

Winters City Council Budget Workshop
City Council Chambers
318 First Street
Tuesday, June 1, 2010
5:00 p.m.

Members of the City Council

*Michael Martin, Mayor
Woody Fridae, Mayor Pro Tempore
Harold Anderson
Cecilia Aguiar-Curry
Tom Stone*

*John W. Donlevy, Jr., City Manager
John Wallace, City Attorney
Nanci Mills, City Clerk*

Winters City Council Meeting
City Council Chambers
318 First Street
Tuesday, June 1, 2010
6:30 p.m.

AGENDA

PLEASE NOTE – The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Councilmembers. Public comments time may be limited and speakers will be asked to state their name.

Roll Call

Pledge of Allegiance

Approval of Agenda

COUNCIL/STAFF COMMENTS

PUBLIC COMMENTS

At this time, any member of the public may address the City Council on matters, which are not listed on this agenda. Citizens should reserve their comments for matter listed on this agenda at the time the item is considered by the Council. An exception is made for members of the public for whom it would create a hardship to stay until their item is heard. Those individuals may address the item after the public has spoken on issues that are not listed on the agenda. Presentations may be limited to accommodate all speakers within the time available. Public comments may also be continued to later in the meeting should the time allotted for public comment expire.

CONSENT CALENDAR

All matters listed under the consent calendar are considered routine and non-controversial, require no discussion and are expected to have unanimous Council support and may be enacted by the City Council in one motion in the form listed below. There will be no separate discussion of these items. However, before the City Council votes on the motion to adopt, members of the City Council, staff, or the public may request that specific items be removed from the Consent Calendar for separate discussion and action. Items(s) removed will be discussed later in the meeting as time permits.

- A. Minutes of the Regular Meeting of the City Council of the City of Winters Held on Tuesday, May 18, 2010 (pp. 1-6)

PRESENTATIONS

DISCUSSION ITEMS

1. Public Hearing and Adoption of Resolution 2010-25, A Resolution of the City Council of the City of Winters, Approving the Annual Levy Report, and Ordering the Levy and Collection of Assessments Within the City of Winters City-Wide Maintenance Assessment District, Fiscal Year 2010/2011 (pp. 7-11)
2. Public Hearing and Waive First Reading of Ordinance 2010-04, An Ordinance of the City Council of the City of Winters, Amending Title 2, Chapter 2.56 of the Winters Municipal Code Regarding Disaster and Emergency Organization (pp. 12-16)
3. Introduction of Ordinance 2010-05, A Ordinance Amending Title 17, Chapter 17.120 of the Winters Municipal Code Regarding Vacant and Abandoned Property Registration (pp. 17-19)
4. Resolution 2010-29, A Resolution of the City Council of the City of Winters, Approving the City of Winters Emergency Operations Plan (pp. 20-22)

5. Resolution 2010-31, A Resolution of the City Council of the City of Winters, Transferring CDBG Program Income to the First Time Home Buyer Revolving Loan Fund (pp. 23-27)
6. Approval for City Manager to Negotiate Construction Contract with Whitehawk Construction to Install Water Meters in the Amount of \$323,187.00. (pp. 28-30)
7. Healthy Eating Active Living Cities Campaign (HEAL) Resolution (pp. 31-39)
8. Continuation of Budget Workshop, if needed

COMMUNITY DEVELOPMENT AGENCY

- 1.
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CITY MANAGER REPORT

INFORMATION ONLY

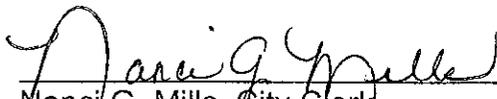
1. Investment Report for February, 2010 (pp. 40-41)
2. Treasurer Report for February, 2010 (pp. 42-48)

EXECUTIVE SESSION

City Manager Performance Evaluation Pursuant to Section 54957
of the Government Code

ADJOURNMENT

I declare under penalty of perjury that the foregoing agenda for the June 1, 2010 regular meeting of the Winters City Council was personally delivered to each Councilmember's mail boxes in City Hall and posted on the outside public bulletin board at City Hall, 318 First Street on May 27, 2010, and made available to the public during normal business hours.



Nancy G. Mills, City Clerk

Questions about this agenda – Please call the City Clerk's Office (530) 795-4910 ext. 101. Agendas and staff reports are available on the city web page www.cityofwinters.org/administrative/admin_council.htm

General Notes: Meeting facilities are accessible to persons with disabilities. To arrange aid or services to modify or accommodate persons with disability to participate in a public meeting, contact the City Clerk.

Staff recommendations are guidelines to the City Council. On any item, the Council may take action, which varies from that recommended by staff.

The city does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

How to obtain City Council Agendas:

View on the internet: www.cityofwinters.org/administrative/admin_council.htm
Any attachments to the agenda that are not available online may be viewed at the City Clerk's Office or locations where the hard copy packet is available.

Email Subscription: You may contact the City Clerk's Office to be placed on the list. An agenda summary is printed in the Winters Express newspaper.

City Council agenda packets are available for review or copying at the following locations:

Winters Library – 708 Railroad Avenue

City Clerk's Office – City Hall – 318 First Street

During Council meetings – Right side as you enter the Council Chambers

City Council meetings are televised live on City of Winters Government Channel 20 (available to those who subscribe to cable television) and replayed following the meeting.

Wednesday at 10:00 a.m.

Videotapes of City Council meetings are available for review at the Winters Branch of the Yolo County Library.



Minutes of the Winters City Council Meeting
Held on Tuesday, May 18, 2010

Mayor Michael Martin called the meeting to order at 6:30 p.m.

Present: Council Members Cecilia Aguiar-Curry, Harold Anderson, Woody Fridae, Tom Stone and Mayor Michael Martin.

Absent: City Attorney John Wallace

Staff: City Manager John Donlevy, Community Development Director Nelia Dyer, Director of Financial Management Shelly Gunby, Housing Programs Manager Dan Maguire, Fire Chief Scott Dozier, Police Chief Bruce Muramoto, Police Officers Sergio Gutierrez, Jeremy Warren, Matt Martin, Justin Wilson, and Jose Ramirez, Executive Assistant Mary Jo Rodolfa, Grant Writer Dawn Van Dyke, Public Works Director Eric Lucero, City Clerk Nanci Mills and Administrative Assistant Tracy Jensen.

Al Calderone led the Pledge of Allegiance.

Motion by Council Member Aguiar-Curry, second by Council Member Fridae to approve the agenda with no changes. Motion carried unanimously.

COUNCIL/STAFF COMMENTS: Council Member Anderson recently attended the SACOG Transportation Committee meeting, the Yolo County Transportation District meeting, and the Yolo County Water Resource Association meeting, where the State Water Bond forum was held. The Winters Warriors Baseball team came back from behind in the bottom of the 7th to win 6-5, which qualifies them for the second round of playoffs, which will be held in Redding.

Council Member Fridae said what a great event the CCAPFC (Community Center and Pool Fund Committee) put on last Sunday. Thanks to all of the committee members for coming together to support the City.

Council Member Stone said his term as liaison to LAFCO is expiring, and will be attending his first official 10-Year Homeless Plan Executive Committee meeting on Thursday.

Council Member Aguiar-Curry attended the Yolo County Water Resource Association meeting along with Council Member Anderson, where she is a board member. She attended an E3 Economic Prosperity and Environment meeting at UCD, where they stressed the issue of flexibility of permitting and energy issues, where the key speaker was the Governor. She attended the Cal Chamber breakfast meeting, where again, the guest speaker was the Governor. The Hispanic Advisory Committee will be hosting a meeting at Yolo Housing on June 3 to plan for the upcoming year. She also attended a Family Service Agency fund raiser last week, from which the community benefits, and it did well.

Mayor Martin thanked City staff for their part in organizing the AMGEN race, which drew local news station KCRA for some good exposure. He also wanted to recognize the amazing volunteers for the community dinner, which was a wonderful event. Winters residents came out and answered the call to help, and he said he's proud to be a part of Winters. The Criterium last Saturday, sponsored by the Winters Education Foundation, went off well, due in part once again to volunteers stepping up.

PUBLIC COMMENTS: Al Vallecillo, 210 Main Street, representing Winters Community Roundtable, inquired about scheduling a public forum to discuss the pros and cons of Measure W on the June ballot. The Winters Community Roundtable would like to step up if Council would like to take it to staff. City Manager Donlevy said he would contact Al to set up a date.

Joe Tramontana, 208 Main Street, said in February, a group got together when the City announced possible cut-backs to the Community Center and swimming pool due to lack of funds. They accepted the challenge and created the CCAPFC (Community Center and Pool Fund Committee). They solicited donations from local businesses and individuals, sponsored an Italian Dinner on Sunday, and presented a "check" to the Council in the amount of \$21,083.72. The CCAPFC will continue to work to raise money to keep the Community Center and swimming pool operating.

CONSENT CALENDAR

- A. Minutes of the Regular Meeting of the Winters City Council Held on May 4, 2010
- B. Resolution 2010-28, A Resolution of the City Council of the City of Winters, Approving the Adoption of a Quality Assurance Program (QAP) For Federal-Aid Transportation Projects
- C. Construction Contract for Public Safety Facility – Voice and Data Cabling

City Manager Donlevy gave an overview. Council Member Aguiar-Curry requested that a small correction be made to Resolution 2010-28, where an alternate City was listed within the resolution. She also asked whether the minutes of the March 31st meeting had been brought before Council for approval. (These were found to have been

approved at the May 4, 2010 City Council meeting.) Motion by Council Member Fridae, second by Council Member Aguiar-Curry, to approve the Consent Calendar with the noted correction. Motion carried unanimously.

PRESENTATIONS

ARC Guitar Community Development Lease Assistance Program Summary

Housing Programs Manager Dan Maguire introduced Al Calderone of ARC Guitar, 308 Railroad Ave., who expressed his gratitude to Council as well as John and Melanie Pickerel and Mary Bajakian for trusting in him as a potential business owner. Lessons and repairs are offered to the community, supporting the City's tax base. Traffic to the website has increased nearly 300% in 18 months. The lease assistance and façade improvement programs prove that redevelopment works and it was money well spent. Council Member Fridae thanked Al for being the first recipient of redevelopment funds to come before Council to say thanks.

A Proclamation of the City Council of the City of Winters Recognizing Winters Little League for Renovation of City Park and the Gary Molina Field

Mayor Martin presented a proclamation to Monte Molina of Winters Little League in appreciation of the successful renovations to the Gary Molina Little League field, which included new fencing, dugouts, backstops, dirt and grass, and was done with the volunteer efforts of many.

Promotion of Sergeant Sergio Gutierrez to Lieutenant, MADD Award to Officer Jose Ramirez, and the Swearing-in of Officer Justin Wilson

Police Chief Bruce Muramoto presented Officer Sergio Gutierrez his new Lieutenant badge; presented Officer Jose Ramirez with the MADD Hero Award for his contribution in removing drunk drivers from the road; and presented Officer Justin Wilson with his police badge, who was then officially sworn-in by City Clerk Nanci Mills.

DISCUSSION ITEMS

Community Development Agency Chairman Woody Fridae opened a joint session of the City Council and Community Development Agency at 7:30 p.m.

1. **Resolution 2010-32 A Resolution of the City Council of the City of Winters Approving and Authorizing the Execution of a Loan and**

Repayment Agreement with the Winters Community Development Agency

Director of Financial Management Shelly Gunby gave an overview, requesting Council to approve Resolutions 2010-32 and 2010-33, which would give authorization to the Mayor and Community Development Agency Chairperson to execute the Loan and Repayment Agreement for the loan from the City of Winters to the Community Development Agency in the amount of \$781,448.

Statewide this year, there will be \$1.7 billion dollars transferred from redevelopment agencies to the State, with another \$350 million expected next year. Council Member Anderson asked about indebtedness and how this would stand up against future redevelopment funds. Shelly said the City will never get the funds back from the State. There is a proposition on the November ballot and if it passes, the State won't be able to raid these funds again, and the decision would be retroactive back to July 1.

Mayor Martin asked if the City gets "first dibs" when the loan money is received. Shelly said we would become the bond holder and the State can't take indebtedness. City Manager Donlevy added the State can't subrogate contractual obligation. Once executed, the City would receive the first payment, with half to be paid back in May, 2011 and the other half to be paid back in June, 2012. City Manager Donlevy said the State is killing jobs as well as economic development. Shelly said the California Redevelopment Association is appealing recent legislation, but could take 12-18 months to get to it.

Council Member Fridae asked where the money comes from in the first place. Shelly replied tax increments and local property taxes. City Manager Donlevy said the City is obligated to have a Redevelopment Implementation Plan and required to have bond indebtedness. The money to pay the State is in reserves in the bank and is made up of Winters taxpayers dollars.

Motion by Council Member Anderson, second by Council Member Aguiar-Curry to approve Resolution 2010-32, approving and authorizing the execution of a Loan and Repayment Agreement with the Winters Community Development Agency. Motion carried with the following vote:

AYES: Council Members Aguiar-Curry, Anderson, Fridae, Stone, Mayor Martin
NOES: None
ABSENT: None
ABSTAIN: None

2. Budget Workshop

City Manager Donlevy gave an overview, saying the FY 2009-2010 forecasted structural deficit is over \$500,000, due in part to declining revenues, increasing costs, police

overtime and increased pension contributions. As a result, our reserves have been winding down. A two-year budget is being presented to help forecast revenues and expenditures.

In addition to declining revenue and certain expenditures (poor performance of the PERS actuary), sales tax fell 6% and permits are down 48% from two years ago. Transfers are how we move funds. State COPS for police personnel has been depleted, as well as the PERS Reserve Fund. Director of Financial Management Shelly Gunby reviewed Table E, Governmental Funds, 2008-2012 Summary of Estimated Financial Sources and Uses and said the State miscalculated the Property Tax in Lieu of VLF, and the City received approximately half of what was estimated. She briefly reviewed the revenue, tax, expenditure, PERS impact and Employee insurance tables. City Manager Donlevy emphasized the \$90,000 increase of the pension plan. Mayor Martin said he wanted a list of all City fees, and City Manager Donlevy said the fee schedule had recently been adjusted, and in order to adjust them again, a study would have to be completed.

Council has agreed to conduct a workshop regarding the 2010-11 and 2011-12 Fiscal Year budgets on Tuesday, June 1st at 5:00 p.m., prior to the regular City Council meeting at 6:30 p.m.

COMMUNITY DEVELOPMENT AGENCY

- 1. Resolution 2010-33, A Resolution of the Winters Community Development Agency Approving and Authorizing the Execution of A Loan and Repayment Agreement with the City of Winters.**

Motion by Agency Member Aguiar-Curry, second by Agency Member Stone to approve Resolution 2010-33, approving and authorizing the execution of a Loan and Repayment Agreement with the City of Winters. Motion carried with the following vote:

AYES: Agency Members Aguiar-Curry, Anderson, Martin, Stone, Chairman Fridae
NOES: None
ABSENT: None
ABSTAIN: None

Chairman Fridae closed the Community Development Agency at 7:50 p.m.

CITY MANAGER REPORT: None

INFORMATION ONLY: None

EXECUTIVE SESSION

**City Manager Performance Evaluation Pursuant to Section 54957 of
the Government Code**

**Personnel Matters Pursuant to Section 54957.6 of the Government
Code - Labor Negotiations**

There was no reportable action taken on the Executive Session items.

ADJOURNMENT

Mayor Martin adjourned the regular meeting of the Winters City Council into Executive Session at 9:25 p.m. Mayor Martin then adjourned from Executive Session at 10:28 p.m.

Michael Martin, MAYOR

ATTEST:

Nanci G. Mills, City Clerk



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council Members

DATE : June 1, 2010

THROUGH: John W. Donlevy, Jr., City Manager 

FROM : Nanci G . Mills, Director of Administrative Services/City Clerk

SUBJECT: Public Hearing and Adoption of Resolution 2010-25, A Resolution of the City Council of the City of Winters, Approving the Annual Levy Report, and Ordering the Levy and Collection of Assessments Within the City of Winters City-Wide Maintenance Assessment District, Fiscal Year 2010/2011

RECOMMENDATION:

1. Conduct a Public Hearing approving the levy of assessments for the Citywide Maintenance Assessment District
2. Adopt Resolution 2010-25, a Resolution of the City Council of the City of Winters, Approving the Annual Levy Report, and Ordering the Levy and Collection of Assessments Within the City of Winters City-Wide Maintenance Assessment District, Fiscal Year 2010/2011

BACKGROUND

As provided in the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500 and by previous Resolution, the City Council initiated proceedings for the "City of Winters Citywide Maintenance Assessment District" for the annual levy and collection of assessments to pay for the operation, maintenance and servicing of landscaping and lighting and all appurtenant facilities and ordering the preparation of an Engineer's Annual Levy Report regarding the District and assessment for Fiscal Year 2010/2011, pursuant to Chapter 1, Section 22565 of the Act.

The Citywide Maintenance Assessment District pays for street lighting and park and landscape maintenance. Funds reside in the Citywide Maintenance Assessment District fund. The Assessment District budget for Fiscal Year 2010/2011 is \$263,123. The Engineer (Willdan Financial Services) selected by the City Council has prepared and filed with the City Clerk said Report in conjunction with the District and the levy of assessments for Fiscal Year 2010/2011 (beginning July 1, 2010 and ending on June 30, 2011) in accordance with Chapter 3, Section 22623 of the Act.

ALTERNATIVE: None

FISCAL IMPACT: None by this action.

RESOLUTION NO. 2010-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS,
CALIFORNIA, APPROVING THE ENGINEER'S ANNUAL LEVY REPORT, AND
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE
CITY OF WINTERS CITY-WIDE MAINTENANCE ASSESSMENT DISTRICT,
FISCAL YEAR 2010/2011.

The City Council of the City of Winters, California (hereafter referred to as the "City Council") does resolve as follows:

WHEREAS, The City Council has, by previous Resolutions, ordered the preparation of the Engineer's Annual Levy Report (hereafter referred to as the "Report") for said district known and designated as: City of Winters City-Wide Maintenance Assessment District (hereafter referred to as the "District"), pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (hereafter referred to as the "Act"); and,

WHEREAS, there has been presented to this City Council the "Engineer's Annual Levy Report" as required by *Chapter 3, Section 22623* of said Act, and as previously directed by Resolution; and,

WHEREAS, this City Council has carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the levy has been spread in accordance with the benefits received from the improvements, operation, maintenance and services to be performed, as set forth in said Report; and,

WHEREAS, this City and its legal counsel have reviewed Proposition 218 and found that these assessments comply with applicable provisions of Section XIID of the California State Constitution; and,

WHEREAS, upon reasonable written notice by Yolo County of any claim or challenge, the City of Winters agrees to defend with counsel of its choice, indemnify and hold harmless Yolo County, its Board of Supervisors, officers, officials, agents and employees (collectively "the County"), against the payment of any liabilities, losses, costs and expenses, including attorney fees and court costs, not due to the County's own active negligence or willful misconduct, which the County may incur in the exercise and performance of its powers and duties in placing these assessments onto the County roll and tax bills for the City of Winters;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED BY THE CITY COUNCIL FOR THE CITY OF WINTERS, AS FOLLOWS:

Section 1 Following notice duly given, the City Council has held a full and fair public hearing regarding the District, the levy and collection of assessments, the Report prepared in connection therewith, and considered all oral and written statements, protests and communications made or filed by interested persons regarding these matters.

Section 2 Based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the City Council, is hereby approved (as amended), and is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection, the City Council hereby finds and determines that:

- i) the land within the District will receive special benefit by the operation, maintenance and servicing of improvements, located within the boundaries of the District; and,
- ii) the District includes all of the lands so benefited; and,
- iii) the net amount to be assessed upon the lands within the District in accordance with the fee for the Fiscal Year commencing July 1, 2010, and ending June 30, 2011, is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefits to be received by each parcel from the improvements and services.

Section 3 The maintenance, operation and servicing of the improvements and appurtenant facilities shall be performed pursuant to the Act. The City Council hereby orders the proposed improvements to be made, which improvements are briefly described as follows: the installation, maintenance and operation of and the furnishing of services and materials for public parks, public open space, riparian vegetation, public greenbelts, street landscape strips, landscaping adjacent to public buildings, bank stabilization, furnishing of utilities and lighting and all necessary appurtenances.

Section 4 The County Auditor of the County of Yolo shall enter on the County Assessment Roll opposite each eligible parcel of land the amount of levy so apportioned by the formula and method outlined in the Report, and such levies shall be collected at the same time and in the same manner as the County taxes are collected, pursuant to *Chapter 4, Article 2, Section 22646* of the Act. After collection by the County, the net amount of the levy shall be paid to the City Treasurer.

Section 5 The City Treasurer shall deposit all money representing assessments collected by the County for the District to the credit of a fund for the City of Winters City-Wide Maintenance Assessment District and such money shall be expended only for the maintenance, operation and servicing of the improvements as described in Section 3.

Section 6 The adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2010, and ending June 30, 2011.

Section 7 The City Clerk, or their designate, is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution, pursuant to *Chapter 4, Article 1, Section 22641* of the Act.

Section 8 That the above recitals are all true and correct. That the City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the final approval of the Report.

RESOLUTION NO. 2010-25

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WINTERS, THIS 1st DAY OF JUNE, 2010.

Michael Martin, Mayor
City of Winters

Nanci G. Mills, City Clerk
City of Winters

I, Nanci G. Mills, City Clerk of the City of Winters, County of Yolo, State of California do hereby certify that the foregoing Resolution No. 2010-25 was regularly adopted by the City Council of said City of Winters at a regular meeting of said council held on the 1st day of June, 2010, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINED:**

Nanci G. Mills, City Clerk
City of Winters



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers

DATE: June 1, 2010

THROUGH: John W. Donlevy, Jr., City Manager 

FROM: Dawn Van Dyke, Management Analyst 

SUBJECT: Ordinance # 2010-04 An Ordinance Amending Title 2, Chapter 2.56 of the Winters Municipal Code Regarding Disaster and Emergency Organization

RECOMMENDATION: That the City Council introduce and waive the first reading of Ordinance 2010-04 Amending Title 2, Chapter 2.56 of the Winters Municipal Code Regarding Disaster and Emergency Organization. This amendment will designate the City Manager as the director of emergency services for the City of Winters.

BACKGROUND: The City of Winters is committed to having in place plans that provide for the preservation of life and the minimization of property damage during an emergency. The City's previous Emergency Operations Plan was approved by the City Council in 1995. The City was fortunate to be included in a grant through the City of Woodland Fire Department with the express purpose of reviewing and updating the emergency operation plans for the cities of Woodland, Davis and Winters. City staff worked with Howell Consulting in reviewing the City's existing plan and supporting documents and checked for compliance with the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) policies, procedures and guidelines.

During review of the plan, staff discovered the City's current ordinance names the Mayor as the director of emergency services. Due to the fact that ongoing staff-level training is required in order to properly hold and execute the office and duties of director of emergency services, and the fact that in Winters, the office of Mayor changes every two years, staff is recommending that a new ordinance be adopted that amends the Municipal Code and designates the City Manager as the director of emergency services for the City of Winters.

Ordinance 2010-04 creates a Disaster Council, which would be enacted in the case of emergency,

and of which the Mayor would be the chairperson and City Council would be members.

FISCAL IMPACT: None

CITY OF WINTERS ORDINANCE NO. 2010- 04

AN ORDINANCE AMENDING TITLE 2, CHAPTER 2.56 OF THE WINTERS MUNICIPAL CODE REGARDING DISASTER AND EMERGENCY ORGANIZATION

The City Council of the City of Winters, State of California does ordain as follows:

SECTION 1: PURPOSE

The purpose of this ordinance is to amend a section of the Winters Municipal Code designating Disaster council membership. This ordinance will amend the section to designate the Winters City Manager as the director of emergency services for the City of Winters.

SECTION 2: AMENDMENT OF TITLE 2, CHAPTER 2.56

Title 2, Chapter 2.56 of the Winters Municipal Code is hereby amended to read as follows:

2.56.30 Disaster council membership.

The Winters disaster council is hereby created and shall consist of the following:

- (a) The city council; the mayor, who shall be chairperson.
- (b) The Winters City Manager shall serve as the director of emergency services, and shall be vice chairperson.
- (c) The assistant director of emergency services, as designated by the Winters City Manager.
- (d) Such chiefs of emergency services as are provided for in a current emergency plan of this city, adopted pursuant to this ordinance.
- (e) Such representatives of civic, business, labor, veterans, professional, or other organizations having an official emergency responsibility, as may be appointed by the director with the advice and consent of the city council.

SECTION 3: EFFECTIVE DATE

This ordinance shall become effective thirty (30) days from and after its passage and adoption, provided it is published in full or in summary within fifteen (15) days after its adoption in a newspaper of general circulation.

This ordinance was introduced and the title thereof read at the regular meeting of the City Council on June 1, 2010, and the second reading occurred at the regular meeting of the City Council on June 15, 2010.

On a motion by Council Member _____, seconded by Council Member _____, the foregoing ordinance was passed and adopted by the City Council of the City of Winters, State of California, this _____, 2006, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

MAYOR MICHAEL MARTIN

ATTEST:

NANCI G. MILLS, CITY CLERK



NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City of Winters will conduct a public hearing by the City Council on Tuesday, June 1, 2010 at 6:30 p.m. at the City Hall, City Council Chambers, 318 First Street, Winters, California, to introduce and waive the First Reading of Ordinance 2010-04, amending Title 2, Chapter 2.56 of the Winters Municipal Code Regarding Disaster and Emergency Organization. **The second reading will be held on Tuesday, June 15, 2010 at 6:30 p.m. at the City Hall, City Council Chambers, 318 First Street, Winters.**

Currently the Municipal Code names the Mayor as Director of Emergency Services, this amendment would designate the Winters City Manager as the Director of Emergency Services.

The purpose of the public hearing will be to provide citizens an opportunity to make their comments known. If you are unable to attend the public hearing, you may direct written comments to the City of Winters, Community Development Agency, 318 First Street, Winters, CA 95694 or dawn.vandyke@cityofwinters.org. In addition, the staff report will be available on the City's website at http://cityofwinters.org/administrative/admin_council.htm starting Thursday, May 20, 2010.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in these hearings, please contact City Clerk Nanci Mills at (530) 795-4910, ext. 101. Please make your request as early as possible and at least one-full business day before the start of the hearing.

The City does not transcribe its hearings. If you wish to obtain a verbatim record of the proceedings, you must arrange for attendance by a court reporter or for some other means of recordation. Such arrangements will be at your sole expense.

If you wish to challenge the action taken on this matter in court, the challenge may be limited to raising only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the City Council prior to the public hearing.

For more information regarding this agenda item, please contact Dawn Van Dyke, Management Analyst, 530-795-4910 ext. 108.

318 First Street
Winters, CA 95694
Phone.530.795.4910
Fax. 530.795.4935

COUNCIL MEMBERS
Cecilia Aguiar-Curry
Harold Anderson
Tom Stone

MAYOR
Michael Martin
MAYOR PRO TEM
Woody Fridae

CITY CLERK
Nanci Mills
TREASURER
Michael Sebastian

CITY MANAGER
John W. Donlevy, Jr.

**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: May 26, 2010
THROUGH: John W. Donlevy, Jr., City Manager 
FROM: John C. Wallace, City Attorney
SUBJECT: Council Agenda Item Introduction of Ordinance 2010-05, Regarding Vacant and Abandoned Property Registration

RECOMMENDATION: Waive First Reading and Introduce the Ordinance, and schedule a public hearing for June 15, 2010.

BACKGROUND: Under the City's existing Ordinance 2009-13, Owners of Vacant or Abandoned homes are required to (1) post signs on the property indicating they are abandoned; and (2) provide a property manager contact person within 1-2 miles of Winters. This ordinance would amend these requirements, deleting (1) to avoid vandalism; and (2) extend the geographic requirements for local management to 30 miles. The City is already enforcing these two items as a matter of policy and economic convenience.

FISCAL IMPACT: None.

CITY OF WINTERS ORDINANCE NO. 2010-05

AN ORDINANCE AMENDING TITLE 17, CHAPTER 17.120 OF THE WINTERS MUNICIPAL CODE REGARDING VACANT AND ABANDONED PROPERTY REGISTRATION

The City Council of the City of Winters, State of California does ordain as follows:

SECTION 1: PURPOSE

The purpose of this ordinance is to amend a section of the Winters Municipal Code pertaining to required provisions for of local property managers. This ordinance will amend the Chapter to change the proximity of local property managers to 30 miles, and to remove a sign requirement.

SECTION 2: AMENDMENT OF TITLE 17, CHAPTER 17.120

Title 17, Chapter 17.120 of the Winters Municipal Code is hereby amended to read as follows:

(a). Section 17.120.020 includes Definitions. The definitions for "Local" and "Out of Area" are deleted, and the new definitions shall read

"Local" means within 30 road/driving miles distant of the subject property.

"Out of Area" means in excess of 30 road/driving miles distant of the subject property.

(b) Subsection (B) of Section 17.120.060 (Security Requirements) is hereby deleted, and subsection (C) is now subsection (B)

SECTION 3: EFFECTIVE DATE

This ordinance shall become effective thirty (30) days from and after its passage and adoption, provided it is published in full or in summary within fifteen (15) days after its adoption in a newspaper of general circulation.

This ordinance was introduced and the title thereof read at the regular meeting of the City Council on June 1, 2010, and the second reading occurred at the regular meeting of the City Council, following public hearing, on

_____.

On a motion by Council Member _____, seconded by Council Member _____, the foregoing ordinance was passed

and adopted by the City Council of the City of Winters, State of California, this
_____, 2010, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

MAYOR MICHAEL MARTIN

ATTEST:

NANCI G. MILLS, CITY CLERK



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Council members

DATE: June 1, 2010

THROUGH: John W. Donlevy, Jr., City Manager 

FROM: Dawn Van Dyke, Management Analyst and Mary Jo Rodolfa, Executive Assistant

SUBJECT: Resolution 2010-29 A Resolution of the City Council of the City of Winters
Approving the City of Winters Emergency Operations Plan.

RECOMMENDATION: That the City Council Approve Resolution 2010-29 A Resolution of the City Council of the City of Winters Approving the City Of Winters Emergency Operations Plan.

BACKGROUND: The City of Winters is committed to having in place plans that provide for the preservation of life and the minimization of property damage during an emergency. The City's previous Emergency Operations Plan was approved by the City Council in 1995. The City was fortunate to be included in a grant through the City of Woodland Fire Department with the express purpose of reviewing and updating the emergency operation plans for the cities of Woodland, Davis and Winters. City staff worked with Howell Consulting in reviewing the City's existing plan and supporting documents and checked for compliance with the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) policies, procedures and guidelines. The City of Winters Emergency Operation Plan submitted for your approval provides detailed material in support of emergency workers during an event and is organized as follows:

- **Section 1.0 – Basic Plan**
This section details the plan administration and the policies and procedures for emergency operations.
- **Section 2.0 – EOC Protocols**
This section details the protocols for activation of the Emergency Operations Center and outlines the various actions that are performed within the EOC to support emergency response efforts.

- **Section 3.0 – Recovery**
This section details the protocols for recovery operations and outlines state/federal disaster assistance programs, and a hazard mitigation overview.
- **Section 4.0 – Supporting Documents**
This section details City forms and templates for emergency response and recovery and general EOC position checklists. It also provides information on acronyms, references and legal documentation.

The updated City of Winters Emergency Operations Plan has been tailored specifically for Winters and allows for administrative modifications to the EOP to be made by the City Manager as needed.

FISCAL IMPACT: None.

ATTACHMENTS: City of Winters Emergency Operations Plan (2010)

Resolution No: 2010-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
APPROVING THE CITY OF WINTERS EMERGENCY OPERATIONS PLAN

WHEREAS, the 2009 State of California Emergency Plan, promulgated pursuant to the California Emergency Services Act envisions adoption of local emergency plans as an extension of the State Plan; and

WHEREAS, the previous City of Winters Emergency Operations Plan was approved in 1995; and

WHEREAS, the City of Woodland Fire Department entered into a contract to revise and update the Emergency Operations Plans for the cities of Davis, Winters and Woodland tailored to each individual city and to coordinate those plans with the Yolo County Emergency Operations Plan as well as to make them consistent with SEMS, NIMS and State of California guidelines;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winters as follows:

SECTION 1. The 2010 edition of the City of Winters Emergency Operations plan (EOP) is hereby approved for the City of Winters.

SECTION 2. Administrative modifications to the EOP may be made by the City Manager.

DULY AND REGULARLY ADOPTED this 1st day of June, 2010 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

CITY OF WINTERS

Michael Martin, Mayor

ATTEST:

Nanci Mills, City Clerk



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: June 1, 2010
THROUGH: John W. Donlevy, Jr., City Manager *JWD*
FROM: Dan Maguire, Housing Programs Manager *DM*
SUBJECT: Adopt Resolution 2010-31, Transferring CDBG Program Income to the first Time Home Buyer Revolving Loan Fund.

RECOMMENDATION:

Adopt Resolution 2010-31, Transferring CDBG Program Income from the Small Business Revolving Loan Fund ("RLF") to the First Time Homebuyer Revolving Loan Fund.

BACKGROUND:

The City of Winters has received funding in the past from the Community Development Block Grant ("CDBG") Program. The City has used this funding to provide loans to low income households for First Time Homebuyers, to rehabilitate qualifying homes in need of repair, and to assist small businesses throughout the City. As these loans have been repaid, they go into Program Income Accounts to be re-loaned to provide assistance to additional homebuyers, homeowners, and small businesses. The City currently has \$9,946.08 in the FTHB RLF, \$116,368.87 in the Small Business RLF, and \$307,143.21 in the Housing Rehabilitation RLF, for a total in all RLF accounts of \$433,458.16.

Staff has been working to disburse as much as possible from the various RLF's as the disbursement of these funds would prevent the City of Winters from receiving a "hold out" letter. A hold out letter is sent to an agency when they have excess program income on hand. Hold out status prevents the agency from applying for grants until the program income is committed or spent.

The City recently completed a FTHB loan on a foreclosed property, with \$55,200 in down payment assistance provided through the FTHB program. On March 3, 2009, the Council adopted Resolution 2009-08 committing \$300,000 in program income to be loaned to the Almondwood Apartment Acquisition and Rehabilitation Project. The project is expected to close

and fund in early June of 2010. It is recommended that \$46,000 be transferred from the Small Business RLF to the FTHB RLF to balance off those accounts.

FISCAL IMPACT:

None at this time; however, funds will be loaned to the Almondwood project when needed.

ATTACHMENTS:

Resolution 2010-31

RLF's spread sheet

RESOLUTION NO. 2010-31

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS
AUTHORIZING TRAFER OF COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM INCOME FROM THE SMALL BUSINESS REVOLVING LOAN FUND TO
THE FIRST TIME HOMEBUYER REVOLVING LOAN FUND**

WHEREAS, the City of Winters wants to be able to initiate First Time Homebuyer loans utilizing Community Development Block Grant Program (CDBG) and CDBG Program Income Funds;
and

WHEREAS, the State Community Development Block Grant Program is administered by the State of California Department of Housing and Community Development; and

WHEREAS, Federal and State Community Development Block Grant regulations require that local jurisdictions conduct a public hearing in conjunction with transferring Program Income Funds from one Revolving Loan Fund (Small Business Loans to another Revolving Loan Fund (First Time Homebuyer);

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Winters hereby authorizes the transfer of \$46,000 from the Small Business Revolving Loan Fund to the First Time Homebuyer Revolving Loan Fund.

Passed and adopted this 1st day of June, 2010 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

Michael Martin, Mayor
City of Winters

John W. Donlevy, Jr., City Manager
City of Winters

ATTEST:

Nanci Mills, City Clerk, City of Winters

	Balance	Transfer In/Out	Disbursement	Expenses	Ending Balance
FTHB RLF	\$ 9,946.08	\$ 46,000.00	\$ (55,200.00)	\$ (600.00) *	\$ 146.08
Small Business RLF	\$ 116,368.87	\$ (46,000.00)			\$ 70,368.87
Rehabilitation RLF	\$ 307,143.21		\$ (300,000.00)		\$ 7,143.21

* Activity Delivery expense - Loan processing, Doc preparation, and Escrow coordination services (NeighborWorks)

NOTICE OF PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT
BLOCK GRANT (CDBG) PROGRAM

Notice is hereby given that the City of Winters will conduct a public hearing on Tuesday, June 1, 2010, at 6:30 p.m., or as soon thereafter as the matter may be heard in the City Council Chambers at City Hall, 318 First Street, Winters, California, to discuss the fiscal year 2009-10 Community Development Block Grant program and to solicit citizen input.

Maximum award limits normally include a total of \$800,000 per year from the General and Economic Development Components combined. Up to \$500,000 per application per year may be awarded from the General and also the Economic Development component. For fiscal year 2008-09 the General Allocation maximum award is \$1,500,000. Grants up to \$35,000 per year from the General Planning and Technical Assistance allocation and \$35,000 per year from the Economic Development Planning and Technical Assistance allocation may be awarded and do not count toward the normal \$800,000 per year cap.

The major activity categories are General and Economic Development Planning and Technical Assistance; Housing- Acquisition; Housing – New Construction; Housing – Rehabilitation; Community Facilities/Public Services; Public Works; and Economic Development. Projects funded with CDBG funds must meet at least one of the following National Objectives: Benefit to Targeted Income Group (TIG) persons or elimination of slums and blight, emergency and urgent need.

The purpose of the public hearing will be to give citizens an opportunity to make their comments known. If you are unable to attend the public meeting, you may direct written comments to the City of Winters, Community Development Agency, 318 First Street, Winters, CA 95694 or you may telephone Dan Maguire at 530-795-4910, extension 118 with questions or comments. In addition, general CDBG information is available for your inspection at the above office address between the hours of 8:00 a.m. and 5 p.m. on weekdays in the public information files.

The City of Winters promotes fair housing and makes all programs available to low and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, familial status (children) or handicap.

City of Winters
Published May 20, 2010



TO: Honorable Mayor and Council Members
DATE: June 1, 2010
THROUGH: John W. Donlevy, Jr., City Manager
FROM: Carol Scianna, Environmental Services Manager
SUBJECT: Construction Contract for Water Meter Installation

RECOMMENDATION: Staff recommends the City Council (1) award the construction contract for water Meter Installation to Whitehawk Construction; (2) authorize the City Manager to execute the Contract on the City's behalf; and (3) authorize expenditures in the amount of \$323,187.00 for construction.

BACKGROUND: In order to transition to consumption-based water and sewer billing, the City will install 603 new water meter pits and Badger radio-read meters, replace 869 meters with Badger radio-read meters and retrofit 402 newer and larger Sensus meters for reading by the Badger radio-read system. At the end of the project, almost all sites in Winters will be metered and readable with drive-by radio reading.

The Informal Bid Request was advertised for bid, and eight bids were received on May 20, 2010. The results are attached for review.

Based on the bid results, it is recommended that the contract be awarded to Whitehawk Construction as the low responsive, responsible bidder, in the amount of \$323,187.00. The engineer's estimate was \$650,000.

Based on the contractor's bid, city staff estimates the homeowner's cost of installing a new ¾" water meter at a home with no existing pit to be \$661 and installing a new meter at a home with a pit and no meter at \$292.

FISCAL IMPACT: The construction is funded with approved project funding.

Attachments: Bid Results and Bid Schedule of Unit Prices

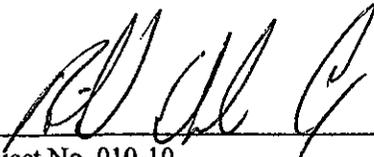
WATER METER INSTALLATION
Project No. 010-10
BID SCHEDULE OF UNIT PRICES

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	EXTENSION
01.	MOBILIZATION	LS	1	<u>13,355.00</u>	<u>13,355.00</u>
02.	CONSTRUCTION STAKING	LS	1	<u>500.00</u>	<u>500.00</u>
03.	TRAFFIC CONTROL, PUBLIC SAFETY, AND PUBLIC CONVENIENCE	LS	1	<u>1,000.00</u>	<u>1,000.00</u>
04.	PREPARE WATER POLLUTION CONTROL PLAN (WPCP)	LS	1	<u>1,000.00</u>	<u>1,000.00</u>
05.	PERFORM WATER POLLUTION CONTROL MEASURES	LS	1	<u>1,500.00</u>	<u>1,500.00</u>
06.	LOCATE EXISTING WATER SERVICES	EA	30	<u>235.00</u>	<u>7,050.00</u>
07.	CUT-IN NEW WATER METER AND CONNECT	EA	603	<u>289.00</u>	<u>174,267.00</u>
08.	DROP-IN NEW WATER METER AND CONNECT	EA	869	<u>75.00</u>	<u>65,175.00</u>
09.	RETROFIT EXISTING WATER METER WITH NEW REGISTER	EA	402	<u>47.00</u>	<u>18,894.00</u>
10.	REPLACE EXISTING WATER METER BOX	EA	50	<u>126.00</u>	<u>6,300.00</u>
11.	CONCRETE SAW CUTTING AND REMOVAL OF HARDSCAPE FOR METER INSTALLATION.	EA	114	<u>89.00</u>	<u>10,146.00</u>
12.	RESTORE ALL DISTURBED LANDSCAPE FEATURES	LS	1	<u>24,000.00</u>	<u>24,000.00</u>

TOTAL BID: 323,187.00

TOTAL BID IN WRITTEN WORDS: three hundred twenty three thousand one hundred eighty seven dollars + 00/100

CONTRACTOR COMPANY NAME Whitehawk Construction


 Project No. 010-10
 WATER METER INSTALLATION

00400-2

Bid Proposal Forms
 Construction Specifications

BID RESULTS
City of Winters
Water Meter Installation
City Project No. 010-10
Bid Opening Date: May 20, 2010 2:00PM

Engineer's Estimate \$ 650,000

	Contractor	Base Bid Amount
1	Whitehawk Construction	\$323,187.00
2	Teichert & Sons	\$392,753.00
3	Alpha Pacific	\$562,328.50
4	KO Underground	\$570,576.00
5	Flowline Contractors	\$579,535.00
6	Lister Construction	\$607,584.00
7	Fletcher's Plumbing	\$632,493.00
8	Lister Construction	\$656,400.00



CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: June 2, 2010
FROM: John W. Donlevy, Jr., City Manager 
SUBJECT: Healthy Eating Active Living Cities Campaign

RECOMMENDATION:

That the City Council consider A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS IN SUPPORT OF THE HEALTHY EATING ACTIVE LIVING CITIES CAMPAIGN

BACKGROUND:

At the March 16, 2010 City Council Meeting, a report was provided regarding the City's adherence to the principles of the Healthy Eating Active Living Cities Campaign. This agenda report is attached.

At that meeting, Staff was asked to bring back a City Resolution in support of the HEAL Campaign.

DISCUSSION:

Attached is a Resolution in support of the ideals outlined by the HEAL Cities Campaign.

At the request of Councilmember Cecilia Curry, a directive is included as follows:

"Be it Resolved by the City Council that staff is directed to draft an ordinance that will define formula food restaurants, map their permissible locations and limit the total number to be permitted within city limits."

Formula food often refers to “fast food” or chain restaurants and eating establishments. The definition can be broadened and encompassing of many types of business models which serve food.

Concerns which are often directed at protecting image of areas, particularly downtowns, often result in prohibitions on locating the typical fast food establishments in these areas. This is mostly done through controls on drive thru’s which are key components of the fast food culture.

Current zoning regulation of drive thrus in Winters includes:

- FBC-Form Based Code Area/Downtown- Not Permitted
- C-2- Business District/Grant Ave- Conditionally Permitted
- C-H- Highway Serving Commercial- Permitted

Drive thru restaurants are not permitted in any other zones in the City.

Attached is a mapping of current zoning regulation of drive thru restaurants in Winters.

Implementing additional ordinances or planning regulations will require study, fiscal analysis and environmental review (CEQA).

FISCAL IMPACT:

Adoption of a resolution in support of HEAL Cities Campaign- None

The directive will require Staff time, legal and planning consultation which is to be determined. Prohibition of formula restaurants would have a significant financial impact, especially within the Highway Commercial Zone.

ATTACHMENTS:

HEAL Cities Resolution
Agenda Report- March 16, 2010
Drive Thru Regulation Map

Resolution No. 2010-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WINTERS IN SUPPORT OF THE HEALTHY EATING ACTIVE LIVING CITIES CAMPAIGN

WHEREAS, in 2004, the League of California Cities adopted an Annual Conference resolution to encourage cities to embrace policies that facilitate activities to promote healthier lifestyles and communities, including healthy diet and nutrition and adoption of city design and planning principles that enable citizens of all ages and abilities to undertake exercise; and

WHEREAS, the League of California Cities has a strategic goal to promote and develop safe and healthy cities; and

WHEREAS, the City of Winters has made it an emphasis of its local policies to support initiatives which facilitate a healthier environment and lifestyle including planning, recreation and land use; and

WHEREAS, the City of Winters has implemented programs to enhance the overall Connectivity of the City through the implementation of plans for bike/pedestrian facilities, parks and safe routes to schools to encourage more pedestrian friendly infrastructure and planning;

WHEREAS, the City of Winters has implemented initiatives to encourage healthy eating through the initiation and support of the Winters Farmers Market; and

WHEREAS, the City has provided land and infrastructure to support the development of the Winters Community Garden; and

WHEREAS, the City supports “smart” planning, being one of the first communities in the Sacramento region to adopt a form based code and a comprehensive Downtown Master Plan to promote mixed use and pedestrian oriented development which resulted in the City receiving the SACOG Blueprint Excellence Award and

WHEREAS, the City’s General Plan policies focus on health and wellness with the designation of over 300 acres set aside for parks and open space and numerous land use and environmental policies dictating concepts such as connectivity, pedestrian orientation and overall live ability; and

WHEREAS, in concurrence with the HEAL principles of locating fast food establishments away from residential areas and schools, the City has limited the

availability of fast food establishments to freeway locations and completely prohibited drive thru establishments within the Downtown core; and

WHEREAS, the City of Winters has emphasized personal and professional development in all aspects of employment to maintain a healthy workforce and has established an Employee Assistance Program, Employee Physicals and Wellness Programs and an Employee Fitness Program in order to promote better overall employee health; and

WHEREAS, the City of Winters has taken an active role in advocating for greater access to healthy foods through its partnership with the Winters Healthcare Foundation and other community organizations.

Whereas, the mission of the Winters Healthcare Foundation is to develop and sustain a comprehensive community based system of healthcare, The City of Winters will be a primary partner with the ongoing development of a health community.

Be IT Resolved by the City Council that staff is directed to draft an ordinance that will define formula food restaurants, map their permissible locations and limit the total number to be permitted within city limits.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF WINTERS and encourage other cities and counties to follow its lead and to take an active role in advancing the concepts encompassed within the Healthy Eating Active Living Campaign.

PASSED AND ADOPTED THIS 18th DAY OF MAY, 2010, BY THE FOLLOWING VOTE:

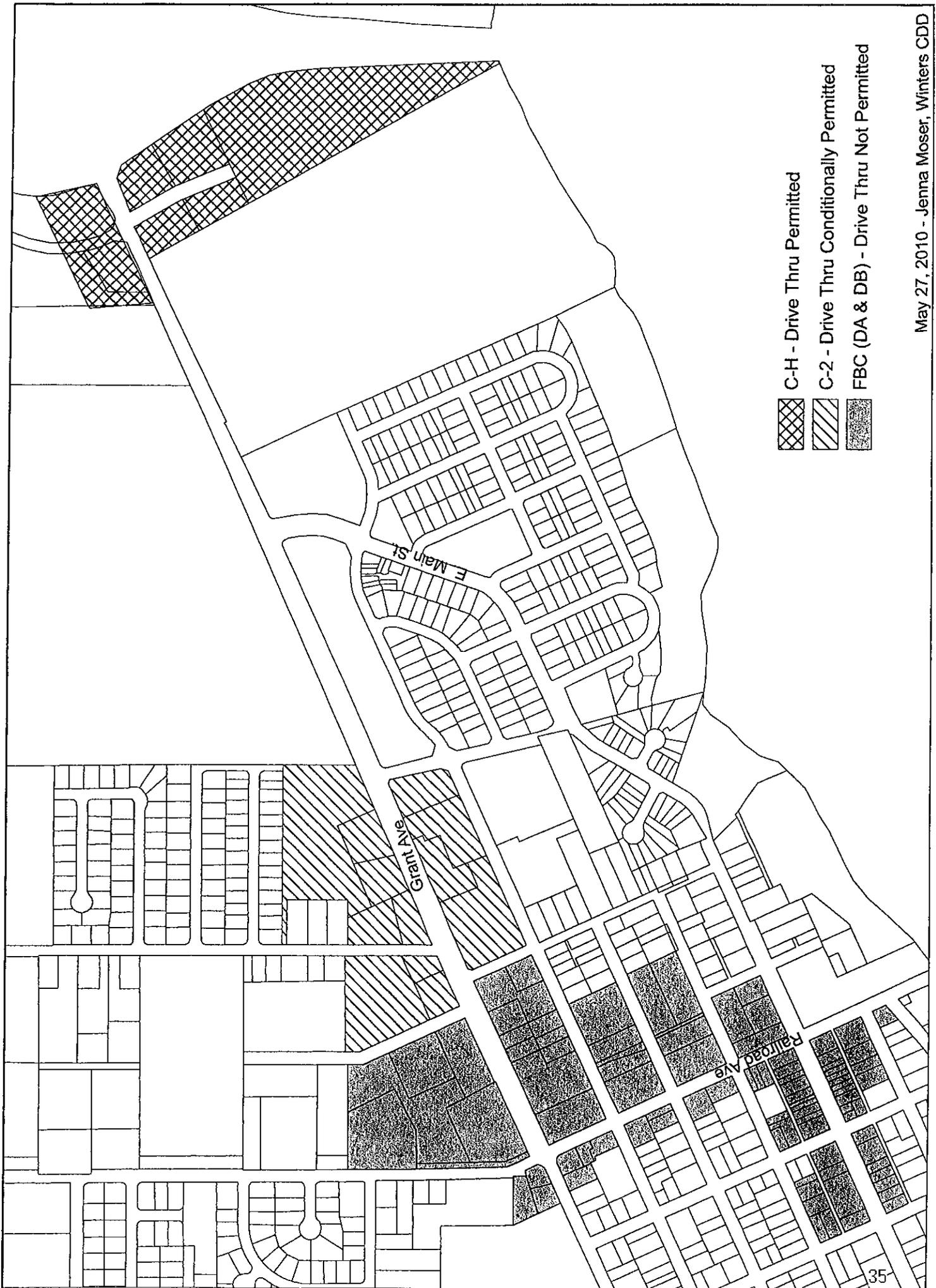
**AYES:
NOES:
ABSTAIN:
ABSENT:**

Michael Martin, MAYOR

ATTEST:

Nanci G. Mills, CITY CLERK

Restaurant - Drive Thru Zoning





CITY COUNCIL
STAFF REPORT

TO: Honorable Mayor and Councilmembers
DATE: March 16, 2010
FROM: John W. Donlevy, Jr., City Manager
SUBJECT: Health Eating Active Living (HEAL) Cities Campaign

RECOMMENDATION:

That the City Council receive a report and provide direction regarding the HEAL Campaign.

BACKGROUND:

In November, 2009, the City Council received a report from the Healthy Eating Active Living Cities Campaign. In the presentation, the City was urged to consider adopting a resolution in support of the HEAL Campaign and consider implementation of many of the concepts.

Staff was directed to bring the resolution back to the City Council for consideration.

DISCUSSION:

The HEAL Resolution focuses on four key areas including the Built Environment, Employee Wellness, Healthy Food Access and Implementation. The following is an overview of how the City of Winters is not only complying with many of these principles, but actually exceeding the desired goals.

Built Environment:

The main emphasis of this section involves the idea that planners, engineers, park and recreation and redevelopment personnel work to establish an overall environment which encourages healthy activity. Some of the key areas of emphasis are connectivity, bike/pedestrian facilities, business recruitment, access to healthy eating and limits fast food outlets near schools

and neighborhoods. The City has done much to accomplish things in this area.

1. **Connectivity:** In consideration of the last four (4) subdivisions, connectivity was a main theme. All main streets and arterials included either Class I or II bike facilities, 20' streets and roundabouts, rear loaded garages to promote pedestrian friendly sidewalks, central neighborhood parks connected to a community sports park and a safe routes to school concept which connects the neighborhoods and schools. The City has an aggressive bike lane system on main arterials and streets.
2. **Bike/Pedestrian Facilities:** The City of Winters has an approved Bikeway System Master Plan and both bike and pedestrian facilities are main focuses of the Putah Creek Master Plan and the Downtown Master Plan. In 2006, the City completed the rehabilitation of the Robert Chapman Trestle Bridge as a bike/Pedestrian Facility and the City will construct the North Bank Trail Project along Putah Creek which will add almost 1 mile of new trail and connect neighborhoods with the Downtown.
3. **Business Recruitment:** The Community Development Agency has is currently working with developers interested in citing food related businesses, including commercial kitchens and local agriculture products.
4. **Healthy Eating:** The City of Winters, in conjunction with the Winters Healthcare Foundation have initiated the Winters Farmers Market and the City has donated land for use as a Community Garden which will open in March, 2010.
5. **Planning:** The City of Winters is one of the first communities in the Sacramento Region to initiate a form based code which embraces the "smart growth" principles of compact mixed use development. In 2010, the City was awarded the SACOG Blueprint Excellence Award for our efforts in implementing the principles of the award winning SACOG Blueprint. The plan revised zoning standards and uses within the Downtown Core to increase pedestrian activities and access to restaurants, stores and recreational opportunities along Putah Creek.
6. **General Plan:** City policies focus on health and wellness. In total, more than 300 acres of the City have been set aside for open space and park use. Both land use and environmental elements dictate concepts such as connectivity, pedestrian orientation, bikes and overall liveability.
7. **Fast Food:** The City currently has no drive thru establishments and only three chain eateries including Round Table Pizza, Subway Sandwich and Pizza Factory.

The ability of fast food establishments to locate in Winters is generally limited. The recently adopted Form Based Code which covers most of the Downtown Commercial District prohibits drive thru establishments. Along the Grant Ave Commercial Corridor, the C-2 zoning allows food establishments, but requires a conditional use permit. The zoning which permits fast food is the Highway Commercial (C-H) along 505 and the total acreage for this use is approximately 14 acres.

The HEAL resolution encourages limiting the proximity of fast food to schools. Under the current zoning, the closest fast food establishment at the highway would be approximately 6,250 feet (1.2

miles) from Winters High School and the closest subdivision is 2,600 feet (.5 mile).

Employee Wellness:

The City of Winters emphasizes personal and professional development in all aspects of employment to keep a health and productive workforce. From a health standpoint, the City has initiated the following:

1. **Employee Assistance Program:** The City was one of the first agencies in Yolo County to establish and employee assistance program to focus on the total well being of our employees. Topics including stress reduction, financial planning, fitness, mental health and family are all covered. The service also includes a referral service to assist employees in a confidential and private manner in dealing with personal issues.
2. **Employee Physicals and Wellness:** Each employee is encouraged to regularly meet with their physician for routine examinations. All employees are given a day off to get an annual physical examination with the City covering any co-payments or charges related to the exam.
3. **Fitness:** The City has a weekly Yoga class which is open to all personnel. Regular walking sessions occur amongst the Staff. Annually, we hold a "Biggest Loser" contest to encourage weight loss.

All employees are required to use the stairway to access upstairs offices and accommodation is provided for any employees in need of issues dealing with family health issues.

Healthy Food Access:

In 2009 and 2010, the City initiated a partnership with the Winters Healthcare Foundation to encourage better eating and access to food. In 2008, the City participated in a grant which funds outreach to the local Hispanic community which helps fund the Winters Farmers Market. The program also includes the establishment of a Community Garden which will begin in Spring, 2010.

The one aspect of the HEAL resolution which is not actively pursued in Winters is working with local restaurants to label their menus or change the ingredients which are used to prepare the food. The City's limited personnel and lack of nutritional expertise, along with the small size of many of the restaurants limits the capabilities to institute such a program.

Implementation:

The City of Winters has worked to be progressive in the area of health and wellness. Key priorities of the City's General Plan and community pride has always focused on families and the outdoors. As a culture, Winters is very outdoor oriented from the farming and agricultural industries which

abound to the sports activities for youth and adults.

It is the view of Staff, that Winters is significantly further along than many agencies which have already adopted the HEAL resolution.

As the City struggles with budget issues, the City Council eliminated recreational programs and is struggling with funding for such amenities as the community swimming pool and community center. It is the view of Staff that these programs be initiated before advancing other initiatives. The community value is seen as much higher versus other elements of the HEAL program.

To implement or study additional elements of the HEAL program will require additional studies, personnel and possibly assistance to local restaurants to comply. In many cases, the City will need to perform tasks most suited to consumer protection groups, health departments and other non-municipal functions.

Staff recommends that the City work with HEAL to provide information as they make it available to local businesses, but not become active in non-municipal activities to advance some of the HEAL concepts (calculating fat content or policing food ingredients).

FISCAL IMPACT:

Staff estimates that initiation of a new program for food and nutrition will require .5 personnel and require a budget between \$20,000-\$30,000 to fund studies, legal consultation, memberships and business assistance.



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: June 1, 2010
THROUGH: John W. Donlevy, Jr., City Manager *JD*
FROM: Shelly A. Gunby, Director of Financial Management *Shelly*
SUBJECT: Investment Report for February 2010

RECOMMENDATION:

The City Council receive and file the City of Winters investment report for February 2010.

BACKGROUND:

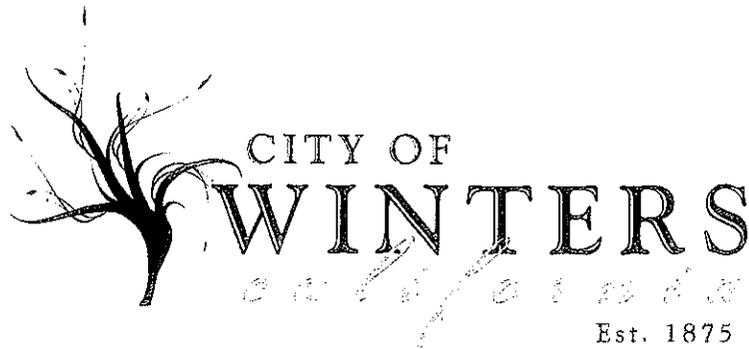
The City of Winters financial policy requires at minimum, quarterly investment earnings reports. The attached report shows the earnings through February 28, 2010. The City of Winters is invested in Local Agency Investment Funds (LAIF), a savings account at our local First Northern Bank, a Guaranteed Investment Contract for the 2004 Tax Allocation Bond Reserve, and receives interest payments on the various CDBG and EDBG funded loans made to residents and businesses within the City of Winters. The investment earnings for January reflect investment earnings from First Northern Bank and interest payments on the various CDBG and EDBG funded loans.

FISCAL IMPACT:

None

City of Winters
Investment Report
Investment Earnings as of 2/28/10

Fund	Description	February 2010 Investment Income	Year to Date Investment Income
101	GENERAL FUND		\$ 2,716
208	FIRST TIME HOMEBUYER		349
212	FLOOD ASSESSMENT DISTRICT		16
251	TRAFFIC SAFETY		643
252	ASSET FORFEITURE		56
254	VEHICLE THEFT DETERRENT		202
261	TRAFFIC CONGESTION RELIEF		61
266	Proposition 1B		996
291	BEVERAGE RECYCLE GRANT		63
294	TRANSPORTATION/BUS		1,223
299	AFTER SCHOOL PROGRAM		462
311	STBG-700		11
313	STBG 96-1043	42	397
321	EDBG 99-688	731	5,227
351	RLF HOUSING REHAB		1,287
352	RLF AFFORDABLE HOUSING		40
355	RLF SMALL BUSINESS		421
356	RLF HOME PROGRAM		312
411	STREET IMPACT FEE		4,177
412	STORM IMPACT FEE		618
413	PARKS & REC IMPACT FEE		3,131
414	POLICE IMPACT FEE		422
415	FIRE IMPACT FEE		78
416	GENERAL FACILITY IMPACT FEE		999
417	WATER IMPACT FEE		2,301
418	SEWER IMPACT FEE		954
421	GENERAL FUND CAPITAL		2,281
422	LANDFILL CAPITAL		977
424	PARKS & REC CAPITAL		131
427	EQUIPMENT REPLACEMENT FUND		1,598
429	SERVICE RESERVE		2,139
482	FLOOD CONTROL STUDY		5
492	RAJA STORM DRAIN		159
494	CARF		171
496	STROM DRAIN NON-FLOOD		1
501	GENERAL DEBT SERVICE		232
611	WATER O & M		1,676
612	WATER RESERVE		280
616	WATER CONSERVATION		44
621	SEWER O & M		2,626
701	REDEVELOPMENT		2,208
703	2007 BOND PROJECT FUND		35,739
711	REDEVELOPMENT LIH		729
712	RDA LIH PROJECT AREA	(5,787)	4,838
713	2007 LIH BOND PROJECT		5,755
751	REDEVELOPMENT LTD	14,699	14,699
821	WINTERS LIBRARY		804
831	SWIM TEAM		52
Total Investment Income		<u>\$ 9,685</u>	<u>\$ 104,306</u>



**CITY COUNCIL
STAFF REPORT**

TO: Honorable Mayor and Councilmembers
DATE: June 1, 2010
THROUGH: John W. Donlevy, Jr., City Manager *[Signature]*
FROM: Shelly A. Gunby, Director of Financial Management *[Signature]*
SUBJECT: Treasurer Report for February 2010

RECOMMENDATION:

The City Council receive and file the City of Winters Treasurer's report for February 2010.

BACKGROUND:

The City of Winters financial policy requires monthly reports regarding receipts, disbursements, and fund balances be submitted to the City Council for review. The reports for February 2010 are before you.

General Fund Revenues are 51% of budgeted. We have received the first remittance from Yolo County for this fiscal year for Property tax, Property tax in lieu of Sales tax and Property tax in lieu of VLF.

- Property tax is approximately 50% of the amount budgeted for the year.
- Property tax in lieu of Sales tax is 14% of budgeted due to the true up from fiscal 2008-2009. The State estimates the amount of sales tax a jurisdiction will collect, and based on that estimate, remits the property tax in lieu of sales tax. Due to the recession, the state over estimated the amount of sales tax generated within the City of Winters, and therefore, the first payment for 09-10 includes the adjustment for the overpayment (true up) from 2008-2009.
- Property tax in lieu of VLF is estimated to be approximately 6% lower than budgeted due to the decline in property values, both inside and outside the redevelopment project area.
- Sales and use tax are remitted two (2) months after they are received by the State Board of Equalization. Estimates from our consultant, HdL indicates that we should be fairly close to the budgeted amounts, should no further decline in the economy occur.
- Utility taxes are received the month following the month billed, and currently we have

received 50% of the amount budgeted.

- Municipal Services taxes are at 67% of budget.
- While the planning application and plan check fees are currently at or above budget, the building permits themselves remain at less than 50% of budget. Anticipated building permits include the permits for the Orchard Village Affordable Apartment Complex project and the Catholic Church.

General Fund Expenditures are 61% of budget, with 67% of the budget year complete.

Other Funds

Fund 211-City Wide Assessment has received approx 33% of funding, this is because we have received the first remittance from the County, the funding for City Wide Assessment (Parks and Street Lighting) is 66% from assessments on property, and currently the other 34% is funded by the general fund. Expenditures are 58% of those budgeted.

Fund 221 Gas Tax-We currently have received 24% of the amount budgeted. This is due to the fact that the State of California has held the gas tax funds until April 2010 in order to improve the cash flow for the State of California.

Fund 701 and Fund 711 Redevelopment Non Housing Tax Increment and Redevelopment Housing Increment. Both funds have received approximately 48% of the budgeted amount. Non Housing expenditures are at 52% of budget, and Housing expenditures are at 70% of budget.

Fund 702 2004 Tax Allocation Bonds(Non Housing)- All funds have been expended at this time.

Fund 611 Water-Revenues are 70% of budget and expenditures are 62% of budget.

Fund 626 Sewer-Revenues are 71% of budget and expenditures are 65% of budget.

FISCAL IMPACT:

None

City of Winters
Summary of Expenditures
July 2009 through February 2010

		% of Year Complete				67%
Fund	Fund Description	Budget 10-Sep	February Actual	Actual Year to Date	Unused Budget	% of Budget Used
101	General Fund Expenditures by Department					
110	City Council	\$ 3,891	\$ 62	\$ 154	\$ 3,737	4%
120	City Clerk	14,439	1,162	5,773	8,666	40%
130	City Treasurer	356	31	234	122	66%
160	City Manager	35,496	2,929	23,418	12,078	66%
170	Administrative Services	171,503	13,238	106,043	65,460	62%
180	Finance	2,807	178	1,851	956	66%
210	Police Department	1,707,844	108,003	1,154,256	553,588	68%
310	Fire Department	410,902		137,493	273,409	33%
410	Community Development	305,476	35,635	201,726	103,750	66%
420	Building Inspections	100,434	11,022	83,276	17,158	83%
610	Public Works-Administration	346,067	20,257	165,543	180,524	48%
710	Recreation	131,312	3,787	53,865	77,447	41%
720	Community Center	85,030	5,780	55,737	29,293	66%
730	Swimming Pool	57,562	12,901	51,421	6,141	89%
999	Transfers Out		108	108	(108)	
	Total General Fund Expenditure	\$ 3,373,119	\$ 214,985	\$ 2,040,790	\$ 1,332,329	61%
201	Fire Prevention Grant		54	73	(73)	
211	City Wide Assessment	290,831	30,145	185,470	105,361	64%
221	Gas Tax Fund	126,117	8,438	72,545	53,572	58%
223	PERS Trust Fund			249	(249)	
231	State COPS 1913	233,460	1,415	122,755	110,705	53%
243	'96 COPS MORE Grant	1,661		8	1,653	
251	Traffic Safety	15,300		175	15,125	1%
261	Traffic Congestion Relief	55,000		49,481	5,519	90%
262	Street Grants	495,000			495,000	
266	Proposition 1B	398,172		496,268	(98,096)	125%
267	Grant Avenue Improvements	365,000	4,812	382,872	(17,872)	105%
291	Beverage Recycling Grant	5,000		473	4,527	9%
294	Transportation	722,789	4,790	352,279	370,510	49%
299	After School Program	152,265	11,035	132,313	19,952	87%
311	STBG 700 Housing Rehab	1,623		1,105	518	68%
313	STBG 96-1043 Housing & Public W	1,623	727	5,791	(4,168)	357%
321	EDBG 99-688 Buckhorn		1,450	10,177	(10,177)	
411	Street Impact Fee	57,350			57,350	
413	Park & Recreation Impact Fee	55,350			55,350	
414	Public Safety Impact Fee	335,564	1,656	10,821	324,743	3%
415	Fire Impact Fee	95,388	1,656	23,666	71,722	25%
416	General Facility Impact Fee	400,183		17,748	382,435	4%
417	Water Impact Fee	554,000		49,128	504,872	9%
422	Landfill Capital	17,300		8,329	8,971	48%
424	Parks & Recreation Capital			23,825	(23,825)	
427	Equipment Replacement Fund	28,285	1,940	14,646	13,639	52%
429	Service Reserve	14,000			14,000	
494	CARF	30,000		23,813	6,187	79%
495	Monitoring Fee			221	(221)	
611	Water O & M	710,468	51,027	441,796	268,672	62%
615	07 Water Bonds	1,608,076	33,450	262,366	1,345,710	16%
616	Water Conservation Fund	4,800	153	1,687	3,113	35%
621	Sewer O & M	772,253	46,227	498,082	274,171	65%
626	2007 Sewer Bond	2,621,671	770	238,591	2,383,080	9%
651	Central Service Overhead		(22,574)	30	(30)	
701	Community Redevelopment	2,946,538	312,789	1,523,210	1,423,328	52%
702	RDA Project Area Fund H			1,314	(1,314)	
703	2007 Bond Project Fund	7,602,000	6,973	654,813	6,947,187	9%
711	Community Redevelopment LIH	657,428	120,750	459,676	197,752	70%
712	LIH Bond Proceeds	1,600,000			1,600,000	
751	Community Redevelopment LTD		22,623	22,623	(22,623)	
821	Winters Library			348,988	(348,988)	
831	Swim Team	53,926		26,296	27,630	49%
832	Masters Swim Program	3,000		3,275	(275)	109%
833	Festival de la Comunidad	6,400		5,725	675	89%
834	Community Dinner			964	(964)	
845	Historical Photos		9	2,423	(2,423)	
	Total Expenditures	\$ 26,410,940	\$ 855,408	\$ 8,516,988	\$ 17,893,952	32%

City of Winters
 General Fund Summary
 July 1, 2009 through February 28, 2010

% Of Year Complete 67%

Account	Account Description	Budget 09-10	February Actual	Year to Date Actual	% of Budget Received
101-41101	Property Tax	\$ 734,486		\$ 366,055	50%
101-41102	Property Tax in Lieu of Sales Tax	79,750		10,828	14%
101-41103	Property Tax in Lieu of VLF	528,176		250,462	47%
101-41401	Sales & Use Tax	239,250	20,100	98,872	41%
101-41402	Prop 172	25,092		12,131	48%
101-41403	Franchise Fee	227,910	1,060	85,396	37%
101-41404	Property Transfer Tax	11,000		6,277	57%
101-41405	Utility Tax	418,267	35,896	211,145	50%
101-41406	Municipal Services Tax	285,840	23,840	190,670	67%
101-41408	TOT Tax	5,100		3,116	61%
101-41407	Business Licenses	24,000	3,660	20,887	87%
101-46102	Building Permits	87,352	2,796	35,541	41%
101-46103	Encroachment Permit			2,144	
101-46104	Other Licenses & Permits	48,807	318	25,402	52%
101-41507	Motor Vehicle in Lieu	24,920	2,014	6,733	27%
101-41509	Homeowners Property Tax Relief	16,299		8,420	52%
101-48106	Post Reimbursement	3,500		1,572	45%
101-41511	Off-Highway Motor Vehicle				
101-42102	Copy Fees	150		16	11%
101-42103	Plan Check Fees	50,162	56,948	113,873	227%
101-42104	Planning Application Fees	11,901		11,446	96%
101-42105	Sales of Maps and Publications			25	
101-42107	Project Monitoring Fees	5,904	198	563	10%
101-42108	Police Reports	500	47	323	65%
101-42109	Fingerprint Fees	2,200	333	2,912	132%
101-42111	Towing/DUI Reimbursement	1,500	155	780	52%
101-42112	Ticket Sign Off Fees	250	20	215	86%
101-42201	Recreation Fees	10,600		2,072	20%
101-42205	Basketball Revenues	3,200		4,410	138%
101-42211	Pool Ticket Sales	3,300			0%
101-42213	Pool Proceeds			715	
101-42215	Swim Passes	5,000		2,529	51%
101-42216	Swim Lessons	600		2,595	433%
101-42217	Water Aerobics Fees			495	
101-42218	Swim Team Reimbursement	8,000			0%
101-42301	Park Rental	500	15	350	70%
101-42302	Library Hall Rental	800		258	32%
101-42303	Community Center Rental	16,000	1,768	17,754	111%
101-44101	Rents/Leases Revenues	38,500	2,307	24,110	63%
101-43110	Fines-No Building Permits	1,000			0%
101-44102	Interest Earnings	47,000		2,716	6%
101-46106	Reinspect Fee	250		106	42%
101-49101	Contributions	2,165		2,285	106%
101-49102	Reimbursements/Refunds			4,784	
101-49104	Miscellaneous Revenues	20,000	(22)	6,805	34%
101-49106	Cash Over/Short			(58)	
101-49111	Fireworks Contributions	3,000			0%
101-49999	Interfund Operating Transfer	14,000		257	2%
Total Revenues		\$ 3,006,231	\$ 151,453	\$ 1,537,987	51%

City of Winters
Fund Balance Report
Estimated Fund Balances as of February 28, 2010

Fund #	Description	Estimated Fund Balance 6/30/2009	Current Year Revenues	Current Year Expenditures	Transfers In/(Out)	Estimated Fund Balance 2/28/2010	Change From 6/30/2009
101	General Fund	\$ 2,263,076	\$ 1,541,186	\$ 2,040,897	\$ 257	\$ 1,763,622	\$ (499,454)
201	Fire Prevention Grant	1,925	8	73	-	1,860	(65)
208	First Time Homebuyer	82,800	349	-	-	83,149	349
211	City Wide Assessment	(22,577)	94,574	185,470	-	(113,473)	(90,896)
212	Flood Assessment District	3,754	16	-	-	3,770	16
221	Gas Tax	44,307	31,942	72,545	-	3,704	(40,603)
223	PERS Trust Fund	249	-	-	(249)	-	(249)
231	State COPS 1913	(52,396)	56,531	122,755	-	(118,620)	(66,224)
243	'96 COPS MORE Grant	8	-	-	(8)	-	(8)
251	Traffic Safety	197,774	7,509	175	-	205,108	7,334
252	Asset Forfeiture	13,274	56	-	-	13,330	56
254	Vehicle Theft Deterrent	-	202	-	-	202	202
261	Traffic Congestion Relief	-	61	49,481	-	(49,420)	(49,420)
266	Proposition 18	-	397,197	496,268	99,071	-	-
267	Grant Avenue Improvements	(37,694)	371,446	382,872	-	(49,120)	(11,426)
274	Park Grant	146	-	-	-	146	-
291	Beverage Recycling Grant	-	63	473	-	(410)	(410)
294	Transportation	552,261	102,256	253,208	(99,071)	302,238	(250,023)
299	After School Program	(6,769)	174,277	132,313	-	35,195	41,964
301	Used Oil Grant	(3,000)	15,020	-	-	12,020	15,020
311	STBG 700 Housing	-	1,105	-	(1,105)	-	-
313	STBG-96-1043 Housing and P	(29,070)	5,791	-	(5,791)	(29,070)	-
317	Civic Engagement Grant	(12,200)	4,685	-	-	(7,515)	4,685
321	EDBG 99-688 Buckhorn	-	9,460	-	(10,177)	(717)	(717)
351	RLF Housing Rehabilitation	317,065	1,287	-	434	318,786	1,721
352	RLF Affordable Housing	26,682	40	-	651	27,373	691
355	RLF Small Business	97,782	421	-	15,988	114,191	16,409
356	RLF HOME Program	74,136	312	-	-	74,448	312
411	Street Impact Fee	1,121,772	4,177	-	-	1,125,949	4,177
412	Storm Drain Impact Fee	176,593	618	-	-	177,211	618
413	Parks & Recreation Impact	742,953	3,366	-	-	746,319	3,366
414	Public Safety Impact Fee	104,173	625	10,821	-	93,977	(10,196)
415	Fire Impact Fee	23,591	282	23,666	-	207	(23,384)
416	General Facilities Impact	243,388	1,084	17,748	-	226,724	(16,664)
417	Water Impact Fee	567,176	2,301	49,128	-	520,349	(46,827)
418	Sewer Impact Fee	(190,162)	954	-	-	(189,208)	954
421	General Fund Capital	541,399	2,281	-	-	543,680	2,281
422	Landfill Capital	235,890	977	8,329	-	228,538	(7,352)
424	Parks and Recreation Capit	101,315	131	23,825	-	77,621	(23,694)
427	Equipment Replacement Fund	387,026	3,850	14,646	-	376,230	(10,796)
429	Service Reserve Fund	507,692	2,139	-	-	509,831	2,139
481	General Plan 1992	(576,131)	-	-	221	(575,910)	221
482	Flood Control Study	(123,729)	5	-	-	(123,724)	5
492	RAJA Storm Drain	28,129	159	-	-	28,288	159
494	CARF	57,332	4,432	23,813	-	37,951	(19,381)
495	Monitoring Fee	-	222	-	(221)	1	1
496	Storm Drain Non-Flood	229	1	-	-	230	1
501	General Debt Service	55,068	232	-	-	55,300	232
502	General LTD	(32,687)	-	-	-	(32,687)	-
611	Water O & M	750,453	683,220	441,796	-	991,877	241,424
612	Water Reserve	67,613	8,779	-	-	76,392	8,779
615	2007 Water Bonds	3,114,290	-	262,366	-	2,851,924	(262,366)
616	Water Conservation	11,314	44	1,687	-	9,671	(1,643)
617	Water Meter Fund	17,613	8,332	-	-	25,945	8,332
619	Water Debt Service Fund	(3,067,618)	-	-	-	(3,067,618)	-
621	Sewer O & M	2,716,176	855,097	498,082	-	3,073,191	357,015
626	2007 Sewer Bonds	3,473,342	-	238,591	-	3,234,751	(238,591)
629	Sewer Debt Service	(3,622,402)	-	-	-	(3,622,402)	-
651	Central Service Overhead	1,045	-	30	-	1,015	(30)
701	Community Redevelopment	1,371,392	840,916	1,523,210	22,623	711,721	(659,671)
702	RDA Project Area	1,314	-	1,314	-	-	(1,314)
703	2007 Bond Project Fund	9,411,009	35,739	654,813	-	8,791,935	(619,074)
711	Community Redevelopment LI	447,851	209,536	459,676	-	197,711	(250,140)
712	RDA Housing Project Area	1,349,527	4,838	-	-	1,354,365	4,838
713	2007 LIH Bond Projects	1,507,556	5,755	-	-	1,513,311	5,755
751	Community Redevelopment LT	1,023,035	14,699	-	(22,623)	1,015,111	(7,924)
821	Winters Library	250,865	804	348,988	-	(97,319)	(348,184)
831	Winters Library	63,582	39,861	26,296	-	77,147	13,565
832	Master Swim Program	558	-	3,275	-	(2,717)	(3,275)
833	Festival de La Comunidad	50	6,954	5,725	-	1,279	1,229
834	Community Dinner	964	-	964	-	-	(964)
845	Historical Photo Fund	611	3,525	2,423	-	1,713	1,102
911	General Fixed Assets	5,761,998	-	-	-	5,761,998	-
Totals		\$ 32,134,688	\$ 5,561,729	\$ 8,377,742	\$ -	\$ 29,318,675	\$ (2,816,013)

City of Winters
Cash and LAIF Balances
Cash and LAIF Balances as of 2/28/10

Fund	Description	Balance	Balance
		6/30/2009	2/28/2010
101	General Fund	\$ 2,313,260	\$ 1,733,972
201	Fire Prevention Grant	1,918	1,914
208	First Time Homebuyer	82,485	83,149
211	City Wide Assessment	(53,649)	(135,292)
212	Flood Assessment District	3,739	3,770
221	Gas Tax	33,351	3,999
231	State COPS 1913	(94,346)	(118,620)
243	COPS MORE Grant	8	
251	Traffic Safety	192,875	205,107
252	Asset Forfeiture	13,223	13,330
254	Vehicle Theft Deterrent	47,670	48,053
261	Traffic Congestion Relief	49,481	14,461
264	Safe Route to School Grant	(37,604)	(37,604)
267	Grant Ave Improvement	(25,496)	(47,209)
274	Park Grant	146	146
291	Beverage Recycling Fund	17,251	16,898
294	Transportation(Including Bus	290,108	302,238
298	Workforce Grant	(16,804)	(16,804)
299	After School Program	112,220	134,604
301	Used Oil Grant	(3,000)	12,020
317	Civic Engagement Grant	(4,690)	(7,515)
351	RLF Housing Rehab	304,261	307,143
352	RLF First Time Homebuyer	9,220	9,946
355	RLF Small Business	97,424	114,192
356	RLF-HOME Program	73,854	74,449
411	Street Impact Fee	1,022,868	1,030,948
412	Storm Impact Fee	146,035	147,210
413	Parks and Recreation Impact	740,128	746,320
414	Police Impact Fee	108,726	93,977
415	Fire Impact Fee	28,449	206
416	General Facilities Impact Fe	242,471	226,723
417	Water Impact Fee	565,011	520,349
418	Sewer Impact Fee	225,534	227,349
421	General Fund Capital	539,340	543,680
422	Landfill Capital	234,993	228,538
424	Parks and Recreation Capital	102,053	77,622
427	Capital Equipment Fund	386,352	376,230
429	Service Reserve	505,762	509,832
481	General Plan 1992 Study	(576,131)	(575,910)
482	Flood Control Study	1,266	1,276
492	RAJA Storm Drain	37,574	37,877
494	Capital Asset Recovery Fee	57,113	37,950
495	Monitoring Fee		1
496	Storm Drain Non-Flood	229	230
501	General Debt Service	54,858	55,300
611	Water O & M	513,978	701,024
612	Water Reserve	65,872	71,266
615	07 Water Bonds	(40,532)	(105,800)
616	Water Conservation	11,469	9,672
617	Water Meter	20,771	29,186
621	Sewer O & M	766,358	1,088,749
626	07 Sewer Bonds	(424,419)	(234,539)
629	Sewer Debt Service	7,770	7,770
651	Central Services	40,368	4,147
701	Redevelopment	1,367,627	776,985
702	2004 Bond Proceeds	3,792	
703	2007 Bond Proceeds	9,380,850	8,791,935
711	RDA Low Income Housing	441,635	195,456
712	RDA 2004 LIH Bond Proceeds	1,343,740	1,354,365
713	2007 LIH Bond Proceeds	1,501,381	1,513,310
751	Redevelopment LTD	472,445	472,445
801	Trust and Agency		954
821	Winters Library	449,287	102,819
831	Swim Team	63,816	77,146
832	Masters Swim Program	(5,017)	(8,292)
833	Festival de la Comunidad	50	1,279
834	Community Dinner	964	
845	Historical Photos	611	1,713
Total Cash		<u>\$ 23,812,352</u>	<u>\$ 21,853,645</u>

City of Winters
Summary of Revenues
July 1, 2009 through February 28, 2010

		% of Year Complete				67%
Fund	Fund Description	Budget FY 09-10	February Actual	Year to Date Actual	Unreceived Budget	Actual/ Budget %
101	General Fund	\$ 3,010,931	\$ 151,874	\$ 1,541,443	\$ 1,469,488	51%
106	Monitoring Fee	2,200		349	1,851	16%
201	Fire Prevention Grant			8	(8)	
211	City Wide Assessment	290,637		94,574	196,063	33%
212	Flood Assessment District	100		16	84	16%
221	Gas Tax	130,509	(10,993)	31,942	98,567	24%
231	State COPS AB1913	100,000	37,788	56,531	43,469	57%
251	Traffic Saftey	10,500	25	7,509	2,991	72%
252	Asset Forfieture	300		56	244	19%
254	Vehicle Theft Deterrent	1,000		202	798	20%
261	Traffic Congestion Relief	3,000		61	2,939	2%
262	Street Grants	495,000			495,000	
267	Grant Ave Improvement	400,000	94,542	371,446	28,554	93%
291	Beverage Recycling	5,200		63	5,137	1%
294	Transportation	288,766		102,256	186,510	35%
298	Workforce Grant	16,804			16,804	
301	Used Oil Grant	3,000		15,020	(12,020)	501%
311	STBG 700 Housing	1,622		1,105	517	68%
313	STBG 96-1043 Housing & Public W	8,724	727	5,791	2,933	66%
317	Civic Engagement Grant			4,685	(4,685)	
321	EDBG 99-688 Buckhorn	16,168	1,450	9,460	6,708	59%
351	RLF Housing Rehab	6,697		1,722	4,975	26%
352	RLF Affordable Housing	1,145		691	454	60%
355	RLF Small Business	1,838	2,177	16,409	(14,571)	893%
356	RLF HOME Program			312	(312)	
411	Street Impact Fee	448,277		4,177	444,100	1%
412	Storm Drain Impact Fee	5,143		618	4,525	12%
413	Parks & Recreation Impact Fee	232,630		3,366	229,264	1%
414	Public Saftey Impact Fee	200,836		625	200,211	
415	Fire Impact Fee	88,112		282	87,830	
416	General Facilities Impact Fee	129,506		1,084	128,422	1%
417	Water Impact Fee	176,024		2,301	173,723	1%
418	Sewer Impact Fee	294,958		954	294,004	
421	General Fund Capital	10,736		2,281	8,455	21%
422	Landfill Capital	6,000		977	5,023	16%
424	Parks & Recreation Capital	1,500		131	1,369	9%
427	Capital Equipment	14,788		3,850	10,938	26%
429	Service Reserve Fund	14,000		2,139	11,861	15%
481	General Plan 1992	88,612		221	88,391	
482	Flood Control Study	25		5	20	20%
492	RAJA Storm Drain	748		159	589	21%
494	CARF	2,075	375	4,432	(2,357)	214%
495	Monitoring Fee	88,612		222	88,390	
496	Storm Drain Non-Flood	5		1	4	20%
501	General Debt Service	1,092		232	860	21%
611	Water O & M	974,289	80,432	683,220	291,069	70%
612	Water Reserve	6,237	2,894	8,779	(2,542)	141%
616	Water Conservation	11,502		44	11,458	
617	Water Meter Fund	7,850	774	8,332	(482)	106%
621	Sewer O & M	1,209,711	146,391	855,097	354,614	71%
701	Community Redevelopment	1,755,134	23,998	863,539	891,595	49%
703	2007 Bond Poject Fund	187,896		35,739	152,157	19%
711	Community Redevelopment LIH	434,187		209,536	224,651	48%
712	RDA Housing Project Area	25,803	(5,787)	4,838	20,965	19%
713	2007 LIH Bond Project Fund	30,878		5,755	25,123	19%
751	Community Redevelopment LTD	30,663	14,699	14,699	15,964	48%
821	Winters Library	9,970		804	9,166	8%
831	Swim Team	72,627		39,861	32,766	55%
832	Masters Swim Program	3,000			3,000	
833	Festival de la Comunidad	6,400		6,954	(554)	109%
Total Revenues		<u>\$ 11,363,967</u>	<u>\$ 541,366</u>	<u>\$ 5,026,905</u>	<u>\$ 6,337,062</u>	<u>44%</u>