTERS may take out the necessary insurance and pay the premium, and the repayments thereof shall be deemed to be part of the expenses payable as provided in this agreement.



CITY COUNCIL  
STAFF REPORT

**TO:** Honorable Mayor and Councilmembers  
**DATE:** January 4, 2011  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Carol Scianna, Environmental Services Manager  
**SUBJECT:** Resolution 2011-01 Appointing a Member to Serve on the Yolo County Waste Advisory Committee

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**RECOMMENDATION:**

Council approve Resolution 2011-01, appointing Carol Scianna as the City of Winters' representative to the Yolo County Waste Advisory Council (WAC) for a three year term.

**BACKGROUND:**

The California Integrated Waste Management Act of 1989 mandated the establishment of a task force to coordinate city source reduction and recycling activities. Yolo County adopted an ordinance to create the WAC and each city was requested to have a representative on the committee. Carol Scianna has been the City representative since August 2004 her term is due to expire January 31, 2011.

**FISCAL IMPACT:** None

**RESOLUTION NO. 2011-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS  
APPOINTING A MEMBER TO SERVE ON THE YOLO COUNTY WASTE ADVISORY  
COMMITTEE**

**WHEREAS**, the California Integrated Waste Management Act of 1989 required each County to establish a task force to coordinate city source reduction and recycling activities and to prepare a county-wide siting element; and

**WHEREAS**, the County of Yolo adopted an ordinance to add Article 18 to Chapter 2 of Title 2 of the Yolo County Code creating the Yolo County Waste Advisory Committee;

**WHEREAS**, the term of the City of Winter's representative to the Waste Advisory Committee expires January 31, 2011, requiring the Council to reappoint.

**NOW, THEREFORE BE IT RESOLVED that** the City Council of the City of Winters appoint Carol Scianna or her designee, to serve as the City's representative to said Waste Advisory Committee.

**PASSED AND ADOPTED** at a regular meeting of the Winters City Council, County of Yolo, State of California, on the 4th day of January 2011, by the following roll call vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
Woody Fridae, MAYOR

**ATTEST:**

\_\_\_\_\_  
Nanci G. Mills, CITY CLERK



**TO:** Honorable Mayor and Council Members  
**DATE:** January 4, 2011  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Nanci G. Mills, Director of Administrative Services/City Clerk *Nanci*  
**SUBJECT:** Public Hearing and Adoption of Ordinance 2010-12 Authorizing  
Amendment of the CalPERS Contract Applicable to Local Police Members

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**RECOMMENDATION:**

That the Council hold a public hearing and adopt Ordinance 2010-12 authorizing an amendment to the contract between the City Council of the City of Winters and the Board of Administration of the California Public Employees Retirement System.

**BACKGROUND:**

Council waived the first reading of this Ordinance and adopted the Resolution of Intention at the December 7, 2010 meeting. This initiated the process to amend the City's contract with the California Public Employees' Retirement System to provide the 2% at 50 full formula for local police members effective February 7, 2011, as part of the process that is necessary in order to facilitate the consolidation of the Winters Fire Department.

**FISCAL IMPACT:**

The employer contribution will be less for the 2% @ 50 plan versus the employer contribution that will be paid with the 3% @ 55 retirement plan.

**ORDINANCE No. 2010-12**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WINTERS  
AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE  
CITY OF WINTERS AND THE BOARD OF ADMINISTRATION OF THE  
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

**WHEREAS**, the City Council of the City of Winters does ordain as follows:

That an amendment to the contract between the City of Winters and the Board of Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked Exhibit, and by such reference made a part thereof as though herein set out in full.

**WHEREAS**, the City Manager of the City of Winters is hereby authorized, empowered, and directed to execute said amendment for and on behalf of said Agency.

**WHEREAS**, this Ordinance shall take effect thirty (30) days after the date of its adoption and shall be published at least one (1) time in the Winters Express, a newspaper of general circulation, published and circulated in Winters and thenceforth and thereafter the same shall be in full force and effect.

This Ordinance was introduced at a regular meeting of the City Council of the City of Winters on Tuesday, December 7, 2010 and adopted at a regular meeting of the City Council of the City of Winters on January 4, 2011 by the following roll call vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
Woody Fridae, Mayor

**ATTEST:**

\_\_\_\_\_  
Nanci G. Mills, City Clerk



## EXHIBIT

California  
Public Employees' Retirement System

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# AMENDMENT TO CONTRACT

Between the  
Board of Administration  
California Public Employees' Retirement System  
and the  
City Council  
City of Winters

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The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective September 1, 1967, and witnessed July 18, 1967, and as amended effective December 6, 1992, August 15, 1999, October 5, 2000, March 7, 2003, June 20, 2004 and October 18, 2010 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 13 are hereby stricken from said contract as executed effective October 18, 2010, and hereby replaced by the following paragraphs numbered 1 through 14 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for local miscellaneous members, age 50 for local fire members and those local police members entering membership for the first time in the police classification after the effective date of this amendment to contract, and age 55 for local police members in employment on or prior to the effective date of this amendment to contract.

2. Public Agency shall participate in the Public Employees' Retirement System from and after September 1, 1967 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
  
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorneys fees that may arise as a result of any of the following:
  - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
  - (b) Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than existing retirement benefits, provisions or formulas.
  - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
  - (d) Public Agency's election to file for bankruptcy under Chapter 9 (commencing with section 901) of Title 11 of the United States Bankruptcy Code and/or Public Agency's election to reject this Contract with the CalPERS Board of Administration pursuant to section 365, of Title 11, of the United States Bankruptcy Code or any similar provision of law.
  - (e) Public Agency's election to assign this Contract without the prior written consent of the CalPERS' Board of Administration.
  - (f) The termination of this Contract either voluntarily by request of Public Agency or involuntarily pursuant to the Public Employees' Retirement Law.

- (g) Changes sponsored by Public Agency in existing retirement benefits, provisions or formulas made as a result of amendments, additions or deletions to California statute or to the California Constitution.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
    - a. Local Fire Fighters (herein referred to as local safety members);
    - b. Local Police Officers (herein referred to as local safety members);
    - c. Employees other than local safety members (herein referred to as local miscellaneous members).
  5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
    - a. **PERSONS HIRED TO PERFORM RELIEF DUTIES; AND**
    - b. **PERSONS COMPENSATED ON A PER DIEM BASIS.**
  6. The percentage of final compensation to be provided for each year of credited prior and current service as a local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified and Full).
  7. The percentage of final compensation to be provided for each year of credited prior and current service as a local fire member shall be determined in accordance with Section 21362 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 50 Modified).
  8. The percentage of final compensation to be provided for each year of credited prior and current service as a local police member entering membership in the police classification on or prior to the effective date of this amendment to contract shall be determined in accordance with Section 21363.1 of said Retirement Law subject to the reduction provided therein for Federal Social Security (3% at age 55 Modified).

9. The percentage of final compensation to be provided for each year of credited current service as a local police member entering membership for the first time in the police classification after the effective date of this amendment to contract shall be determined in accordance with Section 21362 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 50 Modified).
10. Public Agency elected and elects to be subject to the following optional provisions:
  - a. Section 21623.5 (\$5,000 Retired Death Benefit).
  - b. Section 20042 (One-Year Final Compensation) for local miscellaneous members only.
  - c. Section 20965 (Credit for Unused Sick Leave) for local miscellaneous members only.
  - d. Section 20475 (Different Level of Benefits). Section 21362 (2% @ 50 Modified formula) is applicable to local police members entering membership for the first time in the police classification after the effective date of this amendment to contract.
11. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
12. Public Agency shall also contribute to said Retirement System as follows:
  - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
  - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
13. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

14. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL  
CITY OF WINTERS

BY \_\_\_\_\_  
LORI MCGARTLAND, CHIEF  
EMPLOYER SERVICES DIVISION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
Witness Date

Attest:

\_\_\_\_\_  
Clerk



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE :** January 4, 2011  
**THROUGH:** John W. Donlevy, Jr., City Manager  
**FROM:** Bruce K. Muramoto, Chief of Police; Scott Dozier, Fire Chief  
**SUBJECT:** Update of Police/Fire Facility-Furniture Acquisition

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**INFORMATION:**

This is an informational report to update council on the status of the new Police and Fire Facility furniture acquisition.

**BACKGROUND:**

The Public Safety Facility, Project No. 05-03, was established to design and construct a facility to house both Departments. On June 15, 2005, the City Council approved the selection of the site for the new facility. The site is located along West Main Street, north of Grant Avenue, off the future street being constructed with the Ogando-Hudson subdivision, and the land will be granted to the City with the Ogando-Hudson Final Map.

On August 4, 2009 the City Council authorized the following: (1) award a construction contract for the Public Safety Facility (Project 05-03) to Bobo Construction, Inc. in the amount of Six Million Three Hundred Sixty Six Thousand (\$6,366,000.00); (2) authorize expenditures in the amount of Eight Million Dollars (\$8,000,000.00) for the Project; (3) authorize the City Manager to execute the contract/payment up to Seventy Five Thousand Dollars (\$75,000.00) for Special Inspection services; (4) authorize the City Manager to execute the construction contract on the City's behalf.

On September 3, 2009 the City issued Bobo Construction a "Notice to Proceed" for the City of Winters Police-Fire Facility. On September 15, 2009 a "Pre-Construction Meeting" was held. Members of City staff and Bobo Construction were present at this meeting. Bobo Construction was given 260 working days to complete the project. The Project is approximately 70% complete. With the additional "rain delay days" and "construction

change order days" it is anticipated that construction will be completed during the first part of April 2011.

For the past several months the Public Safety Facility Project Team had contacted three major government office furniture providers in the Sacramento region. These vendors were: Miles Treaster and Associates; Keller Group and Western Contract Furniture. Each of these vendors offers CMAS and other government contacts that the City of Winters can purchase from. The Project Team visited each one of the vendor sites and reviewed their respective products. Each vendor was given the same information regarding the needs and furnishing requirements for the Facility. They were also asked to submit a proposal of how they would furnish the facility.

The Project Team reviewed and evaluated proposals from each vendor. On November 18, 2010 the Project Team met with the Public Safety Facility Committee to review the proposals. After review, the Project Team recommended that Western Contract Furniture be selected as the furniture vendor for the project. The Public Safety Facility Committee affirmed the recommendation of the Project Team. The Project Team also met with the City Manager and advised him of the reviews and recommendations of both groups. The City Manager authorized the Project Team to proceed in finalizing the furniture plan for the facility with Western Contract Furniture.

**ALTERNATIVES:**

None by this action

**FISCAL IMPACT:**

None by this action



**CITY COUNCIL  
STAFF REPORT**

**TO:** Honorable Mayor and Councilmembers  
**DATE:** January 4, 2011  
**FROM:** John W. Donlevy, Jr., City Manager   
**SUBJECT:** Economic Development Advisory Committee- Duties and Meeting Topics

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**RECOMMENDATION:**

That the City Council review, provide input and approve duties and meeting topics to be discussed by the Economic Development Advisory Committee.

**BACKGROUND:**

At the November 19 2010 City Council Meeting, the Economic Development Advisory Committee was approved to facilitate recommendations on design guidelines and economic development strategies.

Staff is requesting input and direction from the City Council on the attached syllabus to guide the subject matter discussed by the EDAC. Additionally, the Staff is requesting concurrence on the duties of the Committee.

As proposed, the EDAC's main duties will be as follows:

- Review and make recommendations on design guidelines relative to the Grant Ave. Corridor between Morgan Street and the I505 interchange. This will include a full review of the current Winters Design Guidelines as well as the development of updates and possibly new sections to be added.
- Review existing and develop recommendations regarding economic development and recruitment strategies. This may include the identification of strategies as well as collaborations which can aid in the attraction of business to Winters.
- The EDAC will not review land use changes or the re-zoning of properties.

The meetings of the EDAC will follow the attached Syllabus of topics and meetings. This will be an aggressive process which should occur and conclude over a seven (7) month period.

The make-up of the EDAC will include the following:

- 5 members appointed by each City Council member (1 each)
- 1 Planning Commissioner appointed by the entire City Council.
- 1 open position appointed by the entire City Council (open nomination process)

The open position has been discussed as possibly someone from a business organization, a business owner or any person.

**FISCAL IMPACT:**

None by this action.

**Economic Development Advisory Committee  
Syllabus of Topics  
Meeting Schedule**

<b>Meeting #</b>	<b>Date</b>	<b>Economic Development</b>	<b>Planning/Design</b>
1		<ol style="list-style-type: none"> <li>1. Organization Meeting</li> <li>2. City of Winters Economic Development Strategy- Information Item</li> </ol>	<ol style="list-style-type: none"> <li>1. Planning Issues- PC/BP and Zoning</li> <li>2. Design Guidelines for I505 and Grant Ave. Corridor</li> <li>3. Complete Streets Corridor Concept</li> </ol>
2A		City of Winters Economic Primer	<b>Design Primer-</b> How the design of development and building is accomplished in planning
2B		<b>Facilitated General Community Workshop on Economic Development and Design Concepts</b>	
3		Designing a Sustainable and Innovative Winters Economy- Community Workshop	No planning issues covered
4		<b>Municipal Economic Development Primer-</b> What cities do to attract business and industry. Presentation and discussion with economic development professionals on how others improve their economy.	Section I –Connectivity (Street, Bike and Pedestrian Circulation On-Site/Offsite) <ul style="list-style-type: none"> <li>- Vehicular Circulation/Parking</li> <li>- Passenger Drop-Off Areas</li> <li>- Service/Delivery, Emergency and Utility Access</li> <li>- Bicycle Circulation/Parking</li> <li>- Pedestrian Circulation</li> </ul>
5		<b>The Regional Economy-</b> Yolo, Solano and Sacramento. Discussion with representatives of the regional economic development organizations on the main drivers of the area economy.	Section II – Site Planning Guidelines <ul style="list-style-type: none"> <li>- Community Spaces and Special Features</li> <li>- Outdoor Storage and Service Areas</li> <li>- Building Siting and Orientation</li> <li>- Drainage and Water Quality (Low Impact Design)</li> <li>- Compatibility/Coordination with Surrounding Properties</li> </ul>

6		<b>Green Economic Development-</b> SARTA and Valley Vision Presentations. What the "green" jobs economy really means and the overall potential for bringing these types of jobs and industries to Winters.	Section III – Architectural Design - Form/Scale - Elevations, Entries, and Roof Forms - Materials - Colors - Energy Conservation - Winters Identifiers
7		Collaboration opportunities with UC Davis. What opportunities exist for us and what can we expect to gain from working with the university.	Section IV – Landscape Design - Parking Lot Landscape - Building Site Landscape - Fencing and Screen Walls
8		Winters Economic Strategy Recommendations. Development of recommendations on improving the Winters economy.	Section V – Signage
9		Same	Section VI – Lighting - Parking Area Lighting - Accent and Security Lighting
10		Same	
11		Final Recommendations	Design Guidelines Booklet Completed



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers  
DATE: January 4, 2011  
THROUGH: John W. Donlevy, Jr., City Manager  
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*  
SUBJECT: November 2010 Investment Report

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**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters monthly investment for November 2010.

**BACKGROUND:**

The City of Winters financial policy requires, at a minimum, quarterly investment earnings reports. The attached report shows the earnings for November 2010. The City of Winters is invested in the Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, a Guaranteed Investment Contract (GIC) for the 2004 Tax Allocation Bond Reserve, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters.

The investment report for the month of November reflects interest received from only the payments on the CDBG and EDBG loans. The negative earnings are due to the reversal of the Fair Value of the funds invested in LAIF as of June 30, 2010, these amounts were higher than the actual interest rate earned for the quarter ended 9/30/10, as more interest is earned on these funds throughout the year, the earnings should become positive.

**FISCAL IMPACT:**

None

City of Winters  
Investment Earnings Report  
Investment Earnings as of November 30, 2010

Fund	Fund Description	November Investment Earnings	Year to Date Investment Earnings
101	GENERAL FUND		\$ 267
103	Community Center and Pool Fund		31
201	FIRE PREVENTION FUND		3
208	FIRST TIME HOMEBUYER		126
212	FLOOD ASSESSMENT DISTRICT		6
251	TRAFFIC SAFETY		(291)
252	ASSET FORFEITURE		20
254	VEHICLE THEFT DETERRENT		73
291	BEVERAGE RECYCLE GRANT		27
294	TRANSPORTATION/BUS		138
299	AFTER SCHOOL PROGRAM		102
313	STBG 96-1043	32	124
321	EDBG 99-688	1,378	4,173
322	EDBG 96-405 CRADWICK	(32)	
351	RLF HOUSING REHAB		12
355	RLF SMALL BUSINESS		118
356	RLF HOME PROGRAM		113
411	STREET IMPACT FEE		(855)
412	STORM IMPACT FEE		223
413	PARKS & REC IMPACT FEE		(524)
416	GENERAL FACILITY IMPACT FEE		(322)
417	WATER IMPACT FEE		(292)
418	SEWER IMPACT FEE		(377)
421	GENERAL FUND CAPITAL		(351)
422	LANDFILL CAPITAL		(164)
424	PARKS & REC CAPITAL		13
427	EQUIPMENT REPLACEMENT FUND		74
429	SERVICE RESERVE		65
482	FLOOD CONTROL STUDY		2
492	RAJA STORM DRAIN		57
494	CARF		59
501	GENERAL DEBT SERVICE		84
611	WATER O & M		(624)
612	WATER RESERVE		104
616	WATER CONSERVATION		14
617	WATER METER FUND		40
621	SEWER O & M		(804)
703	2007 BOND PROJECT FUND		(3,797)
712	RDA LIH PROJECT AREA		236
713	2007 LIH BOND PROJECT		(152)
751	REDEVELOPMENT LTD		34,282
821	WINTERS LIBRARY		155
831	SWIM TEAM		19
Total Investment Earnings		\$ 1,378	\$ 32,207



CITY COUNCIL  
STAFF REPORT

TO: Honorable Mayor and Councilmembers  
DATE: January 4, 2011  
THROUGH: John W. Donlevy, Jr., City Manager  
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*  
SUBJECT: November 2010 Treasurer Report

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**RECOMMENDATION:**

Staff recommends that the City Council receive and file the City of Winters Treasurer Report for November 2010.

**BACKGROUND:**

The City of Winters financial policy requires monthly reports regarding receipts, disbursement and fund balances be submitted to the City Council for review. The report for November 2010 is attached.

Items of note in the attached report are as follows:

**General Fund:**

General Fund revenues are 21% of budgeted, the following items affect the cash flows into the General Fund.

- The first installment of Property Tax will be received in January 2011.
- The first installment of Property Tax in lieu of Sales Tax will be received in January 2011.
- The first installment of Property Tax in lieu of VLF will be received in January 2011.
- Sale and use taxes are remitted to the City two (2) months after they are received by the State Board of Equalization.
- Municipal Services taxes are 42% of budget.
- Utility User Tax is 20% of budget as we wait for all utility providers to enact the new percentage of the UUT as passed. The January treasurer report will show how the collections for the second fiscal quarter remittances include the increase in the UUT.
- Building permit fees received are 78% of budget.

- General Fund expenditures are 39% of budget.

Other funds:

Fund 221 Gas Tax Fund: The State of California has begun remitting Gas Tax funds to the City, and Gas Tax revenues are 48% of budgeted.

Fund 211 City Wide Assessment District: The City will receive assessments from the City Wide Assessment District at the same time as it receives the property tax payment, in January 2011.

Fund 701 and 711 Redevelopment Funds: The Community Development Agency will receive the first installment of tax increment in January 2011.

Fund 611 Water: Water fund revenues are 47% of budget and expenditures are 46% of budget.

Fund 612 Sewer: Sewer fund revenues are 42% of budget and expenditures are 35% of budget.

**FISCAL IMPACT:**

None

City of Winters  
Summary of Revenues  
July 1, 2010 through November 30, 2010

		% of Year Complete				42%
Fund	Fund Description	Budget 2010-2011	November Actual	Year to Date Actual	Balance to be Received	% of Budget Received
101	General Fund	\$ 3,094,711	\$ 150,507	\$ 598,659	\$ 2,496,052	19%
103	Community Center and Pool Fund			1,369	(1,369)	
201	Fire Prevention Grant			3	(3)	
208	First Time Homebuyer In Lieu			126	(126)	
211	City Wide Assessment	189,173	83	83	189,090	
212	Flood Assessment District	416		6	410	1%
221	Gas Tax	119,383	34,139	56,721	62,662	48%
231	State COPS AB1913	100,000			100,000	
251	Traffic Safety	10,500		(291)	10,791	-3%
252	Asset Forfeiture	300	75	95	205	32%
254	Vehicle Theft Deterrent	250		73	177	29%
261	Traffic Congestion Relief	70,226			70,226	
267	Grant Ave Improvement		(12,733)	(1,204)	1,204	
276	Putah Creek North Bank Improvem		11,530	26,591	(26,591)	
291	Beverage Recycling	5,050		5,027	23	100%
294	Transportation	221,777		(3,579)	225,356	-2%
299	AFTER School Program	141,670	1,556	132,497	9,173	94%
313	STBG 96-1043 Housing & Public W	8,724	1,454	3,635	5,089	42%
321	EDBG 99-688 Buckhorn	16,168	2,901	8,702	7,466	54%
322	EDBG 96-405 Cradwick		(727)			
351	RLF Housing Rehab	6,697		12	6,685	
352	RLF Affordable Housing			15,365	(15,365)	
355	RLF Small Business	1,838	3,628	12,455	(10,617)	678%
356	RLF HOME Program			113	(113)	
411	Street Impact Fee	155,858		(855)	156,713	-1%
412	Storm Drain Impact Fee	1,728		223	1,505	13%
413	Parks & Recreation Impact Fee	98,568		(524)	99,092	-1%
414	Public Safety Impact Fee	71,542			71,542	
415	Fire Impact Fee	69,086			69,086	
416	General Facilities Impact Fee	102,318		(322)	102,640	- %
417	Water impact Fee	110,452		(292)	110,744	- %
418	Sewer Impact Fee	213,746		(377)	214,123	- %
421	General Fund Capital			(351)	351	
422	Landfill Capital	1,144		(164)	1,308	-14%
424	Parks & Recreation Capital	390		13	377	3%
427	Capital Equipment	2,000		74	1,926	4%
429	Service Reserve Fund	5,000		65	4,935	1%
481	General Plan 1992	88,744			88,744	
482	Flood Control Study			2	(2)	
492	RAJA Storm Drain			57	(57)	
494	CARF	500	640	3,804	(3,304)	761%
495	Monitoring Fee	88,744			88,744	
501	General Debt Service	275		84	191	31%
611	Water O & M	1,005,707	88,848	471,727	533,980	47%
612	Water Reserve	10,560	642	3,899	6,661	37%
616	Water Conservation	11,592		14	11,578	
617	Water Meter Fund	10,200	75	17,942	(7,742)	176%
621	Sewer O & M	1,318,570	112,879	554,599	763,971	42%
701	Community Redevelopment	1,514,868	4,042	61,796	1,453,072	4%
703	2007 Bond Project Fund			(3,797)	3,797	
711	Community Redevelopment LIH	386,739		1,000	385,739	
712	RDA Housing Project Area			236	(236)	
713	2007 LIH Bond Project Fund	8,250		(152)	8,402	-2%
751	Community Redevelopment LTD	30,663		34,282	(3,619)	112%
821	Winters Library	500		155	345	31%
831	Swim Team	71,250	90	44,083	27,167	62%
832	Masters Swim Program	3,000			3,000	
833	Festival de la Comunidad	6,400	40	6,560	(160)	103%
846	Quilt Festival			423	(423)	
<b>Total Revenues</b>		<b>\$ 9,375,277</b>	<b>\$ 399,669</b>	<b>\$ 2,050,662</b>	<b>\$ 7,324,615</b>	<b>22%</b>

City of Winters  
General Fund Revenue Summary  
July 1, 2010 through November 30, 2010

		% of Year Complete			42%
G/L Code	Account Description	Budget 2010-2011	November Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 689,872			
101-41102	Property Tax in Lieu of Sales Tax	71,621			
101-41103	Property Tax in Lieu of VLF	517,612			
101-41401	Sales & Use Tax	227,379	42,800	84,113	37%
101-41402	Prop 172	22,738			
101-41403	Franchise Fee	209,401	7,261	45,867	22%
101-41404	Property Transfer Tax	10,000			
101-41405	Utility Tax	789,000	53,794	161,644	20%
101-41406	Municiple Services Tax	286,080	23,890	119,040	42%
101-41408	TOT Tax	5,500		1,554	28%
101-41407	Business Licenses	24,000	720	3,985	17%
101-46102	Building Permits	75,164	4,247	58,411	78%
101-46103	Encroachment Permit	1,200	270	1,358	113%
101-46104	Other Licenses & Permits	31,457	5,201	30,203	96%
101-41507	Motor Vehicle in Lieu	28,490	354	5,003	18%
101-41508	Motor Vehicle Licensing Fee-ERAF		393	393	
101-41509	Homeowners Property Tax Relief	16,300			
101-48106	Post Reimbursement	1,500			
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	50			
101-42103	Plan Check Fees		145	12,350	
101-42104	Planning Application Fees	10,000		3,200	32%
101-42107	Project Monitoring Fees	500		1,410	282%
101-42108	Police Reports	500	82	206	41%
101-42109	Fingerprint Fees	3,500	90	1,313	38%
101-42111	Towing/DUI Reimbursement	1,000	75	515	52%
101-42112	Ticket Sign Off Fees	250	70	497	199%
101-42201	Recreation Fees	3,660		186	5%
101-42205	Basketball Revenues	4,400	640	640	15%
101-42208	Masters Swim Passes	3,600	20	940	26%
101-42211	Pool Ticket Sales	5,400	234	3,397	63%
101-42213	Pool Proceeds	1,350		968	72%
101-42212	Pool Concession Stand Revenues	4,500		3,297	73%
101-42215	Swim Passes	6,000		310	5%
101-42216	Swim Lessons	11,800		2,710	23%
101-42217	Water Aerobics Fees			611	
101-42218	Swim Team Reimbursement	8,000		8,000	100%
101-42301	Park Rental	750	75	630	84%
101-42303	Community Center Rental	63,920	(745)	832	1%
101-42304	Community Center Insurance Collected			852	
101-44101	Rents/Leases Revenues	38,500	4,079	16,837	44%
101-43110	Fines-No Building Permits			53	
101-44102	Interest Earnings	3,000		267	9%
101-46106	Reinspect Fee	250		53	21%
101-49101	Contributions	80,450	6,151	22,553	28%
101-49102	Reimbursements/Refunds		637	476	
101-49104	Miscellaneous Revenues	1,000	27	4,017	402%
101-49106	Cash Over/Short		(3)	(32)	
101-49999	Interfund Operating Transfer	5,000			
Total Revenues		<u>\$ 2,864,694</u>	<u>\$ 150,507</u>	<u>\$ 598,659</u>	<u>21%</u>

City of Winters  
Summary of Expenditures  
July 1, 2010 through November 30, 2010

		% of Year Compl				42%
Fund	Fund Description	Budget 2010-2011	November Actual	Year to Date Actual	Balance of Budget Remaining	% of Budget Expended
101	General Fund Expenditures by Department					
110	City Council	\$ 13,858	\$ 8	\$ 323	\$ 13,535	2%
120	City Clerk	8,440	548	12,090	-3,650	143%
130	City Treasurer	338	27	135	203	40%
160	City Manager	35,274	3,540	16,583	18,691	47%
170	Administrative Services	170,109	17,256	71,503	98,606	42%
180	Finance	3,134	314	1,127	2,007	36%
210	Police Department	1,676,705	180,596	707,254	969,451	42%
310	Fire Department	631,757		136,624	495,133	22%
410	Community Development	245,863	17,527	123,546	122,317	50%
420	Building Inspections	100,178	11,125	47,533	52,645	47%
610	Public Works-Administration	180,325	15,606	87,401	92,924	48%
710	Recreation	8,050	953	9,764	-1,714	121%
720	Community Center	84,901	4,097	30,303	54,598	36%
730	Swimming Pool	69,863	776	28,353	41,510	41%
	Total General Fund Expenditure	\$ 3,228,795	\$ 252,373	\$ 1,272,539	\$ 1,956,256	39%
201	Fire Prevention Grant	500			500	
211	City Wide Assessment	195,383	12,949	94,338	101,045	48%
221	Gas Tax Fund	112,564	7,721	43,037	69,527	38%
231	State COPS 1913	86,769	9,639	35,793	50,976	41%
251	Traffic Safety			1,064	-1,064	
261	Traffic Congestion Relief	35,000		73,489	-38,489	210%
267	Grant Avenue Improvements	70,000		-4,828	74,828	-7%
276	Putah Creek North Bank improvem	1,261,332		16,692	1,244,640	1%
277	First 5 Grant		4,316	12,718	-12,718	
291	Beverage Recycling Grant	5,000		838	4,162	17%
294	Transportation	281,171	13,809	170,695	110,476	61%
299	After School Program	141,670	13,341	50,031	91,639	35%
313	STBG 96-1043 Housing & Public W	420	1,454	3,635	-3,215	865%
321	EDBG 99-688 Buckhorn	7,935	2,901	8,702	-767	110%
322	EDBG 405-Cradwick		-727			
411	Street Impact Fee	47,192			47,192	
413	Park & Recreation Impact Fee	447,228	210,468	210,468	236,760	47%
417	Water Impact Fee			209,660	-209,660	
422	Landfill Capital	10,800		3,848	6,952	36%
429	Service Reserve	5,000			5,000	
611	Water O & M	938,602	64,347	435,917	502,685	46%
615	07 Water Bonds	1,208,808		464,671	744,137	38%
616	Water Conservation Fund	3,800		100	3,700	3%
617	Water Meter Fund			44,430	-44,430	
621	Sewer O & M	1,223,845	26,302	423,091	800,754	35%
626	2007 Sewer Bond	2,208,070	1,323	4,330	2,203,740	
651	Central Service Overhead		1,433	1,433	-1,433	
701	Community Redevelopment	1,791,767	27,281	812,637	979,130	45%
703	2007 Bond Project Fund	7,563,402	26,582	2,046,023	5,517,379	27%
711	Community Redevelopment LIH	566,528	26,715	303,285	263,243	54%
712	LIH Bond Proceeds	1,354,365		57,887	1,296,478	4%
713	2007 LIH Bond Project Fund			242,113	-242,113	
751	Community Redevelopment LTD			42,268	-42,268	
821	Winters Library	25,000			25,000	
831	Swim Team	54,374	81	28,755	25,619	53%
832	Masters Swim Program	3,000	158	3,058	-58	102%
833	Festival de la Comunidad	6,400	-575	6,308	92	99%
845	Historical Photos			725	-725	
846	Quilt Festival			24	-24	
	Total Expenditures	\$ 22,884,720	\$ 701,891	\$ 7,119,774	\$ 15,764,946	31%

City of Winters  
Cash and LAIF Balances Report  
Cash and LAIF as of November 30, 2010

Fund	Description	Balance 6/30/2010	Balance 11/30/2010
101	General Fund	\$ (120,648)	\$ 875,203
103	Community Center and Pool Fund	22,903	24,308
201	Fire Prevention Grant	1,781	1,787
208	First Time Homebuyer	83,263	83,536
211	City Wide Assessment	61,389	(124,006)
212	Flood Assessment District	3,775	3,787
221	Gas Tax	44,820	46,752
231	State COPS 1913		(137,379)
251	Traffic Safety	208,848	208,624
252	Asset Forfeiture	13,348	13,467
254	Vehicle Theft Deterrent	48,119	48,277
261	Traffic Congestion Relief	55,666	791
274	Park Grant	146	146
276	Putah Creek North Bank Improvements		
277	First 5 Grant	213	(10,305)
279	Jardin De Ninos Contributions		
287	After School Contributions		
291	Beverage Recycling Fund	16,919	21,137
294	Transportation(Including Bus Service	397,453	282,100
298	Workforce Grant	18,023	
299	After School Program	85,259	140,800
302	07-PTA Grant	2,377	(689)
351	RLF Housing Rehab	7,565	7,590
352	RLF First Time Homebuyer	11,160	26,525
355	RLF Small Business	76,061	88,729
356	RLF-HOME Program	74,551	74,795
411	Street Impact Fee	1,032,244	1,034,527
412	Storm Impact Fee	147,413	147,896
413	Parks and Recreation Impact Fe	747,345	539,325
416	General Facilities impact Fee	244,782	245,433
417	Water Impact Fee	201,428	692,276
418	Sewer Impact Fee	227,661	228,190
421	General Fund Capital	544,427	546,065
422	Landfill Capital	226,894	220,784
424	Parks and Recreation Capital	8,257	8,407
427	Capital Equipment Fund	49,220	49,381
429	Service Reserve	43,175	43,317
481	General Plan 1992 Study		(575,909)
482	Flood Control Study	1,278	1,282
492	RAJA Storm Drain	37,929	38,053
494	Capital Asset Recovery Fee	39,495	43,368
496	Storm Drain Non-Flood	231	231
501	General Debt Service	55,376	55,557
611	Water O & M	423,980	949,691
612	Water Reserve	77,268	81,061
615	07 Water Bonds	(70)	(516,192)
616	Water Conservation	9,532	9,463
617	Water Meter	32,607	6,167
621	Sewer O & M	1,215,639	1,359,465
626	07 Sewer Bonds	(248,250)	(261,775)
629	Sewer Debt Service	7,770	7,770
651	Central Services	22,676	34,514
701	Redevelopment	540,590	(196,852)
703	2007 Bond Proceeds	7,831,843	5,194,031
711	RDA Low Income Housing	129,633	(141,332)
712	RDA 2004 LIH Bond Proceeds	1,146,160	236
713	2007 LIH Bond Proceeds	1,515,542	1,278,007
751	Redevelopment LTD	472,445	472,445
821	Winters Library	102,960	103,297
831	Swim Team	77,454	84,206
832	Masters Swim Program		(3,247)
833	Festival de la Comunidad	1,229	1,482
845	Historical Photos	1,144	
846	Quilt Festival	325	691
	Total Cash	\$ 18,080,623	\$ 13,457,286

City of Winters  
Fund Balances Report  
Estimated Fund Balances as of November 30, 2010

Fund	Fund Description	Audited Fund		Current Year Expenditures	Transfers/ In/(Out)	Estimated	
		Balance 6/30/2010	Current Year Revenues			Fund Balance 11/30/10	Change from 6/30/2010
101	General Fund	\$ 1,446,014	\$ 598,659	\$ 1,272,537	\$ -	\$ 772,136	\$ (673,878)
103	Community Center and Pool Fund	\$ 22,940	\$ 1,369				\$ 21,571
201	Fire Prevention Grant	1,784	3		-	1,787	3
208	First Time Homebuyer	83,410	126		-	83,536	126
211	City Wide Assessment	70,253	83	94,338	-	(24,002)	(94,255)
212	Flood Assessment District	3,781	6		-	3,787	6
221	Gas Tax	56,964	56,721	43,037	-	70,648	13,684
231	State COPS 1913	(102,095)		35,793	-	(137,888)	(35,793)
251	Traffic Safety	209,978	(291)	1,064	-	208,623	(1,355)
252	Asset Forfeiture	13,372	95		-	13,467	95
254	Vehicle Theft Deterrent	353	73		-	426	73
261	Traffic Congestion Relief			73,489	-	(73,489)	(73,489)
267	Grant Avenue Improvements	(6,032)	(1,204)	(4,828)	-	(2,408)	3,624
274	Park Grant	146			-	146	-
276	Putah Creek North Bank Imp	(20,997)	26,591	16,692	-	(11,098)	9,899
277	First Five Grant			12,718	-	(12,718)	(12,718)
291	Beverage Recycling Grant		5,027	838	-	4,189	4,189
294	Transportation	426,555	(3,579)	170,695	-	252,281	(174,274)
298	Workforce Grant	18,023			-	18,023	-
299	After School Program		132,497	50,031	-	82,466	82,466
313	STBG-96-1043 Housing and P	(29,070)	3,635		(3,635)		29,070
321	EDBG 99-688 Buckhorn		8,702		(8,702)		-
351	RLF Housing Rehabilitation	19,222	12		-	19,234	12
352	RLF Affordable Housing	28,587	15,365		-	43,952	15,365
355	RLF Small Business	76,274	118		12,337	88,729	12,455
356	RLF HOME Program	74,682	113		-	74,795	113
411	Street Impact Fee	1,130,381	(855)		-	1,129,526	(855)
412	Storm Drain Impact Fee	177,673	223		-	177,896	223
413	Parks & Recreation Impact	750,317	(524)	210,468	-	539,325	(210,992)
416	General Facilities Impact	245,756	(322)		-	245,434	(322)
417	Water Impact Fee	202,229	(292)	209,660	-	(7,723)	(209,952)
418	Sewer Impact Fee	(187,990)	(377)		-	(188,367)	(377)
421	General Fund Capital	546,416	(351)		-	546,065	(351)
422	Landfill Capital	224,796	(164)	3,848	-	220,784	(4,012)
424	Parks and Recreation Capit	8,395	13		-	8,408	13
427	Equipment Replacement Fund	373,230	74		-	373,304	74
429	Service Reserve Fund	500,777	65		-	500,842	65
481	General Plan 1992	(575,909)			-	(575,909)	-
482	Flood Control Study	(123,720)	2		-	(123,718)	2
492	RAJA Storm Drain	28,407	57		-	28,464	57
494	CARF	39,564	3,804		-	43,368	3,804
496	Storm Drain Non-Flood	231			-	231	-
501	General Debt Service	55,474	84		-	55,558	84
502	General LTD	(32,687)			-	(32,687)	-
611	Water O & M	3,377,057	471,727	435,917	-	3,412,867	35,810
612	Water Reserve	78,361	3,899		-	82,260	3,899
615	2007 Water Bonds	1,022,997		464,671	-	558,326	(464,671)
616	Water Conservation	9,549	14	100	-	9,463	(86)
617	Water Meter Fund	29,415	17,942	44,430	-	2,927	(26,488)
619	Water Debt Service Fund	(3,130,487)			-	(3,130,487)	-
621	Sewer O & M	4,508,183	554,599	423,091	-	4,639,691	131,508
626	2007 Sewer Bonds	2,197,028		4,330	-	2,192,698	(4,330)
629	Sewer Debt Service	(3,669,422)			-	(3,669,422)	-
651	Central Service Overhead	1,433		1,433	-	-	(1,433)
701	Community Redevelopment	(223,375)	19,527	812,637	42,268	(974,217)	(750,842)
703	2007 Bond Project Fund	7,217,242	(3,797)	2,046,023	-	5,167,422	(2,049,820)
711	Community Redevelopment LI	288,251	1,000	303,285	-	(14,034)	(302,285)
712	RDA Housing Project Area	57,887	236	57,887	-	236	(57,651)
713	2007 LIH Bond Projects	1,520,272	(152)	242,113	-	1,278,007	(242,265)
751	Community Redevelopment LT	1,022,700	34,282		(42,268)	1,014,714	(7,986)
821	Winters Library	103,141	155		-	103,296	155
831	Winters Library	68,878	44,083	28,755	-	84,206	15,328
832	Master Swim Program	(190)		3,058	-	(3,248)	(3,058)
833	Festival de La Comunidad	1,229	6,560	6,308	-	1,481	252
845	Historical Photo Fund	725		725	-	-	(725)
846	Quilt Festival	291	423	24	-	690	399
911	General Fixed Assets	15,795,393			-	15,795,393	-
Totals		\$ 36,034,042	\$ 1,996,056	\$ 7,065,167	\$ -	\$ 30,964,931	\$ (5,069,111)